

*CITY OF DANVILLE, ILLINOIS*

*ANNUAL BUDGET*

*MAY 01, 2014 THROUGH APRIL 30, 2015*



*SCOTT EISENHAUER, MAYOR*



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Adopted - 4/1/2014*

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## **MAYOR'S STATE OF THE BUDGET ADDRESS**

The City of Danville Fiscal Year Budget process is a long, difficult, and at times, tedious process. While I recognize this is frustrating to some, the process is lengthy to allow for maximum input from the Aldermen, from the public, and from the Administration. The process allows for us to discuss the budget challenges, exchange ideas for resolutions to those challenges, hear from the public regarding those ideas, and formulate a final budget which has been truly vetted. When crafting such a document through this process, everyone involved must be willing to listen to concepts, review what has been done or discussed previously, question and discuss the merits of each concept, and at the end, present for final approval a living, balanced document that guides our spending for the upcoming fiscal year. This year has been no different, with multiple meetings with Department and Division Heads, regular committee and Council meetings plus two study sessions with Aldermen, and several opportunities for the public to provide input. From the comments made by Aldermen throughout this process, the feedback by our residents, and dialogue between administrative staff, we present to you the City of Danville Fiscal Year 2014-2015 Budget.

The year just concluded was a very exciting one, with the completion of the Fairchild Street Overpass, completion of the East Main Street reconstruction project, implementation of new street design projects and beautification efforts, and the ground-breaking for or opening of approximately 500,000 square feet of NEW retail or restaurant space.

The construction of the \$20 million Fairchild Street Overpass was funded completely by state and federal dollars. Closed for three years, Fairchild Street serves as the only east-west street uninterrupted by railroad crossings, and will now once again serve as a major thoroughfare to our eastern economic development area. The re-opening of this street also allows for easier vehicular traffic movement around Danville High School, and provides more rapid response by emergency service vehicles. In addition to the creation of an overpass for vehicular movement, a shared-use path was also constructed allowing for pedestrian and bicycle movement adjacent to, but not mixed in with, vehicular traffic. This project, several years in the making, should also have a positive impact on our ability to attract and recruit additional businesses to our community.

The eastern entrance into our City has long been discussed for redevelopment, but the impending road construction which has been scheduled to occur for the past ten years, negatively impacted any interest in commercial development along the corridor. This past fiscal year saw the completion of the East Main Street Reconstruction Project, and with it, hopes for a revitalized future. The corridor, deemed the "Highway of Hopes and Heroes", is bordered on the west side by Bowman Avenue and the site of the

newly constructed McDonalds Restaurant, while the east is bordered by Danville Area Community College and the Veterans Affairs Hospital. More interest for commercial development, residential redevelopment, and retail and restaurant creation existed, but was derailed by the pending road construction which would hamper traffic movement and perhaps impact their ability to succeed. With the road project now finished, the Danville Area Transportation Study group along with the City of Danville have embarked on a consultant-led study which will outline ways to maximize the East Main Street corridor, and revitalize the area returning it to a welcoming entrance into our community.

Realizing the importance of sales tax towards funding the general operations of city government, the City Administration, City Council, and Vermilion Advantage began a recruitment campaign to bring new retail and restaurants to the community. Difficult decisions were made by members of the Danville City Council, and often-times criticism was levied for the progressive incentive programs adopted by the Council to attract new business; however, all of those efforts came to fruition last fiscal year when several new businesses opened in our City. Ribbon-cuttings were held for Kohls, TJ Maxx, Meijer, Burlington, Culvers, Jimmy Johns, and several other openings totaling almost 500,000 square feet of new retail and restaurant space in Danville. In addition to the new openings, several major commercial redevelopments also took place, including Studio 31, Courtesy Ford and Diveley Enterprises just to name a few, adding to the fresh new look of the city. Not only does this add revenue to fund our general operations, but it has also generated a new excitement and pride in our community.

This fiscal year's budget has had many variations. The first draft of the FY 2014-2015 Budget included a Fire Safety Fee. This fee came from a recommendation of the Public Safety Revenue Committee a few years ago as a way to provide dedicated revenue to offset the increasing operating expenses in the Fire Division. In the past, the Administration has proposed additional reductions in personnel in the Fire Division without support by the City Council, and rather than do so again this year, the committee's recommendation for an added fee, along with Aldermanic requests for the proposed revenue implementation, was included in the first draft. The intent of the proposal was to recognize the need to find financial stability within a division which is experiencing rising annual costs in an era of stagnating sales tax revenue and declining property values. By creating the fee, current costs would be offset allowing the budget to accommodate maintaining the same number of personnel and facilities as existed in the FY 2013-2014 Budget. The fee was initially introduced as a flat fee for all structures throughout the community, later revised to a tiered-fee starting at a base amount for the first 5,000 roof-top square footage, increasing by an amount for each additional 5,000 sf. up to a cap of \$30.00. Since January when the fee was first included in a budget draft, it received both support and criticism. Supporters tout it as a way to fund the Fire Division ensuring no reduction in firefighter personnel nor closure or consolidation of a fire station(s) would occur. Critics, however, have stated it is nothing more than an additional tax, that it unfairly financially burdens our residents and area landlords who may have multiple properties, there should be no cap on the monthly amount, or the name of the fee was not appropriate. While other options were discussed over the next several months, including an EMS Response Fee, the Danville City Council voted prior to the passage of this Fiscal Year 2014-2015 Budget to implement a Fire Safety Fee at a monthly base of \$2 for any property at or below a 5,000 square foot roof-top footprint. The fee would also increase by \$1 for each additional 5,000 square feet, with a cap of \$30. This would generate enough revenue to offset funding for 49 firefighters and operational

expenses, but would not provide funding for capital equipment or restoring the firefighter number to 51 fire suppression personnel.

The implementation of this fee, however, does not relieve us of our fiduciary responsibility to analyze the long-term sustainability of the Fire Division. If the expansion of the response fee continues to generate sufficient revenue then perhaps no other remedies are required, yet it would be prudent at this time to thoroughly analyze the feasibility of reducing personnel and optimizing the location of facilities. As suggested earlier, this analytical study should begin soon to outline the best sustainable practices for our future budgets. Expediting the need for this study are two legislative bills currently filed with the Illinois House of Representatives which would drastically reduce local control over future budgeting decisions. HB 5485 would allow an arbitrator to decide all issues regarding manning and staffing within the Fire Division, while HB 4418 would prohibit the closing of any fire station without a binding referendum. A passage and gubernatorial signature of either of these bills would reduce or eliminate the authority of the Danville City Council to make any long-term decisions regarding future Fire Division staffing or facilities regardless of our economic outlook. Dialogue must begin soon to determine what number of personnel and resources are appropriate to protect our City in a fiscally-sustainable manner.

It should be specifically noted that this approved FY 2014-2015 Budget is only possible through the implementation of a new revenue source, the reductions in expenditures outlined (some of which MUST be agreed to by our employee groups), and the initiation of a retirement-incentive program through the Illinois Municipal Retirement Fund.

This budget also benefits from the diligent work of our Comptroller to identify an initial misunderstanding of the way the City must fund the Illinois Municipal Retirement Fund Early Retirement Incentive (IMRF-ERI) and how it could financially benefit the City of Danville. Subsequent to Alderman Frank Hoskins' questions regarding a potential benefit through an IMRF-ERI, additional information and clarifications were sought regarding program implementation and payback requirements. In consideration of an extended payback period, as determined through this research and clarification, it now appears an ERI is a viable option to create savings, as noted by the Danville City Council when passed. Based on the number of individuals we believe would take advantage of the IMRF-ERI and the reduction in expenditures created through either filling the vacancies at a lower wage and benefit tier, or not filling the vacancy, we project savings of \$240,000.

Next, as is often stated during the budget process, we continually review all actual revenue and expenditures of the current fiscal year, basing our next fiscal year budget only on the current cash flow report of the current fiscal year. Revenues in some general fund line items have increased since the first draft of the FY 2014-2015 was presented to you. Increases in State Sales Tax, State Income Tax, Corporate Replacement Tax, Food and Beverage Tax, and a full year of the Video Gaming Machine Tax will boost our revenue line 2% over a year ago.

Prior to detailing the FY 2014-2015 Budget by division, there are some additional notes of which you should be informed. Health Insurance expenditures increased from last year to this year by 8.5% and are reflected as such within each division's budget. It should also be noted that not every health



increase Transfer To Police Pension Fund by \$18,000 (while all costs associated with the pension funds are assessed through the Property Tax Levy, not all residents pay their property tax bill and therefore there is a "shortage" in the amount owed to the pension funds; the City then makes up the unpaid portion from general funds so the amount identified by the third party actuary for our pension obligation is paid in full)  
create Early Retirement Savings at \$210,000 (explained earlier—savings through difference in salary and benefits tier, unfilled vacancies)

Treasurer: reduce Travel, Training, and Expense by \$500

Legal Services: increase Legal Services by \$5,000 (five contract negotiations this year)  
decrease Legal Research by \$4,443 (match current expenditures)

City Clerk: increase Salaries by \$13,000 (due to addition of full-time Deputy Clerk last year)  
increase Group Insurance by \$24,000 (this increase is because personnel within division have different insurance plan than predecessor, plus addition of full-time personnel)  
decrease Travel, Training and Expense by \$300

Personnel, HR: reduce Advertising from this year's first draft (reduced from \$17,000 originally proposed for this fiscal year back to last year's \$10,000 as we try to reduce advertising expense using website, smaller ads in newspapers)  
reduce Commission Expense by \$7,000 (this is actually down \$10,000 from the originally proposed amount for this fiscal year; this money used in part for promotional and probationary testing for police and fire divisions of which there are none scheduled this fiscal year hence the ability to reduce)

Info Tech: increase Other Contractual Services by \$20,000 (anticipated additional expense for network server, software and hardware consultation)

<b>PUBLIC SAFETY</b>
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Police: increase FICA by \$23,598 (last year's budgeted amount was incorrect so the difference is only in what was displayed in the budget rather than actually paid in this current FY)  
increase Public Safety Building Lease by \$12,560 (by contract)  
reduce Gasoline by \$10,000 (match current expenditures)  
increase School Resource Officer Reimbursement by \$11,900 (based on actual expenses of three police officers)

Fire: reduce Salaries-Civilian Employees by \$32,771 (eliminate one civilian position)  
eliminate Training For New Hires at \$8,000 (would not hire to fill any vacancies in FY)  
eliminate Travel For New Hires at \$2,000 (would not hire to fill any vacancies in FY)  
eliminate Clothing For New Hires at \$7,000 (would not hire to fill any vacancies in FY)

create New Revenue at \$252,000 (user fee explained above; expand language of EMS Response Fee to include dispatches to city residents)

**PUBLIC WORKS**

Central Vehicle: decrease Training, Travel and Expense by \$1,000

Code Enforce: create Animal Collection Activities at \$25,000 (the contract with the Vermilion County Animal Control will not include collection of deceased animals in the public right-of-way so the City will either contract out or identify personnel for this task)  
create Dumping Fees at \$5,000 (these are the funds used for disposal of deceased animals)  
increase Weed Mowing by \$10,000 (match current revenues)  
increase Rental Registration Fee by \$10,000 (match current revenues)  
increase Materials to Secure Structures by \$22,000 (increased number of dilapidated vacant structures which should be secured)  
increase Salaries by \$40,000 (additional auxiliary personnel to mow vacant properties, no longer guaranteed assistance by Vermilion County Probation Office)

Streets: increase Maintenance of Storm Sewers by \$15,000 (projected work load for upcoming fiscal year requires additional dollars)  
decrease Electricity by \$40,000 (as suggested by Alderman Stone identify where lights can be reduced throughout city)  
increase Material to Maintain Storm Sewers by \$20,000 (projected work load for upcoming fiscal year requires additional dollars)  
increase Snow/Ice Control Supplies by \$85,000 (in order to replenish, total allocated amount will need to be purchased in upcoming fiscal year which was not the case in current fiscal year)  
decrease Road and Bridge Tax by \$25,000 (match current revenues)  
increase State Aid by \$20,000 (match current revenues)

Parks: increase Maintenance of Buildings by \$30,000 (necessary repairs to Carnegie Building, also electrical control panels are not compliant and must be replaced)  
create Sponsorship/Donations at \$10,000 (sponsors will be identified to help offset costs of Danville Municipal Band)

Pool: no changes proposed

Central Service: decrease Horticulture Supplies by \$2,500  
increase Sponsorship/Donations by \$5,000 (to offset costs of Horticulture Supplies)

URBAN SERVICES

Urban Services: decrease Professional Services by \$5,000

increase Telephone by \$2,000 (wireless network service for inspector's reporting devices)

decrease Travel, Training, and Expenses by \$2,000

increase Other Contractual Services by \$2,500 (payment for software annual maintenance fee)

increase Small Tools and Equipment by \$2,000 (need to purchase field equipment from this fiscal year budget)

eliminate State Aid at \$75,000 (all State Aid goes to Public Works, not this department)

eliminate Reimbursements from MFT at \$30,000 (moved all reimbursements regardless of source to one line item therefore no longer need this line)

increase Permits by \$10,000 (match current revenues)

increase Reimbursement of Expense by \$79,700 (all reimbursements now are displayed in this line item, seeking additional reimbursement for projects from state and federal sources)

We present this Fiscal Year 2014-2015 Budget to you balanced. The implementation of a new revenue source is included in this approved document. This budget also includes the use of an Early Retirement Incentive, with the knowledge that we will be working with our employee groups to identify vacancies which we will not need to fill in the future. Other cuts in expenditures are made, along with opportunities for revenue generation which allows for a small surplus at the end of the fiscal year. Understand, this does not reach our goal of a sustainable budget, and discussions need to take place this summer to outline the sustainability of the Fiscal Year 2015-2016 Budget and thereafter.

Respectfully Submitted,



Scott Eisenhauer  
Mayor  
City of Danville, Illinois



# CITY OF DANVILLE

## GENERAL INFORMATION

### General

The City of Danville was incorporated in 1867 and is a home-rule unit of government pursuant to the provisions of Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Constitution of the State of Illinois. From 1927 to 1987, the City was governed under a commission form of government consisting of a Mayor and four Commissioners, each of whom was elected at-large for concurrent four-year terms. Under a settlement agreement entered into in response to litigation challenging the City's form of government, a new form of government took effect September 19, 1987. The new form of government is a mayor/aldermanic form of government under Article 3 of the Illinois Municipal Code. Under the new form of government, the City's legislative branch is a City Council consisting of a Mayor elected at-large and fourteen Aldermen elected from seven wards, two Aldermen from each ward. The elections for Mayor, City Treasurer and Alderman are non-partisan and all administrative officers except City Treasurer are appointed by the Mayor with the concurrence of a majority of the elected members of the City Council. The Alderman are divided into two Oversight Committees Public Works and Public Services, one Alderman from each ward serves on each committee.

### Location

The City of Danville with a population of 33,027 (2010 U.S. Census) is located in Vermilion County, which has a population of 81,625 (2010 U.S. Census). The City is located on the Illinois-Indiana border approximately 132 miles south of Chicago and 30 miles east of Champaign. The City of Danville is the county seat for the County and is located in the eastern portion of the County. The City is geographically 18 square miles wide and has 186 center line miles and 450 lane miles.

### Transportation

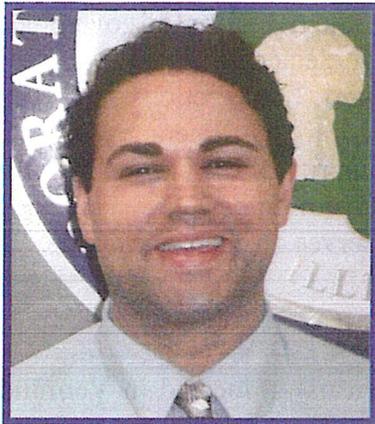
Interstate 74 bisects the County leading to easy access to the entire central Midwest. Other routes are U.S. Highways 136 and 150 and State Highways 1 and 49. The City is approximately 40 miles east of the University of Illinois/Willard Airport in Champaign, Illinois, and 88 miles west of Indianapolis International Airport in Indianapolis, Indiana. The City is approximately 35 miles from the nearest Amtrak Terminal.



**Chairman  
Michael Puhr  
Ward 5  
(2017)**

# PUBLIC WORKS COMMITTEE

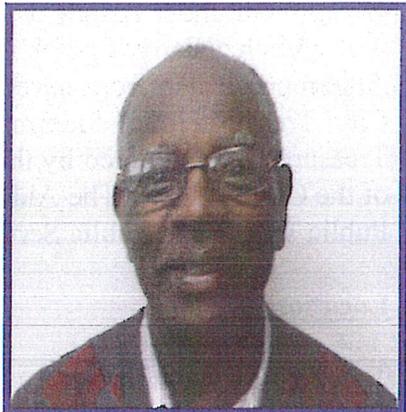
The Public Works Committee meets the 2nd Tuesday of each month at 6:00 p.m. The Public Works Committee serves as oversight for Public Transportation and Public Works including Engineering, Central Vehicle Maintenance, Environmental Code Enforcement, Streets, Parks, Public Property, Recreation, Downtown Services, Urban Services, MFT, DATS, Harrison Park, Sewers and Solid Waste.



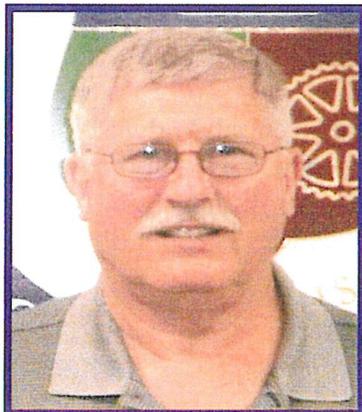
**Rickey Williams Jr.  
Ward 1  
(2017)**



**Rick Strebing  
Ward 2  
(2015)**



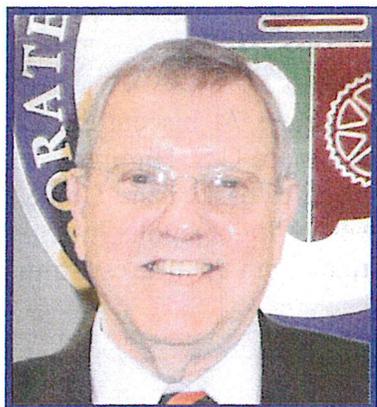
**Roosevelt Davis  
Ward 3  
(2017)**



**Michael O'Kane  
Ward 4  
(2015)**



**Jon Cooper  
Ward 6  
(2015)**



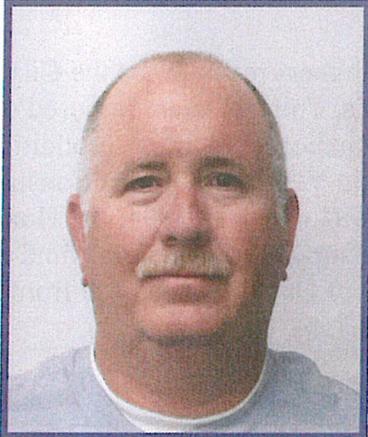
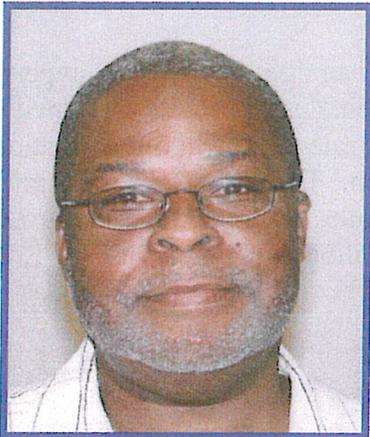
**William Black  
Ward 7  
(2015)**



# PUBLIC SERVICE COMMITTEE

The Public Service Committee meets the 4<sup>th</sup> Tuesday of each month at 6:00 p.m. Four times a year a joint meeting is held with the City/County Public Safety Building Committee to handle business for the Danville Public Building Commission. The Public Service Committee serves as oversight for Animal Control, City Clerk, City Treasurer, Finance, Fire, Human Relations, Human Resources, Legal, Police, Public Affairs and Public Safety Building.

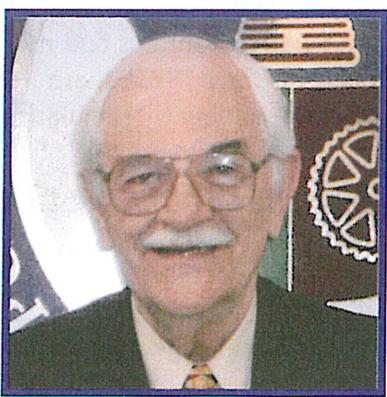
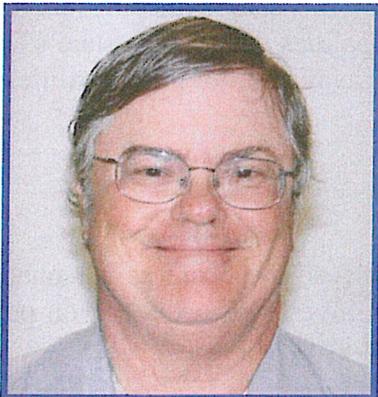
**Chairman  
Steve Nichols  
Ward 6  
(2017)**



**Kevin Davis  
Ward 1  
(2015)**

**Frank Hoskins  
Ward 2  
(2017)**

**April Gilberts  
Ward 3  
(2015)**



**Sharon McMahon  
Ward 4  
(2017)**

**Tom Stone  
Ward 5  
(2015)**

**Steve Foster  
Ward 7  
(2017)**

## PRIMARY SOURCES OF REVENUE

### State Sales Tax

State Sales Tax is the highest source of income for the City of Danville. State Sales Tax is imposed on the sale or consumption of goods. The State Sales Tax was first enacted at a rate of 2% in 1933. Since then, the rate and base of taxable items have changed numerous times, with the last change occurring as part of sales tax reform measures adopted in January 1990.

The current State Sales Tax rate of 6.25% is applied against a uniform tax base with the state retaining 5% and returning the remaining 1.25% to point-of-sale municipal and county governments.

### Home Rule Tax

Home Rule Tax is the second highest revenue for the City of Danville. This tax is imposed on the sale or consumption of goods. This tax is not imposed on Vehicles. The City of Danville is a Home Rule unit and has the authority to impose additional sales tax without limitations in increments of .25% under Article VII of the Illinois Constitution. The City of Danville imposed their first Home Rule Tax in 1984. In July 2004, the Home Rule Tax was increased to 1.25%. Revenue from Home Rule Tax supports the general fund operating expenses. On July 1, 2010, the Home Rule Tax for the City of Danville increased from 1.25% to 2.25%. The total Sales Tax rate for the City of Danville is 8.75%.

### State Income Tax

State Income Taxes are revenue shared with local governments through the State. Local share of State Income Tax is received per capita (population). The tax was enacted in 1969; the current rate is 3% for individuals and 4.8% for corporations. The State Statues direct an amount equal to one-tenth of the net revenue realized from the State Income Tax to be shared with local units of government. This "sharing" of the state's income tax revenue takes the form of monthly transfers to counties and municipalities through the state's Local Government Distribution Fund. State Income Taxes are only available to municipalities and counties and are distributed proportionately by population.

### Corporate Replacement Tax

Corporate Replacement Tax replaced the business personal Property Tax in 1979. This tax is imposed on corporations and an Invested Capital Tax on public utilities. This revenue is based on the percentage of revenue lost in 1979.

### State Use Tax

The State collects State Use Tax and distributes it to municipalities based on their population (per capita). State Use Tax occurs in the unincorporated areas of each county and is received monthly.

### **Food and Beverage Tax**

The City imposed a 2% Food and Beverage Tax in 2004. Food and Beverage Tax is collected on food prepared for immediate consumption and on alcoholic beverages sold by a business, which provides for on premise consumption of alcoholic beverages. On July 1, 2010 the Food and Beverage Tax decreased from 2% to 1%.

### **Property Tax**

Property Taxes are a primary source of income for the City of Danville. Property Tax is a tax levied on the assessed valuation of real property by the legislative body of a local government called the Township. The City of Danville is divided into three townships, Danville, Newell and Blount. During the 2007 Tax Levy season the council by majority vote decided that the property tax revenue would go to fund the Pension Funds, debt service and the Library only. The City is one of over 10 taxing bodies included on the current Vermilion County Real Estate Tax bill. Our property tax rate is \$2.06604 (per 100) for this year on an EAV of \$288,747,085.

### **Liquor Tax**

In 2004, the Liquor tax was increased from 1% to 2% with the additional 1% going into the General Fund.

### **Hotel Motel Tax**

The Hotel Motel Tax was 3% from 1979 to April 30, 2000. On May 1, 2000, the Hotel Motel Tax was increased to 6% to assist the Danville Area Convention and Visitors Bureau and Harrison Park Golf Course. Both of these organizations provide services that improve the quality of life in the City of Danville.

### **Gas Tax**

In 2004, the City of Danville proposed a .01 per gallon gas tax to help with the maintenance of the roads. In March 2008, we increased the gas tax by .04 to bring the total tax to .05 per gallon with annual increases based on the annual recalculations of the Illinois Part B motor fuel tax rate done by the Illinois Department of Revenue. The revenue for the gas tax is to be used for the road construction and improvements, overlay program; seal coat program, Economic Development and other cost associated with Infrastructure Development and Improvement. The current tax rate for gasoline 7.1 cents per gallon, and diesel fuel is 4.2 cents per gallon.

### **Fire Safety Fee**

During the 2014-2015 Budget process a Fire Safety Fee was imposed on all property for residential, commercial and industrial properties. The fee starts at \$2.00 for the first 5,000 square foot roof top property and increase \$1.00 per 5,000 square foot roof top property per parcel.

DATE: January 7, 2014  
TO: Mayor Eisenhauer, Mayor  
FROM: Gayle Lewis, City Comptroller  
RE: 2014-2015 Budget Schedule

cc: Department Heads  
Division Heads  
City Council  
Barb Nolan  
Dana Schaumburg  
Peter Blackmon

Attached you will find the 2014-2015 Fiscal Year Budget Schedule. We have included a study session scheduled for January 18, 2014 and have left time in February if another study session is needed.

We are anticipating ending this Fiscal Year around \$1,000,000.00 which is \$200,000.00 under our Financial Policy requirement.

Home Rules Tax is down \$142,532.00 and State Income Tax is down \$22,931.00 from the anticipated amount, while State Sales Tax, Corporate Replacement tax, and State Use Tax are up slightly.

Due to the settling of the Fire Department contract and several expenditures that were carried over from last year, our revenues are trailing our expenditures by \$290,479.00.

As you may recall during the Tax Levy Process we estimated that we would need roughly \$1,657,000.00 in cuts and/or revenues to have a balanced budget. We have lots of decisions to make in order to have a balanced budget, so please plan to attend our Study Session on January 18, 2014 from 10:00 a.m. to 2:00 p.m.

Questions and comments from the City Council and the public are welcomed during the budget process by suggestion at the City Council or Committee meetings or email to [gbrandon@cityofdanville.org](mailto:gbrandon@cityofdanville.org) or [seisenhauer@cityofdanville.org](mailto:seisenhauer@cityofdanville.org).

## 2014-2015 BUDGET SCHEDULE

REVIEW BUDGET WITH MAYOR	1/08/14
INPUT FROM – DEPARTMENT/DIVISION HEADS MEETING	1/09/14 TO 1/16/14
REVIEW WITH DEPARTMENT/DIVISION HEADS	1/17/14
**POST AGENDA FOR STUDY SESSION – 10:00 a.m. to 2:00 p.m.	1/15/14
STUDY SESSION WITH ADMINISTRATION, CITY COUNCIL AND PUBLIC	1/18/14
REVIEW BUDGETS OF AGENCIES RECEIVING FUNDS FROM CITY	1/21/14 TO 1/24/14
PRESENTATION OF PROPOSED BUDGET TO CITY COUNCIL	2/04/14
REVIEW SECOND DRAFT WITH PUBLIC WORKS	2/11/14
REVIEW ANY CHANGES WITH MAYOR & DEPARTMENT/DIVISION HEADS	2/12/14
REVIEW THIRD DRAFT WITH CITY COUNCIL	2/18/14
**POST AGENDA FOR STUDY SESSION – 8:00 a.m. to 12:00 p.m.	
STUDY SESSION WITH ADMINISTRATION, CITY COUNCIL AND PUBLIC	
REVIEW DRAFT OF BUDGET WITH PUBLIC SERVICES	2/25/14
PRELIMINARY BUDGET REVIEW-CITY COUNCIL	3/04/14
REVIEW PRELIMINARY BUDGET-DIVISION HEADS MEETING	3/04/14 TO 3/07/14
** TAKE BUDGET HEARING NOTICE TO NEWSPAPER FOR PUBLISHING 3/10/14	3/23/14
BUDGET HEARING NOTICE IN NEWSPAPER	3/09/14
REVIEW BUDGET WITH MAYOR	3/10/14
REVIEW PRELIMINARY BUDGET-PUBLIC WORKS	3/11/14
REVIEW BUDGET WITH MAYOR/DEPARTMENT/DIVISION HEADS	3/12/14
REVIEW BUDGET WITH CITY COUNCIL - BUDGET HEARING	3/18/14
REVIEW BUDGET-DEPARTMENT HEADS	3/20/14
REVIEW BUDGET WITH MAYOR	3/24/14
REVIEW BUDGET-PUBLIC SERVICES	3/25/14
REVIEW BUDGET-MAYOR, DEPARTMENT AND DIVISION HEADS	3/26/14 TO 3/28/14
FINAL APPROVAL OF BUDGET BY CITY CC	4/01/14



## 2014-2015 BUDGET SUMMARY

*2014-15 Budget  
Adopted - 4/1/2014*

DEPARTMENT	EXPENSES	REVENUES	REQUIRED FROM GENRL FUND	TRANSFER TO (FROM) RESERVES
<b>GENERAL FUND</b>				
<u>DEPARTMENT OF PUBLIC AFFAIRS</u>				
FINANCE DIVISION	381,791	10,336	371,454	
PUBLIC AFFAIRS	222,140	7,321	214,818	
GENERAL CITY GOVERNMENT	2,981,550	395,100	2,586,450	
LEGAL SERVICES	454,148	93,946	360,202	
OFFICE OF CITY TREASURER	87,927	1,551	86,376	
CITY CLERK	128,973	108,346	20,628	
PERSONNEL AND HUMAN RELATIONS	244,062	3,321	240,740	
INFORMATION TECHNOLOGY	203,702	1,091	202,612	
<b>TOTAL</b>	<u>4,704,293</u>	<u>621,012</u>	<u>4,083,281</u>	
<u>DEPARTMENT OF PUBLIC SAFETY</u>				
POLICE DIVISION	7,616,277	972,400	6,643,877	
FIRE DIVISION	4,817,012	497,535	4,319,477	
<b>TOTAL</b>	<u>12,433,289</u>	<u>1,469,935</u>	<u>10,963,354</u>	
<u>DEPARTMENT OF PUBLIC WORKS</u>				
CENTRAL VEHICLE MAINTENANCE	586,498	4,769	581,729	
ENVIRONMENTAL CODE ENFORCEMENT	479,991	192,853	287,138	
STREETS DIVISION	2,601,262	382,061	2,219,201	
PARKS & PUBLIC PROPERTY	1,501,782	96,256	1,405,526	
MUNICIPAL POOL	63,928	37,500	26,428	
PARKING AND CENTRAL SERVICES	295,355	90,342	205,013	
<b>TOTAL</b>	<u>5,528,815</u>	<u>803,781</u>	<u>4,725,034</u>	
<u>DEPARTMENT OF URBAN SERVICES</u>				
URBAN SERVICES	835,320	283,176	552,143	
<b>TOTAL GENERAL FUND</b>	<u>23,501,717</u>	<u>3,177,904</u>	<u>20,323,813</u>	
<b>GENERAL FUND RECEIPTS</b>			<u>20,356,200</u>	
<b>GENERAL FUND SURPLUS (DEFICIT)</b>				<b>32,387</b>

2014-2015 BUDGET SUMMARY  
(CONTINUED)

OTHER FUNDS	EXPENSES	REVENUES	REQUIRED FROM GENRL FUND	TRANSFER TO (FROM) RESERVES
FIRE PENSION	2,070,907	2,070,907		-
POLICE PENSION	1,628,346	1,628,346		-
IMRF	-	-		-
SOCIAL SECURITY	-	-		-
MOTOR FUEL TAX	803,000	803,000		-
STATE NARCOTIC FORFEITURE	15,000	15,000		-
CDBG	1,012,110	1,012,110		0
INFRASTRUCTURE DEVELOPMENT	1,370,400	1,371,400		1,000
TOWNE CENTRE	-	-		-
STORM WATER DRAINAGE	170,000	28,567		(141,433)
REVOLVING LOAN	76,000	75,750		(250)
HOUSING LOAN	17,000	11,000		(6,000)
DANVILLE MASS TRANSIT	3,166,159	3,166,159		0
LAW ENFORCEMENT GRANT	26,951	27,006		55
FEDERAL NARCOTIC FORFEITURE	916	-		(916)
DATS	188,836	188,836		0
TAX INCREMENT FINANCING-MIDTOWN	379,000	379,000		-
TAX INCREMENT FINANCING-WEST GATE	22,000	22,050		50
TAX INCREMENT FINANCING-CAMPUS CORRIDOR	304	304		-
TAX INCREMENT FINANCING-EAST VOORHEES	5,502	5,502		-
BOND & INTEREST	823,400	823,400		-
2007 DEBT SERVICE	362,995	341,207		(21,788)
2009 DEBT SERVICE	389,635	389,863		228
LANDFILL REMEDIATION	68,200	2,500		(65,700)
CAPITAL IMPROVEMENTS	1,036,000	1,036,000		0
LAND ACQUISITION	20,000	250		(19,750)
HARRISON PARK ( FY'2015 )	481,401	482,401		1,000
SANITARY SEWER	3,061,284	3,063,813		2,528
SOLID WASTE FUND	2,781,130	2,781,130		1
HEALTH INSURANCE	5,000,819	5,002,616		1,797
GENERAL LIABILITY (MIN/MAX)	-	-		-
FLEXIBLE SPENDING	55,000	55,000		-
WORKING CASH	200,000	200,100		100

2014-2015 BUDGET SUMMARY  
(CONTINUED)

*2014-15 Budget  
Adopted - 4/1/2014*

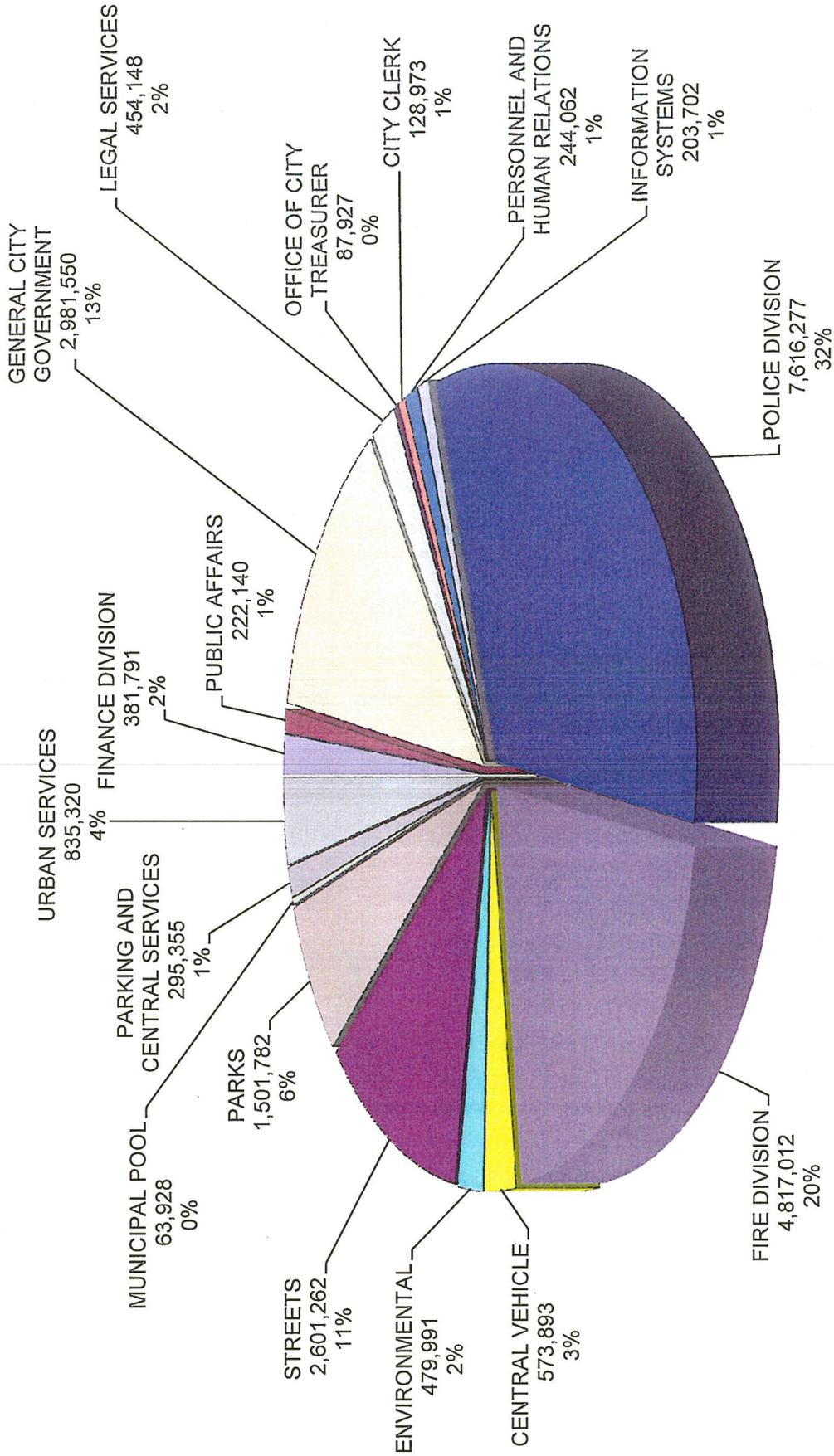
SPECIAL SEWER	20,500	10,200		(10,300)
GROUP LIFE INSURANCE	38,000	38,000		-
DAVID S. PALMER ARENA	714,600	714,600		-
EVIDENCE HOLDING	250	250		-
POLICE DIVISION-ARRA	275,462	275,462		-
BROWNFIELD GRANT	144,000	144,000		
PUBLIC LIBRARY	1,704,850	1,687,805		(17,045)
	28,129,957	27,853,535		(276,423)
 TOTAL GENERAL FUND	 23,501,717	 3,177,904	 20,356,200	 32,387
TOTAL OTHER FUNDS	28,129,957	27,853,535		(276,423)
SUB TOTAL	51,631,674	31,031,439	20,356,200	(244,035)
DEPARTMENTAL TRANSFERS (1)	7,619,416	7,619,416		
GRAND TOTAL	44,012,258	23,412,023	20,356,200	(244,035)

NOTES

(1) DEPARTMENTAL TRANSFERS:

TRANSFER TO DANVILLE MASS TRANSIT FROM GENERAL FUND	22,302
TRANSFER TO DATS FROM GENERAL FUND	9,972
TRANSFER TO INFRASTRUCTURE FUND FROM GENERAL FUND	330,800
TRANSFER TO POLICE PENSION FUND FROM GENERAL FUND	50,000
TRANSFER TO FIRE PENSION FUND FROM GENERAL FUND	60,000
TRANSFER TO BOND AND INTEREST FROM GENERAL FUND	543,603
TRANSFER TO 2007 BOND ISSUE FROM CAPITAL IMP FUND	163,123
TRANSFER TO 2007 BOND ISSUE FROM SOLID WASTE FUND	60,000
TRANSFER TO 2007 BOND ISSUE FROM SEWER FUND	50,000
PARK PATROL - TRANSFER FROM CAPITAL FUND	40,000
PROACTIVE CODE ENFORCEMENT TRANSFER FROM CAPITAL FUND	46,000
TRANSFER FROM CIVIC CENTER FUND TO HARRISON PARK	83,333
BOND AND INTEREST TRANSFERS FROM SANITARY SEWER FUND	87,783
CIVIC CENTER REIMBURSEMENTS	39,100
DEPARTMENT TRANSFERS TO HEALTH INSURANCE FUND	4,290,550
EMPLOYEE CONTRIBUTIONS TO LIFE INSURANCE FUND	38,000
LIBRARY BUDGET	1,704,850
<b>TOTALS</b>	<b>7,619,416</b>

# GENERAL FUND EXPENDITURES





# GENERAL FUND

## COMPARISON OF FY 2013-2014 TO FY 2014-2015 EXPENSES

	<u>EXPENSES</u>			
	BUDGET	PRIOR YEAR	\$ Amount	Percentage
	2014-2015	2013-2014	+/- Change	of Change
<u>DEPARTMENT OF PUBLIC AFFAIRS</u>				
FINANCE DIVISION	381,792	369,391	12,401	3.36%
PUBLIC AFFAIRS	222,140	213,674	8,466	3.96%
GENERAL CITY GOVERNMENT	2,981,550	2,455,430	526,120	21.43%
LEGAL SERVICES	454,148	435,218	18,930	4.35%
OFFICE OF CITY TREASURER	87,927	100,559	(12,632)	-12.56%
CITY CLERK	128,973	99,894	29,079	29.11%
PERSONNEL AND HUMAN RELATIONS	244,062	245,296	(1,234)	-0.50%
INFORMATION TECHNOLOGY	203,702	182,229	21,473	11.78%
<b>TOTAL PUBLIC AFFAIRS</b>	<b>4,704,293</b>	<b>4,101,691</b>	<b>602,602</b>	<b>14.69%</b>
<u>DEPARTMENT OF PUBLIC SAFETY</u>				
POLICE DIVISION	7,616,277	7,663,001	(46,724)	-0.61%
FIRE DIVISION	4,817,012	4,733,488	83,524	1.76%
	<b>12,433,289</b>	<b>12,396,490</b>	<b>36,800</b>	<b>0.30%</b>
<u>DEPARTMENT OF PUBLIC WORKS</u>				
CENTRAL VEHICLE MAINTENANCE	586,498	573,893	12,605	2.20%
ENVIRONMENTAL CODE ENFORCEMENT	479,991	371,066	108,925	29.35%
STREETS DIVISION	2,601,262	2,529,980	71,282	2.82%
PARKS & PUBLIC PROPERTY	1,501,782	1,466,085	35,697	2.43%
MUNICIPAL POOL	63,928	63,928	0	0.00%
PARKING AND CENTRAL SERVICES	295,355	295,732	(377)	-0.13%
<b>TOTAL PUBLIC WORKS</b>	<b>5,528,815</b>	<b>5,300,684</b>	<b>228,132</b>	<b>4.30%</b>
<u>DEPARTMENT OF URBAN SERVICES</u>				
URBAN SERVICES	835,320	851,875	(16,555)	-1.94%
<b>TOTAL GENERAL FUND WITHOUT PENSION</b>	<b>23,501,717</b>	<b>22,650,740</b>	<b>850,977</b>	<b>3.76%</b>
<b>GENERAL FUND RECEIPTS</b>	<b>23,534,104</b>	<b>22,655,882</b>		
<b>GENERAL FUND SURPLUS (DEFICIT)</b>	<b>32,387</b>	<b>5,142</b>		

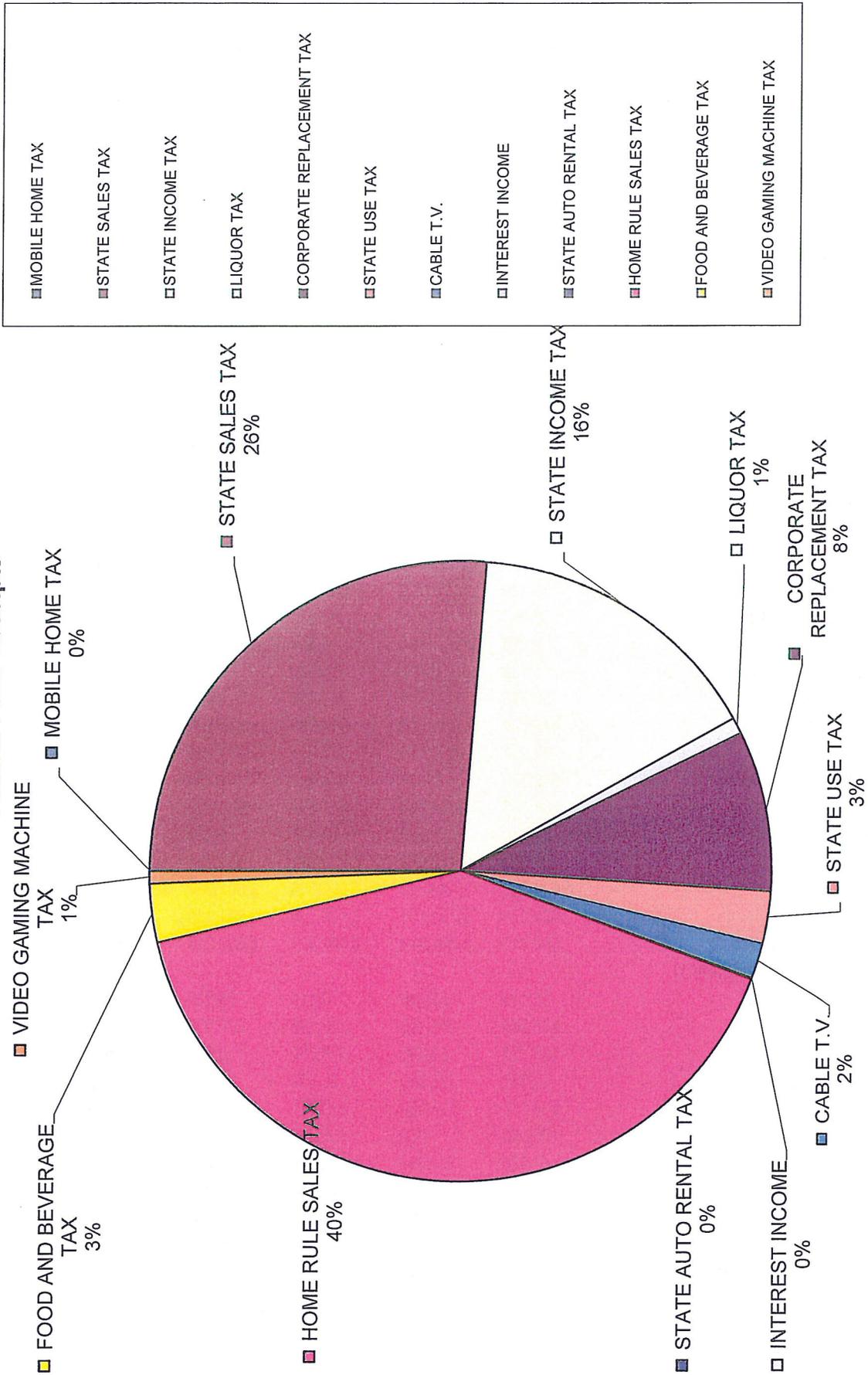
**OTHER FUNDS**  
**COMPARSION OF FY 2013/14 TO FY 2014/15 EXPENSES**

OTHER FUNDS	BUDGET 2014-2015 EXPENSES	PRIOR YEAR 2013-2014 EXPENSES	+/- Change	+/- Change
FIRE PENSION	2,070,907	1,913,931	156,976	8.20%
POLICE PENSION	1,628,346	1,449,425	178,921	12.34%
IMRF	-	449,997	(449,997)	-100.00%
SOCIAL SECURITY	-	404,926	(404,926)	-100.00%
MOTOR FUEL TAX	803,000	803,000	-	0.00%
STATE NARCOTIC FORFEITURE	15,000	15,000	-	0.00%
CDBG	1,012,110	1,175,352	(163,242)	-13.89%
INFRASTRUCTURE DEVELOPMENT	1,370,400	1,183,000	187,400	15.84%
TOWNE CENTRE	-	-	-	-
STORM WATER DRAINAGE	170,000	50,000	120,000	240.00%
REVOLVING LOAN	76,000	139,000	(63,000)	-45.32%
HOUSING LOAN	17,000	17,000	-	0.00%
DANVILLE MASS TRANSIT	3,166,159	2,670,234	495,925	18.57%
LAW ENFORCEMENT GRANT	26,951	15,000	11,951	79.68%
FEDERAL NARCOTIC FORFEITURE	916	-	916	-
DATS	188,836	228,442	(39,606)	-17.34%
TAX INCREMENT FINANCING-MIDTOWN	379,000	413,000	(34,000)	-8.23%
TAX INCREMENT FINANCING-WEST GATE	22,000	49,000	(27,000)	-55.10%
TAX INCREMENT FINANCING-CAMPUS CORRIDC	304	1,000	(696)	-69.60%
TAX INCREMENT FINANCING-EAST VOORHEES	5,502	-	5,502	-
BOND & INTEREST	823,400	868,871	(45,471)	-5.23%
2007 DEBT SERVICE	362,995	363,595	(600)	-0.17%
2009 DEBT SERVICE	389,635	466,173	(76,538)	-16.42%
LANDFILL REMEDIATION	68,200	65,000	3,200	4.92%
CAPITAL IMPROVEMENTS	1,036,000	1,104,000	(68,000)	-6.16%
LAND ACQUISITION	20,000	20,000	-	0.00%
HARRISON PARK ( FY'2009 )	481,401	445,290	36,111	8.11%
SANITARY SEWER	3,061,285	2,842,300	218,985	7.70%
SOLID WASTE FUND	2,781,130	2,448,081	333,049	13.60%
HEALTH INSURANCE	5,000,819	4,508,813	492,006	10.91%
GENERAL LIABILITY (MIN/MAX)	-	-	-	-
FLEXIBLE SPENDING	55,000	75,000	(20,000)	-26.67%
WORKING CASH	200,000	200,000	-	0.00%
SPECIAL SEWER	20,500	10,500	10,000	95.24%
GROUP LIFE INSURANCE	38,000	26,500	11,500	43.40%
CIVIC CENTER	714,600	646,100	68,500	10.60%
EVIDENCE HOLDING	250	1,000	(750)	-75.00%
POLICE DIVISION-ARRA	275,462	262,316	13,146	5.01%
BROWNFIELD GRANT	144,000	200,000	(56,000)	-28.00%
PUBLIC LIBRARY	1,704,850	1,566,540	138,310	8.83%
<b>TOTAL OTHER FUNDS</b>	<b>28,129,958</b>	<b>27,097,386</b>	<b>1,032,572</b>	<b>3.81%</b>
<b>TOTAL GENERAL FUND</b>	<b>23,501,717</b>	<b>22,650,740</b>	<b>850,977</b>	<b>3.76%</b>
<b>TOTAL OTHER FUNDS</b>	<b>28,129,958</b>	<b>27,097,386</b>	<b>1,032,572</b>	<b>3.81%</b>
<b>SUB TOTAL</b>	<b>51,631,675</b>	<b>49,748,126</b>	<b>1,883,549</b>	<b>3.79%</b>
<b>DEPARTMENTAL TRANSFERS</b>	<b>7,619,416</b>	<b>7,458,883</b>	<b>160,533</b>	<b>2.15%</b>
<b>GRAND TOTAL</b>	<b>44,012,259</b>	<b>42,289,243</b>	<b>1,723,016</b>	<b>4.07%</b>

## ACTUAL AND ESTIMATED GENERAL FUND RECEIPTS

SOURCE OF REVENUE	ACTUAL 2011-2012 REVENUE	ACTUAL 2012-2013 REVENUE	BUDGET 2013-2014 REVENUE	ACTUAL 2013-2014 REVENUE	BUDGET 2014-2015 REVENUE
46000 PROPERTY TAX	-		-	-	-
46001 MOBILE HOME TAX	1,400	1,385	1,200	-	1,200
46003 STATE SALES TAX	5,261,810	5,293,718	5,304,500	5,368,678	5,330,000
46004 STATE INCOME TAX	2,391,642	3,480,751	2,901,000	3,193,549	3,193,000
46006 LIQUOR TAX	176,987	170,778	175,000	165,575	173,000
46007 CORPORATE REPLACEMENT TAX	1,638,621	1,623,801	1,535,000	1,842,139	1,700,000
46032 STATE USE TAX	486,462	526,073	519,000	563,802	552,000
46040 CABLE T.V.	359,772	361,620	361,000	373,248	373,000
46075 INTEREST INCOME	(3,166)	3,938	3,000	7,622	5,000
46076 STATE AUTO RENTAL TAX	9,955	10,857	8,000	11,471	9,000
46088 HOME RULE SALES TAX	8,365,003	8,246,857	8,543,000	8,305,983	8,270,000
46165 FOOD AND BEVERAGE TAX	603,896	610,921	605,000	624,841	618,000
46233 VIDEO GAMING MACHINE TAX	-	8,544	6,500	100,293	132,000
<b>TOTAL RECEIPTS</b>	<b>19,292,382</b>	<b>20,339,242</b>	<b>19,962,200</b>	<b>20,557,201</b>	<b>20,356,200</b>
 Increase or Decrease from prior year	 0.0615	 0.0543	 0.0509	 0.0298	 0.0197

### General Fund Receipts



## FUND BALANCE PROJECTIONS

FUND TYPE	ESTIMATED BALANCE April 30, 2014	ESTIMATED 2014-2015 RECEIPTS	FUNDS AVAILABLE	ESTIMATED 2014-2015 EXPENSES	ESTIMATED BALANCE April 30, 2015
GENERAL FUND	1,498,988	23,534,104	25,033,092	23,501,717	1,531,375
FIRE PENSION	-	2,070,907	2,070,907	2,070,907	-
POLICE PENSION	-	1,628,346	1,628,346	1,628,346	-
IMRF	-	-	-	-	-
SOCIAL SECURITY	-	-	-	-	-
MOTOR FUEL TAX	2,005,591	803,000	2,808,591	803,000	2,005,591
STATE NARCOTIC FORFEITURE	39,158	15,000	54,158	15,000	39,158
CDBG	-	1,012,110	1,012,110	1,012,110	0
INFRASTRUCTURE DEVELOPMENT	1,274,664	1,371,400	2,646,064	1,370,400	1,275,664
TOWNE CENTRE	206,103	-	206,103	-	206,103
STORM WATER DRAINAGE	258,716	28,567	287,283	170,000	117,283
REVOLVING LOAN	230,429	75,750	306,179	76,000	230,179
HOUSING LOAN	74,333	11,000	85,333	17,000	68,333
DANVILLE MASS TRANSIT (2)	161,929	3,166,159	3,328,088	3,166,159	161,930
LAW ENFORCEMENT GRANT	3,406	27,006	30,412	26,951	3,460
FEDERAL NARCOTIC FORFEITURE	917	-	917	916	1
DATS (2)	29,242	188,836	218,078	188,836	29,242
TAX INCREMENT FINANCING-MT	158,435	379,000	537,435	379,000	158,435
TAX INCREMENT FINANCING-WG	32,464	22,050	54,514	22,000	32,514
TAX INCREMENT FINANCING-CC	3,015	304	3,319	304	3,015
TAX INCREMENT FINANCING -EV	5,438	5,502	10,940	5,502	5,438
BOND AND INTEREST	52,016	823,400	875,416	823,400	52,016
2007 DEBT SERVICE	472,794	341,207	814,001	362,995	451,006
2009 DEBT SERVICE	87,950	389,863	477,813	389,635	88,178
LANDFILL REMEDIATION	915,500	2,500	918,000	68,200	849,800
CAPITAL IMPROVEMENT FUND	581,580	1,036,000	1,617,580	1,036,000	581,581
LAND ACQUISITION	23,218	250	23,468	20,000	3,468
HARRISON PARK ( 1 )	39,225	482,401	521,626	481,401	40,225
SANITARY SEWER	1,496,543	3,063,813	4,560,356	3,061,284	1,499,072
SOLID WASTE	928,375	2,781,130	3,709,505	2,781,130	928,375
HEALTH INSURANCE	689,411	5,002,616	5,692,027	5,000,819	691,208
GENERAL LIABILITY (MIN/MAX)	-	-	-	-	-
FLEXIBLE SPENDING	15,116	55,000	70,116	55,000	15,116
WORKING CASH	207,996	200,100	408,096	200,000	208,096
SPECIAL SEWER	168,132	10,200	178,332	20,500	157,832
LIFE INSURANCE	12,632	38,000	50,632	38,000	12,632
CIVIC CENTER	104,877	714,600	819,477	714,600	104,877
EVIDENCE HOLDING	128,596	250	128,846	250	128,596
POLICE ARRA	47,074	275,462	322,536	275,462	47,074
BROWN FIELD GRANT	-	144,000	144,000	144,000	-
LIBRARY (3)	-	1,687,805	1,687,805	1,704,850	(17,045)
<b>SUB TOTAL</b>	<b>11,953,864</b>	<b>51,387,639</b>	<b>63,341,502</b>	<b>51,631,674</b>	<b>11,709,828</b>
<b>DEPARTMENTAL TRANSFERS</b>		<b>7,619,416</b>	<b>7,619,416</b>	<b>7,619,416</b>	
<b>GRAND TOTAL</b>	<b>11,953,864</b>	<b>43,768,223</b>	<b>55,722,086</b>	<b>44,012,258</b>	<b>11,709,828</b>

(1) Fiscal year January 1 through December 31.

(2) Fiscal year July 1 through June 30.

(3) Component of the City of Danville

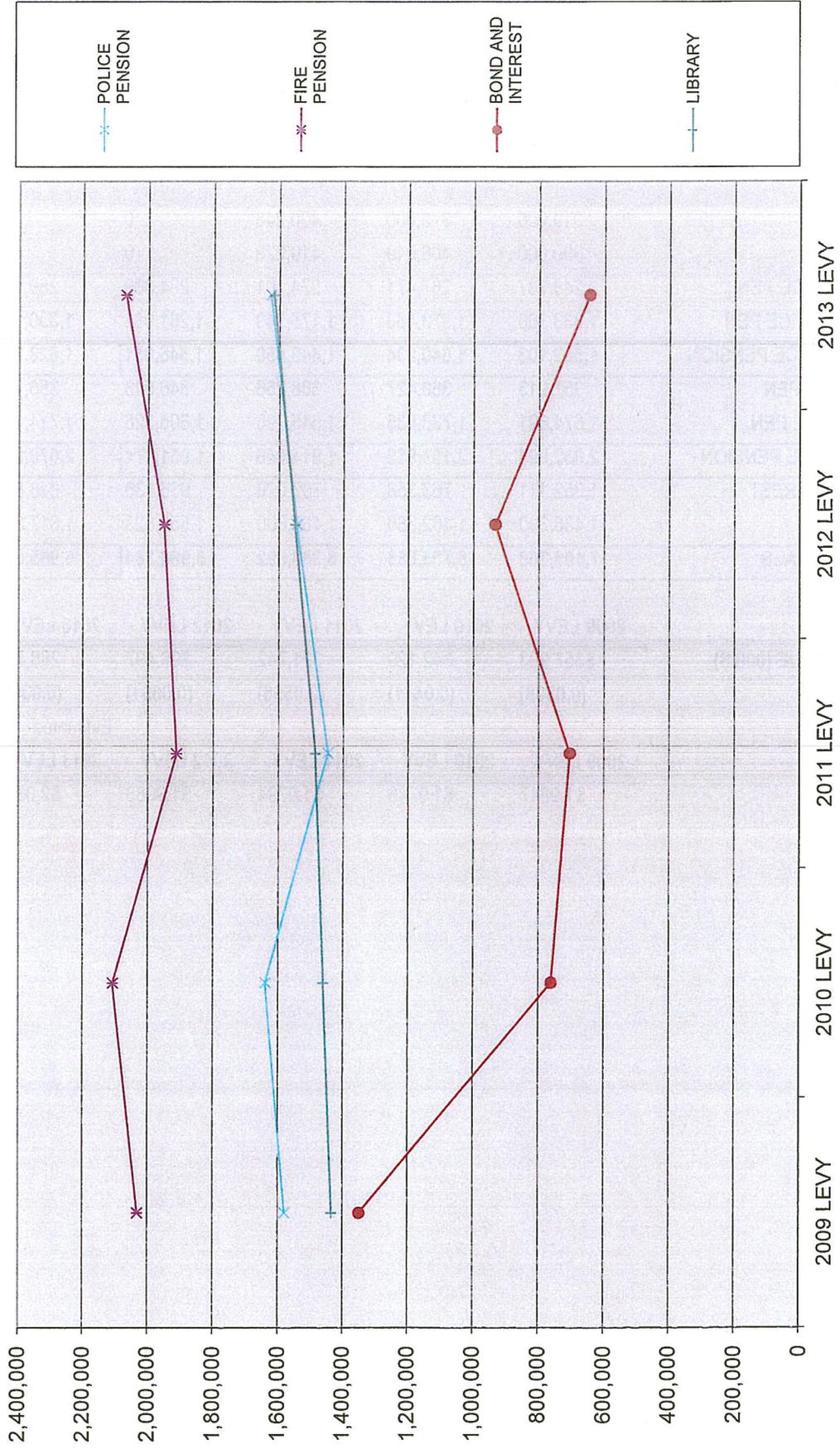
# TAX LEVY RECAP

## 2009 THROUGH 2013

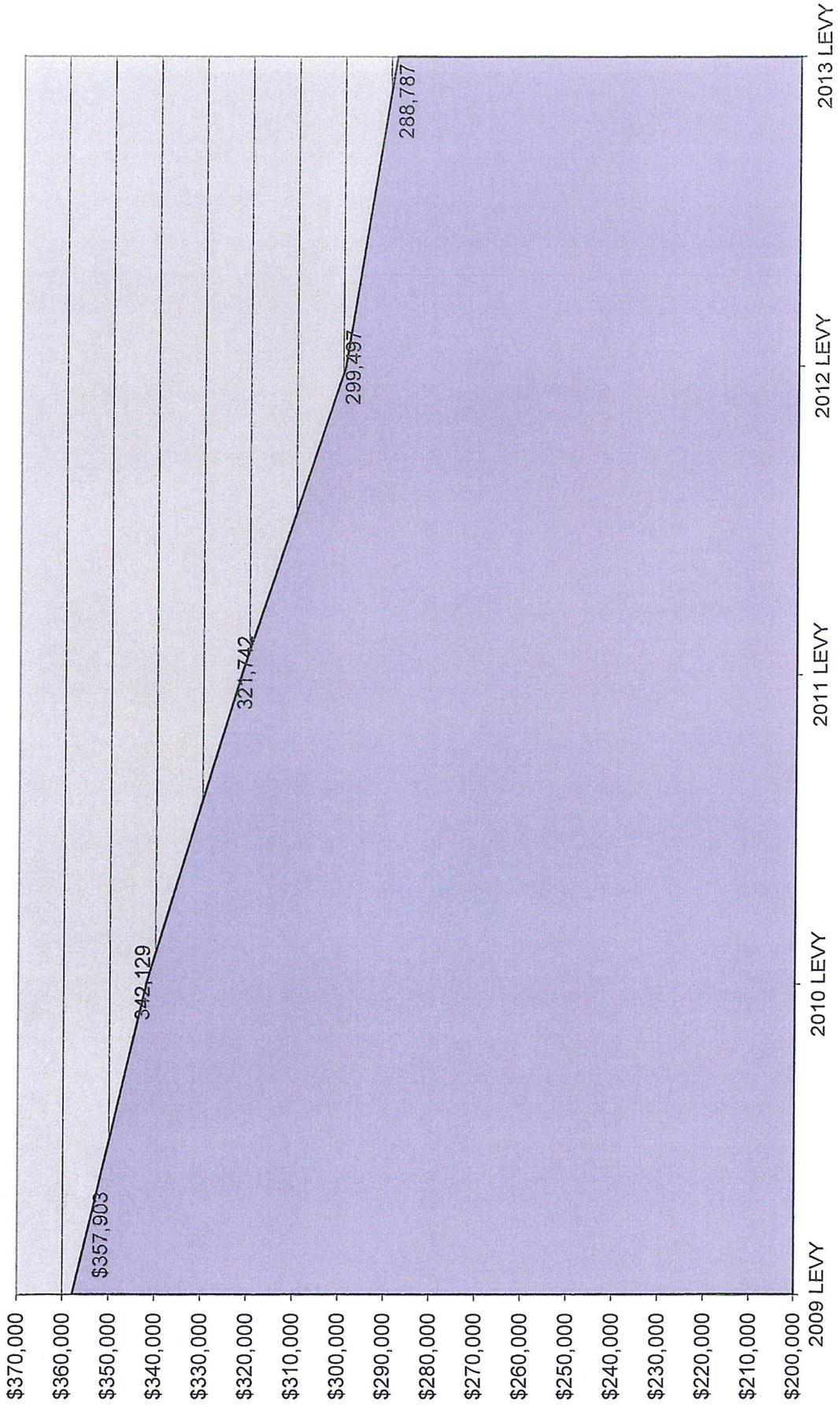
	2009 LEVY	2010 LEVY	2011 LEVY	2012 LEVY	2013 LEVY
I.M.R.F.	310,000	375,000	400,248	0	0
F.I.C.A.	390,000	406,049	410,222	0	0
CURRENT POLICE PEN	248,737	267,471	274,101	284,869	289,158
UNFUNDED POLICE PEN	1,333,366	1,373,463	1,175,349	1,261,982	1,339,188
<b>TOTAL POLICE PENSION</b>	<b>1,582,103</b>	<b>1,640,934</b>	<b>1,449,450</b>	<b>1,546,851</b>	<b>1,628,346</b>
CURRENT FIRE PEN	357,913	369,427	368,256	346,548	356,727
UNFUNDED FIRE PEN	1,674,691	1,738,535	1,545,790	1,605,326	1,714,180
<b>TOTAL FIRE PENSION</b>	<b>2,032,604</b>	<b>2,107,962</b>	<b>1,914,046</b>	<b>1,951,874</b>	<b>2,070,907</b>
BOND AND INTEREST	1,352,171	763,358	707,026	936,836	648,861
LIBRARY	1,436,390	1,462,380	1,487,600	1,550,823	1,617,508
<b>TOTALS</b>	<b>7,103,268</b>	<b>6,755,683</b>	<b>6,368,592</b>	<b>5,986,384</b>	<b>5,965,622</b>

	2009 LEVY	2010 LEVY	2011 LEVY	2012 LEVY	2013 LEVY
ASSESSED VALUE (000'S)	\$357,903	342,129	321,742	299,497	288,787
	(0.0308)	(0.0441)	(0.0596)	(0.0691)	(0.0358)
					Estimated
TAX RATE	\$1.9847	\$1.9746	\$1.9794	\$1.9988	\$2.0658

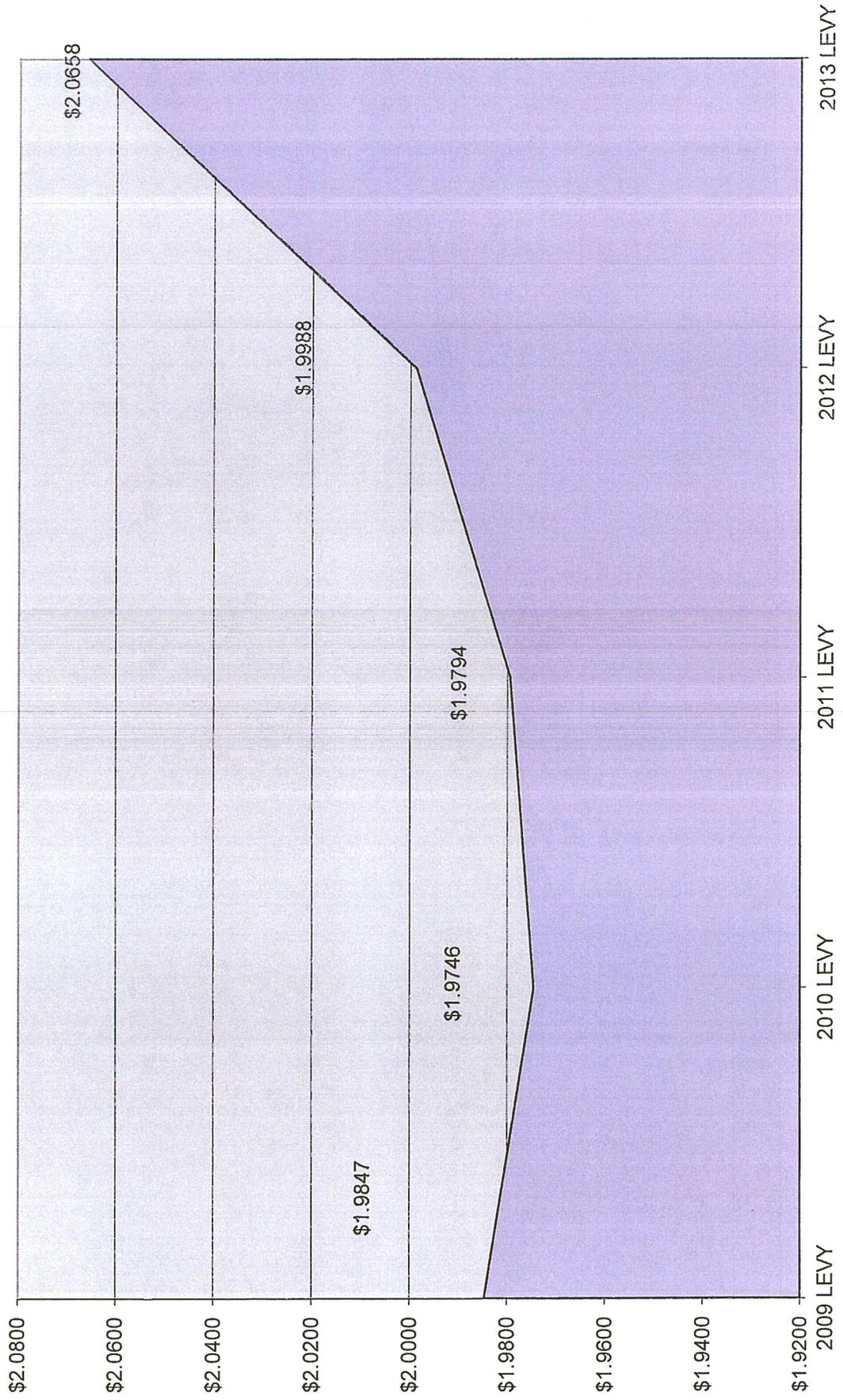
Tax Levy For The Past Five Years



### Tax Levy Property Assessment For The Last Five Years



### Tax Levy Rate For The Last Five Years



NOTES:

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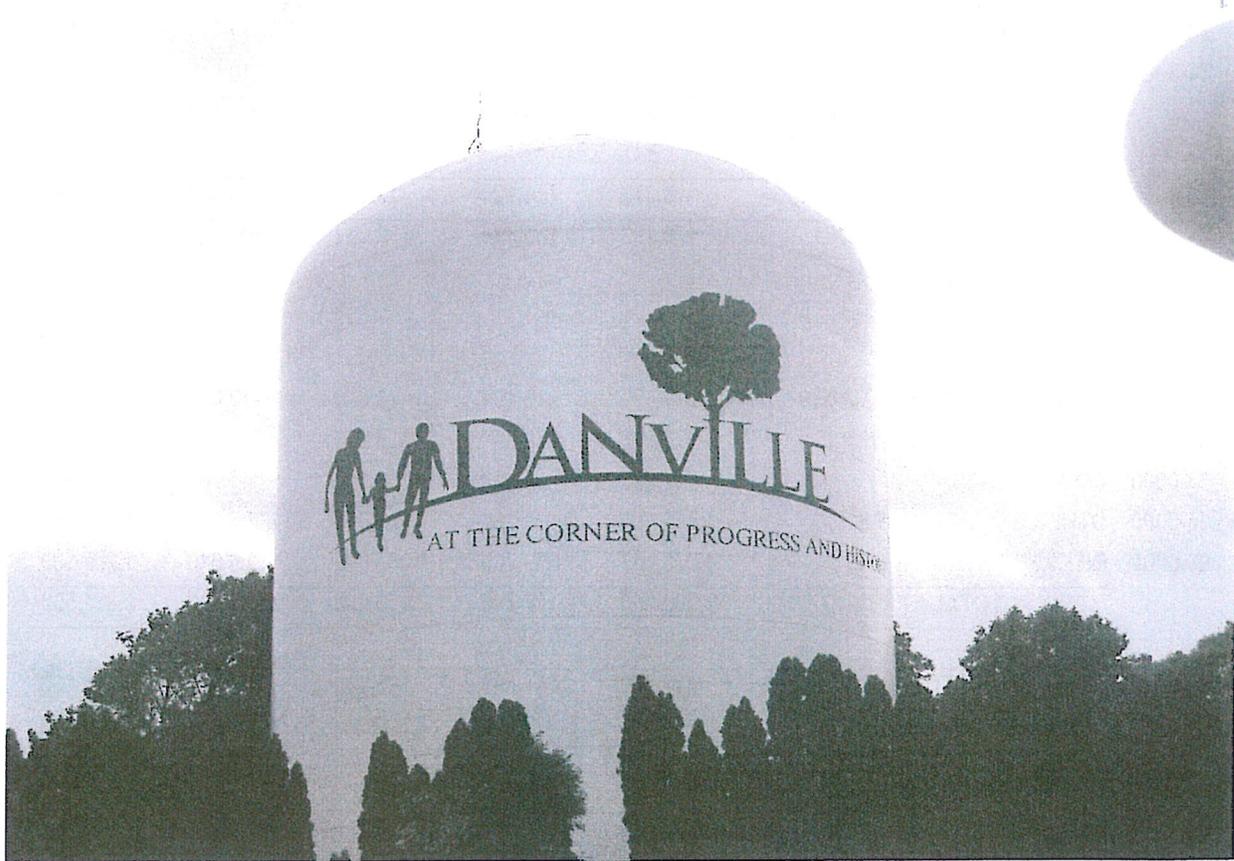
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**2014-2015  
ANNUAL BUDGET**

**2014-15 Budget  
Adopted - 4/1/2014**

DEPARTMENT OF PUBLIC AFFAIRS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	+/- Prior FY
DIVISION							
<u>FINANCE</u>							
51-0000	PERSONNEL EXPENDITURES	221,830	227,623	307,591	304,251	321,242	4.44%
52-0000	CONTRACTUAL SERVICES	59,173	60,910	61,100	56,998	59,850	-2.05%
53-0000	COMMODITIES	-	282	700	22	700	0.00%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>281,003</b>	<b>288,815</b>	<b>369,391</b>	<b>361,271</b>	<b>381,792</b>	<b>3.36%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>31,283</b>	<b>33,663</b>	<b>17,893</b>	<b>21,091</b>	<b>10,336</b>	<b>-42.23%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>249,720</b>	<b>255,152</b>	<b>351,499</b>	<b>340,179</b>	<b>371,455</b>	<b>5.68%</b>
<u>PUBLIC AFFAIRS</u>							
51-0000	PERSONNEL EXPENDITURES	189,767	193,601	198,474	199,168	208,590	5.10%
52-0000	CONTRACTUAL SERVICES	7,369	6,479	5,300	8,475	3,900	-26.42%
53-0000	COMMODITIES	903	112	600	271	350	-41.67%
54-0000	OTHER EXPENDITURES	9,533	9,429	9,300	10,845	9,300	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>207,572</b>	<b>209,620</b>	<b>213,674</b>	<b>218,760</b>	<b>222,140</b>	<b>3.96%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>28,377</b>	<b>24,126</b>	<b>13,982</b>	<b>16,037</b>	<b>7,321</b>	<b>-47.64%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>179,195</b>	<b>185,494</b>	<b>199,692</b>	<b>202,723</b>	<b>214,818</b>	<b>7.58%</b>
<u>GENERAL CITY GOVERNMENT</u>							
51-0000	PERSONNEL EXPENDITURES	11,490	19,494	15,270	13,014	13,972	-8.50%
52-0000	CONTRACTUAL SERVICES	273,743	270,397	335,750	219,832	242,750	-27.70%
53-0000	COMMODITIES	47,630	47,323	48,100	45,780	41,000	-14.76%
54-0000	OTHER EXPENDITURES	1,495,459	2,120,761	990,611	1,006,137	1,391,689	40.49%
90-0000	INTERFUND TRANSFERS	1,775,647	1,656,769	1,065,699	1,056,619	1,292,139	21.25%
	<b>TOTAL EXPENDITURES</b>	<b>3,603,969</b>	<b>4,114,745</b>	<b>2,455,430</b>	<b>2,341,383</b>	<b>2,981,550</b>	<b>21.43%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>427,288</b>	<b>151,389</b>	<b>155,100</b>	<b>128,895</b>	<b>395,100</b>	<b>154.74%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>3,176,681</b>	<b>3,963,356</b>	<b>2,300,330</b>	<b>2,212,488</b>	<b>2,586,450</b>	<b>12.44%</b>

DEPARTMENT OF PUBLIC AFFAIRS-CONT.		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>LEGAL SERVICES</u>							
51-0000	PERSONNEL EXPENDITURES	253,110	272,227	299,190	295,848	314,360	5.07%
52-0000	CONTRACTUAL SERVICES	186,175	132,892	134,228	197,283	137,988	2.80%
53-0000	COMMODITIES	4,391	989	1,800	910	1,800	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>443,676</b>	<b>406,108</b>	<b>435,217</b>	<b>494,041</b>	<b>454,148</b>	<b>4.35%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>99,055</b>	<b>105,209</b>	<b>108,503</b>	<b>81,296</b>	<b>93,946</b>	<b>-13.42%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>344,621</b>	<b>300,899</b>	<b>326,714</b>	<b>412,744</b>	<b>360,202</b>	<b>10.25%</b>
<u>OFFICE OF CITY TREASURER</u>							
51-0000	PERSONNEL EXPENDITURES	88,266	92,878	97,909	73,080	85,477	-12.70%
52-0000	CONTRACTUAL SERVICES	1,481	1,385	2,150	2,361	1,950	-9.30%
53-0000	COMMODITIES	505	-	500	157	500	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>90,252</b>	<b>94,263</b>	<b>100,559</b>	<b>75,597</b>	<b>87,927</b>	<b>-12.56%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>9,445</b>	<b>9,944</b>	<b>4,479</b>	<b>4,264</b>	<b>1,551</b>	<b>-65.37%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>80,807</b>	<b>84,319</b>	<b>96,080</b>	<b>71,333</b>	<b>86,376</b>	<b>-10.10%</b>
<u>CITY CLERK</u>							
51-0000	PERSONNEL EXPENDITURES	87,723	93,174	96,604	134,058	125,483	29.89%
52-0000	CONTRACTUAL SERVICES	2,441	2,018	3,090	3,450	3,290	6.47%
53-0000	COMMODITIES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	23	200	94	200	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>90,164</b>	<b>95,215</b>	<b>99,894</b>	<b>137,602</b>	<b>128,973</b>	<b>29.11%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>118,378</b>	<b>112,436</b>	<b>141,508</b>	<b>107,980</b>	<b>108,346</b>	<b>-23.44%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>(28,214)</b>	<b>(17,221)</b>	<b>(41,615)</b>	<b>29,622</b>	<b>20,628</b>	<b>-149.57%</b>
<u>PERSONNEL &amp; HUMAN RELATIONS</u>							
51-0000	PERSONNEL EXPENDITURES	186,632	194,165	203,396	200,892	207,262	1.90%
52-0000	CONTRACTUAL SERVICES	21,131	26,094	20,350	34,484	21,250	4.42%
53-0000	COMMODITIES	-	-	1,000	45	1,000	0.00%
54-0000	OTHER EXPENDITURES	14,459	28,274	20,550	26,564	14,550	-29.20%
	<b>TOTAL EXPENDITURES</b>	<b>222,222</b>	<b>248,534</b>	<b>245,296</b>	<b>261,985</b>	<b>244,062</b>	<b>-0.50%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>24,403</b>	<b>26,124</b>	<b>11,270</b>	<b>11,532</b>	<b>3,321</b>	<b>-70.53%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>197,819</b>	<b>222,410</b>	<b>234,026</b>	<b>250,452</b>	<b>240,740</b>	<b>2.87%</b>

**2014-15 Budget  
Adopted - 4/1/2014**

<u>DEPARTMENT OF PUBLIC AFFAIRS-CONT..</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>DIVISION</u>							
<u>INFORMATION SYSTEMS</u>							
51-0000	PERSONNEL EXPENDITURES	77,636	77,734	81,919	75,806	83,392	1.80%
52-0000	CONTRACTUAL SERVICES	95,934	99,352	96,510	146,708	116,510	20.72%
53-0000	COMMODITIES	1,942	2,248	3,500	2,383	3,500	0.00%
54-0000	OTHER EXPENDITURES	125	-	300	1,082	300	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>175,637</b>	<b>179,333</b>	<b>182,229</b>	<b>225,980</b>	<b>203,702</b>	<b>11.78%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>11,221</b>	<b>11,826</b>	<b>5,150</b>	<b>5,762</b>	<b>1,091</b>	<b>-78.82%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>164,416</b>	<b>167,508</b>	<b>177,079</b>	<b>220,218</b>	<b>202,612</b>	<b>14.42%</b>

DEPARTMENT OF PUBLIC AFFAIRS TOTAL

51-0000	PERSONNEL EXPENDITURES	1,116,454	1,170,895	1,300,352	1,296,117	1,359,778	4.57%
52-0000	CONTRACTUAL SERVICES	647,447	599,527	658,478	669,591	587,488	-10.78%
53-0000	COMMODITIES	55,371	50,955	56,200	49,569	48,850	-13.08%
54-0000	OTHER EXPENDITURES	1,519,576	2,158,488	1,020,961	1,044,722	1,416,039	38.70%
90-0000	INTERFUND TRANSFERS	1,775,647	1,656,769	1,065,699	1,056,619	1,292,139	21.25%
	<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>5,114,495</b>	<b>5,636,633</b>	<b>4,101,689</b>	<b>4,116,618</b>	<b>4,704,293</b>	<b>14.69%</b>
46-0000	<b>TOTAL DEPARTMENT REVENUES</b>	<b>749,450</b>	<b>474,716</b>	<b>457,885</b>	<b>376,857</b>	<b>621,012</b>	<b>35.63%</b>
	<b>TOTAL DUE FROM GENERAL FUNI</b>	<b>4,365,045</b>	<b>5,161,917</b>	<b>3,643,805</b>	<b>3,739,760</b>	<b>4,083,281</b>	<b>12.06%</b>

<u>DEPARTMENT OF PUBLIC SAFETY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>DIVISION</u>							
<u>POLICE</u>							
51-0000	PERSONNEL EXPENDITURES	5,589,745	5,711,013	5,964,131	5,933,656	5,914,847	-0.83%
52-0000	CONTRACTUAL SERVICES	1,337,530	1,342,280	1,382,570	1,361,960	1,395,130	0.91%
53-0000	COMMODITIES	285,351	266,802	295,200	268,398	285,200	-3.39%
54-0000	OTHER EXPENDITURES	14,306	6,902	21,100	6,540	21,100	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>7,226,932</b>	<b>7,326,998</b>	<b>7,663,001</b>	<b>7,570,554</b>	<b>7,616,277</b>	<b>-0.61%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>1,076,189</b>	<b>1,077,869</b>	<b>940,677</b>	<b>1,094,282</b>	<b>972,400</b>	<b>3.37%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>6,150,743</b>	<b>6,249,128</b>	<b>6,722,325</b>	<b>6,476,272</b>	<b>6,643,877</b>	<b>-1.17%</b>

DEPARTMENT OF PUBLIC SAFETY CON'T.		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>FIRE</u>							
51-0000	PERSONNEL EXPENDITURES	4,379,734	4,471,034	4,546,278	5,090,585	4,647,102	2.22%
52-0000	CONTRACTUAL SERVICES	78,952	88,899	79,910	63,745	69,610	-12.89%
53-0000	COMMODITIES	94,562	95,440	105,700	93,749	98,700	-6.62%
54-0000	OTHER EXPENDITURES	347	1,113	1,600	1,175	1,600	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>4,553,595</b>	<b>4,656,486</b>	<b>4,733,488</b>	<b>5,249,253</b>	<b>4,817,012</b>	<b>1.76%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>146,060</b>	<b>152,285</b>	<b>120,640</b>	<b>127,668</b>	<b>497,535</b>	<b>312.41%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>4,407,535</b>	<b>4,504,200</b>	<b>4,612,849</b>	<b>5,121,585</b>	<b>4,319,477</b>	<b>-6.36%</b>
<b>DEPARTMENT OF PUBLIC SAFETY TOTAL</b>							
51-0000	PERSONNEL EXPENDITURES	9,969,479	10,182,047	10,510,410	11,024,241	10,561,949	0.49%
52-0000	CONTRACTUAL SERVICES	1,416,482	1,431,179	1,462,480	1,425,704	1,464,740	0.15%
53-0000	COMMODITIES	379,913	362,242	400,900	362,146	383,900	-4.24%
54-0000	OTHER EXPENDITURES	14,653	8,015	22,700	7,715	22,700	0.00%
	<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>11,780,527</b>	<b>11,983,483</b>	<b>12,396,490</b>	<b>12,819,807</b>	<b>12,433,289</b>	<b>0.30%</b>
46-0000	<b>TOTAL DEPARTMENT REVENUES</b>	<b>1,222,249</b>	<b>1,230,154</b>	<b>1,061,316</b>	<b>1,221,950</b>	<b>1,469,935</b>	<b>38.50%</b>
	<b>TOTAL DUE FROM GENERAL FUNI</b>	<b>10,558,278</b>	<b>10,753,329</b>	<b>11,335,173</b>	<b>11,597,857</b>	<b>10,963,354</b>	<b>-3.28%</b>

**2014-15 Budget**  
**Adopted - 4/1/2014**

DEPARTMENT OF PUBLIC WORKS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<b><u>CENTRAL VEHICLE MAINTENANCE</u></b>							
51-0000	PERSONNEL EXPENDITURES	257,533	250,317	247,893	248,702	261,498	5.49%
52-0000	CONTRACTUAL SERVICES	51,486	35,281	82,400	66,915	81,400	-1.21%
53-0000	COMMODITIES	209,771	213,105	243,500	242,749	243,500	0.00%
54-0000	OTHER EXPENDITURES	-	-	100	-	100	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>518,790</b>	<b>498,703</b>	<b>573,893</b>	<b>558,365</b>	<b>586,498</b>	<b>2.20%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>31,577</b>	<b>32,626</b>	<b>13,325</b>	<b>13,459</b>	<b>4,769</b>	<b>-64.22%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>487,213</b>	<b>466,077</b>	<b>560,567</b>	<b>544,906</b>	<b>581,729</b>	<b>3.78%</b>
<b><u>ENVIRONMENTAL CODE ENFORCEMENT</u></b>							
51-0000	PERSONNEL EXPENDITURES	534,673	564,971	344,616	365,478	400,541	16.23%
52-0000	CONTRACTUAL SERVICES	16,274	52,896	9,250	11,244	40,250	335.14%
53-0000	COMMODITIES	10,808	10,964	16,200	37,313	38,200	135.80%
54-0000	OTHER EXPENDITURES	1,807	726	1,000	118	1,000	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>563,562</b>	<b>629,558</b>	<b>371,066</b>	<b>414,153</b>	<b>479,991</b>	<b>29.35%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>381,287</b>	<b>480,917</b>	<b>181,406</b>	<b>175,077</b>	<b>192,853</b>	<b>6.31%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>182,275</b>	<b>148,641</b>	<b>189,660</b>	<b>239,076</b>	<b>287,138</b>	<b>51.40%</b>
<b><u>STREETS</u></b>							
51-0000	PERSONNEL EXPENDITURES	1,517,247	1,735,977	1,429,080	1,475,223	1,420,362	-0.61%
52-0000	CONTRACTUAL SERVICES	401,641	430,699	456,900	423,748	431,900	-5.47%
53-0000	COMMODITIES	561,658	683,335	643,000	864,725	748,000	16.33%
54-0000	OTHER EXPENDITURES	10,199	430	1,000	1,664	1,000	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>2,490,745</b>	<b>2,850,441</b>	<b>2,529,980</b>	<b>2,765,361</b>	<b>2,601,262</b>	<b>2.82%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>554,023</b>	<b>743,427</b>	<b>435,681</b>	<b>506,928</b>	<b>382,061</b>	<b>-12.31%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>1,936,722</b>	<b>2,107,014</b>	<b>2,094,299</b>	<b>2,258,432</b>	<b>2,219,201</b>	<b>5.96%</b>
<b><u>PARKS AND PUBLIC PROPERTY</u></b>							
51-0000	PERSONNEL EXPENDITURES	927,145	939,897	958,985	930,404	967,682	0.91%
52-0000	CONTRACTUAL SERVICES	287,223	326,471	245,650	241,070	275,650	12.21%
53-0000	COMMODITIES	336,298	329,217	258,950	265,297	255,950	-1.16%
54-0000	OTHER EXPENDITURES	3,899	4,273	2,500	1,367	2,500	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>1,554,565</b>	<b>1,599,858</b>	<b>1,466,085</b>	<b>1,438,138</b>	<b>1,501,782</b>	<b>2.43%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>257,305</b>	<b>264,958</b>	<b>124,766</b>	<b>145,993</b>	<b>96,256</b>	<b>-22.85%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>1,297,260</b>	<b>1,334,899</b>	<b>1,341,319</b>	<b>1,292,145</b>	<b>1,405,526</b>	<b>4.79%</b>

DEPARTMENT OF PUBLIC WORKS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>MUNICIPAL POOL</u>							
51-0000	PERSONNEL EXPENDITURES	30,874	30,796	37,778	20,127	37,778	0.00%
52-0000	CONTRACTUAL SERVICES	4,472	6,145	8,650	12,343	8,650	-0.00%
53-0000	COMMODITIES	11,829	23,688	17,500	13,300	17,500	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>47,175</b>	<b>60,629</b>	<b>63,928</b>	<b>45,770</b>	<b>63,928</b>	<b>0.00%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>36,368</b>	<b>43,818</b>	<b>38,524</b>	<b>32,992</b>	<b>37,500</b>	<b>-2.66%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>10,807</b>	<b>16,811</b>	<b>25,403</b>	<b>12,778</b>	<b>26,428</b>	<b>4.03%</b>
<u>PARKS AND CENTRAL SERVICES</u>							
51-0000	PERSONNEL EXPENDITURES	64,791	65,150	166,026	111,996	168,150	1.28%
52-0000	CONTRACTUAL SERVICES	14,803	13,721	81,650	80,000	81,650	0.00%
53-0000	COMMODITIES	7,793	6,002	47,755	49,569	45,255	-5.24%
54-0000	OTHER EXPENDITURES	-	-	300	41	300	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>87,387</b>	<b>84,873</b>	<b>295,731</b>	<b>241,605</b>	<b>295,355</b>	<b>-0.13%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>81,969</b>	<b>82,589</b>	<b>92,345</b>	<b>80,505</b>	<b>90,342</b>	<b>-2.17%</b>
	<b>DUE FROM GENERAL FUND</b>	<b>5,418</b>	<b>2,284</b>	<b>203,387</b>	<b>161,100</b>	<b>205,013</b>	<b>0.80%</b>
<u>DEPARTMENT OF PUBLIC WORKS TOTALS</u>							
51-0000	PERSONNEL EXPENDITURES	3,332,263	3,587,108	3,184,378	3,151,930	3,256,010	2.25%
52-0000	CONTRACTUAL SERVICES	775,899	865,213	884,500	835,321	919,500	3.96%
53-0000	COMMODITIES	1,138,157	1,266,312	1,226,905	1,472,952	1,348,405	9.90%
54-0000	OTHER EXPENDITURES	15,905	5,430	4,900	3,190	4,900	0.00%
	<b>TOTAL DEPARTMENT EXPENDITURES</b>	<b>5,262,224</b>	<b>5,724,062</b>	<b>5,300,683</b>	<b>5,463,392</b>	<b>5,528,815</b>	<b>4.30%</b>
46-0000	<b>TOTAL DEPARTMENT REVENUES</b>	<b>1,342,529</b>	<b>1,648,336</b>	<b>886,047</b>	<b>954,954</b>	<b>803,781</b>	<b>-9.28%</b>
	<b>TOTAL DUE FROM GENERAL FUND</b>	<b>3,919,695</b>	<b>4,075,727</b>	<b>4,414,636</b>	<b>4,508,438</b>	<b>4,725,034</b>	<b>7.03%</b>

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**NEW FUND 2013-14		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DEPARTMENT OF URBAN SERVICES		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
DIVISION							
DEPARTMENT OF URBAN SERVICES		NEW FUND					
51-0000	PERSONNEL EXPENDITURES	-	-	813,774	781,855	796,120	-2.17%
52-0000	CONTRACTUAL SERVICES	-	-	25,700	25,490	24,800	-3.50%
53-0000	COMMODITIES	-	-	11,400	17,987	13,400	17.54%
54-0000	OTHER EXPENDITURES	-	-	1,000	267	1,000	0.00%
<b>TOTAL DEPARTMENT EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>851,874</b>	<b>825,599</b>	<b>835,320</b>	<b>-1.94%</b>
46-0000	TOTAL DEPARTMENT REVENUES	-	-	321,966	264,722	283,176	-12.05%
<b>TOTAL DUE FROM GENERAL FUNDS</b>		<b>-</b>	<b>-</b>	<b>529,908</b>	<b>560,876</b>	<b>552,143</b>	<b>4.20%</b>

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<b>TOTAL FOR DEPARTMENTS IN THE GENERAL FUND</b>							
51-0000	PERSONNEL EXPENDITURES	14,418,196	14,940,050	15,808,914	16,254,142	15,973,857	1.04%
52-0000	CONTRACTUAL SERVICES	2,839,828	2,895,919	3,031,158	2,956,106	2,996,527	-1.14%
53-0000	COMMODITIES	1,573,441	1,679,508	1,695,405	1,902,655	1,794,555	5.85%
54-0000	OTHER EXPENDITURES	1,550,134	2,171,933	1,049,561	1,055,894	1,444,639	37.64%
90-0000	*INTERFUND TRANSFERS	1,775,647	1,656,769	1,065,699	1,056,619	1,292,139	21.25%
<b>TOTAL EXPENDITURES</b>		<b>22,157,246</b>	<b>23,344,179</b>	<b>22,650,737</b>	<b>23,225,416</b>	<b>23,501,717</b>	<b>3.76%</b>
46-0000	TOTAL REVENUES	3,314,228	3,353,206	2,727,214	2,818,483	3,177,904	16.53%
<b>TOTAL DUE FROM GENERAL FUNDS</b>		<b>18,843,018</b>	<b>19,990,973</b>	<b>19,923,523</b>	<b>20,406,933</b>	<b>20,323,813</b>	<b>2.01%</b>
<b>GENERAL FUND RECEIPTS</b>		<b>19,292,382</b>	<b>20,339,242</b>	<b>19,962,200</b>	<b>20,557,201</b>	<b>20,356,200</b>	<b>1.97%</b>
<b>GENERAL FUND SURPLUS ( DEFICIT )</b>		<b>449,364</b>	<b>348,270</b>	<b>38,677</b>	<b>150,268</b>	<b>32,387</b>	

\*IMRF, FICA or Health Insurance and included under Personnel Expenditures not Interfund Transfers

## OTHER FUNDS

FUND	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>FIRE PENSION FUND</u>						
51-0000 PERSONNEL EXPENDITURES	2,141,989	1,913,932	1,951,874	1,952,344	2,070,907	6.10%
TOTAL EXPENDITURES	2,141,989	1,913,932	1,951,874	1,952,344	2,070,907	6.10%
46-0000 TOTAL REVENUES	2,141,989	1,913,932	1,951,874	1,952,344	2,070,907	6.10%
TRANSFER TO (FROM) RESERVE	-	-	-	-	-	
<u>POLICE PENSION FUND</u>						
51-0000 PERSONNEL EXPENDITURES	1,668,682	1,449,425	1,546,851	1,547,404	1,628,346	5.27%
TOTAL EXPENDITURES	1,668,682	1,449,425	1,546,851	1,547,404	1,628,346	5.27%
46-0000 TOTAL REVENUES	1,668,682	1,449,425	1,546,851	1,547,404	1,628,346	5.27%
TRANSFER TO (FROM) RESERVE	-	-	-	-	-	
<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>						
54-0000 OTHER EXPENDITURES	382,780	429,392	193,500	201,884	-	
TOTAL EXPENDITURES	382,780	429,392	193,500	201,884	-	
46-0000 TOTAL REVENUES	371,826	388,595	100	160	-	
TRANSFER TO (FROM) RESERVE	(10,954)	(40,797)	(193,400)	(201,724)	-	
<u>SOCIAL SECURITY FUND</u>						
54-0000 OTHER EXPENDITURES	379,862	396,945	155,500	167,945	-	
TOTAL EXPENDITURES	379,862	396,945	155,500	167,945	-	
46-0000 TOTAL REVENUES	402,538	397,967	100	179	-	
TRANSFER TO (FROM) RESERVE	22,676	1,022	(155,400)	(167,766)	-	

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OTHER FUNDS	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
<u>MOTOR FUEL TAX FUND</u>						
54-0000 OTHER EXPENDITURES	-	-	-	-	-	
55-0000 CAPITAL OUTLAY	716,284	941,012	803,000	966,948	803,000	0.00%
TOTAL EXPENDITURES	716,284	941,012	803,000	966,948	803,000	0.00%
46-0000 TOTAL REVENUES	974,879	956,933	803,000	966,948	803,000	0.00%
TRANSFER TO (FROM) RESERVE	258,595	15,921	-	-	-	
<u>STATE NARCOTIC FORFEITURE FUND</u>						
54-0000 OTHER EXPENDITURES	8,791	19,150	15,000	15,502	15,000	0.00%
TOTAL EXPENDITURES	8,791	19,150	15,000	15,502	15,000	0.00%
46-0000 TOTAL REVENUES	21,293	5,766	15,000	13,060	15,000	0.00%
TRANSFER TO (FROM) RESERVE	12,502	(13,383)	-	(2,442)	-	
<u>CDBG FUND</u>						
51-0000 PERSONNEL EXPENDITURES	201,923	210,056	235,856	240,007	154,570	-34.46%
52-0000 CONTRACTUAL SERVICES	6,346	4,064	9,550	2,590	8,350	-12.57%
53-0000 COMMODITIES	5,079	3,134	9,580	4,518	9,319	-2.72%
54-0000 OTHER EXPENDITURES	729,757	233,832	869,318	753,907	839,871	-3.39%
55-0000 CAPITAL OUTLAY	-	-	-	-	-	
TOTAL EXPENDITURES	943,105	451,087	1,124,304	1,001,022	1,012,110	-9.98%
46-0000 TOTAL REVENUES	942,058	443,776	1,124,304	1,030,246	1,012,110	-9.98%
TRANSFER TO (FROM) RESERVE	(1,047)	(7,311)	(0)	29,223	0	
<u>INFRASTRUCTURE DEVELOPMENT</u>						
52-0000 CONTRACTUAL SERVICES	3,184,130	1,485,275	1,277,320	1,675,969	1,370,400	7.29%
54-0000 OTHER EXPENDITURES	-	-	-	-	-	
TOTAL EXPENDITURES	3,184,130	1,485,275	1,277,320	1,675,969	1,370,400	7.29%
46-0000 TOTAL REVENUES	3,518,258	1,869,457	1,278,800	1,503,522	1,371,400	7.24%
TRANSFER TO (FROM) RESERVE	334,128	384,182	1,480	(172,447)	1,000	

OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<u>TOWNE CENTRE FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
46-0000	<b>TOTAL REVENUES</b>	<b>1,024</b>	<b>1,020</b>	<b>1,020</b>	<b>504,812</b>	<b>-</b>	<b>-100.00%</b>
	<b>TRANSFER TO (FROM) RESERVE</b>	<b>1,024</b>	<b>1,020</b>	<b>1,020</b>	<b>504,812</b>	<b>-</b>	
<u>STORM WATER DRAINAGE FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	50,000	340	170,000	240.00%
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>340</b>	<b>170,000</b>	<b>240.00%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>28,557</b>	<b>28,832</b>	<b>28,567</b>	<b>28,909</b>	<b>28,567</b>	<b>0.00%</b>
	<b>TRANSFER TO (FROM) RESERVE</b>	<b>28,557</b>	<b>28,832</b>	<b>(21,433)</b>	<b>28,569</b>	<b>(141,433)</b>	<b>559.88%</b>
<u>REVOLVING LOAN FUND</u>							
54-0000	OTHER EXPENDITURES	214,725	106,909	76,000	13,359	76,000	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>214,725</b>	<b>106,909</b>	<b>76,000</b>	<b>13,359</b>	<b>76,000</b>	<b>0.00%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>43,163</b>	<b>84,358</b>	<b>75,750</b>	<b>65,357</b>	<b>75,750</b>	<b>0.00%</b>
	<b>TRANSFER TO (FROM) RESERVE</b>	<b>(171,562)</b>	<b>(22,551)</b>	<b>(250)</b>	<b>51,998</b>	<b>(250)</b>	<b>0.00%</b>
<u>HOUSING LOAN FUND</u>							
54-0000	OTHER EXPENDITURES	2,365	6,000	17,000	82,727	17,000	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>2,365</b>	<b>6,000</b>	<b>17,000</b>	<b>82,727</b>	<b>17,000</b>	<b>0.00%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>7,162</b>	<b>7,402</b>	<b>11,000</b>	<b>43,064</b>	<b>11,000</b>	<b>0.00%</b>
	<b>TRANSFER TO (FROM) RESERVE</b>	<b>4,797</b>	<b>1,402</b>	<b>(6,000)</b>	<b>(39,663)</b>	<b>(6,000)</b>	<b>0.00%</b>

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OTHER FUNDS

<u>DANVILLE MASS TRANSIT</u>		<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
		2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	
51-0000	PERSONNEL EXPENDITURES	1,389,274	1,414,491	1,720,895	1,981,324	1,955,119	13.61%
52-0000	CONTRACTUAL SERVICES	250,200	295,600	292,600	318,100	442,100	51.09%
53-0000	COMMODITIES	400,800	424,900	491,500	558,200	583,400	18.70%
54-0000	OTHER EXPENDITURES	97,600	103,500	165,240	185,540	185,540	12.29%
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>		<b>2,137,874</b>	<b>2,238,491</b>	<b>2,670,235</b>	<b>3,043,164</b>	<b>3,166,159</b>	<b>18.57%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>2,137,874</b>	<b>2,238,491</b>	<b>2,670,234</b>	<b>3,043,164</b>	<b>3,166,159</b>	<b>18.57%</b>
	TRANSFER TO (FROM) RESERVE	0	0	(1)	(0)	0	
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY

LAW ENFORCEMENT GRANT

54-0000	OTHER EXPENDITURES	14,202	55,775	13,000	57,987	26,951	107.32%
<b>TOTAL EXPENDITURES</b>		<b>14,202</b>	<b>55,775</b>	<b>13,000</b>	<b>57,987</b>	<b>26,951</b>	<b>107.32%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>6,939</b>	<b>56,066</b>	<b>13,055</b>	<b>61,095</b>	<b>27,006</b>	<b>106.86%</b>
	TRANSFER TO (FROM) RESERVE	(7,263)	291	55	3,107	55	-0.62%

FEDERAL NARCOTIC FORFEITURE FUND

54-0000	OTHER EXPENDITURES	-	1,876	916	-	916	
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>1,876</b>	<b>916</b>	<b>-</b>	<b>916</b>	
46-0000	<b>TOTAL REVENUES</b>	<b>5</b>	<b>3</b>	<b>-</b>	<b>0</b>	<b>-</b>	
	TRANSFER TO (FROM) RESERVE	5	(1,873)	(916)	0	(916)	

DATS FUND

51-0000	PERSONNEL EXPENDITURES	116,458	77,884	108,959	99,835	130,930	20.16%
52-0000	CONTRACTUAL SERVICES	93,519	1,421	98,810	44,283	48,706	-50.71%
53-0000	COMMODITIES	1,062	446	1,200	1,638	1,200	0.00%
54-0000	OTHER EXPENDITURES	-	-	3,000	1,803	3,000	0.00%
55-0000	CAPITAL OUTLAY	516	314	5,000	26,092	5,000	0.00%
<b>TOTAL EXPENDITURES</b>		<b>211,555</b>	<b>80,065</b>	<b>216,969</b>	<b>173,651</b>	<b>188,836</b>	<b>-12.97%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>214,407</b>	<b>80,820</b>	<b>216,969</b>	<b>173,651</b>	<b>188,836</b>	
	TRANSFER TO (FROM) RESERVE	2,852	756	-	-	0	

OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<b>TAX INCREMENT FINANCING - MIDTOWN</b>							
52-0000	CONTRACTUAL SERVICES	2,060	3,875	8,000	3,170	8,000	0.00%
54-0000	OTHER EXPENDITURES	639,914	256,917	367,050	694,282	371,000	1.08%
	<b>TOTAL EXPENDITURES</b>	<b>641,974</b>	<b>260,792</b>	<b>375,050</b>	<b>697,452</b>	<b>379,000</b>	<b>1.05%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>377,643</b>	<b>408,825</b>	<b>375,050</b>	<b>372,466</b>	<b>379,000</b>	<b>1.05%</b>
	TRANSFER TO (FROM) RESERVE	(264,331)	148,033	-	(324,986)	-	
<b>TAX INCREMENT FINANCING - WEST GATE</b>							
52-0000	CONTRACTUAL SERVICES	20,691	3,200	4,000	-	4,000	0.00%
54-0000	OTHER EXPENDITURES	28,577	200,000	24,050	-	18,000	-25.16%
	<b>TOTAL EXPENDITURES</b>	<b>49,268</b>	<b>203,200</b>	<b>28,050</b>	<b>-</b>	<b>22,000</b>	<b>-21.57%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>37,225</b>	<b>31,087</b>	<b>28,050</b>	<b>20,650</b>	<b>22,050</b>	<b>-21.39%</b>
	TRANSFER TO (FROM) RESERVE	(12,043)	(172,113)	-	20,650	50	
<b>TAX INCREMENT FINANCING - CAMPUS CORRIDOR</b>							
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	1,000	-	304	-69.60%
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>304</b>	<b>-69.60%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>5</b>	<b>393</b>	<b>202</b>	<b>-</b>	<b>304</b>	<b>50.50%</b>
	TRANSFER TO (FROM) RESERVE	5	393	(798)	-	-	-100.00%
<b>TAX INCREMENT FINANCING - EAST VORHEES CORRIDOR</b>							
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	-	-	5,502	
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,502</b>	
46-0000	<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>201</b>	<b>5,438</b>	<b>5,502</b>	
	TRANSFER TO (FROM) RESERVE	-	-	201	5,438	-	
<b>BOND AND INTEREST</b>							
54-0000	OTHER EXPENDITURES	868,871	824,282	827,415	828,332	823,400	-0.49%
	<b>TOTAL EXPENDITURES</b>	<b>868,871</b>	<b>824,282</b>	<b>827,415</b>	<b>828,332</b>	<b>823,400</b>	<b>-0.49%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>981,927</b>	<b>792,816</b>	<b>828,606</b>	<b>805,615</b>	<b>823,400</b>	<b>-0.63%</b>
	TRANSFER TO (FROM) RESERVE	113,056	(31,466)	1,191	(22,717)	-	

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OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<u>2007 DEBT SERVICE FUND</u>							
54-0000	OTHER EXPENDITURES	361,830	363,027	363,011	363,927	362,995	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>361,830</b>	<b>363,027</b>	<b>363,011</b>	<b>363,927</b>	<b>362,995</b>	<b>0.00%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>359,317</b>	<b>359,641</b>	<b>343,011</b>	<b>337,455</b>	<b>341,207</b>	<b>-0.53%</b>
	TRANSFER TO (FROM) RESERVE	(2,513)	(3,386)	(20,000)	(26,472)	(21,788)	8.94%
<u>2009 DEBT SERVICE FUND</u>							
54-0000	OTHER EXPENDITURES	191,823	392,279	388,363	389,279	389,635	0.33%
	<b>TOTAL EXPENDITURES</b>	<b>191,823</b>	<b>392,279</b>	<b>388,363</b>	<b>389,279</b>	<b>389,635</b>	<b>0.33%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>190,400</b>	<b>392,548</b>	<b>388,363</b>	<b>377,355</b>	<b>389,863</b>	<b>0.39%</b>
	TRANSFER TO (FROM) RESERVE	(1,423)	269	-	(11,924)	228	
<u>LANDFILL REMEDIATION FUND</u>							
52-0000	CONTRACTUAL SERVICES	-	23,896	38,000	10,727	66,000	73.68%
53-0000	OTHER COMMODITIES	-	-	2,200	1,672	2,200	0.00%
54-0000	OTHER EXPENDITURES	-	11,474	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>35,370</b>	<b>40,200</b>	<b>12,400</b>	<b>68,200</b>	<b>69.65%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>24,726</b>	<b>25,579</b>	<b>26,000</b>	<b>3,821</b>	<b>2,500</b>	<b>-90.38%</b>
	TRANSFER TO (FROM) RESERVE	24,726	(9,792)	(14,200)	(8,579)	(65,700)	362.68%
<u>CAPITAL IMPROVEMENTS FUND</u>							
52-0000	CONTRACTUAL	50,000	70,000	70,000	70,000	70,000	0.00%
54-0000	OTHER EXPENDITURES	311,351	143,455	136,477	145,018	129,477	-5.13%
55-0000	CAPITAL OUTLAY	667,323	779,860	686,400	673,514	673,400	-1.89%
90-0000	INTERFUND TRANSFERS	161,900	161,323	163,123	160,733	163,123	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>1,190,574</b>	<b>1,154,638</b>	<b>1,056,000</b>	<b>1,049,265</b>	<b>1,036,000</b>	<b>-1.89%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>1,097,613</b>	<b>1,201,505</b>	<b>1,056,000</b>	<b>1,102,694</b>	<b>1,036,000</b>	<b>-1.89%</b>
	TRANSFER TO (FROM) RESERVE	(92,961)	46,868	0	53,429	0	0.00%

OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<u>LAND ACQUISITION</u>							
54-0000	OTHER EXPENDITURES	-	80,366	20,000	-	20,000	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>80,366</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>0.00%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>276</b>	<b>5,050</b>	<b>250</b>	<b>17,506</b>	<b>250</b>	<b>0.00%</b>
	TRANSFER TO (FROM) RESERVE	276	(75,316)	(19,750)	17,506	(19,750)	0.00%
<u>HARRISON PARK GOLF COURSE</u>							
51-0000	PERSONNEL EXPENDITURES	244,603	238,760	238,760	244,803	244,803	2.53%
52-0000	CONTRACTUAL SERVICES	44,155	36,369	36,369	35,705	35,705	-1.83%
53-0000	COMMODITIES	102,737	91,050	91,050	92,573	92,573	1.67%
54-0000	OTHER EXPENDITURES	17,499	26,650	26,650	22,305	22,305	-16.30%
55-0000	CAPITAL OUTLAY	82,377	73,135	73,135	86,015	86,015	17.61%
	<b>TOTAL EXPENDITURES</b>	<b>491,372</b>	<b>465,964</b>	<b>465,964</b>	<b>481,401</b>	<b>481,401</b>	<b>3.31%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>507,834</b>	<b>478,283</b>	<b>478,283</b>	<b>482,401</b>	<b>482,401</b>	<b>0.86%</b>
	TRANSFER TO (FROM) RESERVE	16,463	12,319	12,319	1,000	1,000	-91.88%
<u>SANITARY SEWER DEPARTMENT</u>							
51-0000	PERSONNEL EXPENDITURES	1,299,627	1,341,638	1,331,216	1,268,855	1,342,199	0.83%
52-0000	CONTRACTUAL SERVICES	382,352	332,658	313,100	313,070	852,100	172.15%
53-0000	COMMODITIES	157,304	209,048	214,500	198,019	229,500	6.99%
54-0000	OTHER EXPENDITURES	33,743	32,128	41,520	28,733	44,987	8.35%
55-0000	CAPITAL OUTLAY	1,650,947	1,739,907	830,000	489,428	441,000	-46.87%
90-0000	INTERFUND TRANSFERS	175,513	169,137	174,500	138,102	151,500	-13.18%
	<b>TOTAL EXPENDITURES</b>	<b>3,699,486</b>	<b>3,824,516</b>	<b>2,904,836</b>	<b>2,436,207</b>	<b>3,061,285</b>	<b>5.39%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>2,852,422</b>	<b>3,004,555</b>	<b>2,934,300</b>	<b>3,028,866</b>	<b>3,063,813</b>	<b>4.41%</b>
	TRANSFER TO (FROM) RESERVE	(847,064)	(819,961)	29,464	592,660	2,527	-91.42%

**2014-15 Budget  
Adopted - 4/1/2014**

OTHER FUNDS	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<b><u>SOLID WASTE DEPARTMENT</u></b>						
51-0000 PERSONNEL EXPENDITURES	1,370,124	1,283,409	1,298,081	1,321,938	1,404,312	8.18%
52-0000 CONTRACTUAL SERVICES	708,850	623,988	711,327	721,005	761,327	7.03%
53-0000 COMMODITIES	174,701	244,147	231,476	234,263	246,476	6.48%
54-0000 OTHER EXPENDITURES	23,100	31,216	33,500	30,678	36,515	9.00%
55-0000 CAPITAL IMPROVEMENTS	375,000	80,297	220,000	226,109	272,500	23.86%
90-0000 INTERFUND TRANSFERS	58,690	57,000	60,000	58,954	60,000	0.00%
TOTAL EXPENDITURES	2,710,465	2,320,056	2,554,384	2,592,946	2,781,130	8.88%
46-0000 TOTAL REVENUES	2,521,601	2,548,295	2,598,503	2,719,967	2,781,130	7.03%
TRANSFER TO (FROM) RESERVE	(188,864)	228,239	44,119	127,021	1	-100.00%
<b><u>HEALTH INSURANCE FUND</u></b>						
52-0000 CONTRACTUAL SERVICES	88	-	500	18	500	0.00%
54-0000 OTHER EXPENDITURES	4,032,453	4,266,963	5,059,401	4,693,873	5,000,319	-1.17%
TOTAL EXPENDITURES	4,032,541	4,266,963	5,059,901	4,693,891	5,000,819	-1.17%
46-0000 TOTAL REVENUES	4,099,345	4,441,995	5,107,529	5,037,178	5,002,616	-2.05%
TRANSFER TO (FROM) RESERVE	66,804	175,032	47,628	343,287	1,797	-96.23%
<b><u>MIN/MAX LIABILITY INSURANCE FUND</u></b>						
54-0000 OTHER EXPENDITURES	-	37,330	-	-	-	
TOTAL EXPENDITURES	-	37,330	-	-	-	
46-0000 TOTAL REVENUES	50	63	-	-	-	
TRANSFER TO (FROM) RESERVE	50	(37,266)	-	-	-	
<b><u>FLEXIBLE SPENDING FUND</u></b>						
54-0000 OTHER EXPENDITURES	59,973	52,095	55,000	34,520	55,000	0.00%
TOTAL EXPENDITURES	59,973	52,095	55,000	34,520	55,000	0.00%
46-0000 TOTAL REVENUES	59,169	47,534	55,000	41,748	55,000	0.00%
TRANSFER TO (FROM) RESERVE	(804)	(4,561)	-	7,227	-	

OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<u>WORKING CASH FUND</u>							
54-0000	OTHER EXPENDITURES	200,000	48,445	200,000	51,345	200,000	0.00%
	TOTAL EXPENDITURES	200,000	48,445	200,000	51,345	200,000	0.00%
46-0000	TOTAL REVENUES	200,200	454	200,100	49,316	200,100	0.00%
	TRANSFER TO (FROM) RESERVE	200	(47,991)	100	(2,029)	100	0.00%
<u>SPECIAL SEWER TRUST FUND</u>							
54-0000	OTHER EXPENDITURES	-	2,080	20,500	-	20,500	0.00%
	TOTAL EXPENDITURES	-	2,080	20,500	-	20,500	0.00%
46-0000	TOTAL REVENUES	1,036	3,444	10,200	3,107	10,200	0.00%
	TRANSFER TO (FROM) RESERVE	1,036	1,364	(10,300)	3,107	(10,300)	0.00%
<u>GROUP LIFE INSURANCE FUND</u>							
54-0000	OTHER EXPENDITURES	26,357	36,369	38,000	39,802	38,000	0.00%
	TOTAL EXPENDITURES	26,357	36,369	38,000	39,802	38,000	0.00%
46-0000	TOTAL REVENUES	27,749	36,104	38,000	45,393	38,000	0.00%
	TRANSFER TO (FROM) RESERVE	1,392	(265)	-	5,591	-	
<u>DAVID S. PALMER ARENA</u>							
52-0000	CONTRACTUAL SERVICES	40,232	45,494	39,100	52,978	39,100	0.00%
54-0000	OTHER EXPENDITURES	588,275	661,950	592,167	636,750	592,167	0.00%
90-0000	INTERFUND TRANSFERS	86,443	90,048	83,333	84,337	83,333	0.00%
	TOTAL EXPENDITURES	714,950	797,492	714,600	774,065	714,600	0.00%
46-0000	TOTAL REVENUES	735,208	772,778	714,600	711,616	714,600	0.00%
	TRANSFER TO (FROM) RESERVE	20,258	(24,714)	-	(62,448)	-	
<u>EVIDENCE HOLDING FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	250	-	250	0.00%
	TOTAL EXPENDITURES	-	-	250	-	250	0.00%
46-0000	TOTAL REVENUES	236	332	250	469	250	0.00%
	TRANSFER TO (FROM) RESERVE	236	332	-	469	-	

**2014-15 Budget  
Adopted - 4/1/2014**

OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY
<b><u>POLICE - ARRA</u></b>							
51-0000	PERSONNEL EXPENDITURES	238,200	247,403	270,900	264,210	264,389	-2.40%
52-0000	CONTRACTUAL SERVICES	-	-	3,673	-	2,673	-27.23%
53-0000	COMMODITIES	8,387	6,853	11,300	5,877	8,400	-25.66%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>246,587</b>	<b>254,256</b>	<b>285,873</b>	<b>270,087</b>	<b>275,462</b>	<b>-3.64%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>246,587</b>	<b>282,274</b>	<b>285,873</b>	<b>289,144</b>	<b>275,462</b>	<b>-3.64%</b>
	DUE FROM GENERAL FUND	-	(28,018)	(0)	(19,057)	-	-100.00%
OTHER FUNDS		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015	+/- Prior FY

**BROWN FIELD GRANT**

51-0000	PERSONNEL EXPENDITURES	-	-	-	-	-	
52-0000	CONTRACTUAL SERVICES	8,974	76,711	201,650	180,144	143,650	-28.76%
53-0000	COMMODITIES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	350	-	350	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>8,974</b>	<b>76,711</b>	<b>202,000</b>	<b>180,144</b>	<b>144,000</b>	<b>-28.71%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>8,974</b>	<b>76,711</b>	<b>202,000</b>	<b>180,143</b>	<b>144,000</b>	<b>-28.71%</b>
	DUE FROM GENERAL FUND	0	-	-	0	-	

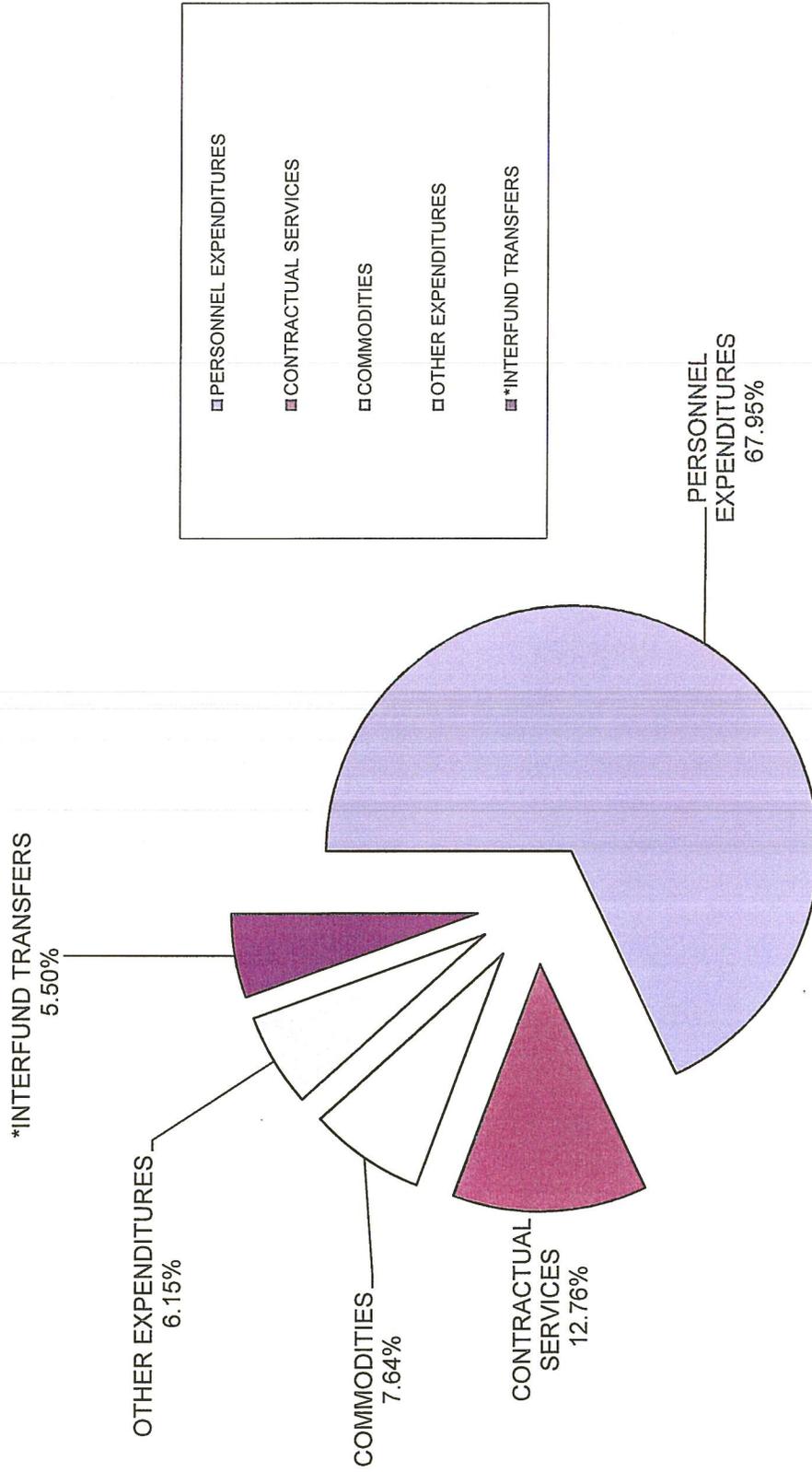
**PUBLIC LIBRARY**

PUBLIC LIBRARY		BUDGET 2010-2011	BUDGET 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	+/- Prior FY
51-0000	PERSONNEL EXPENDITURES	1,068,620	1,094,740	1,111,780	1,194,415	1,247,325	12.19%
52-0000	CONTRACTUAL SERVICES	203,920	194,830	186,770	183,655	181,885	-2.62%
53-0000	COMMODITIES	226,890	231,850	234,690	247,245	249,645	6.37%
54-0000	OTHER EXPENDITURES	15,300	20,300	15,300	15,300	17,595	15.00%
55-0000	CAPITAL OUTLAY	8,400	8,400	18,000	8,400	8,400	-53.33%
	<b>TOTAL EXPENDITURES</b>	<b>1,523,130</b>	<b>1,550,120</b>	<b>1,566,540</b>	<b>1,649,015</b>	<b>1,704,850</b>	<b>8.83%</b>
46-0000	<b>TOTAL REVENUES</b>	<b>1,523,130</b>	<b>1,543,120</b>	<b>1,558,540</b>	<b>1,621,015</b>	<b>1,687,805</b>	<b>8.29%</b>
	TRANSFER TO (FROM) RESERVE	-	(7,000)	(8,000)	(28,000)	(17,045)	

GRAND TOTAL - ALL DEPARTMENTS AND FUNDS

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
	OTHER FUNDS	2011-2012	2012-2013	2013-2014	2013-2014	2014-2015	Prior FY
51-0000	PERSONNEL EXPENDITURES	24,157,696	24,212,987	25,624,086	26,369,276	26,416,756	3.09%
52-0000	CONTRACTUAL SERVICES	7,826,371	6,093,300	6,321,927	6,567,520	7,036,525	11.30%
53-0000	COMMODITIES	2,650,401	2,890,936	2,982,901	3,246,660	3,217,268	7.86%
54-0000	OTHER EXPENDITURES	10,779,283	11,012,637	10,818,039	10,511,033	10,921,716	0.96%
55-0000	CAPITAL OUTLAY	3,500,847	3,622,925	2,635,535	2,476,506	2,289,315	-13.14%
90-0000	INTERFUND TRANSFERS	2,258,193	2,134,277	1,546,655	1,498,745	1,750,095	13.15%
	TOTAL EXPENDITURES	51,172,791	49,967,063	49,929,142	50,669,741	51,631,675	3.41%
46-0000	TOTAL REVENUES	50,930,963	49,991,967	49,654,947	51,562,963	51,387,639	3.49%

# Totals for Departments in General Fund



**BUDGET DETAIL**



# The Functions and Duties of the Divisions of the Department of Public Affairs

The primary function of the Human Resources Department is to provide a professional service that enables the City and its employees to meet the City's overall objectives and by doing this provides the following services:

- Recruitment and Selection
- Discipline and Grievance Advice
- Training and Development
- Advice to Management and Staff on Personnel Issues
- Monthly Staffing Statistical Reporting
- Develop and Maintain Job Descriptions
- Ensuring Compliance with Regulations and Contracts
- Instituting and Monitoring Policies

The Human Relations Division is responsible for receiving and investigating discrimination complaints in the areas of employment, housing and public accommodations. Other essential duties/responsibilities include;

- Processing Citizens' Complaints against police officers and other City employees.
- Implementing and Enforcing federal, state and local guidelines regarding contract compliance.
- Serving as EEO liaison for all City Departments

The primary function of the Information Technology Office is to support and maintain all networks for the City of Danville.

- Maintain connectivity for all City Buildings
- Maintain 18 servers and 200+ PC's, printers, copiers and other equipment.
- Support internet and email services for +350 email mailboxes
- Support City Phone system.
- Maintain City Website
- Support 24/7 365 days a year

**Human  
Resources**

**Human  
Relations**

**Information  
Technology**

**Public Affairs**

**Finance  
Division**

**Legal  
Division**

**City Clerk**

The primary functions of the Finance Office is compiling and maintaining the financial records of the City of Danville to insure compliance with federal, state and local laws and regulations. The essential duties and responsibilities are:

- Budget preparation
- Budget Monitoring
- Tax levy Preparation
- Accounts Payable
- Accounts Receivables
- Payroll
- Receipting & Depositing
- Monthly, Quarterly, Annual reporting

The primary function of the Legal Division is to provide for all of the necessary legal affairs of the City. The essential duties and responsibilities are:

- Advise all elected and appointed officials
- Supervise drafting of all ordinances, resolutions, and contracts
- Prosecute all ordinance violation cases
- Pursue collection of all debts owed to the City
- Advise on license issues and pursue violations
- Negotiate 1-55- ontracts

The primary function of the City Clerk's Office is to preserve and maintain all official permanent records for the City. The essential duties and responsibilities are:

- Certify, attest signatures, and affix City Seal to all official documents;
- Attend all Council and Oversight Committee meetings and maintain Minutes of each;
- Freedom of Information Act Officer for the City;
- Business License Agent;
- Administer Oaths and Affirmations.





**GENERAL CITY GOVERNMENT**  
**FUND 001 - DIVISION 015**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
51010	IMRF-EARNTIME	6,555	11,574	9,533	7,958	8,617
51016	FICA-EARNTIME	4,935	7,920	5,738	5,055	5,355
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>11,490</b>	<b>19,494</b>	<b>15,270</b>	<b>13,014</b>	<b>13,972</b>

CONTRACTUAL SERVICES

52001	ADVERTISING	4,799	3,369	6,000	4,319	6,000
52002	PRINTING AND BINDING	5,198	4,574	9,000	3,618	9,000
52003	COPY EXPENSE	16,020	15,795	10,000	9,745	10,000
52010	DOWNTOWN DANVILLE INC.	30,000	20,000	20,000	20,000	10,000
52027	PAYMENT TO VERMILION COUNTY	50,000	50,000	50,000	-	-
52029	PROFESSIONAL SERVICES	1,826	453	400	578	400
52030	CREDIT CARD FEE				13	-
52041	TELEPHONE-FAX/PUBLIC PHONES	8,802	12,133	8,000	16,577	8,000
52043	POSTAGE	25,692	26,127	31,000	23,562	31,000
52070	AMEREN GAS	55,092	61,503	125,000	74,157	125,000
52083	DUES AND SUBSCRIPTIONS	2,421	2,264	2,500	2,405	2,500
52091	ANIMAL CONTROL	73,000	73,000	73,000	59,601	40,000
52099	OTHER CONTRACTUAL SERVICES	893	1,178	850	5,257	850
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>273,743</b>	<b>270,397</b>	<b>335,750</b>	<b>219,832</b>	<b>242,750</b>

COMMODITIES

53001	PUBLICATIONS	75	55	2,600	-	500
53002	CENTRAL PURCHASING	41,948	40,870	40,000	39,738	40,000
53031	GASOLINE FOR ANIMAL CONTROL	5,607	5,616	5,000	4,093	-
53099	OTHER COMMODITIES	-	782	500	1,949	500
<b>TOTAL COMMODITIES</b>		<b>47,630</b>	<b>47,323</b>	<b>48,100</b>	<b>45,780</b>	<b>41,000</b>

OTHER EXPENDITURES

54010	PROPERTY TAX PAYMENT	1,866	3,173	7,000	15,004	7,000
54023	GENERAL LIABILITY INSURANCE (1)	1,038,487	1,606,002	625,611	598,968	1,201,589
54063	EARNED TIME PAYMENTS	65,500	73,000	75,000	65,788	70,000
54070	SALES TAX INCENTIVE	323,793	437,510	275,000	318,579	105,000
54099	OTHER EXPENDITURES	5,344	559	1,000	6,668	1,000
54154	PROPERTY TAX - ANNEXATION AGREEMEN	469	517	7,000	1,131	7,000
54169	COUNTYWIDE GIS ACCESS	60,000	-	-	-	-
54173	REAL ESTATE PURCHASE	-	-	-	-	100
<b>TOTAL OTHER EXPENDITURES</b>		<b>1,495,459</b>	<b>2,120,761</b>	<b>990,611</b>	<b>1,006,137</b>	<b>1,391,689</b>

**GENERAL CITY GOVERNMENT  
FUND 001 - DIVISION 015**

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
<b><u>INTERFUND TRANSFERS</u></b>					
90001 GENERAL FUND RESERVE	63,534		-	-	-
90002 TRANSFER TO BOND & INTEREST	400,782	493,697	259,947	259,947	543,603
90013 TRANSFER TO DANVILLE MASS TRANSIT	22,302	22,302	22,302	22,302	22,302
90014 TRANSFER TO DATS-LOCAL MATCH	-		9,972	9,972	9,972
90015 TRANSFER TO CDBG	-	40,300	73,885	73,885	-
90016 TRANSFER TO FIRE PENSION FUND	55,000	59,763	40,000	78,000	60,000
90017 TRANSFER TO POLICE PENSION FUND	44,000	45,318	32,000	62,000	50,000
90018 TRANSFER TO INFRASTRUCTURE FUND	1,422,000	929,873	341,720	333,013	330,800
90020 OTHER FUNDS FROM GENERAL LEDGER	(260,000)	-	-	-	-
90021 TRANSFER TO POLICE ARRA FUND	28,029	65,515	285,873	217,500	275,462
<b>TOTAL INTERFUND TRANSFERS</b>	<b>1,775,647</b>	<b>1,656,769</b>	<b>1,065,699</b>	<b>1,056,619</b>	<b>1,292,139</b>
<b>TOTAL EXPENSES - GENERAL CITY GOVERNMENT</b>	<b>3,603,969</b>	<b>4,114,745</b>	<b>2,455,430</b>	<b>2,341,383</b>	<b>2,981,550</b>
<b><u>ESTIMATED REVENUES - GENERAL CITY GOVERNMENT</u></b>					
	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46085 SALE OF SURPLUS EQUIPMENT	10,587	-	25,000	8,365	25,000
46086 SALE OF CITY PROPERTY	5,499	5,332	5,000	19,280	5,000
46090 OTHER REVENUES	90,917	-	50	-	50
46099 REIMBURSEMENT OF EXPENSE	790	-	50	-	50
90000 EARLY RETIREMENT SAVINGS				-	240,000
46216 AMEREN REBATE	75,938	126,563	125,000	101,250	125,000
46221 REAL ESTATE PURCHASE	225,000	-	-	-	-
49093 TRANSFER FROM IMRF & FICA	18,557	19,494	-	-	-
<b>TOTAL REVENUES - GENERAL CITY</b>	<b>427,288</b>	<b>151,389</b>	<b>155,100</b>	<b>128,895</b>	<b>395,100</b>
<b>DUE FROM GENERAL FUND</b>	<b>3,176,681</b>	<b>3,963,356</b>	<b>2,300,330</b>	<b>2,212,488</b>	<b>2,586,450</b>
<b>TOTAL GENERAL CITY GOVERNMENT</b>	<b>3,603,969</b>	<b>4,114,745</b>	<b>2,455,430</b>	<b>2,341,383</b>	<b>2,981,550</b>

(1) For General Fund Only

**OFFICE OF CITY TREASURER  
FUND 001 - DIVISION 016**

*2014-15 Budget  
ADOPTED - 4/1/2014*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
51001	SALARIES (1 FT and 1 PT)	56,915	57,141	57,508	50,057	59,500
51008	GROUP INSURANCE	21,907	25,793	28,692	13,720	14,101
51010	I.M.R.F.	5,468	5,976	7,309	5,714	7,324
51016	F.I.C.A.	3,976	3,968	4,399	3,589	4,552
<u>TOTAL PERSONNEL EXPENDITURES</u>		<u>88,266</u>	<u>92,878</u>	<u>97,909</u>	<u>73,080</u>	<u>85,477</u>

CONTRACTUAL SERVICES

52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	100	-	100
52041	TELEPHONE	396	212	700	71	-
52051	TRAINING, TRAVEL AND EXPENSE	655	1,083	500	1,881	1,000
52083	DUES AND SUBSCRIPTIONS	430	90	350	340	350
52099	OTHER CONTRACTUAL SERVICES	-	-	500	69	500
<u>TOTAL CONTRACTUAL SERVICES</u>		<u>1,481</u>	<u>1,385</u>	<u>2,150</u>	<u>2,361</u>	<u>1,950</u>

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	505	-	500	157	500
<u>TOTAL COMMODITIES</u>		<u>505</u>	<u>-</u>	<u>500</u>	<u>157</u>	<u>500</u>

<b>TOTAL EXPENDITURES - CITY TREASURER</b>	<b>90,252</b>	<b>94,263</b>	<b>100,559</b>	<b>75,597</b>	<b>87,927</b>
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<u>ESTIMATED REVENUES - CITY TREASURER</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	1,551
49093	TRANSFER FROM IMRF & FICA	9,445	9,944	4,479	4,264	-
<u>TOTAL REVENUES - CITY TREASURER</u>		<u>9,445</u>	<u>9,944</u>	<u>4,479</u>	<u>4,264</u>	<u>1,551</u>

<b>DUE FROM GENERAL FUND</b>	<b>80,807</b>	<b>84,319</b>	<b>96,080</b>	<b>71,333</b>	<b>86,376</b>
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<b>TOTAL CITY TREASURER</b>	<b>90,252</b>	<b>94,263</b>	<b>100,559</b>	<b>75,597</b>	<b>87,927</b>
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**OFFICE OF PERSONNEL AND HUMAN RELATIONS**  
**FUND 001 - DIVISION 019**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (3)	138,519	141,759	144,712	144,066	147,607
51008	GROUP INSURANCE	23,710	26,282	29,220	29,355	30,193
51010	I.M.R.F.	14,140	15,701	18,393	16,899	18,170
51016	F.I.C.A.	10,263	10,423	11,071	10,572	11,292
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>186,632</b>	<b>194,165</b>	<b>203,396</b>	<b>200,892</b>	<b>207,262</b>

CONTRACTUAL SERVICES

52001	ADVERTISING	9,843	16,813	10,000	20,425	10,000
52002	PRINTING AND BINDING	-	-	100	14	100
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	50	-	50
52023	LEGAL SERVICES	1,125	500	1,500	2,265	1,500
52051	TRAINING, TRAVEL AND EXPENSE	1,386	1,438	500	1,923	500
52066	DRUG / ALCOHOL TESTING	6,557	5,876	5,800	8,329	7,000
52083	DUES AND SUBSCRIPTIONS	789	718	1,100	658	800
52099	OTHER CONTRACTUAL SERVICES	1,431	749	1,300	871	1,300
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>21,131</b>	<b>26,094</b>	<b>20,350</b>	<b>34,484</b>	<b>21,250</b>

COMMODITIES

53001	PUBLICATIONS	-	-	1,000	45	1,000
<b>TOTAL COMMODITIES</b>		<b>-</b>	<b>-</b>	<b>1,000</b>	<b>45</b>	<b>1,000</b>

OTHER EXPENDITURES

54028	COMMISSION EXPENSE	12,302	19,315	17,000	23,629	10,000
54030	COMMUNITY RELATIONS ACTIVITIES	1,704	1,637	2,300	1,287	2,300
54050	SAFETY PROGRAM	120	6,749	1,000	1,502	2,000
54099	OTHER EXPENDITURES	333	574	250	145	250
<b>TOTAL OTHER EXPENDITURES</b>		<b>14,459</b>	<b>28,274</b>	<b>20,550</b>	<b>26,564</b>	<b>14,550</b>

**TOTAL EXPENDITURES - PERSONNEL & HUMAN RELATIONS**      **222,222**      **248,534**      **245,296**      **261,985**      **244,062**

<u>ESTIMATED REVENUES - PERSONNEL &amp; HUMAN RELATIONS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	3,321
49093	TRANSFER FROM IMRF & FICA	24,403	26,124	11,270	11,532	-
<b>TOTAL REVENUES</b>		<b>24,403</b>	<b>26,124</b>	<b>11,270</b>	<b>11,532</b>	<b>3,321</b>

**DUE FROM GENERAL FUND**      **197,819**      **222,410**      **234,026**      **250,452**      **240,740**

**TOTAL PERSONNEL AND HUMAN RELATIONS**      **222,222**      **248,534**      **245,296**      **261,985**      **244,062**

**INFORMATION TECHNOLOGY**  
**FUND 001 - DIVISION 020**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<u>PERSONNEL EXPENDITURES</u>						
51001	SALARIES ( 1)	61,028	60,977	62,279	62,232	63,525
51008	GROUP INSURANCE	5,648	5,131	6,960	1,201	7,187
51010	I.M.R.F.	6,331	6,988	7,916	7,613	7,820
51016	F.I.C.A	4,629	4,638	4,764	4,761	4,860
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>77,636</b>	<b>77,734</b>	<b>81,919</b>	<b>75,806</b>	<b>83,392</b>

CONTRACTUAL SERVICES

52009	COMPUTER SERVICE AND SUPPORT	48,637	47,642	50,000	53,199	50,000
52030	CREDIT CARD COMPANY FEES	4	-	10	44	10
52041	TELEPHONE AND INTERNET SERVICES	46,043	49,901	46,000	90,305	46,000
52051	TRAINING, TRAVEL AND EXPENSE	1,250	1,808	500	3,159	500
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	20,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>95,934</b>	<b>99,352</b>	<b>96,510</b>	<b>146,708</b>	<b>116,510</b>

COMMODITIES

53006	COMPUTER SUPPLIES	1,907	2,185	3,500	2,383	3,300
53099	OTHER COMMODITIES	35	63	-	-	200
<b>TOTAL COMMODITIES</b>		<b>1,942</b>	<b>2,248</b>	<b>3,500</b>	<b>2,383</b>	<b>3,500</b>

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	125	-	300	1,082	300
<b>TOTAL OTHER EXPENDITURES</b>		<b>125</b>	<b>-</b>	<b>300</b>	<b>1,082</b>	<b>300</b>

**TOTAL EXPENDITURES - INFORMATION TECHNOLOGY) 175,637 179,333 182,229 225,980 203,702**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<u>ESTIMATED REVENUES</u>						
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	791
46090	OTHER REVENUES	260	200	300	585	300
49093	TRANSFER FROM IMRF & FICA	10,961	11,626	4,850	5,177	-
<b>TOTAL REVENUES - INFORMATION TECHNOLOGY</b>		<b>11,221</b>	<b>11,826</b>	<b>5,150</b>	<b>5,762</b>	<b>1,091</b>

**DUE FROM GENERAL FUND 164,416 167,508 177,079 220,218 202,611**

**TOTAL INFORMATION TECHNOLOGY 175,637 179,333 182,229 225,980 203,701**

DEPARTMENT OF PUBLIC SAFETY

21 POLICE DIVISION  
22 FIRE DIVISION

DEPARTMENT OF PUBLIC SAFETY

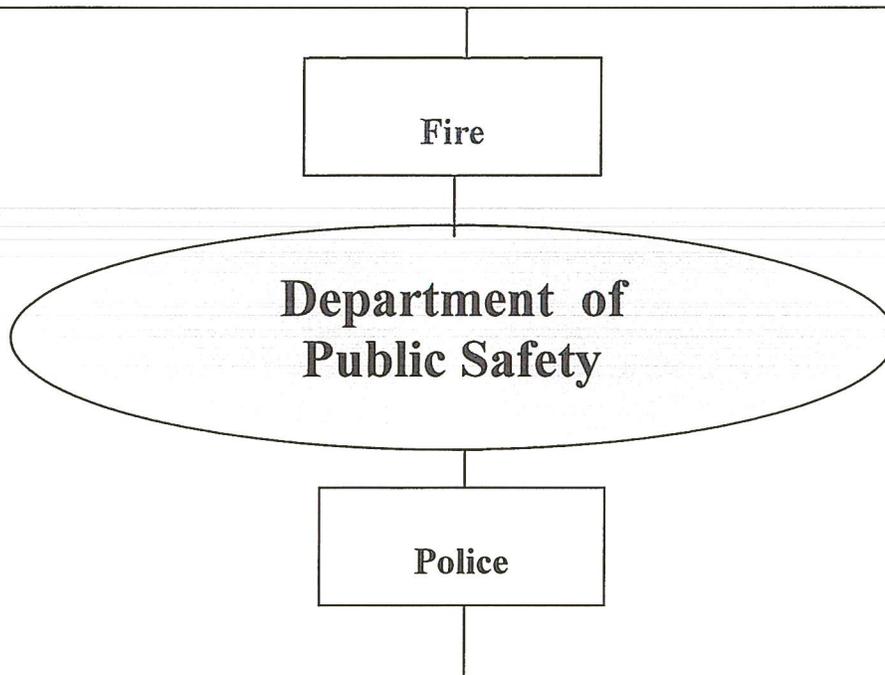
## The Functions and Duties of the Divisions of the Department of Public Safety

The Fire Division is one of two divisions under the Department of Public Safety. It is responsible for delivery of fire service to residents in the 18 plus square miles of the City of Danville.

The division has 50 sworn personnel and one civilian that provide 24/7 fire suppression services from four stations. Sworn personnel are divided into three battalions each supervised by an assistant chief and a captain. The daily operations of the battalion are handled by each assistant chief who report to the Director of Public Safety.

The fire service has 5 pieces of fire suppression equipment primarily consisting of pumpers and aerial ranging in age from 1992 to 2007.

In 2013 the Fire Division responded to 2,195 incidents. Of those 1,210 were emergency medical services and 64 were structure fires. Personnel spent 5,535 hours in training for the 2013 calendar year.



The Police Division is one of two divisions under the Department of Public Safety.

The components of the division consist of three sections: patrol, criminal/juvenile investigations and technical services for a total of 72 sworn and civilian positions responsible to the Director of Public Safety.

The patrol section has three shifts each headed by a commander, assisted by a sergeant, and accounts for 45 sworn persons reporting directly to the Director. The investigations section of 17 people is headed by a commander and nine civilians in technical services are headed by a civilian administrator with the commander and administrator reporting to the Director. One secretary and an IT officer are assigned to the Director's Office.

The Police Division has a fleet of 38 vehicles with 20 assigned to the patrol section. The remaining vehicles, that include seized units, are assigned to investigations and special units.

In 2013 the division responded to 39,864 Calls for Service that resulted in 8,490 reports being prepared and 3,735 persons arrested. In addition there were 4,496 traffic citations issued and 280 ordinance violators cited.

**POLICE DIVISION  
FUND 001 - DIVISION 021**

**2014-15 Budget  
ADOPTED - 4/1/2014**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES - SWORN OFFICERS (60)	4,132,499	4,112,837	3,797,180	4,181,777	3,745,971
51001	SALARIES - CIVILIAN EMPLOYEES (11.5)	-	-	482,192	-	409,578
51002	OVERTIME - REGULAR	226,182	263,112	220,000	253,793	220,000
51003	COURT TIME	9,860	8,496	15,000	9,817	15,000
51005	OVERTIME - CONTRACTED	26,060	26,546	16,000	28,309	16,000
51006	PHYSICALS	-	48	-	-	-
51008	GROUP INSURANCE	1,039,491	1,147,406	1,309,422	1,309,757	1,371,230
51009	UNEMPLOYMENT INSURANCE	1,350	-	-	-	-
51010	IMRF	43,295	47,740	61,287	48,882	50,419
51016	F.I.C.A.	81,878	83,907	62,051	85,103	85,649
51026	STEP GRANT	20,027	20,920	1,000	16,218	1,000
51027	JAG GRANT	9,103	-	-	-	-
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>5,589,745</b>	<b>5,711,013</b>	<b>5,964,131</b>	<b>5,933,656</b>	<b>5,914,847</b>

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	4,813	4,103	5,600	4,990	5,600
52005	PUBLIC SAFETY BUILDING LEASE	1,241,967	1,241,967	1,255,970	1,253,098	1,268,530
52014	MAINTENANCE OF OFFICE EQUIPMENT	160	325	800	757	800
52015	MAINTENANCE OF VEHICLES	2,595	4,771	15,000	12,088	15,000
52016	MAINTENANCE OF OTHER EQUIPMENT	9,873	10,085	15,000	14,468	15,000
52025	PRISONER MEALS	9,110	10,339	11,000	10,211	11,000
52026	M.E.G. ASSESSMENT	15,000	15,000	15,000	15,000	15,000
52028	E. CENTRAL ILL CRIMINAL JUSTICE COM.	10,306	10,821	11,400	11,362	11,400
52029	PROFESSIONAL SERVICES	-	-	1,000	600	1,000
52030	CREDIT CARD COMPANY FEES	845	1,322	200	2,117	200
52041	TELEPHONE	14,808	17,204	17,500	15,947	17,500
52049	TRAINING FOR NEW HIRES	5,192	5,839	10,000	1,589	10,000
52051	TRAVEL - REGULAR	6,440	5,514	8,300	5,784	8,300
52083	DUES AND SUBSCRIPTIONS	3,580	3,646	3,600	3,516	3,600
52087	TRAINING	5,612	3,000	2,000	2,373	2,000
52096	FRIENDLY TOWNE	318	1,513	1,500	1,188	1,500
52099	OTHER CONTRACTUAL SERVICES	6,911	6,832	8,700	6,872	8,700
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>1,337,530</b>	<b>1,342,280</b>	<b>1,382,570</b>	<b>1,361,960</b>	<b>1,395,130</b>

**POLICE DIVISION**

FUND 001 - DIVISION 021

<u>COMMODITIES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
53001	PUBLICATIONS	679	1,613	2,100	1,370	2,100
53015	MATERIALS TO MAINTAIN VEHICLES	32,731	29,720	30,000	31,040	30,000
53016	MAT TO MAINT OTHER EQUIPMENT	718	1,318	2,200	1,105	2,200
53017	SMALL TOOLS AND EQUIPMENT	672	264	900	283	900
53021	CHEMICALS AND AMMUNITION	7,747	7,963	9,500	8,994	9,500
53024	GASOLINE	179,385	169,200	185,000	162,168	175,000
53025	CLOTHING - NEW HIRES (1) & AUXILIARIES	10,607	14,079	9,000	7,959	9,000
53026	CLOTHING - REGULAR	42,764	32,958	45,000	45,099	45,000
53029	COPY MACHINE SUPPLIES	6,719	5,979	6,500	5,278	6,500
53099	OTHER COMMODITIES	3,329	3,709	5,000	5,101	5,000
<b>TOTAL COMMODITIES</b>		<b>285,351</b>	<b>266,802</b>	<b>295,200</b>	<b>268,398</b>	<b>285,200</b>

OTHER EXPENDITURES

54001	K-9 DOG EXPENSE	6,239	5,385	7,000	3,519	7,000
54031	TAXES AND LICENSES	2,075	1,592	1,800	2,216	1,800
54032	DUI PREVENTION	5,792	(250)	10,000	570	10,000
54069	AUXILIARY POLICE INSURANCE & EQUIP	200	175	800	175	800
54099	OTHER EXPENDITURES	-	-	500	60	500
90010	TRANSFER TO LAW ENFORCEMENT GRAN	-	-	1,000	-	1,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>14,306</b>	<b>6,902</b>	<b>21,100</b>	<b>6,540</b>	<b>21,100</b>

<b>TOTAL EXPENDITURES - POLICE DIVISION</b>	<b>7,226,932</b>	<b>7,326,998</b>	<b>7,663,001</b>	<b>7,570,554</b>	<b>7,616,277</b>
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<u>ESTIMATED REVENUES - POLICE DIVISION</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46027	POLICE TRAINING REIMBURSEMENT (1)	445	4,635	10,000	-	10,000
46030	POLICE INSURANCE REPORTS	4,422	4,794	6,900	4,648	6,900
46035	BURGLAR ALARM PERMITS	2,685	2,938	1,300	2,338	1,300
46049	ORDINANCE VIOLATIONS	207,029	222,680	230,000	215,667	230,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	87,000
46068	CONTRACT OVERTIME REIMBURSEMENT	48,660	49,278	16,000	53,387	16,000
46077	REBATE - P.S.B. LEASE	163,707	91,600	95,000	223,747	75,000
46081	DUI FINES	5,632	14,980	10,000	6,959	10,000
46089	ALARM FEES	80	6,800	300	1,750	300
46090	OTHER REVENUES	16,378	25,505	20,000	23,377	20,000
46099	REIMBURSEMENT OF EXPENSES	(225)	-	-	-	-
46158	SCHOOL RESOURCE OFFICER REIMBURSEME	167,265	156,450	170,000	176,020	181,900
46159	DHA PATROL REIMBURSEMENT	37,004	38,058	50,000	32,554	50,000
46172	POLICE TOWS	226,042	237,244	220,000	217,252	220,000
46183	FRIENDLY TOWNE SPONSORSHIP	35	-	5,000	200	5,000

**POLICE DIVISION**  
**FUND 001 - DIVISION 021**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>ESTIMATED REVENUES - POLICE DIVISION</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46184	POLICE VEHICLE FUND	12,228	19,179	18,000	19,902	18,000
46205	IMAGE GRANT	5,143	-	-	-	-
46220	STEP GRANT	14,520	31,783	1,000	18,681	1,000
49087	TRANSFER FROM CAPITAL FUND	40,000	40,000	40,000	40,000	40,000
49093	TRANSFER FROM IMRF & FICA	125,139	131,946	47,177	57,801	-
<b>TOTAL ESTIMATED REVENUES - POLICE</b>		<b>1,076,189</b>	<b>1,077,869</b>	<b>940,677</b>	<b>1,094,282</b>	<b>972,400</b>
DUE FROM GENERAL FUND		6,150,743	6,249,128	6,722,325	6,476,272	6,643,877
<b>TOTAL POLICE DIVISION</b>		<b>7,226,932</b>	<b>7,326,998</b>	<b>7,663,001</b>	<b>7,570,554</b>	<b>7,616,277</b>

**FIRE DIVISION**  
**FUND 001 - DIVISION 022**

*2014-15 Budget*  
*Adopted - 4/1/2014*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES - FIRE FIGHTERS (49)	3,374,780	3,374,211	3,343,518	3,758,579	3,383,982
51001	SALARIES - CIVILIAN EMPLOYEES (.5)	-	-	64,149		31,378
51002	OVERTIME	151,525	159,021	90,000	251,502	90,000
51006	PHYSICALS	-	-	10,000	75	10,000
51008	GROUP INSURANCE	780,256	863,844	959,070	1,005,707	1,058,411
51010	I.M.R.F.	5,993	6,888	8,153	7,613	3,863
51015	EDUCATIONAL REIMBURSEMENT	18,579	16,482	18,000	9,805	18,000
51016	F.I.C.A	48,601	50,588	53,388	57,305	51,468
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>4,379,734</b>	<b>4,471,034</b>	<b>4,546,278</b>	<b>5,090,585</b>	<b>4,647,102</b>

CONTRACTUAL SERVICES

52016	MAINTENANCE OF OTHER EQUIPMENT	9,616	9,134	8,000	6,974	8,000
52030	CREDIT CARD COMPANY FEES	2	8	10	16	10
52031	ELECTRICITY	26,184	25,702	30,000	21,558	30,000
52035	SANITARY SEWER TAX	817	617	1,100	616	1,100
52041	TELEPHONE	15,068	15,853	14,500	14,449	14,500
52049	TRAINING FOR NEW HIRES	8,000	16,500	8,000	1,860	-
52050	TRAVEL FOR NEW HIRES	-	1,120	2,000	-	-
52051	TRAINING, TRAVEL AND EXPENSE	-	1,196	500	580	500
52083	DUES AND SUBSCRIPTIONS	2,434	1,886	2,300	2,009	2,000
52087	TRAINING	12,686	12,641	9,000	8,926	9,000
52089	PEST CONTROL AND WEED	1,104	1,104	1,000	1,104	1,000
52099	OTHER CONTRACTUAL SERVICES	3,041	3,140	3,500	5,654	3,500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>78,952</b>	<b>88,899</b>	<b>79,910</b>	<b>63,745</b>	<b>69,610</b>

COMMODITIES

53001	PUBLICATIONS	1,002	330	1,000	1,024	1,000
53016	MATERIALS TO MAINT OTHER EQUIPMENT	5,383	5,432	5,500	4,883	5,500
53017	SMALL TOOLS AND EQUIPMENT	2,034	2,359	3,000	2,416	3,000
53021	CHEMICALS AND AMMUNITION	623	594	700	666	700
53024	GASOLINE	33,266	30,638	35,000	33,861	35,000
53025	CLOTHING FOR NEW HIRES	2,916	7,705	7,000	3,962	-
53026	CLOTHING	37,525	36,164	40,000	34,682	40,000
53040	EMS SUPPLIES AND EQUIPMENT	4,964	4,478	4,500	4,597	5,200
53043	HAZMAT EQUIPMENT & SUPPLIES	3,960	4,529	5,000	3,890	4,300
53099	OTHER COMMODITIES	2,889	3,212	4,000	3,768	4,000
<b>TOTAL COMMODITIES</b>		<b>94,562</b>	<b>95,440</b>	<b>105,700</b>	<b>93,749</b>	<b>98,700</b>

**FIRE DIVISION**  
**FUND 001 - DIVISION 022**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54099	OTHER EXPENDITURES	347	321	600	424	600
54153	FIRE PREVENTION ACTIVITIES	-	792	1,000	751	1,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>347</b>	<b>1,113</b>	<b>1,600</b>	<b>1,175</b>	<b>1,600</b>
<b>TOTAL EXPENDITURES - FIRE DIVISION</b>		<b>4,553,595</b>	<b>4,656,486</b>	<b>4,733,488</b>	<b>5,249,253</b>	<b>4,817,012</b>
<u>ESTIMATED REVENUES - FIRE DIVISION</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46010	VETERAN'S ADMINISTRATION HOSPITAL	83,876	83,352	83,400	83,919	85,853
46035	FIRE ALARM PERMITS	1,360	1,388	300	1,338	300
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	116,425
46090	OTHER REVENUES	210	860	300	4,404	300
46099	REIMBURSEMENT OF EXPENSE	1,930	5,461	100	11,000	100
46162	FIRE PREVENTION REVENUE	-	-	1,000	-	1,000
46176	REIMBURSEMENT FROM DACC	4,090	3,680	2,000	1,595	2,000
46199	NEW REVENUE/FIRE FEE	-	-	10,000	560	291,557
49093	TRANSFER FROM IMRF & FICA	54,594	57,545	23,540	24,853	-
<b>TOTAL REVENUES - FIRE DIVISION</b>		<b>146,060</b>	<b>152,285</b>	<b>120,640</b>	<b>127,668</b>	<b>497,535</b>
<b>DUE FROM GENERAL FUND</b>		<b>4,407,535</b>	<b>4,504,200</b>	<b>4,612,849</b>	<b>5,121,585</b>	<b>4,319,477</b>
<b>TOTAL FIRE DIVISION</b>		<b>4,553,595</b>	<b>4,656,486</b>	<b>4,733,488</b>	<b>5,249,253</b>	<b>4,817,012</b>

# NOTES:

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PUBLIC WORKS FACULTY – 1155 VOORHEES STREET

**DEPARTMENT OF PUBLIC WORKS**  
**(GENERAL FUND)**

- 12 CENTRAL VEHICLE MAINTENANCE**
- 14 ENVIRONMENTAL CODE ENFORCEMENT**
- 31 STREETS**
- 51 PARKS AND PUBLIC PROPERTY**
- 52 MUNICIPAL POOL**
- 53 PARKING & CENTRAL SERVICES**

During the 2013-2014 budget process the City underwent a Reorganization and divided Public Development into three parts: Environmental Code Enforcement which is included in the Department of Public Works, Created a Urban Service Department to handle DATS, Construction Inspections/permits, TIF, Planning & Zoning, Under Public Affairs created division

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# The Functions and Duties of the Divisions of the Department of Public Works - General Fund

Park & Recreation services include the oversight and maintenance of over 300 Acres in 13 separate community and neighborhood parks.

The Municipal Pool & other Recreation Programs range from holiday events to adult softball leagues to the annual Vermillion River Festival.

In addition, the Parks staff provide maintenance and beautification at more than 20 other sites under City ownership.

**Parks**

Public Property operations include over 40 different building structures throughout the City. Some are in Parks while many are used for other City Services such as Harrison Park Clubhouse, Carnegie Building War Museum, Municipal Building, Fire Stations, Friendly Town etc...

Many significant projects have been constructed and/or renovated in recent years, the largest of which is the new Public Works Facility.

**Public Property**

Vehicle Maintenance is responsible for maintenance and repair of more than 150 pieces of rolling stock. Many are licensed vehicles including dump trucks, garbage trucks, inspection vehicles, parks trucks, etc...

This Division also takes care of Fire Trucks and other emergency response vehicles, wheel loaders, graders, backhoes, as well as, stationary equipment including back-up generators, a tub grinder and the like.

**Central Vehicle Maintenance**

**Public Works Department**

**Downtown Services**

This Division was formerly listed in the Budget as an Enterprise Fund known as MVPS (Motor Vehicle Parking System).

In recent years, the focus and duties have expanded beyond enforcement of parking Ordinances to include additional maintenance and beautification activities in the downtown area, as well as, special event support.

The area of coverage has also expanded thereby necessitating the change in Fund Status and name of the Division. Parking designed to support downtown businesses. Anticipate more beneficial.

**Environmental Code Enforcement**

This Division was formerly listed in the Budget as part of Development Services. The essential duties and responsibilities of the Environmental Code Enforcement Division include:

- Enforce the City's property maintenance codes in relation to health and life safety issues
- Ensure that all rental housing units are registered with the City.
- Ensure that all vacant structures are registered with the City.
- Conduct inspections of units
- Receive complaints of possible code violations
- Inspect properties for property maintenance
- Ensure that any maintenance violations are brought into compliance.

**Streets**

One of the more prominent Divisions of Public Works, our Streets Division oversees maintenance and operations for over 185 centerline miles of streets. Activities include:

- Alley Grading Program
- Asphalt Patching
- Concrete Patching
- Sidewalk Repairs
- Snow Plowing
- Storm Sewer Maintenance
- Street Lighting in Downtown area
- Town area
- Street Signage
- Traffic Signal Maintenance
- Pavement Striping
- Ditch Grading

**CENTRAL VEHICLE MAINTENANCE**  
**FUND 001 - DIVISION 012**

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
<b>PERSONNEL EXPENDITURES</b>					
51001 SALARIES ( 3.5 )	174,659	169,248	166,609	160,616	177,350
51002 OVERTIME	3,421	5,824	4,500	12,584	4,500
51008 GROUP INSURANCE	47,876	42,620	41,946	42,139	43,350
51010 I.M.R.F.	18,253	19,570	21,748	20,530	22,386
51016 F.I.C.A.	13,324	13,055	13,090	12,833	13,912
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>257,533</b>	<b>250,317</b>	<b>247,893</b>	<b>248,702</b>	<b>261,498</b>

<b>CONTRACTUAL SERVICES</b>					
52008 UNIFORM RENTAL	1,235	1,430	3,400	1,737	3,400
52015 MAINTENANCE OF VEHICLES	31,928	22,897	40,000	44,915	40,000
52016 MAINTENANCE OF OTHER EQUIPMENT	14,283	6,713	27,200	16,203	27,200
52041 TELEPHONE	1,111	1,248	1,200	826	1,200
52051 TRAINING, TRAVEL AND EXPENSE	75	409	1,500	280	500
52083 DUES AND SUBSCRIPTIONS	44	-	100	44	100
52099 OTHER CONTRACTUAL SERVICES	2,810	2,584	9,000	2,910	9,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>51,486</b>	<b>35,281</b>	<b>82,400</b>	<b>66,915</b>	<b>81,400</b>

<b>COMMODITIES</b>					
53015 MATERIAL TO MAINTAIN VEHICLES	156,255	149,304	155,000	156,989	155,000
53016 MAT TO MAINT OTHER EQUIPMENT	39,688	48,372	70,000	68,547	70,000
53017 SMALL TOOLS AND EQUIPMENT	7,206	6,967	7,500	7,276	7,500
53024 GASOLINE	3,210	2,601	3,500	3,626	3,500
53099 OTHER COMMODITIES	3,412	5,861	7,500	6,312	7,500
<b>TOTAL COMMODITIES</b>	<b>209,771</b>	<b>213,105</b>	<b>243,500</b>	<b>242,749</b>	<b>243,500</b>

<b>OTHER EXPENDITURES</b>					
54099 OTHER EXPENDITURES	-	-	100	-	100
<b>TOTAL OTHER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>100</b>

**TOTAL EXPENDITURES - VEHICLE MAINTENANCE**      **518,790**      **498,703**      **573,893**      **558,365**      **586,498**

	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
<b>ESTIMATED REVENUES - CENTRAL VEHICLE MAINTENANCE</b>					
46066 EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	4,769
49093 TRANSFER FROM IMRF & FICA	31,577	32,626	13,325	13,459	-
<b>TOTAL REVENUES</b>	<b>31,577</b>	<b>32,626</b>	<b>13,325</b>	<b>13,459</b>	<b>4,769</b>

**DUE FROM GENERAL FUND**      **487,213**      **466,077**      **560,567**      **544,906**      **581,729**

**TOTAL CENTRAL VEHICLE MAINTENANCE**      **518,790**      **498,703**      **573,893**      **558,365**      **586,498**

**ENVIRONMENTAL CODE ENFORCEMENT**  
**FUND 001 - DIVISION 014**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (5.25)	362,405	376,534	231,852	259,695	281,138
51002	OVERTIME	-	-	-	803	-
51008	GROUP INSURANCE	108,252	119,002	65,559	63,997	68,212
51010	I.M.R.F.	37,070	41,708	29,468	23,930	29,684
51016	F.I.C.A.	26,946	27,727	17,737	17,054	21,507
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>534,673</b>	<b>564,971</b>	<b>344,616</b>	<b>365,478</b>	<b>400,541</b>

**CONTRACTUAL SERVICES**

52002	PRINTING AND BINDING	851	347	1,000	-	1,000
52029	PROFESSIONAL SERVICES	2,535	40,373	2,000	-	2,000
52030	CREDIT CARD COMPANY FEES	1,709	3,761	1,000	67	1,000
52041	TELEPHONE	3,935	2,329	2,000	4,821	2,000
52051	TRAINING, TRAVEL AND EXPENSES	4,336	4,153	1,000	80	2,500
52083	DUES AND SUBSCRIPTIONS	1,213	1,557	750	55	750
52091	ANIMAL COLLECTION ACTIVITIES	-	-	-	-	25,000
52092	DUMPING FEES	-	-	-	-	5,000
52099	OTHER CONTRACTUAL SERVICES	1,695	376	1,500	6,222	1,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>16,274</b>	<b>52,896</b>	<b>9,250</b>	<b>11,244</b>	<b>40,250</b>

**COMMODITIES**

53001	PUBLICATIONS	761	1,688	100	-	100
53003	OFFICE SUPPLIES	584	300	100	70	100
53017	SMALL TOOLS AND EQUIPMENT	-	-	4,000	3,142	4,000
53024	GASOLINE	8,456	8,765	8,000	6,186	8,000
53044	MATERIALS TO SECURE STRUCTURES	-	-	3,000	19,685	25,000
53099	OTHER COMMODITIES	1,007	211	1,000	8,230	1,000
<b>TOTAL COMMODITIES</b>		<b>10,808</b>	<b>10,964</b>	<b>16,200</b>	<b>37,313</b>	<b>38,200</b>

**OTHER EXPENDITURES**

54099	OTHER EXPENDITURES	1,807	726	1,000	118	1,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>1,807</b>	<b>726</b>	<b>1,000</b>	<b>118</b>	<b>1,000</b>

<b>TOTAL EXPENDITURES - ENVIRONMENTAL CODE I</b>	<b>563,562</b>	<b>629,558</b>	<b>371,066</b>	<b>414,153</b>	<b>479,991</b>
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**ENVIRONMENTAL CODE ENFORCEMENT  
FUND 001 - DIVISION 014**

<u>ESTIMATED REVENUES - ENVIRONMENTAL CODE</u>	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46011 CONTRACTOR'S REGISTRATION FEES	47,275	44,750	-	-	-
46029 WEED MOWING	2,725	480	1,000	13,760	11,000
46035 PERMITS	131,826	227,937	-	-	-
46039 RENTAL VIOLATIONS	100	840	-	-	-
46043 RENTAL REGISTRATION FEE	81,298	79,410	80,000	73,966	90,000
46049 ORDINANCE VIOLATIONS	19,810	17,726	15,000	6,329	15,000
46053 ZONING PETITIONS	2,400	1,700	-	-	-
46066 EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	7,503
46090 OTHER REVENUES	9,972	15,160	1,000	3,800	3,000
46099 REIMBURSEMENT OF EXPENSE	1,580	3,760	300	1,953	300
46207 VACANT STRUCTURE REG	20,285	19,720	20,000	10,735	20,000
49089 PROACTIVE CODE ENFORCEMENT TRS	-	-	46,050	46,000	46,050
49093 TRANSFER FROM IMRF & FICA	64,016	69,435	18,056	18,535	-
<b>TOTAL REVENUES-ENVIRONMENTAL CODE</b>	<b>381,287</b>	<b>480,917</b>	<b>181,406</b>	<b>175,077</b>	<b>192,853</b>
<b>DUE FROM GENERAL FUND</b>	<b>182,275</b>	<b>148,641</b>	<b>189,660</b>	<b>239,076</b>	<b>287,138</b>
<b>TOTAL ENVIRONMENTAL CODE ENFORCEMENT</b>	<b>563,562</b>	<b>629,558</b>	<b>371,066</b>	<b>414,153</b>	<b>479,991</b>

Renamed Development Services to Environmental Code Enforcement Fiscal year 2013-2014 due to reorganization.

**STREETS DEPARTMENT**  
**FUND 001 - DIVISION 031**

*2014-15 Budget*  
*Adopted - 4/1/2014*

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<b>PERSONNEL EXPENDITURES</b>						
51001	SALARIES (17.233)	1,029,497	1,154,110	908,590	863,948	920,763
51002	OVERTIME	53,885	80,418	60,000	157,724	60,000
51008	GROUP INSURANCE	240,652	271,968	263,185	251,305	243,739
51009	UNEMPLOYMENT INSURANCE	-	-	100	3,038	100
51010	I.M.R.F.	111,736	136,533	123,108	122,292	120,732
51016	F.I.C.A.	81,477	92,947	74,097	76,916	75,028
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>1,517,247</b>	<b>1,735,977</b>	<b>1,429,080</b>	<b>1,475,223</b>	<b>1,420,362</b>

**CONTRACTUAL SERVICES**

52008	UNIFORM RENTAL	4,294	4,290	6,800	3,924	6,800
52016	MAINTENANCE OF OTHER EQUIPMENT	1,062	11,608	1,000	2,139	1,000
52018	MAINTENANCE OF TRAFFIC CONTROLS	902	1,763	15,000	16,743	15,000
52024	MAINTENANCE OF STORM SEWERS	26,554	(2,375)	45,000	17,165	60,000
52030	CREDIT CARDS	-	-	100	-	100
52031	ELECTRICITY	329,779	310,858	340,000	265,192	300,000
52041	TELEPHONE	8,410	8,120	6,000	10,660	6,000
52051	TRAINING, TRAVEL & EXPENSE	4,580	7,038	2,000	3,027	2,000
52053	MAINTENANCE OF STREET	10,441	29,001	27,000	56,956	27,000
52054	LICENSE FEE	1,853	-	1,500	1,000	1,500
52083	DUES AND SUBSCRIPTIONS	763	1,061	250	222	250
52089	PEST CONTROL	-	-	750	-	750
52099	OTHER CONTRACTUAL SERVICES	13,003	59,336	11,500	46,721	11,500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>401,641</b>	<b>430,699</b>	<b>456,900</b>	<b>423,748</b>	<b>431,900</b>

**COMMODITIES**

53007	MAT. TO MAINTAIN STREETS/ALLEY/ROW	190,593	163,783	200,000	220,758	200,000
53008	MATERIAL TO MAINT. BOULEVARD LIGHTS	10,334	126,789	100,000	104,337	100,000
53014	MATERIAL TO MAINTAIN STORM SEWERS	25,988	39,481	40,000	83,872	60,000
53016	MAT TO MAINT OTHER EQUIPMENT	26,181	19,986	1,000	9,990	1,000
53017	SMALL TOOLS AND EQUIPMENT	14,300	17,891	7,000	16,597	7,000
53018	TRAFFIC CONTROL SUPPLIES	49,287	59,531	60,000	82,140	60,000
53024	GASOLINE	95,888	92,903	110,000	103,506	110,000
53051	SNOW/ICE CONTROL SUPPLIES	135,292	132,003	100,000	211,714	185,000
53056	MATERIALS TO MAINTAIN SIRENS	-	419	10,000	13,049	10,000
53099	OTHER COMMODITIES	13,795	30,550	15,000	18,761	15,000
<b>TOTAL COMMODITIES</b>		<b>561,658</b>	<b>683,335</b>	<b>643,000</b>	<b>864,725</b>	<b>748,000</b>

## STREETS DEPARTMENT

### FUND 001 - DIVISION 031

<u>OTHER EXPENDITURES - STREETS DIVISION</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
<u>OTHER EXPENDITURES</u>						
54099	OTHER EXPENDITURES	10,199	430	1,000	1,664	1,000
	<u>TOTAL OTHER EXPENDITURES</u>	<u>10,199</u>	<u>430</u>	<u>1,000</u>	<u>1,664</u>	<u>1,000</u>
TOTAL EXPENDITURES - STREETS DIVISION		2,490,745	2,850,441	2,529,980	2,765,361	2,601,262
<u>ESTIMATED REVENUES - STREETS DIVISION</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014		BUDGET 2014-2015
46002	ROAD AND BRIDGE TAX	264,756	335,248	270,000	246,979	245,000
46015	STATE AID	95,009	98,479	90,000	101,209	110,000
46017	REIMBURSEMENT FROM MFT	-	78,000	-	78,000	-
46049	ORDINANCE VIOLATION	250	750	50	1,350	50
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	26,811
46090	OTHER REVENUES	250	1,250	100	-	100
46099	REIMBURSEMENT OF EXPENSE	545	220	100	486	100
49093	TRANSFER FROM IMRF & FICA	193,213	229,480	75,431	78,904	-
	<u>TOTAL REVENUES - STREETS DIVISION</u>	<u>554,023</u>	<u>743,427</u>	<u>435,681</u>	<u>506,928</u>	<u>382,061</u>
	DUE FROM GENERAL FUND	1,936,722	2,107,014	2,094,299	2,258,432	2,219,201
TOTAL STREETS DIVISION		2,490,745	2,850,441	2,529,980	2,765,361	2,601,262

**PARKS AND PUBLIC PROPERTY**  
**FUND 001 - DIVISION 051**

*2014-15 Budget*  
*Adopted - 4/1/2014*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (9.45 + SEASONAL)	677,897	684,639	665,556	659,805	674,129
51002	OVERTIME	11,457	11,279	12,000	20,756	12,000
51008	GROUP INSURANCE	104,095	113,754	128,479	110,652	129,601
51009	UNEMPLOYMENT INSURANCE	8,581	5,635	15,000	10,870	15,000
51010	I.M.R.F.	71,742	72,836	86,117	76,913	84,463
51016	F.I.C.A.	53,373	51,753	51,833	51,409	52,489
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>927,145</b>	<b>939,897</b>	<b>958,985</b>	<b>930,404</b>	<b>967,682</b>

CONTRACTUAL SERVICES

52001	ADVERTISING	2,625	6,018	5,500	1,794	5,500
52002	PRINTING AND BINDING	-	-	500	-	500
52007	ELEVATOR MAINTENANCE	2,758	5,715	2,000	3,495	2,000
52008	UNIFORM RENTAL	1,845	2,150	5,500	2,115	5,500
52011	MAINTENANCE OF BUILDINGS	85,142	100,808	50,000	83,679	80,000
52013	MAINTENANCE OF OTHER IMPROVEMENTS	19,954	25,367	17,500	22,722	17,500
52016	MAINTENANCE OF OTHER EQUIPMENT	4,119	10,005	1,000	69	1,000
52019	MUNICIPAL BAND SERVICES	10,000	10,000	10,000	10,000	10,000
52030	CREDIT CARD COMPANY FEES	120	366	150	283	150
52031	ELECTRICITY	97,509	95,746	85,000	62,137	85,000
52035	SANITARY DISTRICT	1,735	2,945	3,000	2,937	3,000
52036	OFFICIALS FEES	16,190	13,606	18,000	13,418	18,000
52041	TELEPHONE	13,248	12,300	9,000	9,188	9,000
52045	MAINTENANCE OF BALL DIAMONDS	-	1,650	500	-	500
52051	TRAINING, TRAVEL AND EXPENSES	1,556	1,739	2,000	1,256	2,000
52061	EXCURSIONS	9,838	6,637	4,500	3,299	4,500
52083	DUES AND SUBSCRIPTIONS	1,850	2,449	1,000	2,091	1,000
52088	RENTALS	3,215	10,058	6,500	4,435	6,500
52089	PEST CONTROL SERVICES	2,187	2,229	4,000	1,434	4,000
52099	OTHER CONTRACTUAL SERVICES	13,332	16,682	20,000	16,720	20,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>287,223</b>	<b>326,471</b>	<b>245,650</b>	<b>241,070</b>	<b>275,650</b>

COMMODITIES

53011	MATERIAL TO MAINTAIN BUILDINGS	91,111	94,809	80,000	75,654	80,000
53013	MAT TO MAINT OTHER IMPROVEMENTS	51,377	46,334	32,500	41,960	32,500
53016	MAT TO MAINTAIN OTHER EQUIPMENT	46,677	25,868	1,500	1,636	1,500
53017	SMALL TOOLS AND EQUIPMENT	13,573	14,253	8,000	16,719	8,000

## PARKS AND PUBLIC PROPERTY

FUND 001 - DIVISION 051

<u>COMMODITIES - continued</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
53019	ELECTRICAL SUPPLIES	21,746	29,754	20,000	28,018	20,000
53022	HORTICULTURAL SUPPLIES	36,539	29,150	22,500	11,568	22,500
53023	MATERIAL TO MAINTAIN BALL DIAMONDS	4,024	5,847	6,000	819	6,000
53024	GASOLINE	55,797	44,108	55,000	50,161	55,000
53050	FALL FESTIVAL	14,681	12,627	15,000	14,489	15,000
53055	RECREATION SUPPLIES	(4,098)	547	8,000	1,527	5,000
53099	OTHER COMMODITIES	4,871	25,921	10,450	22,747	10,450
<b>TOTAL COMMODITIES</b>		<b>336,298</b>	<b>329,217</b>	<b>258,950</b>	<b>265,297</b>	<b>255,950</b>

### OTHER EXPENDITURES

54024	PRIDE GROWS	3,899	4,273	2,500	1,367	2,500
<b>TOTAL OTHER EXPENDITURES</b>		<b>3,899</b>	<b>4,273</b>	<b>2,500</b>	<b>1,367</b>	<b>2,500</b>

**TOTAL EXPENDITURES - PARKS & PUB. PROPERTY**      **1,554,565**      **1,599,858**      **1,466,085**      **1,438,138**      **1,501,782**

<u>ESTIMATED REVENUES - PARKS &amp; PUB. PROPERTY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46008	EXCURSIONS	6,235	7,138	4,500	5,889	4,500
46026	HARRISON PARK CLUBHOUSE RENTALS	16,935	8,475	15,000	17,590	15,000
46051	SOFTBALL	22,865	25,550	23,000	23,435	23,000
46054	OTHER RECREATIONAL ACTIVITIES	1,599	1,770	3,000	1,860	3,000
46055	FALL FESTIVAL	15,064	15,460	15,000	17,225	15,000
46057	BANDSHELL RENTALS	850	1,050	2,000	1,000	2,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	14,256
46070	OTHER RENT	2,100	4,220	3,000	2,950	3,000
46090	OTHER REVENUES	14,623	8,567	500	7,700	500
46099	REIMBURSEMENT OF EXPENSE	-	-	500	92	500
46154	PRIDE GROWS	3,570	4,169	2,500	2,050	2,500
46188	RENT FOR BASEBALL/SOFTBALL FIELDS	2,675	15,692	3,000	6,161	3,000
46206	DOG PARK	(326)	2,278	-	584	-
46231	SPONSORSHIP/DONATION	-	-	-	-	10,000
49089	PROACTIVE CODE ENFORCEMENT TRANSF	46,000	46,000	-	-	-
49093	TRANSFER FROM IMRF & FICA	125,115	124,589	52,766	59,458	-
<b>TOTAL REVENUES</b>		<b>257,305</b>	<b>264,958</b>	<b>124,766</b>	<b>145,993</b>	<b>96,256</b>

**DUE FROM GENERAL FUND**      **1,297,260**      **1,334,899**      **1,341,319**      **1,292,145**      **1,405,526**

**TOTAL PARKS & PUBLIC PROPERTY**      **1,554,565**      **1,599,858**      **1,466,085**      **1,438,138**      **1,501,782**

**MUNICIPAL POOL**  
**FUND 001 - DIVISION 052**

**2014-15 Budget**  
**ADOPTED - 4/1/2014**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<b>PERSONNEL EXPENDITURES</b>						
51001	SALARIES (SUMMER HELP)	27,767	28,600	35,000	18,483	35,000
51002	OVERTIME	16	-	100	-	100
51009	UNEMPLOYMENT INSURANCE	966	-	-	-	-
51016	F.I.C.A.	2,125	2,196	2,678	1,644	2,678
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>30,874</b>	<b>30,796</b>	<b>37,778</b>	<b>20,127</b>	<b>37,778</b>

<b>CONTRACTUAL SERVICES</b>						
52011	MAINTENANCE OF BUILDINGS	2	314	500	-	500
52013	MAINT. OF OTHER IMPROVEMENTS	65	255	2,000	6,567	2,000
52030	CREDIT CARD COMPANY FEES	-	41	50	13	50
52031	ELECTRICITY	3,432	4,145	4,850	4,262	4,850
52035	SANITARY DISTRICT CHARGES	401	401	500	401	500
52041	TELEPHONE	444	534	250	328	250
52099	OTHER CONTRACTUAL SERVICES	128	456	500	773	500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>4,472</b>	<b>6,145</b>	<b>8,650</b>	<b>12,343</b>	<b>8,650</b>

<b>COMMODITIES</b>						
53009	CHEMICALS FOR POOL	4,892	3,479	7,500	5,252	7,500
53011	MATERIAL TO MAINTAIN BUILDINGS	11	6,670	1,000	1,560	1,000
53013	MAT TO MAINTAIN OTHER IMPROVEMENTS	3,146	12,062	5,000	4,937	5,000
53099	OTHER COMMODITIES	3,780	1,476	4,000	1,551	4,000
<b>TOTAL COMMODITIES</b>		<b>11,829</b>	<b>23,688</b>	<b>17,500</b>	<b>13,300</b>	<b>17,500</b>

<b>TOTAL EXPENDITURES - MUNICIPAL POOL</b>	<b>47,175</b>	<b>60,629</b>	<b>63,928</b>	<b>45,770</b>	<b>63,928</b>
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		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<b>ESTIMATED REVENUES - MUNICIPAL POOL</b>						
46050	ADMISSIONS	34,243	41,622	37,500	31,363	37,500
49093	TRANSFER FROM FICA	2,125	2,196	1,024	1,629	-
<b>TOTAL REVENUES - MUNICIPAL POOL</b>		<b>36,368</b>	<b>43,818</b>	<b>38,524</b>	<b>32,992</b>	<b>37,500</b>

<b>DUE FROM GENERAL FUND</b>	<b>10,807</b>	<b>16,811</b>	<b>25,403</b>	<b>12,778</b>	<b>26,428</b>
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<b>TOTAL MUNICIPAL POOL</b>	<b>47,175</b>	<b>60,629</b>	<b>63,928</b>	<b>45,770</b>	<b>63,928</b>
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## PARKING AND CENTRAL SERVICES

### FUND 053 - DIVISION 053

\*CHANGED MVPS FROM ENTERPRISE FUND TO DEPARTMENT IN GENERAL FUND EFFECTIVE 5-1-2010

<u>PERSONNEL EXPENDITURES</u>	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
51001 SALARIES ( 2 FT & Auxilliaris )	48,942	48,944	119,992	80,021	121,592
51008 GROUP INSURANCE	5,648	5,980	20,604	20,704	21,288
51009 UNEMPLOYMENT INSURANCE	1,520	-	1,000	-	1,000
51010 I.M.R.F.	4,995	4,750	15,251	4,775	14,968
51016 F.I.C.A	3,686	5,477	9,179	6,496	9,302
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>64,791</b>	<b>65,150</b>	<b>166,026</b>	<b>111,996</b>	<b>168,150</b>

#### CONTRACTUAL SERVICES

52002 PRINTING AND BINDING	-	85	100	-	100
52007 ELEVATOR MAINTENANCE (Includes City Hall)	3,249	1,799	11,800	7,604	11,800
52011 MAINTENANCE OF BUILDINGS	163	286	25,000	11,312	25,000
52013 MAINTENANCE OF OTHER IMPROVEMENTS	-	-	10,000	25,687	10,000
52014 MAINTENANCE OF OFFICE EQUIPMENT	34	-	900	-	900
52016 MAINTENANCE OF OTHER EQUIPMENT	-	121	100	338	100
52030 CREDIT CARD COMPANY FEES	34	28	50	31	50
52031 ELECTRICITY (Includes City Hall)	8,823	7,992	30,000	29,631	30,000
52041 TELEPHONE	2,007	2,425	1,500	1,102	1,500
52089 PEST CONTROL	-	-	200	238	200
52099 OTHER CONTRACTUAL SERVICES	493	985	2,000	4,058	2,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>14,803</b>	<b>13,721</b>	<b>81,650</b>	<b>80,000</b>	<b>81,650</b>

#### COMMODITIES

53004 PARKING TICKETS	-	-	905	-	905
53011 MATERIALS TO MAINTAIN BUILDINGS	65	808	15,000	4,015	15,000
53013 MAT TO MAINTAIN OTHER IMPROVEMENTS	5,097	1,997	7,500	9,236	7,500
53016 MAT TO MAINTAIN OTHER EQUIPMENT	-	270	850	884	850
53017 SMALL TOOLS AND EQUIPMENT	506	893	2,500	3,679	2,500
53018 TRAFFIC CONTROL SUPPLIES	69	-	300	-	300
53022 HORTICULTURAL SUPPLIES	-	-	12,500	23,981	10,000
53024 GASOLINE	-	748	3,000	2,592	3,000
53026 CLOTHING	65	216	200	89	200
53099 OTHER COMMODITIES	1,991	1,071	5,000	5,092	5,000
<b>TOTAL COMMODITIES</b>	<b>7,793</b>	<b>6,002</b>	<b>47,755</b>	<b>49,569</b>	<b>45,255</b>

**PARKING AND CENTRAL SERVICES**

FUND 053 - DEPARTMENT 053

*2014-15 Budget  
Adopted - 4/1/2014*

<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54099	OTHER EXPENDITURES	-	-	300	41	300
<b>TOTAL OTHER EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>300</b>	<b>41</b>	<b>300</b>

TOTAL EXPENDITURES - PARKING AND CENTRAL SER      87,387      84,873      295,731      241,605      295,355

<u>ESTIMATED REVENUES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46042	PARKING GARAGE	46,637	46,132	50,000	44,861	50,000
46048	PARKING DECK	6,052	4,708	-	5,049	-
46049	ORDINANCE VIOLATIONS	5,502	3,879	4,000	4,351	4,000
46062	PARKING PERMITS	205	200	1,000	575	1,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	2,342
46070	LOT RENTAL	14,834	16,944	23,000	17,758	23,000
46231	SPONSORSHIP/DONATION	-	500	5,000	2,340	10,000
46090	OTHER REVENUES	58	-	-	-	-
49093	TRANSFER FROM IMRF & FICA	8,681	10,226	9,345	5,571	-
<b>TOTAL REVENUES - PARKING AND CENTRAL SER</b>		<b>81,969</b>	<b>82,589</b>	<b>92,345</b>	<b>80,505</b>	<b>90,342</b>

**DUE FROM GENERAL FUND      5,418      2,284      203,387      161,100      205,013**

**TOTAL PARKING AND CENTRAL SERVICES      87,387      84,873      295,731      241,605      295,355**

# NOTES:

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**Winter Street Bridge**

# The Functions and Duties of the Divisions of the Department of Urban Services - General Fund

## ENGINEERING AND URBAN SERVICES

### Planning & Economic

The Primary functions of the Planning & Economic Development Division is to improve the present and the future quality of life for residents by regulating land use for orderly growth and development, and expanding the city's tax base as well as increasing the level of economic activity with particular emphasis on retail activity.

The essential duties and responsibilities of the Planning & Economic Development Division include:

- Assure implementation of the City's Comprehensive Plan
- Guide the development and implementation of other long range community plans
- Review prospective annexations, zoning requests and development proposals and evaluate for compliance with adopted plans and ordinances
- Maintain Zoning Map and administer the City's Zoning Ordinances and Subdivision Regulations
- Manage certain economic incentive programs including the Tax Increment Financing Districts, Enterprise Zone, and Special Service Areas.

### Building Inspection

The primary function of the Construction Inspection Division is to ensure that new construction and remodeling work is constructed in accordance with current building standards.

The essential duties and responsibilities of the Construction Inspection Division include:

- Review of building plans for compliance with codes
- Review of building plans for compliance with codes
- Issue necessary permits for construction work
- Inspect buildings and other improvements for code compliance
- Conduct zoning related field inspections
- Ensure that Contractors are registered with the City and licensed with the City/State where applicable
- Conduct life safety inspections of downtown buildings in conjunction with the Fire Dept

### ENGINEERING

The primary function of the the engineering Division is to provide a wide range of development and infrastructure services. With a service area over 18 square miles of aging infrastructure, innovative solutions and programs are critical for future success.

Duties include:

- Design and construction management of sewer, roadway and bridge projects.
- Compliance with permitting requirements of IEPA and various other agencies.
- Coordination of business & commercial development in the City.

**URBAN SERVICES**  
**FUND 001 - DIVISION 060**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (8.48 FT)			535,027	515,257	514,389
51002	OVERTIME			28,000	21,028	32,000
51008	GROUP INSURANCE			141,816	148,254	147,059
51010	I.M.R.F.			68,002	58,175	63,321
51016	F.I.C.A.			40,930	39,141	39,351
<b>TOTAL PERSONNEL EXPENDITURES</b>		-	-	<b>813,774</b>	<b>781,855</b>	<b>796,120</b>

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING			500	493	500
52014	MAINTENANCE OF OFFICE EQUIPMENT			100	1,400	700
52029	PROFESSIONAL SERVICES			10,000	1,918	5,000
52030	CREDIT CARD COMPANY FEES			300	5,802	300
52041	TELEPHONE			2,000	1,796	4,000
52051	TRAINING, TRAVEL AND EXPENSES			7,000	6,832	5,000
52054	LICENSE FEE			2,500	3,465	3,500
52083	DUES AND SUBSCRIPTIONS			1,800	2,066	1,800
52099	OTHER CONTRACTUAL SERVICES			1,500	1,718	4,000
<b>TOTAL CONTRACTUAL SERVICES</b>		-	-	<b>25,700</b>	<b>25,490</b>	<b>24,800</b>

COMMODITIES

53001	PUBLICATIONS			500	32	500
53003	OFFICE SUPPLIES			400	408	400
53017	SMALL TOOLS AND EQUIPMENT			3,000	6,924	5,000
53024	GASOLINE			7,000	8,814	7,000
53099	OTHER COMMODITIES			500	1,809	500
<b>TOTAL COMMODITIES</b>		-	-	<b>11,400</b>	<b>17,987</b>	<b>13,400</b>

OTHER EXPENDITURES

54099	OTHER EXPENDITURES			1,000	267	1,000
<b>TOTAL OTHER EXPENDITURES</b>		-	-	<b>1,000</b>	<b>267</b>	<b>1,000</b>

<b>TOTAL EXPENDITURES - URBAN SERVICES</b>	-	-	<b>851,874</b>	<b>825,599</b>	<b>835,320</b>
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**URBAN SERVICES**  
**FUND 001 - DIVISION 060**

<u>ESTIMATED REVENUES - URBAN SERVICES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46011	CONTRACTOR'S REGISTRATION FEES			30,000	57,040	30,000
46015	STATE AID			75,000	-	-
46017	REIMBURSEMENT FROM MFT			30,000	-	-
46035	PERMITS			140,000	162,376	150,000
46049	ORDINANCE VIOLATIONS			1,000	828	3,000
46053	ZONING PETITIONS			1,000	1,000	1,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	-	-	-	16,176
46090	OTHER REVENUES			3,000	4,435	3,000
46099	REIMBURSEMENT OF EXPENSE			300	-	80,000
49093	TRANSFER FROM IMRF & FICA	-	-	41,666	39,044	-
<b>TOTAL REVENUES-URBAN SERVICES</b>		<b>-</b>	<b>-</b>	<b>321,966</b>	<b>264,722</b>	<b>283,176</b>
<b>DUE FROM GENERAL FUND</b>		<b>-</b>	<b>-</b>	<b>529,908</b>	<b>560,876</b>	<b>552,144</b>
<b>TOTAL URBAN SERVICES</b>		<b>-</b>	<b>-</b>	<b>851,874</b>	<b>825,599</b>	<b>835,320</b>

New Division created Fiscal Year 2013-2014

# NOTES

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**PENSION FUNDS**  
**(Fiduciary Funds)**

**FUND #**

- \*98 FIRE PENSION FUND**
- \*99 POLICE PENSION FUND**
- \*101 ILLINOIS MUNICIPAL RETIREMENT FUND - IMRF**
- \*\*102 SOCIAL SECURITY/MEDICARE FUND - SSF/FICA**

**The City of Danville participates in three defined benefit pension plans:**

- 1. The Fire Pension Plan is a single employer plan for Fire Firefighters/Command Personnel only**
- 2. The Police Pension Plan is a single employer plan for Police Officers/Command Personnel only**
- 3. The Illinois Municipal Retirement Fund is a agent multiple employer plan for non Police and Fire City Personnel.**
- 4. The Social Security is mandatory for all employees except Police and Fire Personnel, Medicare however, is for all employees including Police and Fire. (Exception Police & Fire hired before 1983 Medicare not mandatory.)**

**\*Funding Policy set by State Statue**

**\*\*Fund Policy set by Federal Government**

***Note for Budget Year 2014-2015 - General Fund will pay all IMRF AND FICA expenses for General Fund employees***

**\*An Early Retirement Incentive Program (ERI) was offered during the budget process for IMRF employees who have completed 20 years of service and age 50 prior to July 1,2015.**



**POLICE PENSION RETIREMENT FUND**  
**FUND 99 - DEPARTMENT 99**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>PERSONNEL EXPENDITURE</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51011	POLICE PENSION FUND	1,668,682	1,449,425	1,546,851	1,547,404	1,628,346
<u>TOTAL OTHER EXPENDITURES</u>		<u>1,668,682</u>	<u>1,449,425</u>	<u>1,546,851</u>	<u>1,547,404</u>	<u>1,628,346</u>

TOTAL EXPENDITURES - POLICE PENSION FUND      1,668,682      1,449,425      1,546,851      1,547,404      1,628,346

<u>ESTIMATED REVENUES - POLICE PENSION FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46000	TAX LEVY-POLICE PENSION	1,624,682	1,404,107	1,514,851	1,485,404	1,578,346
46075	INTEREST INCOME	-	-	-	-	-
46090	OTHER REVENUE	-	-	-	-	-
49091	TRANSFER FROM GENERAL FUND	44,000	45,318	32,000	62,000	50,000
<u>TOTAL REVENUES - POLICE PENSION FUND</u>		<u>1,668,682</u>	<u>1,449,425</u>	<u>1,546,851</u>	<u>1,547,404</u>	<u>1,628,346</u>

TRANSFER TO (FROM) RESERVE      -      -      -      -      -

TOTAL POLICE PENSION FUND      1,668,682      1,449,425      1,546,851      1,547,404      1,628,346

Actuarial Valuation Results

	2011-2012	2012-2013	2013-2014
City Normal Cost	274,101	284,889	289,158
Amortization of Unfunded Liability	1,175,324	1,261,982	1,339,188
Unfunded Liability	23,418,961	24,626,480	25,565,014
Percent funded	43.4%	43.1%	42.9%

>Data from Third Party Actuarial<

**\*ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)**

**FUND 101 - DEPARTMENT 101**

<u>INTERFUND TRANSERS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
90001	TRANSFER TO OPERATING FUNDS (1)	382,780	429,392	193,500	201,884	-
	<u>TOTAL OTHER EXPENDITURES</u>	<u>382,780</u>	<u>429,392</u>	<u>193,500</u>	<u>201,884</u>	<u>-</u>

<b>TOTAL EXPENDITURES - IMRF FUND</b>	<b>382,780</b>	<b>429,392</b>	<b>193,500</b>	<b>201,884</b>	<b>-</b>
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<u>ESTIMATED REVENUES - IMRF FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46000	TAX LEVY	371,178	387,727	-	-	-
46017	REIMBURSEMENT FROM MFT	-	-	-	-	-
46075	INTEREST INCOME	648	868	100	160	-
46090	OTHER REVENUE	-	-	-	-	-
	<u>TOTAL REVENUES - IMRF</u>	<u>371,826</u>	<u>388,595</u>	<u>100</u>	<u>160</u>	<u>-</u>

<b>TRANSFER TO (FROM) RESERVE</b>	<b>(10,954)</b>	<b>(40,797)</b>	<b>(193,400)</b>	<b>(201,724)</b>	<b>-</b>
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<b>TOTAL IMRF FUND</b>	<b>382,780</b>	<b>429,392</b>	<b>193,500</b>	<b>201,884</b>	<b>-</b>
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(1) BASED ON 12.31% OF FULL-TIME IMRF EMPLOYEES SALARIES AND OVERTIME (DOES NOT INCLUDE FIRE FIGHTERS AND POLICE OFFICERS).

\*FUND DEPLETED APRIL 30, 2014 - GENERAL FUND RESPONSIBLE FOR PAYING IMRF

**\*SOCIAL SECURITY FUND (FICA)**  
**FUND 102 - DEPARTMENT 102**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>INTERFUND TRANSFERS</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
90001	TRANSFER TO OPERATING FUNDS (1)	379,862	396,945	155,500	167,945	-
	<b>TOTAL OTHER EXPENDITURES</b>	<b>379,862</b>	<b>396,945</b>	<b>155,500</b>	<b>167,945</b>	<b>-</b>
<b>TOTAL EXPENDITURES - SOCIAL SECURITY FUND</b>		<b>379,862</b>	<b>396,945</b>	<b>155,500</b>	<b>167,945</b>	<b>-</b>

<u>ESTIMATED REVENUES - SOCIAL SECURITY FUND</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46000	TAX LEVY	402,021	397,389	-	-	-
46017	REIMBURSEMENT FROM MFT	-	-	-	-	-
46075	INTEREST INCOME	517	578	100	179	-
	<b>TOTAL REVENUES - SSF</b>	<b>402,538</b>	<b>397,967</b>	<b>100</b>	<b>179</b>	<b>-</b>

	<b>TRANSFER TO (FROM) RESERVE</b>	<b>22,676</b>	<b>1,022</b>	<b>(155,400)</b>	<b>(167,766)</b>	<b>-</b>
<b>TOTAL SOCIAL SECURITY FUND</b>		<b>379,862</b>	<b>396,945</b>	<b>155,500</b>	<b>167,945</b>	<b>-</b>

(1) BASED ON 7.65% OF SALARIES OTHER THAN FIREFIGHTERS AND POLICE OFFICERS, AND 1.45% OF SALARIES OF FIREFIGHTERS AND POLICE OFFICERS HIRED AFTER MARCH 31, 1986.

\*FUND DEPLETED APRIL 30, 2014 - GENERAL FUND RESPONSIBLE FOR PAYING IMRF



GRANT FUNDS

- 103 MOTOR FUEL TAX
- 106 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
- 113 DEPARTMENT OF TRANSPORTATION (DMT)
- 114 LOCAL LAW ENFORCEMENT GRANT - JAG
- 116 DANVILLE AREA TRANSPORTATION STUDY (DATS)
- 702 POLICE (COPS GRANT)
- 704 BROWNFIELD GRANT

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# NOTES:



**Winter Street Bridge**

**MOTOR FUEL TAX FUND**  
**FUND 103 - DEPARTMENT 103**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54004	INTEREST EXPENSE	-	-	-	-	-
<u>OTHER EXPENDITURES</u>		-	-	-	-	-

CAPITAL OUTLAY

55000	ALL PROJECTS	716,284	941,012	803,000	966,948	803,000
<u>TOTAL CAPITAL OUTLAY</u>		716,284	941,012	803,000	966,948	803,000
 TOTAL EXPENDITURES - MOTOR FUEL TAX FUND		 716,284	 941,012	 803,000	 966,948	 803,000

<u>ESTIMATED REVENUES - MOTOR FUEL TAX FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46015	STATE SHARE	971,879	941,012	800,000	958,509	800,000
46075	INTEREST	3,000	15,921	3,000	8,439	3,000
<u>TOTAL REVENUES - MOTOR FUEL TAX</u>		974,879	956,933	803,000	966,948	803,000

	TRANSFER TO (FROM) RESERVE	258,595	15,921	-	-	-
 TOTAL MOTOR FUEL TAX FUND		 716,284	 941,012	 803,000	 966,948	 803,000

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
FUND 106 - DEPARTMENT 106**

**2014-15 Budget  
Adopted - 4/1/2014**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (2.16 FT)	141,815	144,910	162,874	144,777	94,625
51007	WORKERS COMPENSATION	4,837	4,841	4,985	10,032	5,191
51008	GROUP INSURANCE	29,788	33,772	34,836	51,523	35,867
51010	I.M.R.F.	14,720	15,948	20,701	20,480	11,648
51016	F.I.C.A.	10,763	10,586	12,460	13,195	7,239
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>201,923</b>	<b>210,056</b>	<b>235,856</b>	<b>240,007</b>	<b>154,570</b>

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	2,430	2,863	3,000	1,746	3,000
52051	TRAINING, TRAVEL AND EXPENSE	2,383	8	3,200	-	2,000
52083	DUES AND SUBSCRIPTIONS RENEWALS	310	200	600	100	600
52099	OTHER CONTRACTUAL SERVICES	1,223	992	2,750	744	2,750
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>6,346</b>	<b>4,064</b>	<b>9,550</b>	<b>2,590</b>	<b>8,350</b>

COMMODITIES

53001	PUBLICATIONS	518	609	2,200	1,856	2,200
53003	OFFICE SUPPLIES	479	218	2,000	2,068	1,800
53006	COMPUTER SUPPLIES	4,082	2,254	4,880	-	4,819
53024	GASOLINE	-	55	500	594	500
<b>TOTAL COMMODITIES</b>		<b>5,079</b>	<b>3,134</b>	<b>9,580</b>	<b>4,518</b>	<b>9,319</b>

OTHER EXPENDITURES

54005	REPAY CASHFLOW LOAN FROM PRIOR YEAR	-	-	-	29,696	-
54023	GENERAL LIABILITY INSURANCE	2,775	2,759	2,900	7,089	2,900
54037	BLIGHT REMOVAL - DURBIN GRANT (3RD YR)	-	46,100	200,000	61,974	134,000
54090	COMMUNITY PROJECTS	726,982	184,973	666,418	684,844	700,997
54099	OTHER EXPENDITURES	-	-	-	-	1,974
<b>TOTAL OTHER EXPENDITURES</b>		<b>729,757</b>	<b>233,832</b>	<b>869,318</b>	<b>753,907</b>	<b>839,871</b>

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**  
**FUND 106 - DEPARTMENT 106**

<u>CAPITAL OUTLAY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
55014	CAPITAL EXPENDITURE	-	-	-	-	-
<u>TOTAL CAPITAL OUTLAY</u>		-	-	-	-	-
TOTAL EXPENDITURES - CDBG		943,105	451,087	1,124,304	1,001,022	1,012,110
<u>REVENUES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46066	EMPLOYEE HEALTH INSURANCE PAYMENT	-	3,577	4,860	5,334	3,945
49088	COMMUNITY DEVELOPMENT BLOCK GRANT	942,058	353,998	833,018	859,357	874,165
49100	FEDERAL - GRANT	-	45,900	212,541	91,669	134,000
90015	TRANSFER FROM GENERAL FUND	-	40,300	73,885	73,885	-
<u>TOTAL REVENUES-CDBG</u>		942,058	443,776	1,124,304	1,030,246	1,012,110
DUE TO/FROM RESERVE FUND		1,047	7,311	0	(29,223)	(0)
TOTAL CDBG		943,105	451,087	1,124,304	1,001,022	1,012,110

**DEPARTMENT OF PUBLIC TRANSPORTATION**  
**FUND 113 - DEPARTMENT 113**  
 \*FISCAL YEAR BEGINS JULY 1

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>PERSONNEL EXPENDITURES</u>	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
51001 SALARIES (21 + 5 PART-TIME)	882,000	896,000	1,013,000	1,116,618	1,185,111
51002 OVERTIME	85,000	90,000	90,000	93,000	99,000
51006 PHYSICALS AND DRUG SCREENING	4,000	5,000	5,000	5,000	5,000
51007 WORKER'S COMPENSATION	20,000	20,000	34,000	34,000	34,000
51008 GROUP INSURANCE	227,448	230,244	359,611	478,928	368,199
51009 UNEMPLOYMENT INSURANCE	7,500	7,500	7,500	7,500	7,500
51010 I.M.R.F.	89,351	100,178	127,404	153,742	158,074
51016 F.I.C.A	73,975	65,569	84,380	92,536	98,234
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>1,389,274</b>	<b>1,414,491</b>	<b>1,720,895</b>	<b>1,981,324</b>	<b>1,955,119</b>

CONTRACTUAL SERVICES

52001 ADVERTISING	15,000	15,000	22,000	11,000	9,000
52002 PRINTING AND BINDING	8,500	8,500	8,500	6,500	6,000
52008 UNIFORM RENTAL	14,000	16,000	16,000	16,000	13,000
52009 COMPUTER SERVICE AND SUPPORT	1,500	1,500	1,400	1,300	1,500
52011 MAINTENANCE OF BUILDINGS	7,000	7,000	7,000	7,000	16,000
52014 MAINTENANCE OF OFFICE EQUIPMENT	1,900	1,900	1,900	2,600	4,000
52015 MAINTENANCE OF VEHICLES	29,000	29,000	34,000	39,000	45,000
52016 MAINTENANCE OF OTHER EQUIPMENT	4,200	4,000	3,800	3,900	2,500
52021 AUDITING	9,000	9,000	9,000	9,000	9,300
52022 ARCHITECTURE/ENGINEERING	-	-	-	-	80,000
52023 LEGAL SERVICES	2,000	1,800	1,700	1,000	1,000
52030 CREDIT CARD COMPANY FEES	700	700	700	600	600
52031 ELECTRICITY	20,500	20,500	20,000	21,500	27,000
52040 PURCHASED TRANSPORTATION	103,000	140,000	120,000	155,000	185,000
52041 TELEPHONE	2,800	2,500	2,500	2,500	2,500
52043 POSTAGE	2,000	2,000	2,000	1,700	1,500
52051 TRAINING, TRAVEL AND EXPENSE	2,000	2,000	2,000	2,000	4,000
52079 LEASE AND RENTAL	14,500	21,000	27,000	26,000	26,000
52083 DUES AND SUBSCRIPTIONS	3,600	3,700	3,700	2,700	2,700
52087 TRAINING	3,000	3,000	3,000	3,000	1,500
52099 OTHER CONTRACTUAL SERVICES	6,000	6,500	6,400	5,800	4,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>250,200</b>	<b>295,600</b>	<b>292,600</b>	<b>318,100</b>	<b>442,100</b>

**DEPARTMENT OF PUBLIC TRANSPORTATION  
FUND 113 - DEPARTMENT 113**

		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<u>COMMODITIES</u>		2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
53003	OFFICE SUPPLIES	2,500	2,800	3,300	3,500	3,000
53006	COMPUTER SUPPLIES	600	700	1,000	1,600	2,500
53011	MATERIAL TO MAINTAIN BUILDINGS	6,500	7,500	7,500	7,500	7,500
53015	MATERIAL TO MAINTAIN VEHICLES	65,000	70,000	90,000	125,000	125,000
53016	MAT TO MAINT OTHER EQUIPMENT	5,200	5,000	4,500	4,000	3,000
53017	SMALL TOOLS AND EQUIPMENT	3,100	3,000	3,000	2,800	3,600
53024	FUEL	307,000	325,000	370,000	400,000	420,000
53026	CLOTHING	1,600	1,800	1,900	1,900	1,900
53029	PRINTER AND COPY MACHINE SUPPLIES	1,800	1,700	1,600	1,000	1,000
53041	CLEANING SUPPLIES	5,200	5,200	5,800	3,000	3,000
53099	OTHER COMMODITIES	2,300	2,200	2,900	2,900	2,900
New	ELECTRONIC FARE MEDIA				5,000	10,000
<b>TOTAL COMMODITIES</b>		<b>400,800</b>	<b>424,900</b>	<b>491,500</b>	<b>558,200</b>	<b>583,400</b>
<b>OTHER EXPENDITURES</b>						
54004	INTEREST EXPENSE	1,300	1,300	1,300	1,300	1,300
54023	GENERAL LIABILITY INSURANCE	92,000	98,000	160,000	182,000	182,000
54031	TAXES AND LICENSES	200	200	240	240	240
54099	OTHER EXPENDITURES	4,100	4,000	3,700	2,000	2,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>97,600</b>	<b>103,500</b>	<b>165,240</b>	<b>185,540</b>	<b>185,540</b>
<b>TOTAL EXPENDITURES - PUBLIC TRANSPORTATION</b>		<b>2,137,874</b>	<b>2,238,491</b>	<b>2,670,235</b>	<b>3,043,164</b>	<b>3,166,159</b>
<b>ESTIMATED REVENUES - PUBLIC TRANSPORTATION</b>		<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
		<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>	<b>2013-2014</b>	<b>2014-2015</b>
46015	STATE OPERATING FUNDS	1,389,618	1,455,019	1,735,002	2,051,799	2,058,003
46016	FEDERAL FUNDS (SECTION 5307)	322,954	383,170	489,930	482,731	556,854
46066	EMPLOYEE HEALTH REIMBURSEMENT	-	-	-	37,000	37,000
46090	OTHER REVENUES	3,000	3,000	3,000	3,000	3,000
46092	FARE BOX REVENUES	242,000	260,000	308,000	316,882	330,000
46169	REGIONAL CENTER	1,000	1,000	-	-	-
46170	ADVERTISING	10,000	9,000	10,000	9,000	10,000
46174	JARC	140,000	98,000	95,000	113,450	140,000
46177	MUNICIPAL CONTRACTS	7,000	7,000	7,000	7,000	9,000
49091	CITY OF DANVILLE (LOCAL MATCH)	22,302	22,302	22,302	22,302	22,302
<b>TOTAL REVENUES - PUBLIC TRANSPORTATION</b>		<b>2,137,874</b>	<b>2,238,491</b>	<b>2,670,234</b>	<b>3,043,164</b>	<b>3,166,159</b>
<b>TRANSFER TO (FROM) RESERVE</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>(0)</b>
<b>TOTAL DEPARTMENT OF PUBLIC TRANSPORTATION</b>		<b>2,137,874</b>	<b>2,238,491</b>	<b>2,670,235</b>	<b>3,043,164</b>	<b>3,166,159</b>

**LAW ENFORCEMENT GRANT**  
**FUND 114 - DEPARTMENT 114**

<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54005--10	REPAY LOAN FROM PRIOR YEAR	-	-	-	18,749	-
54099-08	FEDERAL GRANT	7,272	-	-	-	-
54099-09	FEDERAL GRANT	-	-	-	-	-
54099-10	FEDERAL GRANT	6,930	22,780	-	4,524	-
54099-11	FEDERAL GRANT	-	16,617	13,000	18,075	-
54099-12	FEDERAL GRANT	-	16,378	-	-	13,951
54099-13	FEDERAL GRANT	-	-	-	16,639	13,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>14,202</u>	<u>55,775</u>	<u>13,000</u>	<u>57,987</u>	<u>26,951</u>

TOTAL EXPENSES - LAW ENFORCEMENT GRAN      14,202      55,775      13,000      57,987      26,951

<u>TOTAL REVENUES - LAW ENFORCEMENT GRAN</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46016	FEDERAL GRANT	6,930	37,287	13,000	61,095	26,951
46075	INTEREST INCOME	9	30	50	-	55
46096	LOANS	-	18,749	5	-	-
<u>TOTAL REVENUES - LAW ENFORCEME</u>		<u>6,939</u>	<u>56,066</u>	<u>13,055</u>	<u>61,095</u>	<u>27,006</u>

TRANSFER TO (FROM) RESERVE      (7,263)      291      55      3,107      55

TOTAL LAW ENFORCEMENT GRANT      14,202      55,775      13,000      57,987      26,951



**DATS - PROGRAM**  
**DANVILLE AREA TRANSPORTATION STUDY**  
 FUND 116 - DEPARTMENT 116  
 \*FISCAL YEAR BEGINS JULY 1

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (.8333 FT & 1 INTERN)	89,603	61,293	76,984	77,027	100,852
51007	WORKERS COMPENSATION	302	68	1,540	567	2,017
51008	GROUP INSURANCE	10,671	5,242	14,761	7,009	7,931
51010	I.M.R.F.	9,180	6,802	9,785	9,408	12,415
51016	F.I.C.A.	6,702	4,479	5,889	5,825	7,715
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>116,458</b>	<b>77,884</b>	<b>108,959</b>	<b>99,835</b>	<b>130,930</b>

CONTRACTUAL SERVICES

52001	ADVERTISING	358	85	400	155	400
52009	COMPUTER SERVICES & SUPPORT	7,780	-	11,500	12,358	11,500
52029	PROFESSIONAL SERVICES	72,946	-	81,635	28,102	30,651
52041	TELEPHONE	-	-	-	505	880
52043	POSTAGE	-	-	275	-	275
52051	TRAINING, TRAVEL & EXPENSE	960	1,286	2,500	2,306	2,500
52083	DUES AND SUBSCRIPTIONS	1,025	50	1,500	68	1,500
52099	OTHER CONTRACTUAL SERVICES	10,450	-	1,000	788	1,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>93,519</b>	<b>1,421</b>	<b>98,810</b>	<b>44,283</b>	<b>48,706</b>

COMMODITIES

53001	PUBLICATIONS	-	-	100	-	100
53003	OFFICE SUPPLIES	1,062	446	1,000	1,638	1,000
53099	OTHER COMMODITIES	-	-	100	-	100
<b>TOTAL COMMODITIES</b>		<b>1,062</b>	<b>446</b>	<b>1,200</b>	<b>1,638</b>	<b>1,200</b>

OTHER EXPENDITURES

54023	GENERAL LIABILITY INSURANCE	2,852	756	3,000	1,803	3,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>2,852</b>	<b>756</b>	<b>3,000</b>	<b>1,803</b>	<b>3,000</b>

CAPITAL OUTLAY

55014	OFFICE EQUIPMENT	-	-	-	-	-
55017	COMPUTER	516	314	5,000	26,092	5,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>516</b>	<b>314</b>	<b>5,000</b>	<b>26,092</b>	<b>5,000</b>

<b>TOTAL EXPENDITURES - DATS</b>	<b>214,407</b>	<b>80,820</b>	<b>216,969</b>	<b>173,651</b>	<b>188,836</b>
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**DATS - PROGRAM  
FUND 116 - DEPARTMENT 116**

<u>ESTIMATED REVENUES - continued</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46066	EMPLOYEE INSURANCE REIMBURSEMENT	-	680	1,550	657	872
46194	SECTION 5303 - FTA	28,296	-	27,342	-	28,620
46195	COMPREHENSIVE REGIONAL PLANNING FUNC	52,732	-	32,160	-	-
46196	CRASH AGREEMENT FUNDS	-	-	-	-	-
49088	PL-FHWA	145,822	83,857	145,945	169,096	149,372
49091	TRANSFER FROM CITY OF DANVILLE	-	-	-	9,972	-
49097	LOCAL MATCH FUNDS	-	-	9,972	-	9,972
<b>TOTAL REVENUES-DATS</b>		<b>226,850</b>	<b>84,537</b>	<b>216,969</b>	<b>179,725</b>	<b>188,836</b>
DUE FROM RESERVE		(12,443)	(3,716)	(0)	(6,074)	(0)
<b>TOTAL DATS</b>		<b>214,407</b>	<b>80,820</b>	<b>216,969</b>	<b>173,651</b>	<b>188,836</b>



**BROWN FIELD GRANT FUND**  
**FUND 704 - DEPARTMENT 704**  
**3-YEAR GRANT FUND**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>CONTRACTUAL SERVICES</u>	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
52029 PROFESSIONAL SERVICES	-	76,711	200,000	-	-
52051 TRAINING, TRAVEL AND EXPENSES	-	-	1,650	-	1,650
52099 OTHER CONTRACTUAL SERVICES	8,974	-	-	180,144	142,000
<u>TOTAL CONTRACTUAL SERVICES</u>	<u>8,974</u>	<u>76,711</u>	<u>201,650</u>	<u>180,144</u>	<u>143,650</u>
<u>OTHER EXPENDITURES</u>					
54099 OTHER EXPENDITURES	-	-	350	-	350
<u>TOTAL OTHER EXPENDITURES</u>	<u>-</u>	<u>-</u>	<u>350</u>	<u>-</u>	<u>350</u>
TOTAL EXPENDITURES - BROWN FIELD GRANT	8,974	76,711	202,000	180,144	144,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>	ACTUAL 2011-2012	ACTUAL 2012-213	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46230 BROWN FIELD GRANT	8,974	76,711	202,000	180,143	144,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>	<u>8,974</u>	<u>76,711</u>	<u>202,000</u>	<u>180,143</u>	<u>144,000</u>
TRANSFER TO (FROM) RESERVE	(0)	-	-	(0)	-
TOTAL BROWN FIELD GRANT	8,974	76,711	202,000	180,144	144,000

Fund created March 2012

# NOTES

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## Tax Increment Financing (TIF)

- 117 Midtown - Designated 4/27/2005
- 119 Western Gateway - Designate 4/27/2005
- 120 Campus Corridor - Main Street - Designated 9/9/2008
- 121 East Voorhees Industrial Corridor (EVIC)  
Designated 8/7/2012

TIF's were created to encourage economic growth in blighted, decaying, and underperforming areas in need of development or redevelopment.

When a TIF district is created, the value of the property in the area is established as the "base" amount. The property taxes paid on this base amount continue to go to the various taxing bodies as they always had, with the amount of this revenue declining only if the base declines (something the the TIF is expected to keep from happening) or the tax rate goes down. It is the growth of the value of the property over the base that generates the tax increment. The reinvestment generates additional growth in porperty value, which results in even more revenue growth for reinvestment.

\*\*\*Information obtained from from the Illinois Tax Increment Association website

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**TAX INCREMENT FINANCING - WEST GATE (TIF-WG)**  
**FUND 119 - DEPARTMENT 119**  
**SPECIAL ALLOCATION FUND**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
52029	PROFESSIONAL SERVICES	7,892	3,200	4,000	-	4,000
52099	OTHER CONTRACTUAL SERVICES	12,799	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		<u>20,691</u>	<u>3,200</u>	<u>4,000</u>	<u>-</u>	<u>4,000</u>

OTHER EXPENDITURES

54026	PROPERTY ASSEMBLY	-	-	14,000	-	13,000
54046	PUBLIC IMPROVEMENTS	28,577	-	5,050	-	-
54047	TIF-PROJECT REIMBURSEMENTS	-	200,000	-	-	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	-	5,000	-	5,000
54173	REAL ESTATE PURCHASE	-	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		<u>28,577</u>	<u>200,000</u>	<u>24,050</u>	<u>-</u>	<u>18,000</u>

TOTAL EXPENDITURES - TAX INCREMENT FINANCING-WI    49,268    203,200    28,050    -    22,000

<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46075	INTEREST INCOME	458	633	50	51	50
46181	TAX LEVY - WESTERN GATEWAY	36,767	30,454	28,000	20,599	22,000
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		<u>37,225</u>	<u>31,087</u>	<u>28,050</u>	<u>20,650</u>	<u>22,050</u>

TRANSFER TO (FROM) RESERVE                                    (12,043)    (172,113)                                    -                                    20,650                                    50

TOTAL TAX INCREMENT FINANCING -WEST GATE                                    49,268                                    203,200                                    28,050                                    -                                    22,000

**TAX INCREMENT FINANCING - CAMPUS CORRIDOR (TIF-CC)**

FUND 120 - DEPARTMENT 120

SPECIAL ALLOCATION FUND

\*NEW TIF CREATED 2008 -1ST TAX YEAR 2009

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
52029	PROFESSIONAL SERVICES	-	-	-	-	-
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		-	-	-	-	-

OTHER EXPENDITURES

54026	PROPERTY ASSEMBLY	-	-	-	-	-
54046	PUBLIC IMPROVEMENTS	-	-	1,000	-	304
54047	TIF-PROJECT REIMBURSEMENTS	-	-	-	-	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		-	-	1,000	-	304

TOTAL EXPENDITURES - TAX INCREMENT FINANCING-CAMPUS CORRIDOR      -      -      1,000      -      304

<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46075	INTEREST INCOME	5	4	2	4	4
46181	TAX LEVY - CAMPUS CORRIDOR	-	389	200	304	300
<u>TOTAL REVENUES - TIF</u>		5	393	202	304	304

TRANSFER TO (FROM) RESERVE      5      393      (798)      -      -

TOTAL TAX INCREMENT FINANCING -CAMPUS CORRIDOR      -      -      1,000      -      304

TAX INCREMENT FINANCING - EAST VORHEES INDUSTRIAL CORRIDOR

FUND 121 - DEPARTMENT 121  
SPECIAL TAX ALLOCATION FUND  
\*NEW TIF ADOPTED 8/7/12 -1ST TAX YEAR 2012

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
52029	PROFESSIONAL SERVICES	-	-	-	-	-
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-	-
<u>TOTAL CONTRACTUAL SERVICES</u>		-	-	-	-	-
<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54026	PROPERTY ASSEMBLY	-	-	-	-	-
54046	PUBLIC IMPROVEMENTS	-	-	-	-	5,502
54047	TIF-PROJECT REIMBURSEMENTS	-	-	-	-	-
54099	OTHER EXPENDITURES	-	-	-	-	-
54109	TIF-RIP GRANTS	-	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		-	-	-	-	5,502
TOTAL EXPENDITURES - TAX INCREMENT FINANCING-CC		-	-	-	-	5,502
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46075	INTEREST INCOME	-	-	1	3	2
46181	TAX LEVY - EAST VORHEES IND CORRIDOR	-	-	200	5,435	5,500
<u>TOTAL REVENUES - TIF</u>		-	-	201	5,438	5,502
TRANSFER TO (FROM) RESERVE		-	-	201	5,438	-
TOTAL TAX INCREMENT FINANCING -EAST VORHEES IC		-	-	-	-	5,502

# NOTES:



## DEBT SERVICE FUNDS

- 201 BOND & INTEREST
- 202 2007 DEBT SERVICE
- 203 2009 DEBT SERVICE

General purpose of Bond Debt

2011 Refinancing and New Money General Obligation Bonds

(Refinanced the 2001 Bonds)

2007 General Obligation Bonds

(Demolition, Purchase and Remodeling of Public Works Building)

2009 General Obligation Bonds

(Renovation of City Hall and Parking Lot, Parking Deck Improvements,

Engineering, Construction, Land Acquisition, Demolition,

and/or resurfacing of Bowman and Fairchild (Subway)

DEBT SERVICE FUNDS



**BOND AND INTEREST FUND  
FUND 201 - DEPARTMENT 201**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54085	2011 BONDS - PRINCIPAL	642,528	638,066	660,376	660,376	682,686
54086	2011 BONDS - INTEREST & COSTS	133,014	103,195	78,065	78,724	51,635
54148	2011 SEWER BONDS - PRINCIPAL	77,472	76,934	79,624	79,624	82,314
54149	2011 SEWER BONDS - INTEREST & COSTS	15,857	6,087	9,350	9,608	6,765
TOTAL OTHER EXPENDITURES		868,871	824,282	827,415	828,332	823,400
TOTAL EXPENDITURES - BOND AND INTEREST		868,871	824,282	827,415	828,332	823,400

<u>ESTIMATED REVENUES - BOND AND INTEREST</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46000	TAX LEVY	476,870	330,961	586,692	563,349	300,521
46075	INTEREST INCOME	323	197	300	652	300
46090	OTHER REVENUE	-	-	-	-	-
49082	TRANSFER FROM SANITARY SEWER FUND	103,952	88,592	88,974	88,974	87,783
49091	TRANSFER FROM GENERAL FUND	400,782	373,065	152,640	152,640	434,796
TOTAL REVENUES - BOND AND INTEREST		981,927	792,816	828,606	805,615	823,400
TRANSFER TO (FROM) RESERVE		113,056	(31,466)	1,191	(22,717)	-
TOTAL BOND AND INTEREST		868,871	824,282	827,415	828,332	823,400

Refinanced 2001 General Obligation Bonds and Sewer Bonds in 2011  
2011 Refunding General Obligation Bonds and Sewer Bonds final payment 12/01/16  
2011 General Obligation Bonds (2001 New Money final payment 12/01/10)

**2007 DEBT SERVICE FUND  
FUND 202 - DEPARTMENT 202**

**2014-15 Budget  
ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54170	2007 BONDS-PRINCIPAL	230,000	240,000	250,000	250,000	260,000
54171	2007 BONDS-INTEREST & COST	131,830	123,027	113,011	113,927	102,995
<u>TOTAL OTHER EXPENDITURES</u>		<u>361,830</u>	<u>363,027</u>	<u>363,011</u>	<u>363,927</u>	<u>362,995</u>
TOTAL EXPENDITURES - DEBT SERVICE		361,830	363,027	363,011	363,927	362,995

<u>ESTIMATED REVENUES - DEBT SERVICE</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46000	TAX LEVY	89,130	82,341	69,188	66,437	67,384
46075	INTEREST INCOME	689	977	700	2,153	700
49082	TRANSFER FROM SANITARY SEWER FUND	48,908	58,000	50,000	49,128	50,000
49095	TRANSFER FROM CAPITAL IMPROVEMENTS	161,900	161,323	163,123	160,783	163,123
49097	TRANSFER FROM SOLID WASTE	58,690	57,000	60,000	58,954	60,000
<u>TOTAL REVENUES - DEBT SERVICE</u>		<u>359,317</u>	<u>359,641</u>	<u>343,011</u>	<u>337,455</u>	<u>341,207</u>
TRANSFER TO (FROM) RESERVE		(2,513)	(3,386)	(20,000)	(26,472)	(21,788)

<b>TOTAL 2007 DEBT SERVICE</b>	<b>361,830</b>	<b>363,027</b>	<b>363,011</b>	<b>363,927</b>	<b>362,995</b>
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2007 General Obligation Bonds final payment 12/01/21

**2009 DEBT SERVICE FUND  
FUND 203 - DEPARTMENT 203**

<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54170	2009 BONDS-PRINCIPAL	-	200,000	205,000	205,000	215,000
54171	2009 BONDS-INTEREST & COST	191,823	192,279	183,363	184,279	174,635
<u>TOTAL OTHER EXPENDITURES</u>		<u>191,823</u>	<u>392,279</u>	<u>388,363</u>	<u>389,279</u>	<u>389,635</u>
TOTAL EXPENDITURES - DEBT SERVICE		191,823	392,279	388,363	389,279	389,635

<u>ESTIMATED REVENUES - DEBT SERVICE</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46000	TAX LEVY	190,218	271,765	280,956	269,783	280,956
46075	INTEREST INCOME	182	152	100	266	100
46182	BOND PROCEEDS-ACCURED INTEREST	-	-	-	-	-
49091	TRANSFER FROM GENERAL FUND	-	120,632	107,307	107,307	108,807
<u>TOTAL REVENUES - DEBT SERVICE</u>		<u>190,400</u>	<u>392,548</u>	<u>388,363</u>	<u>377,355</u>	<u>389,863</u>

TRANSFER TO (FROM) RESERVE	(1,423)	269	-	(11,924)	228
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TOTAL 2007 DEBT SERVICE	191,823	392,279	388,363	389,279	389,635
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2009 General Obligation Bonds final payment 12/01/28

# NOTES:

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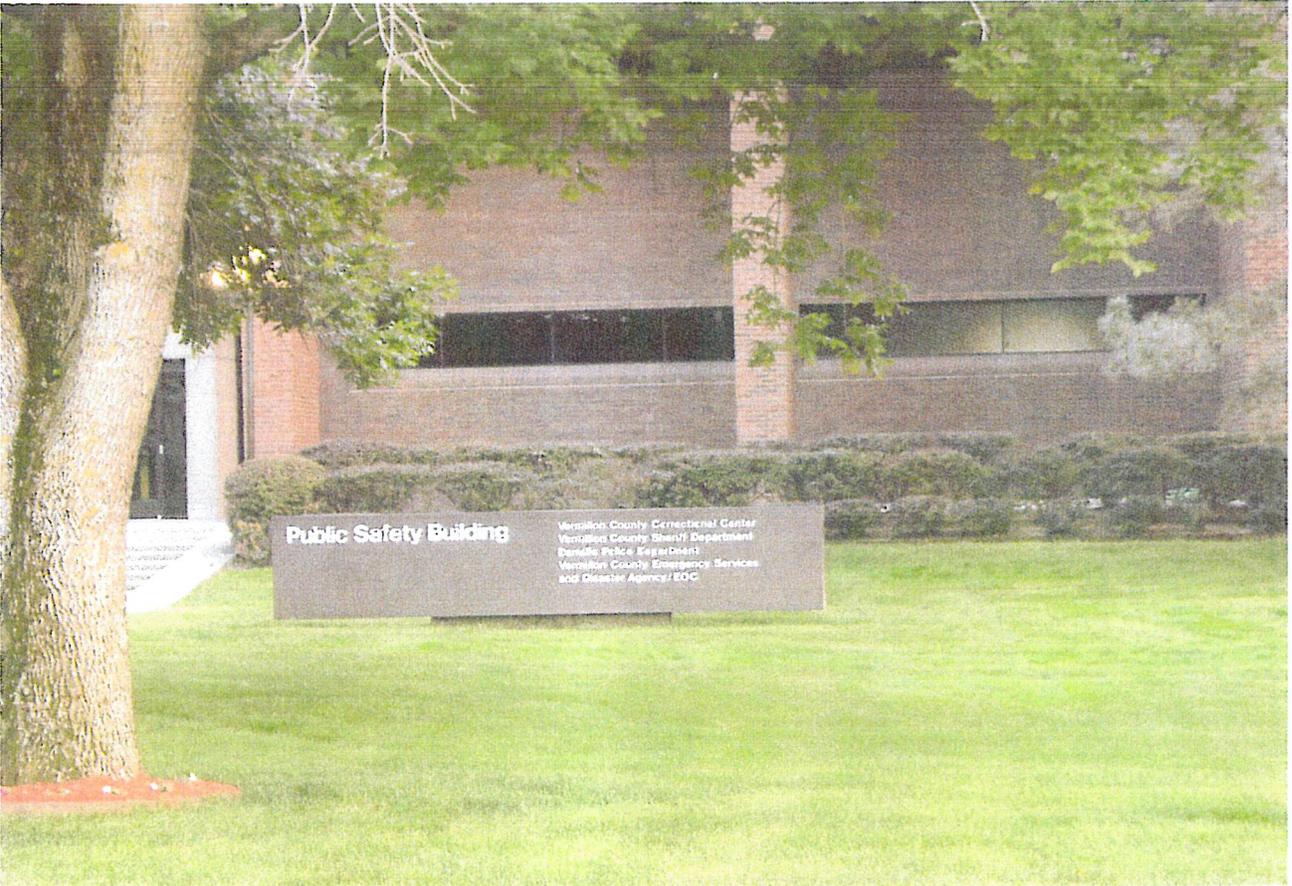
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**PUBLIC SAFETY BUILDING**

**ENTERPRISE FUNDS**  
**(PROPRIETARY FUNDS)**

- 401 HARRISON PARK FUND
- 402 SEWER FUNDS
- 405 SOLID WASTE FUNDS

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# LEASE PURCHASE PAYMENT SCHEDULE

Revised 1/17/2014 for Fiscal Year 2014-2015

DESCRIPTION	LOAN DATE	AMOUNT	2014-2015	2015-2016	Balance Remaining
<u>Infrastructure Fund (107)</u>  Economic Development - Loan First Financial Bank (80110023510) 60 months at \$21,568.00 - \$1,200,000.00	5/23/11	1,200,000.00	258,816.00	258,816.00	Principal & Interest  \$ 517,632.00
	3.01%				
<b>Total Infrastructure Fund - Cashflow Economic Development</b>					
					\$ 517,632.00
<u>Harrison Park (401)</u>  Irrigation System (13 Payments) Central Illinois Bank - #10131140	10/1/02	544,026.55	58,134.60	58,134.60	\$ 116,269.20
<b>Total Harrison Park</b>					
		544,026.55	58,134.60	58,134.60	\$ 116,269.20
<b>Total Lease Purchase</b>					
					\$ 633,901.20



**HARRISON PARK**  
**FUND 401 - DEPARTMENT 401**

*2014-15 Budget*  
*Adopted - 4/1/2014*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		2012	2013	2013	2014	2015
51001	SALARIES (2.35 + SUMMER HELP)	178,587	158,546	167,562	160,000	165,969
51002	OVERTIME	1,380	1,500	1,139	2,000	2,060
51007	WORKER'S COMPENSATION	5,683	2,682	6,620	6,000	6,180
51008	GROUP INSURANCE	24,172	28,000	31,213	36,840	35,466
51009	UNEMPLOYMENT INSURANCE	3,345	4,000	-	2,000	2,000
51010	I.M.R.F.	18,337	18,485	15,126	19,680	20,431
51016	F.I.C.A.	13,099	12,244	12,136	12,240	12,697
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>244,603</b>	<b>225,456</b>	<b>233,795</b>	<b>238,760</b>	<b>244,803</b>

CONTRACTUAL SERVICES

52001	ADVERTISING	2,971	3,500	2,248	3,000	3,000
52011	MAINTENANCE OF BUILDINGS	1,537	1,000	987	1,000	1,020
52013	MAINTENANCE OF OTHER IMPROVEMENTS	2,076	-	-	2,000	-
52016	MAINTENANCE OF OTHER EQUIPMENT	4,773	1,000	2,435	2,000	2,060
52030	CREDIT CARD COMPANY FEES	4,528	2,500	3,958	4,000	4,040
52031	ELECTRICITY	15,412	14,000	10,426	15,000	15,750
52041	TELEPHONE	2,018	2,060	2,008	2,060	2,122
52051	TRAINING, TRAVEL AND EXPENSE	1,669	1,500	75	1,400	1,500
52083	DUES AND SUBSCRIPTIONS	955	1,209	1,050	1,209	1,233
52089	PEST CONTROL	276	200	276	200	300
52099	OTHER CONTRACTUAL SERVICES	7,941	3,434	6,470	4,500	4,680
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>44,155</b>	<b>30,403</b>	<b>29,932</b>	<b>36,369</b>	<b>35,705</b>

COMMODITIES

53011	MATERIAL TO MAINTAIN BUILDINGS	3,361	550	10	550	578
53013	MAT TO MAINT OTHER IMPROVEMENTS	5,385	3,000	4,403	3,000	3,090
53016	MAT TO MAINT OTHER EQUIPMENT	15,800	12,000	14,192	15,000	15,300
53017	SMALL TOOLS AND EQUIPMENT	886	500	657	500	515
53022	HORTICULTURAL SUPPLIES	44,833	43,000	42,285	45,000	45,000
53024	GASOLINE	12,678	13,000	12,562	14,000	14,700
53052	PRO SHOP	5,466	4,000	5,344	4,500	4,635
53099	OTHER COMMODITIES	14,328	6,500	6,048	8,500	8,755
<b>TOTAL COMMODITIES</b>		<b>102,737</b>	<b>82,550</b>	<b>85,503</b>	<b>91,050</b>	<b>92,573</b>

**HARRISON PARK**  
**FUND 401 - DEPARTMENT 401**

*2014-15 Budget*  
*Adopted - 4/1/2014*

<u>OTHER EXPENDITURES</u>		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		2012	2013	2013	2014	2015
54010	PROPERTY TAX PAYMENTS	-	2,500	-	2,500	2,500
54023	GENERAL LIABILITY INSURANCE	5,313	10,150	4,946	10,150	5,665
54061	GOLF PRO - COMMISSION	12,186	14,000	13,862	14,000	14,140
<b>TOTAL OTHER EXPENDITURES</b>		<b>17,499</b>	<b>26,650</b>	<b>18,808</b>	<b>26,650</b>	<b>22,305</b>

CAPITAL OUTLAY

55013	OTHER IMPROVEMENTS	-	11,100	-	5,000	5,000
55016	OTHER CAPITAL EQUIPMENT	24,243	10,995	10,981	10,000	10,445
55016	OTHER EQUIPMENT	-	-	-	-	-
55022	REPAY IRRIGATION SYSTEM LOAN	58,135	58,135	58,135	58,135	58,135
55023	REPAY GOLF CART LOAN	-	-	-	-	12,435
<b>TOTAL CAPITAL OUTLAY</b>		<b>82,377</b>	<b>80,230</b>	<b>69,116</b>	<b>73,135</b>	<b>86,015</b>

<b>TOTAL EXPENDITURES - HARRISON PARK</b>	<b>491,372</b>	<b>445,289</b>	<b>437,154</b>	<b>465,964</b>	<b>481,401</b>
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<u>ESTIMATED REVENUES - HARRISON PARK</u>		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		2012	2013	2013	2014	2015
46219	PRO SHOP LEASE	-	-	-	-	2,500
46066	EMPLOYEE CONTRIBUTIONS	-	18,540	2,944	3,600	3,901
46070	PULL CART RENTALS	1,724	700	737	700	700
46071	GOLF RECEIPTS	217,807	195,000	179,364	205,000	190,000
46072	SURCHARGE RECEIPTS	7,077	5,000	4,036	5,000	5,000
46073	GOLF CART RENTALS	169,052	140,000	171,543	158,000	173,000
46074	DRIVING RANGE RECEIPTS	20,288	24,500	17,930	22,500	21,000
46075	INTEREST	148	300	37	150	300
46090	OTHER REVENUES	-	10,000	250	-	1,000
49057	HOTEL/MOTEL TAX	91,739	80,000	86,935	83,333	85,000
<b>TOTAL REVENUES - HARRISON PARK</b>		<b>507,834</b>	<b>474,040</b>	<b>463,776</b>	<b>478,283</b>	<b>482,401</b>

<b>TRANSFER TO (FROM) RESERVE</b>	<b>16,463</b>	<b>28,751</b>	<b>26,622</b>	<b>12,319</b>	<b>1,000</b>
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<b>TOTAL HARRISON PARK</b>	<b>491,372</b>	<b>445,289</b>	<b>437,154</b>	<b>465,964</b>	<b>481,401</b>
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\*HARRISON PARK IS ON A CALENDAR YEAR

**SANITARY SEWER DEPARTMENT  
FUND 402 - DEPARTMENT 402**

*2014-15 Budget  
Adopted - 4/1/2014*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES ( 13.01 + Auxiliaries )	827,546	836,200	820,164	755,906	796,581
51002	OVERTIME	46,004	56,695	55,000	65,892	55,000
51007	WORKER'S COMPENSATION	70,591	75,281	80,550	76,156	87,800
51008	GROUP INSURANCE	184,878	201,159	187,318	204,310	222,841
51009	UNEMPLOYMENT INSURANCE	15,056	8,860	10,000	3,630	10,000
51010	I.M.R.F.	89,744	97,454	111,233	101,166	104,830
51016	F.I.C.A	65,808	65,990	66,950	61,793	65,146
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>1,299,627</b>	<b>1,341,638</b>	<b>1,331,216</b>	<b>1,268,855</b>	<b>1,342,198</b>

CONTRACTUAL SERVICES

52008	UNIFORM RENTAL	2,122	2,234	3,800	2,403	3,800
52011	MAINTENANCE OF BUILDINGS	309	2,157	10,000	1,472	10,000
52015	MAINTENANCE OF VEHICLES	2,001	2,688	7,000	2,232	7,000
52016	MAINTENANCE OF OTHER EQUIPMENT	9,250	3,959	10,000	3,638	10,000
52022	ENGINEERING SERVICES	73,795	24,391	-	2,867	500,000
52029	PROFESSIONAL SERVICES	-	-	5,000	5,341	5,000
52030	CREDIT CARD COMPANY FEES	132	232	500	359	500
52031	ELECTRICITY	26,264	23,016	30,000	22,983	30,000
52035	SANITARY DISTRICT FEE	16,655	12,799	17,000	15,304	17,000
52039	PROPERTY REPORTS AND LIEN FEES	390	(214)	3,000	98	3,000
52041	TELEPHONE	8,036	7,065	7,300	8,937	7,300
52044	MAINTENANCE OF SANITARY SEWERS	44,191	65,479	40,000	55,753	70,000
52051	TRAINING, TRAVEL AND EXPENSES	1,734	4,380	5,000	3,565	5,000
52062	MAINTENANCE OF LIFT STATION	12,305	20,843	18,000	17,453	18,000
52068	MAINTENANCE OF LANDFILL	28,134	5,966	6,000	15,825	15,000
52071	OVERHEAD SEWER PROGRAM	-	-	10,000	-	10,000
52083	DUES & SUBSCRIPTION	175	195	1,500	295	1,500
52095	BILLING AND COLLECTION (50% SHARE )	103,266	103,269	104,000	103,459	104,000
52099	OTHER CONTRACTUAL SERVICES	53,593	54,201	35,000	51,086	35,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>382,352</b>	<b>332,658</b>	<b>313,100</b>	<b>313,070</b>	<b>852,100</b>

COMMODITIES

53010	MATERIAL TO MAINTAIN SEWERS	32,952	37,872	40,000	39,141	40,000
53011	MATERIAL TO MAINTAIN BUILDINGS	-	748	10,000	3,314	10,000
53013	MAT TO MAINTAIN OTHER IMPROVEMENTS	2,430	-	2,000	193	2,000
53015	MATERIAL TO MAINTAIN VEHICLES	7,240	9,148	18,000	9,172	18,000
53016	MAT TO MAINT OTHER EQUIPMENT	16,032	49,606	40,000	46,486	55,000
53017	SMALL TOOLS AND EQUIPMENT	10,429	12,537	12,000	9,796	12,000
53024	GASOLINE	54,472	57,924	60,000	58,860	60,000



**SOLID WASTE MANAGEMENT**  
**FUND 405 - DEPARTMENT 405**

*2014-15 Budget*  
*Adopted - 4/1/2014*

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
51001	SALARIES (15.81 + SEASONAL)	806,850	799,252	793,774	803,751	863,682
51002	OVERTIME	27,171	24,684	30,000	28,778	30,000
51007	WORKERS COMPENSATION	70,073	69,714	75,000	77,840	81,750
51008	GROUP INSURANCE	218,590	233,252	227,587	251,219	246,501
51009	UNEMPLOYMENT INSURANCE	2,663	4,907	4,000	2,047	4,000
51010	I.M.R.F.	85,653	90,916	104,702	96,734	110,012
51016	F.I.C.A.	62,446	60,684	63,019	61,569	68,367
<b>TOTAL PERSONNEL EXPENDITURES</b>		<b>1,273,446</b>	<b>1,283,409</b>	<b>1,298,081</b>	<b>1,321,938</b>	<b>1,404,312</b>

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	-	449	824	-	824
52008	UNIFORM RENTALS	4,376	3,994	4,120	3,630	4,120
52011	MAINTENANCE OF BUILDINGS	536	1,272	2,040	1,462	2,040
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	750	-	750
52015	MAINTENANCE OF VEHICLES	5,792	6,180	8,320	5,251	8,320
52016	MAINTENANCE OF OTHER EQUIPMENT	2,653	2,460	5,150	2,888	5,150
52030	CREDIT CARD COMPANY FEES	1,597	1,873	2,000	3,689	2,000
52039	PROPERTY REPORT & LIEN FEES	3,264	3,744	3,500	2,961	3,500
52041	TELEPHONE	2,465	2,422	2,266	1,789	2,266
52051	TRAINING, TRAVEL AND EXPENSE	30	434	2,000	1,893	2,000
52083	DUES AND SUBSCRIPTIONS	35	122	357	182	357
52088	RENTALS	7,268	6,875	9,000	28,661	9,000
52092	DUMPING FEES	509,093	462,376	550,000	517,251	600,000
52095	BILLING AND COLLECTION ( 50% SHARE )	102,829	102,772	105,000	103,459	105,000
52099	OTHER CONTRACTUAL SERVICES	6,120	29,014	16,000	47,891	16,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>646,058</b>	<b>623,988</b>	<b>711,327</b>	<b>721,005</b>	<b>761,327</b>

COMMODITIES

53001	PUBLICATIONS	200	-	250	-	250
53003	OFFICE SUPPLIES	267	4	600	-	600
53011	MATERIAL TO MAINTAIN BUILDINGS	-	-	5,250	3,061	5,250
53015	MATERIAL TO MAINTAIN VEHICLES	60,547	76,035	50,000	57,708	65,000
53016	MAT TO MAINT OTHER EQUIPMENT	21,897	32,896	30,000	34,865	30,000
53017	SMALL TOOLS AND EQUIPMENT	2,146	1,107	2,575	1,647	2,575
53024	GASOLINE	122,512	121,861	130,000	121,399	130,000
53038	SOLID WASTE CONTAINERS	-	3,595	2,500	3,882	2,500

**SOLID WASTE MANAGEMENT  
FUND 405 - DEPARTMENT 405**

*2014-15 Budget  
ADOPTED - 4/1/2014*

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>COMMODITIES CON'T.</u>		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
53099	OTHER COMMODITIES	7,541	8,649	10,301	11,701	10,301
<b>TOTAL COMMODITIES</b>		<b>215,110</b>	<b>244,147</b>	<b>231,476</b>	<b>234,263</b>	<b>246,476</b>
<u>OTHER EXPENDITURES</u>						
54023	GENERAL LIABILITY INSURANCE	20,136	31,216	33,500	30,678	36,515
54031	TAXES AND LICENSES	-	-	-	-	-
<b>TOTAL OTHER EXPENDITURES</b>		<b>20,136</b>	<b>31,216</b>	<b>33,500</b>	<b>30,678</b>	<b>36,515</b>
<u>CAPITAL OUTLAY</u>						
55013	OTHER IMPROVEMENTS	-	81,732	5,000	147,419	5,000
55015	VEHICLES	301,293	-	5,000	20,064	5,000
55016	OTHER EQUIPMENT	303,023	(1,434)	210,000	58,626	262,500
<b>TOTAL CAPITAL OUTLAY</b>		<b>604,316</b>	<b>80,297</b>	<b>220,000</b>	<b>226,109</b>	<b>272,500</b>
<u>INTERFUND TRANSFERS</u>						
90002	TRANSFER TO 2007 DEBT SERVICE FUND	59,690	57,000	60,000	58,954	60,000
<b>TOTAL INTERFUND TRANSFERS</b>		<b>59,690</b>	<b>57,000</b>	<b>60,000</b>	<b>58,954</b>	<b>60,000</b>
<b>TOTAL EXPENDITURES - SOLID WASTE MGT.</b>		<b>2,818,756</b>	<b>2,320,056</b>	<b>2,554,384</b>	<b>2,592,946</b>	<b>2,781,130</b>
<u>ESTIMATED REVENUES - SOLID WASTE MGT.</u>		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46020	TIPPING FEES - YARD WASTE	9,753	4,690	7,500	7,553	7,500
46023	SALES OF YARD WASTE BAGS	155	-	-	-	-
46047	GARBAGE COLLECTION FEE	2,319,495	2,297,255	2,361,252	2,438,585	2,526,764
46049	ORDINANCE VIOLATION	-	-	50	-	50
46052	DELINQUENT GARBAGE FEES	40,111	36,338	35,000	40,273	35,000
46058	SALE OF SOLID WASTE TOTERS	17,875	13,100	5,000	16,875	5,000
46064	SOLID WASTE PENALTY	76,060	72,171	70,000	72,053	70,000
46066	EMPLOYEE INSURANCE CONTRIBUTIONS	-	24,200	25,000	28,177	27,115
46075	INTEREST INCOME	1,568	2,062	1,500	3,236	1,500
46078	GARBAGE CAN STICKERS - YARD WASTE	64,346	59,114	60,000	80,335	75,000
46079	SALE OF COMPOST AND FIREWOOD	28,871	21,778	15,000	11,210	15,000
46090	OTHER REVENUES	2,347	3,274	200	5,983	200
46099	REIMBURSEMENT OF EXPENSE	1,604	1,034	-	-	-
46227	DEMOLITION REIMBURSEMENT	-	-	1,000	725	1,000
46228	MINOR CLEANUP COLLECTION	-	680	2,000	620	2,000
46229	MAJOR CLEANUP COLLECTION	-	12,600	15,000	14,343	15,000
<b>TOTAL REVENUES - SOLID WASTE MGT.</b>		<b>2,562,186</b>	<b>2,548,295</b>	<b>2,598,503</b>	<b>2,719,967</b>	<b>2,781,130</b>
<b>TRANSFER TO (FROM) RESERVE</b>		<b>(256,570)</b>	<b>228,239</b>	<b>44,119</b>	<b>127,021</b>	<b>1</b>
<b>TOTAL SOLID WASTE MANAGEMENT</b>		<b>2,818,756</b>	<b>2,320,056</b>	<b>2,554,384</b>	<b>2,592,946</b>	<b>2,781,130</b>

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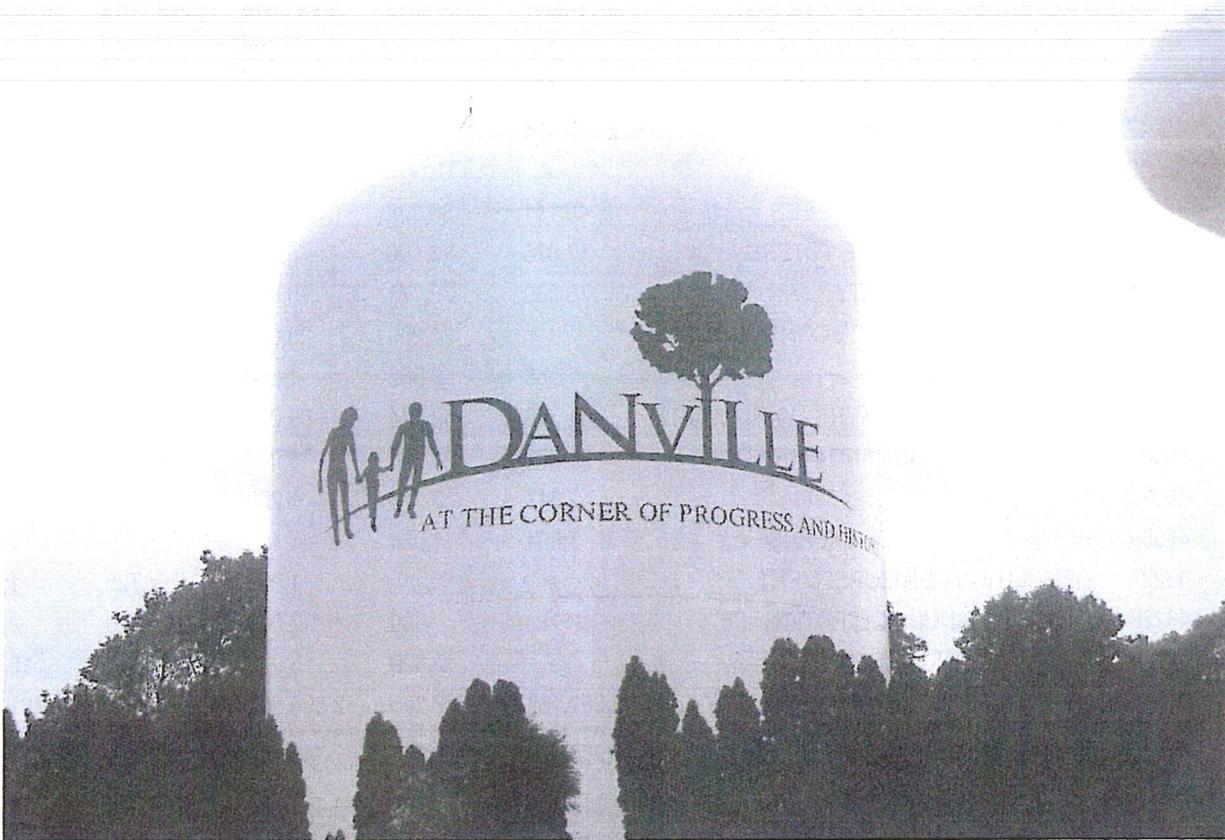
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**OTHER FUNDS**

- 104 STATE NARCOITCS FORFEITURE FUND
- 107 INFRASTRUCTURE DEVELOPMENT
- 108 TOWNE CENTRE FUND
- 109 STORM WATER DRAINAGE
- 111 REVOLVING LOAN FUND
- 112 HOUSING LOAN
- 115 FEDERAL NARCOTICS FORFEITURE
- 301 LANDFILL REMEDIATION
- 302 CAPITAL IMPROVEMENTS
- 304 LAND ACQUISITION
- 501 HEALTH INSURANCE
- 502 MIN/MAX LIABILITY INSURANCE
- 503 FLEXIBLE SPENDING
- 601 WORKING CASH
- 602 SPECIAL SEWER TRUST
- 603 GROUP LIFE INSURANCE
- 604 DAVID S. PALMER ARENA
- 607 EVIDENCE HOLDING
  - \* DANVILLE PUBLIC LIBRARY
  - (\*Component of the City of Danville)

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**STATE NARCOTICS FORFEITURE FUND**  
**FUND 104 - DEPARTMENT 104**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54099	OTHER EXPENDITURES	8,791	19,150	15,000	15,502	15,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>8,791</u>	<u>19,150</u>	<u>15,000</u>	<u>15,502</u>	<u>15,000</u>
TOTAL EXPENSES - STATE FORFEITURE FUND		8,791	19,150	15,000	15,502	15,000

<u>TOTAL REVENUES - STATE FORFEITURE FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46015	FORFEITED FUNDS	19,826	5,577	14,000	11,215	14,000
46075	INTEREST	129	189	1,000	145	1,000
46090	MISCELLANEOUS	1,338	-	-	1,700	-
<u>TOTAL REVENUES - STATE FORFEITURE FUND</u>		<u>21,293</u>	<u>5,766</u>	<u>15,000</u>	<u>13,060</u>	<u>15,000</u>

TRANSFER TO (FROM) RESERVE		12,502	(13,383)	-	(2,442)	-
TOTAL STATE FORFEITURE FUND		8,791	19,150	15,000	15,502	15,000

## INFRASTRUCTURE DEVELOPMENT AND IMPROVEMENT PROGRAM

FUND 107 - DEPARTMENT 107

<u>CONTRACTUAL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
52022	ENGINEERING	8,000	19,244	2,500	15,616	75,000
52030	CREDIT CARD COMPANY FEES	-	10	-	-	-
52058	CONSTRUCTION AND IMPROVEMENTS	147,073	132,836	51,500	43,915	83,000
52059	BAM PROGRAM	-	-	-	-	-
52060	OVERLAY PROGRAM	823,408	455,971	644,500	962,296	644,500
52097	PAVEMENT MAINTENANCE	150,043	382,562	229,600	317,112	229,600
52099	OTHER CONTRACTUAL SERVICES	5,307	11,540	7,500	1,995	7,500
55064	ECONOMIC DEVELOPMENT PROGRAM	2,050,299	483,113	341,720	335,036	330,800
<b>TOTAL CONTRACTUAL EXPENDITURES</b>		<b>3,184,130</b>	<b>1,485,275</b>	<b>1,277,320</b>	<b>1,675,969</b>	<b>1,370,400</b>

TOTAL EXPENDITURES - INFRASTRUCTURE DEVELOPME 3,184,130 1,485,275 1,277,320 1,675,969 1,370,400

<u>ESTIMATED REVENUES - INFRASTRUCTURE DEVELOPME</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46075	INTEREST	615	2,253	600	4,691	600
46090	OTHER REVENUE	-	-	-	25,500	-
46164	HOME RULE GAS & DIESEL TAX	895,543	937,331	875,000	1,070,079	1,000,000
46223	ECONOMIC DEVELOPMENT PROGRAM	1,422,100	-	-	-	-
46234	PROPERTY TAX -RAILROAD	-	-	60,000	70,239	40,000
49082	FM SEWER FUND	150,000	-	-	-	-
49091	TRANSFER FROM SOLID WASTE FUND	150,000	-	-	-	-
49097	FM GENERAL FUND	900,000	929,873	343,200	333,013	330,800
<b>TOTAL REVENUES - INFRASTRUCTURE DEV.</b>		<b>3,518,258</b>	<b>1,869,457</b>	<b>1,278,800</b>	<b>1,503,522</b>	<b>1,371,400</b>

TRANSFER TO (FROM) RESERVE 334,128 384,182 1,480 (172,447) 1,000

TOTAL INFRASTRUCTURE DEVELOPMENT 3,184,130 1,485,275 1,277,320 1,675,969 1,370,400

**\*\*NEW FUND FISCAL YEAR 2008-09**

**TOWNE CENTRE FUND**  
**FUND 108 - DEPARTMENT 108**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54099	OTHER EXPENDITURES	-	-	-	-	-
54173	REAL ESTATE PURCHASE	-	-	-	309,401	-
<b>TOTAL OTHER EXPENDITURES</b>		-	-	-	309,401	-
<hr/>						
<u>INTERFUND TRANSFERS</u>						
90003	TRANSFER TO GENERAL FUND	-	-	-	-	-
<b>TOTAL OTHER EXPENDITURES</b>		-	-	-	-	-
<hr/>						
<b>TOTAL EXPENDITURES - TOWNE CENTRE FUND</b>		-	-	-	309,401	-

<u>ESTIMATED REVENUES - TOWNE CENTRE FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46075	INTEREST	24	20	20	812	-
46086	SALE OF CITY PROPERTY	-	-	-	504,000	-
46101	LAND LEASE - LINCLAY	1,000	1,000	1,000	-	-
<b>TOTAL REVENUES - TOWNE CENTRE FUND</b>		1,024	1,020	1,020	504,812	-
<hr/>						
<b>TRANSFER TO (FROM) RESERVE</b>		1,024	1,020	1,020	195,411	-
<hr/>						
<b>TOTAL TOWNE CENTRE FUND</b>		-	-	-	309,401	-

<Towne Centre property sold in 2013-2014>

**STORM WATER DRAINAGE FUND**  
**FUND 109 - DEPARTMENT 109**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54005	LOAN PAYMENT	-	-	-	-	-
54099	OTHER EXPENDITURES	-	-	50,000	340	170,000
<u>TOTAL OTHER EXPENDITURES</u>		-	-	50,000	340	170,000

TOTAL EXPENDITURES - STORM WATER DRAINAGE                    -                    -                    50,000                    340                    170,000

<u>ESTIMATED REVENUES - STORM WATER DRAINAGE</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46075	INTEREST INCOME	390	706	400	783	400
46102	SPECIAL ASSESSMENTS	28,167	28,126	28,167	28,126	28,167
<u>TOTAL REVENUES - STORM WATER</u>		28,557	28,832	28,567	28,909	28,567

TRANSFER TO (FROM) RESERVE                    28,557                    28,832                    (21,433)                    28,569                    (141,433)

TOTAL STORM WATER DRAINAGE FUND                    -                    -                    50,000                    340                    170,000

**REVOLVING LOAN FUND  
FUND 111 - DEPARTMENT 111**

*2014-15 Budget  
ADOPTED - 4/1/2014*

<u>OTHER EXPENDITURES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54074	BUSINESS LOANS	-	75,000	65,000	13,359	65,000
54080	FACADE GRANTS	14,725	31,909	11,000	-	11,000
54081	INFRASTRUCTURE EXPENSE	200,000	-	-	-	-
<b>TOTAL OTHER EXPENDITURES</b>		<b>214,725</b>	<b>106,909</b>	<b>76,000</b>	<b>13,359</b>	<b>76,000</b>

TOTAL EXPENDITURES - REVOLVING LOAN FUND	214,725	106,909	76,000	13,359	76,000
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<u>ESTIMATED REVENUES - REVOLVING LOAN FUND</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46075	INTEREST INCOME	749	530	750	945	750
46094	LOAN PAYMENT - PRINCIPAL	39,167	73,613	50,000	59,518	50,000
46095	LOAN PAYMENT - INTEREST	3,247	10,215	25,000	4,894	25,000
46099	REIMBURSEMENT OF EXPENSE	-	-	-	-	-
<b>TOTAL REVENUES-REVOLVING LOAN FUND</b>		<b>43,163</b>	<b>84,358</b>	<b>75,750</b>	<b>65,357</b>	<b>75,750</b>

TRANSFER TO (FROM) RESERVE	(171,562)	(22,551)	(250)	51,998	(250)
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TOTAL REVOLVING LOAN FUND	214,725	106,909	76,000	13,359	76,000
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**HOUSING LOAN FUND  
FUND 112 - DEPARTMENT 112**

*2014-15 Budget  
ADOPTED - 4/1/2014*

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54062	HOUSING REHABILITATION	2,365	6,000	17,000	82,727	17,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>2,365</u>	<u>6,000</u>	<u>17,000</u>	<u>82,727</u>	<u>17,000</u>
TOTAL EXPENDITURES - HOUSING LOAN FUND		2,365	6,000	17,000	82,727	17,000
<u>ESTIMATED REVENUES - HOUSING LOAN FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46075	INTEREST INCOME	256	289	500	447	500
46094	LOAN PAYMENT - PRINCIPAL	6,906	7,113	10,000	42,617	10,000
46095	LOAN PAYMENT - INTEREST	-	-	500	-	500
<u>TOTAL REVENUES - HOUSING LOAN FUND</u>		<u>7,162</u>	<u>7,402</u>	<u>11,000</u>	<u>43,064</u>	<u>11,000</u>
TRANSFER TO (FROM) RESERVE		4,797	1,402	(6,000)	(39,663)	(6,000)
TOTAL HOUSING LOAN FUND		2,365	6,000	17,000	82,727	17,000





**CAPITAL IMPROVEMENTS FUND**  
**FUND 302 - DEPARTMENT 302**

*2014-15 Budget*  
*Adopted - 4/1/2014*

<u>COMMUNITY REDEVELOPMENT</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<u>CONTRACTUAL EXPENDITURES</u>						
52006	VERMILION ADVANTAGE	50,000	70,000	70,000	70,000	70,000
<b>TOTAL CONTRACTUAL EXPENDITURES</b>		<b>50,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<u>OTHER EXPENDITURES</u>						
54035	CITYWIDE SINGLE FAMILY REHAB PROGRAM	2,524	-	-	-	-
54036	PROACTIVE CODE ENFORCEMENT	46,000	46,000	46,000	46,000	46,000
54037	BLIGHT REMOVAL	140,924	43,856	35,000	54,010	28,000
54039	COMMUNITY POLICING	40,000	40,000	40,000	40,000	40,000
54045	NEIGHBORHOOD ASSOCIATION	3,697	3,295	3,000	1,584	3,000
54172	COMMUNITY REVITALIZATION	30,632	9,014	12,477	3,425	12,477
<b>TOTAL OTHER EXPENDITURES</b>		<b>263,777</b>	<b>142,165</b>	<b>136,477</b>	<b>145,018</b>	<b>129,477</b>
<u>INTERFUND TRANSFER</u>						
90002	TRANSFER TO 2007 DEBT SERVICE	161,900	161,323	163,123	160,733	163,123
<b>TOTAL INTERFUND TRANSFER</b>		<b>161,900</b>	<b>161,323</b>	<b>163,123</b>	<b>160,733</b>	<b>163,123</b>
<b>TOTAL COMMUNITY REDEVELOPMENT</b>		<b>475,677</b>	<b>373,488</b>	<b>369,600</b>	<b>375,751</b>	<b>362,600</b>

**CAPITAL IMPROVEMENTS FUND**  
**FUND 302 - DEPARTMENT 302**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
CAPITAL EQUIPMENT AND IMPROVEMENTS		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
<u>OTHER EXPENDITURES</u>						
54013	LEASE PURCHASE	47,574	1,290	-	-	-
<b>TOTAL OTHER EXPENDITURES</b>		<b>47,574</b>	<b>1,290</b>	<b>-</b>	<b>-</b>	<b>-</b>
55012	BUILDINGS	57,889	50,885	70,000	20,537	70,000
55013	OTHER IMPROVEMENTS	68,800	106,846	75,850	29,821	73,400
55015	VEHICLES	252,226	259,836	275,000	273,762	275,000
55016	CAPITAL EQUIPMENT	73,352	264,849	245,550	259,068	240,000
55016	FIRE AIR PACK GRANT	-	11,039	-	-	-
55017	COMPUTERS	20,621	-	20,000	5,443	15,000
55021	CARVER PARK RENOVATIONS	2,989	-	-	-	-
55062	FIRE RADIO GRANT FY2009	17	-	-	-	-
55063	FIRE ASSISTANT GRANT	191,429	86,404	-	84,883	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>667,323</b>	<b>779,860</b>	<b>686,400</b>	<b>673,514</b>	<b>673,400</b>
<b>TOTAL CAPITAL EQUIPMENT AND IMPROVEMENTS</b>		<b>714,897</b>	<b>781,150</b>	<b>686,400</b>	<b>673,514</b>	<b>673,400</b>
<b>TOTAL EXPENSES - CAPITAL IMPROVEMENT FUND</b>		<b>1,190,574</b>	<b>1,154,638</b>	<b>1,056,000</b>	<b>1,049,265</b>	<b>1,036,000</b>
<u>TOTAL REVENUES - CAPITAL IMPROVEMENT FUND</u>		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>
		<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2013-2014</u>	<u>2013-2014</u>
46059	TELECOMMUNICATIONS TAX	1,093,613	1,110,749	1,055,000	1,032,995	1,035,000
46075	INTEREST	4,000	1,615	1,000	1,834	1,000
46222	FIRE ASSISTANT GRANT	-	89,141	-	67,865	-
<b>TOTAL REVENUES - CAPITAL IMPR FUND</b>		<b>1,097,613</b>	<b>1,201,505</b>	<b>1,056,000</b>	<b>1,102,694</b>	<b>1,036,000</b>
<b>TRANSFER TO (FROM) RESERVE</b>		<b>(92,961)</b>	<b>46,868</b>	<b>0</b>	<b>53,429</b>	<b>0</b>
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>		<b>1,190,574</b>	<b>1,154,638</b>	<b>1,056,000</b>	<b>1,049,265</b>	<b>1,036,000</b>



**HEALTH INSURANCE FUND  
FUND 501 - DEPARTMENT 501**

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
52030	CREDIT CARDS FEES	88	-	500	18	500
<b>TOTAL CONTRACTUAL EXPENDITURES</b>		<b>88</b>	<b>-</b>	<b>500</b>	<b>18</b>	<b>500</b>

OTHER EXPENDITURES

54009	REPAY CASH FLOW LOAN	260,000	-	-	-	-
54021	ADMINISTRATIVE EXPENSES	7,941	2,705	5,000	12,806	5,000
54048	RETIREE PREMIUM PAYMENTS	335,689	341,714	368,966	309,561	368,966
54058	HEALTH ALLIANCE -ADVANTAGE 65+	145,357	184,036	190,000	170,876	190,000
54095	PAYMENT OF PREMIUMS	3,192,766	3,639,117	4,374,550	4,065,787	4,044,761
54111	PAYMENT OF DUTY DISABILITY PREMIUM	90,700	99,392	120,885	134,843	158,592
54175	EARLY RETIREMENT INCENTIVE	-	-	-	-	80,000
54176	LIBRARY PREMIUMS	-	-	-	-	153,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>4,032,453</b>	<b>4,266,963</b>	<b>5,059,401</b>	<b>4,693,873</b>	<b>5,000,319</b>

**TOTAL EXPENDITURES - HEALTH INSURANCE FUND**      4,032,541      4,266,963      5,059,901      4,693,891      5,000,819

<u>ESTIMATED REVENUES - HEALTH INSURANCE FUND</u>		ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46038	DEPARTMENT ESCROW PAYMENTS	3,231,066	3,574,404	4,135,143	4,075,730	4,290,550
46066	EMPLOYEE CONTRIBUTIONS	279,337	229,849	253,000	320,416	-
46075	INTEREST	96	118	100	1,069	100
46083	PAYMENTS FROM LIBRARY	112,425	138,101	160,320	157,075	153,000
46224	PAYMENTS - RETIRED EMPLOYEES UNDER 65	-	326,309	368,966	312,013	368,966
46225	PAYMENTS - RETIRED EMPLOYEES 65+	476,421	173,214	190,000	170,876	190,000
<b>TOTAL REVENUES - HEALTH INSURANCE</b>		<b>4,099,345</b>	<b>4,441,995</b>	<b>5,107,529</b>	<b>5,037,178</b>	<b>5,002,616</b>

**TRANSFER TO (FROM) RESERVE**      66,804      175,032      47,628      343,287      1,797

**TOTAL HEALTH INSURANCE FUND**      4,032,541      4,266,963      5,059,901      4,693,891      5,000,819

## 2014 Health Ins. Rates

### Health Alliance Plan for Non Medicare Part B Eligible Members 01/01/14-12/31/14

PPO		HMO		POS-C	
Employee	\$ 687	Employee	\$ 599	Employee	\$ 477
Emp. & Spouse	\$1346	Emp. & Spouse	\$1175	Emp & Spouse	\$ 936
Emp. & Child(ren)	\$1271	Emp. & Child(ren)	\$1108	Emp & Child(ren)	\$ 884
Family	\$2197	Family	\$1917	Family	\$1529

### Medicare Advantage Plan Rate for Medicare Part B Eligible Members 1/1/14 thru 12/31/14

Medicare Advantage PPO Plan per person \$187

### Health Alliance Plans for Medicare Part B Eligible Members 01/01/14-12/31/14

PPO		HMO		POS-C	
Employee	\$ 447	Employee	\$ 389	Employee	\$ 310
Emp. & Spouse	\$1106	Emp. & Spouse	\$ 965	Emp & Spouse	\$ 769
Both Eligible	\$ 866	Both Eligible	\$ 755	Both Eligible	\$ 602
Emp. & Child(ren)	\$1031	Emp. & Child(ren)	\$ 898	Emp. & Child(ren)	\$ 717
Family	\$1957	Family	\$1707	Family	\$1362
Both Eligible	\$1717	Both Eligible	\$1497	Both Eligible	\$1195

### Dental Ins. Rates 01/1/14-12/31/14

Employee Only	\$24.50
Employee & Spouse	\$48.98
Employee & Child(ren)	\$54.10
Family	\$85.92

### Vision Ins. Rates 10/1/12-12/31/14

Employee Only	\$ 5.55
Employee & Spouse	\$ 8.88
Employee & Child(ren)	\$ 9.07
Family	\$14.62

**MIN/MAX LIABILITY INSURANCE RESERVE FUND** *2014-15 Budget*  
**FUND 502 - DEPARTMENT 502** **ADOPTED - 4/1/2014**  
 CLOSED AND TRANSFERRED TO GENERAL FUND 4/2013

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
90050	CLOSE OUT FUND	-	37,330	-		-
	TOTAL OTHER EXPENDITURES	-	37,330	-	-	-
TOTAL EXPENDITURES - MIN/MAX INSURANCE FUND		-	37,330	-	-	-

<u>ESTIMATED REVENUES - MIN/MAX INSURANCE FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46075	INTEREST INCOME	50	63	-		-
46090	TRANSFER FROM OTHER FUNDS	-	-	-		-
	TOTAL REVENUES - MIN/MAX INSURANCE	50	63	-	-	-
	TRANSFER TO (FROM) RESERVE	50	(37,266)	-	-	-
TOTAL MIN/MAX INSURANCE RESERVE FUND		-	37,330	-	-	-

**FLEXIBLE SPENDING FUND  
FUND 503 - DEPARTMENT 503**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54021	ADMINISTRATIVE EXPENSES	-	-	-	-	-
54095	PAYMENT OF CLAIMS	59,973	52,095	55,000	34,520	55,000
<b>TOTAL OTHER EXPENDITURES</b>		<b>59,973</b>	<b>52,095</b>	<b>55,000</b>	<b>34,520</b>	<b>55,000</b>

TOTAL EXPENSES - FLEXIBLE SPENDING FUND	59,973	52,095	55,000	34,520	55,000
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<u>TOTAL REVENUES - FLEXIBLE SPENDING FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46066	EMPLOYEE CONTRIBUTIONS	59,169	47,534	55,000	41,748	55,000
46075	INTEREST	-	-	-	-	-
<b>TOTAL REVENUES - FLEXIBLE SPENDING</b>		<b>59,169</b>	<b>47,534</b>	<b>55,000</b>	<b>41,748</b>	<b>55,000</b>

TRANSFER TO (FROM) RESERVE	(804)	(4,561)	-	7,227	-
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TOTAL FLEXIBLE SPENDING FUND	59,973	52,095	55,000	34,520	55,000
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**WORKING CASH FUND**  
**FUND 601 - DEPARTMENT 601**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54099	INTERFUND LOANS	200,000	48,445	200,000	51,345	200,000
<u>TOTAL OTHER EXPENDITURES</u>		<u>200,000</u>	<u>48,445</u>	<u>200,000</u>	<u>51,345</u>	<u>200,000</u>

TOTAL EXPENDITURES - WORKING CASH FUND	200,000	48,445	200,000	51,345	200,000
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<u>ESTIMATED REVENUES - WORKING CASH FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46021	REPAYMENT OF WORKING CASH LOAN	200,000	-	200,000	48,743	200,000
46075	INTEREST INCOME	200	454	100	573	100
<u>TOTAL REVENUES - WORKING CASH FUND</u>		<u>200,200</u>	<u>454</u>	<u>200,100</u>	<u>49,316</u>	<u>200,100</u>

TRANSFER TO (FROM) RESERVE	200	(47,991)	100	(2,029)	100
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TOTAL WORKING CASH FUND	200,000	48,445	200,000	51,345	200,000
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**SPECIAL SEWER TRUST FUND**  
**FUND 602 - DEPARTMENT 602**

<u>CAPITAL OUTLAY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
52099	OTHER CONTRACTUAL SERVICES	-	2,080	10,000	-	10,000
55013	CAPITAL OUTLAY	-		500	-	500
90004	TRANSFER TO SANITARY SEWER	-		10,000	-	10,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>2,080</b>	<b>20,500</b>	<b>-</b>	<b>20,500</b>

TOTAL EXPENSES - SPECIAL SEWER TRUST FUND                    -                    2,080                    20,500                    -                    20,500

<u>TOTAL REVENUES - SPECIAL SEWER TRUST FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46025	TAP-ON FEES	750	3,000	10,000	2,500	10,000
46075	INTEREST	286	444	200	607	200
<b>TOTAL REVENUES - SPECIAL SEWER FUND</b>		<b>1,036</b>	<b>3,444</b>	<b>10,200</b>	<b>3,107</b>	<b>10,200</b>

TRANSFER TO (FROM) RESERVE                    1,036                    1,364                    (10,300)                    3,107                    (10,300)

TOTAL SPECIAL SEWER TRUST FUND                    -                    2,080                    20,500                    -                    20,500

**GROUP LIFE INSURANCE FUND**  
**FUND 603 - DEPARTMENT 603**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
54102 GROUP INSURANCE PAYMENTS	26,357	36,369	38,000	39,802	38,000
<u>TOTAL OTHER EXPENDITURES</u>	<u>26,357</u>	<u>36,369</u>	<u>38,000</u>	<u>39,802</u>	<u>38,000</u>
TOTAL EXPENDITURES - GROUP LIFE	26,357	36,369	38,000	39,802	38,000
<u>ESTIMATED REVENUES - GROUP LIFE</u>	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ACTUAL 2013-2014	BUDGET 2014-2015
46066 EMPLOYEE CONTRIBUTIONS	27,749	36,104	38,000	45,393	38,000
<u>TOTAL REVENUES - GROUP LIFE</u>	<u>27,749</u>	<u>36,104</u>	<u>38,000</u>	<u>45,393</u>	<u>38,000</u>
TRANSFER TO (FROM) RESERVE	1,392	(265)	-	5,591	-
TOTAL GROUP LIFE	26,357	36,369	38,000	39,802	38,000



**EVIDENCE HOLDING FUND**  
**FUND 607 - DEPARTMENT 607**

*2014-15 Budget*  
**ADOPTED - 4/1/2014**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
54099	OTHER EXPENDITURES	-	-	250	-	250
<u>TOTAL OTHER EXPENDITURES</u>		<u>-</u>	<u>-</u>	<u>250</u>	<u>-</u>	<u>250</u>

TOTAL EXPENDITURES - EVIDENCE HOLDING FUN      -      -      250      -      250

<u>ESTIMATED REVENUES -EVIDENCE HOLDING FUN</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2011-2012	2012-2013	2013-2014	2013-2014	2014-2015
46015	EVIDENCE FUNDS BEING HELD	-	-	-	-	-
46075	INTEREST INCOME	236	332	250	469	250
<u>TOTAL REVENUES -EVIDENCE HOLDIN</u>		<u>236</u>	<u>332</u>	<u>250</u>	<u>469</u>	<u>250</u>

TRANSFER TO (FROM) RESERVE      236      332      -      469      -

TOTAL EVIDENCE HOLDING FUND      -      -      250      -      250

# DANVILLE PUBLIC LIBRARY

Fiscal Year May to April

	BUDGET 2010-2011	BUDGET 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015
<b>COMMODITIES</b>					
COPY EXPENSE	4,000	4,000	4,000	6,000	7,000
JANITORIAL AND MAINTENANCE SUPPLIES	5,000	5,000	5,000	5,000	7,400
GASOLINE	1,000	1,000	1,000	1,300	1,300
OFFICE SUPPLIES	5,000	5,000	5,000	5,000	5,000
<b>TOTAL COMMODITIES</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>17,300</b>	<b>20,700</b>

<b>OTHER EXPENDITURES</b>					
GENERAL LIABILITY INSURANCE	15,300	20,300	15,300	15,300	17,595
<b>TOTAL OTHER EXPENDITURES</b>	<b>15,300</b>	<b>20,300</b>	<b>15,300</b>	<b>15,300</b>	<b>17,595</b>

<b>BUILDING FUND EXPENDITURES</b>					
COPIER LEASE	8,400	8,400	8,400	8,400	8,400
CAPITAL OUTLAY	-	-	9,600	-	-
<b>TOTAL BUILDING FUND EXPENDITURES</b>	<b>8,400</b>	<b>8,400</b>	<b>18,000</b>	<b>8,400</b>	<b>8,400</b>

<b>TOTAL EXPENDITURES - LIBRARY</b>	<b>1,523,130</b>	<b>1,550,120</b>	<b>1,566,540</b>	<b>1,649,015</b>	<b>1,704,850</b>
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	BUDGET 2010-2011	BUDGET 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2013-2014
<b>ESTIMATED REVENUES - PUBLIC LIBRARY</b>					
TAX LEVY	1,436,390	1,462,380	1,487,600	1,550,715	1,617,505
MISCELLANEOUS INCOME	34,400	34,400	30,300	33,100	33,100
GENERAL FUND INTEREST	15,000	9,000	5,000	3,000	3,000
STATE PER CAPITA	34,440	34,440	34,440	33,000	33,000
I.M.R.F. AND F.I.C.A. INTEREST	1,400	1,400	100	100	100
BUILDING FUND INTEREST INCOME	500	500	100	100	100
BUILDING FUND INCOME	1,000	1,000	1,000	1,000	1,000
<b>TOTAL REVENUES - LIBRARY</b>	<b>1,523,130</b>	<b>1,543,120</b>	<b>1,558,540</b>	<b>1,621,015</b>	<b>1,687,805</b>

<b>TRANSFER TO (FROM) RESERVE</b>	<b>-</b>	<b>(7,000)</b>	<b>(8,000)</b>	<b>(28,000)</b>	<b>(17,045)</b>
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<b>TOTAL DANVILLE PUBLIC LIBRARY</b>	<b>1,523,130</b>	<b>1,550,120</b>	<b>1,566,540</b>	<b>1,649,015</b>	<b>1,704,850</b>
	<b>-1%</b>	<b>0%</b>	<b>1%</b>	<b>5%</b>	<b>3%</b>

DANVILLE PUBLIC LIBRARY

Fiscal Year May to April

2014-15 Budget  
ADOPTED - 4/1/2014

<u>PERSONNEL EXPENDITURES</u>	BUDGET 2010-2011	BUDGET 2011-2012	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015
SALARIES	809,990	828,440	826,810	875,430	916,545
WORKER'S COMPENSATION	7,595	8,230	7,285	7,285	8,780
GROUP INSURANCE	107,835	110,880	119,960	134,685	145,365
UNEMPLOYMENT INSURANCE	2,525	2,740	3,000	3,000	2,510
I.M.R.F. AND F.I.C.A.	140,675	144,450	154,725	174,015	174,125
<b>TOTAL PERSONNEL EXPENDITURES</b>	<b>1,068,620</b>	<b>1,094,740</b>	<b>1,111,780</b>	<b>1,194,415</b>	<b>1,247,325</b>

CONTRACTUAL SERVICES

ADVERTISING AND PROGRAMMING	2,000	2,000	2,000	2,000	3,000
PUBLICITY AND PROGRAMMING	3,100	3,100	3,100	-	3,600
BINDING	500	500	500	500	500
MAINTENANCE OF BUILDINGS	26,685	16,565	17,115	18,510	18,860
MAINTENANCE OF GROUNDS	6,000	6,000	6,000	6,000	6,000
MAINTENANCE OF EQUIPMENT	37,935	37,935	41,005	43,395	39,175
MAINTENANCE OF VEHICLES	2,000	2,000	2,000	2,000	2,000
PROFESSIONAL SERVICES	13,400	13,400	13,400	13,900	11,400
UTILITIES	70,650	70,650	60,650	60,650	60,650
TELEPHONE	14,150	15,180	13,500	13,500	13,500
POSTAGE	10,500	10,500	11,500	11,500	11,500
TRAVEL	5,000	5,000	5,000	2,700	2,700
DUES AND PROFESSIONAL DEVELOPMENT	6,000	6,000	5,000	3,000	3,000
PAYROLL ADMINISTRATION	6,000	6,000	6,000	6,000	6,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>203,920</b>	<b>194,830</b>	<b>186,770</b>	<b>183,655</b>	<b>181,885</b>

COLLECTION DEVELOPMENT

PUBLICATIONS	130,810	134,370	134,370	127,370	127,370
PERIODICALS	20,475	20,475	20,475	20,475	20,475
AUDIOVISUAL MATERIALS	30,845	32,245	32,245	48,000	48,000
PROCESSING	29,760	29,760	32,600	34,100	33,100
<b>TOTAL COLLECTION DEVELOPMENT</b>	<b>211,890</b>	<b>216,850</b>	<b>219,690</b>	<b>229,945</b>	<b>228,945</b>

# NOTES:



**Danville Public Library**



**CITY OF DANVILLE**

**PURCHASING MANUAL**

**SCOTT EISENHAUER, MAYOR**

***ORDINANCE NO. 8696***

***APPROVED***

***APRIL 20, 2010***

**ORDINANCE NO. 8696**

**ORDINANCE AMENDING  
CHAPTER 30 OF THE CITY CODE  
PERTAINING TO ADMINISTRATION**

**WHEREAS**, the City Council adopted a Purchasing Policy on May 02, 1989, via Ordinance No. 7395, which has been codified by reference under Chapter 30.02; and

**WHEREAS**, Ordinance No. 7395 has been amended from time to time, most recently on November 4, 2008, by Ordinance No. 8610; and

**WHEREAS**, the City Council desires to make changes and clarifications to certain Sections of the above-mentioned Purchasing Policy Manual.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Danville, as follows:

Section 1: Section 30.02 of Chapter 30 of the City Code is hereby amended as follows:

Item #1: Page 2

**SECTION II: C. \$2,000.01-\$20,000 reclassified as B. \$2,000.01- \$20,000.**

Item #2: Page 3

**SECTION II.D. PURCHASES EXCEEDING \$20,000 reclassified as C. PURCHASES EXCEEDING \$20,000**

Item #3: Page 3

**SECTION II.C. PURCHASES EXCEEDING \$20,000**

6. The following sentence shall be added at the end: "The bid advertisement may be limited to a brief description of the bid, and reference the City's web site for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement"

Item #4: Page 5

**SECTION II.E. EMERGENCY PURCHASES-EXCEEDING \$20,000 shall be reclassified as SECTION II D. EMERGENCY PURCHASES-EXCEEDING \$20,000.**

Item #5: Page 5

**SECTION II.E. EXEMPTIONS**

1. Current language shall be stricken and replaced with the following: "Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in compliance with Illinois Statutes are not subject to local bid or price quote procedure, because the State, Federal or other governmental agency has previously publicly let sealed bids on all such items."

Item #6: Page 9

**SECTION III.E. WRITTEN AGREEMENTS/CONTRACTS**

Second to last sentence shall be stricken and replaced with the following: "Contracts or Agreements with a duration of less than one year and a value of less than \$20,000 must be signed or approved by the appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council."

Section 2: The above changes are approved and adopted and shall apply to all purchases of goods or services and all bidding instances as set forth therein.

Section 3: The Purchasing Policy Manual shall not be further amended except by action of the City Council. Copies of the Purchasing Policy M and all amendments thereto shall be made available to the public and to any vendors and contractors who may so request.

Section 4: This Ordinance shall take effect upon its passage and shall apply to all bidding instances commenced after the date of passage, but shall not apply to any Contracts or purchase orders entered into or issued on or before the date hereof.

**PASSED this 20<sup>th</sup> day of April, 2010 by 14 Ayes, 0 Nays, 0 Absent.**

**APPROVED:**

**BY: Scott Eisenhauer  
MAYOR**

**ATTEST:**

**BY: Janet K. Myers  
CITY CLERK**

# *PURCHASING MANUAL*

CITY OF DANVILLE, ILLINOIS

## INTRODUCTION

This manual sets the policies and procedures for all contracts for public improvements and purchases of tangible personal property. Any questions concerning the procedures outlined in this manual should be directed to the City Buyers.

Approved by: City Ordinance No. 7395 on May 02, 1989.

And Amended by: Ordinance No. 8696 on April 20, 2010.

# CITY OF DANVILLE PURCHASING MANUAL

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## SECTION I - FINANCE DEPARTMENT

### A. PURCHASING ORGANIZATION

Although purchasing generally originates at the Department head/Division head level, one of the major functions of the Finance Department is to insure the purchasing process is efficient and economical.

The following positions in the Finance Department are the most actively involved in the purchasing procedure and are able to assist other city employees in the use of this manual:

City Comptroller and Buyer	431-2302
Accounts Payable Administrator	431-2307
Secretary	431-2200

The Finance Department has on file numerous publications and catalogs, price lists, insurance certificates and other records and data to assist in the purchasing process.

### B. CITY BUYER

The City Buyer has the responsibility to assist in all purchasing activities of the City of Danville.

These responsibilities include, but are not limited to the following:

1. Insure, through the use of the City of Danville Purchasing Manual, that the city will maximize value for the tax dollar by procuring supplies, equipment and public improvements at the best price and the right quality for the purpose intended.
2. Develop and maintain vendor lists for all goods and services used by the City of Danville.
3. Prepare bid documents and specifications and administer the bidding process for the city.
4. Obtain quotations on any purchase made by the City of Danville when requested by a Division Head, Department head or the Mayor.
5. Keep the Mayor, Comptroller and City Council informed of problems which occur in the purchasing process and make recommendations of any changes or updates needed in the procedure.

## SECTION II - AUTHORITY TO PURCHASE

### **A. \$2,000 and UNDER**

Department head/Division heads have the authority to make purchases of up to and including \$2,000 through the use of an open purchase order number, which is issued to each department at the first of each month by the Finance Department. It is the responsibility of the Department head/Division head to insure that unencumbered funds are available before making any purchase. Department head/Division heads are encouraged to obtain at least two prices for every purchase of \$2,000 and under, whenever it is practical to do so.

### **B. \$2,000.01-\$20,000**

Purchases in this category must have the prior approval of the Mayor and the Comptroller.

Approval is verified by their signatures on a purchase requisition and the issuance of a purchase order. All purchase requisitions must be accompanied by at least three (3) price quotations or sufficient written justification to warrant the purchase from a specified vendor. Quotations must be documented in the space provided on the purchase requisition, or on an attached sheet.

Department head/Division heads are encouraged to use written quotations whenever possible. In situations where it is impossible to obtain a quotation before actual goods or services are provided to a department, such as unforeseen repairs to vehicles or equipment, a confirming purchase order shall be sent to the Comptroller as soon as the amount of the purchase is known. The confirming requisition shall be accompanied by a written explanation of the expenditure.

### **C. PURCHASES EXCEEDING \$20,000**

Proposals to make purchase or award contracts involving amounts exceeding \$20,000 are subject to formal bid procedure, as follows:

1. Department head/Division head will complete the request to secure bids form and submit it to the Mayor.
2. The Mayor will review the request, and if the Mayor approves it, it is forwarded to the

Comptroller with the Mayor's signature.

3. The request is reviewed by the Comptroller. If the Comptroller finds that funds are available, the request is processed with the Comptroller's signature.
4. The secretary will assign a bid number and distribute copies of the request to the appropriate Oversight Committee to inform them that formal bids are to be sought.
5. The Comptroller/Buyer will prepare bid documents and specifications, with input from the Department head/Division head, and set a date and time for bid opening.
6. The secretary will place the bid advertisement in a local newspaper of general circulation. The invitation to bid will be advertised at least once and not less than seven (7) days before the bid opening deadline. The advertisement may be limited to a brief description of the bid, and reference the City's website for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement.
7. Sealed bid proposals will be publicly opened and read by the City Clerk or the City Clerk's designated representative, and witnessed by the Comptroller/Buyer or his/her designated representative, in the designated place, and on the date and time specified in the advertisement of the invitation to bid. No sealed bid may be opened at a time or place other than that specified in the invitation to bid, or outside the presence of at least two (2) witnesses.
8. No officer or employee of the City shall knowingly disclose to any person who is interested in a sealed bid proposal, any information related to the terms of a sealed bid or any bidder's responsiveness to the request for bids, except as provided by law or necessary to the performance of such officer's or employee's responsibilities relating to the bid, or where such disclosure is also made generally available to the public. No officer or employee of the City shall knowingly convey, either directly or indirectly, to any person who has submitted or

intends to submit a bid, any information concerning the specifications of the contract or the identity of any particular potential subcontractors, when inclusion of such terms or contractors in the bid would influence the likelihood of acceptance of such bid, except pursuant to the official invitation to bid, pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance. No officer or employee of the City shall, either directly or indirectly, knowingly inform a bidder that the bid will be accepted or executed only if specified individuals are included as subcontractors. No officer or employee of the City shall knowingly award a contract pursuant to any bid, which is based upon criteria, which were not publicly disseminated via the invitation to bid, the pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance.

9. Bids will be tabulated by the Comptroller/Buyer, with the assistance of the Department head/Division head, and copies of the tabulation will be sent to the appropriate Oversight Committee and the Mayor, with the original bids and tabulation to the City Clerk. The tabulation will be accompanied by a written recommendation prepared by the Comptroller/Buyer and the Department head/Division head.
10. After committee review, the bid proposal will be forwarded to the City Council for final action.
11. When approved by the City Council, the Department head/Division head must prepare a requisition in order that a purchase order can be issued to the vendor receiving the bid award.

**D. EMERGENCY PURCHASES-EXCEEDING \$20,000**

An emergency purchase or contract, in excess of \$20,000 may be made without complying with the procedures of paragraphs B and C of this Section, whenever the failure to do so could result in an immediate and apparent loss or danger to the City, its residents or to the public in general. In every case involving an emergency purchase or contract, which is estimated to exceed \$20,000 the Department

head/Division head shall notify the Mayor immediately. No purchase exceeding \$20,000 may be made without the Mayor's authorization. The Department head/Division head shall submit to the Mayor and Comptroller, a confirming purchase order and a detailed written report of the emergency situation as soon as possible. The report will be sent to all members of the City Council for formal action at the next meeting of the City Council. In many emergency purchases, the total cost of the expenditure will only be an estimate. If this is the case, the Department head/Division head must provide an estimated cost based on the facts available.

**E. EXEMPTIONS**

1. Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in Compliance with Illinois Statutes are not subject to local bid or price quote procedure, Because the State, Federal or other governmental agency has previously publicly let Sealed bids on all such items.
2. In those instances when bid procedures are governed by regulations of administrative agencies of Federal or State government, then those Federal or State regulations shall control.
3. Items such as fuel, electricity, natural gas and purchases of such bulk items such as sand, stone, hot mix and cold patch are exempt from the purchase procedures unless otherwise ordered by the Mayor or City Council.

**SECTION III - PURCHASE ORDER**

A purchase order authorizes a vendor to ship and invoice for goods and/or services specified, at a pre-determined price. Purchase orders are issued only after receipt, by the Finance Department, of an acceptable requisition.

**A. PURCHASE REQUISITION**

All purchases over \$2,000 must be authorized by the Finance Department through the issuance of a computerized numbered purchase order. The purchase requisition, issued and electronically signed by the Department head/Division head, is the basis for determining whether a purchase order may be issued.

**B. PREPARATION OF PURCHASE REQUISITION**

Purchase requisitions should originate in the using department, but may be prepared by either the Department head/Division head or the Buyer. All requisitions must include the following information:

1. Date of request along with the complete name and address of the vendor.
2. A detailed description of the goods or services to be purchased, including quantity, size, color and so forth.
3. The unit price and total cost of goods or the price of services to be provided.
4. Name of the department requesting the purchase and to who the purchase will be charged.
5. Account to be charged, including the number.
6. A list of vendors or suppliers contacted and quotes obtained from them.
7. Include any comments, which may better explain the purchase preference of the department, or may provide additional pertinent information.
8. The electronic signature of the Department head/Division head making the request.

Please note, it may be necessary, in some cases, to attach written quotations or refer to bid numbers. The Department head/Division head shall make sure that funds are available for making the purchase before submitting the requisition.

### **C. ROUTING OF REQUISITION AND ISSUANCE OF PURCHASE ORDER**

The Secretary of the department or Department head/Division head will initiate the requisition by using the computer module for requisition; the Department head/Division head will notify the Mayor that a requisition needs his approval. The Mayor will electronically sign off on the requisition(s) and notify the Comptroller that a requisition(s) requires approval. The requisition is then routed as follows:

1. The Mayor or his secretary will notify the Comptroller that a requisition is pending on the system for approval.
2. The Comptroller will check the budget and account number to insure that funds are available, and the requisition goes to the Finance Department secretary.
3. The secretary will review the requisition and verify the information in the request.
4. The secretary will prepare the four-part purchase order and send it to the Comptroller.
5. The Comptroller will review the purchase order, sign it and return it to the secretary.
6. The secretary will send the original numbered purchase order to the vendor and the pink and blue copies to the department to be charged. The original purchase requisition and yellow copy of the purchase order will be retained by Finance Department, for use in verifying and paying vouchers.

### **D. AMENDED PURCHASE ORDER; CHANGE ORDER**

1. When additional funds are needed for the purchase of goods or services for which a purchase order has already been issued, and if the change increases the total cost by more than 10%, but no more than \$20,000, the Department head/Division head must complete a purchase requisition, which details the need for the additional funds. The requisition then follows the same procedure as the original requisition. Upon approval of the Mayor and Comptroller, an amended purchase order is issued. If a change order increases the total cost of a purchase to more than \$20,000, the purchase must be approved by the City Council.

2. No purchase order or contract issued pursuant to the bidding procedure herein shall be amended to increase or decrease the cost of a contract, which has been approved by the City Council, by 10% or more, not to exceed \$20,000 unless the amendment is also approved by the City Council. No officer or employee of the City shall knowingly authorize a change order in any contract to increase or decrease the cost of a contract by \$20,000 or more at the time of completion by 30 days or more, without a determination in writing by the Department head/Division head responsible for oversight of the contract performance by the contractor, that the circumstances said to necessitate the change were not reasonably foreseeable at the time the contract was signed or are in the best interest of the City, which written determination shall be preserved in a permanent contract file that is open to the public.

**E. WRITTEN AGREEMENTS/CONTRACTS**

Commitments for some arrangements and services cannot always be placed solely on a purchase order without the supplement of a written contract which is signed by both parties. The written contract often incorporates much more detail than a simple purchase order or credit card transactions alone can provide, especially related to the operating terms and conditions and the details of the transaction itself (i.e. payments under leases, incorporation of legal requirements, liability and indemnification issues, warranty statements, etc.). Examples of these types of agreements include, but are not limited to, the following:

- Compensation contracts
- Construction contracts
- Consulting agreements
- Design agreements
- Grant agreements
- Installation services
- Major software licenses
- Power of attorney
- Space leasing
- Special events

- Telecommunications services
- Training services

Extreme caution should be exercised when executing contracts or agreements on behalf of the City as there may be liability issues or other contract language that could have a significant impact on the City. Questions regarding any written contracts or agreements may be directed to the Mayor and the Comptroller. Contracts or Agreements with duration of less than one year and a value of less than \$20,000 must be signed or approved by appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council. A copy of all executed contracts must be given to the City Clerk.

**F. COMPUTER PURCHASE**

Purchases of computer hardware or software must first be approved by Information Services. It is imperative that computer purchases be compatible with City of Danville equipment and have the capacity for networking. Software is purchased, when possible, with licenses for multiple stations. Information Services maintains a bid list of approved vendors and can provide current specifications and advise whether the hardware and/or software are adaptable and compatible. Time taken consulting with Information Services before purchase will ensure smooth implementation after delivery.

**G. RECEIPT OF GOODS AND SERVICES**

The requesting department is responsible for receiving and inspecting goods and services ordered. It is necessary to check all boxes and packages against the shipper's manifest, inspect the shipment for damages, check items with the supplier's packing list and compare with the receiving department's purchase order. Any discrepancies in the order or defects in the goods shall be recorded and filed with the Comptroller's office. The Comptroller and Department Head should confer regarding the course of action to be taken to resolve discrepancies or defects, which are found.

#### H. PAYMENT OF VOUCHERS

Vouchers and invoices, along with all corresponding documentation, shall be submitted to the Accounts Payable Administrator for payment, as soon as goods and services have been satisfactorily received. Documentation to be submitted shall include, but is not limited to receipts, packing slips, shipping tickets, charge slips, shipper's manifest and the pink copy of the purchase order. When partial payment of a purchase order is being made, the department must submit a photocopy of purchase order, with the notation that it is a partial payment. When final payment of any purchase order is made, the pink copy of the purchase order must be submitted along with the voucher. All vouchers and invoices, which are approved for payment, shall be approved by the Department head/Division head and the Comptroller within 30 days after receipt. Any vouchers and invoices which are disapproved shall be disapproved in writing by the Department head/Division head and the Comptroller within 30 days after receipt, and a notice of disapproval with reasons, therefore, shall be mailed to the vendors within such time.

#### SECTION IV - CENTRAL PURCHASING

The Central Purchasing division of the Finance Department provides an efficient and economical means for city departments to obtain basic office supplies, cleaning supplies, batteries, film and other standard routine items. The department requesting items from Central Purchasing will submit a written request and send it to the Finance Department secretary or send a request via email to the Finance Department secretary.

#### SECTION V - PETTY CASH

The use of petty cash funds should be kept at a minimum. Petty cash should be used only for reimbursement of out of pocket expenses or for the immediate payment to a vendor in cases where a purchase cannot be charged. Department head/Division heads/Division heads are encouraged to keep

petty cash purchases of reimbursements limited to no more than \$30 per order. A receipt is required for each withdrawal from petty cash.

### SECTION VI - INSURANCE REQUIREMENTS

All contractors or vendors doing business with the City and other persons doing business with the City or providing services to the City shall provide evidence of insurance, which shall provide required minimum coverage, and where deemed necessary, include the City as an additional insured. Minimum limits are established as follows:

1. Comprehensive general liability bodily injury limits are \$1,000,000 each occurrence and \$1,000,000 aggregate.
2. Property damage limits are \$500,000 each occurrence and \$500,000 aggregate or combined single limit for bodily injury and property damage of \$1,000,000.
3. Automobile liability for comprehensive form, owned, hired, non-owned, bodily injury is \$250,000 each person and \$500,000 each accident.
4. Automobile liability property damage limit is \$1,000,000 each accident.
5. Bodily injury and property damage combined is \$500,000.
6. Worker's Compensation employers liability limits for coverage A is statutory and for coverage B is \$100,000 each accident.

The Mayor and the City Comptroller may require greater insurance limits in contracts involving hazardous exposure to the contractors or vendors or to its employees and agents, to the City or to its employees and agents, or to the general public. The Comptroller, with the written authorization of the Mayor, may reduce the limits set forth or entirely waive insurance coverage in small contracts with the City.

## SECTION VII - SALE OF PERSONAL PROPERTY

Tangible city property, including equipment, vehicles, supplies, tools or any other property appearing on City of Danville property lists may be sold only through sealed bids, ebay, State of Illinois auction page or public auction and only with the approval of the City Council, as provided by ordinance. Any other means of disposition of property must be approved by the City Council on a case by case basis.

## SECTION VIII - BUDGET AMENDMENTS AND LINE ITEM TRANSFERS

Budget amendments in the Annual Budget shall be made from time to time as hereinafter provided:

- A. The City Comptroller shall review budget not less than once per month to determine if any budget amendments are advisable.
- B. Each Department is given a budget that is approved by the City Council. It is the responsibility of the Department head/Division head to stay within the approved budget. Line items transfers may only be done by the approval of the Mayor and Comptroller
- C. If a budget amendment involving the overall increase of a particular departmental budget is required, the City Comptroller will notify the appropriate Department Head of the potential budget amendment, to determine if it is necessary.
- D. If it is decided that the budget amendment is necessary, the City Comptroller will prepare a resolution for the appropriate Oversight Committee for approval, who will then forward it on to the full City Council for final approval.

## SECTION IX - FIXED ASSET POLICY

- A. Buildings and improvements with a value of \$15,000 or more, and a life expectancy of of 40 years or more; Infrastructure with a value of \$10,000 or more, and a life

expectancy of 25 years or more; and All equipment with a value of \$5,000 or more, and a life expectancy of at least three years, will be capitalized.

- B. All retirements of fixed assets must be approved by the City Council prior to disposition. The most common disposition would be the City Auction, sealed bid and trade-in.
- C. Whenever a fixed asset is considered worthless and having no value, other than scrap value, it will be the responsibility of the Department head/Division head to advise the Finance Department that the asset is being scrapped.
- D. Asset transfers between departments should be reported to the Finance Department as soon as the transfers take place, so that the records can be adjusted.

## SECTION X - AFFIRMATIVE ACTION

### **CITY OF DANVILLE AFFIRMATIVE ACTION REQUIREMENTS**

#### *SECTION 95.15*

Pursuant to the Human Relations Ordinance, Section 95.15 of the Chapter 95 of the Code of Ordinances of Danville, Illinois, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must submit an Employer Certificate of Compliance Report Form (ECCR Form), as a written commitment to the City of Danville Affirmative Action Requirements.

Once the ECCR Form has been approved by the Human Relations Department, you will be issued a Certificate of Compliance, which will include an EEO Certification Number. That number will identify the firm (business) in the contract compliance monitoring system as eligible to conduct business with the City. The Certificate of Compliance shall be valid for one year. Therefore, to renew your certificate, you must complete and submit a renewal form to Human Relations Department on an annual basis. The ECCR Form and the ECCR Renewal Form can be obtained by calling the Human Relations Department at 217-431-2280.

Also, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must have a written sexual harassment policy. The policy must include the elements that are outlined in the Human Relations Ordinance under Section 95.15 B of the Affirmative Action Requirements.

For additional information regarding the City of Danville Affirmative Action Requirements, please call the Human Relations Department at 217-431-2280.

ORDINANCE NO. 8803

AN ORDINANCE AMENDING  
CHAPTER 30 OF THE CITY CODE  
PERTAINING TO ADMINISTRATION  
TO ADOPT A FINANCIAL POLICY

WHEREAS, the Administration feels one of the greatest responsibilities of the Mayor, City Council, and Administration of the City of Danville is the stewardship of public funds; and

WHEREAS, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust; and

WHEREAS, the Administration, with the assistance of other cities, has establishment a written Financial Policy to include the latest update to GASB 54; and

WHEREAS, there is currently no written Financial Policy included in Chapter 30 of the City Code pertaining to Administration; and

WHEREAS, adopting a Financial Policy that addresses fund balances helps to ensure the stewardship of public funds while keeping the City in compliance with Federal Law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Danville, as follows:

Section 1: The Financial Policy shall be incorporated in Chapter 30.

Section 2: The Financial Policy shall not be further amended except by action of the City Council. Copies of the Financial Policy shall be made available to all City employees.

Section 3: This ordinance shall take effect April 30, 2012.

PASSED this 17<sup>th</sup> day of April 2012, by 10 Ayes, 0 Nays, 4 Absent.

APPROVED:

BY: Scott Eisenhauer  
MAYOR

ATTEST:

BY: Janet K. Myers  
CITY CLERK

POSTER  
APR 24

# CITY OF DANVILLE FINANCIAL POLICY

## General

One of the greatest responsibilities of the Mayor, City Council and administration of the City of Danville is the stewardship of public funds. Therefore, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust.

Included in the philosophy of the financial policy is past financial practices which shall help in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. The policies have been established to provide general financial guidelines and are intended to provide sound direction in the management of the City's financial affairs.

The financial policy of the City of Danville is to provide a sufficient financial base, and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain the physical infrastructure, and promote the social well-being of the citizens.

It shall be the goal of the City of Danville to achieve a strong financial condition with the ability to:

- a. Withstand local, state, and federal negative economic events;
- b. Adjust efficiently to the community's changing service requirements;
- c. Effectively maintain and improve the City's physical infrastructure;
- d. Prudently plan, coordinate, implement and review a responsible community development program to promote growth;
- e. Provide an acceptable level of law enforcement and other protective services to assure public health, safety and a desirable level of quality of life;
- f. Inform the public of where their tax dollars are spent.

## Budget Policies

A budget process has been established by the City Council taking into account past practice and new policies.

1. The City shall adopt and maintain a balanced budget in which expenditures shall not be allowed to exceed reasonably estimated revenues and other available funds at the same time maintaining recommended fund balances.
2. Budget development shall be directed by specific goals and objectives as developed by each department and reviewed by the Mayor and Comptroller.
3. As part of the annual budget review process, the City shall project fund revenues and expenditures for two years beyond the budget year and compare the projected balances to the fund balance policy. This shall allow the City to identify potential problems early enough to correct them.

4. The proposed budget shall be prepared in a manner that can be easily understood by citizens and public officials. Copies shall be made available to all interested parties. A public hearing shall be conducted prior to approval of the budget as mandated by state law and for the purpose of keeping the public informed of where their tax dollars are spent.
5. The City shall prepare and maintain a system of regular monthly reports comparing actual revenues and expenditures to budgeted amounts. The reports shall be posted on the web page monthly and distributed to the City Council quarterly and/or by request.
6. The creation and/or closure of all funds shall be documented by resolution of the City Council. The purpose of the creation/closure shall be clearly stated.

### Revenue Policies

1. The City endeavors to develop and maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
2. In the past the Administrations Policy has been to base revenues on prior years actual for budgeting purposes. The policy shall be to estimate annual revenues on an objective, reasonable, and conservative basis. Most revenues shall be estimated based on a historical trend analysis. Major revenues shall receive a more in-depth analysis.
3. The City shall actively seek State and Federal grants.
4. Enterprise funds such as Sewer and Solid Waste shall be self-supporting.
5. All charges for services, fees, licenses, permits, etc. shall be reviewed annually to insure that rates are maintained at a level that is related to the cost of providing the services and are competitive with others providing similar services in the area.
6. Sewer and solid waste service charges shall be reviewed annually and set at levels adequate to meet expenditures for the next two years, less any excess fund balance.
7. Sewer and solid waste services shall be reviewed annually in conjunction with the Five Year Capital Improvement Program to assure that fees are set at a rate adequate to cover the cost of extending services to new developments.
8. Infrastructure Tax shall be reviewed annually to ensure that we are keeping up with the Five Year Capital Improvement Program.
9. Health Insurance shall be reviewed annually to ensure employees are paying a fair share of the cost.
10. One-time revenues shall not be used to support operating expenditures, except in emergency situations.

### Expenditure Policies

1. The City shall maintain a level of expenditures that shall provide for the public well being and safety of the residents of the community.
2. The annual operating budget shall include the annual maintenance to public property under the Parks & Public Property Budget in the General Fund. All other capital projects and equipment purchases (including computers) shall be identified in the Five Year Capital Improvement Program.
3. A performance-based employee compensation package consistent with comparable communities shall be maintained to recruit and retain qualified employees.

Fund Balance (Cash Basis) and Reserve Policies Adequate levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Adequate reserves provide the Administration and the City Council with the ability to exercise flexible financial planning in developing future capital projects. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in conditions.

1. In order to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures, the City has established cash and investment balances (generically referred to as fund balance below) levels for each fund to provide sufficient cash flow so that interim borrowing is not necessary are as follows:

#### **General Fund**

It is the policy of the City of Danville to maintain a reserve in the General Fund to fund operations for a period of at least two months (minimum of \$1,200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the unreserved balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. Any unreserved balance above the maximum shall be transferred to the Infrastructure Development and Improvement Program for construction, engineering, overlay, economic development, and various City infrastructure projects approved by the City Council.

#### **Sewer Funds**

It is the policy of the City of Danville to maintain a reserve in the Sewer Fund to fund operations for a period of at least three months (minimum \$500,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the

balances exceed the maximum, the overage shall be used to keep future rate increases lower.

### ***Solid Waste***

It is the policy of the City of Danville to maintain a reserve in the Solid Waste Fund to fund operations for a period of at least three months (minimum of \$300,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

### ***Infrastructure Improvement and Development Fund (IIDF)***

It is the policy of the City of Danville to maintain a reserve in the IIDF Fund to fund operations for a period of at least three months (minimum of \$200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

Beginning fiscal year 2011, the annual budget shall include a contribution to the Cash Flow Reserve and this contribution shall continue from year to year until the desired amount is met to assure compliance with this policy.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

### ***Capital Improvements Fund***

It is the policy of the City of Danville to maintain a reserve in the Capital Improvement Fund of \$300,000. The Cash Flow Reserve shall be reviewed annually with the adoption of the annual budget.

In the event that a project is held over from fiscal year to fiscal year, and the reserve falls below the minimum, expenditure for the following year shall be held to the minimum in order to bring the reserve back up to the minimum requirement.

### ***Debt Service Fund***

The fund balance shall be equal to a minimum of property tax supported debt service payments due in July and December to a maximum of one year's property tax-supported debt.

If the balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. If the balances exceed the maximum, consideration shall be given to using the overage to reduce the Debt Service property tax levy. In the event that the tax levy rate

shall exceed an adequate rate, funds shall be abated from the General Fund using targeted revenues to cover the short fall.

***Police and Fire Pension Fund***

The fund balance shall be adequate to fully fund (as determined by a third party actuarial study) the Police and Fire Pension Fund annually and by the date required by state law.

**Capital Improvements Policy**

1. The City shall implement and maintain a Five Year Capital Improvements Program and capital improvements shall be made in accordance with that plan. The program shall be updated annually.
2. The corresponding year of the Capital Improvement Program shall be incorporated into the annual operating budget as the Capital Improvement Fund Budget.
3. As part of the development of the Capital Improvements Program, the condition of City infrastructure shall be evaluated to appropriately prioritize and schedule maintenance and replacement.
4. Each capital project shall be evaluated for its impact on current and future operating budgets.

**Debt Policies**

1. The City shall confine long-term borrowing to capital improvements or one-time obligations that cannot be financed from current revenues or reserves.
2. Capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the improvement.
3. The City shall maintain good communications with bond rating agencies about its financial condition. The City shall follow a policy of full disclosure on every financial report and bond prospectus.
4. As a home rule unit of government in the State of Illinois, the City has no debt limit.

**Cash Management Policies**

1. An investment policy has been adopted by the City Council, which provides guidelines for the prudent investment of the temporary idle cash and outlines the policies for maximizing the efficiency of the cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.
2. The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the

fullest extent possible. The City attempts to match projected disbursements to available funds.

3. In order to maximize interest earnings, the City combines the cash of all funds excluding the Police Pension Fund, Fire Pension Fund, Community Development Block Grant Fund, Danville Area Transportation Fund, and Danville Mass Transit Fund and any other non interest earning fund. Interest revenue derived from the pool of cash for investment purposes, is allocated to the participating funds monthly, and based on the relative average cash balance of each fund.
4. Criteria for selecting investments and the order of priority are: safety, liquidity, and yield.

### **Inter-Fund Borrowing**

1. There are instances when a fund is nearing a zero cash balance but has expenses to be paid. Inter-fund borrowing shall be permitted by the Mayor and Comptroller to ensure that expenses are paid in a timely manner. This section of the policy is ensuring accountability of cash being borrowed between funds intended for meeting short-term (less than one year) cash flow needs. There must be a documented, true short term cash flow need with an identified receivable used as collateral.
2. In the event that a fund experiences a cash flow interruption (negative ending fund balance), the Comptroller and Mayor are authorized to borrow funds from the Working Cash Fund first, General Fund second and enterprise funds with adequate reserves as needed. A report of the Inter-fund borrowing shall be given to the first available Public Service, Public Works or City Council meeting immediately following the need for the transfer.
3. The Funds are to be paid back to the appropriate fund prior to the end of the fiscal year or the appropriate fund within a year from the time borrowed with interest (except for Grant Funds). In the event that the loan shall cross fiscal years, the purpose, amount, and means to repay the loan must be identified and documented for audit purposes.

### **Accounting Policies**

1. The City shall use generally accepted accounting principles (GAAP) in all Financial records and transactions. These principles shall be monitored and updated as mandated by the Governmental Accounting Standards Board (GASB).
2. An independent annual audit shall be performed pursuant to State Statute by a public accounting firm with the final report to be presented to the City Council including a management letter detailing any recommended changes.
3. The financial systems shall be monitored by the Comptroller with annual reports presented to the City Council on the status of the system.

**Capital Asset Policies**

1. Capital assets are major assets that benefit more than a single accounting period. They include: land, land improvements, buildings, building improvements, construction in progress, machinery and equipment, vehicles, and infrastructure. A capital asset is to be reported and, with some exceptions, depreciated in government-wide statements and, for enterprise funds, in the individual fund statements. Assets that are not capitalized are expended in the year of acquisition.

For further clarification, infrastructure assets are long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. Examples include roads, sidewalks, bike paths, bridges, drainage systems, water systems, sewer systems, etc. Infrastructure assets do not include buildings, drives, parking lots or any other examples given above that are incidental to property or access to the property.

2. For purposes of this policy, the City of Danville shall use the following capital asset categories:

- ✦ Land – General
- ✦ Land – Detention/Retention
- ✦ Land – Rights of Way
- ✦ Land Improvements – includes items such as golf course improvements, parking lots, non-infrastructure utility installation, etc., intended to make the land ready for its intended purpose.
- ✦ Buildings/Building Improvements – includes water towers, lift stations, wastewater treatment plant, salt storage dome, as well as general office and maintenance buildings
- ✦ Machinery and Equipment
- ✦ Infrastructure
  - Water mains
  - Sewer mains
  - Storm sewers
  - Bridges
  - Streets/Curbs/Gutters
  - Traffic Signals
  - Sidewalks/Bikeways
  - Construction in Progress

3. The City of Danville shall capitalize all assets that have a useful life greater than one year and meet the following dollar thresholds:

<b>Asset Category</b>	<b>Threshold</b>
Land	\$20,000
Land Improvements	\$20,000
Buildings/Building	\$15,000
Machinery & Equipment	\$5,000
Infrastructure	\$10,000

4. Construction in progress shall be recorded anytime the final project cost shall require the project to be recorded as a capital asset, even if the construction in progress is below the \$50,000 threshold. When construction is complete, the project shall be reclassified from construction in progress to the appropriate capital asset category.
5. With respect to asset improvements (such as street resurfacing, roof replacement, etc), costs over the appropriate asset category threshold shall be capitalized if:
  - ✦ The estimated life of the asset is extended by more than 25%,  
or
  - ✦ The cost results in an increase in the capacity of the asset, or
  - ✦ Significantly changes the asset, or
  - ✦ In the case of streets and road – if the work impacts the “base” structure
6. All assets that meet the above definitions and thresholds shall be recorded at historical cost or estimated historical cost. In the case of a donated asset, it shall be recorded at its estimated fair value at the time of acquisition. The following parameters further refine the recording of capital assets:
  - ✦ Land – Recorded at historical cost and *not depreciated*
  - ✦ Land Improvements – Recorded at historical cost and depreciated if they have an expected life span. If not, they are not depreciated.
  - ✦ Buildings – Recorded at historical cost and depreciated. Cost should include architectural and engineering fees, permits, etc, as well as actual construction cost.
  - ✦ Machinery & Equipment – Recorded at historical cost and depreciated. Cost should include purchase price as well as any charges related to acquiring the asset such as freight and getting it ready for operation.
  - ✦ Infrastructure – Recorded at historical cost or estimated historical cost and depreciated.
7. An inventory record shall be maintained on each capital asset that shall include, depending on the type of asset, the following information:
  - ✦ Description
  - ✦ Type of asset
  - ✦ Responsible Department/Division
  - ✦ Acquisition Date
  - ✦ Useful Life
  - ✦ Serial #, Model #, etc.
  - ✦ Acquisition Cost
  - ✦ Date, method, and authorization of disposal
8. Estimated useful life means the estimated number of years that an asset shall be able to be used for the purpose for which it was purchased. Estimated useful lives for the category of assets identified in this policy are as follows:

✦ Land Improvements	10-20 years
✦ Buildings	25-50 years
✦ Machinery & Equipment	3-20 years
✦ Infrastructure	
Water Mains	50 years
Sewer Mains	50 years
Storm Sewers	50 years
Bridges	50 years
Streets/Curbs/Gutters	20 years
Traffic Signals	25 years
Sidewalk/Bikeways	15 years

9. Assets subject to depreciation shall be depreciated using a straight-line method. The cost of the asset shall be written off evenly over the useful life of the asset beginning in the month the asset is purchased or put in service.
10. This policy is intended to address those capital assets that must be tracked for external financial reporting purposes. There are other assets that do not need to be included in the external financial reports due to their relatively low value. However, departments shall still be required to exert appropriate control on them. Examples of such assets include guns, radios, and computer equipment. Inventory of computer equipment shall be the responsibility of the Information Technology Manager. A list of department assets not included in this policy shall be the responsibility of department head or his/her designee. Control of other assets not included in this policy shall be the responsibility of the department to which the asset is assigned.

**Financial Reporting Policies**

1. The City shall adhere to a policy of full and open disclosure of all financial operations.
2. An independent firm of certified public accountants shall perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and shall publicly issue an opinion that shall be incorporated in the Comprehensive Annual Financial Report.
3. As long as the City has outstanding debt, the Comprehensive Annual Financial Report shall include the additional disclosures required by Securities and Exchange Commission's Rule 15c2-12 (the "Rule").