

CITY OF DANVILLE ANNUAL BUDGET 2013 - 2014



SCOTT EISENHAUER, MAYOR

**Prepared by the Public Affairs Division
Gayle A. Lewis, City Comptroller**

CITY OF DANVILLE, ILLINOIS

ANNUAL BUDGET

MAY 01, 2013 THROUGH APRIL 30, 2014



SCOTT EISENHAUER, MAYOR

DATE: January 15, 2013
TO: Mayor Eisenhauer, Mayor
FROM: Gayle Lewis, City Comptroller
RE: 2013-2014 Budget Schedule

cc: Department Heads
Division Heads
City Council
Barb Nolan
Dana Schaumburg
Peter Blackmon

Attached you will find the schedule, which will be followed during our upcoming Budget Process. As you can see, there are a few changes to this Fiscal Year's Budget schedule. Please notice the two study sessions being proposed on February 9, 2013 and March 9, 2013. Another change is the final approval of the Budget is schedule for the first council meeting in April.

Questions and comments from the City Council and the public are welcomed during the budget process

Home Rules Tax is coming in slightly lower than anticipated, while all other major revenues are coming slightly higher than estimated. I will have a better feel for our revenues and fund balances as the fiscal year progresses.

From our Tax Levy discussions, I will be asking the Department/Division Heads to make sure their budget request reflects the cost of maintaining existing core services. During the budget process we will sit down with the department/division heads and review their initial requests from the Tax Levy process to determine the exact amount needed to balance the budget. As you may recall during the Tax Levy Process we estimated that we would need roughly \$550,000.00 in cuts and/or revenues to have a balanced budget.

2013-2014 BUDGET SCHEDULE

INPUT FROM – DEPARTMENT/DIVISION HEADS MEETING	1/14/13 TO 1/18/13
REVIEW BUDGET WITH MAYOR	1/22/13
REVIEW WITH DEPARTMENT/DIVISION HEADS	1/23/13
REVIEW BUDGETS OF AGENCIES RECEIVING FUNDS FROM CITY	1/25/13 TO 1/29/13
PRESENTATION OF PROPOSED BUDGET TO CITY COUNCIL	2/05/13
**POST AGENDA FOR STUDY SESSION - 10 a.m. to 3:00 p.m.	2/07/13
STUDY SESSION WITH ADMINISTRATION, CITY COUNCIL AND PUBLIC	2/09/13
REVIEW SECOND DRAFT WITH PUBLIC WORKS	2/12/13
REVIEW ANY CHANGES WITH MAYOR & DEPARTMENT/DIVISION HEADS	2/13/13
REVIEW THRID DRAFT WITH CITY COUNCIL	2/19/13
REVIEW DRAFT OF BUDGET WITH PUBLIC SERVICES	2/26/13
PRELIMINARY BUDGET REVIEW-CITY COUNCIL	3/05/13
REVIEW PRELIMINARY BUDGET-DIVISION HEADS MEETING	3/06/13 TO 3/08/13
**POST AGENDA FOR STUDY SESSION – 10:00 a.m. to 2:00 p.m.	3/07/13
** TAKE BUDGET HEARING NOTICE TO NEWSPAPER FOR PUBLISHING 3/10/13	3/07/13
STUDY SESSION WITH ADMINISTRATION, CITY COUNCIL AND PUBLIC	3/09/13
BUDGET HEARING NOTICE IN NEWSPAPER	3/10/13
REVIEW BUDGET WITH MAYOR	3/11/13
REVIEW PRELIMINARY BUDGET-PUBLIC WORKS	3/12/13
REVIEW BUDGET WITH MAYOR/DEPARTMENT/DIVISION HEADS	3/13/13
REVIEW BUDGET WITH CITY COUNCIL - BUDGET HEARING	3/19/13
REVIEW BUDGET-DEPARTMENT HEADS	3/20/13
REVIEW BUDGET WITH MAYOR	3/25/13
REVIEW BUDGET-PUBLIC SERVICES	3/26/13
REVIEW BUDGET-MAYOR, DEPARTMENT AND DIVISION HEADS	3/27/13 TO 3/29/13
FINAL APPROVAL OF BUDGET BY CITY COUR-2-	4/02/13

CITY OF DANVILLE

GENERAL INFORMATION

General

The City of Danville was incorporated in 1867 and is a home-rule unit of government pursuant to the provisions of Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Constitution of the State of Illinois. From 1927 to 1987, the City was governed under a commission form of government consisting of a Mayor and four Commissioners, each of whom was elected at-large for concurrent four-year terms. Under a settlement agreement entered into in response to litigation challenging the City's form of government, a new form of government took effect September 19, 1987. The new form of government is a mayor/aldermanic form of government under Article 3 of the Illinois Municipal Code. Under the new form of government, the City's legislative branch is a City Council consisting of a Mayor elected at-large and fourteen Aldermen elected from seven wards, two Aldermen from each ward. The elections for Mayor, City Treasurer and Alderman are non-partisan and all administrative officers except City Treasurer are appointed by the Mayor with the concurrence of a majority of the elected members of the City Council. The Aldermen are divided into two Oversight Committees Public Works and Public Services, one Alderman from each ward serves on each committee.

Location

The City of Danville with a population of 33,027 (2010 U.S. Census) is located in Vermilion County, which has a population of 81,625 (2010 U.S. Census). The City is located on the Illinois-Indiana border approximately 132 miles south of Chicago and 30 miles east of Champaign. The City of Danville is the county seat for the County and is located in the eastern portion of the County. The City is geographically 18 square miles wide and has 186 center line miles and 450 lane miles.

Transportation

Interstate 74 bisects the County leading to easy access to the entire central Midwest. Other routes are U.S. Highways 136 and 150 and State Highways 1 and 49. The City is approximately 40 miles east of the University of Illinois/Willard Airport in Champaign, Illinois, and 88 miles west of Indianapolis International Airport in Indianapolis, Indiana. The City is approximately 35 miles from the nearest Amtrak Terminal.

PRIMARY SOURCES OF REVENUE

State Sales Tax

State Sales Tax is the highest source of income for the City of Danville. State Sales Tax is imposed on the sale or consumption of goods. The State Sales Tax was first enacted at a rate of 2% in 1933. Since then, the rate and base of taxable items have changed numerous times, with the last change occurring as part of sales tax reform measures adopted in January 1990.

The current State Sales Tax rate of 6.25% is applied against a uniform tax base with the state retaining 5% and returning the remaining 1.25% to point-of-sale municipal and county governments.

Home Rule Tax

Home Rule Tax is the second highest revenue for the City of Danville. This tax is imposed on the sale or consumption of goods. This tax is not imposed on Vehicles. The City of Danville is a Home Rule unit and has the authority to impose additional sales tax without limitations in increments of .25% under Article VII of the Illinois Constitution. The City of Danville imposed their first Home Rule Tax in 1984. In July 2004, the Home Rule Tax was increased to 1.25%. Revenue from Home Rule Tax supports the general fund operating expenses. On July 1, 2010, the Home Rule Tax for the City of Danville increased from 1.25% to 2.25%. The total Sales Tax rate for the City of Danville is 8.75%.

State Income Tax

State Income Taxes are revenue shared with local governments through the State. Local share of State Income Tax is received per capita (population). The tax was enacted in 1969; the current rate is 3% for individuals and 4.8% for corporations. The State Statutes direct an amount equal to one-tenth of the net revenue realized from the State Income Tax to be shared with local units of government. This "sharing" of the state's income tax revenue takes the form of monthly transfers to counties and municipalities through the state's Local Government Distribution Fund. State Income Taxes are only available to municipalities and counties and are distributed proportionately by population.

Corporate Replacement Tax

Corporate Replacement Tax replaced the business personal Property Tax in 1979. This tax is imposed on corporations and an Invested Capital Tax on public utilities. This revenue is based on the percentage of revenue lost in 1979.

Food and Beverage Tax

The City imposed a 2% Food and Beverage Tax in 2004. Food and Beverage Tax is collected on food prepared for immediate consumption and on alcoholic beverages sold by a business, which provides for on premise consumption of alcoholic beverages. On July 1, 2010 the Food and Beverage Tax decreased from 2% to 1%.

State Use Tax

The State collects State Use Tax and distributes it to municipalities based on their population (per capita). State Use Tax occurs in the unincorporated areas of each county and is received monthly.

Property Tax

Property Taxes are a primary source of income for the City of Danville. Property Tax is a tax levied on the assessed valuation of real property by the legislative body of a local government called the Township. The City of Danville is divided into three townships, Danville, Newell and Blount. During the 2007 Tax Levy season the council by majority vote decided that the property tax revenue would go to fund the Pension Funds, debt service and the Library only. The City is one of over 10 taxing bodies included on the current Vermilion County Real Estate Tax bill. Our property tax rate is \$1.9988 (per 100) for this year on an EAV of \$299,497,169.

Liquor Tax

In 2004, the Liquor tax was increased from 1% to 2% with the additional 1% going into the General Fund.

Hotel Motel Tax

The Hotel Motel Tax was 3% from 1979 to April 30, 2000. On May 1, 2000, the Hotel Motel Tax was increased to 6% to assist the Danville Area Convention and Visitors Bureau and Harrison Park Golf Course. Both of these organizations provide services that improve the quality of life in the City of Danville.

Gas Tax

In 2004, the City of Danville proposed a .01 per gallon gas tax to help with the maintenance of the roads. In March 2008, we increased the gas tax by .04 to bring the total tax to .05 per gallon in the current budget. The revenue for the gas tax is to be used for the road construction and improvements, overlay program; seal coat program and other cost associated with Infrastructure Development and Improvement. The current tax rate for gasoline 6.7 cents per gallon, and diesel fuel is 3.8 cents per gallon.



**Chairman
Michael Puhr
Ward 5
(2013)**

PUBLIC WORKS COMMITTEE

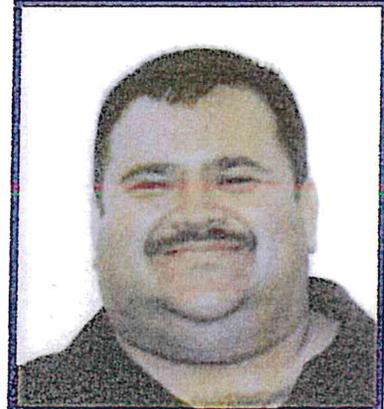
The Public Works Committee meets the 2nd Tuesday of each month at 6:00 p.m. The Public Works Committee serves as oversight for Public Transportation and Public Works including Engineering, Central Vehicle Maintenance, Environmental Code Enforcement, Streets, Parks, Public Property, Recreation, Downtown Services, Urban Services, MFT, DATS, Harrison Park, Sewers and Solid Waste.



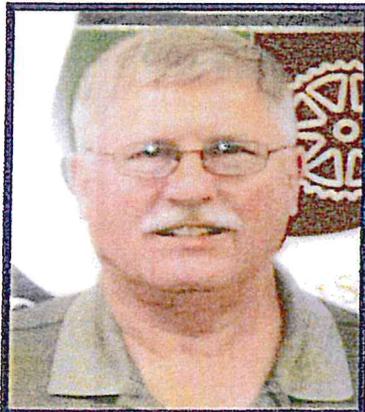
**Rickey Williams Jr.
Ward 1
(2013)**



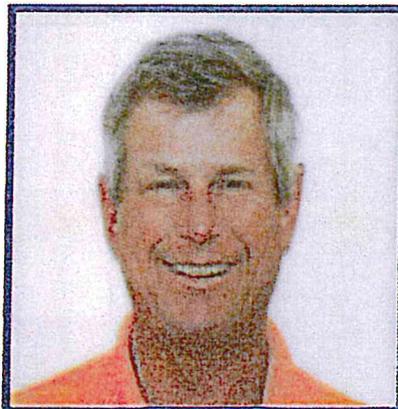
**Rick Strebing
Ward 2
(2015)**



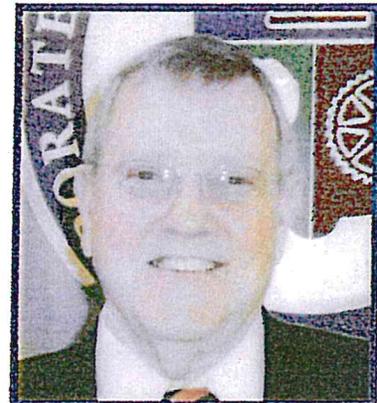
**Bill Gilbert
Ward 3
(2013)**



**Michael O'Kane
Ward 4
(2015)**



**Jon Cooper
Ward 6
(2015)**



**William Black
Ward 7
(2015)**



**Chairman
Steve Nichols
Ward 6
(2013)**

PUBLIC SERVICE COMMITTEE

The Public Service Committee meets the 4th Tuesday of each month at 6:00 p.m. Four times a year a joint meeting is held with the City/County Public Safety Building Committee to handle business for the Danville Public Building Commission. The Public Service Committee serves as oversight for Animal Control, City Clerk, City Treasurer, Finance, Fire, Human Relations, Human Resources, Legal, Police, Public Affairs, Public Housing, Community Development Block Grant, Public Library and Public Safety Building.



**Kevin Davis
Ward 1
(2015)**



**Lois Cooper
Ward 2
(2013)**



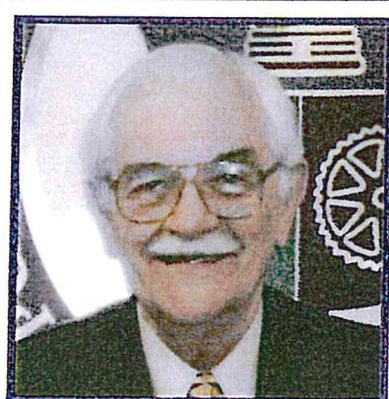
**April Gilberts
Ward 3
(2015)**



**Sharon McMahan
Ward 4
(2013)**



**Tom Stone
Ward 5
(2015)**



**Steve Foster
Ward 7
(2013)**

2013-2014 BUDGET SUMMARY

*2013-14 Budget
Adopted 4/2/2013*

DEPARTMENT	EXPENSES	REVENUES	REQUIRED FROM GENRL FUND	TRANSFER TO (FROM) RESERVES
GENERAL FUND				
<u>DEPARTMENT OF PUBLIC AFFAIRS</u>				
FINANCE DIVISION	369,391	17,893	351,499	
PUBLIC AFFAIRS	213,674	13,982	199,692	
GENERAL CITY GOVERNMENT	2,455,430	155,100	2,300,330	
LEGAL SERVICES	435,218	108,503	326,714	
OFFICE OF CITY TREASURER	100,559	4,479	96,080	
CITY CLERK	99,894	107,976	(8,082)	
PERSONNEL AND HUMAN RELATIONS	245,296	11,270	234,026	
INFORMATION TECHNOLOGY	182,229	5,150	177,079	
TOTAL	<u>4,101,691</u>	<u>424,352</u>	<u>3,677,339</u>	
<u>DEPARTMENT OF PUBLIC SAFETY</u>				
POLICE DIVISION	7,663,001	940,677	6,722,325	
FIRE DIVISION	4,733,488	120,640	4,612,848	
TOTAL	<u>12,396,490</u>	<u>1,061,317</u>	<u>11,335,173</u>	
<u>DEPARTMENT OF PUBLIC WORKS</u>				
CENTRAL VEHICLE MAINTENANCE	573,893	13,325	560,568	
ENVIRONMENTAL CODE ENFORCEMENT	371,066	181,406	189,660	
STREETS DIVISION	2,529,980	435,681	2,094,299	
PARKS & PUBLIC PROPERTY	1,466,085	124,766	1,341,319	
MUNICIPAL POOL	63,928	38,524	25,403	
PARKING AND CENTRAL SERVICES	295,732	92,345	203,387	
TOTAL	<u>5,300,684</u>	<u>886,047</u>	<u>4,414,637</u>	
<u>DEPARTMENT OF URBAN SERVICES</u>				
URBAN SERVICES	851,875	321,966	529,908	
TOTAL GENERAL FUND	<u>22,650,739</u>	<u>2,693,682</u>	<u>19,957,057</u>	
GENERAL FUND RECEIPTS			<u>19,962,200</u>	
GENERAL FUND SURPLUS (DEFICIT)				5,143

2013-2014 BUDGET SUMMARY
(CONTINUED)

2013-14 Budget
Adopted 4/2/2013

OTHER FUNDS	EXPENSES	REVENUES	REQUIRED FROM GENRL FUND	TRANSFER TO (FROM) RESERVES
FIRE PENSION	1,951,874	1,951,874		-
POLICE PENSION	1,546,851	1,546,851		-
IMRF	193,500	100		(193,400)
SOCIAL SECURITY	155,500	100		(155,400)
MOTOR FUEL TAX	803,000	803,000		-
STATE NARCOTIC FORFEITURE	15,000	15,000		-
CDBG	1,124,304	1,124,304		0
INFRASTRUCTURE DEVELOPMENT	1,277,320	1,278,200		880
TOWNE CENTRE	-	1,020		1,020
STORM WATER DRAINAGE	50,000	28,567		(21,433)
REVOLVING LOAN	76,000	75,750		(250)
HOUSING LOAN	17,000	11,000		(6,000)
DANVILLE MASS TRANSIT	3,043,164	3,043,164		(0)
LAW ENFORCEMENT GRANT	13,000	13,055		55
FEDERAL NARCOTIC FORFEITURE	916	-		(916)
DATS	216,969	216,969		(0)
TAX INCREMENT FINANCING-MIDTOWN	375,050	375,050		-
TAX INCREMENT FINANCING-WEST GATE	28,050	28,050		-
TAX INCREMENT FINANCING-CAMPUS CORRIDOR	1,000	202		(798)
TAX INCREMENT FINANCING-EAST VOORHEES	-	201		201
BOND & INTEREST	827,415	828,606		1,191
2007 DEBT SERVICE	363,011	343,011		(20,000)
2009 DEBT SERVICE	388,363	388,363		-
LANDFILL REMEDIATION	40,200	26,000		(14,200)
CAPITAL IMPROVEMENTS	1,056,000	1,056,000		0
LAND ACQUISITION	20,000	250		(19,750)
2007 BOND ISSUE	-	-		-
2009 BOND ISSUE	-	-		-
HARRISON PARK (FY'2009)	465,964	478,283		12,319
SANITARY SEWER	2,904,835	2,934,300		29,465
SOLID WASTE FUND	2,554,384	2,598,503		44,119
HEALTH INSURANCE	5,059,901	5,107,529		47,628
GENERAL LIABILITY (MIN/MAX)	-	-		-

2013-2014 BUDGET SUMMARY
(CONTINUED)

*2013-14 Budget
Adopted 4/2/2013*

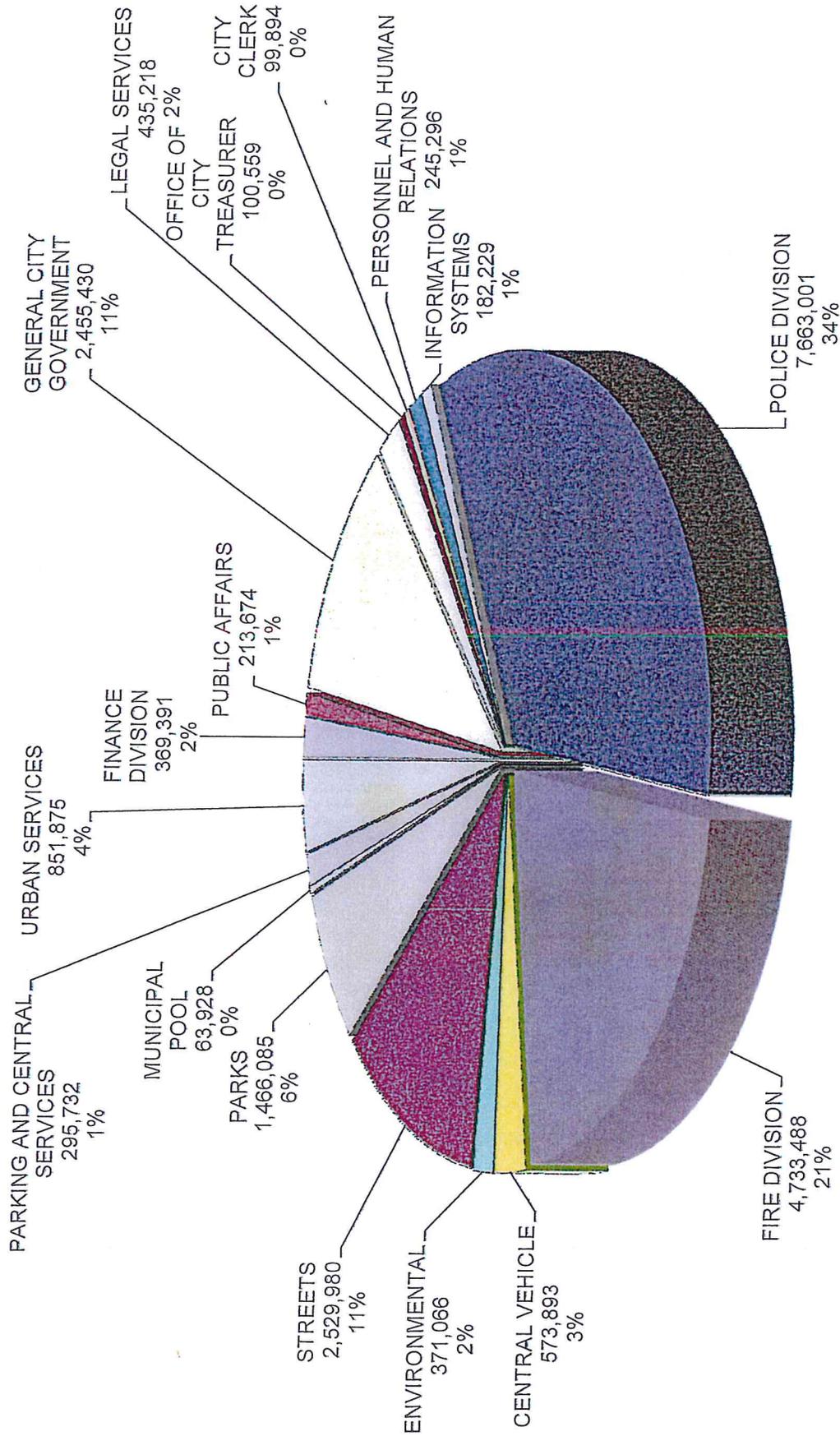
FLEXIBLE SPENDING	55,000	55,000		-
WORKING CASH	200,000	200,100		100
SPECIAL SEWER	20,500	10,200		(10,300)
GROUP LIFE INSURANCE	38,000	38,000		-
CIVIC CENTER	714,600	714,600		-
EVIDENCE HOLDING	250	250		-
POLICE DIVISION-ARRA	285,873	285,873		0
BROWNFIELD GRANT	202,000	202,000		
PUBLIC LIBRARY	1,649,015	1,621,015		(28,000)
	27,733,810	27,400,339		(333,470)
TOTAL GENERAL FUND	22,650,739	2,693,682	19,962,200	5,143
TOTAL OTHER FUNDS	27,733,810	27,400,339		(333,470)
SUB TOTAL	50,384,548	30,094,021	19,962,200	(328,327)
DEPARTMENTAL TRANSFERS (1)	7,470,629	7,470,629		
GRAND TOTAL	42,913,919	22,623,392	19,962,200	(328,327)

NOTES

(1) DEPARTMENTAL TRANSFERS:

TRANSFER TO DANVILLE MASS TRANSIT FROM GENERAL FUND	22,302
TRANSFER TO DATS FROM GENERAL FUND	9,972
TRANSFER TO INFRASTRUCTURE FUND FROM GENERAL FUND	341,720
TRANSFER TO POLICE PENSION FUND FROM GENERAL FUND	32,000
TRANSFER TO FIRE PENSION FUND FROM GENERAL FUND	40,000
TRANSFER TO BOND AND INTEREST FROM GENERAL FUND	259,947
TRANSFER TO 2007 BOND ISSUE FROM CAPITAL IMP FUND	163,123
TRANSFER TO 2007 BOND ISSUE FROM SOLID WASTE FUND	60,000
TRANSFER TO 2007 BOND ISSUE FROM SEWER FUND	50,000
PARK PATROL - TRANSFER FROM CAPITAL FUND	40,000
PROACTIVE CODE ENFORCEMENT TRANSFER FROM CAPITAL FUND	46,000
TRANSFER FROM CIVIC CENTER FUND TO HARRISON PARK	83,333
IMRF TRANSFERS	193,500
FICA TRANSFERS	155,500
BOND AND INTEREST TRANSFERS FROM SANITARY SEWER FUND	88,974
CIVIC CENTER REIMBURSEMENTS	39,100
SANITARY SEWER TRANSFER TO LANDFILL REMEDIATION	23,000
DEPARTMENT TRANSFERS TO HEALTH INSURANCE FUND	4,135,143
EMPLOYEE CONTRIBUTIONS TO LIFE INSURANCE FUND	38,000
LIBRARY BUDGET	1,649,015
TOTALS	7,470,629

GENERAL FUND EXPENDITURES



GENERAL FUND

COMPARISON OF FY 12/13 TO FY 13/14 EXPENSES

*2013-14 Budget
Adopted 4/2/2013*

	<u>EXPENSES</u>		\$ Amount +/- Change	Percentage of Change
	CURRENT 2013-2014	PRIOR YEAR 2012-2013		
<u>DEPARTMENT OF PUBLIC AFFAIRS</u>				
FINANCE DIVISION	369,391	350,680	18,711	5.34%
PUBLIC AFFAIRS	213,674	209,673	4,001	1.91%
GENERAL CITY GOVERNMENT	2,455,430	2,558,804	(103,374)	-4.04%
LEGAL SERVICES	435,218	393,747	41,471	10.53%
OFFICE OF CITY TREASURER	100,559	97,199	3,360	3.46%
CITY CLERK	99,894	96,690	3,204	3.31%
PERSONNEL AND HUMAN RELATIONS	245,296	229,589	15,707	6.84%
INFORMATION TECHNOLOGY	182,229	174,625	7,604	4.35%
TOTAL PUBLIC AFFAIRS	4,101,691	4,111,007	(9,316)	-0.23%
<u>DEPARTMENT OF PUBLIC SAFETY</u>				
POLICE DIVISION	7,663,001	7,360,704	302,297	4.11%
FIRE DIVISION	4,733,488	4,675,907	57,581	1.23%
	12,396,490	12,036,612	359,878	2.99%
<u>DEPARTMENT OF PUBLIC WORKS</u>				
CENTRAL VEHICLE MAINTENANCE	573,893	550,740	23,153	4.20%
ENVIRONMENTAL CODE ENFORCEMENT	371,066	637,049	(265,983)	-41.75%
STREETS DIVISION	2,529,980	2,859,540	(329,560)	-11.52%
PARKS & PUBLIC PROPERTY	1,466,085	1,707,085	(241,000)	-14.12%
MUNICIPAL POOL	63,928	63,928	(1)	0.00%
PARKING AND CENTRAL SERVICES	295,732	104,685	191,047	182.50%
TOTAL PUBLIC WORKS	5,300,684	5,923,027	(622,343)	-10.51%
<u>DEPARTMENT OF URBAN SERVICES</u>				
URBAN SERVICES	851,875	-	851,875	
<u>TOTAL GENERAL FUND WITHOUT PENSION</u>				
	22,650,739	22,070,646	580,093	2.63%
<u>GENERAL FUND RECEIPTS</u>				
	22,655,882	22,075,711		
<u>GENERAL FUND SURPLUS (DEFICIT)</u>				
	5,143	5,065		

OTHER FUNDS
COMPARSION OF FY 12/13 TO FY 13/14 EXPENSES

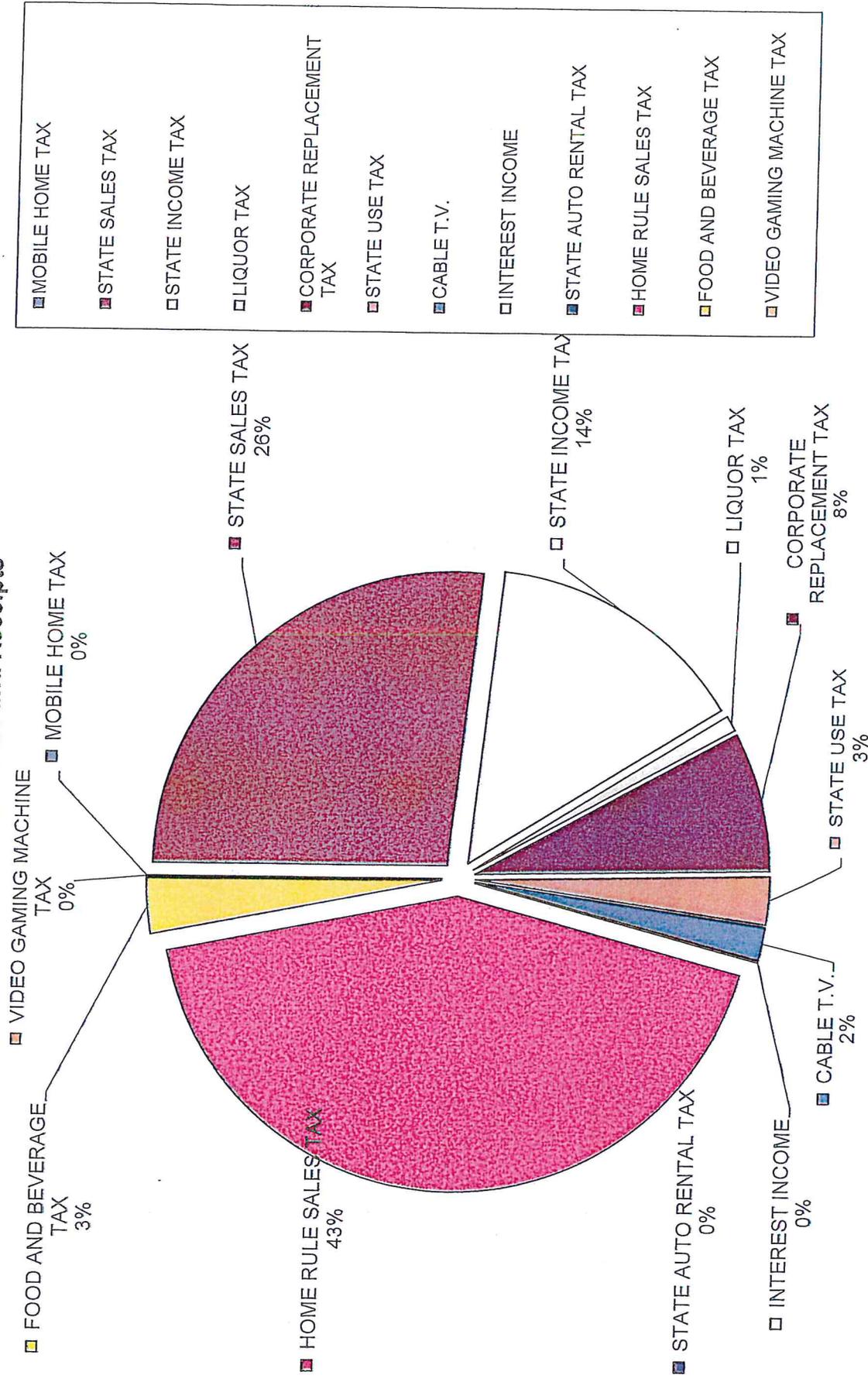
2013-14 Budget
Adopted 4/2/2013

OTHER FUNDS	CURRENT 2013-2014 EXPENSES	PRIO YEAR 2012-2013 EXPENSES	+/- Change	
FIRE PENSION	1,951,874	1,913,931	37,943	1.98%
POLICE PENSION	1,546,851	1,449,425	97,426	6.72%
IMRF	193,500	449,997	(256,497)	-57.00%
SOCIAL SECURITY	155,500	404,926	(249,426)	-61.60%
MOTOR FUEL TAX	803,000	803,000	-	0.00%
STATE NARCOTIC FORFEITURE	15,000	15,000	-	0.00%
CDBG	1,124,304	1,175,352	(51,048)	-4.34%
INFRASTRUCTURE DEVELOPMENT	1,277,320	1,183,000	94,320	7.97%
TOWNE CENTRE	-	-	-	0.00%
STORM WATER DRAINAGE	50,000	50,000	-	0.00%
REVOLVING LOAN	76,000	139,000	(63,000)	-45.32%
HOUSING LOAN	17,000	17,000	-	0.00%
DANVILLE MASS TRANSIT	3,043,164	2,670,234	372,930	13.97%
LAW ENFORCEMENT GRANT	13,000	15,000	(2,000)	-13.33%
FEDERAL NARCOTIC FORFEITURE	916	-	916	0.00%
DATS	216,969	228,442	(11,473)	-5.02%
TAX INCREMENT FINANCING-MIDTOWN	375,050	413,000	(37,950)	-9.19%
TAX INCREMENT FINANCING-WEST GATE	28,050	49,000	(20,950)	-42.76%
TAX INCREMENT FINANCING-CAMPUS CORRIDC	1,000	1,000	-	0.00%
TAX INCREMENT FINANCING-EAST VOORHEES	-	-	-	0.00%
BOND & INTEREST	827,415	868,871	(41,456)	-4.77%
2007 DEBT SERVICE	363,011	363,595	(584)	-0.16%
2009 DEBT SERVICE	388,363	466,173	(77,810)	-16.69%
LANDFILL REMEDIATION	40,200	65,000	(24,800)	-38.15%
CAPITAL IMPROVEMENTS	1,056,000	1,104,000	(48,000)	-4.35%
LAND ACQUISITION	20,000	20,000	-	0.00%
2007 BOND ISSUE	-	-	-	0.00%
2009 BOND ISSUE	-	-	-	0.00%
HARRISON PARK (FY'2009)	465,964	445,290	20,674	4.64%
SANITARY SEWER	2,904,835	2,842,300	62,535	2.20%
SOLID WASTE FUND	2,554,384	2,448,081	106,303	4.34%
HEALTH INSURANCE	5,059,901	4,508,813	551,088	12.22%
GENERAL LIABILITY (MIN/MAX)	-	-	-	0.00%
FLEXIBLE SPENDING	55,000	75,000	(20,000)	-26.67%
WORKING CASH	200,000	200,000	-	0.00%
SPECIAL SEWER	20,500	10,500	10,000	95.24%
GROUP LIFE INSURANCE	38,000	26,500	11,500	43.40%
CIVIC CENTER	714,600	646,100	68,500	10.60%
EVIDENCE HOLDING	250	1,000	(750)	-75.00%
POLICE DIVISION-ARRA	285,873	262,316	23,557	8.98%
BROWNFIELD GRANT	202,000	200,000	2,000	1.00%
PUBLIC LIBRARY	1,649,015	1,566,540	82,475	5.26%
TOTAL OTHER FUNDS	27,733,810	27,097,386	636,424	2.35%
TOTAL GENERAL FUND	22,650,739	22,070,646	580,093	2.63%
TOTAL OTHER FUNDS	27,733,810	27,097,386	636,424	2.35%
SUB TOTAL	50,384,548	49,168,032	1,216,516	2.47%
DEPARTMENTAL TRANSFERS	7,470,629	7,458,883	11,746	0.16%
GRAND TOTAL	42,913,919	41,709,149	1,204,770	2.89%

**ACTUAL AND ESTIMATED
GENERAL FUND RECEIPTS**

SOURCE OF REVENUE	ACTUAL 2010-2011 REVENUE	ACTUAL 2011-2012 REVENUE	BUDGET 2012-2013 REVENUE	ACTUAL 2012-2013 REVENUE	BUDGET 2013-2014 REVENUE
46000 PROPERTY TAX	-	-	-	-	-
46001 MOBILE HOME TAX	1,298	1,400	1,400	1,385	1,200
46003 STATE SALES TAX	5,187,161	5,261,810	5,248,000	5,293,718	5,304,500
46004 STATE INCOME TAX	2,901,139	2,391,642	2,340,000	3,480,751	2,901,000
46006 LIQUOR TAX	170,663	176,987	175,000	170,778	175,000
46007 CORPORATE REPLACEMENT TAX	1,814,178	1,638,621	1,506,500	1,623,801	1,535,000
46032 STATE USE TAX	467,133	486,462	484,902	526,073	519,000
46040 CABLE T.V.	347,453	359,772	360,000	361,620	361,000
46075 INTEREST INCOME	(3,235)	(3,166)	-	3,938	3,000
46076 STATE AUTO RENTAL TAX	9,696	9,955	8,000	10,857	8,000
46088 HOME RULE SALES TAX	6,575,001	8,365,003	8,300,000	8,246,857	8,543,000
46165 FOOD AND BEVERAGE TAX	730,212	603,896	572,000	610,921	605,000
46233 VIDEO GAMING MACHINE TAX	-	-	-	8,544	6,500
TOTAL RECEIPTS	18,200,699	19,292,382	18,995,802	20,339,242	19,962,200
 Increase or Decrease from prior year	 0.0933	 0.0615	 (0.0154)	 0.0543	 0.0509

General Fund Receipts



FUND BALANCE PROJECTIONS

*2013-14 Budget
Adopted 4/2/2013*

FUND TYPE	ESTIMATED BALANCE April 30, 2013	ESTIMATED 2013-2014 RECEIPTS	FUNDS AVAILABLE	ESTIMATED 2013-2014 EXPENSES	ESTIMATED BALANCE April 30, 2014
GENERAL FUND	1,530,642	22,655,882	24,186,524	22,650,739	1,535,786
FIRE PENSION	-	1,951,874	1,951,874	1,951,874	-
POLICE PENSION	-	1,546,851	1,546,851	1,546,851	-
IMRF	201,724	100	201,824	193,500	8,324
SOCIAL SECURITY	167,766	100	167,866	155,500	12,366
MOTOR FUEL TAX	6,462,756	803,000	7,265,756	803,000	6,462,756
STATE NARCOTIC FORFEITURE	41,600	15,000	56,600	15,000	41,600
CDBG	728	1,124,304	1,125,032	1,124,304	728
INFRASTRUCTURE DEVELOPMENT	1,447,111	1,278,200	2,725,311	1,277,320	1,447,991
TOWNE CENTRE	10,692	1,020	11,712	-	11,712
STORM WATER DRAINAGE	230,645	28,567	259,212	50,000	209,212
REVOLVING LOAN	178,432	75,750	254,182	76,000	178,182
HOUSING LOAN	113,996	11,000	124,996	17,000	107,996
DANVILLE MASS TRANSIT (2)	93,346	3,043,164	3,136,510	3,043,164	93,346
LAW ENFORCEMENT GRANT	298	13,055	13,353	13,000	353
FEDERAL NARCOTIC FORFEITURE	917	-	917	916	1
DATS (2)	23,168	216,969	240,136	216,969	23,167
TAX INCREMENT FINANCING-MT	483,422	375,050	858,472	375,050	483,422
TAX INCREMENT FINANCING-WG	11,814	28,050	39,864	28,050	11,814
TAX INCREMENT FINANCING-CC	2,707	202	2,909	1,000	1,909
TAX INCREMENT FINANCING-EV	-	201	201	-	201
BOND AND INTEREST	74,733	828,606	903,339	827,415	75,924
2007 DEBT SERVICE	499,266	343,011	842,277	363,011	479,266
2009 DEBT SERVICE	99,874	388,363	488,237	388,363	99,874
LANDFILL REMEDIATION	924,079	26,000	950,079	40,200	909,879
CAPITAL IMPROVEMENT FUND	527,859	1,056,000	1,583,859	1,056,000	527,859
LAND ACQUISITION	6,162	250	6,412	20,000	(13,588)
HARRISON PARK (1)	(10,448)	478,283	467,835	465,964	1,871
SANITARY SEWER	905,023	2,934,300	3,839,323	2,904,835	934,488
SOLID WASTE	801,597	2,598,503	3,400,100	2,554,384	845,716
HEALTH INSURANCE	345,878	5,107,529	5,453,406	5,059,901	393,506
GENERAL LIABILITY (MIN/MAX)	-	-	-	-	-
FLEXIBLE SPENDING	7,889	55,000	62,889	55,000	7,889
WORKING CASH	161,878	200,100	361,978	200,000	161,978
SPECIAL SEWER	165,025	10,200	175,225	20,500	154,725
LIFE INSURANCE	7,041	38,000	45,041	38,000	7,041
CIVIC CENTER	149,556	714,600	864,156	714,600	149,556
EVIDENCE HOLDING	115,677	250	115,927	250	115,677
POLICE ARRA	28,018	285,873	313,891	285,873	28,018
BROWN FIELD GRANT	-	202,000	202,000	202,000	-
LIBRARY (3)	-	1,621,015	1,621,015	1,649,015	(28,000)
SUB TOTAL	15,810,868	50,056,221	65,867,089	50,384,548	15,482,541
DEPARTMENTAL TRANSFERS		7,470,629	7,470,629	7,470,629	
GRAND TOTAL	15,810,868	42,585,592	58,396,460	42,913,919	15,482,541

(1) Fiscal year January 1 through December 31.

(2) Fiscal year July 1 through June 30.

(3) Component of the City of Danville

TAX LEVY RECAP

*2013-14 Budget
Adopted 4/2/2013*

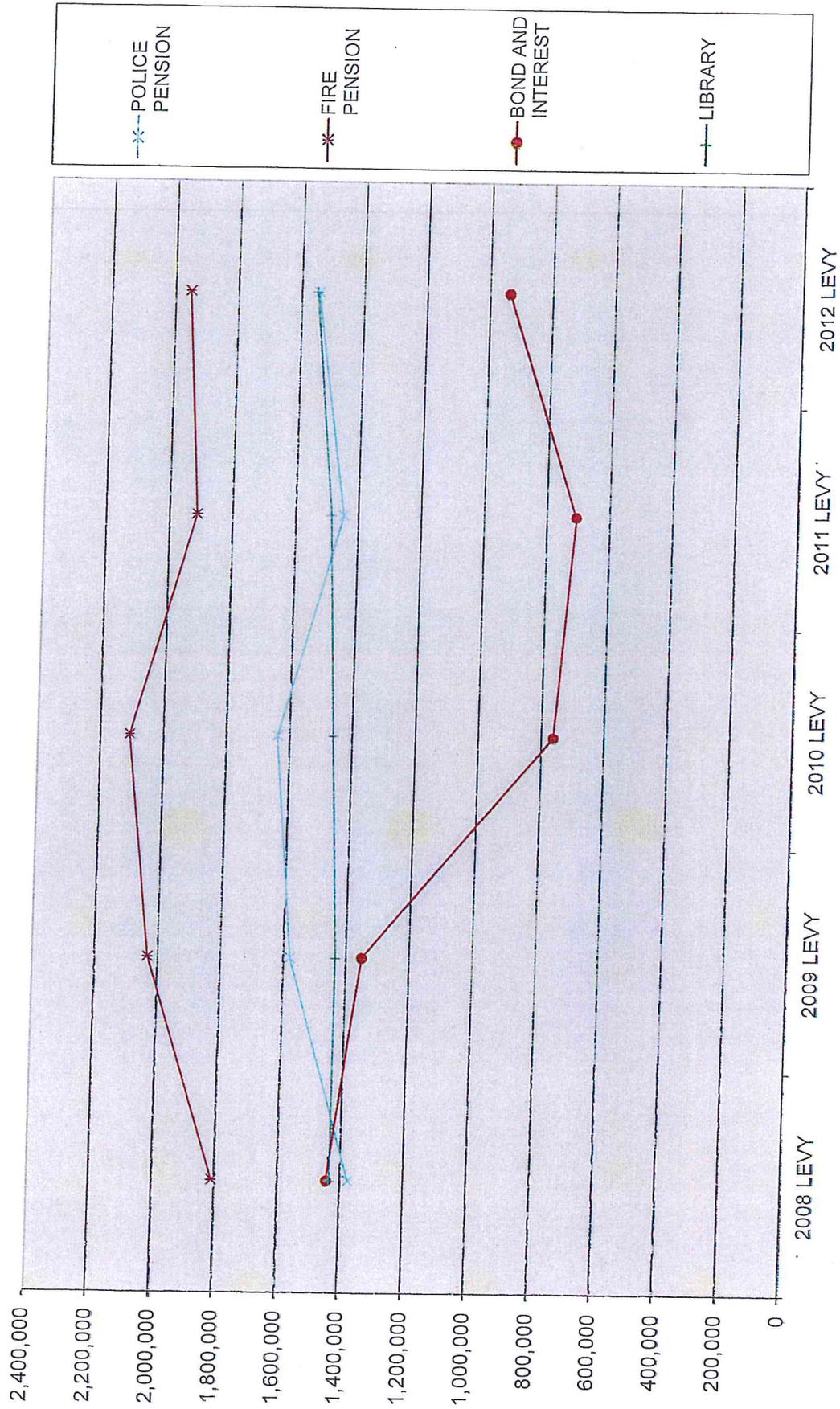
2008 THROUGH 2012

	2008 LEVY	2009 LEVY	2010 LEVY	2011 LEVY	2012 LEVY
GENERAL FUND	-	-	-	-	-
I.M.R.F.	415,500	310,000	375,000	400,248	0
F.I.C.A.	433,772	390,000	406,049	410,222	0
CURRENT POLICE PEN	253,443	248,737	267,471	274,101	284,869
UNFUNDED POLICE PEN	1,124,763	1,333,366	1,373,463	1,175,349	1,261,982
TOTAL POLICE PENSION	1,378,206	1,582,103	1,640,934	1,449,450	1,546,851
CURRENT FIRE PEN	368,816	357,913	369,427	368,256	346,548
UNFUNDED FIRE PEN	1,443,534	1,674,691	1,738,535	1,545,790	1,605,326
TOTAL FIRE PENSION	1,812,350	2,032,604	2,107,962	1,914,046	1,951,874
BOND AND INTEREST	1,447,544	1,352,171	763,358	707,026	936,836
LIBRARY	1,436,390	1,436,390	1,462,380	1,487,600	1,550,823
TOTALS	6,923,762	7,103,268	6,755,683	6,368,592	5,986,384

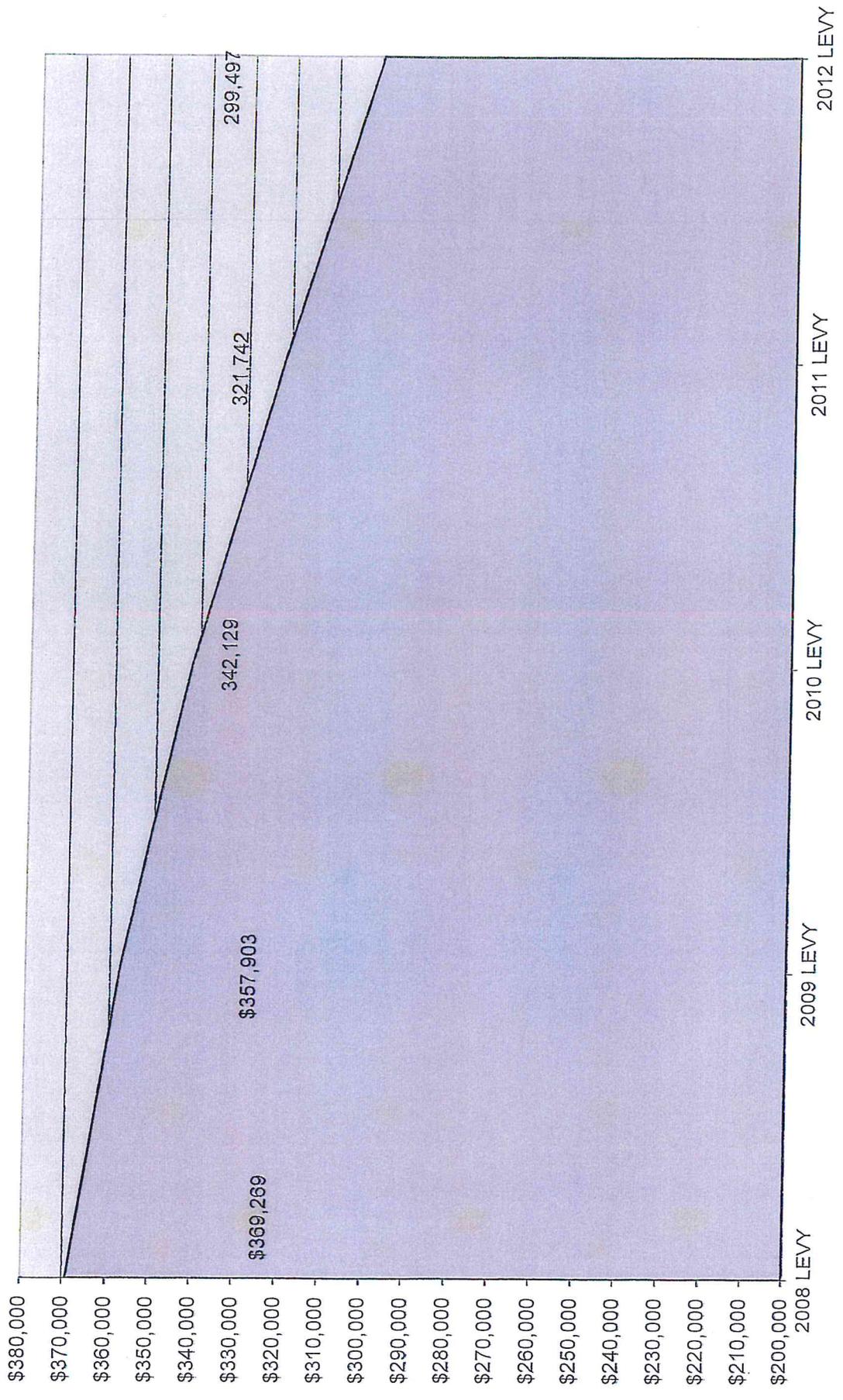
	2008 LEVY	2009 LEVY	2010 LEVY	2011 LEVY	2012 LEVY
ASSESSED VALUE (000'S)	\$369,269	\$357,903	342,129	321,742	299,497
	0.0287	(0.0308)	(0.0441)	(0.0596)	(0.0691)

	2008 LEVY	2009 LEVY	2010 LEVY	2011 LEVY	2012 LEVY
TAX RATE	\$1.8750	\$1.9847	\$1.9746	\$1.9794	\$1.9988

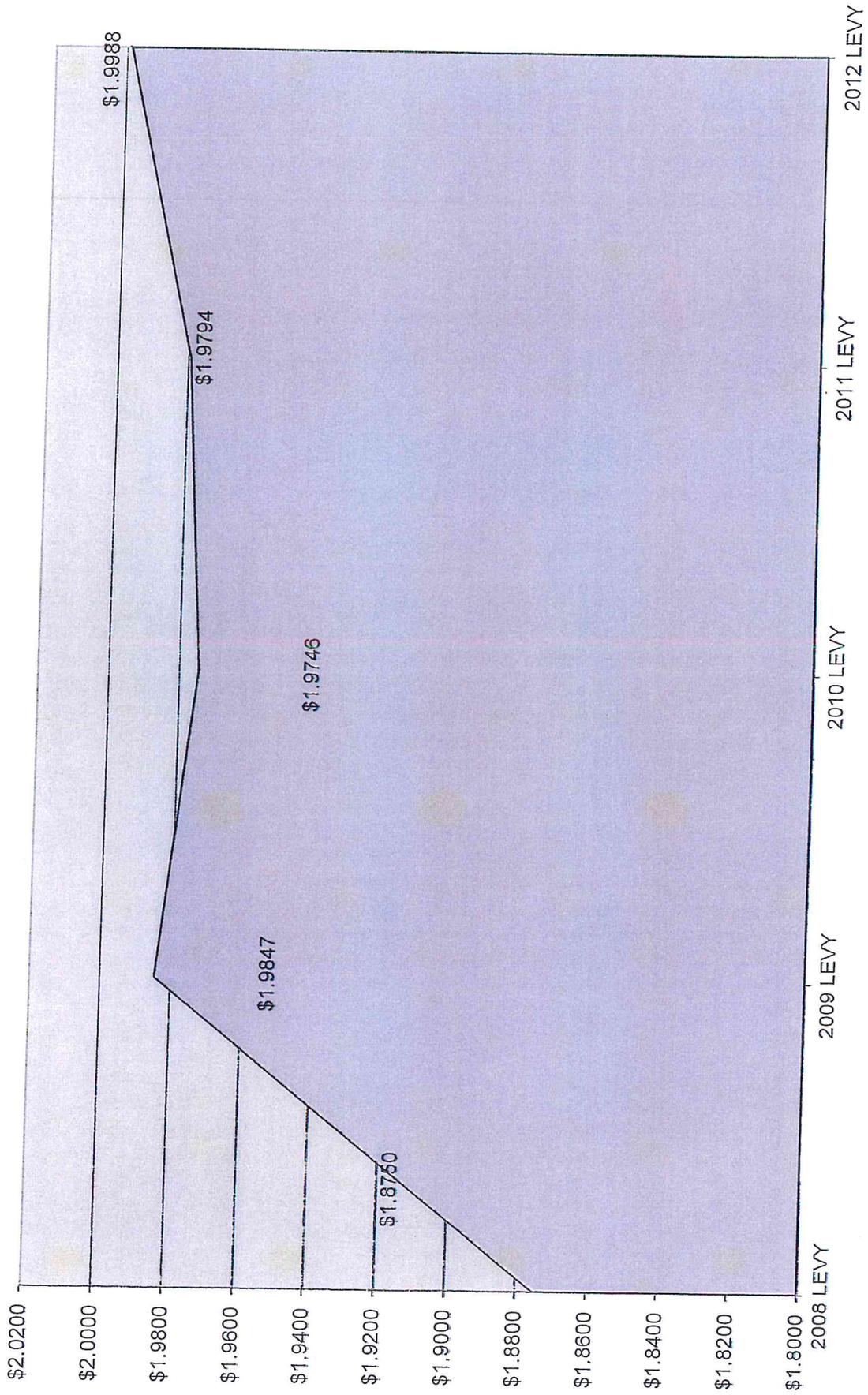
Tax Levy For The Past Five Years



Tax Levy Property Assessment For The Last Five Years



Tax Levy Rate For The Last Five Years



2013-2014
ANNUAL BUDGET

*2013-14 Budget
Adopted 4/2/2013*

						BUDGET	
DEPARTMENT OF PUBLIC AFFAIRS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>FINANCE</u>							
51-0000	PERSONNEL EXPENDITURES	229,868	221,830	288,578	227,623	307,591	6.59%
52-0000	CONTRACTUAL SERVICES	48,373	59,173	61,400	60,910	61,100	-0.49%
53-0000	COMMODITIES	213	-	700	282	700	0.00%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	278,454	281,003	350,678	288,815	369,391	5.34%
46-0000	TOTAL REVENUES	32,055	31,283	39,216	33,663	17,893	-54.37%
	DUE FROM GENERAL FUND	246,399	249,720	311,462	255,152	351,499	12.85%
<u>PUBLIC AFFAIRS</u>							
51-0000	PERSONNEL EXPENDITURES	192,896	189,767	193,473	193,601	198,474	2.58%
52-0000	CONTRACTUAL SERVICES	3,669	7,369	6,300	6,479	5,300	-15.87%
53-0000	COMMODITIES	13	903	600	112	600	0.00%
54-0000	OTHER EXPENDITURES	10,510	9,533	9,300	9,429	9,300	0.00%
	TOTAL EXPENDITURES	207,088	207,572	209,673	209,620	213,674	1.91%
46-0000	TOTAL REVENUES	27,817	28,377	28,620	24,126	13,982	-51.15%
	DUE FROM GENERAL FUND	179,271	179,195	181,053	185,494	199,692	10.30%
<u>GENERAL CITY GOVERNMENT</u>							
51-0000	PERSONNEL EXPENDITURES	11,214	11,490	13,440	19,494	15,270	13.62%
52-0000	CONTRACTUAL SERVICES	299,203	273,743	335,750	270,397	335,750	0.00%
53-0000	COMMODITIES	41,466	47,630	48,100	47,323	48,100	0.00%
54-0000	OTHER EXPENDITURES	1,381,472	1,495,459	1,311,000	2,120,761	990,611	-24.44%
90-0000	INTERFUND TRANSFERS	51,679	1,775,647	850,514	1,656,769	1,065,699	25.30%
	TOTAL EXPENDITURES	1,785,034	3,603,969	2,558,804	4,114,745	2,455,430	-4.04%
46-0000	TOTAL REVENUES	272,284	427,288	168,440	151,389	155,100	-7.92%
	DUE FROM GENERAL FUND	1,512,750	3,176,681	2,390,364	3,963,356	2,300,330	-3.77%

**2013-14 Budget
Adopted 4/2/2013**

<u>DEPARTMENT OF PUBLIC AFFAIRS-CONT.</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
<u>DIVISION</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>LEGAL SERVICES</u>							
51-0000	PERSONNEL EXPENDITURES	255,495	253,110	272,673	272,227	299,190	9.72%
52-0000	CONTRACTUAL SERVICES	216,554	186,175	119,275	132,892	134,228	12.54%
53-0000	COMMODITIES	1,608	4,391	1,800	989	1,800	0.00%
	TOTAL EXPENDITURES	473,657	443,676	393,748	406,108	435,218	10.53%
46-0000	TOTAL REVENUES	110,726	99,055	138,934	105,209	108,503	-21.90%
	DUE FROM GENERAL FUND	362,931	344,621	254,814	300,899	326,714	28.22%
<u>OFFICE OF CITY TREASURER</u>							
51-0000	PERSONNEL EXPENDITURES	83,481	88,266	93,149	92,878	97,909	5.11%
52-0000	CONTRACTUAL SERVICES	1,431	1,481	3,550	1,385	2,150	-39.44%
53-0000	COMMODITIES	457	505	500	-	500	0.00%
	TOTAL EXPENDITURES	85,369	90,252	97,199	94,263	100,559	3.46%
46-0000	TOTAL REVENUES	8,963	9,445	10,988	9,944	4,479	-59.24%
	DUE FROM GENERAL FUND	76,406	80,807	86,210	84,319	96,080	11.45%
<u>CITY CLERK</u>							
51-0000	PERSONNEL EXPENDITURES	86,172	87,723	93,791	93,174	96,604	3.00%
52-0000	CONTRACTUAL SERVICES	5,254	2,441	2,800	2,018	3,090	10.36%
53-0000	COMMODITIES	-	(1)	-	1	-	
54-0000	OTHER EXPENDITURES	282	-	100	23	200	100.00%
	TOTAL EXPENDITURES	91,708	90,163	96,691	95,216	99,894	3.31%
46-0000	TOTAL REVENUES	114,960	118,378	115,735	112,436	107,976	-6.70%
	DUE FROM GENERAL FUND	(23,252)	(28,215)	(19,045)	(17,220)	(8,082)	-57.56%
<u>PERSONNEL & HUMAN RELATIONS</u>							
51-0000	PERSONNEL EXPENDITURES	183,956	186,632	194,489	194,165	203,396	4.58%
52-0000	CONTRACTUAL SERVICES	16,193	21,131	17,550	26,094	20,350	15.95%
53-0000	COMMODITIES	752	-	1,000	-	1,000	0.00%
54-0000	OTHER EXPENDITURES	14,071	14,459	16,550	28,274	20,550	24.17%
	TOTAL EXPENDITURES	214,972	222,222	229,589	248,534	245,296	6.84%
46-0000	TOTAL REVENUES	22,425	24,403	27,240	26,124	11,270	-58.63%
	DUE FROM GENERAL FUND	192,547	197,819	202,349	222,410	234,026	15.65%

**2013-14 Budget
Adopted 4/2/2013**

<u>DEPARTMENT OF PUBLIC AFFAIRS-CONT..</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>DIVISION</u>							
<u>INFORMATION SYSTEMS</u>							
51-0000	PERSONNEL EXPENDITURES	74,515	77,636	78,816	77,734	81,919	3.94%
52-0000	CONTRACTUAL SERVICES	79,904	95,934	92,010	99,352	96,510	4.89%
53-0000	COMMODITIES	914	1,942	3,500	2,248	3,500	0.00%
54-0000	OTHER EXPENDITURES	-	125	300	-	300	0.00%
	TOTAL EXPENDITURES	155,333	175,637	174,626	179,333	182,229	4.35%
46-0000	TOTAL REVENUES	10,084	11,221	12,023	11,826	5,150	-57.17%
	DUE FROM GENERAL FUND	145,249	164,416	162,602	167,508	177,079	8.90%

DEPARTMENT OF PUBLIC AFFAIRS TOTAL

51-0000	PERSONNEL EXPENDITURES	1,117,597	1,116,454	1,228,408	1,170,895	1,300,353	5.86%
52-0000	CONTRACTUAL SERVICES	670,581	647,447	638,635	599,527	658,478	3.11%
53-0000	COMMODITIES	45,423	55,370	56,200	50,956	56,200	0.00%
54-0000	OTHER EXPENDITURES	1,406,335	1,519,576	1,337,250	2,158,488	1,020,961	-23.65%
90-0000	INTERFUND TRANSFERS	51,679	1,775,647	850,514	1,656,769	1,065,699	25.30%
	TOTAL DEPARTMENT EXPENDITURES	3,291,615	5,114,494	4,111,007	5,636,634	4,101,691	-0.23%
46-0000	TOTAL DEPARTMENT REVENUES	599,314	749,450	541,197	474,716	424,352	-21.59%
	TOTAL DUE FROM GENERAL FUND	2,692,301	4,365,044	3,569,810	5,161,918	3,677,339	3.01%

<u>DEPARTMENT OF PUBLIC SAFETY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY

DIVISION

POLICE

51-0000	PERSONNEL EXPENDITURES	5,428,502	5,589,745	5,686,635	5,711,013	5,964,131	4.88%
52-0000	CONTRACTUAL SERVICES	1,336,218	1,337,530	1,369,167	1,342,280	1,382,570	0.98%
53-0000	COMMODITIES	224,280	285,351	287,800	266,802	295,200	2.57%
54-0000	OTHER EXPENDITURES	25,952	14,306	17,100	6,902	21,100	23.39%
	TOTAL EXPENDITURES	7,014,952	7,226,932	7,360,702	7,326,998	7,663,001	4.11%
46-0000	TOTAL REVENUES	1,033,741	1,076,189	993,662	1,077,869	940,677	-5.33%
	DUE FROM GENERAL FUND	5,981,211	6,150,743	6,367,040	6,249,128	6,722,325	5.58%

2013-14 Budget

Adopted 4/2/2013
 BUDGET

<u>DEPARTMENT OF PUBLIC SAFETY CON'T.</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	<u>Adopted 4/2/2013</u>	
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>DIVISION</u>							
<u>FIRE</u>							
51-0000	PERSONNEL EXPENDITURES	4,393,171	4,379,734	4,489,506	4,471,034	4,546,278	1.26%
52-0000	CONTRACTUAL SERVICES	68,995	78,952	79,100	88,899	79,910	1.02%
53-0000	COMMODITIES	68,503	94,562	105,700	95,440	105,700	0.00%
54-0000	OTHER EXPENDITURES	3,066	347	1,600	1,113	1,600	0.00%
<u>TOTAL EXPENDITURES</u>		<u>4,533,735</u>	<u>4,553,595</u>	<u>4,675,906</u>	<u>4,656,486</u>	<u>4,733,488</u>	<u>1.23%</u>
<hr/>							
46-0000	<u>TOTAL REVENUES</u>	<u>137,466</u>	<u>146,060</u>	<u>156,306</u>	<u>152,285</u>	<u>120,640</u>	<u>-22.82%</u>
<u>DUE FROM GENERAL FUND</u>		<u>4,396,269</u>	<u>4,407,535</u>	<u>4,519,600</u>	<u>4,504,200</u>	<u>4,612,848</u>	<u>2.06%</u>
<hr/>							
<u>DEPARTMENT OF PUBLIC SAFETY TOTAL</u>							
51-0000	PERSONNEL EXPENDITURES	9,821,673	9,969,479	10,176,142	10,182,047	10,510,410	3.28%
52-0000	CONTRACTUAL SERVICES	1,405,213	1,416,482	1,448,267	1,431,179	1,462,480	0.98%
53-0000	COMMODITIES	292,783	379,913	393,500	362,242	400,900	1.88%
54-0000	OTHER EXPENDITURES	29,018	14,653	18,700	8,015	22,700	21.39%
<u>TOTAL DEPARTMENT EXPENDITURES</u>		<u>11,548,687</u>	<u>11,780,527</u>	<u>12,036,609</u>	<u>11,983,483</u>	<u>12,396,490</u>	<u>2.99%</u>
<hr/>							
46-0000	<u>TOTAL DEPARTMENT REVENUES</u>	<u>1,171,207</u>	<u>1,222,249</u>	<u>1,149,968</u>	<u>1,230,154</u>	<u>1,061,317</u>	<u>-7.71%</u>
<u>TOTAL DUE FROM GENERAL FUND</u>		<u>10,377,480</u>	<u>10,558,278</u>	<u>10,886,641</u>	<u>10,753,329</u>	<u>11,335,173</u>	<u>4.12%</u>

**2013-14 Budget
Adopted 4/2/2013**

<u>DEPARTMENT OF PUBLIC WORKS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
<u>DIVISION</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>CENTRAL VEHICLE MAINTENANCE</u>							
51-0000	PERSONNEL EXPENDITURES	255,169	257,533	269,440	250,317	247,893	-8.00%
52-0000	CONTRACTUAL SERVICES	37,381	51,486	67,700	35,281	82,400	21.71%
53-0000	COMMODITIES	206,790	209,771	213,500	213,105	243,500	14.05%
54-0000	OTHER EXPENDITURES	-	-	100	-	100	0.00%
	TOTAL EXPENDITURES	499,340	518,790	550,740	498,703	573,893	4.20%
46-0000	TOTAL REVENUES	30,763	31,577	35,134	32,626	13,325	-62.07%
	DUE FROM GENERAL FUND	468,577	487,213	515,606	466,077	560,568	8.72%
<u>ENVIRONMENTAL CODE ENFORCEMENT</u>							
51-0000	PERSONNEL EXPENDITURES	543,548	534,673	584,249	564,971	344,616	-41.02%
52-0000	CONTRACTUAL SERVICES	13,018	16,274	40,000	52,896	9,250	-76.88%
53-0000	COMMODITIES	7,353	10,808	10,800	10,964	16,200	50.00%
54-0000	OTHER EXPENDITURES	399	1,807	2,000	726	1,000	-50.00%
	TOTAL EXPENDITURES	564,318	563,562	637,049	629,558	371,066	-41.75%
46-0000	TOTAL REVENUES	352,189	381,287	355,464	480,917	181,406	-48.97%
	DUE FROM GENERAL FUND	212,129	182,275	281,585	148,641	189,660	-32.65%
<u>STREETS</u>							
51-0000	PERSONNEL EXPENDITURES	1,548,988	1,517,247	1,658,390	1,735,977	1,429,080	-13.83%
52-0000	CONTRACTUAL SERVICES	426,622	401,641	486,650	430,699	456,900	-6.11%
53-0000	COMMODITIES	607,673	561,658	713,500	683,335	643,000	-9.88%
54-0000	OTHER EXPENDITURES	389	10,199	1,000	430	1,000	0.00%
	TOTAL EXPENDITURES	2,583,672	2,490,745	2,859,540	2,850,441	2,529,980	-11.52%
46-0000	TOTAL REVENUES	542,710	554,023	577,568	743,427	435,681	-24.57%
	DUE FROM GENERAL FUND	2,040,962	1,936,722	2,281,972	2,107,014	2,094,299	-8.22%
<u>PARKS AND PUBLIC PROPERTY</u>							
51-0000	PERSONNEL EXPENDITURES	1,016,794	927,145	1,023,235	939,897	958,985	-6.28%
52-0000	CONTRACTUAL SERVICES	374,932	287,223	358,350	326,471	245,650	-31.45%
53-0000	COMMODITIES	314,172	336,298	323,000	329,217	258,950	-19.83%
54-0000	OTHER EXPENDITURES	3,898	3,899	2,500	4,273	2,500	0.00%
	TOTAL EXPENDITURES	1,709,796	1,554,565	1,707,085	1,599,858	1,466,085	-14.12%
46-0000	TOTAL REVENUES	295,279	257,305	278,492	264,958	124,766	-55.20%
	DUE FROM GENERAL FUND	1,414,517	1,297,260	1,428,593	1,334,899	1,341,319	-6.11%

**2013-14 Budget
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<u>DEPARTMENT OF PUBLIC WORKS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
<u>DIVISION</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>MUNICIPAL POOL</u>							
51-0000	PERSONNEL EXPENDITURES	32,239	30,874	37,678	30,796	37,778	0.27%
52-0000	CONTRACTUAL SERVICES	5,651	4,472	8,750	6,145	8,650	-1.14%
53-0000	COMMODITIES	17,902	11,829	17,500	23,688	17,500	0.00%
	TOTAL EXPENDITURES	55,792	47,175	63,928	60,629	63,928	0.00%
46-0000	TOTAL REVENUES	29,317	36,368	37,678	43,818	38,524	2.25%
	DUE FROM GENERAL FUND	26,475	10,807	26,250	16,811	25,403	-3.23%
<u>PARKS AND CENTRAL SERVICES</u>							
51-0000	PERSONNEL EXPENDITURES	59,398	64,797	76,480	65,150	166,027	117.09%
52-0000	CONTRACTUAL SERVICES	15,205	14,803	19,850	13,721	81,650	311.34%
53-0000	COMMODITIES	4,193	7,793	8,055	6,002	47,755	492.86%
54-0000	OTHER EXPENDITURES	-	-	300	-	300	0.00%
	TOTAL EXPENDITURES	78,796	87,393	104,685	84,873	295,732	182.50%
46-0000	TOTAL REVENUES	86,980	81,969	104,407	82,589	92,345	-11.55%
	DUE FROM GENERAL FUND	(8,184)	5,424	278	2,284	203,387	73060.88%
<u>DEPARTMENT OF PUBLIC WORKS TOTALS</u>							
51-0000	PERSONNEL EXPENDITURES	3,456,136	3,332,269	3,649,471	3,587,108	3,184,379	-12.74%
52-0000	CONTRACTUAL SERVICES	872,809	775,899	981,300	865,213	884,500	-9.86%
53-0000	COMMODITIES	1,158,083	1,138,157	1,286,355	1,266,312	1,226,905	-4.62%
54-0000	OTHER EXPENDITURES	4,686	15,905	5,900	5,430	4,900	-16.95%
	TOTAL DEPARTMENT EXPENDITURE	5,491,714	5,262,230	5,923,026	5,724,062	5,300,684	-10.51%
46-0000	TOTAL DEPARTMENT REVENUES	1,337,238	1,342,529	1,388,742	1,648,336	886,047	-36.20%
	TOTAL DUE FROM GENERAL FUND	4,154,476	3,919,701	4,534,284	4,075,727	4,414,637	-2.64%

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**NEW FUND 2013-14		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
<u>DEPARTMENT OF URBAN SERVICES</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>DIVISION</u>							
<u>DEPARTMENT OF URBAN SERVICES</u>							<u>NEW FUND</u>
51-0000	PERSONNEL EXPENDITURES	-	-	-	813,775	813,775	
52-0000	CONTRACTUAL SERVICES	-	-	-	25,700	25,700	
53-0000	COMMODITIES	-	-	-	11,400	11,400	
54-0000	OTHER EXPENDITURES	-	-	-	1,000	1,000	
	TOTAL DEPARTMENT EXPENDITURE	-	-	-	851,875	851,875	
46-0000	TOTAL DEPARTMENT REVENUES	-	-	-	321,966	321,966	
	TOTAL DUE FROM GENERAL FUND	-	-	-	529,908	529,908	

ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY

TOTAL FOR DEPARTMENTS IN THE GENERAL FUND

51-0000	PERSONNEL EXPENDITURES	14,395,406	14,418,202	15,054,021	15,753,824	15,808,916	5.01%
52-0000	CONTRACTUAL SERVICES	2,948,603	2,839,828	3,068,202	2,921,619	3,031,158	-1.21%
53-0000	COMMODITIES	1,496,289	1,573,440	1,736,055	1,690,909	1,695,405	-2.34%
54-0000	OTHER EXPENDITURES	1,440,039	1,550,134	1,361,850	2,172,933	1,049,561	-22.93%
90-0000	*INTERFUND TRANSFERS	51,679	1,775,647	850,514	1,656,769	1,065,699	25.30%
	TOTAL EXPENDITURES	20,332,016	22,157,251	22,070,642	24,196,055	22,650,739	2.63%
46-0000	TOTAL REVENUES	3,107,759	3,314,228	3,079,908	3,675,173	2,693,682	-12.54%
	TOTAL DUE FROM GENERAL FUND	17,224,257	18,843,023	18,990,734	20,520,882	19,957,057	5.09%
	GENERAL FUND RECEIPTS	18,200,699	19,292,382	18,995,802	20,339,242	19,962,200	5.09%
	GENERAL FUND SURPLUS (DEFICIT	976,442	449,359	5,068	(181,640)	5,143	

*IMRF, FICA or Health Insurance and included under Personnel Expenditures not Interfund Transfers

OTHER FUNDS

FUND	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
<u>FIRE PENSION FUND</u>						
51-0000 PERSONNEL EXPENDITURES	2,012,258	2,141,989	1,913,931	1,913,932	1,951,874	1.98%
TOTAL EXPENDITURES	2,012,258	2,141,989	1,913,931	1,913,932	1,951,874	1.98%
46-0000 TOTAL REVENUES	2,012,258	2,141,989	1,913,931	1,913,932	1,951,874	1.98%
TRANSFER TO (FROM) RESERVE	-	-	-	-	-	
<u>POLICE PENSION FUND</u>						
51-0000 PERSONNEL EXPENDITURES	1,565,813	1,668,682	1,449,425	1,449,425	1,546,851	6.72%
TOTAL EXPENDITURES	1,565,813	1,668,682	1,449,425	1,449,425	1,546,851	6.72%
46-0000 TOTAL REVENUES	1,565,813	1,668,682	1,449,425	1,449,425	1,546,851	6.72%
TRANSFER TO (FROM) RESERVE	-	-	-	-	-	
<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>						
54-0000 OTHER EXPENDITURES	366,769	382,780	449,997	429,392	193,500	-57.00%
TOTAL EXPENDITURES	366,769	382,780	449,997	429,392	193,500	-57.00%
46-0000 TOTAL REVENUES	308,117	371,826	400,000	388,595	100	-99.98%
TRANSFER TO (FROM) RESERVE	(58,652)	(10,954)	(49,997)	(40,797)	(193,400)	286.82%
<u>SOCIAL SECURITY FUND</u>						
54-0000 OTHER EXPENDITURES	395,286	379,862	404,926	396,945	155,500	-61.60%
TOTAL EXPENDITURES	395,286	379,862	404,926	396,945	155,500	-61.60%
46-0000 TOTAL REVENUES	386,987	402,538	410,250	397,967	100	-99.98%
TRANSFER TO (FROM) RESERVE	(8,299)	22,676	5,324	1,022	(155,400)	-3018.86%

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OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
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MOTOR FUEL TAX FUND

54-0000	OTHER EXPENDITURES	-	-	-	-	-
55-0000	CAPITAL OUTLAY	707,572	716,284	803,000	941,012	803,000 0.00%
	TOTAL EXPENDITURES	707,572	716,284	803,000	941,012	803,000 0.00%
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46-0000	TOTAL REVENUES	1,013,740	974,879	803,000	956,933	803,000 0.00%
	TRANSFER TO (FROM) RESERVE	306,168	258,595	-	15,921	-

STATE NARCOTIC FORFEITURE FUND

54-0000	OTHER EXPENDITURES	6,488	8,791	15,000	19,150	15,000 0.00%
	TOTAL EXPENDITURES	6,488	8,791	15,000	19,150	15,000 0.00%
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46-0000	TOTAL REVENUES	3,775	21,293	15,000	5,766	15,000 0.00%
	TRANSFER TO (FROM) RESERVE	(2,713)	12,502	-	(13,383)	-

CDBG FUND

51-0000	PERSONNEL EXPENDITURES	190,853	201,923	167,914	210,056	235,856 40.46%
52-0000	CONTRACTUAL SERVICES	6,956	6,346	8,350	4,064	9,550 14.37%
53-0000	COMMODITIES	7,984	5,079	9,380	3,134	9,580 2.13%
54-0000	OTHER EXPENDITURES	324,034	729,757	989,708	233,832	869,318 -12.16%
55-0000	CAPITAL OUTLAY	-	-	-	-	-
	TOTAL EXPENDITURES	529,827	943,105	1,175,352	451,087	1,124,304 -4.34%
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46-0000	TOTAL REVENUES	536,698	942,058	1,175,352	443,776	1,124,304 -4.34%
	TRANSFER TO (FROM) RESERVE	6,871	(1,047)	0	(7,311)	0

INFRASTRUCTURE DEVELOPMENT

52-0000	CONTRACTUAL SERVICES	911,443	3,184,130	1,183,000	1,485,275	1,277,320 7.97%
54-0000	OTHER EXPENDITURES	-	-	-	-	-
	TOTAL EXPENDITURES	911,443	3,184,130	1,183,000	1,485,275	1,277,320 7.97%
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46-0000	TOTAL REVENUES	937,635	3,517,643	1,182,000	1,867,204	1,278,200 8.14%
	TRANSFER TO (FROM) RESERVE	26,192	333,513	(1,000)	381,929	880

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OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
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TOWNE CENTRE FUND

54-0000	OTHER EXPENDITURES	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-

46-0000	TOTAL REVENUES	1,042	1,024	1,100	1,020	1,020	-7.27%
	TRANSFER TO (FROM) RESERVE	1,042	1,024	1,100	1,020	1,020	-7.27%

STORM WATER DRAINAGE FUND

54-0000	OTHER EXPENDITURES	-	-	50,000	-	50,000	0.00%
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	-	-	50,000	-	50,000	0.00%

46-0000	TOTAL REVENUES	28,767	28,557	28,967	28,832	28,567	-1.38%
	TRANSFER TO (FROM) RESERVE	28,767	28,557	(21,033)	28,832	(21,433)	1.90%

REVOLVING LOAN FUND

54-0000	OTHER EXPENDITURES	11,161	214,725	139,000	106,909	76,000	-45.32%
	TOTAL EXPENDITURES	11,161	214,725	139,000	106,909	76,000	-45.32%

46-0000	TOTAL REVENUES	89,542	43,163	139,000	84,358	75,750	-45.50%
	TRANSFER TO (FROM) RESERVE	78,381	(171,562)	-	(22,551)	(250)	

HOUSING LOAN FUND

54-0000	OTHER EXPENDITURES	4,200	2,365	17,000	6,000	17,000	0.00%
	TOTAL EXPENDITURES	4,200	2,365	17,000	6,000	17,000	0.00%

46-0000	TOTAL REVENUES	14,786	7,162	11,000	7,402	11,000	0.00%
	TRANSFER TO (FROM) RESERVE	10,586	4,797	(6,000)	1,402	(6,000)	0.00%

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OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
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DANVILLE MASS TRANSIT

51-0000	PERSONNEL EXPENDITURES	1,389,274	1,414,491	1,720,895	1,981,324	1,981,324	15.13%
52-0000	CONTRACTUAL SERVICES	250,200	295,600	292,600	318,100	318,100	8.71%
53-0000	COMMODITIES	400,800	424,900	491,500	558,200	558,200	13.57%
54-0000	OTHER EXPENDITURES	97,600	103,500	165,240	185,540	185,540	12.29%
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	2,137,874	2,238,491	2,670,235	3,043,164	3,043,164	13.97%
46-0000	TOTAL REVENUES	2,137,874	2,238,491	2,670,234	3,043,164	3,043,164	13.97%
	TRANSFER TO (FROM) RESERVE	0	0	(1)	(0)	(0)	

LAW ENFORCEMENT GRANT

54-0000	OTHER EXPENDITURES	69,162	14,202	15,000	55,775	13,000	-13.33%
	TOTAL EXPENDITURES	69,162	14,202	15,000	55,775	13,000	-13.33%
46-0000	TOTAL REVENUES	21,781	6,939	15,050	56,066	13,055	-13.26%
	TRANSFER TO (FROM) RESERVE	(47,381)	(7,263)	50	291	55	10.00%

FEDERAL NARCOTIC FORFEITURE FUND

54-0000	OTHER EXPENDITURES	-	-	-	1,876	916	
	TOTAL EXPENDITURES	-	-	-	1,876	916	
46-0000	TOTAL REVENUES	2,785	5	-	3	-	
	TRANSFER TO (FROM) RESERVE	2,785	5	-	(1,873)	(916)	

DATS FUND

51-0000	PERSONNEL EXPENDITURES	106,630	116,458	119,712	77,884	108,959	-8.98%
52-0000	CONTRACTUAL SERVICES	29,932	93,519	91,630	-	98,810	7.84%
53-0000	COMMODITIES	491	1,062	1,100	446	1,200	9.09%
54-0000	OTHER EXPENDITURES	-	-	-	-	3,000	
55-0000	CAPITAL OUTLAY	178	516	16,000	314	5,000	-68.75%
	TOTAL EXPENDITURES	137,231	211,555	228,442	78,644	216,969	-5.02%
46-0000	TOTAL REVENUES	137,231	214,407	228,442	79,399	216,969	-5.02%
	TRANSFER TO (FROM) RESERVE	-	2,852	-	756	-	

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OTHER FUNDS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
TAX INCREMENT FINANCING - MIDTOWN							
52-0000	CONTRACTUAL SERVICES	-	2,060	8,000	3,875	8,000	0.00%
54-0000	OTHER EXPENDITURES	160,856	639,914	405,000	256,917	367,050	-9.37%
	TOTAL EXPENDITURES	160,856	641,974	413,000	260,792	375,050	-9.19%
46-0000	TOTAL REVENUES	361,661	377,643	379,000	408,825	375,050	-1.04%
	TRANSFER TO (FROM) RESERVE	200,805	(264,331)	(34,000)	148,033	-	-100.00%
TAX INCREMENT FINANCING - WEST GATE							
52-0000	CONTRACTUAL SERVICES	10,366	20,691	4,000	3,200	4,000	0.00%
54-0000	OTHER EXPENDITURES	26,498	28,577	45,000	200,000	24,050	-46.56%
	TOTAL EXPENDITURES	36,864	49,268	49,000	203,200	28,050	-42.76%
46-0000	TOTAL REVENUES	63,321	37,225	29,100	31,087	28,050	-3.61%
	TRANSFER TO (FROM) RESERVE	26,457	(12,043)	(19,900)	(172,113)	-	-100.00%
TAX INCREMENT FINANCING - CAMPUS CORRIDOR							
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	1,000	-	1,000	0.00%
	TOTAL EXPENDITURES	-	-	1,000	-	1,000	0.00%
46-0000	TOTAL REVENUES	1,210	5	102	393	202	98.04%
	TRANSFER TO (FROM) RESERVE	1,210	5	(898)	393	(798)	-11.14%
TAX INCREMENT FINANCING - EAST VOORHEES CORRIDOR							
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	-	-	-	-	-	
46-0000	TOTAL REVENUES	-	-	-	-	201	
	TRANSFER TO (FROM) RESERVE	-	-	-	-	201	
BOND AND INTEREST							
54-0000	OTHER EXPENDITURES	1,201,098	868,871	868,871	824,282	827,415	-4.77%
	TOTAL EXPENDITURES	1,201,098	868,871	868,871	824,282	827,415	-4.77%
46-0000	TOTAL REVENUES	1,193,151	981,927	868,871	792,816	828,606	-4.63%
	TRANSFER TO (FROM) RESERVE	(7,947)	113,056	(0)	(31,466)	1,191	

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OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
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2007 DEBT SERVICE FUND

54-0000	OTHER EXPENDITURES	361,547	361,830	363,595	363,027	363,011	-0.16%
	TOTAL EXPENDITURES	361,547	361,830	363,595	363,027	363,011	-0.16%
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46-0000	TOTAL REVENUES	356,425	359,317	363,595	359,641	343,011	-5.66%
	TRANSFER TO (FROM) RESERVE	(5,122)	(2,513)	-	(3,386)	(20,000)	

2009 DEBT SERVICE FUND

54-0000	OTHER EXPENDITURES	192,739	191,823	466,173	392,279	388,363	-16.69%
	TOTAL EXPENDITURES	192,739	191,823	466,173	392,279	388,363	-16.69%
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46-0000	TOTAL REVENUES	189,861	190,400	466,173	392,548	388,363	-16.69%
	TRANSFER TO (FROM) RESERVE	(2,878)	(1,423)	-	269	-	

LANDFILL REMEDIATION FUND

52-0000	CONTRACTUAL SERVICES	-	-	65,000	23,896	38,000	-41.54%
53-0000	OTHER COMMODITIES	-	-	2,200	-	2,200	
54-0000	OTHER EXPENDITURES	-	-	-	11,474	-	
	TOTAL EXPENDITURES	-	-	67,200	35,370	40,200	-40.18%
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46-0000	TOTAL REVENUES	27,192	24,726	28,000	25,579	26,000	-7.14%
	TRANSFER TO (FROM) RESERVE	27,192	24,726	(39,200)	(9,792)	(14,200)	-63.78%

CAPITAL IMPROVEMENTS FUND

52-0000	CONTRACTUAL	50,000	50,000	70,000	70,000	70,000	0.00%
54-0000	OTHER EXPENDITURES	183,614	311,351	165,077	143,455	136,477	-17.33%
55-0000	CAPITAL OUTLAY	1,458,139	667,323	707,600	779,860	686,400	-3.00%
90-0000	INTERFUND TRANSFERS	160,265	161,900	161,323	161,323	163,123	1.12%
	TOTAL EXPENDITURES	1,852,018	1,190,574	1,104,000	1,154,638	1,056,000	-4.35%
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46-0000	TOTAL REVENUES	1,875,744	1,097,613	1,104,000	1,201,505	1,056,000	-4.35%
	TRANSFER TO (FROM) RESERVE	23,726	(92,961)	(0)	46,868	0	-902.19%

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OTHER FUNDS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014	Prior FY
<u>LAND ACQUISITION</u>							
54-0000	OTHER EXPENDITURES	6,151	-	20,000	80,366	20,000	0.00%
	TOTAL EXPENDITURES	6,151	-	20,000	80,366	20,000	0.00%
46-0000	TOTAL REVENUES	202	276	400	5,050	250	-37.50%
	TRANSFER TO (FROM) RESERVE	(5,949)	276	(19,600)	(75,316)	(19,750)	0.77%
<u>2007 BOND ISSUE</u>							
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	-	-	-	-	-	
46-0000	TOTAL REVENUES	-	-	-	-	-	
	TRANSFER TO (FROM) RESERVE	-	-	-	-	-	
<u>2009 BOND ISSUE</u>							
52-0000	CONTRACTUAL SERVICES	706,647	-	-	-	-	
54-0000	OTHER EXPENDITURES	30,028	-	-	-	-	
55-0000	CAPITAL OUTLAY	520,310	-	-	-	-	
	TOTAL EXPENDITURES	1,256,985	-	-	-	-	
46-0000	TOTAL REVENUES	10,681	-	-	-	-	
	TRANSFER TO (FROM) RESERVE	(1,246,304)	-	-	-	-	
<u>HARRISON PARK GOLF COURSE</u>							
51-0000	PERSONNEL EXPENDITURES	192,808	244,603	225,456	238,760	238,760	5.90%
52-0000	CONTRACTUAL SERVICES	35,108	44,155	30,403	36,369	36,369	19.62%
53-0000	COMMODITIES	95,501	102,737	82,550	91,050	91,050	10.30%
54-0000	OTHER EXPENDITURES	32,111	17,499	26,650	26,650	26,650	0.00%
55-0000	CAPITAL OUTLAY	84,968	82,377	80,230	73,135	73,135	-8.84%
	TOTAL EXPENDITURES	440,494	491,372	445,289	465,964	465,964	4.64%
46-0000	TOTAL REVENUES	428,756	507,834	474,040	478,283	478,283	0.90%
	TRANSFER TO (FROM) RESERVE	(11,738)	16,463	28,751	12,319	12,319	-57.15%

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OTHER FUNDS		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
<u>SANITARY SEWER DEPARTMENT</u>							
51-0000	PERSONNEL EXPENDITURES	1,285,945	1,299,627	1,362,871	1,341,638	1,331,215	-2.32%
52-0000	CONTRACTUAL SERVICES	283,941	382,352	318,100	332,658	313,100	-1.57%
53-0000	COMMODITIES	124,163	157,304	197,000	209,048	214,500	8.88%
54-0000	OTHER EXPENDITURES	35,076	33,743	39,000	32,128	41,520	6.46%
55-0000	CAPITAL OUTLAY	439,641	1,650,947	750,000	1,739,907	830,000	10.67%
90-0000	INTERFUND TRANSFERS	181,931	175,513	175,329	169,137	174,500	-0.47%
	TOTAL EXPENDITURES	2,350,697	3,699,486	2,842,300	3,824,516	2,904,835	2.20%
46-0000	TOTAL REVENUES	2,922,044	2,852,422	2,866,840	3,004,555	2,934,300	2.35%
	TRANSFER TO (FROM) RESERVE	571,347	(847,064)	24,540	(819,961)	29,465	20.07%
<u>SOLID WASTE DEPARTMENT</u>							
51-0000	PERSONNEL EXPENDITURES	1,247,868	1,370,124	1,373,188	1,283,409	1,298,081	-5.47%
52-0000	CONTRACTUAL SERVICES	607,938	708,850	741,327	623,988	711,327	-4.05%
53-0000	COMMODITIES	173,691	174,701	202,876	244,147	231,476	14.10%
54-0000	OTHER EXPENDITURES	4,640	23,100	23,690	31,216	33,500	41.41%
55-0000	CAPITAL IMPROVEMENTS	620,294	375,000	50,000	80,297	220,000	340.00%
90-0000	INTERFUND TRANSFERS	56,983	58,690	57,000	57,000	60,000	5.26%
	TOTAL EXPENDITURES	2,711,414	2,710,465	2,448,081	2,320,056	2,554,384	4.34%
46-0000	TOTAL REVENUES	2,628,947	2,521,601	2,507,543	2,548,295	2,598,503	3.63%
	TRANSFER TO (FROM) RESERVE	(82,467)	(188,864)	59,462	228,239	44,119	-25.80%
<u>HEALTH INSURANCE FUND</u>							
52-0000	CONTRACTUAL SERVICES	152	88	1,000	-	500	-50.00%
54-0000	OTHER EXPENDITURES	4,185,625	4,032,453	4,507,813	4,266,963	5,059,401	12.24%
	TOTAL EXPENDITURES	4,185,777	4,032,541	4,508,813	4,266,963	5,059,901	12.22%
46-0000	TOTAL REVENUES	4,201,550	4,099,345	4,513,931	4,441,995	5,107,529	13.15%
	TRANSFER TO (FROM) RESERVE	15,773	66,804	5,118	175,032	47,628	830.60%

**2013-14 Budget
Adopted 4/2/2013**

OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
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MIN/MAX LIABILITY INSURANCE FUND

54-0000	OTHER EXPENDITURES	-	-	-	37,330	-	
	TOTAL EXPENDITURES	-	-	-	37,330	-	
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46-0000	TOTAL REVENUES	158	50	50	63	-	-100.00%
	TRANSFER TO (FROM) RESERVE	158	50	50	(37,266)	-	-100.00%

FLEXIBLE SPENDING FUND

54-0000	OTHER EXPENDITURES	46,003	59,973	75,000	52,095	55,000	-26.67%
	TOTAL EXPENDITURES	46,003	59,973	75,000	52,095	55,000	-26.67%
<hr/>							
46-0000	TOTAL REVENUES	62,292	59,169	75,000	47,534	55,000	-26.67%
	TRANSFER TO (FROM) RESERVE	16,289	(804)	-	(4,561)	-	

WORKING CASH FUND

54-0000	OTHER EXPENDITURES	-	200,000	200,000	48,445	200,000	0.00%
	TOTAL EXPENDITURES	-	200,000	200,000	48,445	200,000	0.00%
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46-0000	TOTAL REVENUES	102	200,200	200,200	454	200,100	-0.05%
	TRANSFER TO (FROM) RESERVE	102	200	200	(47,991)	100	-50.00%

SPECIAL SEWER TRUST FUND

54-0000	OTHER EXPENDITURES	-	-	20,500	2,080	20,500	0.00%
	TOTAL EXPENDITURES	-	-	20,500	2,080	20,500	0.00%
<hr/>							
46-0000	TOTAL REVENUES	627	1,036	10,500	3,444	10,200	-2.86%
	TRANSFER TO (FROM) RESERVE	627	1,036	(10,000)	1,364	(10,300)	

**2013-14 Budget
Adopted 4/2/2013**

OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
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GROUP LIFE INSURANCE FUND

54-0000	OTHER EXPENDITURES	22,548	26,357	26,500	36,369	38,000	43.40%
	TOTAL EXPENDITURES	22,548	26,357	26,500	36,369	38,000	43.40%
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46-0000	TOTAL REVENUES	27,716	27,749	26,500	36,104	38,000	43.40%
	TRANSFER TO (FROM) RESERVE	5,168	1,392	-	(265)	-	

DAVID S. PALMER ARENA

52-0000	CONTRACTUAL SERVICES	35,790	40,232	34,100	45,494	39,100	14.66%
54-0000	OTHER EXPENDITURES	574,910	588,275	534,500	661,950	592,167	10.79%
90-0000	INTERFUND TRANSFERS	81,910	86,443	77,500	90,048	83,333	7.53%
	TOTAL EXPENDITURES	692,610	714,950	646,100	797,492	714,600	10.60%
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46-0000	TOTAL REVENUES	710,330	735,208	646,100	772,778	714,600	10.60%
	TRANSFER TO (FROM) RESERVE	17,720	20,258	-	(24,714)	-	

EVIDENCE HOLDING FUND

54-0000	OTHER EXPENDITURES	-	-	1,000	-	250	-75.00%
	TOTAL EXPENDITURES	-	-	1,000	-	250	-75.00%
<hr/>							
46-0000	TOTAL REVENUES	202	236	1,000	332	250	-75.00%
	TRANSFER TO (FROM) RESERVE	202	236	-	332	-	

POLICE - ARRA

51-0000	PERSONNEL EXPENDITURES	193,828	238,200	255,917	247,403	270,900	5.85%
52-0000	CONTRACTUAL SERVICES	10,118	-	3,500	-	3,673	4.94%
53-0000	COMMODITIES	6,593	8,387	2,900	6,853	11,300	289.66%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	0.00%
	TOTAL EXPENDITURES	210,539	246,587	262,317	254,256	285,873	8.98%
<hr/>							
46-0000	TOTAL REVENUES	222,099	246,587	262,316	282,274	285,873	8.98%
	DUE FROM GENERAL FUND	(11,560)	-	1	(28,018)	(0)	-135.14%

**2013-14 Budget
Adopted 4/2/2013**

OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
BROWN FIELD GRANT						
51-0000 PERSONNEL EXPENDITURES	-	-	-	-	-	0.00%
52-0000 CONTRACTUAL SERVICES	-	8,974	199,650	76,711	201,650	1.00%
53-0000 COMMODITIES	-	-	-	-	-	0.00%
54-0000 OTHER EXPENDITURES	-	-	350	-	350	0.00%
TOTAL EXPENDITURES	-	8,974	200,000	76,711	202,000	1.00%
46-0000 TOTAL REVENUES	-	8,974	200,000	76,711	202,000	1.00%
DUE FROM GENERAL FUND	-	0	-	-	-	

PUBLIC LIBRARY

51-0000 PERSONNEL EXPENDITURES	1,068,620	1,094,740	1,111,780	1,194,415	1,194,415	7.43%
52-0000 CONTRACTUAL SERVICES	203,920	194,830	186,770	183,655	183,655	-1.67%
53-0000 COMMODITIES	226,890	231,850	234,690	247,245	247,245	5.35%
54-0000 OTHER EXPENDITURES	15,300	20,300	15,300	15,300	15,300	0.00%
55-0000 CAPITAL OUTLAY	8,400	8,400	18,000	8,400	8,400	-53.33%
TOTAL EXPENDITURES	1,523,130	1,550,120	1,566,540	1,649,015	1,649,015	5.26%
46-0000 TOTAL REVENUES	1,523,130	1,543,120	1,558,540	1,621,015	1,621,015	4.01%
TRANSFER TO (FROM) RESERVE	-	(7,000)	(8,000)	(28,000)	(28,000)	

GRAND TOTAL - ALL DEPARTMENTS AND FUNDS

OTHER FUNDS	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014	+/- Prior FY
51-0000 PERSONNEL EXPENDITURES	23,649,302	24,209,038	24,756,310	25,693,270	25,967,152	4.89%
52-0000 CONTRACTUAL SERVICES	6,091,114	7,862,681	6,305,632	6,128,904	6,344,312	0.61%
53-0000 COMMODITIES	2,532,402	2,679,460	2,960,251	3,051,032	3,062,156	3.44%
54-0000 OTHER EXPENDITURES	9,793,483	10,790,183	11,413,740	11,090,677	10,838,339	-5.04%
55-0000 CAPITAL OUTLAY	3,839,502	3,500,847	2,424,830	3,622,925	2,625,935	8.29%
90-0000 INTERFUND TRANSFERS	532,768	2,258,193	1,321,666	2,134,277	1,546,655	17.02%
TOTAL EXPENDITURES	46,438,570	51,300,402	49,182,429	51,721,086	50,384,548	2.44%
46-0000 TOTAL REVENUES	47,314,690	51,050,955	48,900,261	51,192,828	50,056,221	2.36%

Totals for Departments in General Fund

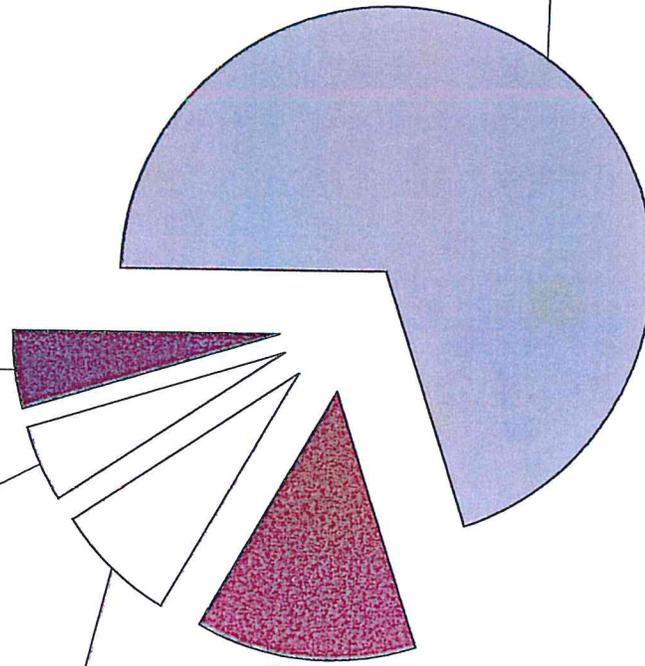
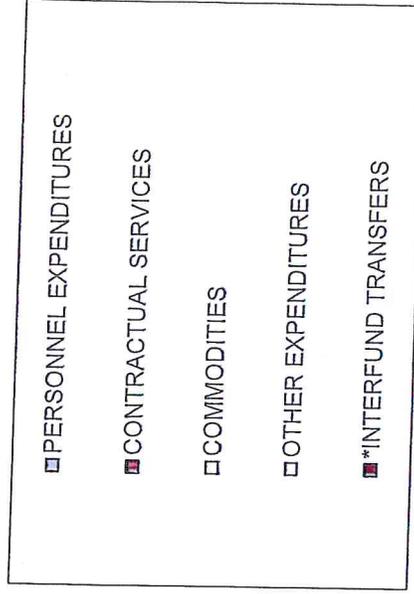
*INTERFUND TRANSFERS
\$1,065,699
5%

OTHER EXPENDITURES
\$1,049,561
5%

COMMODITIES
\$1,695,405
7%

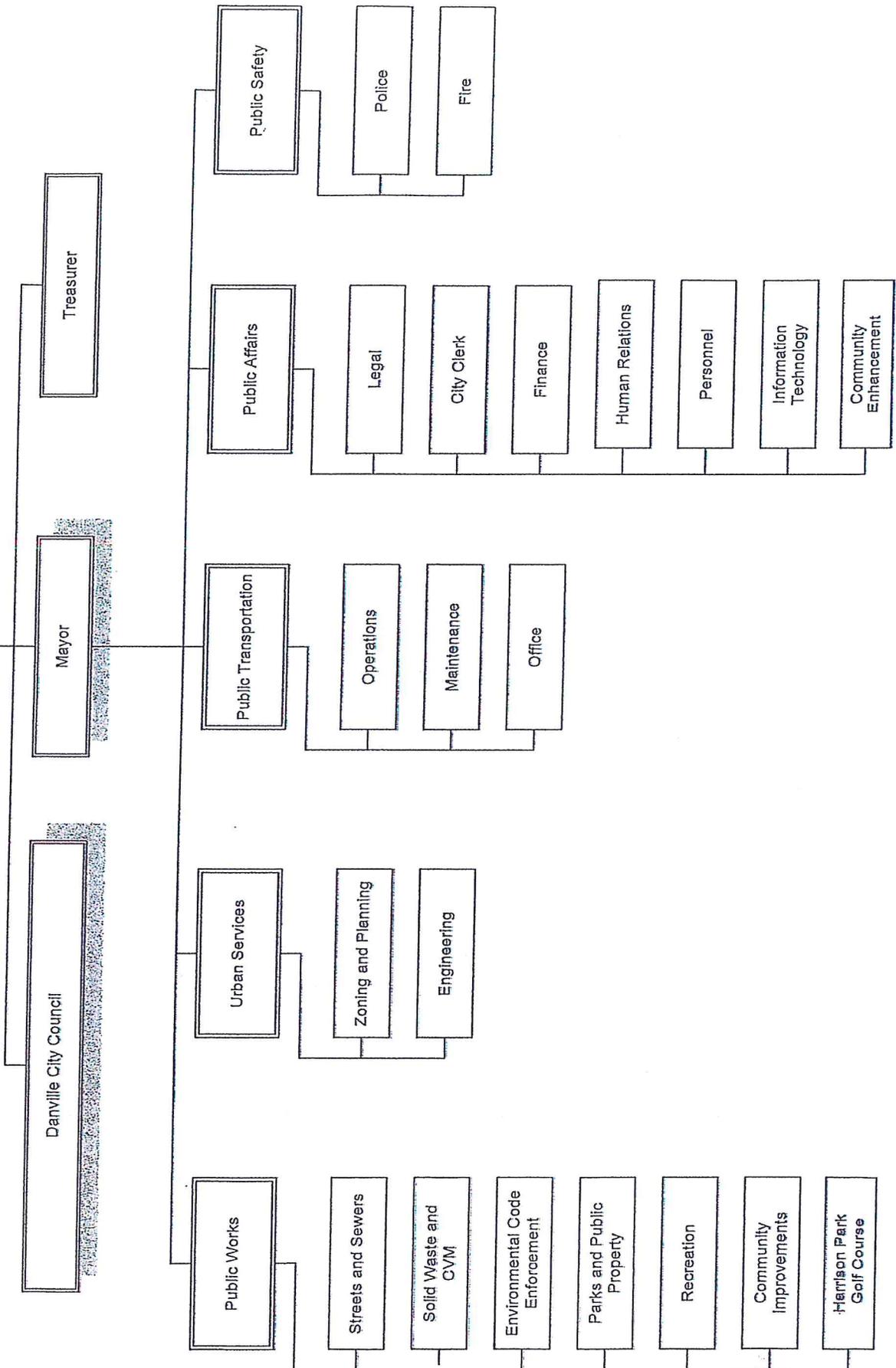
CONTRACTUAL SERVICES
\$3,031,158
13%

PERSONNEL EXPENDITURES
\$15,808,916
70%



Category	Amount	Percentage
PERSONNEL EXPENDITURES	\$15,808,916	70%
CONTRACTUAL SERVICES	\$3,031,158	13%
COMMODITIES	\$1,695,405	7%
OTHER EXPENDITURES	\$1,049,561	5%
*INTERFUND TRANSFERS	\$1,065,699	5%

Citizens of the City of Danville



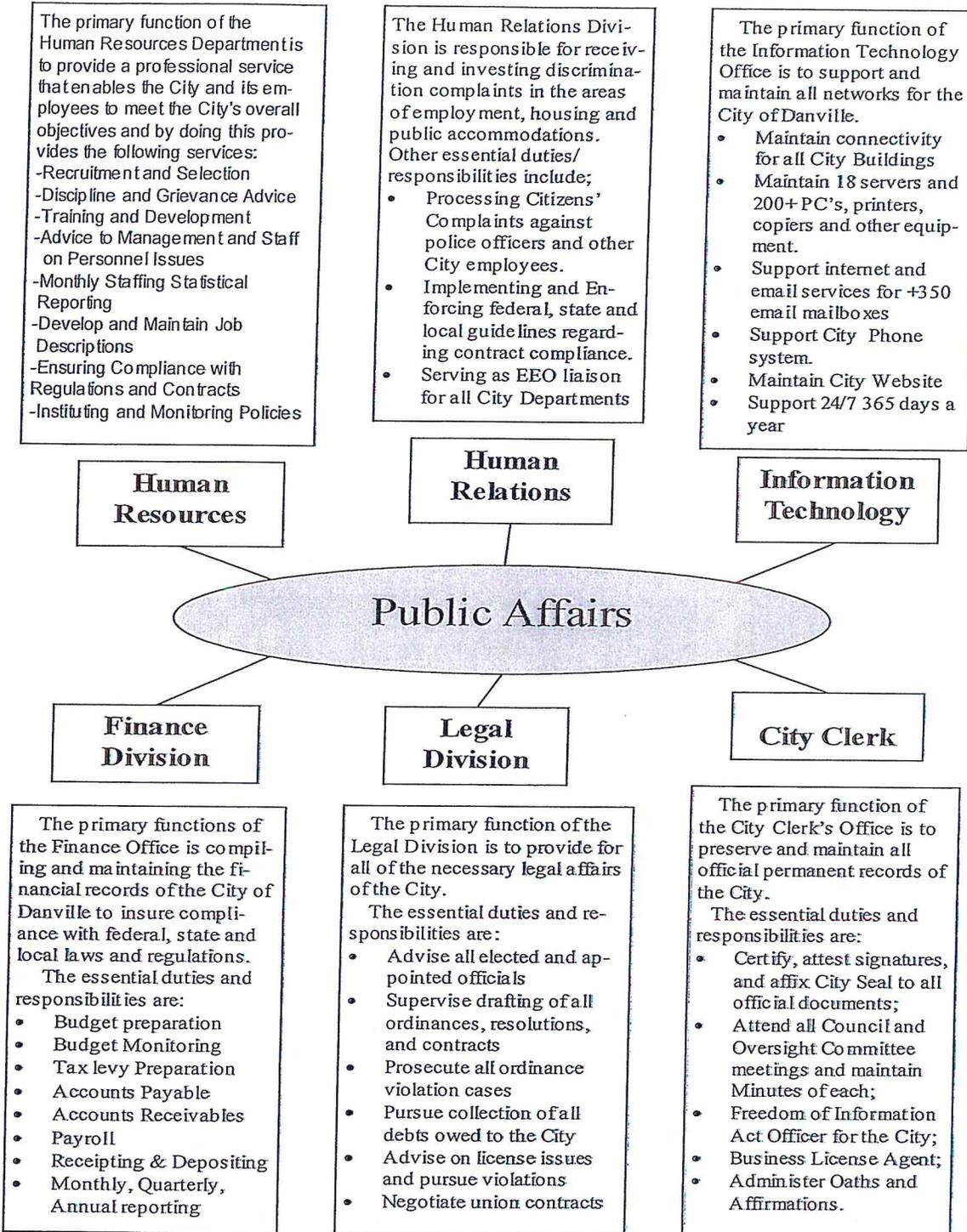
BUDGET DETAIL

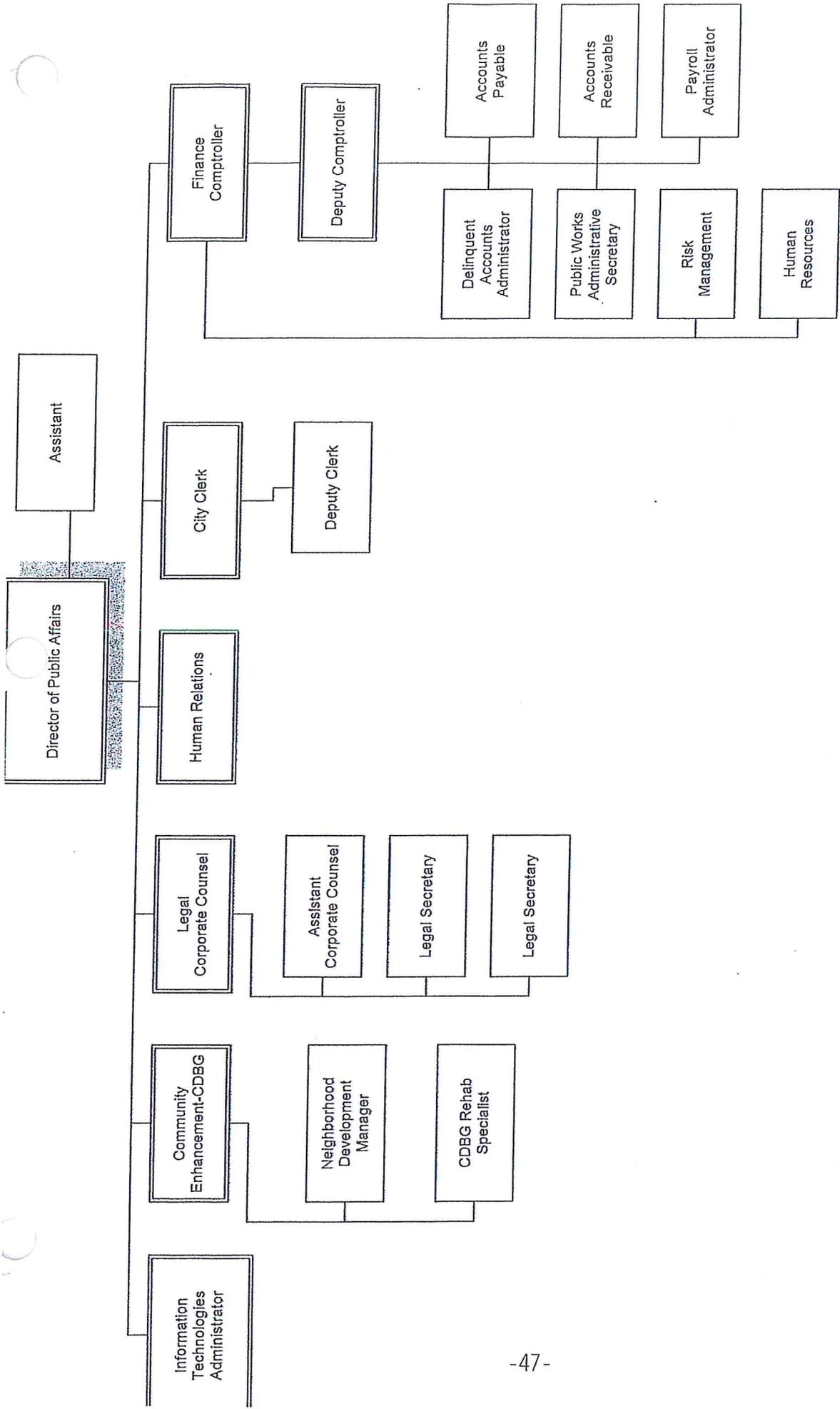
PUBLIC AFFAIRS DEPARTMENT

- 11 FINANCE
- 13 PUBLIC AFFAIRS
- 15 GENERAL CITY GOVERNMENT
- 16 TREASURER OFFICE
- 17 LEGAL SERVICE
- 18 CITY CLERK
- 19 PERSONNEL & HUMAN RELATIONS
- 20 INFORMATION SYSTEMS

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The Functions and Duties of the Divisions
 of the Department of Public Affairs





FINANCE
FUND 001 - DIVISION 011

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (4.4)	169,782	159,625	189,702	158,155	200,041
51002	OVERTIME	238	-	2,500	-	2,500
51008	GROUP INSURANCE	31,130	33,917	59,474	39,686	64,322
51010	I.M.R.F.	15,932	16,335	22,199	17,937	25,425
51016	F.I.C.A	12,786	11,953	14,703	11,845	15,303
TOTAL PERSONNEL EXPENDITURES		229,868	221,830	288,578	227,623	307,591
<u>CONTRACTUAL SERVICES</u>						
52002	PRINTING AND BINDING	-	277	300	99	300
52014	MAINTENANCE OF OFFICE EQUIPMENT	440	120	500	-	500
52021	AUDITING	39,900	44,200	50,000	46,800	50,000
52029	PROFESSIONAL SERVICES	-	-	500	-	500
52030	CREDIT CARD FEES	-	-	300	-	300
52034	ACTUARIAL EXPENSE	4,800	4,800	4,800	5,200	5,200
52041	TELEPHONE	325	113	-	-	-
52051	TRAINING, TRAVEL AND EXPENSE	93	-	2,000	-	1,300
52083	DUES AND SUBSCRIPTIONS	329	3,478	2,000	1,314	2,000
52099	OTHER CONTRACTUAL SERVICES	2,486	6,185	1,000	7,497	1,000
TOTAL CONTRACTUAL SERVICES		48,373	59,173	61,400	60,910	61,100
<u>COMMODITIES</u>						
53001	PUBLICATIONS	-	-	200	-	200
53099	OTHER COMMODITIES	213	-	500	282	500
TOTAL COMMODITIES		213	-	700	282	700
TOTAL EXPENDITURES - FINANCE DIVISION		278,454	281,003	350,678	288,815	369,391
<u>ESTIMATED REVENUES - FINANCE DIVISION</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46090	OTHER REVENUES	3,082	2,620	2,000	3,555	2,000
46099	REIMBURSEMENT OF EXPENSE	255	375	314	325	314
49093	TRANSFER FROM IMRF & FICA	28,718	28,288	36,902	29,783	15,579
TOTAL REVENUES - FINANCE		32,055	31,283	39,216	33,663	17,893
DUE FROM GENERAL FUND		246,399	249,720	311,462	255,152	351,499
TOTAL FINANCE		278,454	281,003	350,678	288,815	369,391

OFFICE OF PUBLIC AFFAIRS
FUND 001 - DIVISION 013

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (2 + ALDERMEN)	150,055	150,182	150,970	150,943	151,773
51008	GROUP INSURANCE	20,855	16,708	17,883	18,532	20,604
51010	I.M.R.F.	10,608	11,560	13,071	12,727	14,486
51016	F.I.C.A.	11,378	11,317	11,549	11,399	11,611
TOTAL PERSONNEL EXPENDITURES		192,896	189,767	193,473	193,601	198,474
<u>CONTRACTUAL SERVICES</u>						
52001	ADVERTISING	59	-	100	-	100
52002	PRINTING	-	18	500	-	500
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	100	-	100
52041	TELEPHONE	1,300	2,014	1,800	1,883	1,800
52051	TRAINING, TRAVEL AND EXPENSE	2,165	5,327	3,000	3,887	2,000
52083	DUES AND SUBSCRIPTIONS	20	10	300	75	300
52099	OTHER CONTRACTUAL SERVICES	125	-	500	634	500
TOTAL CONTRACTUAL SERVICES		3,669	7,369	6,300	6,479	5,300
<u>COMMODITIES</u>						
53001	PUBLICATIONS	-	-	100	-	100
53099	OTHER COMMODITIES	13	903	500	112	500
TOTAL COMMODITIES		13	903	600	112	600
<u>OTHER EXPENDITURES</u>						
54015	COMMUNITY PROJECT GRANT	5,000	5,000	5,000	5,000	5,000
54029	KIDS CAN'T BUY 'EM HERE	5,329	4,071	4,000	4,400	4,000
54099	OTHER EXPENDITURES	181	462	300	29	300
TOTAL OTHER EXPENDITURES		10,510	9,533	9,300	9,429	9,300
TOTAL EXPENDITURES - PUBLIC AFFAIRS		207,088	207,572	209,673	209,620	213,674
<u>ESTIMATED REVENUES - PUBLIC AFFAIRS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46012	KIDS CAN'T BUY 'EM HERE GRANT	5,830	5,500	4,000	-	4,000
49093	TRANSFER FROM IMRF & FICA	21,987	22,877	24,620	24,126	9,982
TOTAL REVENUES - PUBLIC AFFAIRS		27,817	28,377	28,620	24,126	13,982
DUE FROM GENERAL FUND		179,271	179,195	181,053	185,494	199,692
TOTAL PUBLIC AFFAIRS		207,088	207,572	209,673	209,620	213,674

GENERAL CITY GOVERNMENT
FUND 001 - DIVISION 015

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
51010	IMRF-EARNTIME	6,141	6,555	8,085	11,574	9,533
51016	FICA-EARNTIME	5,073	4,935	5,355	7,920	5,738
TOTAL PERSONNEL EXPENDITURES		11,214	11,490	13,440	19,494	15,270

CONTRACTUAL SERVICES

52001	ADVERTISING	4,338	4,799	6,000	3,369	6,000
52002	PRINTING AND BINDING	2,858	5,198	9,000	4,574	9,000
52003	COPY EXPENSE	21,938	16,020	10,000	15,795	10,000
52010	DOWNTOWN DANVILLE INC.	37,000	30,000	20,000	20,000	20,000
52027	PAYMENT TO VERMILION COUNTY	60,000	50,000	50,000	50,000	50,000
52029	PROFESSIONAL SERVICES	240	1,826	400	453	400
52041	TELEPHONE-FAX/PUBLIC PHONES	4,620	8,802	8,000	12,133	8,000
52043	POSTAGE	27,615	25,692	31,000	26,127	31,000
52070	AMEREN GAS	64,186	55,092	125,000	61,503	125,000
52083	DUES AND SUBSCRIPTIONS	2,108	2,421	2,500	2,264	2,500
52091	ANIMAL CONTROL	73,000	73,000	73,000	73,000	73,000
52099	OTHER CONTRACTUAL SERVICES	1,300	893	850	1,178	850
TOTAL CONTRACTUAL SERVICES		299,203	273,743	335,750	270,397	335,750

COMMODITIES

53001	PUBLICATIONS	645	75	2,600	55	2,600
53002	CENTRAL PURCHASING	35,778	41,948	40,000	40,870	40,000
53031	GASOLINE FOR ANIMAL CONTROL	5,000	5,607	5,000	5,616	5,000
53099	OTHER COMMODITIES	43	-	500	782	500
TOTAL COMMODITIES		41,466	47,630	48,100	47,323	48,100

OTHER EXPENDITURES

54004	INTEREST EXPENSE	-	-	-	-	-
54009	REPAY CASH FLOW LOAN	-	-	-	-	-
54010	PROPERTY TAX PAYMENT	712	1,866	7,000	3,173	7,000
54023	GENERAL LIABILITY INSURANCE (1)	955,235	1,038,487	1,176,000	1,606,002	625,611
54063	EARNED TIME PAYMENTS	67,371	65,500	70,000	73,000	75,000
54070	SALES TAX INCENTIVE	20,654	323,793	50,000	437,510	275,000
54099	OTHER EXPENDITURES	-	5,344	1,000	559	1,000
54154	PROPERTY TAX - ANNEXATION AGREEME	2,500	469	7,000	517	7,000
54169	COUNTYWIDE GIS ACCESS	-	60,000	-	-	-
54173	REAL ESTATE PURCHASE	335,000	-	-	-	-
TOTAL OTHER EXPENDITURES		1,381,472	1,495,459	1,311,000	2,120,761	990,611

GENERAL CITY GOVERNMENT
FUND 001 - DIVISION 015

2013-14 Budget
Adopted 4/2/2013

	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
<u>INTERFUND TRANSFERS</u>					
90001 GENERAL FUND RESERVE	-	63,534	-	-	-
TRANSFER TO CDBG	-	-	-	40,300	73,885
90002 TRANSFER TO BOND & INTEREST	-	400,782	368,697	493,697	259,947
90008 TRANSFER TO MOTOR VEHICLE PARKING	-	-	-	-	-
90013 TRANSFER TO DANVILLE MASS TRANSIT	22,302	22,302	22,302	22,302	22,302
90014 TRANSFER TO DATS-LOCAL MATCH	29,377	-	-	-	9,972
90016 TRANSFER TO FIRE PENSION FUND	-	55,000	35,000	59,763	40,000
90017 TRANSFER TO POLICE PENSION FUND	-	44,000	27,000	45,318	32,000
90018 TRANSFER TO INFRASTRUCTURE FUND	-	1,422,000	332,000	929,873	341,720
90020 OTHER FUNDS FROM GENERAL LEDGER	-	(260,000)	-	-	-
90021 TRANSFER TO POLICE ARRA FUND	-	28,029	65,515	65,515	285,873
TOTAL INTERFUND TRANSFERS	51,679	1,775,647	850,514	1,656,769	1,065,699
TOTAL EXPENSES - GENERAL CITY GOVERNMENT	1,785,034	3,603,969	2,558,804	4,114,745	2,455,430
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>ESTIMATED REVENUES - GENERAL CITY GOVERNMENT</u>	2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46085 SALE OF SURPLUS EQUIPMENT	22,058	10,587	25,000	-	25,000
46086 SALE OF CITY PROPERTY	5,849	5,499	5,000	5,332	5,000
46090 OTHER REVENUES	-	90,917	-	-	50
46099 OTHER REVENUES	-	790	-	-	50
46216 AMEREN REBATE	151,875	75,938	125,000	126,563	125,000
46221 REAL ESTATE PURCHASE	75,000	225,000	-	-	-
49093 TRANSFER FROM IMRF & FICA	17,502	18,557	13,440	19,494	-
TOTAL REVENUES - GENERAL CITY	272,284	427,288	168,440	151,389	155,100
DUE FROM GENERAL FUND	1,512,750	3,176,681	2,390,364	3,963,356	2,300,330
TOTAL GENERAL CITY GOVERNMENT	1,785,034	3,603,969	2,558,804	4,114,745	2,455,430

(1) For General Fund Only

OFFICE OF CITY TREASURER
FUND 001 - DIVISION 016

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
51001	SALARIES (1.5)	56,654	56,915	57,233	57,141	57,508
51008	GROUP INSURANCE	17,865	21,907	24,927	25,793	28,692
51010	I.M.R.F.	4,982	5,468	6,610	5,976	7,309
51016	F.I.C.A.	3,980	3,976	4,378	3,968	4,399
<u>TOTAL PERSONNEL EXPENDITURES</u>		<u>83,481</u>	<u>88,266</u>	<u>93,149</u>	<u>92,878</u>	<u>97,909</u>
 <u>CONTRACTUAL SERVICES</u>						
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	100	-	100
52041	TELEPHONE	299	396	700	212	700
52051	TRAINING, TRAVEL AND EXPENSE	792	655	2,000	1,083	500
52083	DUES AND SUBSCRIPTIONS	340	430	250	90	350
52099	OTHER CONTRACTUAL SERVICES	-	-	500	-	500
<u>TOTAL CONTRACTUAL SERVICES</u>		<u>1,431</u>	<u>1,481</u>	<u>3,550</u>	<u>1,385</u>	<u>2,150</u>
 <u>OTHER EXPENDITURES</u>						
54099	OTHER EXPENDITURES	457	505	500	-	500
<u>TOTAL COMMODITIES</u>		<u>457</u>	<u>505</u>	<u>500</u>	<u>-</u>	<u>500</u>
 TOTAL EXPENDITURES - CITY TREASURER		 85,369	 90,252	 97,199	 94,263	 100,559
 <u>ESTIMATED REVENUES - CITY TREASURER</u>		 ACTUAL 2010-2011	 ACTUAL 2011-2012	 BUDGET 2012-2013	 ACTUAL 2012-2013	 BUDGET 2013-2014
49093	TRANSFER FROM IMRF & FICA	8,963	9,445	10,988	9,944	4,479
<u>TOTAL REVENUES - CITY TREASURER</u>		<u>8,963</u>	<u>9,445</u>	<u>10,988</u>	<u>9,944</u>	<u>4,479</u>
 DUE FROM GENERAL FUND		 76,406	 80,807	 86,210	 84,319	 96,080
 TOTAL CITY TREASURER		 85,369	 90,252	 97,199	 94,263	 100,559

LEGAL SERVICES
FUND 001 - DIVISION 017

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (4)	183,305	183,379	188,715	188,536	202,926
51008	GROUP INSURANCE	41,709	37,790	47,724	49,412	54,948
51010	I.M.R.F.	16,951	18,497	21,797	20,602	25,792
51016	F.I.C.A.	13,530	13,444	14,437	13,677	15,524
TOTAL PERSONNEL EXPENDITURES		255,495	253,110	272,673	272,227	299,190
<u>CONTRACTUAL SERVICES</u>						
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	-	-	-
52020	ADMINISTRATIVE ADJUDICATION	27,946	25,890	28,941	23,641	27,185
52023	LEGAL SERVICES	162,637	131,103	60,000	70,921	75,000
52030	CREDIT CARD FEES	309	293	200	472	200
52039	RECORDING FEES & TITLE SERVICES	203	977	2,000	2,592	2,000
52041	TELEPHONE	818	1,199	1,000	882	1,000
52051	TRAINING, TRAVEL AND EXPENSE	2,837	3,683	3,000	4,032	3,000
52083	DUES AND SUBSCRIPTIONS	975	1,686	1,400	1,366	1,400
52084	LEGAL RESEARCH (INTERNET)	8,728	9,946	8,734	9,389	10,443
52099	OTHER CONTRACTUAL SERVICES	1,513	1,074	2,000	919	2,000
52101	SERVICE OF SUMMONS	5,758	5,822	7,000	11,316	7,000
52103	FILING FEE	4,830	4,502	5,000	7,362	5,000
TOTAL CONTRACTUAL SERVICES		216,554	186,175	119,275	132,892	134,228
<u>COMMODITIES</u>						
53001	PUBLICATIONS	841	2,972	1,000	199	1,000
53099	OTHER COMMODITIES	767	1,419	800	790	800
TOTAL COMMODITIES		1,608	4,391	1,800	989	1,800
TOTAL EXPENDITURES - LEGAL DIVISION		473,657	443,676	393,748	406,108	435,218
<u>ESTIMATED REVENUES - LEGAL DIVISION</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46090	OTHER REVENUES	125	-	200	-	200
46106	ATTORNEY FEES REIMBURSEMENT	37,917	35,086	60,000	35,827	50,000
46107	COURT COSTS	38,441	28,195	33,000	27,897	33,000
46175	SERVICE OF SUMMONS REIMBURSEMEN	3,238	3,268	7,000	5,423	7,000
46217	FILING FEE EIMBURSEMENT	524	565	2,500	1,785	2,500
49093	TRANSFER FROM IMRF & FICA	30,481	31,941	36,234	34,278	15,803
TOTAL REVENUES - LEGAL SERVICES		110,726	99,055	138,934	105,209	108,503
DUE FROM GENERAL FUND		362,931	344,621	254,814	300,899	326,714
TOTAL LEGAL SERVICES		473,657	443,676	393,748	406,108	435,218

CITY CLERK
FUND 001 - DIVISION 018

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (1.5)	66,230	66,493	68,933	68,780	70,312
51008	GROUP INSURANCE	8,969	9,521	11,622	11,483	11,976
51010	I.M.R.F.	6,101	6,778	7,962	7,760	8,937
51016	F.I.C.A.	4,872	4,931	5,273	5,151	5,379
TOTAL PERSONNEL EXPENDITURES		86,172	87,723	93,791	93,174	96,604
<u>CONTRACTUAL SERVICES</u>						
52002	PRINTING & BINDING	272	514	400	516	300
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	100	-	100
52030	CREDIT CARD FEE	61	90	50	29	50
52041	TELEPHONE	-	-	-	-	-
52051	TRAINING, TRAVEL AND EXPENSE	1,081	1,475	1,500	1,100	2,000
52083	DUES AND SUBSCRIPTIONS	390	362	400	372	440
52099	OTHER CONTRACTUAL SERVICES	45	-	350	-	200
52100	RECORDS PRESERVATION	3,405	-	-	-	-
TOTAL CONTRACTUAL SERVICES		5,254	2,441	2,800	2,018	3,090
<u>OTHER EXPENSES</u>						
54099	OTHER EXPENDITURES	282	-	100	23	200
TOTAL OTHER EXPENDITURES		282	-	100	23	200
TOTAL EXPENDITURES - CITY CLERK		91,708	90,164	96,691	95,215	99,894
<u>ESTIMATED REVENUES - CITY CLERK</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46033	LICENSES - CITY CLERK	95,531	97,639	100,000	89,200	100,000
46049	ORDINANCE VIOLATIONS	2,450	2,000	500	3,000	500
49093	TRANSFER FROM IMRF & FICA	10,973	11,709	13,235	12,911	5,476
46178	OTHER PERMITS	6,006	7,030	2,000	7,325	2,000
TOTAL REVENUES - CITY CLERK		114,960	118,378	115,735	112,436	107,976
DUE TO GENERAL FUND		(23,252)	(28,214)	(19,045)	(17,221)	(8,082)
TOTAL CITY CLERK		91,708	90,164	96,691	95,215	99,894

OFFICE OF PERSONNEL AND HUMAN RELATIONS
FUND 001 - DIVISION 019

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>PERSONNEL EXPENDITURES</u>						
51001	SALARIES (3)	135,516	138,519	141,875	141,759	144,712
51008	GROUP INSURANCE	26,015	23,710	25,374	26,282	29,220
51010	I.M.R.F.	12,485	14,140	16,387	15,701	18,393
51016	F.I.C.A.	9,940	10,263	10,853	10,423	11,071
TOTAL PERSONNEL EXPENDITURES		183,956	186,632	194,489	194,165	203,396
<u>CONTRACTUAL SERVICES</u>						
52001	ADVERTISING	8,616	9,843	6,000	16,813	10,000
52002	PRINTING	-	-	100	-	100
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	50	-	50
52023	LEGAL SERVICES	-	1,125	1,500	500	1,500
52051	TRAINING, TRAVEL AND EXPENSE	397	1,386	2,300	1,438	500
52066	DRUG / ALCOHOL TESTING	4,962	6,557	5,800	5,876	5,800
52083	DUES AND SUBSCRIPTIONS	569	789	500	718	1,100
52099	OTHER CONTRACTUAL SERVICES	1,649	1,431	1,300	749	1,300
TOTAL CONTRACTUAL SERVICES		16,193	21,131	17,550	26,094	20,350
<u>COMMODITIES</u>						
53001	PUBLICATIONS	752	-	1,000	-	1,000
TOTAL COMMODITIES		752	-	1,000	-	1,000
<u>OTHER EXPENDITURES</u>						
54028	COMMISSION EXPENSE	10,530	12,302	13,000	19,315	17,000
54030	COMMUNITY RELATIONS ACTIVITIES	2,302	1,704	2,300	1,637	2,300
54050	SAFETY PROGRAM	539	120	1,000	6,749	1,000
54099	OTHER EXPENDITURES	700	333	250	574	250
TOTAL OTHER EXPENDITURES		14,071	14,459	16,550	28,274	20,550
TOTAL EXPENDITURES - PERSONNEL & HUMAN RELATIONS		214,972	222,222	229,589	248,534	245,296
<u>ESTIMATED REVENUES - PERSONNEL & HUMAN RELATIONS</u>						
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
49093	TRANSFER FROM IMRF & FICA	22,425	24,403	27,240	26,124	11,270
TOTAL REVENUES		22,425	24,403	27,240	26,124	11,270
DUE FROM GENERAL FUND		192,547	197,819	202,349	222,410	234,026
TOTAL PERSONNEL AND HUMAN RELATIONS		214,972	222,222	229,589	248,534	245,296

INFORMATION TECHNOLOGY
FUND 001 - DIVISION 020

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>PERSONNEL EXPENDITURES</u>						
51001	SALARIES (1)	58,657	61,028	61,058	60,977	62,279
51008	GROUP INSURANCE	5,979	5,648	6,034	5,131	6,960
51010	I.M.R.F.	5,479	6,331	7,052	6,988	7,916
51016	F.I.C.A	4,400	4,629	4,671	4,638	4,764
TOTAL PERSONNEL EXPENDITURES		74,515	77,636	78,816	77,734	81,919

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	-	-	-	-	-
52009	COMPUTER SERVICE AND SUPPORT	40,944	48,637	45,500	47,642	50,000
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	-	-	-
52030	CREDIT CARD FEES	-	4	10	-	10
52041	TELEPHONE AND INTERNET SERVICES	38,108	46,043	45,000	49,901	46,000
52051	TRAINING, TRAVEL AND EXPENSE	852	1,250	1,500	1,808	500
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES		79,904	95,934	92,010	99,352	96,510

COMMODITIES

53006	COMPUTER SUPPLIES	914	1,907	3,500	2,185	3,500
53099	OTHER COMMODITIES	-	35	-	63	-
TOTAL COMMODITIES		914	1,942	3,500	2,248	3,500

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	-	125	300	-	300
TOTAL OTHER EXPENDITURES		-	125	300	-	300

TOTAL EXPENDITURES - INFORMATION TECHNOLOGY 155,333 175,637 174,626 179,333 182,229

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>ESTIMATED REVENUES</u>						
46090	OTHER REVENUES	205	260	300	200	300
49093	TRANSFER FROM IMRF & FICA	9,879	10,961	11,723	11,626	4,850
TOTAL REVENUES - INFORMATION TECHNOLOGY		10,084	11,221	12,023	11,826	5,150

DUE FROM GENERAL FUND 145,249 164,416 162,602 167,508 177,079

TOTAL INFORMATION TECHNOLOGY 155,333 175,637 174,626 179,333 182,229

DEPARTMENT OF PUBLIC SAFETY

21 POLICE DIVISION
22 FIRE DIVISION

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The Functions and Duties of the Divisions of the Department of Public Safety

The Fire Division is one of two divisions under the Department of Public Safety. It is responsible for delivery of fire service to residents in the 18 plus square miles of the City of Danville.

The division has 52 sworn personnel and one civilian that provide 24/7 fire suppression services from four stations. Sworn personnel are divided into three battalions each supervised by an assistant chief and a captain. The daily operations of the battalion are handled by each assistant chief who report to the Director of Public Safety.

The fire service has 10 pieces of fire suppression equipment primarily consisting of pumpers, aerial and heavy rescue ranging in age from 1992 to 2007.

In 2012 the Fire Division responded to 2,892 incidents. Of those 1,797 were emergency medical services and 56 were structure fires. Personnel spent 17,408 hours in training for the 2012 calendar year.

FIRE

Department of
Public Safety

POLICE

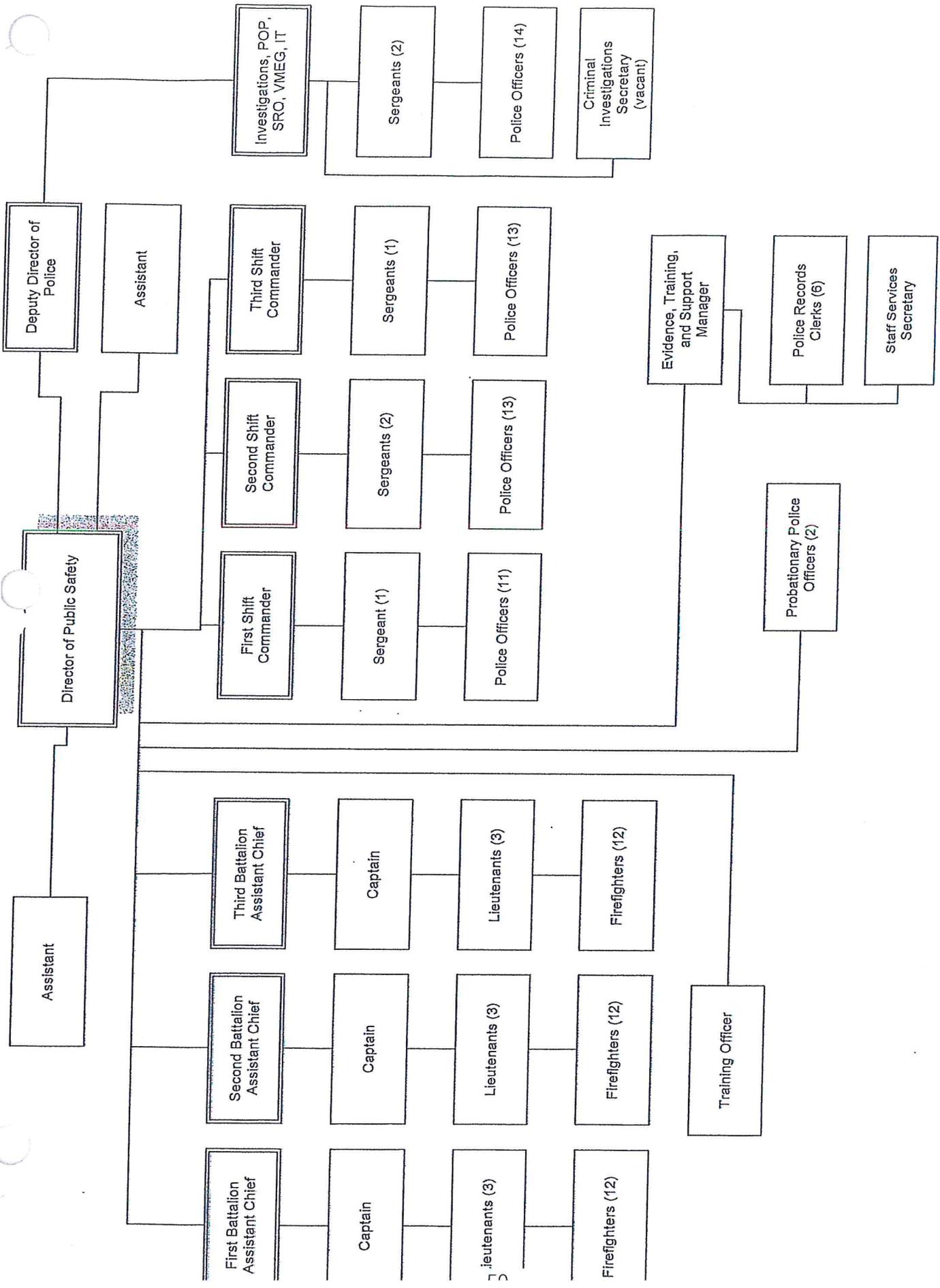
The Police Division is one of two divisions under the Department of Public Safety.

The components of the division consist of three sections: patrol, criminal/juvenile investigations and technical services for a total of 72 sworn and civilian positions responsible to the Director of Public Safety.

The patrol section has three shifts each headed by a commander, assisted by a sergeant, and accounts for 45 sworn persons reporting directly to the Director. The investigations section of 17 people is headed by a deputy director and nine civilians in technical services are headed by a civilian administrator with the deputy director and administrator reporting to the Director. One secretary and an IT officer are assigned to the Director's Office.

The Police Division has a fleet of 38 vehicles with 20 assigned to the patrol section. The remaining vehicles, that include seized units, are assigned to investigations and special units.

In 2012 the division responded to 40,824 Calls for Service that resulted in 8,765 reports being prepared and 3,960 persons arrested. In addition there were 4,333 traffic citations issued and 296 ordinance violators cited.



POLICE DIVISION
FUND 001 - DIVISION 021

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES - SWORN OFFICERS (60)	4,122,730	4,132,499	3,714,029	4,112,837	3,797,180
51001	SALARIES - CIVILIAN EMPLOYEES (12.5)		-	475,629	-	482,192
51002	OVERTIME - REGULAR	239,523	226,182	200,000	263,112	220,000
51003	COURT TIME	11,315	9,860	15,000	8,496	15,000
51005	OVERTIME - CONTRACTED	22,072	26,060	16,000	26,546	16,000
51006	PHYSICALS	4,961	-	15,000	48	-
51008	GROUP INSURANCE	870,743	1,039,491	1,135,293	1,147,406	1,309,422
51009	UNEMPLOYMENT INSURANCE	3,150	1,350	-	-	-
51010	IMRF	38,628	43,295	54,935	47,740	61,287
51016	F.I.C.A.	81,564	81,878	60,750	83,907	62,051
51020	SPECIAL PATROL	23	-	-	-	-
51023	SPEED ENFORCEMENT GRANT	246	-	-	-	-
51025	IMAGE GRANT	20,486	-	-	-	-
51026	STEP GRANT	13,061	20,027	-	20,920	1,000
51027	JAG GRANT	-	9,103	-	-	-
TOTAL PERSONNEL EXPENDITURES		5,428,502	5,589,745	5,686,635	5,711,013	5,964,131

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	4,990	4,813	5,600	4,103	5,600
52005	PUBLIC SAFETY BUILDING LEASE	1,241,967	1,241,967	1,241,967	1,241,967	1,255,970
52014	MAINTENANCE OF OFFICE EQUIPMENT	781	160	800	325	800
52015	MAINTENANCE OF VEHICLES	13,368	2,595	15,000	4,771	15,000
52016	MAINTENANCE OF OTHER EQUIPMENT	7,460	9,873	17,000	10,085	15,000
52025	PRISONER MEALS	9,174	9,110	9,700	10,339	11,000
52026	M.E.G. ASSESSMENT	15,000	15,000	15,000	15,000	15,000
52028	E. CENTRAL ILL CRIMINAL JUSTICE COMMISSION	9,815	10,306	11,000	10,821	11,400
52029	PROFESSIONAL SERVICES	234	-	1,000	-	1,000
52030	CREDIT CARD FEES	589	845	200	1,322	200
52041	TELEPHONE	13,984	14,808	16,500	17,204	17,500
52049	TRAINING FOR NEW HIRES	-	5,192	10,000	5,839	10,000
52051	TRAVEL - REGULAR	3,280	6,440	8,300	5,514	8,300
52083	DUES AND SUBSCRIPTIONS	3,408	3,580	4,900	3,646	3,600
52087	TRAINING	3,497	5,612	2,000	3,000	2,000
52096	FRIENDLY TOWNE	2,108	318	1,500	1,513	1,500
52099	OTHER CONTRACTUAL SERVICES	6,563	6,911	8,700	6,832	8,700
52102	ANTI-GANG GRANT	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES		1,336,218	1,337,530	1,369,167	1,342,280	1,382,570

POLICE DIVISION
FUND 001 - DIVISION 021

2013-14 Budget
Adopted 4/2/2013

<u>ESTIMATED REVENUES - POLICE DIVISION</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46184	POLICE VEHICLE FUND	11,580	12,228	18,000	19,179	18,000
46198	SPEED ENFORCEMENT GRANT	-	-	-	-	-
46205	IMAGE GRANT	20,315	5,143	-	-	-
46220	STEP GRANT	9,277	14,520	-	31,783	1,000
49087	TRANSFER FROM CAPITAL FUND	40,000	40,000	40,000	40,000	40,000
49093	TRANSFER FROM IMRF & FICA	120,192	125,139	115,685	131,946	47,177
TOTAL ESTIMATED REVENUES - POLICE		1,033,741	1,076,189	993,662	1,077,869	940,677
DUE FROM GENERAL FUND		5,981,211	6,150,743	6,367,040	6,249,128	6,722,325
TOTAL POLICE DIVISION		7,014,952	7,226,932	7,360,702	7,326,998	7,663,001

FIRE DIVISION
FUND 001 - DIVISION 022

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES - FIRE FIGHTERS (52)	3,487,429	3,374,780	3,436,360	3,374,211	3,343,518
51001	SALARIES - CIVILIAN EMPLOYEES (1.5)		-	61,501	-	64,149
51002	OVERTIME	100,434	151,525	70,000	159,021	90,000
51006	PHYSICALS	430	-	1,000	-	10,000
51008	GROUP INSURANCE	737,739	780,256	841,010	863,844	959,070
51010	I.M.R.F.	5,443	5,993	7,103	6,888	8,153
51015	EDUCATIONAL REIMBURSEMENT	12,925	18,579	18,000	16,482	18,000
51016	F.I.C.A	48,771	48,601	54,532	50,588	53,388
TOTAL PERSONNEL EXPENDITURES		4,393,171	4,379,734	4,489,506	4,471,034	4,546,278

CONTRACTUAL SERVICES

52016	MAINTENANCE OF OTHER EQUIPMENT	6,980	9,616	8,000	9,134	8,000
52030	CREDIT CARD FEES	8	2	-	8	10
52031	ELECTRICITY	33,513	26,184	30,000	25,702	30,000
52035	SANITARY SEWER TAX	721	817	1,100	617	1,100
52041	TELEPHONE	11,777	15,068	14,500	15,853	14,500
52049	TRAINING FOR NEW HIRES	-	8,000	8,000	16,500	8,000
52050	TRAVEL FOR NEW HIRES	-	-	2,000	1,120	2,000
52051	TRAINING, TRAVEL AND EXPENSE	834	-	1,000	1,196	500
52083	DUES AND SUBSCRIPTIONS	743	2,434	1,000	1,886	2,300
52087	TRAINING	9,726	12,686	9,000	12,641	9,000
52089	PEST CONTROL	1,104	1,104	1,000	1,104	1,000
52099	OTHER CONTRACTUAL SERVICES	3,589	3,041	3,500	3,140	3,500
TOTAL CONTRACTUAL SERVICES		68,995	78,952	79,100	88,899	79,910

COMMODITIES

53001	PUBLICATIONS	93	1,002	1,000	330	1,000
53016	MATERIALS TO MAINT OTHER EQUIPM	1,777	5,383	5,500	5,432	5,500
53017	SMALL TOOLS AND EQUIPMENT	344	2,034	3,000	2,359	3,000
53021	CHEMICALS	680	623	700	594	700
53024	GASOLINE	26,291	33,266	35,000	30,638	35,000
53025	CLOTHING FOR NEW HIRES	-	2,916	7,000	7,705	7,000
53026	CLOTHING	29,538	37,525	40,000	36,164	40,000
53040	EMS SUPPLIES AND EQUIPMENT	3,369	4,964	4,500	4,478	4,500
53043	HAZMAT EQUIPMENT & SUPPLIES	2,822	3,960	5,000	4,529	5,000
53099	OTHER COMMODITIES	3,589	2,889	4,000	3,212	4,000
TOTAL COMMODITIES		68,503	94,562	105,700	95,440	105,700

FIRE DIVISION
FUND 001 - DIVISION 022

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54099	OTHER EXPENDITURES	399	347	600	321	600
54153	FIRE PREVENTION ACTIVITIES	2,667	-	1,000	792	1,000
TOTAL OTHER EXPENDITURES		3,066	347	1,600	1,113	1,600
TOTAL EXPENDITURES - FIRE DIVISION		4,533,735	4,553,595	4,675,906	4,656,486	4,733,488
<u>ESTIMATED REVENUES - FIRE DIVISION</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46010	VETERAN'S ADMINISTRATION HOSPITA	77,064	83,876	80,971	83,352	83,400
46027	FIRE TRAINING REIMBURSEMENT	-	-	-	-	-
46035	FIRE ALARM PERMITS	1,038	1,360	300	1,388	300
46090	OTHER REVENUES	775	210	300	860	300
46099	REIMBURSEMENT OF EXPENSE	-	1,930	100	5,461	100
46162	FIRE PREVENTION REVENUE	-	-	1,000	-	1,000
46176	REIMBURSEMENT FROM DACC	4,375	4,090	2,000	3,680	2,000
46199	NEW REVENUE	-	-	10,000	-	10,000
49093	TRANSFER FROM IMRF & FICA	54,214	54,594	61,635	57,545	23,540
TOTAL REVENUES - FIRE DIVISION		137,466	146,060	156,306	152,285	120,640
DUE FROM GENERAL FUND		4,396,269	4,407,535	4,519,600	4,504,200	4,612,848
TOTAL FIRE DIVISION		4,533,735	4,553,595	4,675,906	4,656,486	4,733,488

DEPARTMENT OF PUBLIC WORKS
(GENERAL FUND)

- 12 CENTRAL VEHICLE MAINTENANCE
- 14 ENVIRONMENTAL CODE ENFORCEMENT
- 31 STREETS
- 51 PARKS AND PUBLIC PROPERTY
- 52 MUNICIPAL POOL
- 53 PARKING & CENTRAL SERVICES

During the 2013-2014 budget process the City underwent a Reorganization and divided Public Development into three parts: Environmental Code Enforcement which is included in the Department of Public Works, Created a Urban Service Department to handle DATS, Construction Inspections/permits, TIF, Planning & Zoning, Under Public Affairs created division

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The Functions and Duties of the General Fund Divisions of the Department of Public Works

Park & Recreation services include the oversight and maintenance of over 300 Acres in 13 separate community and neighborhood parks.

The Municipal Pool & other Recreation Programs range from holiday events to adult softball leagues to the annual Vermilion River Festival.

In addition, staff provide special event support, as well as, maintenance and beautification at more than 20

Parks

Public Property operations include over 40 different building structures throughout the City. Some are in Parks while many are used for other City Services such as Harrison Park Clubhouse, Carnegie Building War Museum, Municipal Building, Fire Stations, Friendly Town etc... Many significant projects have been constructed and/or renovated utilizing Parks & Public Property staff. The most recent example is the Harrison Park Clubhouse renovation/restoration- Phase I.

Public

Vehicle Maintenance is responsible for maintenance and repair of more than 150 pieces of rolling stock. Many are licensed vehicles including dump trucks, garbage trucks, inspection vehicles, parks trucks, etc...

This Division also takes care of Fire Trucks and other emergency response vehicles, wheel loaders, graders, backhoes, as well as, stationary equipment including back-up generators,

Central Vehicle Maintenance

Public Works Department

Parking & Central Services Division

Previously designated as Downtown Services Division.

In recent years, the focus and duties have expanded beyond enforcement of parking Ordinances to include additional maintenance and beautification activities in the downtown area, as well as, special event support.

The area of coverage has also expanded thereby necessitating the change in Fund Status and name of the Division. Parking enforcement is designed to support downtown businesses through a proactive approach.

Central Service Area boundaries are now Seminary to the North, Washington Street to the

Environmental

Previously part of Development Services Dept.. The mission and responsibilities of the Environmental Code Enforcement Division include:

- Enforce the City's property maintenance codes in relation to health and life-safety issues
- Ensure that all rental housing units are registered and in compliance.
- Ensure that all vacant structures are registered and in compliance.
- Conduct inspections of units
- Receive reports of possible code violations and initiate actions.
- Perform inspections for property maintenance issues and pursue corrective actions.
- Enhance community quality of life and property values through stable

Streets

One of the more prominent Divisions of Public Works, our Streets Division oversees maintenance and operations and improvements for over 185 centerline miles of streets. Activities include:

- Alley Grading Program
- Asphalt Patching
- Concrete Patching
- Sidewalk Repairs
- Snow Plowing
- Storm Sewer Maintenance
- Street Lighting in Central Service area
- Street Signage & Traffic Controls
- Traffic Signal Maintenance
- Pavement Striping
- Ditch Grading
- * Arbor Services performed within the

The Functions and Duties of the Divisions of the Department of Public Works - General Fund

Park & Recreation services include the oversight and maintenance of over 300 Acres in 13 separate community and neighborhood parks.

The Municipal Pool & other Recreation Programs range from holiday events to adult softball leagues to the annual Vermilion River Festival.

In addition, the Parks staff provide maintenance and beautification at more than 20 other sites under City ownership.

Parks

Public Property operations include over 40 different building structures throughout the City. Some are in Parks while many are used for other City Services such as Harrison Park Clubhouse, Carnegie Building War Museum, Municipal Building, Fire Stations, Friendly Town etc...

Many significant projects have been constructed and/or renovated in recent years, the largest of which is the new Public Works Facility.

Public Property

Vehicle Maintenance is responsible for maintenance and repair of more than 150 pieces of rolling stock. Many are licensed vehicles including dump trucks, garbage trucks, inspection vehicles, parks trucks, etc...

This Division also takes care of Fire Trucks and other emergency response vehicles, wheel loaders, graders, backhoes, as well as, stationary equipment including back-up generators, a tub grinder and the like.

Central Vehicle Maintenance

Public Works Department

Downtown Services

This Division was formerly listed in the Budget as an Enterprise Fund known as MVPS (Motor Vehicle Parking System).

In recent years, the focus and duties have expanded beyond enforcement of parking Ordinances to include additional maintenance and beautification activities in the downtown area, as well as, special event support.

The area of coverage has also expanded thereby necessitating the change in Fund Status and name of the Division. Parking designed to support downtown businesses. Anticipate more beneficial.

Environmental Code Enforcement

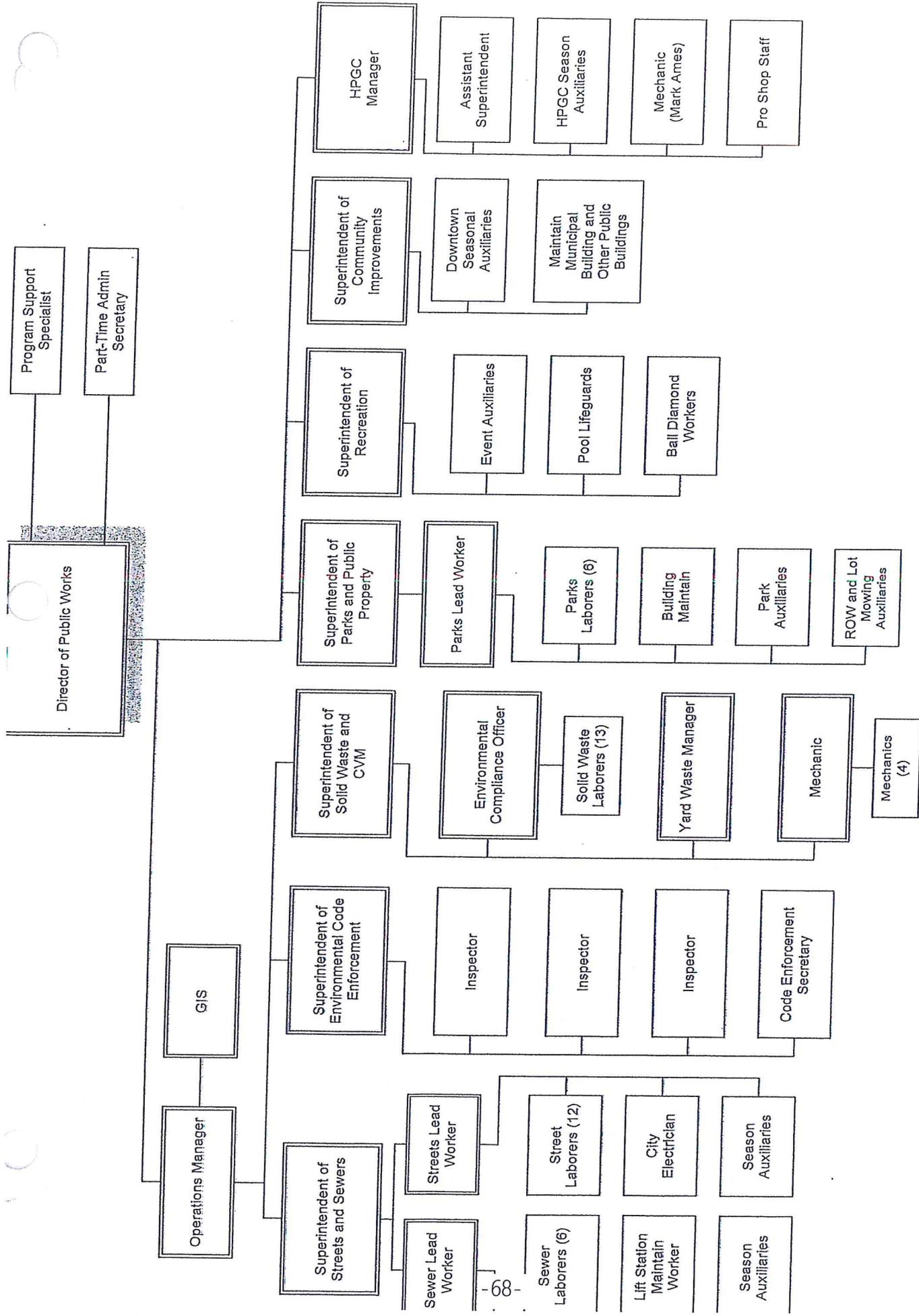
This Division was formerly listed in the Budget as part of Development Services. The essential duties and responsibilities of the Environmental Code Enforcement Division include:

- Enforce the City's property maintenance codes in relation to health and life safety issues
- Ensure that all rental housing units are registered with the City.
- Ensure that all vacant structures are registered with the City.
- Conduct inspections of units
- Receive complaints of possible code violations
- Inspect properties for property maintenance
- Ensure that any property maintenance

Streets

One of the more prominent Divisions of Public Works, our Streets Division oversees maintenance and operations for over 185 centerline miles of streets. Activities include:

- Alley Grading Program
- Asphalt Patching
- Concrete Patching
- Sidewalk Repairs
- Snow Plowing
- Storm Sewer Maintenance
- Street Lighting in Downtown area
- Street Signage
- Traffic Signal Maintenance
- Pavement Striping
- Ditch Grading



Program Support Specialist

Part-Time Admin Secretary

Director of Public Works

GIS

Operations Manager

Superintendent of Streets and Sewers

Superintendent of Environmental Code Enforcement

Superintendent of Solid Waste and CVM

Superintendent of Parks and Public Property

Superintendent of Recreation

Superintendent of Community Improvements

HPGC Manager

Sewer Lead Worker

Streets Lead Worker

Sewer Laborers (6)

Street Laborers (12)

Lift Station Maintain Worker

City Electrician

Season Auxiliaries

Season Auxiliaries

Inspector

Inspector

Inspector

Code Enforcement Secretary

Environmental Compliance Officer

Solid Waste Laborers (13)

Yard Waste Manager

Mechanic

Mechanics (4)

Parks Lead Worker

Parks Laborers (6)

Building Maintain

Park Auxiliaries

ROW and Lot Mowing Auxiliaries

Event Auxiliaries

Pool Lifeguards

Bull Diamond Workers

Downtown Seasonal Auxiliaries

Maintain Municipal Building and Other Public Buildings

Assistant Superintendent

HPGC Season Auxiliaries

Mechnic (Mark Ames)

Pro Shop Staff

CENTRAL VEHICLE MAINTENANCE
FUND 001 - DIVISION 012

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
PERSONNEL EXPENDITURES						
51001	SALARIES (3.5)	172,771	174,659	178,490	169,248	166,609
51002	OVERTIME	8,468	3,421	4,500	5,824	4,500
51008	GROUP INSURANCE	43,168	47,876	51,316	42,620	41,946
51010	I.M.R.F.	17,095	18,253	21,135	19,570	21,748
51016	F.I.C.A.	13,667	13,324	13,999	13,055	13,090
TOTAL PERSONNEL EXPENDITURES		255,169	257,533	269,440	250,317	247,893
CONTRACTUAL SERVICES						
52008	UNIFORM RENTAL	1,224	1,235	3,400	1,430	3,400
52011	MAINTENANCE OF BUILDINGS	-	-	-	-	-
52015	MAINTENANCE OF VEHICLES	26,780	31,928	40,000	22,897	40,000
52016	MAINTENANCE OF OTHER EQUIPMENT	6,602	14,283	12,000	6,713	27,200
52041	TELEPHONE	772	1,111	1,200	1,248	1,200
52051	TRAINING, TRAVEL AND EXPENSE	-	75	2,000	409	1,500
52083	DUES AND SUBSCRIPTIONS	-	44	100	-	100
52099	OTHER CONTRACTUAL SERVICES	2,003	2,810	9,000	2,584	9,000
TOTAL CONTRACTUAL SERVICES		37,381	51,486	67,700	35,281	82,400
COMMODITIES						
53011	MATERIAL TO MAINTAIN BUILDINGS	-	-	-	-	-
53015	MATERIAL TO MAINTAIN VEHICLES	151,232	156,255	155,000	149,304	155,000
53016	MAT TO MAINT OTHER EQUIPMENT	42,873	39,688	40,000	48,372	70,000
53017	SMALL TOOLS AND EQUIPMENT	6,139	7,206	7,500	6,967	7,500
53024	GASOLINE	2,506	3,210	3,500	2,601	3,500
53099	OTHER COMMODITIES	4,040	3,412	7,500	5,861	7,500
TOTAL COMMODITIES		206,790	209,771	213,500	213,105	243,500
OTHER EXPENDITURES						
54099	OTHER EXPENDITURES	-	-	100	-	100
TOTAL OTHER EXPENDITURES		-	-	100	-	100
TOTAL EXPENDITURES - VEHICLE MAINTENANCE		499,340	518,790	550,740	498,703	573,893
ESTIMATED REVENUES - CENTRAL VEHICLE MAINTENANCE						
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
49093	TRANSFER FROM IMRF & FICA	30,763	31,577	35,134	32,626	13,325
TOTAL REVENUES		30,763	31,577	35,134	32,626	13,325
DUE FROM GENERAL FUND		468,577	487,213	515,606	466,077	560,568
TOTAL CENTRAL VEHICLE MAINTENANCE		499,340	518,790	550,740	498,703	573,893

ENVIRONMENTAL CODE ENFORCEMENT
FUND 001 - DIVISION 014

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (4.25)	362,210	362,405	391,481	376,534	231,852
51008	GROUP INSURANCE	120,609	108,252	117,604	119,002	65,559
51009	UNEMPLOYMENT INSURANCE	-	-	-	-	-
51010	I.M.R.F.	33,707	37,070	45,216	41,708	29,468
51016	F.I.C.A.	27,022	26,946	29,948	27,727	17,737
TOTAL PERSONNEL EXPENDITURES		543,548	534,673	584,249	564,971	344,616

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	309	851	2,100	347	1,000
52014	MAINTENANCE OF OFFICE EQUIPMENT	60	-	100	-	-
52029	PROFESSIONAL SERVICES	3,150	2,535	25,000	40,373	2,000
52030	CREDIT CARD FEES	1,661	1,709	300	3,761	1,000
52041	TELEPHONE	3,069	3,935	4,000	2,329	2,000
52051	TRAINING, TRAVEL AND EXPENSES	3,167	4,336	4,000	4,153	1,000
52083	DUES AND SUBSCRIPTIONS	1,277	1,213	1,500	1,557	750
52099	OTHER CONTRACTUAL SERVICES	325	1,695	3,000	376	1,500
TOTAL CONTRACTUAL SERVICES		13,018	16,274	40,000	52,896	9,250

COMMODITIES

53001	PUBLICATIONS	610	761	1,000	1,688	100
53003	OFFICE SUPPLIES	279	584	800	300	100
53017	SMALL TOOLS AND EQUIPMENT	-	-	-	-	4,000
53024	GASOLINE	5,924	8,456	8,000	8,765	8,000
	MATERIALS TO SECURE STRUCTURES	-	-	-	-	3,000
53099	OTHER COMMODITIES	540	1,007	1,000	211	1,000
TOTAL COMMODITIES		7,353	10,808	10,800	10,964	16,200

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	399	1,807	2,000	726	1,000
TOTAL OTHER EXPENDITURES		399	1,807	2,000	726	1,000

TOTAL EXPENDITURES - ENVIRONMENTAL CODE EN	564,318	563,562	637,049	629,558	371,066
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ENVIRONMENTAL CODE ENFORCEMENT
FUND 001 - DIVISION 014

2013-14 Budget
Adopted 4/2/2013

<u>ESTIMATED REVENUES - ENVIRONMENTAL CODE</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46011 CONTRACTOR'S REGISTRATION FEES	41,700	47,275	30,000	44,750	-
46029 WEED MOWING	735	2,725	1,000	480	1,000
46035 PERMITS	105,054	131,826	135,000	227,937	-
46039 RENTAL VIOLATIONS	1,350	100	-	840	-
46043 APARTMENT REGISTRATION FEE	77,970	81,298	80,000	79,410	80,000
46049 ORDINANCE VIOLATIONS	29,069	19,810	15,000	17,726	15,000
46053 ZONING PETITIONS	1,575	2,400	1,000	1,700	-
46090 OTHER REVENUES	4,357	9,972	3,000	15,160	1,000
46099 REIMBURSEMENT OF EXPENSE	-	1,580	300	3,760	300
46207 VACANT STRUCTURE REG	29,650	20,285	15,000	19,720	20,000
49089 PROACTIVE CODE ENFORCEMENT TRS	-	-	-	-	46,050
49093 TRANSFER FROM IMRF & FICA	60,729	64,016	75,164	69,435	18,056
TOTAL REVENUES-ENVIRONMENTAL CODE	352,189	381,287	355,464	480,917	181,406
DUE FROM GENERAL FUND	212,129	182,275	281,585	148,641	189,660
TOTAL ENVIRONMENTAL CODE ENFORCEMENT	564,318	563,562	637,049	629,558	371,066

STREETS DEPARTMENT
FUND 001 - DIVISION 031

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (21)	991,564	1,029,497	1,088,164	1,154,110	908,590
51002	OVERTIME	108,517	53,885	70,000	80,418	60,000
51008	GROUP INSURANCE	254,786	240,652	277,758	271,968	263,185
51009	UNEMPLOYMENT INSURANCE	6,679	-	100	-	100
51010	I.M.R.F.	104,160	111,736	133,768	136,533	123,108
51016	F.I.C.A.	83,282	81,477	88,600	92,947	74,097
TOTAL PERSONNEL EXPENDITURES		1,548,988	1,517,247	1,658,390	1,735,977	1,429,080

CONTRACTUAL SERVICES

52008	UNIFORM RENTAL	4,210	4,294	6,800	4,290	6,800
52016	MAINTENANCE OF OTHER EQUIPMENT	2,414	1,062	3,000	11,608	1,000
52018	MAINTENANCE OF TRAFFIC CONTROLS	545	902	15,000	1,763	15,000
52024	MAINTENANCE OF STORM SEWERS	7,835	26,554	45,000	(2,375)	45,000
52030	CREDIT CARDS	-	-	100	-	100
52031	ELECTRICITY	345,986	329,779	360,000	310,858	340,000
52041	TELEPHONE	6,225	8,410	6,000	8,120	6,000
52051	TRAINING, TRAVEL & EXPENSE	7,746	4,580	4,000	7,038	2,000
52053	MAINTENANCE OF STREET	9,763	10,441	27,000	29,001	27,000
52054	LICENSE FEE	1,510	1,853	3,500	-	1,500
52083	DUES AND SUBSCRIPTIONS	1,179	763	500	1,061	250
52086	SIDEWALK, CURB & GUTTER PROGRAM	10,013	-	-	-	-
52089	PEST CONTROL	-	-	750	-	750
52099	OTHER CONTRACTUAL SERVICES	29,196	13,003	15,000	59,336	11,500
TOTAL CONTRACTUAL SERVICES		426,622	401,641	486,650	430,699	456,900

COMMODITIES

53007	MAT. TO MAINTAIN STREETS/ALLEY/ROW	186,440	190,593	250,000	163,783	200,000
53008	MATERIAL TO MAINT. BOULEVARD LIGHTS	33,920	10,334	40,000	126,789	100,000
53014	MATERIAL TO MAINTAIN STORM SEWERS	7,345	25,988	40,000	39,481	40,000
53016	MAT TO MAINT OTHER EQUIPMENT	14,479	26,181	8,000	19,986	1,000
53017	SMALL TOOLS AND EQUIPMENT	11,527	14,300	10,000	17,891	7,000
53018	TRAFFIC CONTROL SUPPLIES	44,473	49,287	60,000	59,531	60,000
53024	GASOLINE	103,420	95,888	120,500	92,903	110,000
53051	SNOW/ICE CONTROL SUPPLIES	193,740	135,292	160,000	132,003	100,000
	MATERIALS TO MAINTAIN SIRENS	-	-	10,000	419	10,000
53099	OTHER COMMODITIES	12,329	13,795	15,000	30,550	15,000
TOTAL COMMODITIES		607,673	561,658	713,500	683,335	643,000

STREETS DEPARTMENT
FUND 001 - DIVISION 031

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES - STREETS DIVISION</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>OTHER EXPENDITURES</u>						
54099	OTHER EXPENDITURES	389	10,199	1,000	430	1,000
	<u>TOTAL OTHER EXPENDITURES</u>	<u>389</u>	<u>10,199</u>	<u>1,000</u>	<u>430</u>	<u>1,000</u>
TOTAL EXPENDITURES - STREETS DIVISION		2,583,672	2,490,745	2,859,540	2,850,441	2,529,980
<u>ESTIMATED REVENUES - STREETS DIVISION</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46002	ROAD AND BRIDGE TAX	263,926	264,756	265,000	335,248	270,000
46015	STATE AID	90,129	95,009	90,000	98,479	90,000
46017	REIMBURSEMENT FROM MFT	-	-	-	78,000	-
46049	ORDINANCE VIOLATION	250	250	-	750	50
46090	OTHER REVENUES	953	250	100	1,250	100
46099	REIMBURSEMENT OF EXPENSE	10	545	100	220	100
49093	TRANSFER FROM IMRF & FICA	187,442	193,213	222,368	229,480	75,431
	<u>TOTAL REVENUES - STREETS DIVISION</u>	<u>542,710</u>	<u>554,023</u>	<u>577,568</u>	<u>743,427</u>	<u>435,681</u>
	DUE FROM GENERAL FUND	2,040,962	1,936,722	2,281,972	2,107,014	2,094,299
TOTAL STREETS DIVISION		2,583,672	2,490,745	2,859,540	2,850,441	2,529,980

PARKS AND PUBLIC PROPERTY
FUND 001 - DIVISION 051

2013-14 Budget
Adopted 4/2/2013

	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>	2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001 SALARIES (13 + SEASONAL)	729,774	677,897	736,391	684,639	665,556
51002 OVERTIME	23,122	11,457	15,914	11,279	12,000
51008 GROUP INSURANCE	122,427	104,095	111,488	113,754	128,479
51009 UNEMPLOYMENT INSURANCE	12,872	8,581	15,000	5,635	15,000
51010 I.M.R.F.	70,659	71,742	86,891	72,836	86,117
51016 F.I.C.A.	57,940	53,373	57,551	51,753	51,833
TOTAL PERSONNEL EXPENDITURES	1,016,794	927,145	1,023,235	939,897	958,985

CONTRACTUAL SERVICES

52001 ADVERTISING	2,994	2,625	5,500	6,018	5,500
52002 PRINTING AND BINDING	1,076	-	500	-	500
52007 ELEVATOR MAINTENANCE	4,054	2,758	2,000	5,715	2,000
52008 UNIFORM RENTAL	2,144	1,845	5,500	2,150	5,500
52011 MAINTENANCE OF BUILDINGS	84,248	85,142	100,000	100,808	50,000
52013 MAINTENANCE OF OTHER IMPROVEMENTS	63,377	19,954	25,000	25,367	17,500
52016 MAINTENANCE OF OTHER EQUIPMENT	10,831	4,119	14,700	10,005	1,000
52019 MUNICIPAL BAND SERVICES	10,000	10,000	10,000	10,000	10,000
52030 CREDIT CARD FEES	152	120	150	366	150
52031 ELECTRICITY	105,761	97,509	115,000	95,746	85,000
52035 SANITARY DISTRICT	1,904	1,735	3,000	2,945	3,000
52036 OFFICIALS FEES	15,055	16,190	18,000	13,606	18,000
52041 TELEPHONE	15,885	13,248	9,000	12,300	9,000
52045 MAINTENANCE OF BALL DIAMONDS	-	-	7,500	1,650	500
52051 TRAINING, TRAVEL AND EXPENSES	3,743	1,556	4,500	1,739	2,000
52061 EXCURSIONS	6,260	9,838	4,500	6,637	4,500
52069 TENNIS CLUB GRANT	19,103	-	-	-	-
52083 DUES AND SUBSCRIPTIONS	2,297	1,850	1,000	2,449	1,000
52088 RENTALS	5,920	3,215	6,500	10,058	6,500
52089 PEST CONTROL SERVICES	2,504	2,187	4,000	2,229	4,000
52099 OTHER CONTRACTUAL SERVICES	17,624	13,332	22,000	16,682	20,000
TOTAL CONTRACTUAL SERVICES	374,932	287,223	358,350	326,471	245,650

COMMODITIES

53011 MATERIAL TO MAINTAIN BUILDINGS	72,778	91,111	100,000	94,809	80,000
53013 MAT TO MAINT OTHER IMPROVEMENTS	41,130	51,377	40,000	46,334	32,500
53016 MAT TO MAINTAIN OTHER EQUIPMENT	31,719	46,677	25,000	25,868	1,500
53017 SMALL TOOLS AND EQUIPMENT	11,401	13,573	10,000	14,253	8,000

PARKS AND PUBLIC PROPERTY

FUND 001 - DIVISION 051

*2013-14 Budget
Adopted 4/2/2013*

<u>COMMODITIES - continued</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
53019	ELECTRICAL SUPPLIES	29,703	21,746	20,000	29,754	20,000
53022	HORTICULTURAL SUPPLIES	25,267	36,539	25,000	29,150	22,500
53023	MATERIAL TO MAINTAIN BALL DIAMONDS	8,552	4,024	6,000	5,847	6,000
53024	GASOLINE	47,654	55,797	59,000	44,108	55,000
53050	FALL FESTIVAL	17,180	14,681	15,000	12,627	15,000
53055	RECREATION SUPPLIES	8,394	(4,098)	8,000	547	8,000
53099	OTHER COMMODITIES	20,394	4,871	15,000	25,921	10,450
TOTAL COMMODITIES		314,172	336,298	323,000	329,217	258,950

OTHER EXPENDITURES

54024	PRIDE GROWS	3,898	3,899	2,500	4,273	2,500
TOTAL OTHER EXPENDITURES		3,898	3,899	2,500	4,273	2,500

TOTAL EXPENDITURES - PARKS & PUB. PROPERTY 1,709,796 1,554,565 1,707,085 1,599,858 1,466,085

<u>ESTIMATED REVENUES - PARKS & PUB. PROPERTY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46008	EXCURSIONS	7,006	6,235	4,500	7,138	4,500
46026	HARRISON PARK CLUBHOUSE RENTALS	14,915	16,935	15,000	8,475	15,000
46051	SOFTBALL	32,482	22,865	32,000	25,550	23,000
46054	OTHER RECREATIONAL ACTIVITIES	1,800	1,599	3,000	1,770	3,000
46055	FALL FESTIVAL	22,799	15,064	15,000	15,460	15,000
46057	BANDSHELL RENTALS	1,150	850	2,000	1,050	2,000
46070	OTHER RENT	2,580	2,100	3,000	4,220	3,000
46090	OTHER REVENUES	250	14,623	500	8,567	500
46099	REIMBURSEMENT OF EXPENSE	-	-	500	-	500
46154	PRIDE GROWS	3,895	3,570	5,000	4,169	2,500
46188	RENT FOR BASEBALL/SOFTBALL FIELDS	17,665	2,675	7,500	15,692	3,000
46206	DOG PARK	(3,015)	(326)	-	2,278	-
46213	TENNIS CLUB GRANT	19,103	-	-	-	-
49089	PROACTIVE CODE ENFORCEMENT TRANSF	46,050	46,000	46,050	46,000	-
49093	TRANSFER FROM IMRF & FICA	128,599	125,115	144,442	124,589	52,766
TOTAL REVENUES		295,279	257,305	278,492	264,958	124,766

DUE FROM GENERAL FUND 1,414,517 1,297,260 1,428,593 1,334,899 1,341,319

TOTAL PARKS & PUBLIC PROPERTY 1,709,796 1,554,565 1,707,085 1,599,858 1,466,085

PARKING AND CENTRAL SERVICES
FUND 053 - DIVISION 053

2013-14 Budget
Adopted 4/2/2013

*CHANGED MVPS FROM ENTERPRISE FUND TO DEPARTMENT IN GENERAL FUND EFFECTIVE 5-1-2010

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (2 FT & Auxillaries)	41,519	48,942	58,260	48,944	119,992
51007	WORKER'S COMPENSATION	3	6	-	-	-
51008	GROUP INSURANCE	4,423	5,648	6,034	5,980	20,604
51009	UNEMPLOYMENT INSURANCE	6,384	1,520	1,000	-	1,000
51010	I.M.R.F.	3,913	4,995	6,729	4,750	15,251
51016	F.I.C.A	3,156	3,686	4,457	5,477	9,179
TOTAL PERSONNEL EXPENDITURES		59,398	64,797	76,480	65,150	166,027

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	-	-	100	85	100
52007	ELEVATOR MAINTENANCE (Includes City Hall)	3,413	3,249	3,800	1,799	11,800
52011	MAINTENANCE OF BUILDINGS	282	163	500	286	25,000
52013	MAINTENANCE OF OTHER IMPROVEMENTS	-	-	-	-	10,000
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	34	900	-	900
52016	MAINTENANCE OF OTHER EQUIPMENT	-	-	800	121	100
52030	CREDIT CARD FEES	37	34	50	28	50
52031	ELECTRICITY (Includes City Hall)	9,759	8,823	10,000	7,992	30,000
52041	TELEPHONE	1,172	2,007	1,500	2,425	1,500
52089	PEST CONTROL	-	-	200	-	200
52099	OTHER CONTRACTUAL SERVICES	542	493	2,000	985	2,000
TOTAL CONTRACTUAL SERVICES		15,205	14,803	19,850	13,721	81,650

COMMODITIES

53004	PARKING TICKETS	-	-	905	-	905
53011	MATERIALS TO MAINTAIN BUILDINGS	411	65	500	808	15,000
53013	MAT TO MAINTAIN OTHER IMPROVEMENTS	2,261	5,097	750	1,997	7,500
53016	MAT TO MAINTAIN OTHER EQUIPMENT	-	-	850	270	850
53017	SMALL TOOLS AND EQUIPMENT	247	506	1,000	893	2,500
53018	TRAFFIC CONTROL SUPPLIES	-	69	300	-	300
53022	HORTICULTURAL SUPPLIES	-	-	-	-	12,500
53024	GASOLINE	-	-	3,000	748	3,000
53026	CLOTHING	-	65	200	216	200
53099	OTHER COMMODITIES	1,274	1,991	550	1,071	5,000
TOTAL COMMODITIES		4,193	7,793	8,055	6,002	47,755

PARKING AND CENTRAL SERVICES

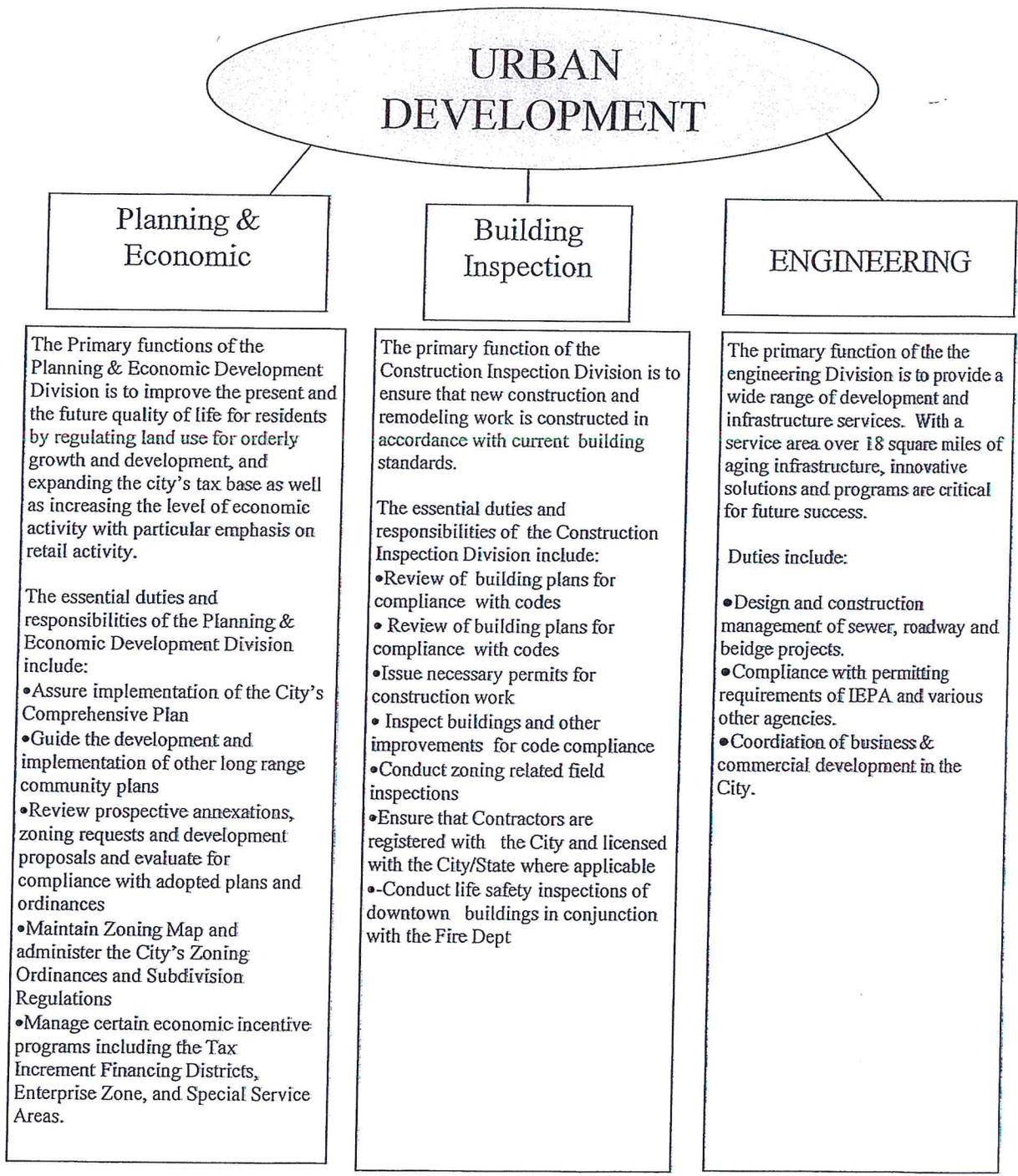
FUND 053 - DEPARTMENT 053

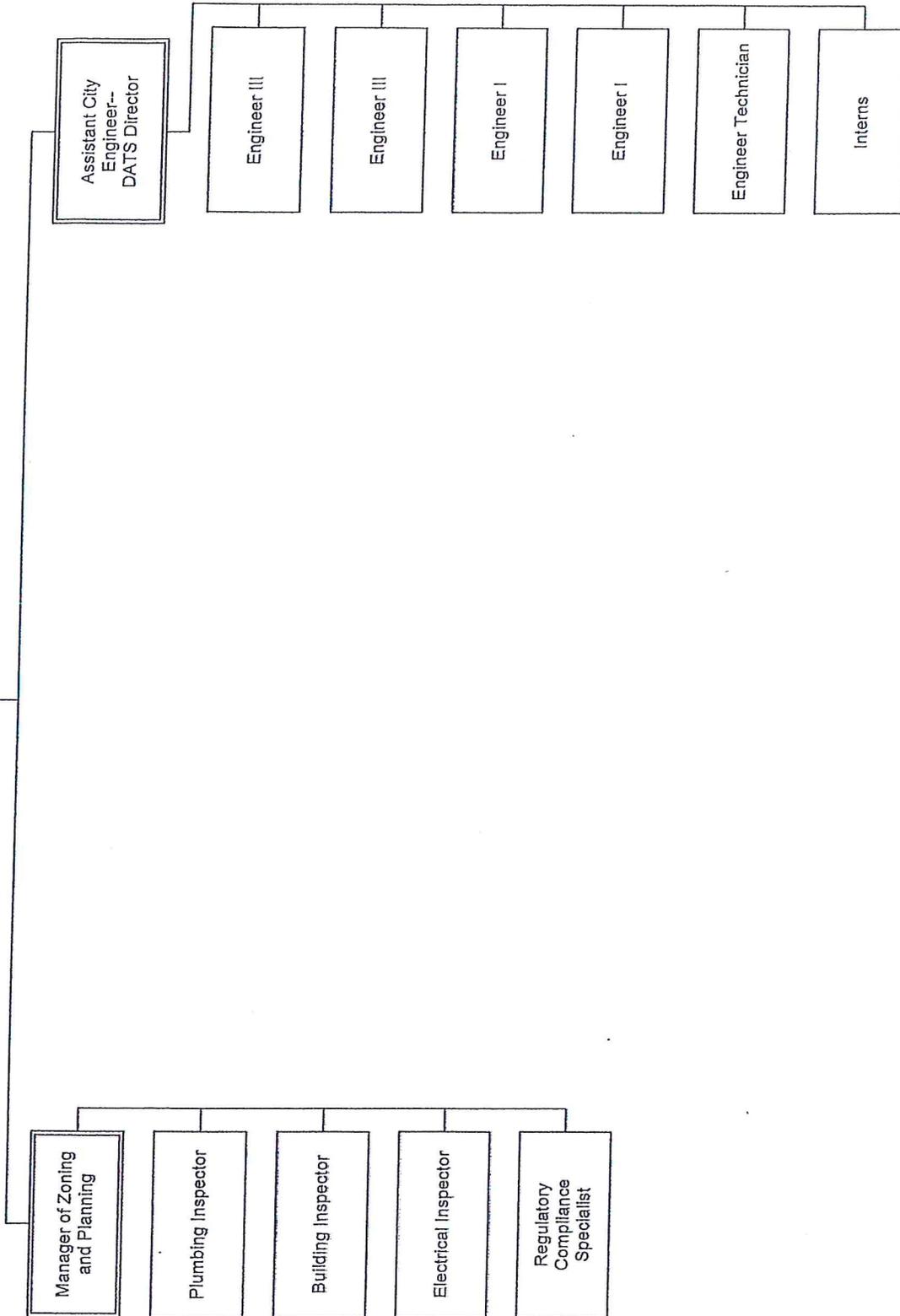
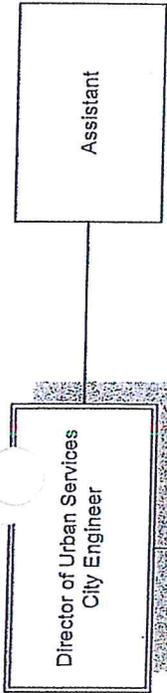
2013-14 Budget

Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
54023	GENERAL LIABILITY INSURANCE	-	-	-	-	-
54099	OTHER EXPENDITURES	-	-	300	-	300
TOTAL OTHER EXPENDITURES		-	-	300	-	300
TOTAL EXPENDITURES - PARKING AND CENTRAL SER		78,796	87,393	104,685	84,873	295,732
<u>ESTIMATED REVENUES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46042	PARKING GARAGE	50,083	46,637	50,000	46,132	50,000
46048	PARKING DECK	7,132	6,052	7,500	4,708	-
46049	PARKING FINES	7,816	5,502	8,000	3,879	4,000
46062	PARKING PERMITS	240	205	1,000	200	1,000
46070	LOT RENTAL	14,641	14,834	18,000	16,944	23,000
new	SPONSORSHIP/DONATION	-	-	5,000	500	5,000
46090	OTHER REVENUES	-	58	-	-	-
49093	TRANSFER FROM IMRF & FICA	7,068	8,681	14,907	10,226	9,345
TOTAL REVENUES - PARKING AND CENTRAL SER		86,980	81,969	104,407	82,589	92,345
TRANSFER TO (FROM) GENERAL FUND		8,184	(5,424)	(278)	(2,284)	(203,387)
TOTAL PARKING AND CENTRAL SERVICES		78,796	87,393	104,685	84,873	295,732

The Functions and Duties of the Divisions of the Department of Urban Services - General Fund





URBAN SERVICES
FUND 001 - DIVISION 060
NEW DIVISION 2013-2014

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
51001	SALARIES (8.24 FT)					535,027
51002	OVERTIME					28,000
51008	GROUP INSURANCE					141,816
51010	I.M.R.F.					68,002
51016	F.I.C.A.					40,930
TOTAL PERSONNEL EXPENDITURES		-	-	-	-	813,775
<u>CONTRACTUAL SERVICES</u>						
52002	PRINTING AND BINDING					500
52014	MAINTENANCE OF OFFICE EQUIPMENT					100
52029	PROFESSIONAL SERVICES					10,000
52030	CREDIT CARD FEES					300
52041	TELEPHONE					2,000
52051	TRAINING, TRAVEL AND EXPENSES					7,000
52054	LICENSE FEE					2,500
52083	DUES AND SUBSCRIPTIONS					1,800
52099	OTHER CONTRACTUAL SERVICES					1,500
TOTAL CONTRACTUAL SERVICES		-	-	-	-	25,700
<u>COMMODITIES</u>						
53001	PUBLICATIONS					500
53003	OFFICE SUPPLIES					400
53017	SMALL TOOLS AND EQUIPMENT					3,000
53024	GASOLINE					7,000
53099	OTHER COMMODITIES					500
TOTAL COMMODITIES		-	-	-	-	11,400
<u>OTHER EXPENDITURES</u>						
54099	OTHER EXPENDITURES					1,000
TOTAL OTHER EXPENDITURES		-	-	-	-	1,000
TOTAL EXPENDITURES - URBAN SERVICES		-	-	-	-	851,875

URBAN SERVICES
FUND 001 - DIVISION 060

2013-14 Budget
Adopted 4/2/2013

<u>ESTIMATED REVENUES - URBAN SERVICES</u>	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014
46011 CONTRACTOR'S REGISTRATION FEES					30,000
46015 STATE AID					75,000
46017 REIMBURSEMENT FROM MFT					30,000
46035 PERMITS					140,000
46049 ORDINANCE VIOLATIONS					1,000
46053 ZONING PETITIONS					1,000
46090 OTHER REVENUES					3,000
46099 REIMBURSEMENT OF EXPENSE					300
49093 TRANSFER FROM IMRF & FICA			-	-	41,666
TOTAL REVENUES-URBAN SERVICES	-	-	-	-	321,966
 DUE FROM GENERAL FUND	 -	 -	 -	 -	 529,908
 TOTAL URBAN SERVICES	 -	 -	 -	 -	 851,875

New Division created Fiscal Year 2013-2014

PENSION FUNDS (Fiduciary Funds)

FUND

- *98 FIRE PENSION FUND
- *99 POLICE PENSION FUND
- **101 ILLINOIS MUNICIPAL RETIREMENT FUND - IMRF
- **102 SOCIAL SECURITY/MEDICARE FUND - SSF/FICA

The City of Danville participates in three defined benefit pension plans:

1. The Fire Pension Plan is a single employer plan for Fire Firefighters/Command Personnel only
2. The Police Pension Plan is a single employer plan for Police Officers/Command Personnel only
3. The Illinois Municipal Retirement Fund is a agent multiple employer plan for non Police and Fire City Personnel.
4. The Social Security is mandatory for all employees except Police and Fire Personnel, Medicare however, is for all employees including Police and Fire. (Exception Police & Fire hired before 1983 Medicare not mandatory.)

*Funding Policy set by State Statue

**Fund Policy set by Federal Government

Note for Budget Year 2013-2014 - the General Fund will be paying for seven months of the IMRF and FICA for General Fund employee due to the decline in the EAV for the 2012 Tax Levy. No Funds were levied for the IMRF and FICA in the 2012 Tax Levy.

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FIRE PENSION RETIREMENT FUND

2013-14 Budget

Adopted 4/2/2013

FUND 98 - DEPARTMENT 98

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURE</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51012	FIRE PENSION FUND	2,012,258	2,141,989	1,913,931	1,913,932	1,951,874
	TOTAL OTHER EXPENDITURES	2,012,258	2,141,989	1,913,931	1,913,932	1,951,874
TOTAL EXPENDITURES - FIRE PENSION FUND		2,012,258	2,141,989	1,913,931	1,913,932	1,951,874
<u>ESTIMATED REVENUES - FIRE PENSION FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46100	TAX LEVY - FIRE PENSION	2,012,258	2,086,989	1,878,931	1,854,169	1,911,874
46075	INTEREST INCOME	-	-	-	-	-
46090	OTHER REVENUE	-	-	-	-	-
49091	TRANSFER FROM GENERAL FUND		55,000	35,000	59,763	40,000
	TOTAL REVENUES - FIRE PENSION FUND	2,012,258	2,141,989	1,913,931	1,913,932	1,951,874
	TRANSFER TO (FROM) RESERVE	-	-	-	-	-
TOTAL FIRE PENSION FUND		2,012,258	2,141,989	1,913,931	1,913,932	1,951,874

Actuarial Valuation Results

	2010-2011	2011-2012	2012-2013
City Normal Cost	369,427	368,256	346,548
Amortization of Unfunded Liability	1,738,535	1,545,675	1,605,326
Unfunded Liability	29,142,411	30,798,411	31,326,551
Percent funded	29.1%	29.1%	29.3%

>Data from Third Party Actuarial<

POLICE PENSION RETIREMENT FUND

2013-14 Budget

Adopted 4/2/2013

FUND 99 - DEPARTMENT 99

<u>PERSONNEL EXPENDITURE</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
51011	POLICE PENSION FUND	1,565,813	1,668,682	1,449,425	1,449,425	1,546,851
<u>TOTAL OTHER EXPENDITURES</u>		<u>1,565,813</u>	<u>1,668,682</u>	<u>1,449,425</u>	<u>1,449,425</u>	<u>1,546,851</u>

TOTAL EXPENDITURES - POLICE PENSION FUND 1,565,813 1,668,682 1,449,425 1,449,425 1,546,851

<u>ESTIMATED REVENUES - POLICE PENSION FUND</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46000	TAX LEVY-POLICE PENSION	1,565,813	1,624,682	1,422,425	1,404,107	1,514,851
46075	INTEREST INCOME	-	-	-	-	-
46090	OTHER REVENUE	-	-	-	-	-
49091	TRANSFER FROM GENERAL FUND		44,000	27,000	45,318	32,000
<u>TOTAL REVENUES - POLICE PENSION FUND</u>		<u>1,565,813</u>	<u>1,668,682</u>	<u>1,449,425</u>	<u>1,449,425</u>	<u>1,546,851</u>

TRANSFER TO (FROM) RESERVE - - - - -

TOTAL POLICE PENSION FUND 1,565,813 1,668,682 1,449,425 1,449,425 1,546,851

Actuarial Valuation Results

	2010-2011	2011-2012	2012-2013
City Normal Cost	267,471	274,101	284,889
Amortization of Unfunded Liability	1,373,463	1,175,324	1,261,982
Unfunded Liability	23,022,846	23,418,961	24,626,480
Percent funded	42.2%	43.4%	43.1%

>Data from Third Party Actuarial<

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)
FUND 101 - DEPARTMENT 101

*2013-14 Budget
Adopted 4/2/2013*

<u>INTERFUND TRANSERS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
90001	TRANSFER TO OPERATING FUNDS (1)	366,769	382,780	449,997	429,392	193,500
<u>TOTAL OTHER EXPENDITURES</u>		<u>366,769</u>	<u>382,780</u>	<u>449,997</u>	<u>429,392</u>	<u>193,500</u>
TOTAL EXPENDITURES - IMRF FUND		366,769	382,780	449,997	429,392	193,500

<u>ESTIMATED REVENUES - IMRF FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46000	TAX LEVY	307,075	371,178	400,000	387,727	-
46017	REIMBURSEMENT FROM MFT	-	-	-	-	-
46075	INTEREST INCOME	1,042	648	-	868	100
46090	OTHER REVENUE	-	-	-	-	-
<u>TOTAL REVENUES - IMRF</u>		<u>308,117</u>	<u>371,826</u>	<u>400,000</u>	<u>388,595</u>	<u>100</u>
TRANSFER TO (FROM) RESERVE		(58,652)	(10,954)	(49,997)	(40,797)	(193,400)
TOTAL IMRF FUND		366,769	382,780	449,997	429,392	193,500

(1) BASED ON 12.31% OF FULL-TIME IMRF EMPLOYEES SALARIES AND OVERTIME (DOES NOT INCLUDE FIRE FIGHTERS POLICE OFFICERS).

ILLINOIS MUNICIPAL RETIREMENT FUND
(CONTINUED)

2013-14 Budget
Adopted 4/2/2013

IMRF CALCULATION SHEET

<u>DEPARTMENT</u>	<u>SALARIES</u>	<u>OVERTIME</u>	<u>TOTAL</u>
FINANCE DEPARTMENT	200,041	2,500	202,541
CENTRAL VEHICLE MAINTENANCE	166,609	4,500	171,109
POLICE DEPARTMENT	398,600	12,000	410,600
FIRE DEPARTMENT	64,149	-	64,149
OFFICE OF CITY TREASURER	57,508	-	57,508
STREETS DEPARTMENT	908,590	60,000	968,590
DEVELOPMENT SERVICES	231,852	-	231,852
PUBLIC AFFAIRS	113,973	-	113,973
CITY CLERK	70,312	-	70,312
PERSONNEL & HUMAN RELATIONS	144,712	-	144,712
INFORMATION SYSTEMS	62,279	-	62,279
LEGAL SERVICES	202,926	-	202,926
PARKS AND PUBLIC PROPERTY	665,556	12,000	677,556
DOWNTOWN SERVICES	99,992	-	99,992
URBAN DEVELOPMENT	535,027	28,000	563,027
HARRISON PARK	not included	not included	not included
SEWER DEPARTMENT	not included	not included	not included
SOLID WASTE MANAGEMENT	not included	not included	not included
DANVILLE MASS TRANSIT	not included	not included	not included
EARNED TIME PAYMENTS	75,000	-	75,000
TOTALS	3,997,128	119,000	4,116,128

SOCIAL SECURITY FUND (FICA)
FUND 102 - DEPARTMENT 102

2013-14 Budget
Adopted 4/2/2013

<u>INTERFUND TRANSFERS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
90001	TRANSFER TO OPERATING FUNDS (1)	395,286	379,862	404,926	396,945	155,500
	<u>TOTAL OTHER EXPENDITURES</u>	<u>395,286</u>	<u>379,862</u>	<u>404,926</u>	<u>396,945</u>	<u>155,500</u>
TOTAL EXPENDITURES - SOCIAL SECURITY FUND		395,286	379,862	404,926	396,945	155,500

<u>ESTIMATED REVENUES - SOCIAL SECURITY FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46000	TAX LEVY	386,326	402,021	410,000	397,389	-
46017	REIMBURSEMENT FROM MFT	-	-	-	-	-
46075	INTEREST INCOME	661	517	250	578	100
	<u>TOTAL REVENUES - SSF</u>	<u>386,987</u>	<u>402,538</u>	<u>410,250</u>	<u>397,967</u>	<u>100</u>
	TRANSFER TO (FROM) RESERVE	(8,299)	22,676	5,324	1,022	(155,400)
TOTAL SOCIAL SECURITY FUND		395,286	379,862	404,926	396,945	155,500

(1) BASED ON 7.65% OF SALARIES OTHER THAN FIREFIGHTERS AND POLICE OFFICERS, AND 1.45% OF SALARIES OF FIREFIGHTERS AND POLICE OFFICERS HIRED AFTER MARCH 31, 1986.

SOCIAL SECURITY FUND
(CONTINUED)

*2013-14 Budget
Adopted 4/2/2013*

FICA CALCULATION SHEET

<u>DEPARTMENT</u>	<u>SALARIES</u>	<u>OVERTIME</u>	<u>TOTAL</u>
FINANCE DEPARTMENT	200,041	2,500	202,541
CENTRAL VEHICLE MAINTENANCE	166,609	4,500	171,109
MUNICIPAL POOL	30,000	-	30,000
POLICE DEPARTMENT	398,600	12,000	410,600
FIRE DEPARTMENT	64,149	-	64,149
OFFICE OF CITY TREASURER	57,508	-	57,508
STREETS DEPARTMENT	908,590	60,000	968,590
DEVELOPMENT SERVICES	231,852	-	231,852
PUBLIC AFFAIRS	113,973	-	113,973
CITY CLERK	70,312	-	70,312
PERSONNEL & HUMAN RELATIONS	144,712	-	144,712
INFORMATION SYSTEMS	62,279	-	62,279
LEGAL SERVICES	202,926	-	202,926
PARKS AND PUBLIC PROPERTY	665,556	12,000	677,556
DOWNTOWN SERVICE	99,992	-	99,992
URBAN DEVELOPMENT	535,027	28,000	563,027
HARRISON PARK	not included	not included	not included
DANVILLE MASS TRANSIT	not included	not included	not included
SEWER DEPARTMENT	not included	not included	not included
SOLID WASTE MANAGEMENT	not included	not included	not included
POLICE ARRA FUND	182,058	8,000	190,058
EARNED TIME PAYMENTS	75,000	-	75,000
TOTALS	4,209,186	127,000	4,336,186
MEDICARE ONLY			
POLICE DEPARTMENT	3,880,772	220,000	4,100,772
FIRE DEPARTMENT	3,343,518	90,000	3,433,518
TOTALS	7,224,289	310,000	7,534,289

MOTOR FUEL TAX FUND
 FUND 103 - DEPARTMENT 103

2013-14 Budget
 Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54004	INTEREST EXPENSE	-	-	-	-	-
	OTHER EXPENDITURES	-	-	-	-	-

CAPITAL OUTLAY

55000	ALL PROJECTS	707,572	716,284	803,000	941,012	803,000
	TOTAL CAPITAL OUTLAY	707,572	716,284	803,000	941,012	803,000

TOTAL EXPENDITURES - MOTOR FUEL TAX FUND	707,572	716,284	803,000	941,012	803,000
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<u>ESTIMATED REVENUES - MOTOR FUEL TAX FUND</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46015	STATE SHARE	1,008,512	971,879	800,000	941,012	800,000
46075	INTEREST	5,228	3,000	3,000	15,921	3,000
	TOTAL REVENUES - MOTOR FUEL TAX	1,013,740	974,879	803,000	956,933	803,000

TRANSFER TO (FROM) RESERVE	306,168	258,595	-	15,921	-
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TOTAL MOTOR FUEL TAX FUND	707,572	716,284	803,000	941,012	803,000
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STATE NARCOTICS FORFEITURE FUND
FUND 104 - DEPARTMENT 104

*2013-14 Budget
Adopted 4/2/2013*

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54099	OTHER EXPENDITURES	6,488	8,791	15,000	19,150	15,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>6,488</u>	<u>8,791</u>	<u>15,000</u>	<u>19,150</u>	<u>15,000</u>

TOTAL EXPENSES - STATE FORFEITURE FUND	6,488	8,791	15,000	19,150	15,000
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<u>TOTAL REVENUES - STATE FORFEITURE FUND</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46015	FORFEITED FUNDS	-	19,826	14,000	5,577	14,000
46075	INTEREST	1,000	129	1,000	189	1,000
46090	MISCELLANEOUS	2,775	1,338	-	-	-
<u>TOTAL REVENUES - STATE FORFEITURE FUND</u>		<u>3,775</u>	<u>21,293</u>	<u>15,000</u>	<u>5,766</u>	<u>15,000</u>

TRANSFER TO (FROM) RESERVE	(2,713)	12,502	-	(13,383)	-
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TOTAL STATE FORFEITURE FUND	6,488	8,791	15,000	19,150	15,000
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**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUND 106 - DEPARTMENT 106**

*2013-14 Budget
Adopted 4/2/2013*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
51001	SALARIES (3.05 FT)	144,050	141,815	114,116	144,910	162,874
51007	WORKERS COMPENSATION	262	4,837	-	4,841	4,985
51008	GROUP INSURANCE	22,387	29,788	31,888	33,772	34,836
51010	I.M.R.F.	13,390	14,720	13,180	15,948	20,701
51016	F.I.C.A.	10,764	10,763	8,730	10,586	12,460
TOTAL PERSONNEL EXPENDITURES		190,853	201,923	167,914	210,056	235,856

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	2,403	2,430	3,000	2,863	3,000
52041	TELEPHONE	-	-	-	-	-
52051	TRAINING, TRAVEL AND EXPENSE	2,001	2,383	2,000	8	3,200
52083	DUES AND SUBSCRIPTIONS RENEWALS	917	310	600	200	600
52099	OTHER CONTRACTUAL SERVICES	1,635	1,223	2,750	992	2,750
TOTAL CONTRACTUAL SERVICES		6,956	6,346	8,350	4,064	9,550

COMMODITIES

53001	PUBLICATIONS	2,359	518	2,200	609	2,200
53003	OFFICE SUPPLIES	1,034	479	1,800	218	2,000
53006	COMPUTER SUPPLIES	3,866	4,082	4,880	2,254	4,880
53024	GASOLINE	725	-	500	55	500
53099	OTHER COMMODITIES	-	-	-	-	-
TOTAL COMMODITIES		7,984	5,079	9,380	3,134	9,580

OTHER EXPENDITURES

54037	BLIGHT REMOVAL - DURBIN GRANT (2ND YR)	-	-	319,708	46,100	200,000
54090	COMMUNITY PROJECTS	324,034	726,982	670,000	184,973	666,418
54099	OTHER EXPENDITURES	-	-	-	-	-
54023	GENERAL LIABILITY INSURANCE	-	2,775	-	2,759	2,900
54169	COUNTY GIS ACCESS	-	-	-	-	-
TOTAL OTHER EXPENDITURES		324,034	729,757	989,708	233,832	869,318

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUND 106 - DEPARTMENT 106**

*2013-14 Budget
Adopted 4/2/2013*

<u>CAPITAL OUTLAY</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
55014 CAPITAL EXPENDITURE	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES - CDBG	529,827	943,105	1,175,352	451,087	1,124,304
<u>REVENUES</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46066 EMPLOYEE HEALTH INSURANCE PAYMENT		-	2,334	3,577	4,860
49088 COMMUNITY DEVELOPMENT BLOCK GRANT	536,698	942,058	833,018	353,998	833,018
49100 FEDERAL - GRANT		-	340,000	45,900	212,541
90015 TRANSFER FROM GENERAL FUND		-	-	40,300	73,885
TOTAL REVENUES-CDBG	536,698	942,058	1,175,352	443,776	1,124,304
DUE TO/FROM RESERVE FUND	(6,871)	1,047	(0)	7,311	(0)
TOTAL CDBG	529,827	943,105	1,175,352	451,087	1,124,304

**INFRASTRUCTURE DEVELOPMENT AND
IMPROVEMENT PROGRAM**

*2013-14 Budget
Adopted 4/2/2013*

FUND 107 - DEPARTMENT 107

<u>CONTRACTUAL EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52022	ENGINEERING	-	8,000	2,500	19,244	2,500
52030	CREDIT CARD FEES	-	-	-	10	-
52058	CONSTRUCTION AND IMPROVEMENTS	170,058	147,073	21,500	132,836	51,500
52059	BAM PROGRAM	-	-	-	-	-
52060	OVERLAY PROGRAM	513,954	823,408	644,500	455,971	644,500
52097	PAVEMENT MAINTENANCE	211,237	150,043	175,000	382,562	229,600
52099	OTHER CONTRACTUAL SERVICES	16,194	5,307	7,500	11,540	7,500
55064	ECONOMIC DEVELOPMENT PROGRAM	-	2,050,299	332,000	483,113	341,720
TOTAL CONTRACTUAL EXPENDITURES		911,443	3,184,130	1,183,000	1,485,275	1,277,320

TOTAL EXPENDITURES - INFRASTRUCTURE DEVELOPME	911,443	3,184,130	1,183,000	1,485,275	1,277,320
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<u>ESTIMATED REVENUES - INFRASTRUCTURE DEVELOPME</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075	INTEREST	1,423	615	1,000	2,253	600
46090	OTHER REVENUE	-	-	-	-	-
46164	HOME RULE GAS & DIESEL TAX	937,635	895,543	850,000	937,331	875,000
46223	ECONOMIC DEVELOPMENT PROGRAM	-	1,422,100	-	-	-
46234	PROPERTY TAX -RAILROAD	-	-	-	-	60,000
49082	FM SEWER FUND	-	150,000	-	-	-
49091	TRANSFER FROM SOLID WASTE FUND	-	150,000	-	-	-
49097	FM GENERAL FUND	-	900,000	332,000	929,873	343,200
TOTAL REVENUES - INFRASTRUCTURE DEV.		937,635	3,517,643	1,182,000	1,867,204	1,278,200

TRANSFER TO (FROM) RESERVE	26,192	333,513	(1,000)	381,929	880
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TOTAL INFRASTRUCTURE DEVELOPMENT	911,443	3,184,130	1,183,000	1,485,275	1,277,320
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**NEW FUND FISCAL YEAR 2008-09

STORM WATER DRAINAGE FUND
FUND 109 - DEPARTMENT 109

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54005	LOAN PAYMENT		-	-	-	-
54099	OTHER EXPENDITURES	-	-	50,000	-	50,000
TOTAL OTHER EXPENDITURES		-	-	50,000	-	50,000

TOTAL EXPENDITURES - STORM WATER DRAINAGE - - 50,000 - 50,000

<u>ESTIMATED REVENUES - STORM WATER DRAINAGE</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075	INTEREST INCOME	600	390	800	706	400
46102	SPECIAL ASSESSMENTS	28,167	28,167	28,167	28,126	28,167
TOTAL REVENUES - STORM WATER		28,767	28,557	28,967	28,832	28,567

TRANSFER TO (FROM) RESERVE 28,767 28,557 (21,033) 28,832 (21,433)

TOTAL STORM WATER DRAINAGE FUND - - 50,000 - 50,000

REVOLVING LOAN FUND
FUND 111 - DEPARTMENT 111

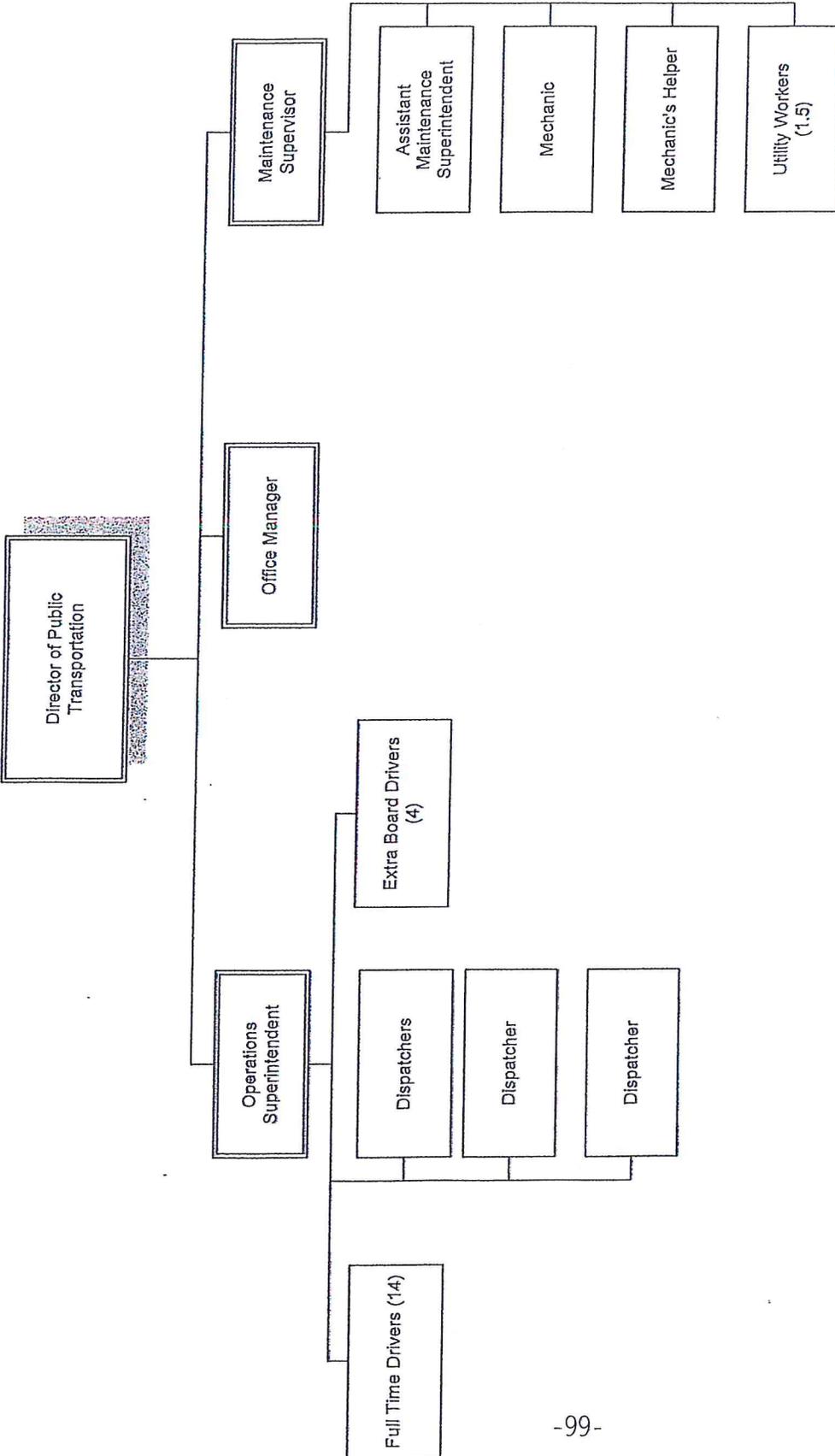
2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54074 BUSINESS LOANS	-	-	74,000	75,000	65,000
54080 FACADE GRANTS	11,161	14,725	65,000	31,909	11,000
54081 INFRASTRUCTURE EXPENSE	-	200,000	-	-	-
TOTAL OTHER EXPENDITURES	11,161	214,725	139,000	106,909	76,000
TOTAL EXPENDITURES - REVOLVING LOAN FUND	11,161	214,725	139,000	106,909	76,000
<u>ESTIMATED REVENUES - REVOLVING LOAN FUND</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075 INTEREST INCOME	981	749	4,000	530	750
46094 LOAN PAYMENT - PRINCIPAL	80,337	39,167	110,000	73,613	50,000
46095 LOAN PAYMENT - INTEREST	8,224	3,247	25,000	10,215	25,000
46099 REIMBURSEMENT OF EXPENSE	-	-	-	-	-
TOTAL REVENUES-REVOLVING LOAN FUND	89,542	43,163	139,000	84,358	75,750
TRANSFER TO (FROM) RESERVE	78,381	(171,562)	-	(22,551)	(250)
TOTAL REVOLVING LOAN FUND	11,161	214,725	139,000	106,909	76,000

HOUSING LOAN FUND
FUND 112 - DEPARTMENT 112

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
54062	HOUSING REHABILITATION	4,200	2,365	17,000	6,000	17,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>4,200</u>	<u>2,365</u>	<u>17,000</u>	<u>6,000</u>	<u>17,000</u>
TOTAL EXPENDITURES - HOUSING LOAN FUND		4,200	2,365	17,000	6,000	17,000
<u>ESTIMATED REVENUES - HOUSING LOAN FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46075	INTEREST INCOME	350	256	500	289	500
46094	LOAN PAYMENT - PRINCIPAL	14,436	6,906	10,000	7,113	10,000
46095	LOAN PAYMENT - INTEREST	-	-	500	-	500
<u>TOTAL REVENUES - HOUSING LOAN FUND</u>		<u>14,786</u>	<u>7,162</u>	<u>11,000</u>	<u>7,402</u>	<u>11,000</u>
TRANSFER TO (FROM) RESERVE		10,586	4,797	(6,000)	1,402	(6,000)
TOTAL HOUSING LOAN FUND		4,200	2,365	17,000	6,000	17,000



DEPARTMENT OF PUBLIC TRANSPORTATION
FUND 113 - DEPARTMENT 113
 *FISCAL YEAR BEGINS JULY 1

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
51001	SALARIES (21 + 5 PART-TIME)	804,000	882,000	896,000	1,013,000	1,116,618
51002	OVERTIME	65,000	85,000	90,000	90,000	93,000
51006	PHYSICALS AND DRUG SCREENING	3,600	4,000	5,000	5,000	5,000
51007	WORKER'S COMPENSATION	20,000	20,000	20,000	34,000	34,000
51008	GROUP INSURANCE	199,728	227,448	230,244	359,611	478,928
51009	UNEMPLOYMENT INSURANCE	7,500	7,500	7,500	7,500	7,500
51010	I.M.R.F.	86,900	89,351	100,178	127,404	153,742
51016	F.I.C.A	66,478	73,975	65,569	84,380	92,536
TOTAL PERSONNEL EXPENDITURES		1,253,206	1,389,274	1,414,491	1,720,895	1,981,324

CONTRACTUAL SERVICES

52001	ADVERTISING	20,000	15,000	15,000	22,000	11,000
52002	PRINTING AND BINDING	9,200	8,500	8,500	8,500	6,500
52008	UNIFORM RENTAL	-	14,000	16,000	16,000	16,000
52009	COMPUTER SERVICE AND SUPPORT	1,500	1,500	1,500	1,400	1,300
52011	MAINTENANCE OF BUILDINGS	7,000	7,000	7,000	7,000	7,000
52014	MAINTENANCE OF OFFICE EQUIPMENT	1,900	1,900	1,900	1,900	2,600
52015	MAINTENANCE OF VEHICLES	30,000	29,000	29,000	34,000	39,000
52016	MAINTENANCE OF OTHER EQUIPMENT	4,500	4,200	4,000	3,800	3,900
52021	AUDITING	8,500	9,000	9,000	9,000	9,000
52023	LEGAL SERVICES	2,000	2,000	1,800	1,700	1,000
52030	CREDIT CARD FEES	350	700	700	700	600
52031	ELECTRICITY	20,000	20,500	20,500	20,000	21,500
52040	PURCHASED TRANSPORTATION	100,000	103,000	140,000	120,000	155,000
52041	TELEPHONE	3,000	2,800	2,500	2,500	2,500
52043	POSTAGE	1,700	2,000	2,000	2,000	1,700
52051	TRAINING, TRAVEL AND EXPENSE	2,000	2,000	2,000	2,000	2,000
52079	LEASE AND RENTAL	14,000	14,500	21,000	27,000	26,000
52083	DUES AND SUBSCRIPTIONS	3,500	3,600	3,700	3,700	2,700
52087	TRAINING	3,000	3,000	3,000	3,000	3,000
52099	OTHER CONTRACTUAL SERVICES	20,000	6,000	6,500	6,400	5,800
TOTAL CONTRACTUAL SERVICES		252,150	250,200	295,600	292,600	318,100

DEPARTMENT OF PUBLIC TRANSPORTATION
FUND 113 - DEPARTMENT 113

2013-14 Budget
Adopted 4/2/2013

		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<u>COMMODITIES</u>		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
53003	OFFICE SUPPLIES	2,000	2,500	2,800	3,300	3,500
53006	COMPUTER SUPPLIES	600	600	700	1,000	1,600
53011	MATERIAL TO MAINTAIN BUILDINGS	5,400	6,500	7,500	7,500	7,500
53015	MATERIAL TO MAINTAIN VEHICLES	65,000	65,000	70,000	90,000	125,000
53016	MAT TO MAINT OTHER EQUIPMENT	4,700	5,200	5,000	4,500	4,000
53017	SMALL TOOLS AND EQUIPMENT	3,000	3,100	3,000	3,000	2,800
53024	FUEL	327,000	307,000	325,000	370,000	400,000
53026	CLOTHING	1,500	1,600	1,800	1,900	1,900
53029	PRINTER AND COPY MACHINE SUPPLIES	2,000	1,800	1,700	1,600	1,000
53041	CLEANING SUPPLIES	5,400	5,200	5,200	5,800	3,000
53099	OTHER COMMODITIES	2,300	2,300	2,200	2,900	2,900
New	ELECTRONIC FARE MEDIA					5,000
TOTAL COMMODITIES		418,900	400,800	424,900	491,500	558,200
OTHER EXPENDITURES						
54004	INTEREST EXPENSE	1,300	1,300	1,300	1,300	1,300
54023	GENERAL LIABILITY INSURANCE	88,000	92,000	98,000	160,000	182,000
54031	TAXES AND LICENSES	150	200	200	240	240
54099	OTHER EXPENDITURES	4,300	4,100	4,000	3,700	2,000
TOTAL OTHER EXPENDITURES		93,750	97,600	103,500	165,240	185,540
TOTAL EXPENDITURES - PUBLIC TRANSPORTATION		2,018,006	2,137,874	2,238,491	2,670,235	3,043,164
ESTIMATED REVENUES - PUBLIC TRANSPORTATION						
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
		2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
46015	STATE OPERATING FUNDS	1,311,704	1,389,618	1,455,019	1,735,002	2,051,799
46016	FEDERAL FUNDS (SECTION 5307)	292,000	322,954	383,170	489,930	482,731
46066	EMPLOYEE HEALTH REIMBURSEMENT	-	-	-	-	37,000
46090	OTHER REVENUES	3,000	3,000	3,000	3,000	3,000
46092	FARE BOX REVENUES	231,000	242,000	260,000	308,000	316,882
46169	REGIONAL CENTER	1,000	1,000	1,000	-	-
46170	ADVERTISING	10,000	10,000	9,000	10,000	9,000
46174	JARC	140,000	140,000	98,000	95,000	113,450
46177	MUNICIPAL CONTRACTS	7,000	7,000	7,000	7,000	7,000
49091	CITY OF DANVILLE (LOCAL MATCH)	22,302	22,302	22,302	22,302	22,302
49093	TRANSFER FROM IMRF & FICA		-	-	-	-
TOTAL REVENUES - PUBLIC TRANSPORTATION		2,018,006	2,137,874	2,238,491	2,670,234	3,043,164
TRANSFER TO (FROM) RESERVE		(0)	0	0	1	0
TOTAL DEPARTMENT OF PUBLIC TRANSPORTATION		2,018,006	2,137,874	2,238,491	2,670,235	3,043,164

LAW ENFORCEMENT GRANT
FUND 114 - DEPARTMENT 114

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54099-06	FEDERAL GRANT		-	-	-	-
54099-07	FEDERAL GRANT	9,476	-	-	-	-
54099-08	FEDERAL GRANT	-	7,272	-	-	-
54099-09	FEDERAL GRANT	38,000	-	-	-	-
54099-10	FEDERAL GRANT	21,686	6,930	15,000	22,780	-
54099-11	FEDERAL GRANT	-	-	-	16,617	13,000
54099-12	FEDERAL GRANT	-	-	-	16,378	-
<u>TOTAL OTHER EXPENDITURES</u>		<u>69,162</u>	<u>14,202</u>	<u>15,000</u>	<u>55,775</u>	<u>13,000</u>

TOTAL EXPENSES - LAW ENFORCEMENT GRANT FUND	69,162	14,202	15,000	55,775	13,000
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<u>TOTAL REVENUES - LAW ENFORCEMENT GRANT</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46016	FEDERAL GRANT	21,686	6,930	15,000	37,287	13,000
46075	INTEREST INCOME	95	9	50	30	50
46096	LOANS	-	-	-	18,749	5
<u>TOTAL REVENUES - LAW ENFORCEMENT GRAN</u>		<u>21,781</u>	<u>6,939</u>	<u>15,050</u>	<u>56,066</u>	<u>13,055</u>

TRANSFER TO (FROM) RESERVE	(47,381)	(7,263)	50	291	55
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TOTAL LAW ENFORCEMENT GRANT	69,162	14,202	15,000	55,775	13,000
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FEDERAL NARCOTICS FORFEITURE FUND
 FUND 115 - DEPARTMENT 115

2013-14 Budget
 Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54099	OTHER EXPENDITURES	-	-	-	1,876	916
<u>TOTAL OTHER EXPENDITURES</u>		-	-	-	1,876	916

TOTAL EXPENSES - FEDERAL FORFEITURE FUND - - - 1,876 916

<u>TOTAL REVENUES - FEDERAL FORFEITURE FUND</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46015	FORFEITED FUNDS	2,784	-	-	-	-
46075	INTEREST	1	5	-	3	-
<u>TOTAL REVENUES - FEDERAL FORFEITURE</u>		2,785	5	-	3	-

TRANSFER TO (FROM) RESERVE 2,785 5 - (1,873) (916)

TOTAL FEDERAL FORFEITURE FUND - - - 1,876 916

DATS - PROGRAM
DANVILLE AREA TRANSPORTATION STUDY
 FUND 116 - DEPARTMENT 116
 *FISCAL YEAR BEGINS JULY 1

2013-14 Budget
Adopted 4/2/2013

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (.8333 FT & 1 INTERN)	80,746	89,603	89,719	61,293	76,984
51007	WORKERS COMPENSATION	1,682	302	-	68	1,540
51008	GROUP INSURANCE	10,276	10,671	12,766	5,242	14,761
51010	I.M.R.F.	7,754	9,180	10,363	6,802	9,785
51016	F.I.C.A.	6,172	6,702	6,864	4,479	5,889
TOTAL PERSONNEL EXPENDITURES		106,630	116,458	119,712	77,884	108,959
<u>CONTRACTUAL SERVICES</u>						
52001	ADVERTISING	1,686	358	400	85	400
52009	COMPUTER SERVICES & SUPPORT	1,500	7,780	11,500	-	11,500
52029	PROFESSIONAL SERVICES	25,972	72,946	60,000	-	81,635
52043	POSTAGE	-	-	275	-	275
52051	TRAINING, TRAVEL & EXPENSE	864	960	2,500	1,286	2,500
52083	DUES AND SUBSCRIPTIONS	-	1,025	220	50	1,500
52099	OTHER CONTRACTUAL SERVICES	(90)	10,450	16,735	-	1,000
TOTAL CONTRACTUAL SERVICES		29,932	93,519	91,630		98,810
<u>COMMODITIES</u>						
53001	PUBLICATIONS	-	-	100	-	100
53003	OFFICE SUPPLIES	491	1,062	1,000	446	1,000
53099	OTHER COMMODITIES	-	-	-	-	100
TOTAL COMMODITIES		491	1,062	1,100	446	1,200
<u>OTHER EXPENDITURES</u>						
54023	GENERAL LIABILITY INSURANCE		2,852	-	756	3,000
TOTAL OTHER EXPENDITURES		-	2,852	-	756	3,000
<u>CAPITAL OUTLAY</u>						
55014	OFFICE EQUIPMENT		-	-	-	-
55017	COMPUTER	178	516	16,000	314	5,000
TOTAL CAPITAL OUTLAY		178	516	16,000	314	5,000
TOTAL EXPENDITURES - DATS		137,231	214,407	228,442	79,399	216,969

**DATS - PROGRAM
FUND 116 - DEPARTMENT 116**

*2013-14 Budget
Adopted 4/2/2013*

<u>ESTIMATED REVENUES - continued</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46066	EMPLOYEE INSURANCE REIMBURSEMENT	-	-	588	680	1,550
46194	SECTION 5303 - FTA	-	28,296	28,296	-	27,342
46195	COMPREHENSIVE REGIONAL PLANNING FUNDS	-	52,732	52,732	-	32,160
46196	CRASH AGREEMENT FUNDS	-	-	-	-	-
49088	PL-FHWA	145,055	145,822	145,822	83,857	145,945
49091	TRANSFER FROM CITY OF DANVILLE	29,377	-	-	-	-
49097	LOCAL MATCH FUNDS	-	-	-	-	9,972
TOTAL REVENUES-DATS		174,432	226,850	227,438	84,537	216,969
DUE FROM RESERVE		(37,201)	(12,443)	1,004	(5,137)	0
TOTAL DATS		137,231	214,407	228,442	79,399	216,969

TAX INCREMENT FINANCING - MIDTOWN (TIF-MT)
 FUND 117 - DEPARTMENT 117
 SPECIAL ALLOCATION FUND

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52029	PROFESSIONAL SERVICES	-	2,060	8,000	3,875	8,000
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		-	2,060	8,000	3,875	8,000
<u>OTHER EXPENDITURES</u>						
54026	PROPERTY ASSEMBLY	-	3,466	10,000	42,861	19,050
54046	PUBLIC IMPROVEMENTS	-	622,726	200,000	11,446	348,000
54047	TIF-PROJECT REIMBURSEMENTS	160,856	-	185,000	195,319	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	13,722	10,000	7,291	-
<u>TOTAL OTHER EXPENDITURES</u>		160,856	639,914	405,000	256,917	367,050
TOTAL EXPENDITURES - TIF-MT		160,856	641,974	413,000	260,792	375,050
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075	INTEREST	2,648	1,516	4,000	1,250	50
46180	TAX LEVY - MIDTOWN	359,013	376,127	375,000	407,575	375,000
<u>TOTAL REVENUES - TAX INCREMENT FINAN</u>		361,661	377,643	379,000	408,825	375,050
TRANSFER TO (FROM) RESERVE		200,805	(264,331)	(34,000)	148,033	-
TOTAL TAX INCREMENT FINANCING-MIDTOWN		160,856	641,974	413,000	260,792	375,050

TAX INCREMENT FINANCING - WEST GATE (TIF-WG)
 FUND 119 - DEPARTMENT 119
 SPECIAL ALLOCATION FUND

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52029	PROFESSIONAL SERVICES	10,366	7,892	4,000	3,200	4,000
52099	OTHER CONTRACTUAL SERVICES	-	12,799	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		<u>10,366</u>	<u>20,691</u>	<u>4,000</u>	<u>3,200</u>	<u>4,000</u>
<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54026	PROPERTY ASSEMBLY	3,259	-	20,000	-	14,000
54046	PUBLIC IMPROVEMENTS	3,239	28,577	20,000	-	5,050
54047	TIF-PROJECT REIMBURSEMENTS	-	-	-	200,000	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	-	5,000	-	5,000
54173	REAL ESTATE PURCHASE	20,000	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		<u>26,498</u>	<u>28,577</u>	<u>45,000</u>	<u>200,000</u>	<u>24,050</u>
TOTAL EXPENDITURES - TAX INCREMENT FINANCING-WI		36,864	49,268	49,000	203,200	28,050
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075	INTEREST INCOME	555	458	1,100	633	50
46181	TAX LEVY - WESTERN GATEWAY	62,766	36,767	28,000	30,454	28,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		<u>63,321</u>	<u>37,225</u>	<u>29,100</u>	<u>31,087</u>	<u>28,050</u>
TRANSFER TO (FROM) RESERVE		26,457	(12,043)	(19,900)	(172,113)	-
TOTAL TAX INCREMENT FINANCING -WEST GATE		36,864	49,268	49,000	203,200	28,050

TAX INCREMENT FINANCING - CAMPUS CORRIDOR (TIF-CC)

FUND 120 - DEPARTMENT 120

SPECIAL ALLOCATION FUND

*NEW TIF CREATED 2008 -1ST TAX YEAR 2009

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52029	PROFESSIONAL SERVICES	-	-	-	-	-
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		-	-	-	-	-
<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54026	PROPERTY ASSEMBLY	-	-	-	-	-
54046	PUBLIC IMPROVEMENTS	-	-	1,000	-	1,000
54047	TIF-PROJECT REIMBURSEMENTS	-	-	-	-	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		-	-	1,000	-	1,000
TOTAL EXPENDITURES - TAX INCREMENT FINANCING-C		-	-	1,000	-	1,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075	INTEREST INCOME	10	5	2	4	2
46181	TAX LEVY - CAMPUS CORRIDOR	1,200	-	100	389	200
<u>TOTAL REVENUES - TIF</u>		1,210	5	102	393	202
TRANSFER TO (FROM) RESERVE		1,210	5	(898)	393	(798)
TOTAL TAX INCREMENT FINANCING -CAMPUS CORRIDO		-	-	1,000	-	1,000

TAX INCREMENT FINANCING - EAST VORHEES INDUSTRIAL CORRIDOR
 FUND 121 - DEPARTMENT 121
 SPECIAL TAX ALLOCATION FUND
 *NEW TIF ADOPTED 8/7/12 -1ST TAX YEAR 2012

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52029	PROFESSIONAL SERVICES	-	-	-	-	-
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		-	-	-	-	-
<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54026	PROPERTY ASSEMBLY	-	-	-	-	-
54046	PUBLIC IMPROVEMENTS	-	-	-	-	-
54047	TIF-PROJECT REIMBURSEMENTS	-	-	-	-	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		-	-	-	-	-
TOTAL EXPENDITURES - TAX INCREMENT FINANCING-CC		-	-	-	-	-
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075	INTEREST INCOME	-	-	-	-	1
46181	TAX LEVY - EAST VORHEES IND CORRIDOR	-	-	-	-	200
<u>TOTAL REVENUES - TIF</u>		-	-	-	-	201
TRANSFER TO (FROM) RESERVE		-	-	-	-	201
TOTAL TAX INCREMENT FINANCING -EAST VORHEES IC		-	-	-	-	-

LANDFILL REMEDIATION FUND
FUND 301 - DEPARTMENT 301

2013-14 Budget
Adopted 4/2/2013

<u>CONTRACTUAL SERVICES</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52022 ENGINEERING SERVICES		-	15,000	23,896	15,000
52068 MAINTENANCE OF LANDFILL		-	22,000	-	22,000
52099 OTHER CONTRACTUAL SERVICES	-	-	28,000	-	1,000
TOTAL CONTRACTUAL SERVICES	-	-	65,000	23,896	38,000
<u>COMMODITIES</u>					
NEW MATERIALS TO MAINT. LANDFILL		-	2,200	-	2,200
53099 OTHER COMMODITIES	-	-	-	-	-
TOTAL COMMODITIES	-	-	2,200	-	2,200
<u>OTHER EXPENDITURES</u>					
54099 MISCELLANEOUS	-	-	-	11,474	-
TOTAL OTHER EXPENDITURES	-	-	-	11,474	-
TOTAL EXPENDITURES - LANDFILL REMEDIATION	-	-	67,200	35,370	40,200
<u>ESTIMATED REVENUES - LANDFILL REMEDIATION</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46075 INTEREST	4,017	2,073	4,500	3,034	2,500
49082 TRANSFER FROM SANITARY SEWER	23,175	22,653	23,500	22,545	23,500
TOTAL REVENUES - LANDFILL REMEDIATION	27,192	24,726	28,000	25,579	26,000
TRANSFER TO (FROM) RESERVE	27,192	24,726	(39,200)	(9,792)	(14,200)
TOTAL LANDFILL REMEDIATION FUND	-	-	67,200	35,370	40,200

CAPITAL IMPROVEMENTS FUND
FUND 302 - DEPARTMENT 302

2013-14 Budget
Adopted 4/2/2013

<u>COMMUNITY REDEVELOPMENT</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>CONTRACTUAL EXPENDITURES</u>						
52006	VERMILION ADVANTAGE	50,000	50,000	70,000	70,000	70,000
<u>TOTAL CONTRACTUAL EXPENDITURES</u>		<u>50,000</u>	<u>50,000</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
<u>OTHER EXPENDITURES</u>						
54035	CITYWIDE SINGLE FAMILY REHAB PROGRAM	-	2,524	-	-	-
54036	PROACTIVE CODE ENFORCEMENT	46,050	46,000	46,000	46,000	46,000
54037	BLIGHT REMOVAL	20,735	140,924	35,000	43,856	35,000
54039	COMMUNITY POLICING	40,000	40,000	40,000	40,000	40,000
54045	NEIGHBORHOOD ASSOCIATION	2,608	3,697	5,000	3,295	3,000
54172	COMMUNITY REVITALIZATION	23,026	30,632	29,077	9,014	12,477
54173	REAL ESTATE PURCHASE	-	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		<u>132,419</u>	<u>263,777</u>	<u>155,077</u>	<u>142,165</u>	<u>136,477</u>
<u>INTERFUND TRANSFER</u>						
90002	TRANSFER TO 2007 DEBT SERVICE	160,265	161,900	161,323	161,323	163,123
90003	TRANSFER TO GENERAL FUND	-	-	-	-	-
<u>TOTAL INTERFUND TRANSFER</u>		<u>160,265</u>	<u>161,900</u>	<u>161,323</u>	<u>161,323</u>	<u>163,123</u>
<u>TOTAL COMMUNITY REDEVELOPMENT</u>		<u>342,684</u>	<u>475,677</u>	<u>386,400</u>	<u>373,488</u>	<u>369,600</u>

CAPITAL IMPROVEMENTS FUND
FUND 302 - DEPARTMENT 302

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
CAPITAL EQUIPMENT AND IMPROVEMENTS		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>OTHER EXPENDITURES</u>						
54013	LEASE PURCHASE	51,195	47,574	10,000	1,290	-
	TOTAL OTHER EXPENDITURES	51,195	47,574	10,000	1,290	-
55012	BUILDINGS	152,449	57,889	-	50,885	70,000
55013	OTHER IMPROVEMENTS	62,510	68,800	145,850	106,846	75,850
55015	VEHICLES	16,032	252,226	275,000	259,836	275,000
55016	CAPITAL EQUIPMENT	19,329	73,352	266,750	264,849	245,550
55016	FIRE AIR PACK GRANT	-	-	-	11,039	-
55017	COMPUTERS	19,851	20,621	20,000	-	20,000
55019	DANVILLE STADIUM GRANT	66,105	-	-	-	-
55021	CARVER PARK RENOVATIONS	662,088	2,989	-	-	-
55062	FIRE RADIO GRANT FY2009	-	17	-	-	-
55063	FIRE ASSISTANT GRANT	-	191,429	-	86,404	-
90003	TRANSFER TO GENERAL FUND	459,775	-	-	-	-
	TOTAL CAPITAL OUTLAY	1,458,139	667,323	707,600	779,860	686,400
TOTAL CAPITAL EQUIPMENT AND IMPROVEMENTS		1,509,334	714,897	717,600	781,150	686,400
TOTAL EXPENSES - CAPITAL IMPROVEMENT FUND		1,852,018	1,190,574	1,104,000	1,154,638	1,056,000
<u>TOTAL REVENUES - CAPITAL IMPROVEMENT FUND</u>		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
		<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2012-2013</u>	<u>2013-2014</u>
46059	TELECOMMUNICATIONS TAX	1,123,974	1,093,613	1,100,000	1,110,749	1,055,000
46075	INTEREST	3,439	4,000	4,000	1,615	1,000
46086	SALE OF CITY PROPERTY	1,973	-	-	-	-
46210	FIRE AIR PACK GRANT	372,858	-	-	-	-
46222	FIRE ASSISTANT GRANT	-	-	-	89,141	-
46218	GRANT FOR CARVER PARK	373,500	-	-	-	-
	TOTAL REVENUES - CAPITAL IMPR FUND	1,875,744	1,097,613	1,104,000	1,201,505	1,056,000
	TRANSFER TO (FROM) RESERVE	23,726	(92,961)	(0)	46,868	0
TOTAL CAPITAL IMPROVEMENTS FUND		1,852,018	1,190,574	1,104,000	1,154,638	1,056,000

LAND ACQUISITION
FUND 304 - DEPARTMENT 304

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
54099	OTHER EXPENDITURES	6,151	-	20,000	80,366	20,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>6,151</u>	<u>-</u>	<u>20,000</u>	<u>80,366</u>	<u>20,000</u>
TOTAL EXPENSES - LAND ACQUISITION		6,151	-	20,000	80,366	20,000

<u>TOTAL REVENUES - LAND ACQUISITION</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46015	STATE FUNDS	-	-	-	-	-
46090	OTHER REVENUE	-	-	-	4,900	-
46075	INTEREST	202	276	400	150	250
<u>TOTAL REVENUES - LAND ACQUISITION</u>		<u>202</u>	<u>276</u>	<u>400</u>	<u>5,050</u>	<u>250</u>

TRANSFER TO (FROM) RESERVE		(5,949)	276	(19,600)	(75,316)	(19,750)
TOTAL LAND ACQUISITION		6,151	-	20,000	80,366	20,000

2009 BOND ISSUE
FUND 306 - DEPARTMENT 306

2013-14 Budget
Adopted 4/2/2013

<u>BOND ISSUE</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
<u>CONTRACTUAL SERVICES</u>					
52022 ENGINEERING	(3,089)	-	-	-	-
52058 CONSTRUCTION AND IMPROVEMENT.	-	-	-	-	-
52063 ENGINEERING FAIRCHILD SUBWAY	583,181	-	-	-	-
52065 ENGINEERING BOWMAN AVENUE	122,730	-	-	-	-
52067 LAND ACQUISITION/ROW	3,825	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>	<u>706,647</u>	-	-	-	-
<u>OTHER EXPENDITURES</u>					
54037 BLIGHT REMOVAL	30,028	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>	<u>30,028</u>	-	-	-	-
<u>CAPITAL OUTLAY</u>					
55013 MUNICIPAL BUILDING RENOVATIONS	37,262	-	-	-	-
55020 PARKING LOTS/STRUCTURES	483,048	-	-	-	-
<u>TOTAL CAPITAL OUTLAY</u>	<u>520,310</u>	-	-	-	-
 TOTAL EXPENSES - BOND ISSUE FUND	 1,256,985	-	-	-	-
 <u>TOTAL REVENUES - BOND ISSUE FUND</u>					
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
	2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46182 BOND PROCEEDS	-	-	-	-	-
46075 INTEREST	10,681	-	-	-	-
<u>TOTAL REVENUES - BOND ISSUE</u>	<u>10,681</u>	-	-	-	-
 TRANSFER TO (FROM) RESERVE	 (1,246,304)	-	-	-	-
 TOTAL 2009 BOND ISSUE FUND	 1,256,985	-	-	-	-

**HEALTH INSURANCE FUND
FUND 501 - DEPARTMENT 501**

**2013-14 Budget
Adopted 4/2/2013**

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
52030	CREDIT CARDS FEES	152	88	1,000	-	500
TOTAL CONTRACTUAL EXPENDITURES		152	88	1,000	-	500

OTHER EXPENDITURES

54009	REPAY CASH FLOW LOAN	-	260,000	-	-	-
54021	ADMINISTRATIVE EXPENSES	269,895	7,941	-	2,705	5,000
54048	RETIREE PREMIUM PAYMENTS	30,053	335,689	378,336	341,714	368,966
54058	HEALTH ALLIANCE -ADVANTAGE 65+	120,650	145,357	171,155	184,036	190,000
54095	PAYMENT OF CLAIMS	3,765,027	3,192,766	3,853,042	3,639,117	4,374,550
54111	PAYMENT OF DUTY DISABILITY PREMIUM	-	90,700	105,280	99,392	120,885
TOTAL OTHER EXPENDITURES		4,185,625	4,032,453	4,507,813	4,266,963	5,059,401

TOTAL EXPENDITURES - HEALTH INSURANCE FUND	4,185,777	4,032,541	4,508,813	4,266,963	5,059,901
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<u>ESTIMATED REVENUES - HEALTH INSURANCE FUND</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46038	DEPARTMENT ESCROW PAYMENTS	3,083,285	3,231,066	3,634,669	3,574,404	4,135,143
46066	EMPLOYEE CONTRIBUTIONS	280,075	279,337	200,000	229,849	253,000
46075	INTEREST	58	96	100	118	100
46224	PAYMENTS - RETIRED EMPLOYEES UNDER 65	484,608	-	378,336	326,309	368,966
46225	PAYMENTS - RETIRED EMPLOYEES 65+	-	476,421	171,155	173,214	190,000
46083	PAYMENTS FROM LIBRARY	93,524	112,425	129,671	138,101	160,320
46096	CASHFLOW LOAN	260,000	-	-	-	-
TOTAL REVENUES - HEALTH INSURANCE		4,201,550	4,099,345	4,513,931	4,441,995	5,107,529

TRANSFER TO (FROM) RESERVE	15,773	66,804	5,118	175,032	47,628
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TOTAL HEALTH INSURANCE FUND	4,185,777	4,032,541	4,508,813	4,266,963	5,059,901
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NOTES

MIN/MAX LIABILITY INSURANCE RESERVE FUND
 FUND 502 - DEPARTMENT 502
 CLOSED AND TRANSFERRED TO GENERAL FUND 4/2013

*2013-14 Budget
 Adopted 4/2/2013*

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
90050	CLOSE OUT FUND	-	-	-	37,330	-
	TOTAL OTHER EXPENDITURES	-	-	-	37,330	-
TOTAL EXPENDITURES - MIN/MAX INSURANCE FUND		-	-	-	37,330	-

<u>ESTIMATED REVENUES - MIN/MAX INSURANCE FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46075	INTEREST INCOME	158	50	50	63	-
46090	TRANSFER FROM OTHER FUNDS	-	-	-	-	-
	TOTAL REVENUES - MIN/MAX INSURANCE	158	50	50	63	-
	TRANSFER TO (FROM) RESERVE	158	50	50	(37,266)	-
TOTAL MIN/MAX INSURANCE RESERVE FUND		-	-	-	37,330	-

FLEXIBLE SPENDING FUND
FUND 503 - DEPARTMENT 503

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54021 ADMINISTRATIVE EXPENSES	-	-	-		-
54095 PAYMENT OF CLAIMS	46,003	59,973	75,000	52,095	55,000
<u>TOTAL OTHER EXPENDITURES</u>	<u>46,003</u>	<u>59,973</u>	<u>75,000</u>	<u>52,095</u>	<u>55,000</u>
TOTAL EXPENSES - FLEXIBLE SPENDING FUND	46,003	59,973	75,000	52,095	55,000

<u>TOTAL REVENUES - FLEXIBLE SPENDING FUND</u>	ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46066 EMPLOYEE CONTRIBUTIONS	62,292	59,169	75,000	47,534	55,000
46075 INTEREST	-	-	-	-	-
<u>TOTAL REVENUES - FLEXIBLE SPENDING</u>	<u>62,292</u>	<u>59,169</u>	<u>75,000</u>	<u>47,534</u>	<u>55,000</u>
TRANSFER TO (FROM) RESERVE	16,289	(804)	-	(4,561)	-
TOTAL FLEXIBLE SPENDING FUND	46,003	59,973	75,000	52,095	55,000

GROUP LIFE INSURANCE FUND
FUND 603 - DEPARTMENT 603

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
54102	GROUP INSURANCE PAYMENTS	22,548	26,357	26,500	36,369	38,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>22,548</u>	<u>26,357</u>	<u>26,500</u>	<u>36,369</u>	<u>38,000</u>
TOTAL EXPENDITURES - GROUP LIFE		22,548	26,357	26,500	36,369	38,000

<u>ESTIMATED REVENUES - GROUP LIFE</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46066	EMPLOYEE CONTRIBUTIONS	27,716	27,749	26,500	36,104	38,000
<u>TOTAL REVENUES - GROUP LIFE</u>		<u>27,716</u>	<u>27,749</u>	<u>26,500</u>	<u>36,104</u>	<u>38,000</u>

TRANSFER TO (FROM) RESERVE		5,168	1,392	-	(265)	-
TOTAL GROUP LIFE		22,548	26,357	26,500	36,369	38,000

DAVID S. PALMER ARENA
FUND 604 - DEPARTMENT 604

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
<u>CONTRACTUAL SERVICES</u>						
52030	CREDIT CARD FEES	2,775	2,286	2,500	4,650	2,500
52031	ELECTRICITY	29,472	32,647	28,000	34,716	33,000
52041	TELEPHONE	3,543	5,300	3,600	6,129	3,600
TOTAL CONTRACTUAL SERVICES		35,790	40,232	34,100	45,494	39,100
<u>OTHER EXPENDITURES</u>						
54002	HOTEL/MOTEL TAX - MONTHLY PAYMENT	274,000	274,000	274,000	274,000	297,333
54002	CONVENTION & VISITOR'S BUREAU FROM CC	36,000	36,000	36,000	36,000	36,000
54099	OTHER EXPENDITURES	183,000	191,833	147,000	261,903	175,500
54104	CONVENTION & VISITORS BUREAU-HOTEL MOTEL	81,910	86,443	77,500	90,048	83,333
TOTAL OTHER EXPENDITURES		574,910	588,275	534,500	661,950	592,167
<u>INTERFUND TRANSFERS</u>						
90005	TRANSFER TO HARRISON PARK GOLF COURSE	81,910	86,443	77,500	90,048	83,333
TOTAL INTERFUND TRANSFER		81,910	86,443	77,500	90,048	83,333
TOTAL EXPENDITURES - DAVID S. PALMER ARENA		692,610	714,950	646,100	797,492	714,600
<u>ESTIMATED REVENUES - CIVIC CENTER</u>						
46005	HOTEL/MOTEL TAX	503,219	521,119	465,000	560,187	500,000
46006	LIQUOR TAX	170,663	176,987	145,000	173,646	175,000
46075	INTEREST	512	342	2,000	364	500
46099	CIVIC CENTER REIMBURSEMENT	35,936	36,759	34,100	38,582	39,100
TOTAL REVENUES - CIVIC CENTER FUND		710,330	735,208	646,100	772,778	714,600
TRANSFER TO (FROM) RESERVE		17,720	20,258	-	(24,714)	-
TOTAL DAVID S. PALMER ARENA		692,610	714,950	646,100	797,492	714,600

EVIDENCE HOLDING FUND
 FUND 607 - DEPARTMENT 607

2013-14 Budget
 Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54099	OTHER EXPENDITURES		-	1,000	-	250
<u>TOTAL OTHER EXPENDITURES</u>		-	-	1,000	-	250

TOTAL EXPENDITURES - EVIDENCE HOLDING FUN - - 1,000 - 250

<u>ESTIMATED REVENUES -EVIDENCE HOLDING FUN</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46015	EVIDENCE FUNDS BEING HELD	-	-	-	-	-
46075	INTEREST INCOME	202	236	1,000	332	250
<u>TOTAL REVENUES -EVIDENCE HOLDIN</u>		202	236	1,000	332	250

TRANSFER TO (FROM) RESERVE 202 236 - 332 -

TOTAL EVIDENCE HOLDING FUND - - 1,000 - 250

BROWN FIELD GRANT FUND
FUND 704 - DEPARTMENT 704
3-YEAR GRANT FUND

2013-14 Budget
Adopted 4/2/2013

<u>CONTRACTUAL SERVICES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
52029	PROFESSIONAL SERVICES	-	-	198,000	76,711	200,000
52051	TRAINING, TRAVEL AND EXPENSES	-	-	1,650	-	1,650
52099	OTHER CONTRACTUAL SERVICES	-	8,974	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		<u>-</u>	<u>8,974</u>	<u>199,650</u>	<u>76,711</u>	<u>201,650</u>
<u>OTHER EXPENDITURES</u>						
54099	OTHER EXPENDITURES	-	-	350	-	350
<u>TOTAL OTHER EXPENDITURES</u>		<u>-</u>	<u>-</u>	<u>350</u>	<u>-</u>	<u>350</u>
TOTAL EXPENDITURES - BROWN FIELD GRANT		-	8,974	200,000	76,711	202,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-213	2013-2014
49088	GRANT FUNDS	-	8,974	200,000	76,711	202,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		<u>-</u>	<u>8,974</u>	<u>200,000</u>	<u>76,711</u>	<u>202,000</u>
TRANSFER TO (FROM) RESERVE		-	(0)	-	-	-
TOTAL BROWN FIELD GRANT		-	8,974	200,000	76,711	202,000

Fund created March 2012

DANVILLE PUBLIC LIBRARY

Fiscal Year May to April

*2013-14 Budget
Adopted 4/2/2013*

<u>PERSONNEL EXPENDITURES</u>	BUDGET 2009-2010	BUDGET 2010-2011	BUDGET 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014
SALARIES	819,455	809,990	828,440	826,810	875,430
WORKER'S COMPENSATION	7,695	7,595	8,230	7,285	7,285
GROUP INSURANCE	112,545	107,835	110,880	119,960	134,685
UNEMPLOYMENT INSURANCE	3,340	2,525	2,740	3,000	3,000
I.M.R.F. AND F.I.C.A.	130,490	140,675	144,450	154,725	174,015
TOTAL PERSONNEL EXPENDITURES	1,073,525	1,068,620	1,094,740	1,111,780	1,194,415

CONTRACTUAL SERVICES

ADVERTISING AND PROGRAMMING	2,000	2,000	2,000	2,000	2,000
PUBLICITY AND PROGRAMMING	3,100	3,100	3,100	3,100	-
BINDING	500	500	500	500	500
MAINTENANCE OF BUILDINGS	26,685	26,685	16,565	17,115	18,510
MAINTENANCE OF GROUNDS	6,000	6,000	6,000	6,000	6,000
MAINTENANCE OF EQUIPMENT	37,935	37,935	37,935	41,005	43,395
MAINTENANCE OF VEHICLES	2,000	2,000	2,000	2,000	2,000
PROFESSIONAL SERVICES	13,200	13,400	13,400	13,400	13,900
UTILITIES	70,650	70,650	70,650	60,650	60,650
TELEPHONE	14,150	14,150	15,180	13,500	13,500
POSTAGE	10,500	10,500	10,500	11,500	11,500
TRAVEL	4,000	5,000	5,000	5,000	2,700
DUES AND PROFESSIONAL DEVELOPMENT	4,000	6,000	6,000	5,000	3,000
PAYROLL ADMINISTRATION	5,500	6,000	6,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES	200,220	203,920	194,830	186,770	183,655

COLLECTION DEVELOPMENT

PUBLICATIONS	127,970	130,810	134,370	134,370	127,370
PERIODICALS	20,475	20,475	20,475	20,475	20,475
AUDIOVISUAL MATERIALS	30,845	30,845	32,245	32,245	48,000
PROCESSING	29,760	29,760	29,760	32,600	34,100
TOTAL COLLECTION DEVELOPMENT	209,050	211,890	216,850	219,690	229,945

DANVILLE PUBLIC LIBRARY

**2013-14 Budget
Adopted 4/2/2013**

Fiscal Year May to April

	BUDGET 2009-2010	BUDGET 2010-2011	BUDGET 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014
<u>COMMODITIES</u>					
COPY EXPENSE	4,000	4,000	4,000	4,000	6,000
JANITORIAL AND MAINTENANCE SUPPLIES	5,000	5,000	5,000	5,000	5,000
GASOLINE	1,000	1,000	1,000	1,000	1,300
OFFICE SUPPLIES	5,000	5,000	5,000	5,000	5,000
TOTAL COMMODITIES	15,000	15,000	15,000	15,000	17,300
<u>OTHER EXPENDITURES</u>					
GENERAL LIABILITY INSURANCE	28,755	15,300	20,300	15,300	15,300
TOTAL OTHER EXPENDTIURES	28,755	15,300	20,300	15,300	15,300
<u>BUILDING FUND EXPENDITURES</u>					
COPIER LEASE	8,400	8,400	8,400	8,400	8,400
CAPITAL OUTLAY	-	-	-	9,600	-
TOTAL BUILDING FUND EXPENDITURES	8,400	8,400	8,400	18,000	8,400
TOTAL EXPENDITURES - LIBRARY	1,534,950	1,523,130	1,550,120	1,566,540	1,649,015
<u>ESTIMATED REVENUES - PUBLIC LIBRARY</u>					
TAX LEVY	1,436,390	1,436,390	1,462,380	1,487,600	1,550,715
MISCELLANEOUS INCOME	34,900	34,400	34,400	30,300	33,100
GENERAL FUND INTEREST	19,500	15,000	9,000	5,000	3,000
STATE PER CAPITA	38,000	34,440	34,440	34,440	33,000
I.M.R.F. AND F.I.C.A. INTEREST	1,400	1,400	1,400	100	100
BUILDING FUND INTEREST INCOME	500	500	500	100	100
BUILDING FUND INCOME	1,000	1,000	1,000	1,000	1,000
TOTAL REVENUES - LIBRARY	1,531,690	1,523,130	1,543,120	1,558,540	1,621,015
TRANSFER TO (FROM) RESERVE	(3,260)	-	(7,000)	(8,000)	(28,000)
TOTAL DANVILLE PUBLIC LIBRARY	1,534,950	1,523,130	1,550,120	1,566,540	1,649,015
	3%	-1%	0%	1%	5%

DEBT SERVICE FUNDS

- 201 BOND & INTEREST**
- 202 2007 DEBT SERVICE**
- 203 2009 DEBT SERVICE**

General purpose of Bond Debt

2011 Refinancing and New Money General Obligation Bonds
(Refinanced the 2001 Bonds)

2007 General Obligation Bonds

(Demolition, Purchase and Remodeling of Public Works Building)

2009 General Obligation Bonds

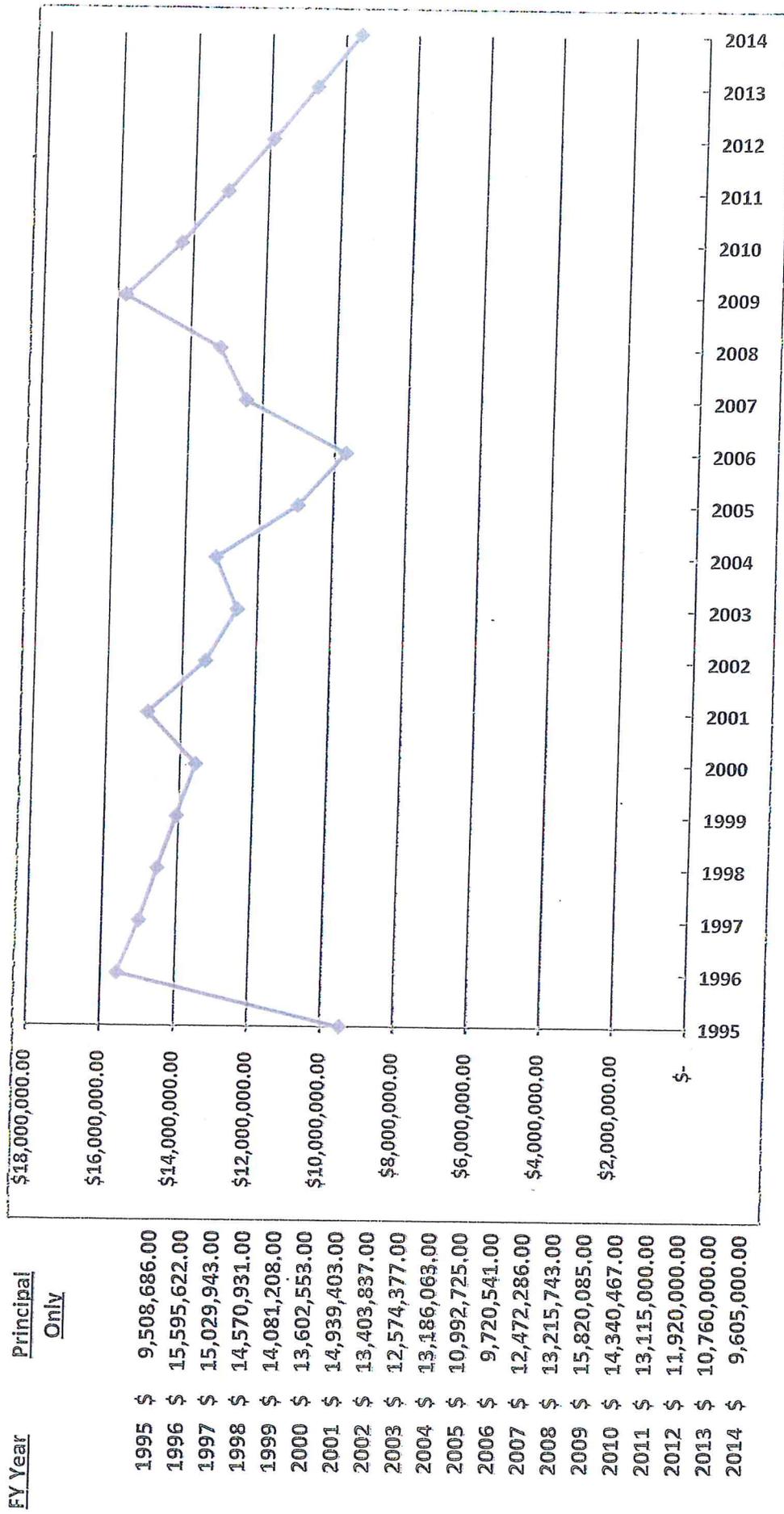
(Renovation of City Hall and Parking Lot, Parking Deck Improvements,
Engineering, Construction, Land Acquisition, Demolition,
and/or resurfacing of Bowman and Fairchild (Subway))

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20 YEAR HISTORY OF CITY OF DANVILLE DEBT SERVICE



**BOND AND INTEREST FUND
FUND 201 - DEPARTMENT 201**

*2013-14 Budget
Adopted 4/2/2013*

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>OTHER EXPENDITURES</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
54085	2011 BONDS - PRINCIPAL	889,458	642,528	642,528	638,066	660,376
54086	2011 BONDS - INTEREST & COSTS	202,744	133,014	133,014	103,195	78,065
54148	2011 SEWER BONDS - PRINCIPAL	85,542	77,472	77,472	76,934	79,624
54149	2011 SEWER BONDS - INTEREST & COSTS	23,354	15,857	15,857	6,087	9,350
	TOTAL OTHER EXPENDITURES	1,201,098	868,871	868,871	824,282	827,415
TOTAL EXPENDITURES - BOND AND INTEREST		1,201,098	868,871	868,871	824,282	827,415
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>ESTIMATED REVENUES - BOND AND INTEREST</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46000	TAX LEVY	1,061,182	476,870	679,518	330,961	586,692
46075	INTEREST INCOME	709	323	1,000	197	300
46090	OTHER REVENUE	22,364	-	-	-	-
49082	TRANSFER FROM SANITARY SEWER FUND	108,896	103,952	93,329	88,592	88,974
49091	TRANSFER FROM GENERAL FUND	-	400,782	95,024	373,065	152,640
	TOTAL REVENUES - BOND AND INTEREST	1,193,151	981,927	868,871	792,816	828,606
	TRANSFER TO (FROM) RESERVE	(7,947)	113,056	(0)	(31,466)	1,191
TOTAL BOND AND INTEREST		1,201,098	868,871	868,871	824,282	827,415

Refinanced 2001 General Obligation Bonds and Sewer Bonds in 2011
 2011 Refunding General Obligation Bonds and Sewer Bonds final payment 12/01/16
 2011 General Obligation Bonds (2001 New Money final payment 12/01/10)

2007 DEBT SERVICE FUND
FUND 202 - DEPARTMENT 202

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
54170	2007 BONDS-PRINCIPAL	220,000	230,000	240,000	240,000	250,000
54171	2007 BONDS-INTEREST & COST	141,547	131,830	123,595	123,027	113,011
<u>TOTAL OTHER EXPENDITURES</u>		<u>361,547</u>	<u>361,830</u>	<u>363,595</u>	<u>363,027</u>	<u>363,011</u>
TOTAL EXPENDITURES - DEBT SERVICE		361,547	361,830	363,595	363,027	363,011
<u>ESTIMATED REVENUES - DEBT SERVICE</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46000	TAX LEVY	88,134	89,130	85,000	82,341	69,188
46075	INTEREST INCOME	1,183	689	2,272	977	700
49082	TRANSFER FROM SANITARY SEWER FUND	49,860	48,908	58,000	58,000	50,000
49095	TRANSFER FROM CAPITAL IMPROVEMENTS	160,265	161,900	161,323	161,323	163,123
49097	TRANSFER FROM SOLID WASTE	56,983	58,690	57,000	57,000	60,000
<u>TOTAL REVENUES - DEBT SERVICE</u>		<u>356,425</u>	<u>359,317</u>	<u>363,595</u>	<u>359,641</u>	<u>343,011</u>
TRANSFER TO (FROM) RESERVE		(5,122)	(2,513)	-	(3,386)	(20,000)
TOTAL 2007 DEBT SERVICE		361,547	361,830	363,595	363,027	363,011

2007 General Obligation Bonds final payment 12/01/21

**2009 DEBT SERVICE FUND
FUND 203 - DEPARTMENT 203**

*2013-14 Budget
Adopted 4/2/2013*

<u>OTHER EXPENDITURES</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
54170	2009 BONDS-PRINCIPAL		-	200,000	200,000	205,000
54171	2009 BONDS-INTEREST & COST	192,739	191,823	266,173	192,279	183,363
<u>TOTAL OTHER EXPENDITURES</u>		<u>192,739</u>	<u>191,823</u>	<u>466,173</u>	<u>392,279</u>	<u>388,363</u>
TOTAL EXPENDITURES - DEBT SERVICE		192,739	191,823	466,173	392,279	388,363

<u>ESTIMATED REVENUES - DEBT SERVICE</u>		ACTUAL 2010-2011	ACTUAL 2011-2012	BUDGET 2012-2013	ACTUAL 2012-2013	BUDGET 2013-2014
46000	TAX LEVY	189,621	190,218	280,541	271,765	280,956
46075	INTEREST INCOME	240	182	-	152	100
46182	BOND PROCEEDS-ACCURED INTEREST	-	-	-	-	-
49091	TRANSFER FROM GENERAL FUND	-	-	185,632	120,632	107,307
<u>TOTAL REVENUES - DEBT SERVICE</u>		<u>189,861</u>	<u>190,400</u>	<u>466,173</u>	<u>392,548</u>	<u>388,363</u>

TRANSFER TO (FROM) RESERVE	(2,878)	(1,423)	-	269	-
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TOTAL 2007 DEBT SERVICE	192,739	191,823	466,173	392,279	388,363
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2009 General Obligation Bonds final payment 12/01/28

ENTERPRISE FUNDS
(PROPRIETARY FUNDS)

- 401 HARRISON PARK FUND
- 402 SEWER FUNDS
- 405 SOLID WASTE FUNDS

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LEASE PURCHASE PAYMENT SCHEDULE

Revised 5/01/2013 for Fiscal Year 2013-2014

DESCRIPTION	LOAN		AMOUNT	2013-2014	2014-2015	2015-2016	Balance	
	DATE						Remaining	Principal & Interest
<u>Infrastructure Fund (107)</u>								
Economic Development - Loan First Financial Bank (80110023510) 60 months at \$21,568.00 - \$1,200,000.00	5/23/11 3.01%		1,200,000.00	258,816.00	258,816.00	258,816.00	\$	776,448.00
Capital Fund - Lease Payments				258,816.00	258,816.00	258,816.00	\$	776,448.00
<u>Harrison Park (401)</u>								
Irrigation Sytem (13 Payments) Central Illinois Bank - #10131140	10/1/02		544,026.55	<u>10/01/13</u> 58,134.60	<u>10/01/14</u> 58,134.60	<u>10/01/15</u> 58,134.60	\$	174,403.80
2009 John Deere 8800 Lawn Mower Iroquois Federal Savings & Loan (4 payments #42082047	10/30/09 3.99%		39,900.00	<u>11/02/13</u> 10,994.80.			\$	10,994.80
Total Harrison Park			544,026.55	69,129.40	58,134.60	58,134.60	\$	185,398.60
Total Lease Purchase							\$	961,846.60

HARRISON PARK
FUND 401 - DEPARTMENT 401

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2010	2011	2012	2013	2014
51001	SALARIES (2.35 + SUMMER HELP)	147,939	138,091	178,587	158,546	160,000
51002	OVERTIME	5,844	4,624	1,380	1,500	2,000
51007	WORKER'S COMPENSATION	2,528	3,786	5,683	2,682	6,000
51008	GROUP INSURANCE	21,730	19,249	24,172	28,000	36,840
51009	UNEMPLOYMENT INSURANCE	-	2,184	3,345	4,000	2,000
51010	I.M.R.F.	14,167	14,141	18,337	18,485	19,680
51016	F.I.C.A.	11,514	10,732	13,099	12,244	12,240
TOTAL PERSONNEL EXPENDITURES		203,722	192,808	244,603	225,456	238,760

CONTRACTUAL SERVICES

52001	ADVERTISING	4,037	4,360	2,971	3,500	3,000
52011	MAINTENANCE OF BUILDINGS	-	208	1,537	1,000	1,000
52013	MAINTENANCE OF OTHER IMPROVEMENTS	-	-	2,076	-	2,000
52016	MAINTENANCE OF OTHER EQUIPMENT	1,187	2,100	4,773	1,000	2,000
52030	CREDIT CARD FEES	2,868	2,712	4,528	2,500	4,000
52031	ELECTRICITY	14,977	14,762	15,412	14,000	15,000
52041	TELEPHONE	1,516	2,304	2,018	2,060	2,060
52051	TRAINING, TRAVEL AND EXPENSE	1,661	105	1,669	1,500	1,400
52083	DUES AND SUBSCRIPTIONS	930	895	955	1,209	1,209
52089	PEST CONTROL	276	69	276	200	200
52099	OTHER CONTRACTUAL SERVICES	9,136	7,592	7,941	3,434	4,500
TOTAL CONTRACTUAL SERVICES		36,588	35,108	44,155	30,403	36,369

COMMODITIES

53003	OFFICE SUPPLIES	-	-	-	-	-
53011	MATERIAL TO MAINTAIN BUILDINGS	440	914	3,361	550	550
53013	MAT TO MAINT OTHER IMPROVEMENTS	4,117	4,087	5,385	3,000	3,000
53016	MAT TO MAINT OTHER EQUIPMENT	13,602	16,052	15,800	12,000	15,000
53017	SMALL TOOLS AND EQUIPMENT	1,723	1,575	886	500	500
53022	HORTICULTURAL SUPPLIES	48,924	45,881	44,833	43,000	45,000
53024	GASOLINE	9,527	11,271	12,678	13,000	14,000
53052	PRO SHOP	3,493	5,806	5,466	4,000	4,500
53099	OTHER COMMODITIES	10,476	9,914	14,328	6,500	8,500
TOTAL COMMODITIES		92,302	95,501	102,737	82,550	91,050

HARRISON PARK
FUND 401 - DEPARTMENT 401

2013-14 Budget
Adopted 4/2/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
		2010	2011	2012	2013	2014
54010	PROPERTY TAX PAYMENTS	-	-	-	2,500	2,500
54023	GENERAL LIABILITY INSURANCE	-	10,149	5,313	10,150	10,150
54061	GOLF PRO - COMMISSION	6,018	21,961	12,186	14,000	14,000
54099	MISCELLANEOUS	48,667	-	-	-	-
TOTAL OTHER EXPENDITURES		54,685	32,111	17,499	26,650	26,650

CAPITAL OUTLAY

55013	OTHER IMPROVEMENTS	17,172	-	-	11,100	5,000
55016	OTHER CAPITAL EQUIPMENT	10,993	26,833	24,243	10,995	10,000
55016	OTHER EQUIPMENT	-	-	-	-	-
55022	REPAY IRRIGATION SYSTEM LOAN	58,135	58,135	58,135	58,135	58,135
55023	REPAY GOLF CART LOAN	28,554	-	-	-	-
TOTAL CAPITAL OUTLAY		114,854	84,968	82,377	80,230	73,135

TOTAL EXPENDITURES - HARRISON PARK	502,151	440,494	491,372	445,289	465,964
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<u>ESTIMATED REVENUES - HARRISON PARK</u>		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET
		2010	2011	2012	2013	2014
46219	PRO SHOP LEASE	-	-	-	-	-
46066	EMPLOYEE CONTRIBUTIONS	-	-	-	18,540	3,600
46070	PULL CART RENTALS	466	425	1,724	700	700
46071	GOLF RECEIPTS	191,309	184,383	217,807	195,000	205,000
46072	SURCHARGE RECEIPTS	4,372	3,683	7,077	5,000	5,000
46073	GOLF CART RENTALS	151,865	135,653	169,052	140,000	158,000
46074	DRIVING RANGE RECEIPTS	22,311	17,872	20,288	24,500	22,500
46075	INTEREST	73	32	148	300	150
46090	OTHER REVENUES	2,278	1,632	-	10,000	-
46099	REIMBURSEMENT OF EXPENSE	-	48	-	-	-
49057	HOTEL/MOTEL TAX	79,240	85,028	91,739	80,000	83,333
49093	TRANSFER FROM IMRF & FICA	25,681	-	-	-	-
TOTAL REVENUES - HARRISON PARK		477,595	428,756	507,834	474,040	478,283

TRANSFER TO (FROM) RESERVE	(24,556)	(11,738)	16,463	28,751	12,319
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TOTAL HARRISON PARK	502,151	440,494	491,372	445,289	465,964
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*HARRISON PARK IS ON A CALENDAR YEAR

SANITARY SEWER DEPARTMENT
FUND 402 - DEPARTMENT 402

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (13.01 + Auxiliaries)	844,271	827,546	857,138	836,200	820,164
51002	OVERTIME	56,945	46,004	55,000	56,695	55,000
51007	WORKER'S COMPENSATION	26,007	70,591	70,000	75,281	80,550
51008	GROUP INSURANCE	197,539	184,878	195,603	201,159	187,318
51009	UNEMPLOYMENT INSURANCE	7,543	15,056	10,000	8,860	10,000
51010	I.M.R.F.	85,227	89,744	105,352	97,454	111,233
51016	F.I.C.A	68,413	65,808	69,779	65,990	66,950
TOTAL PERSONNEL EXPENDITURES		1,285,945	1,299,627	1,362,871	1,341,638	1,331,215

CONTRACTUAL SERVICES

52008	UNIFORM RENTAL	2,545	2,122	3,800	2,234	3,800
52011	MAINTENANCE OF BUILDINGS	-	309	10,000	2,157	10,000
52015	MAINTENANCE OF VEHICLES	949	2,001	7,000	2,688	7,000
52016	MAINTENANCE OF OTHER EQUIPMENT	9,344	9,250	10,000	3,959	10,000
52022	ENGINEERING SERVICES	239	73,795	15,000	24,391	-
52029	PROFESSIONAL SERVICES	-	-	-	-	5,000
52030	CREDIT CARD FEES	701	132	500	232	500
52031	ELECTRICITY	32,671	26,264	28,000	23,016	30,000
52035	SANITARY DISTRICT FEE	16,039	16,655	17,000	12,799	17,000
52039	PROPERTY REPORTS AND LIEN FEES	2,393	390	3,000	(214)	3,000
52041	TELEPHONE	7,664	8,036	7,300	7,065	7,300
52044	MAINTENANCE OF SANITARY SEWERS	11,000	44,191	40,000	65,479	40,000
52051	TRAINING, TRAVEL AND EXPENSES	1,512	1,734	5,000	4,380	5,000
52062	MAINTENANCE OF LIFT STATION	4,816	12,305	18,000	20,843	18,000
52068	MAINTENANCE OF LANDFILL	14,657	28,134	2,000	5,966	6,000
52071	OVERHEAD SEWER PROGRAM	-	-	10,000	-	10,000
52083	DUES & SUBSCRIPTION	507	175	1,500	195	1,500
52095	BILLING AND COLLECTION (50% SHARE)	103,166	103,266	100,000	103,269	104,000
52099	OTHER CONTRACTUAL SERVICES	75,738	53,593	40,000	54,201	35,000
TOTAL CONTRACTUAL SERVICES		283,941	382,352	318,100	332,658	313,100

COMMODITIES

53010	MATERIAL TO MAINTAIN SEWERS	12,615	32,952	40,000	37,872	40,000
53011	MATERIAL TO MAINTAIN BUILDINGS	433	-	10,000	748	10,000
53013	MAT TO MAINTAIN OTHER IMPROVEMENTS	1,059	2,430	5,000	-	2,000
53014	MAT TO MAINTAIN STORM SEWERS	-	-	-	-	-
53015	MATERIAL TO MAINTAIN VEHICLES	4,933	7,240	27,000	9,148	18,000
53016	MAT TO MAINT OTHER EQUIPMENT	18,544	16,032	15,000	49,606	40,000
53017	SMALL TOOLS AND EQUIPMENT	12,096	10,429	10,000	12,537	12,000
53024	GASOLINE	45,637	54,472	60,000	57,924	60,000

SANITARY SEWER DEPARTMENT
FUND 402 - DEPARTMENT 402

2013-14 Budget
Adopted 4/2/2013

<u>COMMODITIES CONT.</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
53053	MATERIALS TO MAINT LIFT STATIONS	22,091	16,890	15,000	25,996	17,500
53099	OTHER COMMODITIES	6,755	16,859	15,000	15,217	15,000
TOTAL COMMODITIES		124,163	157,304	197,000	209,048	214,500

OTHER EXPENDITURES

54023	GENERAL LIABILITY INSURANCE	34,856	33,529	36,000	32,128	38,520
54099	OTHER EXPENDITURES	220	214	3,000	-	3,000
TOTAL OTHER EXPENDITURES		35,076	33,743	39,000	32,128	41,520

CAPITAL OUTLAY

55013	OTHER IMPROVEMENTS	-	-	-	-	-
55014	OFFICE EQUIPMENT	1,895	-	10,000	3,919	10,000
55015	VEHICLES	264,725	36,503	5,000	-	45,000
55016	OTHER CAPITAL EQUIPMENT	-	17,663	90,000	119,601	30,000
55018	INFRASTRUCTURE IMPROVEMENT	173,021	1,596,781	645,000	1,616,387	745,000
TOTAL CAPITAL OUTLAY		439,641	1,650,947	750,000	1,739,907	830,000

INTERFUND TRANSFERS

90002	TRANSFER TO BOND AND INTEREST FUND	158,756	152,860	151,329	146,592	151,500
90007	TRANSFER TO LANDFILL REMEDIATION	23,175	22,653	24,000	22,545	23,000
TOTAL INTERFUND TRANSFERS		181,931	175,513	175,329	169,137	174,500

TOTAL EXPENDITURES - SEWER DEPARTMENT 2,350,697 3,699,486 2,842,300 3,824,516 2,904,835

<u>ESTIMATED REVENUES - SEWER DEPARTMENT</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
46063	DELINQUENT SEWER COLLECTIONS	22,211	24,866	20,000	27,760	20,000
46065	SEWER SERVICE CHARGES	2,777,410	2,727,386	2,730,000	2,788,007	2,800,000
46066	EMPLOYEE INSURANCE CONTRIBUTIONS	-	-	18,540	19,700	20,000
46075	INTEREST INCOME	9,758	5,946	10,000	4,352	6,000
46090	OTHER REVENUES	-	2,288	200	66,329	200
46093	SANITARY DISTRICT MAINTENANCE FEE	20,000	20,000	20,000	25,000	20,000
46208	SEWER PENALTY	12,354	71,936	58,000	72,507	58,000
49083	TRANSFER FOR SPECIAL SEWERS	-	-	10,000	-	10,000
46099	REIMBURSEMENT OF EXPENSES	80,311	-	100	900	100
TOTAL REVENUES - SEWER DEPARTMENT		2,922,044	2,852,422	2,866,840	3,004,555	2,934,300

TRANSFER TO (FROM) RESERVE 571,347 (847,064) 24,540 (819,961) 29,465

TOTAL SEWER DEPARTMENT 2,350,697 3,699,486 2,842,300 3,824,516 2,904,835

SOLID WASTE MANAGEMENT
FUND 405 - DEPARTMENT 405

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
51001	SALARIES (15.81 + SEASONAL)	780,880	806,850	848,647	799,252	793,774
51002	OVERTIME	35,087	27,171	40,000	24,684	30,000
51007	WORKERS COMPENSATION	35,317	70,073	77,780	69,714	75,000
51008	GROUP INSURANCE	239,968	218,590	232,140	233,252	227,587
51009	UNEMPLOYMENT INSURANCE	17,900	2,663	4,000	4,907	4,000
51010	I.M.R.F.	77,068	85,653	102,639	90,916	104,702
51016	F.I.C.A.	61,648	62,446	67,982	60,684	63,019
TOTAL PERSONNEL EXPENDITURES		1,247,868	1,273,446	1,373,188	1,283,409	1,298,081

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	-	-	824	449	824
52008	UNIFORM RENTALS	4,018	4,376	4,120	3,994	4,120
52011	MAINTENANCE OF BUILDINGS	-	536	2,040	1,272	2,040
52014	MAINTENANCE OF OFFICE EQUIPMENT	24	-	750	-	750
52015	MAINTENANCE OF VEHICLES	-	5,792	8,320	6,180	8,320
52016	MAINTENANCE OF OTHER EQUIPMENT	292	2,653	5,150	2,460	5,150
52030	CREDIT CARD FEES	1,775	1,597	2,000	1,873	2,000
52039	PROPERTY REPORT & LIEN FEES	3,474	3,264	3,500	3,744	3,500
52041	TELEPHONE	2,416	2,465	2,266	2,422	2,266
52051	TRAINING, TRAVEL AND EXPENSE	1,135	30	2,000	434	2,000
52083	DUES AND SUBSCRIPTIONS	45	35	357	122	357
52087	TRAINING	123	-	-	-	-
52088	RENTAL OF YARD WASTE SITE	8,128	7,268	9,000	6,875	9,000
52092	DUMPING FEES	466,945	509,093	580,000	462,376	550,000
52095	BILLING AND COLLECTION (50% SHARE)	103,166	102,829	105,000	102,772	105,000
52099	OTHER CONTRACTUAL SERVICES	16,397	6,120	16,000	29,014	16,000
TOTAL CONTRACTUAL SERVICES		607,938	646,058	741,327	623,988	711,327

COMMODITIES

53001	PUBLICATIONS	76	200	250	-	250
53003	OFFICE SUPPLIES	775	267	600	4	600
53011	MATERIAL TO MAINTAIN BUILDINGS	500	-	5,250	-	5,250
53012	YARD WASTE SUPPLIES	410	-	-	-	-
53015	MATERIAL TO MAINTAIN VEHICLES	34,306	60,547	36,400	76,035	50,000
53016	MAT TO MAINT OTHER EQUIPMENT	13,154	21,897	15,000	32,896	30,000
53017	SMALL TOOLS AND EQUIPMENT	3,238	2,146	2,575	1,107	2,575
53024	GASOLINE	96,593	122,512	130,000	121,861	130,000
53026	CLOTHING	422	-	-	-	-
53038	SOLID WASTE CONTAINERS	18,324	-	2,500	3,595	2,500

SOLID WASTE MANAGEMENT
FUND 405 - DEPARTMENT 405

2013-14 Budget
Adopted 4/2/2013

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>COMMODITIES CON'T.</u>		2010-2011	2011-2012	2012-2013	2012-2013	2013-2014
53099	OTHER COMMODITIES	5,893	7,541	10,301	8,649	10,301
<u>TOTAL COMMODITIES</u>		<u>173,691</u>	<u>215,110</u>	<u>202,876</u>	<u>244,147</u>	<u>231,476</u>
<u>OTHER EXPENDITURES</u>						
54023	GENERAL LIABILITY INSURANCE	4,535	20,136	23,690	31,216	33,500
54031	TAXES AND LICENSES	105	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		<u>4,640</u>	<u>20,136</u>	<u>23,690</u>	<u>31,216</u>	<u>33,500</u>
<u>CAPITAL OUTLAY</u>						
55013	OTHER IMPROVEMENTS	-	-	50,000	81,732	5,000
55015	VEHICLES	358,384	301,293	-	-	5,000
55016	OTHER EQUIPMENT	261,910	303,023	-	(1,434)	210,000
<u>TOTAL CAPITAL OUTLAY</u>		<u>620,294</u>	<u>604,316</u>	<u>50,000</u>	<u>80,297</u>	<u>220,000</u>
<u>INTERFUND TRANSFERS</u>						
90002	TRANSFER TO 2007 DEBT SERVICE FUND	56,983	59,690	57,000	57,000	60,000
<u>TOTAL INTERFUND TRANSFERS</u>		<u>56,983</u>	<u>59,690</u>	<u>57,000</u>	<u>57,000</u>	<u>60,000</u>
<u>TOTAL EXPENDITURES - SOLID WASTE MGT.</u>		<u>2,711,414</u>	<u>2,818,756</u>	<u>2,448,081</u>	<u>2,320,056</u>	<u>2,554,384</u>
<u>ESTIMATED REVENUES - SOLID WASTE MGT.</u>		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
		<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2012-2013</u>	<u>2013-2014</u>
46020	TIPPING FEES - YARD WASTE	20,690	9,753	15,000	4,690	7,500
46023	SALES OF YARD WASTE BAGS	7,948	155	-	-	-
46047	GARBAGE COLLECTION FEE	2,370,636	2,319,495	2,218,752	2,297,255	2,361,252
46049	ORDINANCE VIOLATION	50	-	50	-	50
46052	DELINQUENT GARBAGE FEES	35,688	40,111	35,000	36,338	35,000
46058	SALE OF SOLID WASTE TOTERS	37,436	17,875	5,000	13,100	5,000
46064	SOLID WASTE PENALTY	85,711	76,060	70,000	72,171	70,000
46066	EMPLOYEE INSURANCE CONTRIBUTIONS	-	-	18,540	24,200	25,000
46075	INTEREST INCOME	3,496	1,568	2,000	2,062	1,500
46078	GARBAGE CAN STICKERS - YARD WASTE	51,245	64,346	60,000	59,114	60,000
46079	SALE OF COMPOST AND FIREWOOD	12,989	28,871	15,000	21,778	15,000
46090	OTHER REVENUES	2,593	2,347	200	3,274	200
46099	REIMBURSEMENT OF EXPENSE	405	1,604	-	1,034	-
46155	REIMBURSEMENT OF PROCESSING FEE	60	-	-	-	-
46227	DEMOLITION REIMBURSEMENT	-	-	1,000	-	1,000
46228	MINOR CLEANUP COLLECTION	-	-	2,000	680	2,000
46229	MAJOR CLEANUP COLLECTION	-	-	65,000	12,600	15,000
<u>TOTAL REVENUES - SOLID WASTE MGT.</u>		<u>2,628,947</u>	<u>2,562,186</u>	<u>2,507,543</u>	<u>2,548,295</u>	<u>2,598,503</u>
TRANSFER TO (FROM) RESERVE		(82,467)	(256,570)	59,462	228,239	44,119
<u>TOTAL SOLID WASTE MANAGEMENT</u>		<u>2,711,414</u>	<u>2,818,756</u>	<u>2,448,081</u>	<u>2,320,056</u>	<u>2,554,384</u>

ORDINANCE NO. 8803

AN ORDINANCE AMENDING
CHAPTER 30 OF THE CITY CODE
PERTAINING TO ADMINISTRATION
TO ADOPT A FINANCIAL POLICY

WHEREAS, the Administration feels one of the greatest responsibilities of the Mayor, City Council, and Administration of the City of Danville is the stewardship of public funds; and

WHEREAS, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust; and

WHEREAS, the Administration, with the assistance of other cities, has establishment a written Financial Policy to include the latest update to GASB 54; and

WHEREAS, there is currently no written Financial Policy included in Chapter 30 of the City Code pertaining to Administration; and

WHEREAS, adopting a Financial Policy that addresses fund balances helps to ensure the stewardship of public funds while keeping the City in compliance with Federal Law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Danville, as follows:

Section 1: The Financial Policy shall be incorporated in Chapter 30.

Section 2: The Financial Policy shall not be further amended except by action of the City Council. Copies of the Financial Policy shall be made available to all City employees.

Section 3: This ordinance shall take effect April 30, 2012.

PASSED this 17th day of April 2012, by 10 Ayes, 0 Nays, 4 Absent.

APPROVED:

BY: Scott Eisenhauer
MAYOR

ATTEST:

BY: Janet K. Myers
CITY CLERK

POSTED
PUBLICLY APR 24

CITY OF DANVILLE FINANCIAL POLICY

General

One of the greatest responsibilities of the Mayor, City Council and administration of the City of Danville is the stewardship of public funds. Therefore, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust.

Included in the philosophy of the financial policy is past financial practices which shall help in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. The policies have been established to provide general financial guidelines and are intended to provide sound direction in the management of the City's financial affairs.

The financial policy of the City of Danville is to provide a sufficient financial base, and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain the physical infrastructure, and promote the social well-being of the citizens.

It shall be the goal of the City of Danville to achieve a strong financial condition with the ability to:

- a. Withstand local, state, and federal negative economic events;
- b. Adjust efficiently to the community's changing service requirements;
- c. Effectively maintain and improve the City's physical infrastructure;
- d. Prudently plan, coordinate, implement and review a responsible community development program to promote growth;
- e. Provide an acceptable level of law enforcement and other protective services to assure public health, safety and a desirable level of quality of life;
- f. Inform the public of where their tax dollars are spent.

Budget Policies

A budget process has been established by the City Council taking into account past practice and new policies.

1. The City shall adopt and maintain a balanced budget in which expenditures shall not be allowed to exceed reasonably estimated revenues and other available funds at the same time maintaining recommended fund balances.
2. Budget development shall be directed by specific goals and objectives as developed by each department and reviewed by the Mayor and Comptroller.
3. As part of the annual budget review process, the City shall project fund revenues and expenditures for two years beyond the budget year and compare the projected balances to the fund balance policy. This shall allow the City to identify potential problems early enough to correct them.

4. The proposed budget shall be prepared in a manner that can be easily understood by citizens and public officials. Copies shall be made available to all interested parties. A public hearing shall be conducted prior to approval of the budget as mandated by state law and for the purpose of keeping the public informed of where their tax dollars are spent.
5. The City shall prepare and maintain a system of regular monthly reports comparing actual revenues and expenditures to budgeted amounts. The reports shall be posted on the web page monthly and distributed to the City Council quarterly and/or by request.
6. The creation and/or closure of all funds shall be documented by resolution of the City Council. The purpose of the creation/closure shall be clearly stated.

Revenue Policies

1. The City endeavors to develop and maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
2. In the past the Administrations Policy has been to base revenues on prior years actual for budgeting purposes. The policy shall be to estimate annual revenues on an objective, reasonable, and conservative basis. Most revenues shall be estimated based on a historical trend analysis. Major revenues shall receive a more in-depth analysis.
3. The City shall actively seek State and Federal grants.
4. Enterprise funds such as Sewer and Solid Waste shall be self-supporting.
5. All charges for services, fees, licenses, permits, etc. shall be reviewed annually to insure that rates are maintained at a level that is related to the cost of providing the services and are competitive with others providing similar services in the area.
6. Sewer and solid waste service charges shall be reviewed annually and set at levels adequate to meet expenditures for the next two years, less any excess fund balance.
7. Sewer and solid waste services shall be reviewed annually in conjunction with the Five Year Capital Improvement Program to assure that fees are set at a rate adequate to cover the cost of extending services to new developments.
8. Infrastructure Tax shall be reviewed annually to ensure that we are keeping up with the Five Year Capital Improvement Program.
9. Health Insurance shall be reviewed annually to ensure employees are paying a fair share of the cost.
10. One-time revenues shall not be used to support operating expenditures, except in emergency situations.

Expenditure Policies

1. The City shall maintain a level of expenditures that shall provide for the public well being and safety of the residents of the community.
2. The annual operating budget shall include the annual maintenance to public property under the Parks & Public Property Budget in the General Fund. All other capital projects and equipment purchases (including computers) shall be identified in the Five Year Capital Improvement Program.
3. A performance-based employee compensation package consistent with comparable communities shall be maintained to recruit and retain qualified employees.

Fund Balance (Cash Basis) and Reserve Policies Adequate levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Adequate reserves provide the Administration and the City Council with the ability to exercise flexible financial planning in developing future capital projects. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in conditions.

1. In order to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures, the City has established cash and investment balances (generically referred to as fund balance below) levels for each fund to provide sufficient cash flow so that interim borrowing is not necessary are as follows:

General Fund

It is the policy of the City of Danville to maintain a reserve in the General Fund to fund operations for a period of at least two months (minimum of \$1,200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the unreserved balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. Any unreserved balance above the maximum shall be transferred to the Infrastructure Development and Improvement Program for construction, engineering, overlay, economic development, and various City infrastructure projects approved by the City Council.

Sewer Funds

It is the policy of the City of Danville to maintain a reserve in the Sewer Fund to fund operations for a period of at least three months (minimum \$500,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the

balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Solid Waste

It is the policy of the City of Danville to maintain a reserve in the Solid Waste Fund to fund operations for a period of at least three months (minimum of \$300,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Infrastructure Improvement and Development Fund (IIDF)

It is the policy of the City of Danville to maintain a reserve in the IIDF Fund to fund operations for a period of at least three months (minimum of \$200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

Beginning fiscal year 2011, the annual budget shall include a contribution to the Cash Flow Reserve and this contribution shall continue from year to year until the desired amount is met to assure compliance with this policy.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Capital Improvements Fund

It is the policy of the City of Danville to maintain a reserve in the Capital Improvement Fund of \$300,000. The Cash Flow Reserve shall be reviewed annually with the adoption of the annual budget.

In the event that a project is held over from fiscal year to fiscal year, and the reserve falls below the minimum, expenditure for the following year shall be held to the minimum in order to bring the reserve back up to the minimum requirement.

Debt Service Fund

The fund balance shall be equal to a minimum of property tax supported debt service payments due in July and December to a maximum of one year's property tax-supported debt.

If the balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. If the balances exceed the maximum, consideration shall be given to using the overage to reduce the Debt Service property tax levy. In the event that the tax levy rate

shall exceed an adequate rate, funds shall be abated from the General Fund using targeted revenues to cover the short fall.

Police and Fire Pension Fund

The fund balance shall be adequate to fully fund (as determined by a third party actuarial study) the Police and Fire Pension Fund annually and by the date required by state law.

Capital Improvements Policy

1. The City shall implement and maintain a Five Year Capital Improvements Program and capital improvements shall be made in accordance with that plan. The program shall be updated annually.
2. The corresponding year of the Capital Improvement Program shall be incorporated into the annual operating budget as the Capital Improvement Fund Budget.
3. As part of the development of the Capital Improvements Program, the condition of City infrastructure shall be evaluated to appropriately prioritize and schedule maintenance and replacement.
4. Each capital project shall be evaluated for its impact on current and future operating budgets.

Debt Policies

1. The City shall confine long-term borrowing to capital improvements or one-time obligations that cannot be financed from current revenues or reserves.
2. Capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the improvement.
3. The City shall maintain good communications with bond rating agencies about its financial condition. The City shall follow a policy of full disclosure on every financial report and bond prospectus.
4. As a home rule unit of government in the State of Illinois, the City has no debt limit.

Cash Management Policies

1. An investment policy has been adopted by the City Council, which provides guidelines for the prudent investment of the temporary idle cash and outlines the policies for maximizing the efficiency of the cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.
2. The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the

fullest extent possible. The City attempts to match projected disbursements to available funds.

3. In order to maximize interest earnings, the City combines the cash of all funds excluding the Police Pension Fund, Fire Pension Fund, Community Development Block Grant Fund, Danville Area Transportation Fund, and Danville Mass Transit Fund and any other non interest earning fund. Interest revenue derived from the pool of cash for investment purposes, is allocated to the participating funds monthly, and based on the relative average cash balance of each fund.
4. Criteria for selecting investments and the order of priority are: safety, liquidity, and yield.

Inter-Fund Borrowing

1. There are instances when a fund is nearing a zero cash balance but has expenses to be paid. Inter-fund borrowing shall be permitted by the Mayor and Comptroller to ensure that expenses are paid in a timely manner. This section of the policy is ensuring accountability of cash being borrowed between funds intended for meeting short-term (less than one year) cash flow needs. There must be a documented, true short term cash flow need with an identified receivable used as collateral.
2. In the event that a fund experiences a cash flow interruption (negative ending fund balance), the Comptroller and Mayor are authorized to borrow funds from the Working Cash Fund first, General Fund second and enterprise funds with adequate reserves as needed. A report of the Inter-fund borrowing shall be given to the first available Public Service, Public Works or City Council meeting immediately following the need for the transfer.
3. The Funds are to be paid back to the appropriate fund prior to the end of the fiscal year or the appropriate fund within a year from the time borrowed with interest (except for Grant Funds). In the event that the loan shall cross fiscal years, the purpose, amount, and means to repay the loan must be identified and documented for audit purposes.

Accounting Policies

1. The City shall use generally accepted accounting principles (GAAP) in all Financial records and transactions. These principles shall be monitored and updated as mandated by the Governmental Accounting Standards Board (GASB).
2. An independent annual audit shall be performed pursuant to State Statute by a public accounting firm with the final report to be presented to the City Council including a management letter detailing any recommended changes.
3. The financial systems shall be monitored by the Comptroller with annual reports presented to the City Council on the status of the system.

Capital Asset Policies

1. Capital assets are major assets that benefit more than a single accounting period. They include: land, land improvements, buildings, building improvements, construction in progress, machinery and equipment, vehicles, and infrastructure. A capital asset is to be reported and, with some exceptions, depreciated in government-wide statements and, for enterprise funds, in the individual fund statements. Assets that are not capitalized are expended in the year of acquisition.

For further clarification, infrastructure assets are long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. Examples include roads, sidewalks, bike paths, bridges, drainage systems, water systems, sewer systems, etc. Infrastructure assets do not include buildings, drives, parking lots or any other examples given above that are incidental to property or access to the property.

2. For purposes of this policy, the City of Danville shall use the following capital asset categories:

- ✦ Land – General
- ✦ Land – Detention/Retention
- ✦ Land – Rights of Way
- ✦ Land Improvements – includes items such as golf course improvements, parking lots, non-infrastructure utility installation, etc., intended to make the land ready for its intended purpose.
- ✦ Buildings/Building Improvements – includes water towers, lift stations, wastewater treatment plant, salt storage dome, as well as general office and maintenance buildings
- ✦ Machinery and Equipment
- ✦ Infrastructure
 - Water mains
 - Sewer mains
 - Storm sewers
 - Bridges
 - Streets/Curbs/Gutters
 - Traffic Signals
 - Sidewalks/Bikeways
 - Construction in Progress

3. The City of Danville shall capitalize all assets that have a useful life greater than one year and meet the following dollar thresholds:

Asset Category	Threshold
Land	\$20,000
Land Improvements	\$20,000
Buildings/Building	\$15,000
Machinery & Equipment	\$5,000
Infrastructure	\$10,000

4. Construction in progress shall be recorded anytime the final project cost shall require the project to be recorded as a capital asset, even if the construction in progress is below the \$50,000 threshold. When construction is complete, the project shall be reclassified from construction in progress to the appropriate capital asset category.
5. With respect to asset improvements (such as street resurfacing, roof replacement, etc), costs over the appropriate asset category threshold shall be capitalized if:
 - ✦ The estimated life of the asset is extended by more than 25%,
or
 - ✦ The cost results in an increase in the capacity of the asset, or
 - ✦ Significantly changes the asset, or
 - ✦ In the case of streets and road – if the work impacts the “base” structure
6. All assets that meet the above definitions and thresholds shall be recorded at historical cost or estimated historical cost. In the case of a donated asset, it shall be recorded at its estimated fair value at the time of acquisition. The following parameters further refine the recording of capital assets:
 - ✦ Land – Recorded at historical cost and *not depreciated*
 - ✦ Land Improvements – Recorded at historical cost and depreciated if they have an expected life span. If not, they are not depreciated.
 - ✦ Buildings – Recorded at historical cost and depreciated. Cost should include architectural and engineering fees, permits, etc, as well as actual construction cost.
 - ✦ Machinery & Equipment – Recorded at historical cost and depreciated. Cost should include purchase price as well as any charges related to acquiring the asset such as freight and getting it ready for operation.
 - ✦ Infrastructure – Recorded at historical cost or estimated historical cost and depreciated.
7. An inventory record shall be maintained on each capital asset that shall include, depending on the type of asset, the following information:
 - ✦ Description
 - ✦ Type of asset
 - ✦ Responsible Department/Division
 - ✦ Acquisition Date
 - ✦ Useful Life
 - ✦ Serial #, Model #, etc.
 - ✦ Acquisition Cost
 - ✦ Date, method, and authorization of disposal
8. Estimated useful life means the estimated number of years that an asset shall be able to be used for the purpose for which it was purchased. Estimated useful lives for the category of assets identified in this policy are as follows:

✦ Land Improvements	10-20 years
✦ Buildings	25-50 years
✦ Machinery & Equipment	3-20 years
✦ Infrastructure	
Water Mains	50 years
Sewer Mains	50 years
Storm Sewers	50 years
Bridges	50 years
Streets/Curbs/Gutters	20 years
Traffic Signals	25 years
Sidewalk/Bikeways	15 years

9. Assets subject to depreciation shall be depreciated using a straight-line method. The cost of the asset shall be written off evenly over the useful life of the asset beginning in the month the asset is purchased or put in service.
10. This policy is intended to address those capital assets that must be tracked for external financial reporting purposes. There are other assets that do not need to be included in the external financial reports due to their relatively low value. However, departments shall still be required to exert appropriate control on them. Examples of such assets include guns, radios, and computer equipment. Inventory of computer equipment shall be the responsibility of the Information Technology Manager. A list of department assets not included in this policy shall be the responsibility of department head or his/her designee. Control of other assets not included in this policy shall be the responsibility of the department to which the asset is assigned.

Financial Reporting Policies

1. The City shall adhere to a policy of full and open disclosure of all financial operations.
2. An independent firm of certified public accountants shall perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and shall publicly issue an opinion that shall be incorporated in the Comprehensive Annual Financial Report.
3. As long as the City has outstanding debt, the Comprehensive Annual Financial Report shall include the additional disclosures required by Securities and Exchange Commission's Rule 15c2-12 (the "Rule").



CITY OF DANVILLE

PURCHASING MANUAL

SCOTT EISENHAUER, MAYOR

ORDINANCE NO. 8696

APPROVED

APRIL 20, 2010

ORDINANCE NO. 8696

**ORDINANCE AMENDING
CHAPTER 30 OF THE CITY CODE
PERTAINING TO ADMINISTRATION**

WHEREAS, the City Council adopted a Purchasing Policy on May 02, 1989, via Ordinance No. 7395, which has been codified by reference under Chapter 30.02; and

WHEREAS, Ordinance No. 7395 has been amended from time to time, most recently on November 4, 2008, by Ordinance No. 8610; and

WHEREAS, the City Council desires to make changes and clarifications to certain Sections of the above-mentioned Purchasing Policy Manual.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Danville, as follows:

Section 1: Section 30.02 of Chapter 30 of the City Code is hereby amended as follows:

Item #1: Page 2

SECTION II: C. \$2,000.01-\$20,000 reclassified as B. \$2,000.01- \$20,000.

Item #2: Page 3

SECTION II.D. PURCHASES EXCEEDING \$20,000 reclassified as C. PURCHASES EXCEEDING \$20,000

Item #3: Page 3

SECTION II.C. PURCHASES EXCEEDING \$20,000

6. The following sentence shall be added at the end: "The bid advertisement may be limited to a brief description of the bid, and reference the City's web site for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement"

Item #4: Page 5

SECTION II.E. EMERGENCY PURCHASES-EXCEEDING \$20,000 shall be reclassified as SECTION II D. EMERGENCY PURCHASES-EXCEEDING \$20,000.

Item #5: Page 5

SECTION II.E. EXEMPTIONS

1. Current language shall be stricken and replaced with the following: "Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in compliance with Illinois Statutes are not subject to local bid or price quote procedure, because the State, Federal or other governmental agency has previously publicly let sealed bids on all such items."

Item #6: Page 9

SECTION III.E. WRITTEN AGREEMENTS/CONTRACTS

Second to last sentence shall be stricken and replaced with the following: "Contracts or Agreements with a duration of less than one year and a value of less than \$20,000 must be signed or approved by the appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council."

Section 2: The above changes are approved and adopted and shall apply to all purchases of goods or services and all bidding instances as set forth therein.

Section 3: The Purchasing Policy Manual shall not be further amended except by action of the City Council. Copies of the Purchasing Policy M and all amendments thereto shall be made available to the public and to any vendors and contractors who may so request.

Section 4: This Ordinance shall take effect upon its passage and shall apply to all bidding instances commenced after the date of passage, but shall not apply to any Contracts or purchase orders entered into or issued on or before the date hereof.

PASSED this 20th day of April, 2010 by 14 Ayes, 0 Nays, 0 Absent.

APPROVED:

**BY: Scott Eisenhauer
MAYOR**

ATTEST:

**BY: Janet K. Myers
CITY CLERK**

PURCHASING MANUAL

CITY OF DANVILLE, ILLINOIS

INTRODUCTION

This manual sets the policies and procedures for all contracts for public improvements and purchases of tangible personal property. Any questions concerning the procedures outlined in this manual should be directed to the City Buyers.

Approved by: City Ordinance No. 7395 on May 02, 1989.

And Amended by: Ordinance No. 8696 on April 20, 2010.

CITY OF DANVILLE PURCHASING MANUAL

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SECTION I - FINANCE DEPARTMENT

A. PURCHASING ORGANIZATION

Although purchasing generally originates at the Department head/Division head level, one of the major functions of the Finance Department is to insure the purchasing process is efficient and economical.

The following positions in the Finance Department are the most actively involved in the purchasing procedure and are able to assist other city employees in the use of this manual:

City Comptroller and Buyer	431-2302
Accounts Payable Administrator	431-2307
Secretary	431-2200

The Finance Department has on file numerous publications and catalogs, price lists, insurance certificates and other records and data to assist in the purchasing process.

B. CITY BUYER

The City Buyer has the responsibility to assist in all purchasing activities of the City of Danville.

These responsibilities include, but are not limited to the following:

1. Insure, through the use of the City of Danville Purchasing Manual, that the city will maximize value for the tax dollar by procuring supplies, equipment and public improvements at the best price and the right quality for the purpose intended.
2. Develop and maintain vendor lists for all goods and services used by the City of Danville.
3. Prepare bid documents and specifications and administer the bidding process for the city.
4. Obtain quotations on any purchase made by the City of Danville when requested by a Division Head, Department head or the Mayor.
5. Keep the Mayor, Comptroller and City Council informed of problems which occur in the purchasing process and make recommendations of any changes or updates needed in the procedure.

SECTION II - AUTHORITY TO PURCHASE

A. \$2,000 and UNDER

Department head/Division heads have the authority to make purchases of up to and including \$2,000 through the use of an open purchase order number, which is issued to each department at the first of each month by the Finance Department. It is the responsibility of the Department head/Division head to insure that unencumbered funds are available before making any purchase. Department head/Division heads are encouraged to obtain at least two prices for every purchase of \$2,000 and under, whenever it is practical to do so.

B. \$2,000.01-\$20,000

Purchases in this category must have the prior approval of the Mayor and the Comptroller. Approval is verified by their signatures on a purchase requisition and the issuance of a purchase order. All purchase requisitions must be accompanied by at least three (3) price quotations or sufficient written justification to warrant the purchase from a specified vendor. Quotations must be documented in the space provided on the purchase requisition, or on an attached sheet. Department head/Division heads are encouraged to use written quotations whenever possible. In situations where it is impossible to obtain a quotation before actual goods of services are provided to a department, such as unforeseen repairs to vehicles or equipment, a confirming purchase order shall be sent to the Comptroller as soon as the amount of the purchase is known. The confirming requisition shall be accompanied by a written explanation of the expenditure.

C. PURCHASES EXCEEDING \$20,000

Proposals to make purchase or award contracts involving amounts exceeding \$20,000 are subject to formal bid procedure, as follows:

1. Department head/Division head will complete the request to secure bids form and submit it to the Mayor.
2. The Mayor will review the request, and if the Mayor approves it, it is forwarded to the

Comptroller with the Mayor's signature.

3. The request is reviewed by the Comptroller. If the Comptroller finds that funds are available, the request is processed with the Comptroller's signature.
4. The secretary will assign a bid number and distribute copies of the request to the appropriate Oversight Committee to inform them that formal bids are to be sought.
5. The Comptroller/Buyer will prepare bid documents and specifications, with input from the Department head/Division head, and set a date and time for bid opening.
6. The secretary will place the bid advertisement in a local newspaper of general circulation. The invitation to bid will be advertised at least once and not less than seven (7) days before the bid opening deadline. The advertisement may be limited to a brief description of the bid, and reference the City's website for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement.
7. Sealed bid proposals will be publicly opened and read by the City Clerk or the City Clerk's designated representative, and witnessed by the Comptroller/Buyer or his/her designated representative, in the designated place, and on the date and time specified in the advertisement of the invitation to bid. No sealed bid may be opened at a time or place other than that specified in the invitation to bid, or outside the presence of at least two (2) witnesses.
8. No officer or employee of the City shall knowingly disclose to any person who is interested in a sealed bid proposal, any information related to the terms of a sealed bid or any bidder's responsiveness to the request for bids, except as provided by law or necessary to the performance of such officer's or employee's responsibilities relating to the bid, or where such disclosure is also made generally available to the public. No officer or employee of the City shall knowingly convey, either directly or indirectly, to any person who has submitted or

intends to submit a bid, any information concerning the specifications of the contract or the identity of any particular potential subcontractors, when inclusion of such terms or contractors in the bid would influence the likelihood of acceptance of such bid, except pursuant to the official invitation to bid, pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance. No officer or employee of the City shall, either directly or indirectly, knowingly inform a bidder that the bid will be accepted or executed only if specified individuals are included as subcontractors. No officer or employee of the City shall knowingly award a contract pursuant to any bid, which is based upon criteria, which were not publicly disseminated via the invitation to bid, the pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance.

9. Bids will be tabulated by the Comptroller/Buyer, with the assistance of the Department head/Division head, and copies of the tabulation will be sent to the appropriate Oversight Committee and the Mayor, with the original bids and tabulation to the City Clerk. The tabulation will be accompanied by a written recommendation prepared by the Comptroller/Buyer and the Department head/Division head.
10. After committee review, the bid proposal will be forwarded to the City Council for final action.
11. When approved by the City Council, the Department head/Division head must prepare a requisition in order that a purchase order can be issued to the vendor receiving the bid award.

D. EMERGENCY PURCHASES-EXCEEDING \$20,000

An emergency purchase or contract, in excess of \$20,000 may be made without complying with the procedures of paragraphs B and C of this Section, whenever the failure to do so could result in an immediate and apparent loss or danger to the City, its residents or to the public in general. In every case involving an emergency purchase or contract, which is estimated to exceed \$20,000 the Department

head/Division head shall notify the Mayor immediately. No purchase exceeding \$20,000 may be made without the Mayor's authorization. The Department head/Division head shall submit to the Mayor and Comptroller, a confirming purchase order and a detailed written report of the emergency situation as soon as possible. The report will be sent to all members of the City Council for formal action at the next meeting of the City Council. In many emergency purchases, the total cost of the expenditure will only be an estimate. If this is the case, the Department head/Division head must provide an estimated cost based on the facts available.

E. EXEMPTIONS

1. Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in Compliance with Illinois Statutes are not subject to local bid or price quote procedure, Because the State, Federal or other governmental agency has previously publicly let Sealed bids on all such items.
2. In those instances when bid procedures are governed by regulations of administrative agencies of Federal or State government, then those Federal or State regulations shall control.
3. Items such as fuel, electricity, natural gas and purchases of such bulk items such as sand, stone, hot mix and cold patch are exempt from the purchase procedures unless otherwise ordered by the Mayor or City Council.

SECTION III - PURCHASE ORDER

A purchase order authorizes a vendor to ship and invoice for goods and/or services specified, at a pre-determined price. Purchase orders are issued only after receipt, by the Finance Department, of an acceptable requisition.

A. PURCHASE REQUISITION

All purchases over \$2,000 must be authorized by the Finance Department through the issuance of a computerized numbered purchase order. The purchase requisition, issued and electronically signed by the Department head/Division head, is the basis for determining whether a purchase order may be issued.

B. PREPARATION OF PURCHASE REQUISITION

Purchase requisitions should originate in the using department, but may be prepared by either the Department head/Division head or the Buyer. All requisitions must include the following information:

1. Date of request along with the complete name and address of the vendor.
2. A detailed description of the goods or services to be purchased, including quantity, size, color and so forth.
3. The unit price and total cost of goods or the price of services to be provided.
4. Name of the department requesting the purchase and to who the purchase will be charged.
5. Account to be charged, including the number.
6. A list of vendors or suppliers contacted and quotes obtained from them.
7. Include any comments, which may better explain the purchase preference of the department, or may provide additional pertinent information.
8. The electronic signature of the Department head/Division head making the request.

Please note, it may be necessary, in some cases, to attach written quotations or refer to bid numbers. The Department head/Division head shall make sure that funds are available for making the purchase before submitting the requisition.

C. ROUTING OF REQUISITION AND ISSUANCE OF PURCHASE ORDER

The Secretary of the department or Department head/Division head will initiate the requisition by using the computer module for requisition; the Department head/Division head will notify the Mayor that a requisition needs his approval. The Mayor will electronically sign off on the requisition(s) and notify the Comptroller that a requisition(s) requires approval. The requisition is then routed as follows:

1. The Mayor or his secretary will notify the Comptroller that a requisition is pending on the system for approval.
2. The Comptroller will check the budget and account number to insure that funds are available, and the requisition goes to the Finance Department secretary.
3. The secretary will review the requisition and verify the information in the request.
4. The secretary will prepare the four-part purchase order and send it to the Comptroller.
5. The Comptroller will review the purchase order, sign it and return it to the secretary.
6. The secretary will send the original numbered purchase order to the vendor and the pink and blue copies to the department to be charged. The original purchase requisition and yellow copy of the purchase order will be retained by Finance Department, for use in verifying and paying vouchers.

D. AMENDED PURCHASE ORDER; CHANGE ORDER

1. When additional funds are needed for the purchase of goods or services for which a purchase order has already been issued, and if the change increases the total cost by more than 10%, but no more than \$20,000, the Department head/Division head must complete a purchase requisition, which details the need for the additional funds. The requisition then follows the same procedure as the original requisition. Upon approval of the Mayor and Comptroller, an amended purchase order is issued. If a change order increases the total cost of a purchase to more than \$20,000, the purchase must be approved by the City Council.

2. No purchase order or contract issued pursuant to the bidding procedure herein shall be amended to increase or decrease the cost of a contract, which has been approved by the City Council, by 10% or more, not to exceed \$20,000 unless the amendment is also approved by the City Council. No officer or employee of the City shall knowingly authorize a change order in any contract to increase or decrease the cost of a contract by \$20,000 or more at the time of completion by 30 days or more, without a determination in writing by the Department head/Division head responsible for oversight of the contract performance by the contractor, that the circumstances said to necessitate the change were not reasonably foreseeable at the time the contract was signed or are in the best interest of the City, which written determination shall be preserved in a permanent contract file that is open to the public.

E. WRITTEN AGREEMENTS/CONTRACTS

Commitments for some arrangements and services cannot always be placed solely on a purchase order without the supplement of a written contract which is signed by both parties. The written contract often incorporates much more detail than a simple purchase order or credit card transactions alone can provide, especially related to the operating terms and conditions and the details of the transaction itself (i.e. payments under leases, incorporation of legal requirements, liability and indemnification issues, warranty statements, etc.). Examples of these types of agreements include, but are not limited to, the following:

- Compensation contracts
- Construction contracts
- Consulting agreements
- Design agreements
- Grant agreements
- Installation services
- Major software licenses
- Power of attorney
- Space leasing
- Special events

- Telecommunications services
- Training services

Extreme caution should be exercised when executing contracts or agreements on behalf of the City as there may be liability issues or other contract language that could have a significant impact on the City. Questions regarding any written contracts or agreements may be directed to the Mayor and the Comptroller. Contracts or Agreements with duration of less than one year and a value of less than \$20,000 must be signed or approved by appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council. A copy of all executed contracts must be given to the City Clerk.

F. COMPUTER PURCHASE

Purchases of computer hardware or software must first be approved by Information Services. It is imperative that computer purchases be compatible with City of Danville equipment and have the capacity for networking. Software is purchased, when possible, with licenses for multiple stations. Information Services maintains a bid list of approved vendors and can provide current specifications and advise whether the hardware and/or software are adaptable and compatible. Time taken consulting with Information Services before purchase will ensure smooth implementation after delivery.

G. RECEIPT OF GOODS AND SERVICES

The requesting department is responsible for receiving and inspecting goods and services ordered. It is necessary to check all boxes and packages against the shipper's manifest, inspect the shipment for damages, check items with the supplier's packing list and compare with the receiving department's purchase order. Any discrepancies in the order or defects in the goods shall be recorded and filed with the Comptroller's office. The Comptroller and Department Head should confer regarding the course of action to be taken to resolve discrepancies or defects, which are found.

H. PAYMENT OF VOUCHERS

Vouchers and invoices, along with all corresponding documentation, shall be submitted to the Accounts Payable Administrator for payment, as soon as goods and services have been satisfactorily received. Documentation to be submitted shall include, but is not limited to receipts, packing slips, shipping tickets, charge slips, shipper's manifest and the pink copy of the purchase order. When partial payment of a purchase order is being made, the department must submit a photocopy of purchase order, with the notation that it is a partial payment. When final payment of any purchase order is made, the pink copy of the purchase order must be submitted along with the voucher. All vouchers and invoices, which are approved for payment, shall be approved by the Department head/Division head and the Comptroller within 30 days after receipt. Any vouchers and invoices which are disapproved shall be disapproved in writing by the Department head/Division head and the Comptroller within 30 days after receipt, and a notice of disapproval with reasons, therefore, shall be mailed to the vendors within such time.

SECTION IV - CENTRAL PURCHASING

The Central Purchasing division of the Finance Department provides an efficient and economical means for city departments to obtain basic office supplies, cleaning supplies, batteries, film and other standard routine items. The department requesting items from Central Purchasing will submit a written request and send it to the Finance Department secretary or send a request via email to the Finance Department secretary.

SECTION V - PETTY CASH

The use of petty cash funds should be kept at a minimum. Petty cash should be used only for reimbursement of out of pocket expenses or for the immediate payment to a vendor in cases where a purchase cannot be charged. Department head/Division heads/Division heads are encouraged to keep

petty cash purchases of reimbursements limited to no more than \$30 per order. A receipt is required for each withdrawal from petty cash.

SECTION VI - INSURANCE REQUIREMENTS

All contractors or vendors doing business with the City and other persons doing business with the City or providing services to the City shall provide evidence of insurance, which shall provide required minimum coverage, and where deemed necessary, include the City as an additional insured. Minimum limits are established as follows:

1. Comprehensive general liability bodily injury limits are \$1,000,000 each occurrence and \$1,000,000 aggregate.
2. Property damage limits are \$500,000 each occurrence and \$500,000 aggregate or combined single limit for bodily injury and property damage of \$1,000,000.
3. Automobile liability for comprehensive form, owned, hired, non-owned, bodily injury is \$250,000 each person and \$500,000 each accident.
4. Automobile liability property damage limit is \$1,000,000 each accident.
5. Bodily injury and property damage combined is \$500,000.
6. Worker's Compensation employers liability limits for coverage A is statutory and for coverage B is \$100,000 each accident.

The Mayor and the City Comptroller may require greater insurance limits in contracts involving hazardous exposure to the contractors or vendors or to its employees and agents, to the City or to its employees and agents, or to the general public. The Comptroller, with the written authorization of the Mayor, may reduce the limits set forth or entirely waive insurance coverage in small contracts with the City.

SECTION VII - SALE OF PERSONAL PROPERTY

Tangible city property, including equipment, vehicles, supplies, tools or any other property appearing on City of Danville property lists may be sold only through sealed bids, ebay, State of Illinois auction page or public auction and only with the approval of the City Council, as provided by ordinance. Any other means of disposition of property must be approved by the City Council on a case by case basis.

SECTION VIII - BUDGET AMENDMENTS AND LINE ITEM TRANSFERS

Budget amendments in the Annual Budget shall be made from time to time as hereinafter provided:

- A. The City Comptroller shall review budget not less than once per month to determine if any budget amendments are advisable.
- B. Each Department is given a budget that is approved by the City Council. It is the responsibility of the Department head/Division head to stay within the approved budget. Line items transfers may only be done by the approval of the Mayor and Comptroller
- C. If a budget amendment involving the overall increase of a particular departmental budget is required, the City Comptroller will notify the appropriate Department Head of the potential budget amendment, to determine if it is necessary.
- D. If it is decided that the budget amendment is necessary, the City Comptroller will prepare a resolution for the appropriate Oversight Committee for approval, who will then forward it on to the full City Council for final approval.

SECTION IX - FIXED ASSET POLICY

- A. Buildings and improvements with a value of \$15,000 or more, and a life expectancy of of 40 years or more; Infrastructure with a value of \$10,000 or more, and a life

expectancy of 25 years or more; and All equipment with a value of \$5,000 or more, and a life expectancy of at least three years, will be capitalized.

- B. All retirements of fixed assets must be approved by the City Council prior to disposition. The most common disposition would be the City Auction, sealed bid and trade-in.
- C. Whenever a fixed asset is considered worthless and having no value, other than scrap value, it will be the responsibility of the Department head/Division head to advise the Finance Department that the asset is being scrapped.
- D. Asset transfers between departments should be reported to the Finance Department as soon as the transfers take place, so that the records can be adjusted.

SECTION X - AFFIRMATIVE ACTION

CITY OF DANVILLE AFFIRMATIVE ACTION REQUIREMENTS

SECTION 95.15

Pursuant to the Human Relations Ordinance, Section 95.15 of the Chapter 95 of the Code of Ordinances of Danville, Illinois, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must submit an Employer Certificate of Compliance Report Form (ECCR Form), as a written commitment to the City of Danville Affirmative Action Requirements.

Once the ECCR Form has been approved by the Human Relations Department, you will be issued a Certificate of Compliance, which will include an EEO Certification Number. That number will identify the firm (business) in the contract compliance monitoring system as eligible to conduct business with the City. The Certificate of Compliance shall be valid for one year. Therefore, to renew your certificate, you must complete and submit a renewal form to Human Relations Department on an annual basis. The ECCR Form and the ECCR Renewal Form can be obtained by calling the Human Relations Department at 217-431-2280.

Also, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must have a written sexual harassment policy. The policy must include the elements that are outlined in the Human Relations Ordinance under Section 95.15 B of the Affirmative Action Requirements.

For additional information regarding the City of Danville Affirmative Action Requirements, please call the Human Relations Department at 217-431-2280.