

CITY OF DANVILLE, ILLINOIS

ANNUAL BUDGET

MAY 01, 2016 THROUGH APRIL 30, 2017



SCOTT EISENHAUER, MAYOR



TABLE OF CONTENTS

2016-2017 - BUDGET
Adopted 12-15-15

	PAGE NO.
2007 DEBT SERVICE FUND (202).....	108
2009 DEBT SERVICE FUND (203).....	109
ALDERMAN - PUBLIC WORKS COMMITTEE.....	2
ALDERMAN - PUBLIC SERVICE COMMITTEE.....	3
ANNUAL BUDGET.....	24
BOND AND INTEREST (201).....	107
BROWNFIELD GRANT (704).....	97
BUDGET DETAIL.....	43
BUDGET SUMMARY.....	9
CAPITAL IMPROVEMENT FUND (302).....	130
CENTRAL VEHICLE MAINTENANCE (012).....	65
CITY CLERK (018).....	52
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (106).....	88
DANVILLE PUBLIC LIBRARY.....	142
DANVILLE AREA TRANSPORTATION STUDY (DATS) (116).....	94
DAVID S PALMER ARENA FUND (604).....	140
DEBT SERVICE SCHEDULE.....	106
DEPARTMENT OF PUBLIC TRANSPORTATION (113).....	90
ENGINEERING AND URBAN SERVICES.....	76
ENVIRONMENTAL CODE ENFORCEMENT (014).....	74
EVIDENCE HOLDING FUND (607).....	141
FINANCIAL POLICY.....	145
FEDERAL NARCOTIC FORFEITURE FUND (115).....	128
FINANCE DIVISION (011).....	46
FIRE DIVISION (022).....	60
FIRE PENSION FUND (98).....	80
FLEXIBLE SPENDING FUND (503).....	136
FUND BALANCE PROJECTIONS.....	18
GENERAL CITY GOVERNMENT (015).....	48
GENERAL FUND RECEIPTS.....	16
GENERAL FUND COMPARISON.....	14
GENERAL INFORMATION.....	1
GLOSSARY.....	171
GROUP LIFE INSURANCE FUND (603).....	139
HARRISON PARK (401).....	114
HEALTH INSURANCE FUND (501).....	134
HOUSING LOAN FUND (112).....	127
ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)(101).....	82
INFORMATION TECHNOLOGY (020).....	54
INFRASTRUCTURE DEVELOPMENT AND IMPROVEMENT PROGRAM(107).....	123

TABLE OF CONTENTS - CONTINUED

2016-2017 - BUDGET
Adopted 12-15-15

	PAGE NO.
LAND ACQUISITION (304).....	132
LANDFILL REMEDIATION FUND (301).....	129
LAW ENFORCEMENT GRANT (114).....	92
LEGAL SERVICES DIVISION (017).....	51
MAYOR ADDRESS	MA - 1
MOTOR FUEL TAX FUND (MFT) (103).....	87
MUNICIPAL POOL (052).....	70
OFFICE OF CITY TREASURER (016).....	50
OFFICE OF PERSONNEL AND HUMAN RELATIONS (019).....	53
OFFICE OF PUBLIC AFFAIRS (013).....	47
OTHER FUNDS EXPENSE COMPARSIONS.....	15
PARKS AND PUBLIC PROPERTY (051).....	68
POLICE DIVISION (021).....	58
POLICE DIVISION-ARRA (702).....	96
POLICE PENSION FUND (99).....	81
PRIMARY SERVICES OF REVENUE.....	4
PURCHASING MANUAL.....	155
REVOLVING LOAN FUND (111).....	126
SANITARY SEWER DEPARTMENT (402).....	116
SOCIAL SECURITY FUND (102).....	83
SOLID WASTE MANAGEMENT FUND (405).....	118
SPECIAL SEWER TRUST FUND (602).....	138
STATE NARCOTIC FORFEITURE FUND (104).....	122
STORM WATER DRAINAGE FUND (109).....	125
STREETS DIVISION (031).....	66
TABLE OF CONTENTS.....	Table of Content - 1
TAX INCREMENT FINANCING -MIDTOWN (TIF-MT) (117).....	100
TAX INCREMENT FINANCING-CAMPUS COORIDOR (TIF-CC) (120).....	102
TAX INCREMENT FINANCING-EAST VOORHEES (TIF-EV) (121).....	103
TAX INCREMENT FINANCING-WEST GATE (TIF-WG) (119).....	101
TAX LEVY RECAP.....	19
TOWNE CENTRE FUND (108).....	124
WORKING CASH FUND (601).....	137



Scott Eisenhauer, Mayor

Mayor's State of the Budget Address

In 2014, we drastically revised the budget process by changing the timing of its approval to coincide with the approval of the Tax Levy, since the Tax Levy is very much dependent upon the budget. During this budget process, we changed the name of the Fire Safety Fee to Public Safety Pension Fee, due to the growing concern over the public safety pension increases. The budget had to be approved in order to meet the Property Tax Levy amount proposed by the Administration, thereby creating the necessity for both to be approved during the same meeting. Even with the changes to the budget process, the City of Danville fiscal year budget process remains a long, difficult, and at times, tedious process. Recognizing the process is frustrating to some, it is intentionally lengthy to allow for maximum input from the Aldermen, our Administration, and especially our citizens. The process allows for us to discuss the budget challenges, exchange ideas for resolutions to those challenges, hear from the citizens regarding those ideas, and formulate a final budget that has been truly vetted. When crafting such a document through this process, everyone involved must be willing to listen to concepts, review what has been done or discussed previously, question and discuss the merits of each concept, and at the end, present for final approval a living, balanced document that guides our spending for the upcoming fiscal year. From the comments made by Aldermen throughout this process, the feedback by our residents, and dialogue between administrative staff, we present to you the City of Danville Fiscal Year 2016-2017 Budget.

The budget you are being presented is balanced even after a year of two 100-year Rainstorms that highlighted the age of our storm sewers and the need to do a Master Plan to address them. The two storms totaled over \$500,000.00 in expenditures that were not budgeted. The community was impacted greatly, so the city applied for State and Federal assistance for its residence and reimbursement for the City. However, we were denied any assistance.

This Budget focuses on the financial resources necessary to support our resident's expectations, ensuring that the City will provide the essential services necessary for Danville to be a place where people want to live, work, and raise their children. No different than any other year, we will highlight some of the challenges we are facing and present possible scenarios to address those concerns. As we move into Fiscal Year 2016-2017, the City of Danville has undergone many changes, both as a community and as a local government, and those improvements will pay large dividends for many years to come. Implementation of planning projects, infrastructure improvements, quality of life advancements, streamlining of departments, and installation of new technology provide our citizens with stronger resources while also providing our administrative staff tools that will make the City far more efficient and cost effective.

Planning and Development

In some ways, you might suggest the fiscal year just passed was the "Year of Planning", while this fiscal year will focus on implementation of those approved plans. Near the end of the Fiscal Year 2015-2016 Budget and the start of this Fiscal Year 2016-2017 Budget, the Danville City Council approved expenditures for the East Main Street Corridor Redevelopment Plan. Along East Main Street, the City began construction on

public areas to improve the aesthetics along the corridor, provide greater amenities to transportation, and encourage private development throughout. A park area at the intersection of Main Street and Porter Street was chosen for significant redevelopment. This public space will include a Danville Mass Transit Shelter designed to mimic the former “train stops” that were prominent at one time in our city’s history, a brick and concrete “sitting wall”, a patio and sidewalk with pavers, and landscaping. A sculpture will also be placed in this location highlighting the area’s gateway to education. Despite the 2016 closure of Cannon School, which sits diagonally from this site, the corridor is still laden with an education past as it ties into Danville Area Community College at its eastern end. In addition, redeveloped public space is also planned at the corner of Main Street and Griffin Street, and near the intersection of Main Street and Iowa Street. These two areas will be similar to the park at Main and Porter, but each will feature a different theme while still focusing on the “Highway of Hopes and Heroes” premise. The plan also focuses on daylighting, additional green space, reducing hard surface infrastructure, creating more pedestrian-friendly pathways, and creating an identity specific to the corridor; however, these features will require a combination of public and private funding in order to bring the vision to completion. While we do anticipate securing the dollars in the future, these particular features are not reflected in the current budget.

Another planning project that came to a successful conclusion this Fiscal Year was the Riverfront Development Plan, bringing sixty years of ideas, suggestions, thoughts, and concepts to fruition. In an effort to move towards redeveloping our riverfront area, the City began purchasing all adjacent properties to the north of the river, west of the David S. Palmer Arena. Upon purchase, the City demolished those structures last fiscal year, cleared the site, and for the moment, it is usable green space. At the same time, the City’s partnership with the University of Illinois culminated in a conceptual plan that outlined short-term and long-term plans for ways to develop the riverfront and its surrounding area with recreational, educational, social, retail, entertainment, and restaurant opportunities. Moving forward, the next steps will include creating shared-use paths along the north side of the riverfront, identifying the best location for an outdoor amphitheater, determining which bridge linking the north side to the south side is most appropriate, and prioritizing the other recommendations outlined in the planning document. The Administration plans to look for grants, private funding and other revenue to fund the Riverfront Development Plan over the next several years. The completion of both the East Main Street Corridor Redevelopment Plan and the Riverfront Development will have a significant positive impact on the future of Danville.

Construction work begins this fiscal year on the Danville High School Campus Corridor Project, which will improve the pedestrian, bicycle, and motorized vehicle movement around our public high school. The creation of recreational space, athletic fields, student and community gathering places, hiking and biking trails, infrastructure improvements, and a more efficient parking structure are all features that should heighten the use and appeal of the area surrounding Danville High School.

Technology

The Danville City Council took extremely bold steps during the past year to upgrade its technology in various departments, and that effort will continue during this fiscal year. Most noteworthy is the long-awaited replacement of the financial, community development, and human resources software.

For the last six years the administrative staff has discussed the need to upgrade its financial software. Knowing the significant financial investment such an upgrade would require, a portion of Telecommunication Tax revenue for the last two fiscal years was reserved, thereby allowing for the purchase of the new software last fiscal year, with implementation taking place this fiscal year. The benefits of the new financial system are tremendous. The software will provide us with improvements in efficiency and eliminate

duplication (prevalent with the former system) and a reduction in staff time. Additionally, we'll have the benefit of better reports to share with staff, Aldermen, and the public, and its user friendly format capitalizes on our familiarity with Windows and Microsoft Excel. Once fully implemented and as staff's comfort and familiarity increase, there is no question greater efficiency can be experienced, as well as some financial savings obtained.

At the same time the financial software was being upgraded, the Department of Public Works was in the process of bringing OurDanville on-line while Urban Services was implementing a new code enforcement program, both of which are compatible to improve communication among divisions, and more importantly, communication with our constituents. OurDanville is an application for mobile devices, desktops and laptops, which allows users to submit a complaint, review announcements, find amenities, view the community calendar, seek a job, check out dining options, or see answers to commonly asked questions. This application also allows citizens to provide detailed information, including pictures, regarding a concern in the City, get feedback via email from City staff as the complaint makes its way through the process, as well as track other issues throughout a neighborhood. Internally, it provides staff supervisors with timely updates on the progress being made by our inspectors. In addition to OurDanville, the City implemented a Code Enforcement system which allows us to track rental registration, vacant structure registration, and the legal disposition of code enforcement cases. Information that was once kept in paper format is now digitized and kept as part of a file that is retrievable by any staff member with access, thereby providing improved communication. The system's compatibility to GIS also allows for the information to be placed on maps to create visual displays of data. It also provides a more efficient means for landlords to register their properties on-line, and allows staff to more rapidly produce information for the public. Having both OurDanville and the new code enforcement software applications in place will increase our accountability to our residents and improve our Code Enforcement Division.

This fiscal year, we will continue our movement into greater use of available technology as Danville Mass Transit (DMT) will initiate real-time updates on the movement of buses so those waiting at the Transfer Zone will know when their bus will arrive. Real-time visuals of the activity on each bus will be provided via on-board camera systems. A wireless transmission to monitors at the DMT Terminal will allow staff to observe bus activity, or in the case of an emergency, allow Police to witness passenger behavior.

Speaking of Police, they will also see upgrades in technological resources over the next two fiscal years with new on-board computers replacing old Mobile Data Terminals. This upgrade will give officers the ability to utilize new software that will aid in quicker identification of individuals, provide use of on-line services, and create documents using Microsoft Office programs. In-car cameras must also be replaced with newer models that store more video per shift, and the City should embark in purchasing Body Cameras for each officer to wear.

Using cameras throughout the community to monitor activity in parks and other public spaces is also planned, and capital investment will need to be made, not only in purchasing the camera equipment, but also in improving the wireless capabilities throughout the City to allow for live monitoring by staff. Regardless of the extremely limited financial resources, all of these are necessary technological advancements which need to be procured in the next several years.

Organizational Structure

This budget will be the first with Environmental Code Enforcement Division now a part of the Department of Urban Services. With Building Code Enforcement, Electrical Code Enforcement, and Plumbing Code Enforcement already housed within this department, and the constant communication and partnership these enforcement programs share with Environmental Code Enforcement, bringing this function to Urban

Services seemed logical. Another change to the organizational structure of the City was to return Parking and Central Services to Parks and Public Property. By combining the two divisions we will be able to more adequately address the public green spaces along corridors outside of the downtown area.

Pensions and Salaries

Last year, the newly established Fire Safety Fee name was changed to provide additional money towards the unfunded liability of the Police and Fire Pension Funds. Based on a significant increase in the amortization cost, Fire Pension increased 18% and the Police Pension increased an alarming 38%, therefore, the fee was raised to a monthly base of \$4 for any property at or below a 5,000 square foot roof-top footprint with a cap of \$32. All revenue generated by this fee would be transferred to the pension funds. Even with this fee there is still considerable abatement of the Police and Fire Pension Funds with a desire to maintain a Property Tax rate below the \$2.10 benchmark that is being paid out of the General Fund. The large increase was a combination of salaries granted to Police in the last contract, changes to the mortality table increasing the lifespan of a member, the legislative language related to spousal benefit, and lower rates of return than previously projected. The fear is that while Police saw a huge increase in this fiscal year, what will future fiscal years look like once the Fire Collective Bargaining Agreement is signed? Another year of double-digit increases may cause the City to rethink the Public Safety Pension Fee, and ponder how much longer the City can continue to abate revenue to offset rising property tax obligations. During the Annual Budget Address to the Danville City Council, I made mention that analysis on the number of Fire Stations the City hosts, the organizational structure of the Fire Division, and the number of firefighters per division and per shift must be reviewed, and during this fiscal year changes may need to be made to establish fiscal sustainability of both the Fire Division and the Police and Fire Pension Funds.

Recognizing the City would be faced with filling some of the vacancies created by the IMRF ERI, and through comparable salary structure analysis determining the City of Danville seemed to pay wages at a rate lower than municipalities or governmental entities of a similar size, the City embarked on a thorough Wage Structure Comparability Study to establish a new Wage Administration Chart for non-union employees. It should be stated that similar analysis is done internally for each union group during Collective Bargaining Agreement negotiations, but has rarely been done for non-union positions. The City hired a consultant who reviewed every job description for non-union personnel, identified comparable municipalities as well as comparable governmental and non-profit entities, asked staff to numerically evaluate each position based on ten different categories, and looked at internal comparability. Through a series of meetings between the City's administrative staff and the consultant, a final wage range was determined based on all of the information the consultant was able to gather, review, evaluate, and discuss. Once the chart was finalized, it identified some significant revelations that needed to be addressed. The first was that the average salary for a non-union employee was at 83% of the fair market of those same positions. This meant that our employees were paid well below what other cities were paying their personnel in the same or similar positions. The second set of data that caused concern was the number of non-union positions within the City of Danville employment rolls that were below the minimum range. To rectify these two deficiencies, the administrative staff proposed, and the Danville City Council approved, a wage chart that reflected the new salary ranges, increased all positions that were below the minimum range to a new rate at least surpassing the minimum, and established a three to four-year plan to bring all positions up to the mid-point wage within their classification. This budget reflects those intentions, and therefore, in some divisional salary line item expenditures there is a larger increase in an effort to meet this objective. In the discussion below, I will not refer repetitiously to adjusted salaries unless it is for a reason OTHER than what is outlined above.

PUBLIC WORKS

Central Vehicle: increased maintenance of vehicles to cover two fire engine repairs (2015-16)

Streets: create Sidewalk, Curb & Gutter Program at \$25,000 (as a way to provide additional financial resources to repair infrastructure throughout the City)
 increase Materials To Maintain Streets/Alley/ROW by \$75,000 (to put more money into programs designed to provide our infrastructure with a longer lifespan)
 reduce Gasoline by \$10,000 (match current expenditures)
 reduce Snow/Ice Control Supplies by \$50,000 (to reflect current pricing)

Parks and PP: (every line item has changed due to combining the former Parking and Central Services Division with the Parks and Public Property Fund as identified under Organizational Structure.)

PUBLIC SAFETY

Police: increase Overtime by \$20,000 (based on the need for additional officer response, number of retirees projected which will increase the need for officers to work over to ensure enough manpower on the streets)
 increase Public Safety Building Lease by \$25,625 (estimated increase based on projected contract)
 reduce Gasoline by \$25,000 (match current expenditures)
 create Transfer To Police Pension Fund at \$220,400 (Public Safety Pension Fee, which is transferred to the Pension Fund in an effort to abate the Property Tax Rate and maintaining a rate below \$2.10)
 increase School Resource Officer Reimbursement by \$36,269 (based on actual expenses of four police officers)
 increase Police Tows by \$20,000 (match current expenditures)

Fire: increase Overtime by \$40,000 (although the actual amount expended in FY 2015-2016 was much higher, it was my hope that either through negotiation or arbitration we would be able to reduce minimum-manning requirements from 13 per shift to 10 per shift, thereby reducing significantly our overtime expenditures; unfortunately as of the passage of this budget no contract between the City and Fire Union Local 429 had been completed so minimum-manning remains at 13 which will likely see overtime expenditures far greater than what is allocated for in this budget)
 reduce Other Contractual Services by \$3,000 (match current expenditures)
 reduce Gasoline by \$5,000 (match current expenditures)
 create Transfer To Fire Pension Fund at \$330,600 (Public Safety Pension Fee, which is transferred to the Pension Fund in an effort to abate the Property Tax Rate and maintaining a rate below \$2.10)

We present this balanced budget for Fiscal Year 2016-2017. This budget does project an increase in the amount of revenue we will receive, and therefore there is also an increase in our expenditures. It should be noted that a large portion of this rise in revenue is the increased Public Safety Pension Fee amount, thereby

increasing our expenditures by that amount PLUS the additional General Fund dollars it took to help abate the Property Tax. While changes need to occur within the organizational structure of some divisions, staffing redirected to meet priorities, and facilities analyzed to determine their future purpose, none of those topics are reflected in this budget. We are excited about moving the City forward through improvements along the East Main Street Redevelopment Corridor, the Riverfront Development, the High School Campus Corridor, and in our infrastructure including Storm Water Management, but unfortunately this budget does not earmark funds for those projects.

As we look toward years to come, we must continue to prioritize ways to improve our community, identify financial resources to aid in the completion of those priorities, and continue planning for the future. This budget is a living document, a changing document, a document that does not address wants or desires, and struggles in some ways to address needs, but it is a document that reflects the best use of our financial resources to provide services to our citizens in the most cost-effective and efficient manner. While this budget is certainly balanced, we need to understand it does not reach our goal of a sustainable budget; discussions need to take place this summer to outline the sustainability of the Fiscal Year 2017-2018 Budget and beyond.

Respectfully Submitted,



Scott Eisenhauer
Mayor
City of Danville, Illinois

CITY OF DANVILLE

GENERAL INFORMATION

General

The City of Danville was incorporated in 1867 and is a home-rule unit of government pursuant to the provisions of Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Constitution of the State of Illinois. From 1927 to 1987, the City was governed under a commission form of government consisting of a Mayor and four Commissioners, each of whom was elected at-large for concurrent four-year terms. Under a settlement agreement entered into in response to litigation challenging the City's form of government, a new form of government took effect September 19, 1987. The new form of government is a mayor/aldermanic form of government under Article 3 of the Illinois Municipal Code. Under the new form of government, the City's legislative branch is a City Council consisting of a Mayor elected at-large and fourteen Aldermen elected from seven wards, two Aldermen from each ward. The elections for Mayor, City Treasurer and Alderman are non-partisan and all administrative officers except City Treasurer are appointed by the Mayor with the concurrence of a majority of the elected members of the City Council. The Alderman are divided into two Oversight Committees Public Works and Public Services, one Alderman from each ward serves on each committee.

Location

The City of Danville with a population of 33,027 (2010 U.S. Census) is located in Vermilion County, which has a population of 81,625 (2010 U.S. Census). The City is located on the Illinois-Indiana border approximately 132 miles south of Chicago and 30 miles east of Champaign. The City of Danville is the county seat for the County and is located in the eastern portion of the County. The City is geographically 18 square miles wide and has 186 center line miles and 450 lane miles.

Transportation

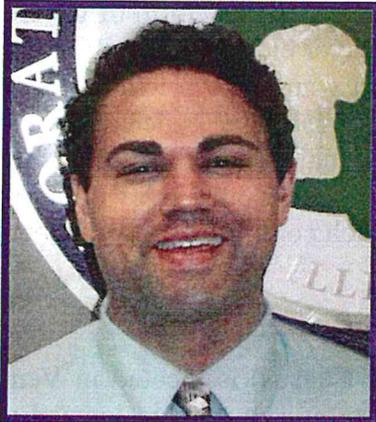
Interstate 74 bisects the County leading to easy access to the entire central Midwest. Other routes are U.S. Highways 136 and 150 and State Highways 1 and 49. The City is approximately 40 miles east of the University of Illinois/Willard Airport in Champaign, Illinois, and 88 miles west of Indianapolis International Airport in Indianapolis, Indiana. The City is approximately 35 miles from the nearest Amtrak Terminal.



**Chairman
Michael Puhr
Ward 5
(2017)**

PUBLIC WORKS COMMITTEE

The Public Works Committee meets the 2nd Tuesday of each month at 6:00 p.m. The Public Works Committee serves as oversight for Public Transportation and Public Works including Engineering, Central Vehicle Maintenance, Environmental Code Enforcement, Streets, Parks, Public Property, Recreation, Downtown Services, Urban Services, MFT, DATS, TIF, Harrison Park, Sewers and Solid Waste.



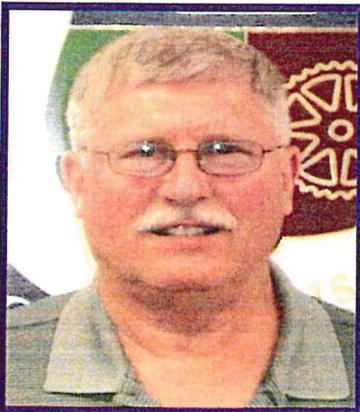
**Rickey Williams Jr.
Ward 1
(2017)**



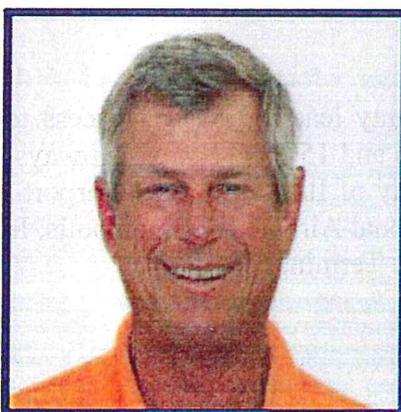
**Rick Strebing
Ward 2
(2019)**



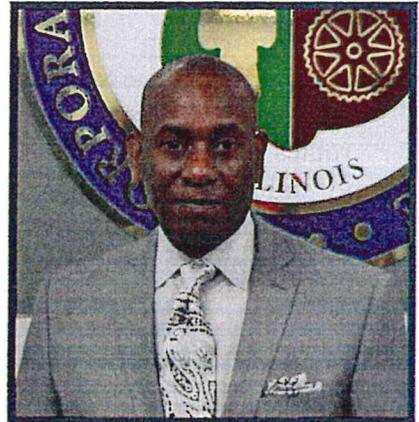
**Sharon Pickering
Ward 3
(2019)**



**Michael O'Kane
Ward 4
(2019)**



**Jon Cooper
Ward 6
(2019)**



**Lloyd Randle
Ward 7
(2019)**



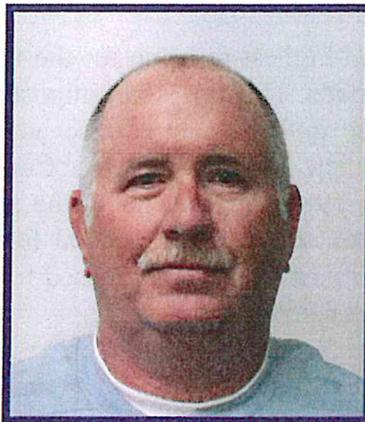
**Chairman
Steve Nichols
Ward 6
(2017)**

PUBLIC SERVICE COMMITTEE

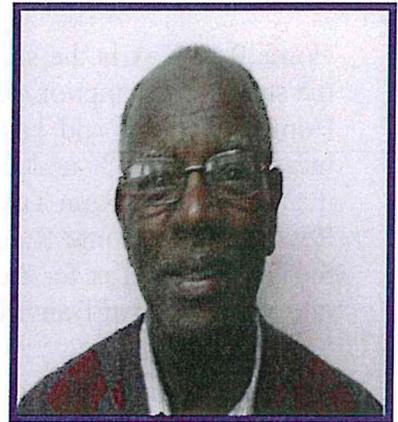
The Public Service Committee meets the 4th Tuesday of each month at 6:00 p.m. Four times a year a joint meeting is held with the City/County Public Safety Building Committee to handle business for the Danville Public Building Commission. The Public Service Committee serves as oversight for Animal Control, City Clerk, City Treasurer, Finance, Fire, Human Relations, Human Resources, Legal, Police, Public Affairs and Public Safety Building.



**Brenda Brown
Ward 1
(2019)**



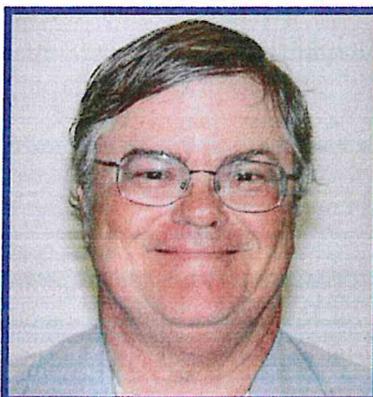
**Frank Hoskins
Ward 2
(2017)**



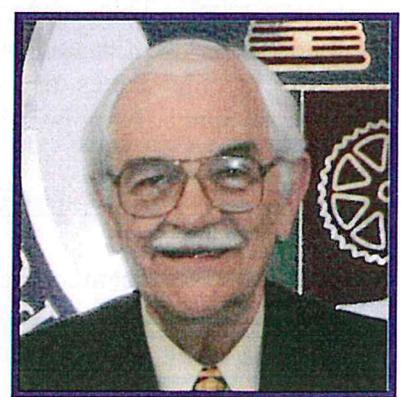
**Roosevelt Davis
Ward 3
(2017)**



**Sharon McMahon
Ward 4
(2017)**



**Tom Stone
Ward 5
(2019)**



**Steve Foster
Ward 7
(2017)**

PRIMARY SOURCES OF REVENUE

State Sales Tax

State Sales Tax is the highest source of income for the City of Danville. State Sales Tax is imposed on the sale or consumption of goods. The State Sales Tax was first enacted at a rate of 2% in 1933. Since then, the rate and base of taxable items have changed numerous times, with the last change occurring as part of sales tax reform measures adopted in January 1990.

The current State Sales Tax rate of 6.25% is applied against a uniform tax base with the state retaining 5% and returning the remaining 1.25% to point-of-sale municipal and county governments.

Home Rule Tax

Home Rule Tax is the second highest revenue for the City of Danville. This tax is imposed on the sale or consumption of goods. This tax is not imposed on Vehicles. The City of Danville is a Home Rule unit and has the authority to impose additional sales tax without limitations in increments of .25% under Article VII of the Illinois Constitution. The City of Danville imposed their first Home Rule Tax in 1984. In July 2004, the Home Rule Tax was increased to 1.25%. Revenue from Home Rule Tax supports the general fund operating expenses. On July 1, 2010, the Home Rule Tax for the City of Danville increased from 1.25% to 2.25%. The total Sales Tax rate for the City of Danville is 8.75%.

State Income Tax

State Income Taxes are revenue shared with local governments through the State. Local share of State Income Tax is received per capita (population). The tax was enacted in 1969; the current rate is 3% for individuals and 4.8% for corporations. The State Statues direct an amount equal to one-tenth of the net revenue realized from the State Income Tax to be shared with local units of government. This "sharing" of the state's income tax revenue takes the form of monthly transfers to counties and municipalities through the state's Local Government Distribution Fund. State Income Taxes are only available to municipalities and counties and are distributed proportionately by population.

Corporate Replacement Tax

Corporate Replacement Tax replaced the business personal Property Tax in 1979. This tax is imposed on corporations and an Invested Capital Tax on public utilities. This revenue is based on the percentage of revenue lost in 1979.

State Use Tax

The State collects State Use Tax and distributes it to municipalities based on their population (per capita). State Use Tax occurs in the unincorporated areas of each county and is received monthly.

Food and Beverage Tax

The City imposed a 2% Food and Beverage Tax in 2004. Food and Beverage Tax is collected on food prepared for immediate consumption and on alcoholic beverages sold by a business, which provides for on premise consumption of alcoholic beverages. On July 1, 2010 the Food and Beverage Tax decreased from 2% to 1%.

Property Tax

Property Taxes are a primary source of income for the City of Danville. Property Tax is a tax levied on the assessed valuation of real property by the legislative body of a local government called the Township. The City of Danville is divided into three townships, Danville, Newell and Blount. During the 2007 Tax Levy season the council by majority vote decided that the property tax revenue would go to fund the Pension Funds, debt service and the Library only. The City is one of over 10 taxing bodies included on the current Vermilion County Real Estate Tax bill. Our property tax rate is \$2.0826 (per 100) for this year on an EAV of \$288,412,985.

Liquor Tax

In 2004, the Liquor tax was increased from 1% to 2% with the additional 1% going into the General Fund.

Hotel Motel Tax

The Hotel Motel Tax was 3% from 1979 to April 30, 2000. On May 1, 2000, the Hotel Motel Tax was increased to 6% to assist the Danville Area Convention and Visitors Bureau and Harrison Park Golf Course. Both of these organizations provide services that improve the quality of life in the City of Danville.

Gas Tax

In 2004, the City of Danville proposed a .01 per gallon gas tax to help with the maintenance of the roads. In March 2008, we increased the gas tax by .04 to bring the total tax to .05 per gallon with annual increases based on the annual recalculations of the Illinois Part B motor fuel tax rate done by the Illinois Department of Revenue. The revenue for the gas tax is to be used for the road construction and improvements, overlay program; seal coat program, Economic Development and other cost associated with Infrastructure Development and Improvement. The current tax rate for gasoline 7.8 cents per gallon, and diesel fuel is 4.9 cents per gallon.

Fire Safety Fee changed to Public Safety Pension Fee 12-2-2014

During the 2014-2015 Budget process a Fire Safety Fee was imposed on all property for residential, commercial and industrial properties. The fee starts at \$2.00 for the first 5,000 square foot roof top property and increase \$1.00 per 5,000 square foot roof top property per parcel. During the 2015-2016 Budget process the name of the fee Fire Safety was changed to Public Safety Pension Fee. During the 2016-2017 Budget process the fee was increased by \$2.00.



Scott Eisenhauer, Mayor

DATE: September 15, 2015
TO: Mayor Scott Eisenhauer
FROM: Gayle A. Lewis, City Comptroller
RE: **2015 Tax Levy and 2016-17 Budget Schedule**

C: City Council
Lisa Monson, City Clerk
Department Heads
Jordan Cundiff, Downtown Danville, Inc.
Barb Nolan, Danville Public Library

Attached you will find the Tax Levy Schedule for 2016. Once again, this year we are planning on running the 2016-17 Budget process concurrent with the 2015 Tax Levy process. The Tax Levy must be adopted by the City Council by 12/15/15 and filed with the County Clerk no later than 12/22/15; please note that we are scheduled to have the budget adoption at that time also.

This year brings different challenges to the Tax Levy and Budget. Whereas the Budget is no longer dependent upon the Tax Levy for balancing, due to the increasing cost of our Fire and Police Pensions, the Tax Levy is dependent on the Budget. Historically, the Fire and Police pensions increase an average of 10% to 13% a year, while the EAV increased last year by 1.21% and declined the prior two years. This scenario causes the property tax rate to increase annually. Last year the EAV was up \$3.5 million over the prior year due primarily to the projects throughout the city, especially the new retail developments on North Vermilion Street. The challenge will be if the State of Illinois Legislature enacts a property tax freeze for the next three years, allowing us only to levy in the future an amount equal to what we levy this year.

As you can see from the attached spreadsheet, the first five months of General Fund Revenues are all up slightly except for the Home Rule Tax, which is down slightly. No payments for Video Gaming have been received since July due to the State of Illinois failing to pass a budget.

The increase in the salaries line includes retirements as well as the settlement of contracts that were not budgeted, but funds were kept in the General Fund reserve in anticipation of those payouts. Overtime in the Fire Department due to the minimum manning (created by injuries and reduction in personnel) clause in their contract is running high and will need to be adjusted. The early numbers show that Health Insurance claims are up this year, which in turn will cause our rates for next year to increase. We are on schedule to make a combined payment of \$297,000.00 to the Police and Fire Pension Funds in addition to funds received from Tax Levy at the end of the fiscal year.

2015 TAX LEVY SCHEDULE 2016-17 BUDGET SCHEDULE

08/14/15	Meet with Mayor
08/17/15	Meet with Mayor and Department Heads
09/09/15	Meet with Director
09/14/15	Meeting with Mayor and Department Heads
09/21 – 9/24/15	Discuss Summary of 2016-17 Budget/2015 Tax levy – Department and Division Heads Meeting with Danville Public Library, David S. Palmer Arena, Boys and Girls Club and Downtown Danville Inc. to discuss Budget and Tax Levy
09/29 – 10/01/15	Meeting with Mayor and Department Heads
10/06/15	Present 2015 Tax Levy and 2016-17 Budget
10/07/15	Meet with Mayor and Department/Division Heads
10/08 to 10/09/15	Meet with Mayor and Department/Division Heads
10/13/15	Review First Draft with Public Works
10/20/15	*****Study Session at 7:00 immediately following City Council meeting*****
10/21/15	Review Second Draft with Department Heads/Division Heads
10/27/15	Review Second Draft with Public Services
10/28 to 10/30/2015	Meet with Mayor and Department Heads
11/03/15	Review/Present Proposed Budget/Tax Levy to City Council-To Be Held Over
11/07/15	*****Saturday Study Session 9:00 a.m. to 12:00 p.m.*****
11/10/15	Review Second Draft with Public Works
11/17/15	Review Proposed Budget/Tax Levy with City Council
11/22/15	Publish Hearing Notice in paper 2016-17 Budget and 2015 Tax Levy
11/24/15	Review Proposed Budget/Tax Levy with Public Services
12/01/15	Review Proposed Budget/Tax Levy to City Council - Budget/Tax Levy Hearing
12/08/15	Review Proposed Budget/Tax Levy with Public Works Committee
12/15/15	Present 2016-17 Budget/2015 Tax Levy to City Council for Approval
12/22/15	File Approved 2015 Tax Levy and 2016-17 Budget with County Clerk

2016-2017 BUDGET SUMMARY

DEPARTMENT	EXPENSES	REVENUES	REQUIRED FROM GENRL FUND	TRANSFER TO (FROM) RESERVES
GENERAL FUND				
DEPARTMENT OF PUBLIC AFFAIRS				
FINANCE DIVISION	395,660	9,387	386,273	
PUBLIC AFFAIRS	228,930	7,498	221,432	
GENERAL CITY GOVERNMENT	3,512,707	529,263	2,983,444	
LEGAL SERVICES	499,457	93,647	405,811	
OFFICE OF CITY TREASURER	92,411	2,263	90,148	
CITY CLERK	160,064	111,002	49,062	
PERSONNEL AND HUMAN RELATIONS	251,629	2,585	249,044	
INFORMATION TECHNOLOGY	226,696	2,044	224,652	
TOTAL	5,367,556	757,689	4,609,866	
DEPARTMENT OF PUBLIC SAFETY				
POLICE DIVISION	8,958,869	1,181,437	7,777,432	
FIRE DIVISION	5,109,269	203,180	4,906,089	
TOTAL	14,068,138	1,384,617	12,683,520	
DEPARTMENT OF PUBLIC WORKS				
CENTRAL VEHICLE MAINTENANCE	602,664	6,484	596,179	
ENVIRONMENTAL CODE ENFORCEMENT	499,650	195,101	304,549	
STREETS DIVISION	2,627,714	384,415	2,243,299	
PARKS & PUBLIC PROPERTY	1,769,215	157,247	1,611,967	
MUNICIPAL POOL	63,928	45,000	18,928	
PARKING AND CENTRAL SERVICES	-	-	-	
TOTAL	5,563,170	788,247	4,774,922	
DEPARTMENT OF URBAN SERVICES				
URBAN SERVICES	866,440	268,115	598,325	
TOTAL GENERAL FUND	25,865,304	3,198,669	22,666,634	
GENERAL FUND RECEIPTS			22,672,170	
GENERAL FUND SURPLUS (DEFICIT)				5,536

2016-2017 BUDGET SUMMARY
(CONTINUED)

OTHER FUNDS	EXPENSES	REVENUES	REQUIRED FROM GENRL FUND	TRANSFER TO (FROM) RESERVES
FIRE PENSION	2,714,487	2,714,487		-
POLICE PENSION	2,494,048	2,494,048		-
IMRF	-	-		-
SOCIAL SECURITY	-	-		-
MOTOR FUEL TAX	803,000	803,000		-
STATE NARCOTIC FORFEITURE	14,500	14,500		-
CDBG	884,516	884,516		(0)
INFRASTRUCTURE DEVELOPMENT	1,388,451	1,389,451		1,000
TOWNE CENTRE	-	-		-
STORM WATER DRAINAGE	170,000	28,567		(141,433)
REVOLVING LOAN	76,000	75,750		(250)
HOUSING LOAN	17,000	11,000		(6,000)
DANVILLE MASS TRANSIT	2,876,801	2,876,801		0
LAW ENFORCEMENT GRANT	38,822	38,877		55
FEDERAL NARCOTIC FORFEITURE	916	-		(916)
DATS	221,256	221,255		(0)
TAX INCREMENT FINANCING-MIDTOWN	392,800	392,800		-
TAX INCREMENT FINANCING-WEST GATE	13,450	13,450		-
TAX INCREMENT FINANCING-CAMPUS CORRIDOR	304	734		430
TAX INCREMENT FINANCING-EAST VOORHEES	5,602	5,602		-
BOND & INTEREST	473,200	465,079		(8,121)
2007 DEBT SERVICE	773,134	363,183		(409,951)
2009 DEBT SERVICE	387,942	393,217		5,275
LANDFILL REMEDIATION	22,700	4,000		(18,700)
CAPITAL IMPROVEMENTS	946,000	946,000		0
LAND ACQUISITION	20,000	250		(19,750)
HARRISON PARK (FY'2016 ADOPTED 12-16-14)	-	-		-
SANITARY SEWER	3,105,619	3,111,480		5,861
SOLID WASTE FUND	3,097,524	3,104,365		6,841
HEALTH INSURANCE	4,910,516	4,913,168		2,652
FLEXIBLE SPENDING	55,000	55,000		-
WORKING CASH	200,000	200,100		100

**2016-2017 BUDGET SUMMARY
(CONTINUED)**

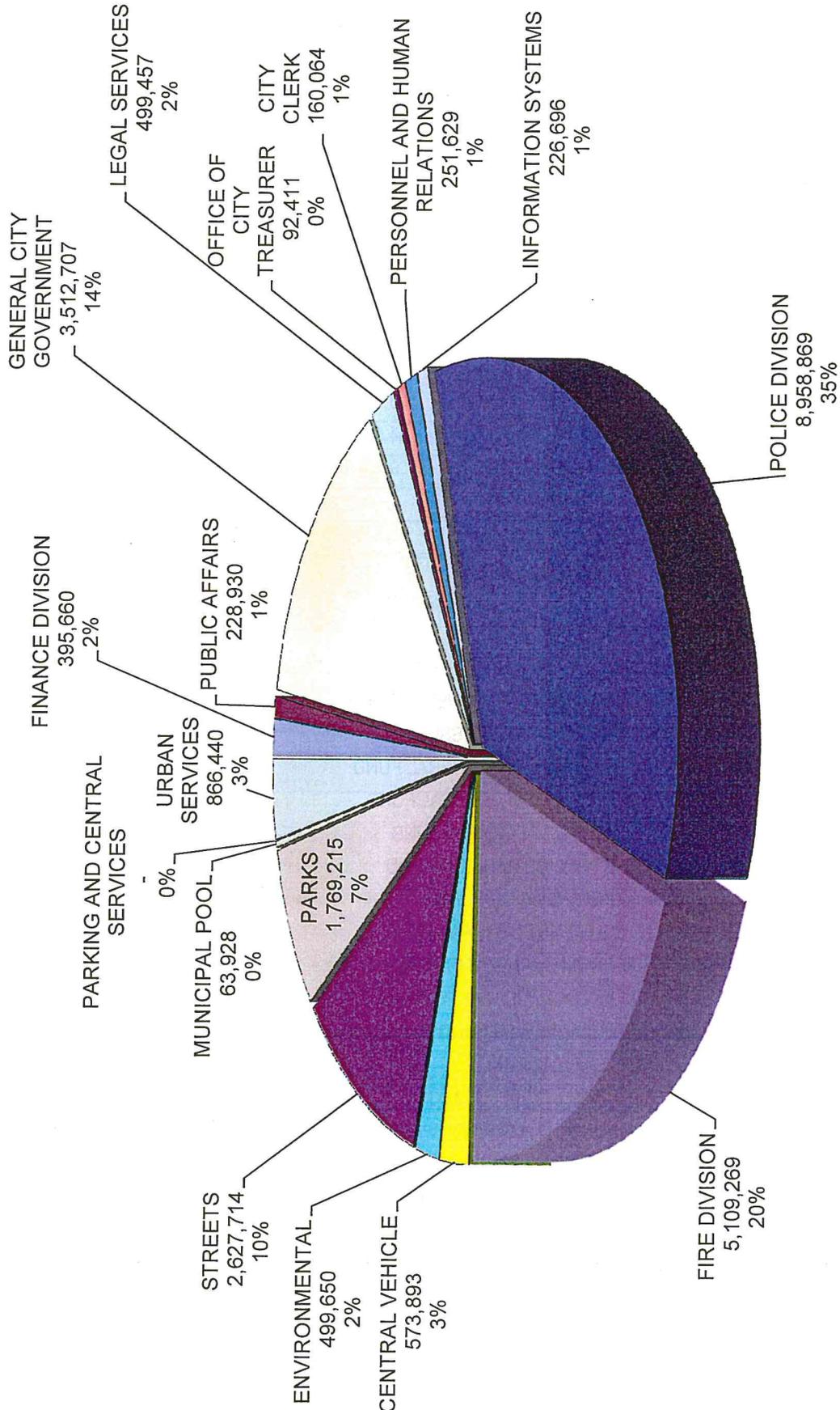
SPECIAL SEWER	20,500	10,200		(10,300)
GROUP LIFE INSURANCE	38,000	38,000		-
DAVID S. PALMER ARENA	764,600	764,600		-
EVIDENCE HOLDING	250	250		-
PUBLIC LIBRARY	1,806,955	1,806,955		-
	<hr/>	<hr/>		<hr/>
	28,733,893	28,140,686		(593,207)
TOTAL GENERAL FUND	25,865,304	3,198,669	22,672,170	5,536
TOTAL OTHER FUNDS	28,733,893	28,140,686		(593,207)
SUB TOTAL	<hr/>	<hr/>	<hr/>	<hr/>
	54,599,197	31,339,355	22,672,170	(587,672)
DEPARTMENTAL TRANSFERS (1)	<hr/>	<hr/>		
	9,201,091	9,201,091		
GRAND TOTAL	<hr/>	<hr/>	<hr/>	<hr/>
	45,398,106	22,138,264	22,672,170	(587,672)

NOTES

(1) DEPARTMENTAL TRANSFERS:

TRANSFER TO DANVILLE MASS TRANSIT FROM GENERAL FUND	22,302
TRANSFER TO GENERAL FUND FROM 2007 BOND ISSUE	414,163
TRANSFER TO INFRASTRUCTURE FUND FROM GENERAL FUND	348,851
TRANSFER TO POLICE PENSION FUND FROM GENERAL FUND	252,000
TRANSFER TO FIRE PENSION FUND FROM GENERAL FUND	350,000
TRANSFER TO POLICE DIVISION TO POLICE PENSION FUND	220,400
TRANSFER TO FIRE DIVISION TO FIRE PENSION FUND	330,600
TRANSFER TO BOND AND INTEREST FROM GENERAL FUND	688,153
TRANSFER TO 2007 BOND ISSUE FROM CAPITAL IMP FUND	160,783
TRANSFER TO 2007 BOND ISSUE FROM SOLID WASTE FUND	58,954
TRANSFER TO 2007 BOND ISSUE FROM SEWER FUND	48,146
PARK PATROL - TRANSFER FROM CAPITAL FUND	40,000
PROACTIVE CODE ENFORCEMENT TRANSFER FROM CAPITAL FUND	46,000
TRANSFER FROM CIVIC CENTER FUND TO HARRISON PARK	91,667
CIVIC CENTER REIMBURSEMENTS	39,100
EMPLOYEE CONTRIBUTIONS TO LIFE INSURANCE FUND	38,000
LIBRARY BUDGET	1,806,955
TOTALS	<hr/>
	9,201,091 <hr/>

GENERAL FUND EXPENDITURES



NOTES



GENERAL FUND
COMPARISON OF FY 2015-2016 TO FY 2016-2017 EXPENSES

2016-2017 - BUDGET
Adopted 12-15-15

EXPENSES

	BUDGET 2016-2017	PRIOR YEAR 2015-2016	\$ Amount +/- Change	Percentage of Change
<u>DEPARTMENT OF PUBLIC AFFAIRS</u>				
FINANCE DIVISION	395,660	371,545	24,115	6.49%
PUBLIC AFFAIRS	228,930	214,273	14,657	6.84%
GENERAL CITY GOVERNMENT	3,512,707	2,815,739	696,968	24.75%
LEGAL SERVICES	499,457	465,510	33,947	7.29%
OFFICE OF CITY TREASURER	92,411	86,988	5,423	6.23%
CITY CLERK	160,064	144,529	15,535	10.75%
PERSONNEL AND HUMAN RELATIONS	251,629	268,232	(16,603)	-6.19%
INFORMATION TECHNOLOGY	226,696	223,113	3,583	1.61%
TOTAL PUBLIC AFFAIRS	5,367,556	4,589,929	777,627	16.94%
<u>DEPARTMENT OF PUBLIC SAFETY</u>				
POLICE DIVISION	8,958,869	8,494,673	464,196	5.46%
FIRE DIVISION	5,109,269	4,598,045	511,224	11.12%
	14,068,138	13,092,718	975,420	7.45%
<u>DEPARTMENT OF PUBLIC WORKS</u>				
CENTRAL VEHICLE MAINTENANCE	602,664	581,851	20,813	3.58%
ENVIRONMENTAL CODE ENFORCEMENT	499,650	477,126	22,524	4.72%
STREETS DIVISION	2,627,714	2,588,312	39,402	1.52%
PARKS & PUBLIC PROPERTY	1,769,215	1,443,624	325,591	22.55%
MUNICIPAL POOL	63,928	63,928	0	0.00%
PARKING AND CENTRAL SERVICES	0	299,273	(299,273)	-100.00%
TOTAL PUBLIC WORKS	5,563,170	5,454,113	109,056	2.00%
<u>DEPARTMENT OF URBAN SERVICES</u>				
URBAN SERVICES	866,440	868,583	(2,143)	-0.25%
TOTAL GENERAL FUND WITHOUT PEI	25,865,304	24,005,343	1,859,961	7.75%
GENERAL FUND RECEIPTS	25,870,839	24,008,933	1,861,906	
GENERAL FUND SURPLUS (DEFICIT)	5,536	3,590		

OTHER FUNDS
COMPARISON OF FY 2015/16 TO FY 2016/17 EXPENSES

2016-2017 - BUDGET

Adopted 12-15-15

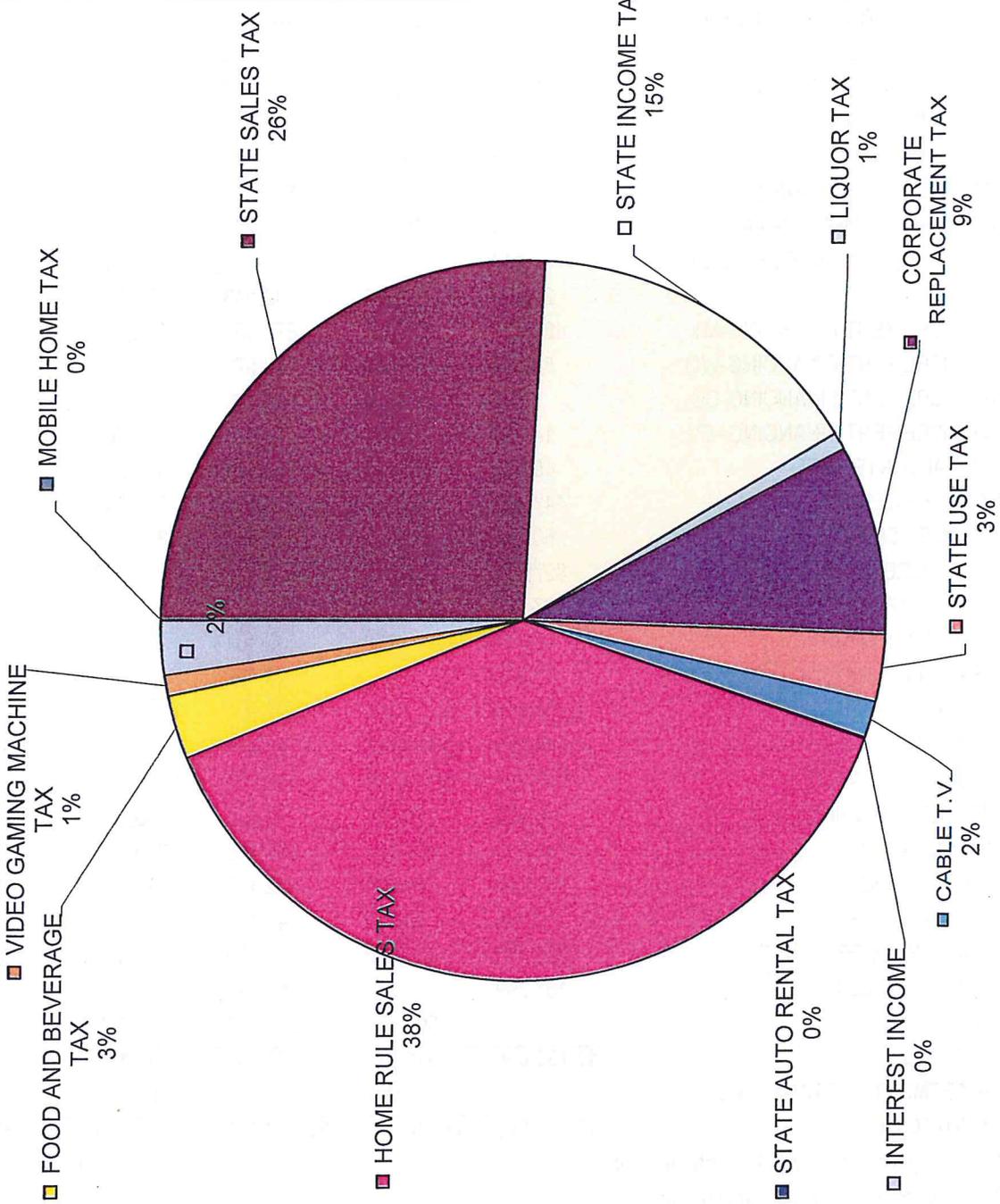
OTHER FUNDS	BUDGET 2016-2017 EXPENSES	PRIOR YEAR 2015-2016 EXPENSES	+/- Change	+/- Change
FIRE PENSION	2,714,487	2,302,627	411,860	17.89%
POLICE PENSION	2,494,048	1,808,123	685,925	37.94%
MOTOR FUEL TAX	803,000	803,000	-	0.00%
STATE NARCOTIC FORFEITURE	14,500	15,000	(500)	-3.33%
CDBG	884,516	1,015,215	(130,699)	-12.87%
INFRASTRUCTURE DEVELOPMENT	1,388,451	1,388,451	-	0.00%
TOWNE CENTRE	-	-	-	0.00%
STORM WATER DRAINAGE	170,000	170,000	-	0.00%
REVOLVING LOAN	76,000	76,000	-	0.00%
HOUSING LOAN	17,000	17,000	-	0.00%
DANVILLE MASS TRANSIT	2,876,801	3,166,159	(289,358)	-9.14%
LAW ENFORCEMENT GRANT	38,822	26,951	11,871	44.04%
FEDERAL NARCOTIC FORFEITURE	916	916	-	0.00%
DATS	221,256	175,714	45,542	25.92%
TAX INCREMENT FINANCING-MIDTOWN	392,800	379,000	13,800	3.64%
TAX INCREMENT FINANCING-WEST GATE	13,450	22,000	(8,550)	-38.86%
TAX INCREMENT FINANCING-CAMPUS CO	304	304	-	0.00%
TAX INCREMENT FINANCING-EAST VOORI	5,602	5,502	100	1.82%
BOND & INTEREST	473,200	451,700	21,500	4.76%
2007 DEBT SERVICE	773,134	362,096	411,038	113.52%
2009 DEBT SERVICE	387,942	389,998	(2,056)	-0.53%
LANDFILL REMEDIATION	22,700	68,200	(45,500)	-66.72%
CAPITAL IMPROVEMENTS	946,000	1,001,000	(55,000)	-5.49%
LAND ACQUISITION	20,000	20,000	-	0.00%
HARRISON PARK (FY'2016)	-	474,767	(474,767)	-100.00%
SANITARY SEWER	3,105,619	3,025,334	80,286	2.65%
SOLID WASTE FUND	3,097,524	2,925,225	172,300	5.89%
HEALTH INSURANCE	4,910,516	4,907,070	3,446	0.07%
FLEXIBLE SPENDING	55,000	55,000	-	0.00%
WORKING CASH	200,000	200,000	-	0.00%
SPECIAL SEWER	20,500	20,500	-	0.00%
GROUP LIFE INSURANCE	38,000	38,000	-	0.00%
CIVIC CENTER	764,600	714,600	50,000	7.00%
EVIDENCE HOLDING	250	250	-	0.00%
PUBLIC LIBRARY	1,806,955	1,749,600	57,355	3.28%
TOTAL OTHER FUNDS	28,733,893	27,775,301	958,592	3.45%
TOTAL GENERAL FUND	25,865,304	24,005,343	1,859,961	7.75%
TOTAL OTHER FUNDS	28,733,893	27,775,301	958,592	3.45%
SUB TOTAL	54,599,197	51,780,644	2,818,553	5.44%
DEPARTMENTAL TRANSFERS	9,201,091	7,527,240	1,673,851	22.24%
GRAND TOTAL	45,398,106	44,253,404	1,144,701	2.59%

**ACTUAL AND ESTIMATED
GENERAL FUND RECEIPTS**

SOURCE OF REVENUE	ACTUAL 2013-2014 REVENUE	ACTUAL 2014-2015 REVENUE	BUDGET 2015-2016 REVENUE	ACTUAL 2015-2016 REVENUE	BUDGET 2016-2017 REVENUE
46000 PROPERTY TAX	-	-	-	-	-
46001 MOBILE HOME TAX	1,407	2,390	1,200	1,200	1,200
46003 STATE SALES TAX	5,368,678	5,732,038	5,690,798	5,801,128	5,854,614
46004 STATE INCOME TAX	3,193,549	3,207,100	3,139,258	3,526,562	3,515,969
46006 LIQUOR TAX	165,575	171,578	173,000	178,862	176,460
46007 CORPORATE REPLACEMENT TAX	1,842,139	1,826,796	1,636,741	1,809,428	1,929,718
46032 STATE USE TAX	563,802	636,002	575,000	760,061	675,625
46040 CABLE T.V.	373,248	367,174	373,000	373,975	370,203
46075 INTEREST INCOME	7,622	7,427	5,000	10,943	7,000
46076 STATE AUTO RENTAL TAX	11,471	15,703	9,000	14,425	11,000
46088 HOME RULE SALES TAX	8,305,983	8,808,859	8,721,282	8,644,972	8,721,282
46165 FOOD AND BEVERAGE TAX	624,841	667,402	620,000	686,285	644,800
46233 VIDEO GAMING MACHINE TAX	100,293	172,345	135,000	227,701	213,300
46237 PUBLIC SAFETY PENSION FEE	-	-	297,000	304,835	551,000
TOTAL RECEIPTS	20,558,608	21,614,815	21,376,279	22,340,377	22,672,170
 Increase or Decrease from prior year	 0.0299	 0.0618	 0.0398	 0.0336	 0.0606

General Fund Receipts

- MOBILE HOME TAX
- STATE SALES TAX
- STATE INCOME TAX
- LIQUOR TAX
- CORPORATE REPLACEMENT TAX
- STATE USE TAX
- CABLE T.V.
- INTEREST INCOME
- STATE AUTO RENTAL TAX
- HOME RULE SALES TAX
- FOOD AND BEVERAGE TAX
- VIDEO GAMING MACHINE TAX
-



FUND BALANCE PROJECTIONS

FUND TYPE	ESTIMATED BALANCE April 30, 2016	ESTIMATED 2016-2017 RECEIPTS	FUNDS AVAILABLE	ESTIMATED 2016-2017 EXPENSES	ESTIMATED BALANCE April 30, 2017
GENERAL FUND	1,754,859	25,870,839	27,625,698	25,865,304	1,760,395
FIRE PENSION	-	2,714,487	2,714,487	2,714,487	-
POLICE PENSION	-	2,494,048	2,494,048	2,494,048	-
MOTOR FUEL TAX	6,474,017	803,000	7,277,017	803,000	6,474,017
STATE NARCOTIC FORFEITURE	51,158	14,500	65,658	14,500	51,158
CDBG	12,326	884,516	896,841	884,516	12,325
INFRASTRUCTURE DEVELOPMENT	1,098,369	1,389,451	2,487,820	1,388,451	1,099,369
TOWNE CENTRE	51,573	-	51,573	-	51,573
STORM WATER DRAINAGE	272,243	28,567	300,810	170,000	130,810
REVOLVING LOAN	234,102	75,750	309,852	76,000	233,852
HOUSING LOAN	145,568	11,000	156,568	17,000	139,568
DANVILLE MASS TRANSIT (2)	8,597	2,876,801	2,885,398	2,876,801	8,597
LAW ENFORCEMENT GRANT	3,406	38,877	42,283	38,822	3,461
FEDERAL NARCOTIC FORFEITURE	5,440	-	5,440	916	4,524
DATS (2)	20,787	221,255	242,043	221,256	20,787
TAX INCREMENT FINANCING-MT	480,891	392,800	873,691	392,800	480,891
TAX INCREMENT FINANCING-WG	55,129	13,450	68,579	13,450	55,129
TAX INCREMENT FINANCING-CC	392	734	1,126	304	822
TAX INCREMENT FINANCING -EV	14,032	5,602	19,634	5,602	14,032
BOND AND INTEREST	45,088	465,079	510,168	473,200	36,968
2007 DEBT SERVICE	447,385	363,183	810,568	773,134	37,434
2009 DEBT SERVICE	63,250	393,217	456,466	387,942	68,524
LANDFILL REMEDIATION	897,104	4,000	901,104	22,700	878,404
CAPITAL IMPROVEMENT FUND	387,153	946,000	1,333,153	946,000	387,153
LAND ACQUISITION	38,851	250	39,101	20,000	19,101
HARRISON PARK (1)	28,329	-	28,329	-	28,329
SANITARY SEWER	2,724,416	3,111,480	5,835,896	3,105,619	2,730,277
SOLID WASTE	1,509,479	3,104,365	4,613,844	3,097,524	1,516,320
HEALTH INSURANCE	245,892	4,913,168	5,159,060	4,910,516	248,544
FLEXIBLE SPENDING	18,880	55,000	73,880	55,000	18,880
WORKING CASH	151,360	200,100	351,460	200,000	151,460
SPECIAL SEWER	172,248	10,200	182,448	20,500	161,948
LIFE INSURANCE	8,148	38,000	46,148	38,000	8,148
DAVID S. PALMER ARENA	200,170	764,600	964,770	764,600	200,170
EVIDENCE HOLDING	161,399	250	161,649	250	161,399
LIBRARY (3)	-	1,806,955	1,806,955	1,806,955	-
SUB TOTAL	17,782,040	54,011,525	71,793,565	54,599,197	17,194,368
DEPARTMENTAL TRANSFERS		9,201,091	9,201,091	9,201,091	
GRAND TOTAL	17,782,040	44,810,434	62,592,474	45,398,106	17,194,368

(1) Fiscal year January 1 through December 31.

(2) Fiscal year July 1 through June 30.

(3) Component of the City of Danville

TAX LEVY RECAP

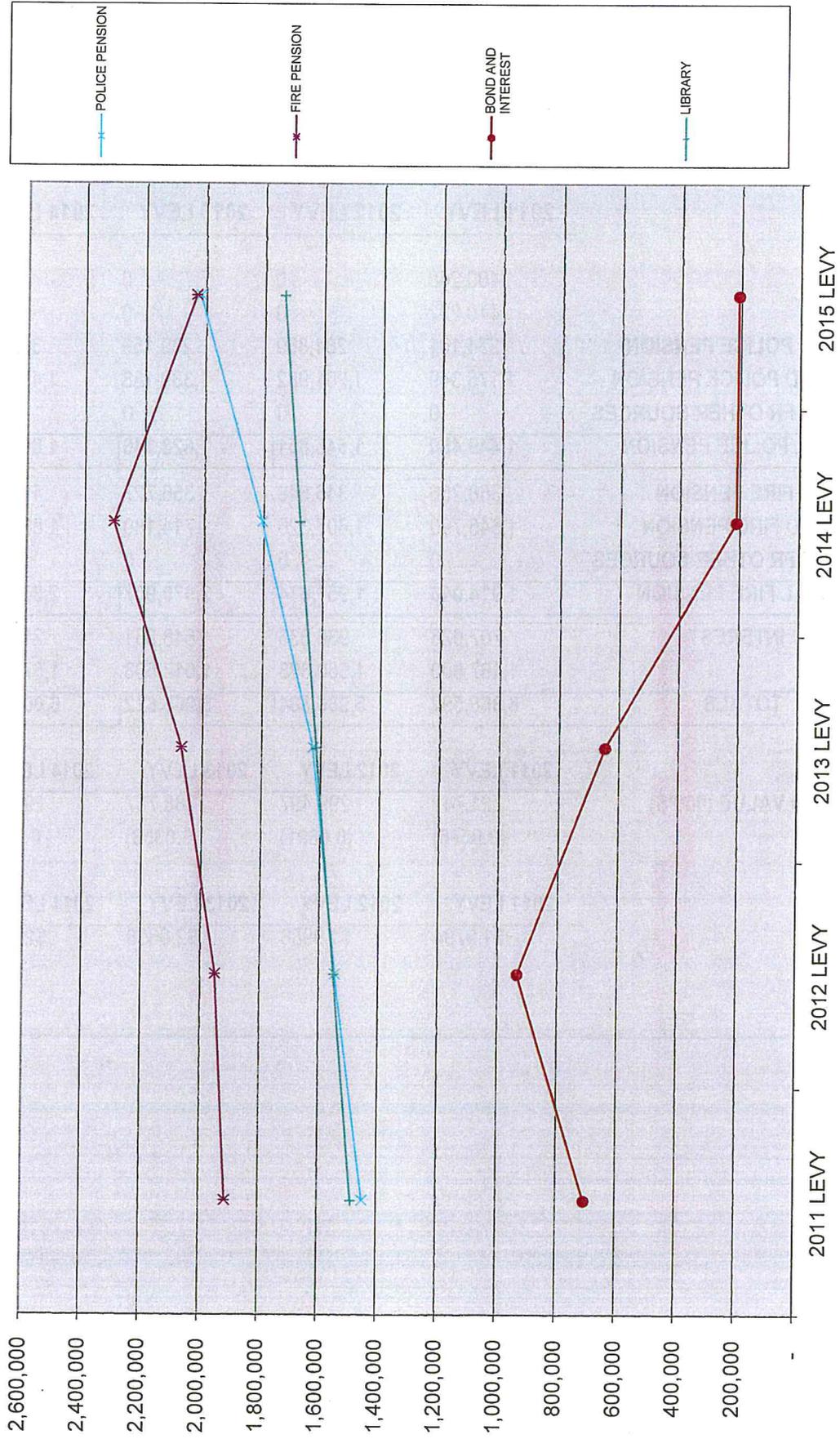
2011 THROUGH 2015

	2011 LEVY	2012 LEVY	2013 LEVY	2014 LEVY	2015 LEVY
I.M.R.F.	400,248	0	0	0	0
F.I.C.A.	410,222	0	0	0	0
CURRENT POLICE PENSION	274,101	284,869	289,158	352,957	587,531
UNFUNDED POLICE PENSION	1,175,349	1,261,982	1,339,188	1,455,166	1,906,517
REVENUE FR OTHER SOURCES	0	0	0	0	(472,400)
TOTAL POLICE PENSION	1,449,450	1,546,851	1,628,346	1,808,123	2,021,648
CURRENT FIRE PENSION	368,256	346,548	356,727	413,529	497,541
UNFUNDED FIRE PENSION	1,545,790	1,605,326	1,714,180	1,889,098	2,216,946
REVENUE FR OTHER SOURCES	0	0	0	0	(680,600)
TOTAL FIRE PENSION	1,914,046	1,951,874	2,070,907	2,302,627	2,033,887
BOND AND INTEREST	707,026	936,836	648,861	217,011	214,228
LIBRARY	1,487,600	1,550,823	1,617,508	1,679,297	1,736,655
TOTALS	6,368,592	5,986,384	5,965,622	6,007,058	6,006,418

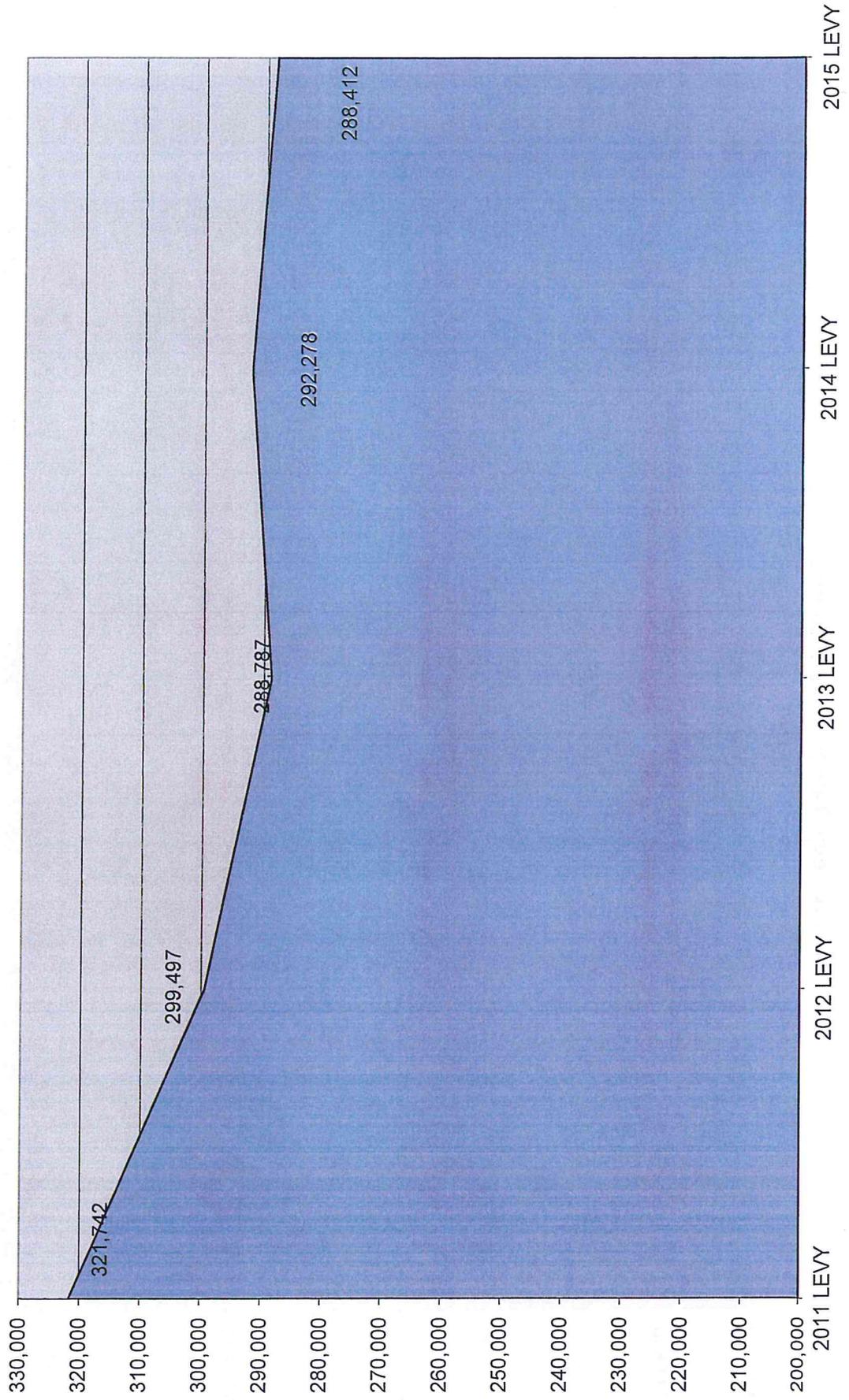
	2011 LEVY	2012 LEVY	2013 LEVY	2014 LEVY	2015 LEVY
ASSESSED VALUE (000'S)	321,742	299,497	288,787	292,278	288,412
	(0.0596)	(0.0691)	(0.0358)	0.0121	(0.0132)

	2011 LEVY	2012 LEVY	2013 LEVY	2014 LEVY	2015 LEVY
TAX RATE	\$1.9794	\$1.9988	\$2.0658	\$2.0553	\$2.0826

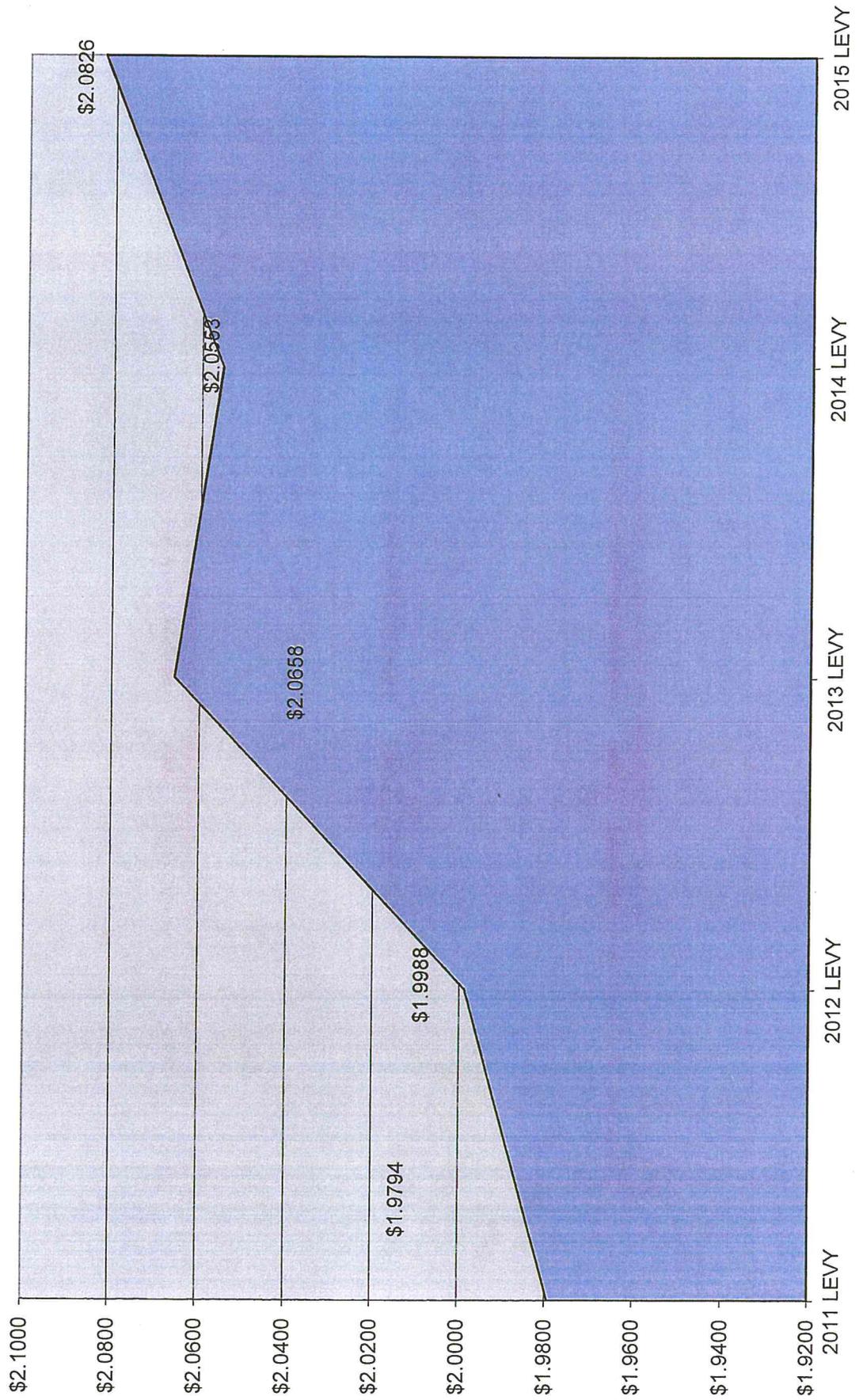
Tax Levy For The Past Five Years



Tax Levy Property Assessment For The Last Five Years



Tax Levy Rate For The Last Five Years



NOTES



**2016-2017
ANNUAL BUDGET**

<u>DEPARTMENT OF PUBLIC AFFAIRS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
<u>DIVISION</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
<u>FINANCE</u>							
51-0000	PERSONNEL EXPENDITURES	304,251	317,855	339,124	318,568	337,910	-0.358%
52-0000	CONTRACTUAL SERVICES	56,998	56,783	55,550	57,462	57,050	2.700%
53-0000	COMMODITIES	22	162	700	-	700	0.000%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	0.000%
	TOTAL EXPENDITURES	361,271	374,800	395,374	376,030	395,660	0.073%
46-0000	TOTAL REVENUES	21,091	13,826	9,519	7,885	9,387	-1.377%
	DUE FROM GENERAL FUND	340,179	360,974	385,855	368,146	386,273	0.108%
<u>PUBLIC AFFAIRS</u>							
51-0000	PERSONNEL EXPENDITURES	199,168	202,748	200,723	211,041	212,880	6.057%
52-0000	CONTRACTUAL SERVICES	8,475	5,926	3,900	7,342	6,400	64.103%
53-0000	COMMODITIES	271	184	350	254	350	0.000%
54-0000	OTHER EXPENDITURES	10,845	12,744	9,300	10,400	9,300	0.000%
	TOTAL EXPENDITURES	218,760	221,601	214,273	229,038	228,930	6.840%
46-0000	TOTAL REVENUES	16,037	12,946	6,366	3,649	7,498	17.777%
	DUE FROM GENERAL FUND	202,723	208,655	207,907	225,389	221,432	6.506%
<u>GENERAL CITY GOVERNMENT</u>							
51-0000	PERSONNEL EXPENDITURES	13,014	14,076	13,559	12,545	14,063	3.717%
52-0000	CONTRACTUAL SERVICES	219,832	248,817	262,750	298,715	347,750	32.350%
53-0000	COMMODITIES	45,780	41,093	41,000	36,649	41,000	0.000%
54-0000	OTHER EXPENDITURES	1,006,137	1,493,358	1,473,087	1,534,184	1,448,588	-1.663%
90-0000	INTERFUND TRANSFERS	1,056,619	1,310,541	1,025,343	1,399,626	1,661,306	62.024%
	TOTAL EXPENDITURES	2,341,383	3,107,885	2,815,739	3,281,718	3,512,707	24.753%
46-0000	TOTAL REVENUES	128,895	136,993	115,100	120,909	529,263	359.829%
	DUE FROM GENERAL FUND	2,212,488	2,970,892	2,700,639	3,160,809	2,983,444	10.472%

2016-2017 - BUDGET

Adopted 12-15-15

<u>DEPARTMENT OF PUBLIC AFFAIRS-CONT.</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
<u>DIVISION</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
<u>LEGAL SERVICES</u>							
51-0000	PERSONNEL EXPENDITURES	295,848	302,401	310,722	276,066	319,670	2.880%
52-0000	CONTRACTUAL SERVICES	197,283	215,766	152,988	238,276	177,988	16.341%
53-0000	COMMODITIES	910	1,114	1,800	2,847	1,800	0.000%
	TOTAL EXPENDITURES	494,041	519,281	465,510	517,190	499,457	7.293%
46-0000	TOTAL REVENUES	81,296	68,738	94,051	68,588	93,647	-0.429%
	DUE FROM GENERAL FUND	412,744	450,543	371,459	448,602	405,811	9.248%
<u>OFFICE OF CITY TREASURER</u>							
51-0000	PERSONNEL EXPENDITURES	73,080	67,764	84,538	67,037	89,961	6.415%
52-0000	CONTRACTUAL SERVICES	2,361	1,816	1,950	879	1,950	0.000%
53-0000	COMMODITIES	157	53	500	-	500	0.000%
	TOTAL EXPENDITURES	75,597	69,634	86,988	67,916	92,411	6.234%
46-0000	TOTAL REVENUES	4,264	2,912	1,629	1,704	2,263	38.958%
	DUE FROM GENERAL FUND	71,333	66,722	85,359	66,212	90,148	5.610%
<u>CITY CLERK</u>							
51-0000	PERSONNEL EXPENDITURES	134,058	141,986	141,038	146,369	155,574	10.306%
52-0000	CONTRACTUAL SERVICES	3,450	2,994	3,290	4,235	4,290	30.395%
53-0000	COMMODITIES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	94	162	200	264	200	0.000%
	TOTAL EXPENDITURES	137,602	145,142	144,528	150,868	160,064	10.749%
46-0000	TOTAL REVENUES	107,980	114,935	109,892	109,048	111,002	1.010%
	DUE FROM GENERAL FUND	29,622	30,207	34,636	41,819	49,062	41.651%
<u>PERSONNEL & HUMAN RELATIONS</u>							
51-0000	PERSONNEL EXPENDITURES	200,892	208,575	209,933	209,860	208,329	-0.764%
52-0000	CONTRACTUAL SERVICES	34,484	18,415	27,750	27,005	27,750	0.000%
53-0000	COMMODITIES	45	-	1,000	-	1,000	0.000%
54-0000	OTHER EXPENDITURES	26,564	8,265	29,550	27,369	14,550	-50.761%
	TOTAL EXPENDITURES	261,985	235,255	268,233	264,234	251,629	-6.190%
46-0000	TOTAL REVENUES	11,532	6,050	3,279	2,472	2,585	-21.181%
	DUE FROM GENERAL FUND	250,452	229,205	264,954	261,762	249,044	-6.004%

2016-2017 - BUDGET

Adopted 12-15-15

<u>DEPARTMENT OF PUBLIC AFFAIRS-CONT.</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
<u>DIVISION</u>							
<u>INFORMATION SYSTEMS</u>							
51-0000	PERSONNEL EXPENDITURES	75,806	122,347	111,603	111,867	115,186	3.211%
52-0000	CONTRACTUAL SERVICES	146,708	117,154	107,510	140,047	107,510	0.000%
53-0000	COMMODITIES	2,383	6,195	3,700	9,866	3,700	0.000%
54-0000	OTHER EXPENDITURES	1,082	-	300	-	300	0.000%
	TOTAL EXPENDITURES	225,980	245,697	223,113	261,780	226,696	1.606%
46-0000	TOTAL REVENUES	5,762	1,686	1,929	2,020	2,044	5.999%
	DUE FROM GENERAL FUND	220,218	244,011	221,185	259,761	224,652	1.568%
<u>DEPARTMENT OF PUBLIC AFFAIRS TOTAL</u>							
51-0000	PERSONNEL EXPENDITURES	1,296,117	1,377,752	1,411,240	1,353,354	1,453,574	3.000%
52-0000	CONTRACTUAL SERVICES	669,591	667,671	615,688	773,960	730,688	18.678%
53-0000	COMMODITIES	49,569	48,802	49,050	49,616	49,050	0.000%
54-0000	OTHER EXPENDITURES	1,044,722	1,514,529	1,512,437	1,572,217	1,472,938	-2.612%
90-0000	INTERFUND TRANSFERS	1,056,619	1,310,541	1,025,343	1,399,626	1,661,306	62.024%
	TOTAL DEPARTMENT EXPENDITURES	4,116,618	4,919,295	4,613,758	5,148,774	5,367,556	16.338%
46-0000	TOTAL DEPARTMENT REVENUES	376,857	358,085	341,764	316,275	757,689	121.700%
	TOTAL DUE FROM GENERAL FUND	3,739,760	4,561,210	4,271,994	4,832,500	4,609,866	7.909%
<u>DEPARTMENT OF PUBLIC SAFETY</u>							
<u>DIVISION</u>							
<u>POLICE</u>							
51-0000	PERSONNEL EXPENDITURES	5,933,656	6,708,998	6,784,457	6,705,570	7,027,628	3.584%
52-0000	CONTRACTUAL SERVICES	1,361,960	1,372,915	1,398,515	1,393,412	1,424,140	1.832%
53-0000	COMMODITIES	268,398	261,782	290,600	230,659	265,600	-8.603%
54-0000	OTHER EXPENDITURES	6,540	4,786	21,100	4,121	241,500	1044.550%
	TOTAL EXPENDITURES	7,570,554	8,348,482	8,494,674	8,333,763	8,958,869	5.465%
46-0000	TOTAL REVENUES	1,094,282	997,336	1,028,500	1,044,635	1,181,437	14.870%
	DUE FROM GENERAL FUND	6,476,272	7,351,146	7,466,174	7,289,128	7,777,432	4.169%

2016-2017 - BUDGET

Adopted 12-15-15

DEPARTMENT OF PUBLIC SAFETY CONT.		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
FIRE							
51-0000	PERSONNEL EXPENDITURES	5,090,585	4,954,346	4,422,835	4,859,314	4,617,459	4.400%
52-0000	CONTRACTUAL SERVICES	63,745	69,389	72,610	71,929	68,610	-5.509%
53-0000	COMMODITIES	93,749	63,514	101,000	64,780	91,000	-9.901%
54-0000	OTHER EXPENDITURES	1,175	998	1,600	1,219	332,200	20662.500%
	TOTAL EXPENDITURES	5,249,253	5,088,246	4,598,045	4,997,243	5,109,269	11.118%
46-0000	TOTAL REVENUES	127,668	520,637	210,086	205,577	203,180	-3.287%
	DUE FROM GENERAL FUND	5,121,585	4,567,609	4,387,959	4,791,665	4,906,089	11.808%

DEPARTMENT OF PUBLIC SAFETY TOTAL

51-0000	PERSONNEL EXPENDITURES	11,024,241	11,663,343	11,207,293	11,564,886	11,645,089	3.906%
52-0000	CONTRACTUAL SERVICES	1,425,704	1,442,304	1,471,125	1,465,341	1,492,750	1.470%
53-0000	COMMODITIES	362,146	325,296	391,600	295,439	356,600	-8.938%
54-0000	OTHER EXPENDITURES	7,715	5,784	22,700	5,340	573,700	2427.313%
	TOTAL DEPARTMENT EXPENDITURES	12,819,807	13,436,727	13,092,719	13,331,005	14,068,138	7.450%
46-0000	TOTAL DEPARTMENT REVENUES	1,221,950	1,517,972	1,238,586	1,250,212	1,384,617	11.790%
	TOTAL DUE FROM GENERAL FUND	11,597,857	11,918,756	11,854,133	12,080,793	12,683,521	6.997%

DEPARTMENT OF PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
CENTRAL VEHICLE MAINTENANCE							
51-0000	PERSONNEL EXPENDITURES	248,702	239,297	256,851	270,433	277,664	8.103%
52-0000	CONTRACTUAL SERVICES	66,915	70,731	81,400	83,662	81,400	0.000%
53-0000	COMMODITIES	242,749	246,334	243,500	258,555	243,500	0.000%
54-0000	OTHER EXPENDITURES	-	-	100	-	100	0.000%
	TOTAL EXPENDITURES	558,365	556,362	581,851	612,650	602,664	3.577%
46-0000	TOTAL REVENUES	13,459	8,114	5,712	6,960	6,484	13.515%
	DUE FROM GENERAL FUND	544	548,248	576,138	605,690	596,179	3.478%

2016-2017 - BUDGET

Adopted 12-15-15

<u>DEPARTMENT OF PUBLIC WORKS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
ENVIRONMENTAL CODE ENFORCEMENT							
51-0000	PERSONNEL EXPENDITURES	365,478	414,574	422,676	339,152	433,200	2.490%
52-0000	CONTRACTUAL SERVICES	11,244	9,817	15,250	17,126	27,250	78.689%
53-0000	COMMODITIES	37,313	37,557	38,200	39,425	38,200	0.000%
54-0000	OTHER EXPENDITURES	118	-	1,000	-	1,000	0.000%
	TOTAL EXPENDITURES	414,153	461,947	477,126	395,703	499,650	4.721%
<hr/>							
46-0000	TOTAL REVENUES	175,077	211,417	194,584	190,474	195,101	0.266%
	DUE FROM GENERAL FUND	239,076	250,530	282,542	205,228	304,549	7.789%
<hr/>							
STREETS							
51-0000	PERSONNEL EXPENDITURES	1,475,223	1,404,528	1,367,412	1,288,167	1,356,814	-0.775%
52-0000	CONTRACTUAL SERVICES	423,748	382,403	411,900	758,491	441,900	7.283%
53-0000	COMMODITIES	864,725	786,213	808,000	864,262	828,000	2.475%
54-0000	OTHER EXPENDITURES	1,664	-	1,000	-	1,000	0.000%
	TOTAL EXPENDITURES	2,765,361	2,573,144	2,588,312	2,910,920	2,627,714	1.522%
<hr/>							
46-0000	TOTAL REVENUES	506,928	392,900	382,235	367,646	384,415	0.570%
	DUE FROM GENERAL FUND	2,258,432	2,180,244	2,206,078	2,543,274	2,243,299	1.687%
<hr/>							
PARKS AND PUBLIC PROPERTY							
51-0000	PERSONNEL EXPENDITURES	930,404	923,057	909,524	790,887	1,141,215	25.474%
52-0000	CONTRACTUAL SERVICES	241,070	205,702	275,650	225,318	333,700	21.059%
53-0000	COMMODITIES	265,297	217,265	255,950	197,975	291,500	13.889%
54-0000	OTHER EXPENDITURES	1,367	837	2,500	4,036	2,800	12.000%
	TOTAL EXPENDITURES	1,438,138	1,346,861	1,443,624	1,218,215	1,769,215	22.554%
<hr/>							
46-0000	TOTAL REVENUES	145,993	97,600	95,431	89,516	157,247	64.776%
	DUE FROM GENERAL FUND	1,292,145	1,249,261	1,348,193	1,128,699	1,611,967	19.565%

2016-2017 - BUDGET

Adopted 12-15-15

DEPARTMENT OF PUBLIC WORKS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
DIVISION		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY

MUNICIPAL POOL

51-0000	PERSONNEL EXPENDITURES	20,127	27,349	37,778	33,445	37,778	0.000%
52-0000	CONTRACTUAL SERVICES	12,343	4,435	8,650	6,033	8,650	0.000%
53-0000	COMMODITIES	13,300	7,123	17,500	13,244	17,500	0.000%
	TOTAL EXPENDITURES	45,770	38,907	63,928	52,722	63,928	0.000%
46-0000	TOTAL REVENUES	32,992	34,268	37,500	49,302	45,000	20.000%
	DUE FROM GENERAL FUND	12,778	4,639	26,428	3,421	18,928	-28.380%

PARKS AND CENTRAL SERVICES

51-0000	PERSONNEL EXPENDITURES	111,996	145,721	172,068	150,160	-	-100.000%
52-0000	CONTRACTUAL SERVICES	80,000	88,496	81,650	89,212	-	-100.000%
53-0000	COMMODITIES	49,569	60,956	45,255	55,979	-	-100.000%
54-0000	OTHER EXPENDITURES	41	-	300	-	-	-100.000%
	TOTAL EXPENDITURES	241,605	295,173	299,273	295,350	-	-100.000%
46-0000	TOTAL REVENUES	80,505	83,290	90,459	82,925	-	-100.000%
	DUE FROM GENERAL FUND	161,100	211,883	208,814	212,426	-	-100.000%

DEPARTMENT OF PUBLIC WORKS TOTALS

51-0000	PERSONNEL EXPENDITURES	3,151,930	3,154,526	3,166,308	2,872,244	3,246,670	2.538%
52-0000	CONTRACTUAL SERVICES	835,321	761,584	874,500	1,179,841	892,900	2.104%
53-0000	COMMODITIES	1,472,952	1,355,449	1,408,405	1,429,440	1,418,700	0.731%
54-0000	OTHER EXPENDITURES	3,190	837	4,900	4,036	4,900	0.000%
	TOTAL DEPARTMENT EXPENDITURES	5,463,392	5,272,395	5,454,113	5,485,561	5,563,170	2.000%
46-0000	TOTAL DEPARTMENT REVENUE	954,954	827,590	805,921	786,823	788,247	-2.193%
	TOTAL DUE FROM GENERAL FUND	4,508,438	4,444,805	4,648,192	4,698,738	4,774,922	2.726%

2016-2017 - BUDGET

Adopted 12-15-15

DEPARTMENT OF URBAN SERVICES DIVISION		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
DEPARTMENT OF URBAN SERVICES							
51-0000	PERSONNEL EXPENDITURES	781,855	775,105	829,383	703,004	790,240	-4.720%
52-0000	CONTRACTUAL SERVICES	25,490	21,834	24,800	28,017	61,800	149.194%
53-0000	COMMODITIES	17,987	23,375	13,400	13,386	13,400	0.000%
54-0000	OTHER EXPENDITURES	267	22	1,000	217	1,000	0.000%
	TOTAL DEPARTMENT EXPENDITURES	825,599	820,337	868,583	744,624	866,440	-0.247%
46-0000	TOTAL DEPARTMENT REVENUE	264,722	268,060	244,391	340,888	268,115	9.708%
	TOTAL DUE FROM GENERAL FUND	560,876	552,277	624,192	403,736	598,325	-4.144%

TOTAL FOR DEPARTMENTS IN THE GENERAL FUND		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
51-0000	PERSONNEL EXPENDITURES	16,254,142	16,970,726	16,614,224	16,493,489	17,135,572	3.138%
52-0000	CONTRACTUAL SERVICES	2,956,106	2,893,393	2,986,113	3,447,160	3,178,137	6.431%
53-0000	COMMODITIES	1,902,655	1,752,921	1,862,455	1,787,881	1,837,750	-1.326%
54-0000	OTHER EXPENDITURES	1,055,894	1,521,172	1,541,037	1,581,810	2,052,538	33.192%
90-0000	*INTERFUND TRANSFERS	1,056,619	1,310,541	1,025,343	1,399,626	1,661,306	62.024%
	TOTAL EXPENDITURES	23,225,416	24,448,754	24,029,173	24,709,964	25,865,304	7.641%
46-0000	TOTAL REVENUES	2,818,483	2,971,707	2,630,662	2,694,198	3,198,669	21.592%
	TOTAL DUE FROM GENERAL FUND	20,406,933	21,477,046	21,398,511	22,015,766	22,666,635	5.926%
	GENERAL FUND RECEIPTS	20,558,608	21,614,815	21,376,279	21,376,279	22,672,170	6.062%
	GENERAL FUND SURPLUS (DEFICIT)	151,675	137,768	(22,232)	(639,487)	5,536	

*IMRF, FICA or Health Insurance and included under Personnel Expenditures not Interfund Transfers

OTHER FUNDS

FUND		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
<u>FIRE PENSION FUND</u>							
51-0000	PERSONNEL EXPENDITURES	1,952,344	2,090,114	2,302,627	2,492,985	2,714,487	17.887%
	TOTAL EXPENDITURES	1,952,344	2,090,114	2,302,627	2,492,985	2,714,487	17.887%
46-0000	TOTAL REVENUES	1,952,344	2,090,114	2,480,927	2,492,985	2,714,487	9.414%
	TRANSFER TO (FROM) RESERVE	-	-	178,300	-	-	
<u>POLICE PENSION FUND</u>							
51-0000	PERSONNEL EXPENDITURES	1,547,404	1,646,271	1,808,123	1,929,142	2,494,048	37.936%
	TOTAL EXPENDITURES	1,547,404	1,646,271	1,808,123	1,929,142	2,494,048	37.936%
46-0000	TOTAL REVENUES	1,547,404	1,646,271	1,927,023	1,929,142	2,494,048	29.425%
	TRANSFER TO (FROM) RESERVE	-	-	118,900	-	-	
<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>							
54-0000	OTHER EXPENDITURES	201,884	-	-	-	-	
	TOTAL EXPENDITURES	201,884	-	-	-	-	
46-0000	TOTAL REVENUES	160	-	-	-	-	
	TRANSFER TO (FROM) RESERVE	(201,724)	-	-	-	-	
<u>SOCIAL SECURITY FUND</u>							
54-0000	OTHER EXPENDITURES	167,945	-	-	-	-	
	TOTAL EXPENDITURES	167,945	-	-	-	-	
46-0000	TOTAL REVENUES	179	-	-	-	-	
	TRANSFER TO (FROM) RESERVE	(167,766)	-	-	-	-	

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
<u>MOTOR FUEL TAX FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
55-0000	CAPITAL OUTLAY	966,948	1,087,937	803,000	871,137	803,000	0.000%
	TOTAL EXPENDITURES	966,948	1,087,937	803,000	871,137	803,000	0.000%
46-0000	TOTAL REVENUES	966,948	1,095,537	803,000	871,137	803,000	0.000%
	TRANSFER TO (FROM) RESERVE	-	7,600	-	0	-	
<u>STATE NARCOTIC FORFEITURE FUND</u>							
54-0000	OTHER EXPENDITURES	15,502	7,644	15,000	11,303	14,500	-3.333%
	TOTAL EXPENDITURES	15,502	7,644	15,000	11,303	14,500	-3.333%
46-0000	TOTAL REVENUES	13,060	26,307	15,000	4,640	14,500	-3.333%
	TRANSFER TO (FROM) RESERVE	(2,442)	18,663	-	(6,663)	-	
<u>CDBG FUND</u>							
51-0000	PERSONNEL EXPENDITURES	240,007	149,349	157,675	151,717	156,963	-0.451%
52-0000	CONTRACTUAL SERVICES	2,590	6,841	8,350	7,257	9,350	11.976%
53-0000	COMMODITIES	4,518	6,760	9,319	11,798	8,767	-5.923%
54-0000	OTHER EXPENDITURES	783,603	939,862	839,871	689,092	709,436	-15.530%
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	1,030,718	1,102,811	1,015,215	859,865	884,516	-12.874%
46-0000	TOTAL REVENUES	1,030,246	1,108,756	1,012,120	866,247	884,516	-12.608%
	TRANSFER TO (FROM) RESERVE	(472)	5,944	(3,095)	6,382	(0)	
<u>INFRASTRUCTURE DEVELOPMENT</u>							
52-0000	CONTRACTUAL SERVICES	1,675,969	1,804,932	1,388,451	1,568,907	1,388,451	0.000%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	1,675,969	1,804,932	1,388,451	1,568,907	1,388,451	0.000%
46-0000	TOTAL REVENUES	1,503,522	1,561,695	1,389,451	1,635,849	1,389,451	0.000%
	TRANSFER TO (FROM) RESERVE	(172,447)	(243,237)	1,000	66,943	1,000	

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
<u>TOWNE CENTRE FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	-	-	-	-	-	
46-0000	TOTAL REVENUES	504,812	754	-	702	-	
	TRANSFER TO (FROM) RESERVE	504,812	754	-	702	-	
<u>STORM WATER DRAINAGE FUND</u>							
54-0000	OTHER EXPENDITURES	340	-	170,000	45,377	170,000	0.000%
55-0000	CAPITAL OUTLAY	-	-	-	-	-	
	TOTAL EXPENDITURES	340	-	170,000	45,377	170,000	0.000%
46-0000	TOTAL REVENUES	28,909	29,181	28,567	29,750	28,567	0.000%
	TRANSFER TO (FROM) RESERVE	28,569	29,181	(141,433)	(15,626)	(141,433)	0.000%
<u>REVOLVING LOAN FUND</u>							
54-0000	OTHER EXPENDITURES	13,359	65,555	76,000	15,000	76,000	0.000%
	TOTAL EXPENDITURES	13,359	65,555	76,000	15,000	76,000	0.000%
46-0000	TOTAL REVENUES	65,357	34,731	75,750	49,496	75,750	0.000%
	TRANSFER TO (FROM) RESERVE	51,998	(30,823)	(250)	34,496	(250)	0.000%
<u>HOUSING LOAN FUND</u>							
54-0000	OTHER EXPENDITURES	82,727	2,740	17,000	14	17,000	0.000%
	TOTAL EXPENDITURES	82,727	2,740	17,000	14	17,000	0.000%
46-0000	TOTAL REVENUES	43,064	9,374	11,000	64,615	11,000	0.000%
	TRANSFER TO (FROM) RESERVE	(39,663)	6,634	(6,000)	64,601	(6,000)	0.000%

OTHER FUNDS

<u>DANVILLE MASS TRANSIT</u>		<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	
		2013-2014	2014-2015	2015-2016	2016-2017	
51-0000	PERSONNEL EXPENDITURES	1,981,324	1,955,119	1,955,119	1,789,921	-8.449%
52-0000	CONTRACTUAL SERVICES	317,500	442,100	442,100	332,080	-24.886%
53-0000	COMMODITIES	558,200	583,400	583,400	561,500	-3.754%
54-0000	OTHER EXPENDITURES	185,540	185,540	185,540	193,300	4.182%
55-0000	CAPITAL OUTLAY	-	-	-	-	
TOTAL EXPENDITURES		3,042,564	3,166,159	3,166,159	2,876,801	-9.139%
46-0000	TOTAL REVENUES	3,043,164	3,166,159	3,166,159	2,876,801	-9.139%
	TRANSFER TO (FROM) RESERVE	600	0	0	0	

		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>+/-</u>
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY

LAW ENFORCEMENT GRANT

54-0000	OTHER EXPENDITURES	57,987	16,211	26,951	10,060	38,822	44.045%
TOTAL EXPENDITURES		57,987	16,211	26,951	10,060	38,822	44.045%
46-0000	TOTAL REVENUES	61,095	16,211	27,006	10,060	38,877	43.957%
	TRANSFER TO (FROM) RESERVE	3,107	-	55	-	55	0.622%

FEDERAL NARCOTIC FORFEITURE FUND

54-0000	OTHER EXPENDITURES	-	-	916	-	916	
TOTAL EXPENDITURES		-	-	916	-	916	
46-0000	TOTAL REVENUES	0	4,522	-	-	-	
	TRANSFER TO (FROM) RESERVE	0	4,522	(916)	-	(916)	

DATS FUND

51-0000	PERSONNEL EXPENDITURES	99,835	139,039	152,635	122,233	137,272	-10.065%
52-0000	CONTRACTUAL SERVICES	44,283	152,871	16,775	43,140	79,205	372.161%
53-0000	COMMODITIES	1,638	4,160	1,200	44	1,200	0.000%
54-0000	OTHER EXPENDITURES	1,803	1,201	3,000	1,268	1,475	-50.833%
55-0000	CAPITAL OUTLAY	26,092	4,292	2,104	1,901	2,104	0.000%
TOTAL EXPENDITURES		173,651	301,563	175,714	168,587	221,256	25.918%
46-0000	TOTAL REVENUES	173,651	321,571	179,036	11,591	221,256	
	TRANSFER TO (FROM) RESERVE	-	20,009	3,322	(156,997)	-	

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
TAX INCREMENT FINANCING - MIDTOWN							
52-0000	CONTRACTUAL SERVICES	3,170	12,125	8,000	16,358	10,000	25.000%
54-0000	OTHER EXPENDITURES	694,282	190,747	371,000	244,625	382,800	3.181%
	TOTAL EXPENDITURES	697,452	202,873	379,000	260,983	392,800	3.641%
46-0000	TOTAL REVENUES	372,466	392,360	379,000	393,952	392,800	3.641%
	TRANSFER TO (FROM) RESERVI	(324,986)	189,488	-	132,968	-	
TAX INCREMENT FINANCING - WEST GATE							
52-0000	CONTRACTUAL SERVICES	-	-	4,000	4,469	4,000	0.000%
54-0000	OTHER EXPENDITURES	-	-	18,000	-	9,450	-47.500%
	TOTAL EXPENDITURES	-	-	22,000	4,469	13,450	-38.864%
46-0000	TOTAL REVENUES	20,650	13,489	22,050	13,645	13,450	-39.002%
	TRANSFER TO (FROM) RESERVI	20,650	13,489	50	9,176	-	
TAX INCREMENT FINANCING - CAMPUS CORRIDOR							
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	304	4,100	304	0.000%
	TOTAL EXPENDITURES	-	-	304	4,100	304	0.000%
46-0000	TOTAL REVENUES	-	742	304	736	734	141.447%
	TRANSFER TO (FROM) RESERVI	-	742	-	(3,364)	430	
TAX INCREMENT FINANCING - EAST VOORHEES CORRIDOR							
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	5,502	2,719	5,602	
	TOTAL EXPENDITURES	-	-	5,502	2,719	5,602	
46-0000	TOTAL REVENUES	5,438	5,646	5,502	5,667	5,602	
	TRANSFER TO (FROM) RESERVI	5,438	5,646	-	2,948	-	
BOND AND INTEREST							
54-0000	OTHER EXPENDITURES	828,332	823,732	451,700	453,092	473,200	4.760%
	TOTAL EXPENDITURES	828,332	823,732	451,700	453,092	473,200	4.760%
46-0000	TOTAL REVENUES	805,615	818,253	451,701	451,642	465,079	2.962%
	TRANSFER TO (FROM) RESERVI	(22,717)	(5,478)	0	(1,449)	(8,121)	

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
<u>2007 DEBT SERVICE FUND</u>							
54-0000	OTHER EXPENDITURES	363,927	363,887	362,096	363,487	773,134	113.516%
	TOTAL EXPENDITURES	363,927	363,887	362,096	363,487	773,134	113.516%
46-0000	TOTAL REVENUES	337,455	340,575	362,096	361,389	363,183	0.300%
	TRANSFER TO (FROM) RESERVE	(26,472)	(23,311)	0	(2,098)	(409,951)	
<u>2009 DEBT SERVICE FUND</u>							
54-0000	OTHER EXPENDITURES	389,279	390,527	389,998	391,389	387,942	-0.527%
	TOTAL EXPENDITURES	389,279	390,527	389,998	391,389	387,942	-0.527%
46-0000	TOTAL REVENUES	377,355	384,329	375,314	372,886	393,217	4.770%
	TRANSFER TO (FROM) RESERVE	(11,924)	(6,197)	(14,684)	(18,503)	5,275	
<u>LANDFILL REMEDIATION FUND</u>							
52-0000	CONTRACTUAL SERVICES	10,727	19,193	66,000	7,799	20,500	-68.939%
53-0000	OTHER COMMODITIES	1,672	-	2,200	-	2,200	0.000%
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	12,400	19,193	68,200	7,799	22,700	-66.716%
46-0000	TOTAL REVENUES	3,821	4,832	2,500	3,763	4,000	60.000%
	TRANSFER TO (FROM) RESERVE	(8,579)	(14,361)	(65,700)	(4,036)	(18,700)	-71.537%
<u>CAPITAL IMPROVEMENTS FUND</u>							
52-0000	CONTRACTUAL	70,000	70,000	70,000	70,000	70,000	0.000%
54-0000	OTHER EXPENDITURES	145,018	119,275	119,567	102,046	100,317	-16.100%
55-0000	CAPITAL OUTLAY	673,514	267,049	650,650	1,160,894	614,900	-5.495%
90-0000	INTERFUND TRANSFERS	160,733	163,373	160,783	160,783	160,783	0.000%
	TOTAL EXPENDITURES	1,049,265	619,697	1,001,000	1,493,723	946,000	-5.495%
46-0000	TOTAL REVENUES	1,102,694	948,138	1,001,000	962,313	946,000	-5.495%
	TRANSFER TO (FROM) RESERVE	53,429	328,440	0	(531,410)	0	0.000%

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
LAND ACQUISITION							
54-0000	OTHER EXPENDITURES	-	-	20,000	-	20,000	0.000%
	TOTAL EXPENDITURES	-	-	20,000	-	20,000	0.000%
46-0000	TOTAL REVENUES	17,506	10,234	250	5,249	250	0.000%
	TRANSFER TO (FROM) RESERVI	17,506	10,234	(19,750)	5,249	(19,750)	0.000%
*HARRISON PARK GOLF COURSE ON A CALENDAR YEAR							
*HARRISON PARK GOLF COURSE		2014	2015	2016			
51-0000	PERSONNEL EXPENDITURES	238,760	238,169	216,752			
52-0000	CONTRACTUAL SERVICES	36,369	35,705	22,122			
53-0000	COMMODITIES	91,050	92,573	79,500			
54-0000	OTHER EXPENDITURES	26,650	22,305	25,040			
55-0000	CAPITAL OUTLAY	73,135	86,015	70,735			
	TOTAL EXPENDITURES	465,964	474,767	414,149			
46-0000	TOTAL REVENUES	478,283	481,779	419,983			
	TRANSFER TO (FROM) RESERVI	12,319	7,012	5,834			
SANITARY SEWER DEPARTMENT							
51-0000	PERSONNEL EXPENDITURES	1,268,855	1,185,372	1,384,473	1,193,731	1,377,450	-0.507%
52-0000	CONTRACTUAL SERVICES	313,070	350,899	402,100	780,670	518,100	28.849%
53-0000	COMMODITIES	198,019	250,918	236,500	338,210	249,000	5.285%
54-0000	OTHER EXPENDITURES	28,733	54,319	44,987	56,139	44,987	0.000%
55-0000	CAPITAL OUTLAY	489,428	331,519	860,000	86,155	818,000	-4.884%
90-0000	INTERFUND TRANSFERS	138,102	138,830	97,274	97,274	98,083	0.832%
	TOTAL EXPENDITURES	2,436,207	2,311,858	3,025,334	2,552,178	3,105,619	2.654%
46-0000	TOTAL REVENUES	3,028,866	3,095,844	3,089,786	2,993,407	3,111,480	0.702%
	TRANSFER TO (FROM) RESERVI	592,660	783,987	64,453	441,228	5,861	-90.906%

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
SOLID WASTE DEPARTMENT							
51-0000	PERSONNEL EXPENDITURES	1,321,938	1,281,932	1,461,953	1,304,323	1,465,723	0.258%
52-0000	CONTRACTUAL SERVICES	721,005	709,848	811,327	761,067	834,857	2.900%
53-0000	COMMODITIES	234,263	252,446	256,476	262,119	291,476	13.647%
54-0000	OTHER EXPENDITURES	30,678	61,238	36,515	61,490	36,515	0.000%
55-0000	CAPITAL IMPROVEMENTS	226,109	393,269	300,000	88,499	410,000	36.667%
90-0000	INTERFUND TRANSFERS	58,954	60,062	58,954	58,954	58,954	0.000%
	TOTAL EXPENDITURES	2,592,946	2,758,795	2,925,225	2,536,452	3,097,524	5.890%
46-0000	TOTAL REVENUES	2,719,967	2,854,850	2,944,064	3,027,191	3,104,365	5.445%
	TRANSFER TO (FROM) RESERVE	127,021	96,055	18,839	490,739	6,841	-63.689%
HEALTH INSURANCE FUND							
52-0000	CONTRACTUAL SERVICES	18	74	500	95	500	0.000%
54-0000	OTHER EXPENDITURES	4,693,873	4,886,315	4,906,570	4,605,033	4,910,016	0.070%
	TOTAL EXPENDITURES	4,693,891	4,886,389	4,907,070	4,605,128	4,910,516	0.070%
46-0000	TOTAL REVENUES	5,037,178	4,468,343	4,907,919	4,581,821	4,913,168	0.107%
	TRANSFER TO (FROM) RESERVE	343,287	(418,046)	849	(23,307)	2,652	212.375%
FLEXIBLE SPENDING FUND							
54-0000	OTHER EXPENDITURES	34,520	35,251	55,000	31,637	55,000	0.000%
	TOTAL EXPENDITURES	34,520	35,251	55,000	31,637	55,000	0.000%
46-0000	TOTAL REVENUES	41,748	34,844	55,000	35,808	55,000	0.000%
	TRANSFER TO (FROM) RESERVE	7,227	(407)	-	4,171	-	

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
<u>WORKING CASH FUND</u>							
54-0000	OTHER EXPENDITURES	51,345	4,000	200,000	56,000	200,000	0.000%
	TOTAL EXPENDITURES	51,345	4,000	200,000	56,000	200,000	0.000%
46-0000	TOTAL REVENUES	49,316	3,363	200,100	4,000	200,100	0.000%
	TRANSFER TO (FROM) RESERVE	(2,029)	(637)	100	(52,000)	100	0.000%
<u>SPECIAL SEWER TRUST FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	20,500	-	20,500	0.000%
	TOTAL EXPENDITURES	-	-	20,500	-	20,500	0.000%
46-0000	TOTAL REVENUES	3,107	962	10,200	3,155	10,200	0.000%
	TRANSFER TO (FROM) RESERVE	3,107	962	(10,300)	3,155	(10,300)	0.000%
<u>GROUP LIFE INSURANCE FUND</u>							
54-0000	OTHER EXPENDITURES	39,802	55,768	38,000	48,997	38,000	0.000%
	TOTAL EXPENDITURES	39,802	55,768	38,000	48,997	38,000	0.000%
46-0000	TOTAL REVENUES	45,393	51,137	38,000	48,849	38,000	0.000%
	TRANSFER TO (FROM) RESERVE	5,591	(4,631)	-	(148)	-	
<u>DAVID S. PALMER ARENA</u>							
52-0000	CONTRACTUAL SERVICES	52,978	58,986	39,100	20,912	39,100	0.000%
54-0000	OTHER EXPENDITURES	636,750	582,039	592,167	670,656	633,833	7.036%
90-0000	INTERFUND TRANSFERS	84,337	100,041	83,333	99,657	91,667	10.000%
	TOTAL EXPENDITURES	774,065	741,066	714,600	791,225	764,600	6.997%
46-0000	TOTAL REVENUES	711,616	822,190	714,600	802,442	764,600	6.997%
	TRANSFER TO (FROM) RESERVE	(62,448)	81,124	-	11,217	-	
<u>EVIDENCE HOLDING FUND</u>							
54-0000	OTHER EXPENDITURES	-	-	250	-	250	0.000%
	TOTAL EXPENDITURES	-	-	250	-	250	0.000%
46-0000	TOTAL REVENUES	469	348	250	759	250	0.000%
	TRANSFER TO (FROM) RESERVE	469	348	-	759	-	

2016-2017 - BUDGET

Adopted 12-15-15

OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
<u>POLICE - ARRA</u>							
51-0000	PERSONNEL EXPENDITURES	264,210	292,055	-	-	-	
52-0000	CONTRACTUAL SERVICES	-	-	-	-	-	
53-0000	COMMODITIES	5,877	11,025	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	270,087	303,081	-	-	-	
46-0000	TOTAL REVENUES	289,144	256,007	-	-	-	
	DUE FROM GENERAL FUND	(19,057)	47,074	-	-	-	
OTHER FUNDS		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY

BROWN FIELD GRANT

51-0000	PERSONNEL EXPENDITURES	-	-	-	-	-	
52-0000	CONTRACTUAL SERVICES	180,144	134,171	-	-	-	
53-0000	COMMODITIES	-	-	-	-	-	
54-0000	OTHER EXPENDITURES	-	-	-	-	-	
	TOTAL EXPENDITURES	180,144	134,171	-	-	-	
46-0000	TOTAL REVENUES	180,143	134,171	-	-	-	
	DUE FROM GENERAL FUND	0	-	-	-	-	

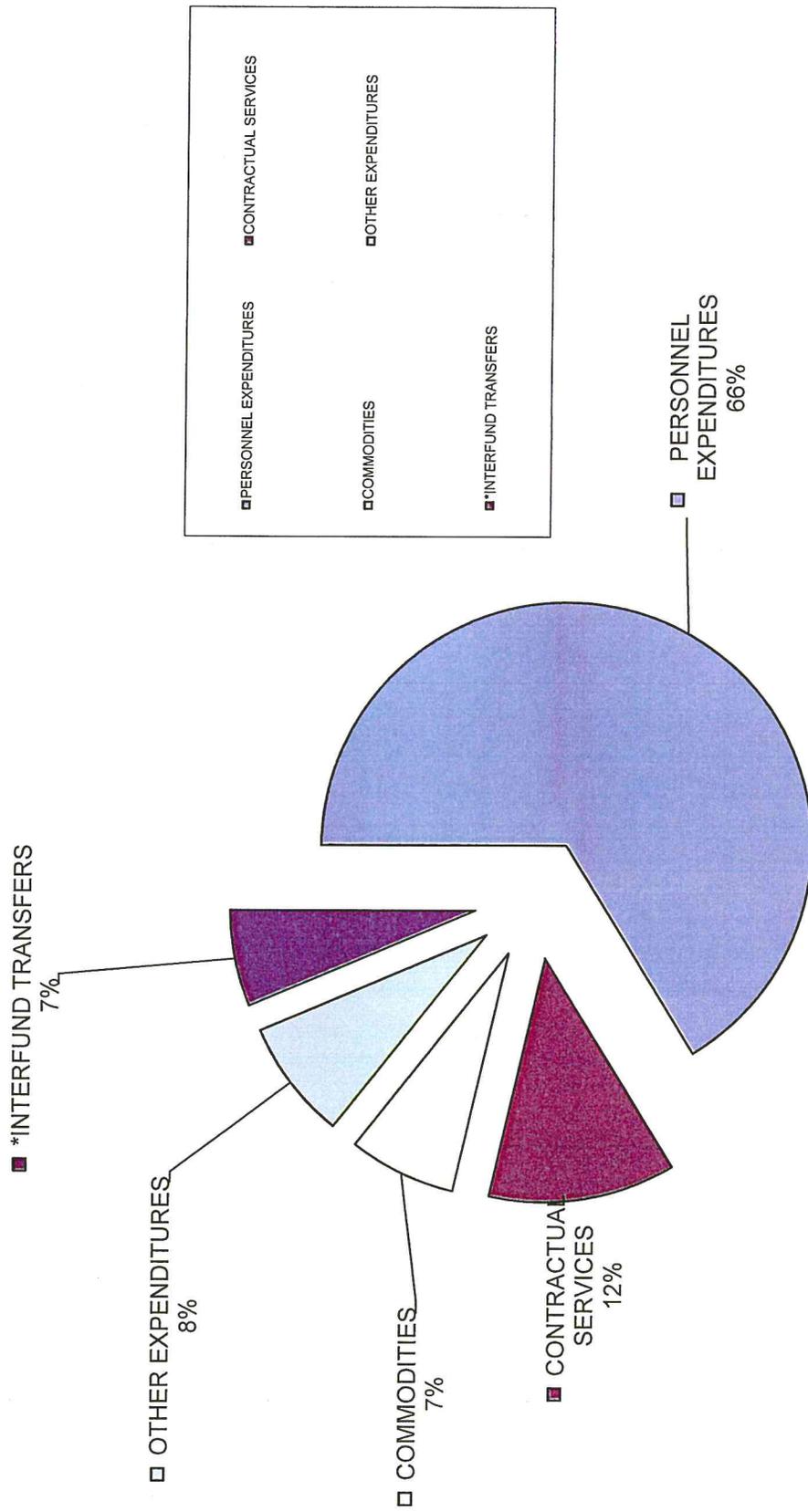
PUBLIC LIBRARY

		BUDGET 2012-2013	BUDGET 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017	+/- PriQr FY
51-0000	PERSONNEL EXPENDITURES	1,194,415	1,247,325	1,286,650	1,330,180	1,330,180	3.383%
52-0000	CONTRACTUAL SERVICES	183,655	181,885	184,060	192,550	192,550	4.613%
53-0000	COMMODITIES	247,245	249,645	252,745	249,580	249,580	-1.252%
54-0000	OTHER EXPENDITURES	15,300	17,595	17,745	17,745	17,745	0.000%
55-0000	CAPITAL OUTLAY	8,400	8,400	8,400	16,900	16,900	101.190%
	TOTAL EXPENDITURES	1,649,015	1,704,850	1,749,600	1,806,955	1,806,955	3.278%
46-0000	TOTAL REVENUES	1,621,015	1,687,805	1,687,805	1,749,600	1,806,955	7.059%
	TRANSFER TO (FROM) RESERVE	(28,000)	(17,045)	(61,795)	(57,355)	-	

GRAND TOTAL - ALL DEPARTMENTS AND FUNDS

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	+/-
	OTHER FUNDS	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017	PriQr FY
51-0000	PERSONNEL EXPENDITURES	26,363,234	27,195,471	27,340,230	25,017,800	28,601,615	4.614%
52-0000	CONTRACTUAL SERVICES	6,567,584	6,873,024	6,454,501	6,923,103	6,682,433	3.531%
53-0000	COMMODITIES	3,245,137	3,203,849	3,283,795	2,649,632	3,201,473	-2.507%
54-0000	OTHER EXPENDITURES	10,545,074	10,346,922	10,544,755	9,460,361	11,377,980	7.902%
55-0000	CAPITAL OUTLAY	2,463,626	2,178,481	2,694,889	2,225,486	2,664,904	-1.113%
90-0000	INTERFUND TRANSFERS	1,498,745	1,772,847	1,425,687	1,816,293	2,070,792	45.249%
	TOTAL EXPENDITURES	50,683,400	51,570,594	51,743,856	48,092,674	54,599,197	5.518%
46-0000	TOTAL REVENUES	51,560,252	52,507,948	51,789,404	47,854,966	54,011,526	4.291%

Totals for Departments in General Fund



BUDGET DETAIL

PUBLIC AFFAIRS DEPARTMENT

- 11 FINANCE
- 13 PUBLIC AFFAIRS
- 15 GENERAL CITY GOVERNMENT
- 16 TREASURER OFFICE
- 17 LEGAL SERVICE
- 18 CITY CLERK
- 19 PERSONNEL & HUMAN RELATIONS
- 20 INFORMATION SYSTEMS

P
U
B
L
I
C
-
A
F
F
A
I
R
S
D
E
P
A
R
T
M
E
N
T

The Functions and Duties of the Divisions of the Department of Public Affairs

The primary function of the Human Resources Department is to provide a professional service that enables the City and its employees to meet the City's overall objectives and by doing this provides the following services:

- Recruitment and Selection
- Discipline and Grievance Advice
- Training and Development
- Advice to Management and Staff on Personnel Issues
- Monthly Staffing Statistical Reporting
- Develop and Maintain Job Descriptions
- Ensuring Compliance with Regulations and Contracts
- Instituting and Monitoring Policies
- Administers Insurance benefits, Workers, Compensation, IMRF and General Liability Insurance

Personnel

The Human Relations Division is responsible for receiving and investing discrimination complaints in the areas of employment, housing and public accommodations.

Other essential duties/responsibilities include;

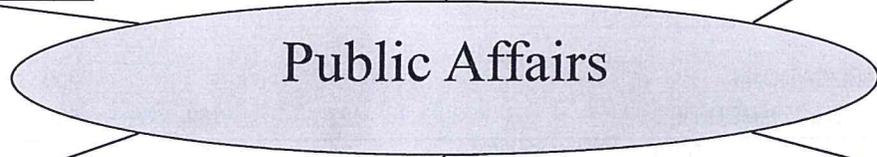
- Processing Citizens' Complaints against police officers and other City employees.
- Implementing and Enforcing federal, state and local guidelines regarding contract compliance.
- Serving as EEO liaison for all City Departments

Human Relations

The primary function of the Information Technology Office is to support and maintain all networks for the City of Danville.

- Maintain connectivity for all City Buildings
- Maintain 18 servers and 200+ PC's, printers, copiers and other equipment.
- Support internet and email services for +350 email mailboxes
- Support City Phone system.
- Maintain City Website
- Support 24/7 365 days a year

Information Technology



Finance Division

The primary functions of the Finance Office is compiling and maintaining the financial records of the City of Danville to insure compliance with federal, state and local laws and regulations.

The essential duties and responsibilities are:

- Budget preparation
- Budget Monitoring
- Tax levy Preparation
- Accounts Payable
- Accounts Receivables
- Payroll
- Receipting & Depositing
- Monthly, Quarterly, Annual reporting

Legal Division

The primary function of the Legal Division is to provide for all of the necessary legal affairs of the City.

The essential duties and responsibilities are:

- Advise all elected and appointed officials
- Supervise drafting of all ordinances, resolutions, and contracts
- Prosecute all ordinance violation cases
- Pursue collection of all debts owed to the City
- Advise on license issues and pursue violations
- Negotiate union contracts

City Clerk

The primary function of the City Clerk's Office is to preserve and maintain all official permanent records of the City.

The essential duties and responsibilities are:

- Certify, attest signatures, and affix City Seal to all official documents;
- Attend all Council and Oversight Committee meetings and maintain Minutes of each;
- Freedom of Information Act Officer for the City;
- Business License Agent;
- Administer Oaths and Affirmations.

**OFFICE OF PUBLIC AFFAIRS
FUND 001 - DIVISION 013**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (2 + 14 ALDERMEN)	151,742	155,736	153,846	153,840	154,707
51008	GROUP INSURANCE	22,531	21,591	21,508	32,658	31,796
51010	I.M.R.F.	13,522	13,709	13,601	13,046	14,543
51016	F.I.C.A.	11,372	11,711	11,769	11,499	11,835
TOTAL PERSONNEL EXPENDITURES		199,168	202,748	200,723	211,041	212,880

CONTRACTUAL SERVICES

52001	ADVERTISING	-	-	100	-	100
52002	PRINTING AND BINDING	414	21	100	49	100
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	100	-	100
52041	TELEPHONE	2,429	2,871	1,800	2,809	1,800
52051	TRAINING, TRAVEL AND EXPENSE	5,433	3,000	1,000	4,199	3,500
52083	DUES AND SUBSCRIPTIONS	-	-	300	-	300
52099	OTHER CONTRACTUAL SERVICES	200	33	500	285	500
TOTAL CONTRACTUAL SERVICES		8,475	5,926	3,900	7,342	6,400

COMMODITIES

53001	PUBLICATIONS	-	-	100	-	100
53099	OTHER COMMODITIES	271	184	250	254	250
TOTAL COMMODITIES		271	184	350	254	350

OTHER EXPENDITURES

54015	COMMUNITY PROJECT GRANT	5,000	5,000	5,000	5,000	5,000
54029	KIDS CAN'T BUY 'EM HERE GRANT	5,360	7,325	4,000	5,035	4,000
54099	OTHER EXPENDITURES	485	419	300	365	300
TOTAL OTHER EXPENDITURES		10,845	12,744	9,300	10,400	9,300

TOTAL EXPENDITURES - PUBLIC AFFAIRS	218,760	221,601	214,273	229,038	228,930
--	----------------	----------------	----------------	----------------	----------------

<u>ESTIMATED REVENUES - PUBLIC AFFAIRS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46012	KIDS CAN'T BUY 'EM HERE GRANT	5,610	5,830	4,000	-	4,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	7,116	2,366	3,648	3,498
49093	TRANSFER FROM IMRF & FICA	10,427	-	-	1	-
TOTAL REVENUES - PUBLIC AFFAIRS		16,037	12,946	6,366	3,649	7,498

DUE FROM GENERAL FUND	202,723	208,655	207,907	225,389	221,432
------------------------------	----------------	----------------	----------------	----------------	----------------

TOTAL PUBLIC AFFAIRS	218,760	221,601	214,273	229,038	228,930
-----------------------------	----------------	----------------	----------------	----------------	----------------

**GENERAL CITY GOVERNMENT
FUND 001 - DIVISION 015**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51010	IMRF-EARNTIME	7,958	8,564	8,204	7,349	8,708
51016	FICA-EARNTIME	5,055	5,512	5,355	5,196	5,355
TOTAL PERSONNEL EXPENDITURES		13,014	14,076	13,559	12,545	14,063

CONTRACTUAL SERVICES

52001	ADVERTISING	4,319	3,646	6,000	4,518	6,000
52002	PRINTING AND BINDING	3,618	8,945	9,000	2,685	9,000
52003	COPY EXPENSE	9,745	15,455	15,000	11,883	15,000
52010	DOWNTOWN DANVILLE INC.	20,000	10,000	10,000	10,000	10,000
52029	PROFESSIONAL SERVICES	578	636	400	14,101	400
52030	CREDIT CARD FEE	13	-	-	-	-
52041	TELEPHONE	16,577	2,960	8,000	595	8,000
52043	POSTAGE	23,562	27,970	31,000	25,862	31,000
52070	AMEREN GAS	74,157	71,693	100,000	46,157	75,000
52083	DUES AND SUBSCRIPTIONS	2,405	2,451	2,500	2,674	2,500
52091	ANIMAL CONTROL	59,601	103,494	80,000	121,652	120,000
52095	BILLING AND COLLECTION (1/3 SHARE)	-	-	-	57,651	70,000
52099	OTHER CONTRACTUAL SERVICES	5,257	1,567	850	937	850
TOTAL CONTRACTUAL SERVICES		219,832	248,817	262,750	298,715	347,750

COMMODITIES

53001	PUBLICATIONS	-	-	500	-	500
53002	CENTRAL PURCHASING	39,738	40,665	40,000	36,569	40,000
53031	GASOLINE FOR ANIMAL CONTROL	4,093	-	-	-	-
53099	OTHER COMMODITIES	1,949	428	500	79	500
TOTAL COMMODITIES		45,780	41,093	41,000	36,649	41,000

OTHER EXPENDITURES

54010	PROPERTY TAX PAYMENT	15,004	34,747	15,000	20,884	15,000
54023	GENERAL LIABILITY INSURANCE (1)	598,968	1,239,855	1,255,087	1,262,530	1,193,588
54063	EARNED TIME PAYMENTS	65,788	73,304	70,000	76,854	70,000
54070	SALES TAX INCENTIVE	318,579	117,390	100,000	158,503	137,000
54099	OTHER EXPENDITURES	6,668	10,794	1,000	-	1,000
54154	PROPERTY TAX - ANNEXATION AGREEME	1,131	653	7,000	714	7,000
54173	REAL ESTATE PURCHASE	-	16,614	25,000	14,697	25,000
TOTAL OTHER EXPENDITURES		1,006,137	1,493,358	1,473,087	1,534,184	1,448,588

**GENERAL CITY GOVERNMENT
FUND 001 - DIVISION 015**

	ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
<u>INTERFUND TRANSFERS</u>					
90002	TRANSFER TO BOND & INTEREST	259,947	543,603	653,990	688,153
90013	TRANSFER TO DANVILLE MASS TRANSIT	22,302	22,302	22,302	22,302
90014	TRANSFER TO DATS-LOCAL MATCH	9,972	9,972	-	-
90015	TRANSFER TO CDBG	73,885	20,000	-	-
90016	TRANSFER TO FIRE PENSION FUND	78,000	60,000	100	350,000
90017	TRANSFER TO POLICE PENSION FUND	62,000	50,000	100	252,000
90018	TRANSFER TO INFRASTRUCTURE FUND	333,013	351,997	348,851	348,851
90021	TRANSFER TO POLICE ARRA FUND	217,500	252,667	-	-
	TOTAL INTERFUND TRANSFERS	1,056,619	1,310,541	1,025,343	1,399,626
TOTAL EXPENSES - GENERAL CITY GOVERNMENT					
		2,341,383	3,107,885	2,815,739	3,281,718
				3,281,718	3,512,707
<u>ESTIMATED REVENUES - GENERAL CITY GOVERNMENT</u>					
		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
46085	SALE OF SURPLUS EQUIPMENT	8,365	1,155	10,000	10,000
46086	SALE OF CITY PROPERTY	19,280	34,481	5,000	5,000
46090	OTHER REVENUES	-	107	50	50
46099	REIMBURSEMENT OF EXPENSE	-	-	50	50
46216	AMEREN REBATE	101,250	101,250	100,000	100,000
49091	TRANSFER FROM 2007 DEBT SERVICE	-	-	-	414,163
49093	TRANSFER FROM IMRF & FICA	-	-	-	-
	TOTAL REVENUES - GENERAL CITY	128,895	136,993	115,100	529,263
	DUE FROM GENERAL FUND	2,212,488	2,970,892	2,700,639	2,983,444
TOTAL GENERAL CITY GOVERNMENT					
		2,341,383	3,107,885	2,815,739	3,281,718
				3,281,718	3,512,707

(1) For General Fund Only

**OFFICE OF CITY TREASURER
FUND 001 - DIVISION 016**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
51001	SALARIES (1.2)	50,057	45,173	58,418	43,500	57,780
51008	GROUP INSURANCE	13,720	14,241	14,805	15,708	20,573
51010	I.M.R.F.	5,714	5,068	6,847	4,732	7,188
51016	F.I.C.A.	3,589	3,283	4,469	3,097	4,420
TOTAL PERSONNEL EXPENDITURES		73,080	67,764	84,538	67,037	89,961

CONTRACTUAL SERVICES

52014	MAINTENANCE OF OFFICE EQUIPMENT	-	60	100	96	100
52041	TELEPHONE	71	-	-	-	-
52051	TRAINING, TRAVEL AND EXPENSE	1,881	460	1,000	633	1,000
52083	DUES AND SUBSCRIPTIONS	340	220	350	150	350
52099	OTHER CONTRACTUAL SERVICES	69	1,076	500	-	500
TOTAL CONTRACTUAL SERVICES		2,361	1,816	1,950	879	1,950

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	157	53	500	-	500
TOTAL COMMODITIES		157	53	500	-	500

TOTAL EXPENDITURES - CITY TREASURER 75,597 69,634 86,988 67,916 92,411

<u>ESTIMATED REVENUES - CITY TREASURER</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
--	--	---------------------	---------------------	---------------------	---------------------	---------------------

46066	EMPLOYEE HEALTH CONTRIBUTION	-	2,912	1,629	1,704	2,263
49093	TRANSFER FROM IMRF & FICA	4,264	-	-	-	-
TOTAL REVENUES - CITY TREASURER		4,264	2,912	1,629	1,704	2,263

DUE FROM GENERAL FUND 71,333 66,722 85,359 66,212 90,148

TOTAL CITY TREASURER 75,597 69,634 86,988 67,916 92,411

2016-2017 - BUDGET
Adopted 12-15-15

OFFICE OF PERSONNEL AND HUMAN RELATIONS
FUND 001 - DIVISION 019

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (3)	144,066	153,315	150,894	150,871	153,912
51008	GROUP INSURANCE	29,355	26,378	29,812	29,901	23,498
51010	I.M.R.F.	16,899	17,459	17,685	17,268	19,147
51016	F.I.C.A.	10,572	11,424	11,543	11,821	11,774
TOTAL PERSONNEL EXPENDITURES		200,892	208,575	209,933	209,860	208,329
CONTRACTUAL SERVICES						
52001	ADVERTISING	20,425	10,321	15,000	18,498	15,000
52002	PRINTING AND BINDING	14	21	100	18	100
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	50	113	50
52023	LEGAL SERVICES	2,265	-	2,000	-	2,000
52051	TRAINING, TRAVEL AND EXPENSE	1,923	92	1,500	542	1,500
52066	DRUG / ALCOHOL TESTING	8,329	6,682	7,000	7,244	7,000
52083	DUES AND SUBSCRIPTIONS	658	511	800	250	800
52099	OTHER CONTRACTUAL SERVICES	871	788	1,300	340	1,300
TOTAL CONTRACTUAL SERVICES		34,484	18,415	27,750	27,005	27,750
COMMODITIES						
53001	PUBLICATIONS	45	-	1,000	-	1,000
TOTAL COMMODITIES		45	-	1,000	-	1,000
OTHER EXPENDITURES						
54028	COMMISSION EXPENSE	23,629	5,144	25,000	23,181	10,000
54030	COMMUNITY RELATIONS ACTIVITIES	1,287	1,390	2,300	2,713	2,300
54050	SAFETY PROGRAM	1,502	1,636	2,000	1,005	2,000
54099	OTHER EXPENDITURES	145	96	250	471	250
TOTAL OTHER EXPENDITURES		26,564	8,265	29,550	27,369	14,550
TOTAL EXPENDITURES - PERSONNEL & HUMAN RELATIONS		261,985	235,255	268,233	264,234	251,629
ESTIMATED REVENUES - PERSONNEL & HUMAN RELATIONS						
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46066	EMPLOYEE HEALTH CONTRIBUTION		6,050	3,279	2,472	2,585
49093	TRANSFER FROM IMRF & FICA	11,532	-	-	-	-
TOTAL REVENUES		11,532	6,050	3,279	2,472	2,585
DUE FROM GENERAL FUND		250,452	229,205	264,954	261,762	249,044
TOTAL PERSONNEL AND HUMAN RELATIONS		261,985	235,255	268,233	264,234	251,629

**INFORMATION TECHNOLOGY
FUND 001 - DIVISION 020**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
51001	SALARIES (1)	62,232	90,763	81,090	81,078	82,712
51008	GROUP INSURANCE	1,201	14,262	14,805	15,708	15,857
51010	I.M.R.F.	7,613	10,521	9,504	9,115	10,289
51016	F.I.C.A	4,761	6,802	6,203	5,966	6,327
TOTAL PERSONNEL EXPENDITURES		75,806	122,347	111,603	111,867	115,186

CONTRACTUAL SERVICES

52009	COMPUTER SERVICE AND SUPPORT	53,199	60,932	55,000	53,768	55,000
52030	CREDIT CARD COMPANY FEES	44	0	10	0	10
52041	TELEPHONE AND INTERNET SERVICES	90,305	55,836	50,000	85,404	50,000
52051	TRAINING, TRAVEL AND EXPENSE	3,159	386	500	875	500
52099	OTHER CONTRACTUAL SERVICES	-	-	2,000	-	2,000
TOTAL CONTRACTUAL SERVICES		146,708	117,154	107,510	140,047	107,510

COMMODITIES

53006	COMPUTER SUPPLIES	2,383	5,998	3,500	9,866	3,500
53099	OTHER COMMODITIES	-	197	200	-	200
TOTAL COMMODITIES		2,383	6,195	3,700	9,866	3,700

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	1,082	-	300	-	300
TOTAL OTHER EXPENDITURES		1,082	-	300	-	300

TOTAL EXPENDITURES - INFORMATION TECHNOLOGY **225,980** **245,697** **223,113** **261,780** **226,696**

<u>ESTIMATED REVENUES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46066	EMPLOYEE HEALTH CONTRIBUTION	-	1,486	1,629	1,704	1,744
46090	OTHER REVENUES	585	200	300	316	300
49093	TRANSFER FROM IMRF & FICA	5,177	-	-	-	-
TOTAL REVENUES - INFORMATION TECHNOLOGY		5,762	1,686	1,929	2,020	2,044

DUE FROM GENERAL FUND **220,218** **244,010** **221,184** **259,760** **224,651**

TOTAL INFORMATION TECHNOLOGY **225,980** **245,696** **223,112** **261,779** **226,695**

DEPARTMENT OF PUBLIC SAFETY

21 POLICE DIVISION
22 FIRE DIVISION

DEPARTMENT OF PUBLIC SAFETY

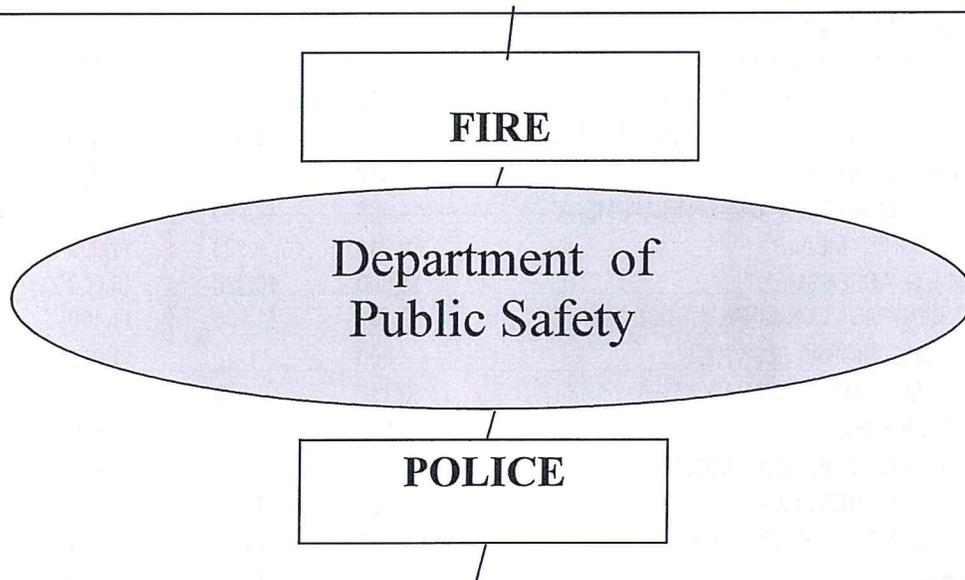
The Functions and Duties of the Divisions of the Department of Public Safety

The Fire Division is one of two divisions under the Department of Public Safety. It is responsible for delivery of fire service to residents in the 18 plus square miles of the City of Danville.

The division has 44 sworn personnel and one civilian that provide 24/7 fire suppression services from four stations. Sworn personnel are divided into three battalions each supervised by an assistant chief or a captain. The daily operations of the battalion are handled by each assistant chief who report to the Director of Public Safety.

The fire service has 8 pieces of fire suppression equipment primarily consisting of pumpers, aerial and heavy rescue ranging in age from 1992 to 2008.

In 2015 the Fire Division responded to 2,389 incidents. Of those 1,349 were emergency medical services and 71 were structure fires. Personnel spent 12,550 hours in training for the



The Police Division is one of two divisions under the Department of Public Safety. The components of the division consist of three sections: patrol, criminal/juvenile investigations and technical services for a total of 75 sworn and civilian positions responsible to the Director of Public Safety.

The patrol section has three shifts each headed by a commander, assisted by a sergeant, and accounts for 45 sworn persons reporting directly to the Director. The investigations section of 19 people is headed by a commander and nine civilians in technical services are headed by a civilian administrator with the Detective Commander and administrator reporting to the Director. One secretary is assigned to the Director's Office.

The Police Division has a fleet of 42 vehicles with 20 assigned to the patrol section. The remaining vehicles, that include seized units, are assigned to investigations and special units.

In 2015 the division responded to 40,656 Calls for Service that resulted in 8,475 reports being prepared and 3,830 adults arrested and 691 juveniles detained. In addition there were 3,874 traffic citations issued and 254 ordinance violators cited.

**POLICE DIVISION
FUND 001 - DIVISION 021**

2016-2017 - BUDGET

Adopted 12-15-15

PERSONNEL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES - SWORN OFFICERS (64)	4,181,777	4,817,543	4,465,802	4,745,594	4,548,257
51001	SALARIES - CIVILIAN EMPLOYEES (11.5)		-	420,981	-	440,341
51002	OVERTIME - REGULAR	253,793	321,016	230,000	308,323	250,000
51003	COURT TIME	9,817	11,944	16,000	17,932	16,000
51005	OVERTIME - CONTRACTED	28,309	28,911	17,000	63,639	17,000
51008	GROUP INSURANCE	1,309,757	1,359,549	1,487,378	1,408,202	1,600,617
51010	IMRF	48,882	51,009	49,339	47,699	54,778
51016	F.I.C.A.	85,103	99,447	96,959	98,524	99,636
51026	STEP GRANT	16,218	19,580	1,000	15,658	1,000
TOTAL PERSONNEL EXPENDITURES		5,933,656	6,708,998	6,784,457	6,705,570	7,027,628

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	4,990	4,908	5,600	8,526	5,600
52005	PUBLIC SAFETY BUILDING LEASE	1,253,098	1,264,341	1,281,215	1,275,695	1,306,840
52014	MAINTENANCE OF OFFICE EQUIPMENT	757	1,530	800	110	800
52015	MAINTENANCE OF VEHICLES	12,088	12,581	15,000	20,813	15,000
52016	MAINTENANCE OF OTHER EQUIPMENT	14,468	13,563	15,000	13,276	15,000
52025	PRISONER MEALS	10,211	9,398	11,000	10,018	11,000
52026	M.E.G. ASSESSMENT	15,000	15,000	15,000	15,000	15,000
52028	E. CENTRAL ILL CRIMINAL JUSTICE COM.	11,362	11,930	11,400	12,526	11,400
52029	PROFESSIONAL SERVICES	600	-	1,000	-	1,000
52030	CREDIT CARD COMPANY FEES	2,117	1,898	200	1,514	200
52041	TELEPHONE	15,947	16,688	17,500	15,994	17,500
52049	TRAINING FOR NEW HIRES	1,589	2,460	-	-	-
52051	TRAVEL - REGULAR	5,784	4,717	9,000	6,114	9,000
52083	DUES AND SUBSCRIPTIONS	3,516	2,509	3,600	810	3,600
52087	TRAINING	2,373	4,892	2,000	3,228	2,000
52096	FRIENDLY TOWNE	1,188	881	1,500	2,135	1,500
52099	OTHER CONTRACTUAL SERVICES	6,872	5,617	8,700	7,651	8,700
TOTAL CONTRACTUAL SERVICES		1,361,960	1,372,915	1,398,515	1,393,412	1,424,140

COMMODITIES

53001	PUBLICATIONS	1,370	467	2,100	358	2,100
53015	MATERIALS TO MAINTAIN VEHICLES	31,040	31,572	30,000	29,499	30,000
53016	MAT TO MAINT OTHER EQUIPMENT	1,105	2,975	2,200	396	2,200
53017	SMALL TOOLS AND EQUIPMENT	283	65	900	2,291	900
53021	CHEMICALS AND AMMUNITION	8,994	9,495	9,500	9,382	9,500
53024	GASOLINE	162,168	141,773	175,000	99,958	150,000
53025	CLOTHING - NEW HIRES (1) & AUXILIARIES	7,959	15,671	9,000	25,101	9,000

FIRE DIVISION
FUND 001 - DIVISION 022

2016-2017 - BUDGET
Adopted 12-15-15

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES - FIRE FIGHTERS (42)	3,758,579	3,473,102	3,030,396	3,118,119	3,248,108
51001	SALARIES - CIVILIAN EMPLOYEES (.5 / .5)		-	48,783	-	47,435
51002	OVERTIME	251,502	443,270	185,000	700,570	225,000
51006	PHYSICALS	75	135	10,000	7,607	10,000
51008	GROUP INSURANCE	1,005,707	965,919	1,002,267	959,907	1,012,290
51009	UNEMPLOYMENT	-	-	75,000	-	-
51010	I.M.R.F.	7,613	5,306	5,717	5,267	5,901
51015	EDUCATIONAL REIMBURSEMENT	9,805	10,652	18,000	11,179	18,000
51016	F.I.C.A	57,305	55,963	47,673	56,665	50,726
TOTAL PERSONNEL EXPENDITURES		5,090,585	4,954,346	4,422,835	4,859,314	4,617,459

CONTRACTUAL SERVICES

52016	MAINTENANCE OF OTHER EQUIPMENT	6,974	10,282	8,000	9,928	8,000
52030	CREDIT CARD COMPANY FEES	16	58	10	33	10
52031	ELECTRICITY	21,558	20,064	30,000	25,783	29,000
52035	SANITARY SEWER TAX	616	625	1,100	808	1,100
52041	TELEPHONE	14,449	23,913	14,500	20,571	14,500
52049	TRAINING FOR NEW HIRES	1,860	-	-	-	-
52050	TRAVEL FOR NEW HIRES	-	-	-	-	-
52051	TRAINING, TRAVEL AND EXPENSE	580	474	500	53	500
52083	DUES AND SUBSCRIPTIONS	2,009	1,731	2,000	1,796	2,000
52087	TRAINING	8,926	9,441	9,000	7,848	9,000
52089	PEST CONTROL AND WEED	1,104	1,104	1,000	1,104	1,000
52099	OTHER CONTRACTUAL SERVICES	5,654	1,698	6,500	4,007	3,500
TOTAL CONTRACTUAL SERVICES		63,745	69,389	72,610	71,929	68,610

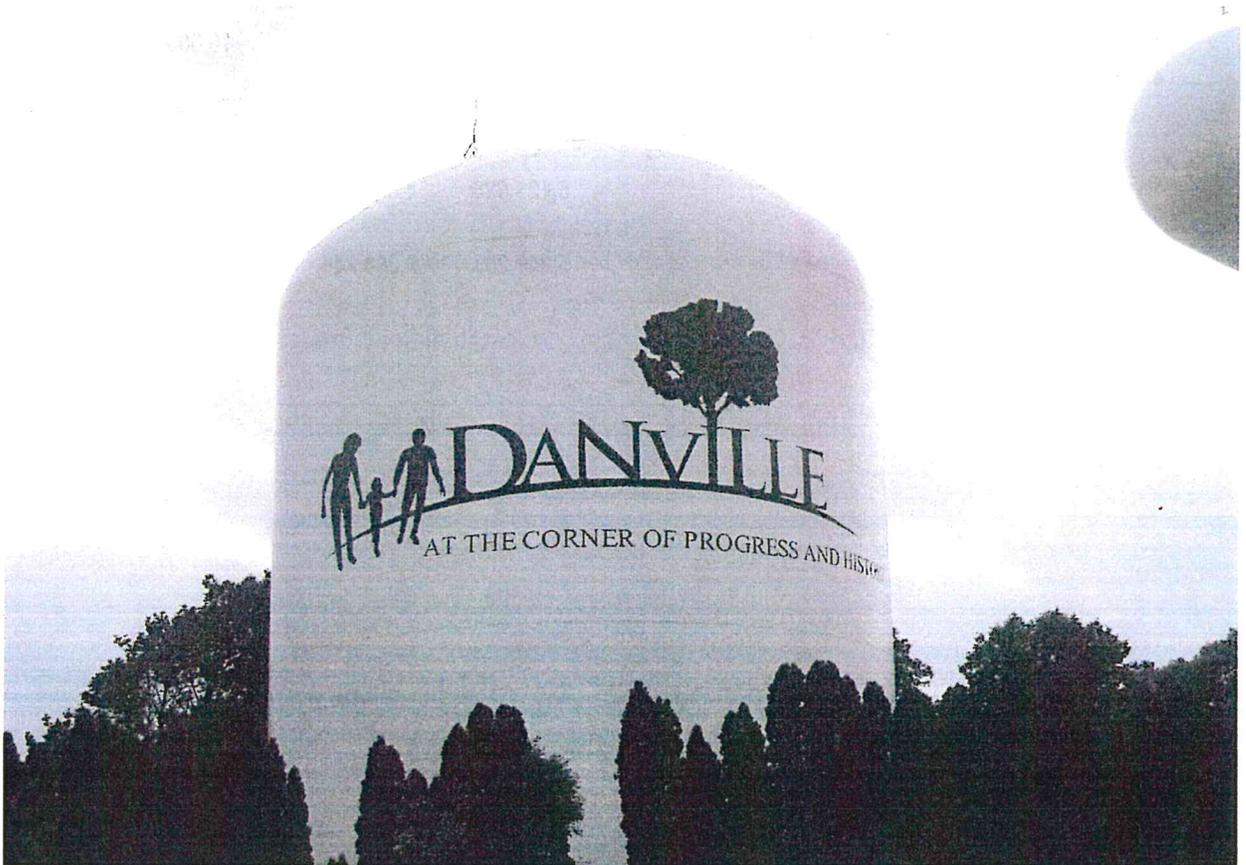
COMMODITIES

53001	PUBLICATIONS	1,024	(36)	1,000	43	1,000
53016	MATERIALS TO MAINT OTHER EQUIPMENT	4,883	4,864	5,500	8,571	5,500
53017	SMALL TOOLS AND EQUIPMENT	2,416	2,979	3,000	2,884	3,000
53021	CHEMICALS AND AMMUNITION	666	690	700	717	700
53024	GASOLINE	33,861	24,483	35,000	17,319	30,000
53025	CLOTHING FOR NEW HIRES	3,962	-	-	-	-
53026	CLOTHING	34,682	18,839	40,000	22,264	35,000
53040	EMS SUPPLIES AND EQUIPMENT	4,597	4,996	7,500	5,092	7,500
53043	HAZMAT EQUIPMENT & SUPPLIES	3,890	4,298	4,300	4,163	4,300
53099	OTHER COMMODITIES	3,768	2,400	4,000	3,728	4,000
TOTAL COMMODITIES		93,749	63,514	101,000	64,780	91,000

FIRE DIVISION
FUND 001 - DIVISION 022

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54099	OTHER EXPENDITURES	424	-	600	228	600
54153	FIRE PREVENTION ACTIVITIES	751	998	1,000	991	1,000
NEW	TRANSFER TO FIRE PENSION FUND	-	-	-	-	330,600
TOTAL OTHER EXPENDITURES		1,175	998	1,600	1,219	332,200
TOTAL EXPENDITURES - FIRE DIVISION		5,249,253	5,088,246	4,598,045	4,997,243	5,109,269
<u>ESTIMATED REVENUES - FIRE DIVISION</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46010	VETERAN'S ADMINISTRATION HOSPITAL	83,919	91,729	86,437	87,532	88,429
46035	FIRE ALARM PERMITS	1,338	1,950	300	1,625	300
46066	EMPLOYEE HEALTH CONTRIBUTION	-	175,372	110,249	97,093	101,352
46090	OTHER REVENUES	4,404	1,385	-	910	-
46099	REIMBURSEMENT OF EXPENSE	11,000	2,375	100	488	100
46162	FIRE PREVENTION REVENUE	-	-	1,000	-	1,000
46176	REIMBURSEMENT FROM DACC	1,595	4,155	2,000	6,691	2,000
46199	FIRE FEE	560	233,671	-	1,239	-
46236	HAZMAT RESPONSE FEE	-	10,000	10,000	10,000	10,000
49093	TRANSFER FROM IMRF & FICA	24,853	-	-	-	-
TOTAL REVENUES - FIRE DIVISION		127,668	520,637	210,086	205,577	203,180
DUE FROM GENERAL FUND		5,121,585	4,567,609	4,387,959	4,791,665	4,906,089
TOTAL FIRE DIVISION		5,249,253	5,088,246	4,598,045	4,997,243	5,109,269

NOTES:



DEPARTMENT OF PUBLIC WORKS
(GENERAL FUND)

12 CENTRAL VEHICLE MAINTENANCE
31 STREETS
51 PARKS AND PUBLIC PROPERTY
52 MUNICIPAL POOL

During the 2016-2017 budget process Environmental Code Enforcement (014) was moved under Engineering and Urban Services and Parking & Central Services (053) was merged with the Parks and Public Property Division (051).

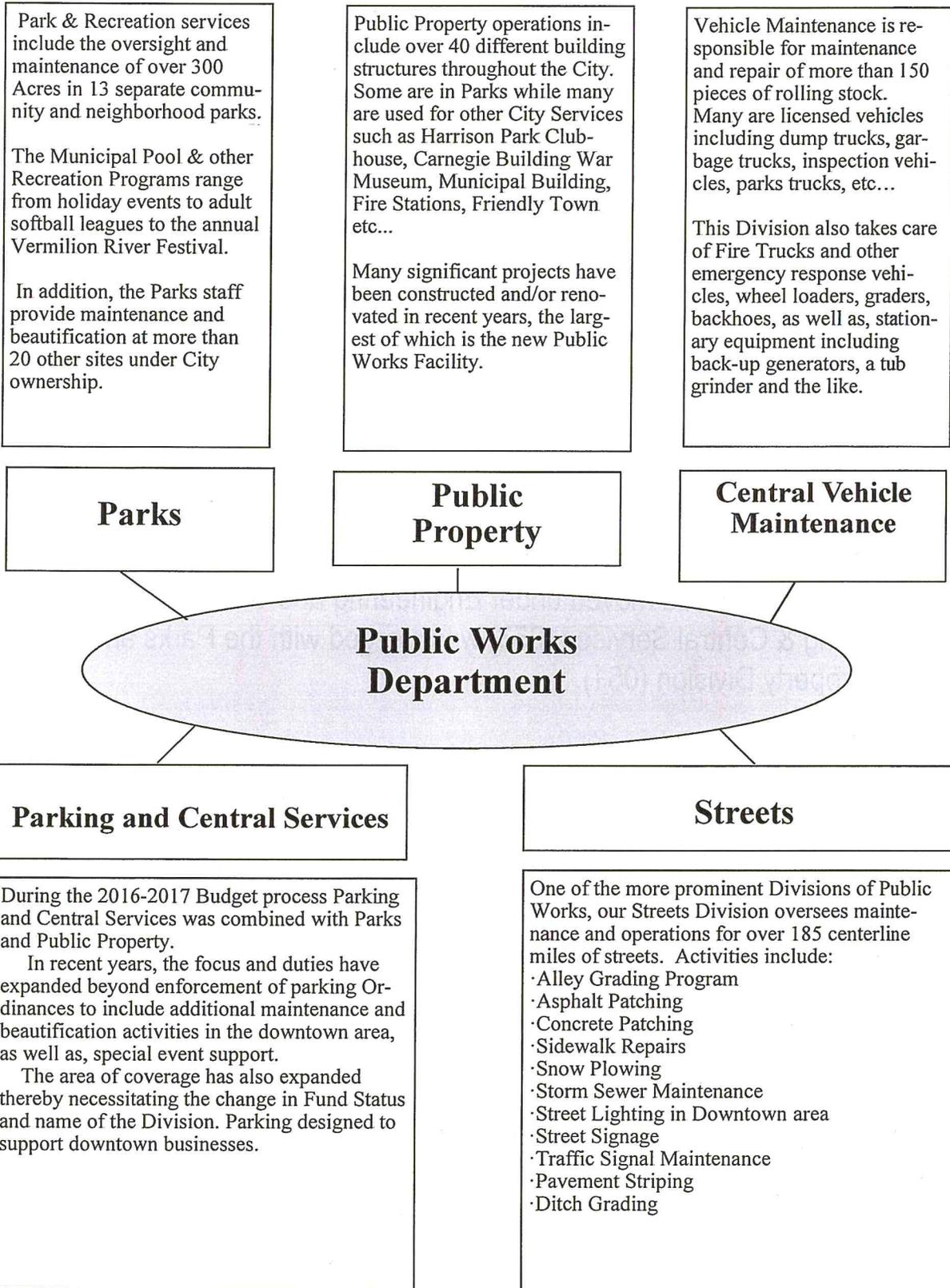
**D
E
P
A
R
T
M
E
N
T

O
F

P
U
B
L
I
C

W
O
R
K
S**

The Functions and Duties of the Divisions of the Department of Public Works - General Fund



**CENTRAL VEHICLE MAINTENANCE
FUND 001 - DIVISION 012**

**2016-2017 - BUDGET
Adopted 12-15-15**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
PERSONNEL EXPENDITURES						
51001	SALARIES (3.5)	160,616	149,871	167,168	165,524	177,625
51002	OVERTIME	12,584	8,451	4,500	9,056	4,500
51008	GROUP INSURANCE	42,139	51,129	51,931	63,524	58,949
51010	I.M.R.F.	20,530	18,016	20,119	19,465	22,656
51016	F.I.C.A.	12,833	11,830	13,133	12,865	13,933
TOTAL PERSONNEL EXPENDITURES		248,702	239,297	256,851	270,433	277,664

CONTRACTUAL SERVICES

52008	UNIFORM RENTAL	1,737	2,347	3,400	2,434	3,400
52015	MAINTENANCE OF VEHICLES	44,915	26,096	40,000	28,143	40,000
52016	MAINTENANCE OF OTHER EQUIPMENT	16,203	40,028	27,200	48,546	27,200
52041	TELEPHONE	826	646	1,200	371	1,200
52051	TRAINING, TRAVEL AND EXPENSE	280	181	500	159	500
52083	DUES AND SUBSCRIPTIONS	44	40	100	-	100
52099	OTHER CONTRACTUAL SERVICES	2,910	1,393	9,000	4,009	9,000
TOTAL CONTRACTUAL SERVICES		66,915	70,731	81,400	83,662	81,400

COMMODITIES

53015	MATERIAL TO MAINTAIN VEHICLES	156,989	135,981	155,000	149,175	155,000
53016	MAT TO MAINT OTHER EQUIPMENT	68,547	87,981	70,000	88,375	70,000
53017	SMALL TOOLS AND EQUIPMENT	7,276	10,591	7,500	7,484	7,500
53024	GASOLINE	3,626	4,104	3,500	2,910	3,500
53099	OTHER COMMODITIES	6,312	7,677	7,500	10,611	7,500
TOTAL COMMODITIES		242,749	246,334	243,500	258,555	243,500

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	-	-	100	-	100
TOTAL OTHER EXPENDITURES		-	-	100	-	100

TOTAL EXPENDITURES - VEHICLE MAINTENANCE **558,365** **556,362** **581,851** **612,650** **602,664**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
ESTIMATED REVENUES - CENTRAL VEHICLE MAINTEN						
46066	EMPLOYEE HEALTH CONTRIBUTION	-	8,114	5,712	6,960	6,484
49093	TRANSFER FROM IMRF & FICA	13,459	-	-	-	-
TOTAL REVENUES		13,459	8,114	5,712	6,960	6,484

DUE FROM GENERAL FUND **544,906** **548,248** **576,138** **605,690** **596,179**

TOTAL CENTRAL VEHICLE MAINTENANCE **558,365** **556,362** **581,851** **612,650** **602,664**

STREETS DEPARTMENT
FUND 001 - DIVISION 031

2016-2017 - BUDGET
Adopted 12-15-15

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (17.233)	863,948	888,361	875,827	826,114	844,133
51002	OVERTIME	157,724	87,462	60,000	65,458	60,000
51008	GROUP INSURANCE	251,305	232,605	245,315	224,111	266,041
51009	UNEMPLOYMENT INSURANCE	3,038	8,092	5,000	1,623	5,000
51010	I.M.R.F.	122,292	113,615	109,679	102,734	112,474
51016	F.I.C.A.	76,916	74,393	71,591	68,128	69,166
TOTAL PERSONNEL EXPENDITURES		1,475,223	1,404,528	1,367,412	1,288,167	1,356,814

CONTRACTUAL SERVICES

52008	UNIFORM RENTAL	3,924	4,738	6,800	4,027	6,800
52016	MAINTENANCE OF OTHER EQUIPMENT	2,139	26	1,000	138	1,000
52018	MAINTENANCE OF TRAFFIC CONTROLS	16,743	5,787	15,000	21,236	15,000
52024	MAINTENANCE OF STORM SEWERS	17,165	50,546	60,000	308,496	65,000
52030	CREDIT CARDS	-	2	100	-	100
52031	ELECTRICITY	265,192	257,309	280,000	337,996	280,000
52041	TELEPHONE	10,660	11,977	6,000	12,174	6,000
52051	TRAINING, TRAVEL & EXPENSE	3,027	1,474	2,000	1,811	2,000
52053	MAINTENANCE OF STREET	56,956	20,066	27,000	37,598	27,000
52054	LICENSE FEE	1,000	1,000	1,500	-	1,500
52083	DUES AND SUBSCRIPTIONS	222	263	250	1,241	250
52086	SIDEWALK, CURB & GUTTER PROGRAM	-	-	-	-	25,000
52089	PEST CONTROL	-	45	750	-	750
52099	OTHER CONTRACTUAL SERVICES	46,721	29,171	11,500	33,774	11,500
TOTAL CONTRACTUAL SERVICES		423,748	382,403	411,900	758,491	441,900

COMMODITIES

53007	MAT. TO MAINTAIN STREETS/ALLEY/ROW	220,758	260,389	200,000	271,765	275,000
53008	MATERIAL TO MAINT. BOULEVARD LIGHTS	104,337	38,739	80,000	10,925	80,000
53011	MATERIAL TO MAINTAIN BUILDINGS	-	-	-	-	-
53014	MATERIAL TO MAINTAIN STORM SEWERS	83,872	52,073	60,000	174,921	65,000
53015	MATERIALS TO MAINTAIN VEHICLES	-	-	-	678	-
53016	MAT TO MAINT OTHER EQUIPMENT	9,990	(2,370)	1,000	789	1,000
53017	SMALL TOOLS AND EQUIPMENT	16,597	18,998	7,000	28,132	7,000
53018	TRAFFIC CONTROL SUPPLIES	82,140	35,844	60,000	84,445	60,000
53024	GASOLINE	103,506	83,592	110,000	51,080	100,000
53051	SNOW/ICE CONTROL SUPPLIES	211,714	285,107	265,000	192,457	215,000
53056	MATERIALS TO MAINTAIN SIRENS	13,049	182	10,000	10,905	10,000
53099	OTHER COMMODITIES	18,761	13,658	15,000	38,166	15,000
TOTAL COMMODITIES		864,725	786,213	808,000	864,262	828,000

**STREETS DEPARTMENT
FUND 001 - DIVISION 031**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES - STREETS DIVISION</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54099	OTHER EXPENDITURES	1,664	-	1,000	-	1,000
	TOTAL OTHER EXPENDITURES	1,664	-	1,000	-	1,000
TOTAL EXPENDITURES - STREETS DIVISION		2,765,361	2,573,144	2,588,312	2,910,920	2,627,714
<u>ESTIMATED REVENUES - STREETS DIVISION</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46002	ROAD AND BRIDGE TAX	246,979	238,216	245,000	239,860	245,000
46015	STATE AID	101,209	105,372	110,000	104,644	110,000
46017	REIMBURSEMENT FROM MFT	78,000	-	-	-	-
46049	ORDINANCE VIOLATION	1,350	-	50	-	50
46066	EMPLOYEE HEALTH CONTRIBUTION	-	49,093	26,985	23,001	29,265
46090	OTHER REVENUES	-	-	100	-	100
46099	REIMBURSEMENT OF EXPENSE	486	220	100	141	-
49093	TRANSFER FROM IMRF & FICA	78,904	-	-	-	-
	TOTAL REVENUES - STREETS DIVISION	506,928	392,900	382,235	367,646	384,415
	DUE FROM GENERAL FUND	2,258,432	2,180,244	2,206,078	2,543,274	2,243,299
TOTAL STREETS DIVISION		2,765,361	2,573,144	2,588,312	2,910,920	2,627,714

PARKS AND PUBLIC PROPERTY

FUND 001 - DIVISION 051

2016-2017 - BUDGET

Adopted 12-15-15

****Combining Division 053 - Parking and Central Services

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (9.45 + SEASONAL)	659,805	642,126	639,275	546,711	810,051
51002	OVERTIME	20,756	25,438	12,000	23,805	14,000
51008	GROUP INSURANCE	110,652	125,635	122,097	118,953	138,612
51009	UNEMPLOYMENT INSURANCE	10,870	7,330	10,000	982	13,000
51010	I.M.R.F.	76,913	72,278	76,329	57,456	102,512
51016	F.I.C.A.	51,409	50,250	49,823	42,981	63,040
TOTAL PERSONNEL EXPENDITURES		930,404	923,057	909,524	790,887	1,141,215

CONTRACTUAL SERVICES

52001	ADVERTISING	1,794	3,593	5,500	6,306	5,500
52002	PRINTING AND BINDING	-	-	500	14	600
52007	ELEVATOR MAINTENANCE	3,495	-	2,000	-	5,800
52008	UNIFORM RENTAL	2,115	2,346	5,500	1,817	5,500
52011	MAINTENANCE OF BUILDINGS	83,679	57,170	80,000	63,574	105,000
52013	MAINTENANCE OF OTHER IMPROVEMENTS	22,722	9,690	17,500	12,128	27,500
52016	MAINTENANCE OF OTHER EQUIPMENT	69	502	1,000	343	1,900
52019	MUNICIPAL BAND SERVICES	10,000	10,000	10,000	12,500	10,000
52030	CREDIT CARD COMPANY FEES	283	513	150	448	200
52031	ELECTRICITY	62,137	67,574	85,000	73,618	103,000
52035	SANITARY DISTRICT	2,937	1,900	3,000	2,387	1,500
52036	OFFICIALS FEES	13,418	12,172	18,000	10,934	15,000
52041	TELEPHONE	9,188	9,048	9,000	13,788	9,000
52045	MAINTENANCE OF BALL DIAMONDS	-	3,950	500	3,895	500
52051	TRAINING, TRAVEL AND EXPENSES	1,256	1,604	2,000	3,236	2,000
52061	EXCURSIONS	3,299	6,851	4,500	5,051	7,000
52083	DUES AND SUBSCRIPTIONS	2,091	2,179	1,000	882	1,000
52088	RENTALS	4,435	5,040	6,500	1,390	6,500
52089	PEST CONTROL SERVICES	1,434	796	4,000	1,599	4,200
52099	OTHER CONTRACTUAL SERVICES	16,720	10,774	20,000	11,408	22,000
TOTAL CONTRACTUAL SERVICES		241,070	205,702	275,650	225,318	333,700

COMMODITIES

53004	POLICE & PARKING TICKETS	-	-	-	-	905
53011	MATERIAL TO MAINTAIN BUILDINGS	75,654	43,707	80,000	34,392	95,000
53013	MAT TO MAINT OTHER IMPROVEMENTS	41,960	40,528	32,500	48,209	39,500
53016	MAT TO MAINTAIN OTHER EQUIPMENT	1,636	698	1,500	401	2,350
53017	SMALL TOOLS AND EQUIPMENT	16,719	13,800	8,000	16,668	10,500
53019	ELECTRICAL SUPPLIES	28,018	23,967	20,000	15,487	20,000

PARKS AND PUBLIC PROPERTY

2016-2017 - BUDGET

Adopted 12-15-15

FUND 001 - DIVISION 051

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>COMMODITIES - continued</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
53022	HORTICULTURAL SUPPLIES	11,568	16,215	22,500	21,932	32,500
53023	MATERIAL TO MAINTAIN BALL DIAMONDS	819	3,761	6,000	3,206	6,000
53024	GASOLINE	50,161	35,874	55,000	20,924	50,000
53026	CLOTHING	-	-	-	-	200
53050	FALL FESTIVAL	14,489	14,010	15,000	14,908	15,000
53055	RECREATION SUPPLIES	1,527	2,659	5,000	6,973	5,000
53099	OTHER COMMODITIES	22,747	22,047	10,450	14,875	15,450
TOTAL COMMODITIES		265,297	217,265	255,950	197,975	291,500
OTHER EXPENDITURES						
54024	PRIDE GROWS	1,367	837	2,500	4,036	2,500
54099	OTHER EXPENDITURES	-	-	-	-	300
TOTAL OTHER EXPENDITURES		1,367	837	2,500	4,036	2,800
TOTAL EXPENDITURES - PARKS & PUB. PROPERTY		1,438,138	1,346,861	1,443,624	1,218,215	1,769,215
<u>ESTIMATED REVENUES - PARKS & PUB. PROPERTY</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46008	EXCURSIONS	5,889	7,305	4,500	5,128	7,000
46026	HARRISON PARK CLUBHOUSE RENTALS	17,590	21,230	15,000	17,575	15,000
46042	PARKING GARAGE REVENUE	-	-	-	-	50,000
46049	ORDINANCE VIOLATIONS	-	-	-	-	4,000
46051	SOFTBALL	23,435	17,000	23,000	13,253	23,000
46054	OTHER RECREATIONAL ACTIVITIES	1,860	1,900	3,000	1,910	3,000
46055	FALL FESTIVAL	17,225	17,454	15,000	16,100	10,000
46057	BANDSHELL RENTALS	1,000	1,950	2,000	2,000	2,000
46062	PARKING PERMITS	-	-	-	-	1,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	13,318	13,431	12,043	15,247
46070	OTHER RENT	2,950	7,000	3,000	6,890	3,000
46090	OTHER REVENUES	7,700	9,100	500	9,136	500
46099	REIMBURSEMENT OF EXPENSE	92	-	500	82	500
46154	PRIDE GROWS	2,050	650	2,500	8,305	20,000
46188	RENT FOR BASEBALL/SOFTBALL FIELDS	6,161	2,850	3,000	7,815	3,000
46206	DOG PARK	584	(2,156)	-	(10,720)	-
46231	SPONSORSHIP/DONATION	-	-	10,000	-	-
49089	PROACTIVE CODE ENFORCEMENT TRANSF	-	-	-	-	-
49093	TRANSFER FROM IMRF & FICA	59,458	-	-	-	-
TOTAL REVENUES		145,993	97,600	95,431	89,516	157,247
DUE FROM GENERAL FUND		1,292,145	1,249,261	1,348,193	1,128,699	1,611,967
TOTAL PARKS & PUBLIC PROPERTY		1,438,138	1,346,861	1,443,624	1,218,215	1,769,215

**DEPARTMENT OF ENGINEERING
AND URBAN SERVICES**

**14 ENVIRONMENTAL CODE ENFORCEMENT
60 URBAN SERVICES**

During the 2016-2017 budget process Environmental Code Enforcement was moved from Public Works to Department of Engineering and Urban Services.

**E
N
G
I
N
E
E
R
I
N
G

A
N
D

U
R
B
A
N

S
E
R
V
I
C
E
S**

The Functions and Duties of the Divisions of the Department of Engineering and Urban Services

Engineering

The primary function of the the engineering Division is to provide a wide range of development and infrastructure services. With a service area over 18 square miles of aging infrastructure, innovative solutions and programs are critical for future success.

Duties include:

- Design and construction management of sewer, storm sewers, roadway and bridge projects.
- Compliance with permitting requirements of IEPA and various other agencies.
- Coordination of business & commercial development in the City.

Environmental Code Enforcement

This Division was formerly under the Public Works Department.

The essential duties and responsibilities of the Environmental Code Enforcement Division include:

- Enforce the City's property maintenance codes in relation to health and life safety issues
- Ensure that all rental housing units are registered with the City.
- Ensure that all vacant structures are registered with the City.
- Conduct inspections of units
- Receive complaints of possible code violations
- Inspect properties for property maintenance
- Ensure that any property maintenance violations are brought into compliance.

ENGINEERING AND URBAN SERVICES

Planning & Economic Development

The Primary functions of the Planning & Economic Development Division is to improve the present and the future quality of life for residents by regulating land use for orderly growth and development, and expanding the City's tax base as well as increasing the level of economic activity with particular emphasis on retail activity.

The essential duties and responsibilities of the Planning & Economic Development Division include:

- Assure implementation of the City's Comprehensive Plan
- Guide the development and implementation of other long range community plans
- Review prospective annexations, zoning requests and development proposals and evaluate for compliance with adopted plans and ordinances
- Maintain Zoning Map and administer the City's Zoning Ordinances and Subdivision Regulations
- Manage certain economic incentive programs including the Tax Increment Financing Districts, Enterprise Zone, and Special Service Areas.

Building and Code Inspection

The primary function of the Construction Inspection Division is to ensure that new construction and remodeling work is constructed in accordance with current building standards.

The essential duties and responsibilities of the Construction Inspection Division include:

- Review of building plans for compliance with codes
- Review of building plans for compliance with codes
- Issue necessary permits for construction work
- Inspect buildings and other improvements for code compliance
- Conduct zoning related field inspections
- Ensure that Contractors are registered with the City and licensed with the City/State where applicable
- Conduct life safety inspections of downtown buildings in conjunction with the Fire Dept

**ENVIRONMENTAL CODE ENFORCEMENT
FUND 001 - DIVISION 014**

**2016-2017 - BUDGET
Adopted 12-15-15**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (5.25)	259,695	279,380	279,312	239,252	282,350
51002	OVERTIME	803	412	5,000	2,499	5,000
51008	GROUP INSURANCE	63,997	79,448	83,948	46,585	89,101
51009	UNEMPLOYMENT CLAIMS	-	3,001	5,000	4,973	5,000
51010	I.M.R.F.	23,930	31,238	28,047	27,225	30,148
51016	F.I.C.A.	17,054	21,094	21,367	18,617	21,600
TOTAL PERSONNEL EXPENDITURES		365,478	414,574	422,676	339,152	433,200

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	-	-	1,000	2,186	1,000
52029	PROFESSIONAL SERVICES	-	-	2,000	-	2,000
52030	CREDIT CARD COMPANY FEES	67	389	1,000	297	1,000
52041	TELEPHONE	4,821	4,094	2,000	6,795	2,000
52051	TRAINING, TRAVEL AND EXPENSES	80	885	2,500	2,456	2,500
52083	DUES AND SUBSCRIPTIONS	55	-	750	-	12,750
52091	ANIMAL COLLECTION ACTIVITIES	-	-	3,000	-	3,000
52099	OTHER CONTRACTUAL SERVICES	6,222	4,449	3,000	5,391	3,000
TOTAL CONTRACTUAL SERVICES		11,244	9,817	15,250	17,126	27,250

COMMODITIES

53001	PUBLICATIONS	-	-	100	168	100
53003	OFFICE SUPPLIES	70	-	100	174	100
53017	SMALL TOOLS AND EQUIPMENT	3,142	8,824	4,000	20,768	4,000
53024	GASOLINE	6,186	8,270	8,000	5,619	8,000
53044	MATERIALS TO SECURE STRUCTURES	19,685	13,887	25,000	9,977	25,000
53099	OTHER COMMODITIES	8,230	6,575	1,000	2,719	1,000
TOTAL COMMODITIES		37,313	37,557	38,200	39,425	38,200

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	118	-	1,000	-	1,000
TOTAL OTHER EXPENDITURES		118	-	1,000	-	1,000

TOTAL EXPENDITURES - ENVIRONMENTAL CODE I	414,153	461,947	477,126	395,703	499,650
--	----------------	----------------	----------------	----------------	----------------

**ENVIRONMENTAL CODE ENFORCEMENT
FUND 001 - DIVISION 014**

2016-2017 - BUDGET

Adopted 12-15-15

<u>ESTIMATED REVENUES - ENVIRONMENTAL CODE</u>	<u>ACTUAL 2013-2014</u>	<u>ACTUAL 2014-2015</u>	<u>BUDGET 2015-2016</u>	<u>ACTUAL 2015-2016</u>	<u>BUDGET 2016-2017</u>
46011 CONTRACTOR'S REGISTRATION FEES	-	-	-	-	-
46029 WEED MOWING	13,760	25,437	11,000	8,604	11,000
46035 PERMITS	-	-	-	-	-
46039 RENTAL VIOLATIONS	-	-	-	-	-
46043 RENTAL REGISTRATION FEE	73,966	95,060	90,000	70,211	90,000
46049 ORDINANCE VIOLATIONS	6,329	26,857	15,000	23,304	15,000
46053 ZONING PETITIONS	-	-	-	-	-
46066 EMPLOYEE HEALTH CONTRIBUTION	-	12,057	9,234	4,571	9,801
46090 OTHER REVENUES	3,800	-	3,000	-	3,000
46099 REIMBURSEMENT OF EXPENSE	1,953	1,751	300	17,822	300
46207 VACANT STRUCTURE REG	10,735	4,255	20,000	7,550	20,000
49089 PROACTIVE CODE ENFORCEMENT TRS	46,000	46,000	46,050	16,000	46,000
49093 TRANSFER FROM IMRF & FICA	18,535	-	-	-	-
TOTAL REVENUES-ENVIRONMENTAL CODE	175,077	211,417	194,584	148,062	195,101
DUE FROM GENERAL FUND	239,076	250,530	282,542	247,640	304,549
TOTAL ENVIRONMENTAL CODE ENFORCEMENT	414,153	461,947	477,126	395,703	499,650

Renamed Development Services to Environmental Code Enforcement Fiscal year 2013-2014 due to reorganization.

ENGINEERING & URBAN SERVICES
FUND 001 - DIVISION 060

2016-2017 - BUDGET
Adopted 12-15-15

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (8.48 FT)	515,257	538,175	540,574	505,609	552,246
51002	OVERTIME	21,028	12,866	25,000	4,711	25,000
51008	GROUP INSURANCE	148,254	129,536	158,100	100,476	101,048
51009	UNEMPLOYMENT INSURANCE		-	1,000	-	1,000
51010	I.M.R.F.	58,175	53,691	63,355	53,999	68,699
51016	F.I.C.A.	39,141	40,838	41,354	38,209	42,247
TOTAL PERSONNEL EXPENDITURES		781,855	775,105	829,383	703,004	790,240

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	493	722	500	36	500
52014	MAINTENANCE OF OFFICE EQUIPMENT	1,400	582	700	1,680	700
52029	PROFESSIONAL SERVICES	1,918	60	5,000	2,450	30,000
52030	CREDIT CARD COMPANY FEES	5,802	5,956	300	9,158	300
52041	TELEPHONE	1,796	1,516	4,000	1,615	4,000
52051	TRAINING, TRAVEL AND EXPENSES	6,832	7,676	5,000	8,118	5,000
52054	LICENSE FEE	3,465	2,680	3,500	2,903	15,500
52083	DUES AND SUBSCRIPTIONS	2,066	2,137	1,800	1,094	1,800
52099	OTHER CONTRACTUAL SERVICES	1,718	506	4,000	965	4,000
TOTAL CONTRACTUAL SERVICES		25,490	21,834	24,800	28,017	61,800

COMMODITIES

53001	PUBLICATIONS	32	302	500	75	500
53003	OFFICE SUPPLIES	408	1,714	400	3,207	400
53017	SMALL TOOLS AND EQUIPMENT	6,924	3,294	5,000	1,820	5,000
53024	GASOLINE	8,814	10,156	7,000	6,896	7,000
53099	OTHER COMMODITIES	1,809	7,908	500	1,388	500
TOTAL COMMODITIES		17,987	23,375	13,400	13,386	13,400

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	267	22	1,000	217	1,000
TOTAL OTHER EXPENDITURES		267	22	1,000	217	1,000

TOTAL EXPENDITURES - ENGINEERING AND URBAN	825,599	820,337	868,583	744,624	866,440
---	----------------	----------------	----------------	----------------	----------------

ENGINEERING & URBAN SERVICES
FUND 001 - DIVISION 060

<u>ESTIMATED REVENUES - URBAN SERVICES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46011	CONTRACTOR'S REGISTRATION FEES	57,040	43,525	60,000	47,400	60,000
46035	PERMITS	162,376	182,810	150,000	266,410	180,000
46049	ORDINANCE VIOLATIONS	828	500	3,000	500	3,000
46053	ZONING PETITIONS	1,000	1,700	1,000	2,125	1,000
46066	EMPLOYEE HEALTH CONTRIBUTION	-	28,195	17,391	10,293	11,115
46090	OTHER REVENUES	4,435	11,330	3,000	14,160	3,000
46099	REIMBURSEMENT OF EXPENSE	-	-	10,000	-	10,000
49093	TRANSFER FROM IMRF & FICA	39,044	-	-	-	-
TOTAL REVENUES-ENGINEERING AND URBAN SER		264,722	268,060	244,391	340,888	268,115
DUE FROM GENERAL FUND		560,876	552,277	624,193	403,737	598,326
TOTAL ENGINEERING AND URBAN SERVICES		825,599	820,337	868,583	744,624	866,440

New Division created Fiscal Year 2013-2014

NOTES:



PUBLIC WORKS FACULTY – 1155 VOORHEES STREET

PENSION FUNDS
(Fiduciary Funds)

FUND #

- *98 FIRE PENSION FUND**
- *99 POLICE PENSION FUND**
- *101 ILLINOIS MUNICIPAL RETIREMENT FUND - IMRF**
- **102 SOCIAL SECURITY/MEDICARE FUND - SSF/FICA**

The City of Danville participates in three defined benefit pension plans:

- 1. The Fire Pension Plan is a single employer plan for Fire Firefighters/Command Personnel only**
- 2. The Police Pension Plan is a single employer plan for Police Officers/Command Personnel only**
- 3. The Illinois Municipal Retirement Fund is a agent multiple employer plan for non Police and Fire City Personnel that is paid from General Fund Revenues.**
- 4. The Social Security is mandatory for all employees except Police and Fire Personnel, Medicare however, is for all employees including Police and Fire. (Exception Police & Fire hired before 1983 Medicare not mandatory.)**

***Funding Policy set by State Statue**

****Fund Policy set by Federal Government**

Note for Budget Year 2015-2016 - General Fund will pay all IMRF AND FICA expenses for General Fund employees

***An Early Retirement Incentive Program (ERI) was offered during the budget process for IMRF employees who have completed 20 years of service and age 50 prior to July 1,2015.**

POLICE PENSION RETIREMENT FUND
FUND 99 - DEPARTMENT 99

2016-2017 - BUDGET
Adopted 12-15-15

<u>PERSONNEL EXPENDITURE</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
51011	POLICE PENSION FUND	1,547,404	1,646,271	1,808,123	1,929,142	2,494,048
	TOTAL OTHER EXPENDITURES	1,547,404	1,646,271	1,808,123	1,929,142	2,494,048

TOTAL EXPENDITURES - POLICE PENSION FUND 1,547,404 1,646,271 1,808,123 1,929,142 2,494,048

<u>ESTIMATED REVENUES - POLICE PENSION FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46000	TAX LEVY-POLICE PENSION	1,485,404	1,596,271	1,808,123	1,769,142	2,021,648
46075	INTEREST INCOME	-	-	-	-	-
46090	OTHER REVENUE	-	-	-	-	-
46199	TRANSFER FROM FIRE DIVISION	-	-	118,800	-	220,400
49091	TRANSFER FROM GENERAL FUND	62,000	50,000	100	160,000	252,000
	TOTAL REVENUES - POLICE PENSION FUND	1,547,404	1,646,271	1,927,023	1,929,142	2,494,048

TRANSFER TO (FROM) RESERVE - - 118,900 - -

TOTAL POLICE PENSION FUND 1,547,404 1,646,271 1,808,123 1,929,142 2,494,048

Actuarial Valuation Results

	2013-2014	2014-2015	2015-2016
City Normal Cost	289,158	352,957	587,531
Amortization of Unfunded Liability	1,339,188	1,455,166	1,906,517
Unfunded Liability	25,565,014	27,859,953	38,467,862
Percent funded	42.9%	41.4%	34.4%

>Data from Third Party Actuarial<

***ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)**

2016-2017 - BUDGET

Adopted 12-15-15

FUND 101 - DEPARTMENT 101

<u>INTERFUND TRANSERS</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
90001	TRANSFER TO OPERATING FUNDS (1)	201,884	-	-	-	-
<u>TOTAL OTHER EXPENDITURES</u>		<u>201,884</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES - IMRF FUND		201,884	-	-	-	-
<u>ESTIMATED REVENUES - IMRF FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46000	TAX LEVY	-	-	-	-	-
46017	REIMBURSEMENT FROM MFT	-	-	-	-	-
46075	INTEREST INCOME	160	-	-	-	-
46090	OTHER REVENUE	-	-	-	-	-
<u>TOTAL REVENUES - IMRF</u>		<u>160</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TRANSFER TO (FROM) RESERVE		(201,724)	-	-	-	-
TOTAL IMRF FUND		201,884	-	-	-	-

(1) BASED ON 12.31% OF FULL-TIME IMRF EMPLOYEES SALARIES AND OVERTIME (DOES NOT INCLUDE FIRE FIGHTERS AND POLICE OFFICERS).

*FUND DEPLETED APRIL 30, 2014 - GENERAL FUND RESPONSIBLE FOR PAYING IMRF

***SOCIAL SECURITY FUND (FICA)
FUND 102 - DEPARTMENT 102**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>INTERFUND TRANSFERS</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
90001	TRANSFER TO OPERATING FUNDS (1)	167,945	-	-	-	-
	TOTAL OTHER EXPENDITURES	167,945	-	-	-	-
TOTAL EXPENDITURES - SOCIAL SECURITY FUND		167,945	-	-	-	-

<u>ESTIMATED REVENUES - SOCIAL SECURITY FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46000	TAX LEVY	-	-	-	-	-
46017	REIMBURSEMENT FROM MFT	-	-	-	-	-
46075	INTEREST INCOME	179	-	-	-	-
	TOTAL REVENUES - SSF	179	-	-	-	-
	TRANSFER TO (FROM) RESERVE	(167,766)	-	-	-	-
TOTAL SOCIAL SECURITY FUND		167,945	-	-	-	-

(1) BASED ON 7.65% OF SALARIES OTHER THAN FIREFIGHTERS AND POLICE OFFICERS, AND 1.45% OF SALARIES OF FIREFIGHTERS AND POLICE OFFICERS HIRED AFTER MARCH 31, 1986.

*FUND DEPLETED APRIL 30, 2014 - GENERAL FUND RESPONSIBLE FOR PAYING IMRF



NOTES

GRANT FUNDS

103 MOTOR FUEL TAX

106 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

113 DEPARTMENT OF TRANSPORTATION (DMT)

114 LOCAL LAW ENFORCEMENT GRANT - JAG

116 DANVILLE AREA TRANSPORTATION STUDY (DATS)

702 POLICE (COPS GRANT)

704 BROWNFIELD GRANT

NOTES:



AMBUCS SPRAYPARK – WINTER PARK

MOTOR FUEL TAX FUND
FUND 103 - DEPARTMENT 103

2016-2017 - BUDGET
Adopted 12-15-15

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54004	INTEREST EXPENSE	-	-	-	-	-
OTHER EXPENDITURES		-	-	-	-	-

CAPITAL OUTLAY

55000	ALL PROJECTS	966,948	1,087,937	803,000	871,137	803,000
TOTAL CAPITAL OUTLAY		966,948	1,087,937	803,000	871,137	803,000

TOTAL EXPENDITURES - MOTOR FUEL TAX FUND	966,948	1,087,937	803,000	871,137	803,000
--	---------	-----------	---------	---------	---------

<u>ESTIMATED REVENUES - MOTOR FUEL TAX FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46015	STATE SHARE	958,509	1,087,937	800,000	846,445	800,000
46075	INTEREST	8,439	7,600	3,000	24,693	3,000
TOTAL REVENUES - MOTOR FUEL TAX		966,948	1,095,537	803,000	871,137	803,000

TRANSFER TO (FROM) RESERVE	-	7,600	-	0	-
----------------------------	---	-------	---	---	---

TOTAL MOTOR FUEL TAX FUND	966,948	1,087,937	803,000	871,137	803,000
---------------------------	---------	-----------	---------	---------	---------

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUND 106 - DEPARTMENT 106**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (2.16 FT)	144,777	90,759	97,619	102,642	102,130
51007	WORKERS COMPENSATION	10,032	5,246	5,191	878	5,191
51008	GROUP INSURANCE	51,523	31,994	35,956	30,136	29,124
51010	I.M.R.F.	20,480	12,984	11,441	10,279	12,705
51016	F.I.C.A.	13,195	8,366	7,468	7,782	7,813
TOTAL PERSONNEL EXPENDITURES		240,007	149,349	157,675	151,717	156,963

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	1,746	1,831	3,000	-	3,000
52051	TRAINING, TRAVEL AND EXPENSE	-	2,261	2,000	2,824	3,000
52083	DUES AND SUBSCRIPTIONS RENEWALS	100	120	600	699	600
52099	OTHER CONTRACTUAL SERVICES	744	2,628	2,750	3,734	2,750
TOTAL CONTRACTUAL SERVICES		2,590	6,841	8,350	7,257	9,350

COMMODITIES

53001	PUBLICATIONS	1,856	1,585	2,200	1,569	2,200
53003	OFFICE SUPPLIES	2,068	1,990	1,800	1,101	1,800
53006	COMPUTER SUPPLIES	-	3,145	4,819	8,585	4,267
53024	GASOLINE	594	39	500	544	500
TOTAL COMMODITIES		4,518	6,760	9,319	11,798	8,767

OTHER EXPENDITURES

54005	REPAY CASHFLOW LOAN FROM PRIOR YEAR	29,696	2,900	-	-	-
54023	GENERAL LIABILITY INSURANCE	7,089	4,637	2,900	1,935	2,900
54037	BLIGHT REMOVAL - DURBIN GRANT (3RD YR)	61,974	180,435	134,000	22,695	-
54090	COMMUNITY PROJECTS	684,844	751,890	700,997	664,462	704,562
54099	OTHER EXPENDITURES	-	-	1,974	-	1,974
TOTAL OTHER EXPENDITURES		783,603	939,862	839,871	689,092	709,436

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUND 106 - DEPARTMENT 106**

<u>CAPITAL OUTLAY</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
55014	CAPITAL EXPENDITURE	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
TOTAL EXPENDITURES - CDBG		1,030,718	1,102,811	1,015,215	859,865	884,516
<u>REVENUES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46066	EMPLOYEE HEALTH INSURANCE PAYMENT	5,334	1,026	3,955	2,737	3,204
49088	COMMUNITY DEVELOPMENT BLOCK GRANT	859,357	927,295	874,165	840,815	881,312
49100	FEDERAL - GRANT	91,669	180,435	134,000	22,695	-
90015	TRANSFER FROM GENERAL FUND	73,885	-	-	-	-
TOTAL REVENUES-CDBG		1,030,246	1,108,756	1,012,120	866,247	884,516
DUE TO/FROM RESERVE FUND		472	(5,944)	3,095	(6,382)	0
TOTAL CDBG		1,030,718	1,102,811	1,015,215	859,865	884,516

DEPARTMENT OF PUBLIC TRANSPORTATION

FUND 113 - DEPARTMENT 113

*FISCAL YEAR BEGINS JULY 1

<u>PERSONNEL EXPENDITURES</u>		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
51001	SALARIES (21 + 5 PART-TIME)	1,013,000	1,116,618	1,185,111	1,185,111	1,097,904
51002	OVERTIME	90,000	93,000	99,000	99,000	90,000
51006	PHYSICALS AND DRUG SCREENING	5,000	5,000	5,000	5,000	5,400
51007	WORKER'S COMPENSATION	34,000	34,000	34,000	34,000	37,816
51008	GROUP INSURANCE	359,611	478,928	368,199	368,199	312,651
51009	UNEMPLOYMENT INSURANCE	7,500	7,500	7,500	7,500	7,500
51010	I.M.R.F.	127,404	153,742	158,074	158,074	147,775
51016	F.I.C.A	84,380	92,536	98,234	98,234	90,875
TOTAL PERSONNEL EXPENDITURES		1,720,895	1,981,324	1,955,119	1,955,119	1,789,921

CONTRACTUAL SERVICES

52001	ADVERTISING	22,000	11,000	9,000	9,000	7,500
52002	PRINTING AND BINDING	8,500	6,500	6,000	6,000	4,000
52008	UNIFORM RENTAL	16,000	16,000	13,000	13,000	15,000
52009	COMPUTER SERVICE AND SUPPORT	1,400	1,300	1,500	1,500	4,380
52011	MAINTENANCE OF BUILDINGS	7,000	7,000	16,000	16,000	20,000
52014	MAINTENANCE OF OFFICE EQUIPMENT	1,900	2,600	4,000	4,000	2,000
52015	MAINTENANCE OF VEHICLES	34,000	39,000	45,000	45,000	45,000
52016	MAINTENANCE OF OTHER EQUIPMENT	3,800	3,900	2,500	2,500	2,500
52021	AUDITING	9,000	9,000	9,300	9,300	9,500
52022	ARCHITECTURE/ENGINEERING	-	-	80,000	80,000	-
52023	LEGAL SERVICES	1,700	1,000	1,000	1,000	1,000
52030	CREDIT CARD COMPANY FEES	700		600	600	1,000
52031	ELECTRICITY	20,000	21,500	27,000	27,000	20,500
52040	PURCHASED TRANSPORTATION	120,000	155,000	185,000	185,000	150,000
52041	TELEPHONE	2,500	2,500	2,500	2,500	6,400
52043	POSTAGE	2,000	1,700	1,500	1,500	2,000
52051	TRAINING, TRAVEL AND EXPENSE	2,000	2,000	4,000	4,000	4,000
52079	LEASE AND RENTAL	27,000	26,000	26,000	26,000	28,200
52083	DUES AND SUBSCRIPTIONS	3,700	2,700	2,700	2,700	4,600
52087	TRAINING	3,000	3,000	1,500	1,500	1,500
52099	OTHER CONTRACTUAL SERVICES	6,400	5,800	4,000	4,000	3,000
TOTAL CONTRACTUAL SERVICES		292,600	317,500	442,100	442,100	332,080

**DEPARTMENT OF PUBLIC TRANSPORTATION
FUND 113 - DEPARTMENT 113**

<u>COMMODITIES</u>		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
		2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
53003	OFFICE SUPPLIES	3,300	3,500	3,000	3,000	2,700
53006	COMPUTER SUPPLIES	1,000	1,600	2,500	2,500	2,000
53011	MATERIAL TO MAINTAIN BUILDINGS	7,500	7,500	7,500	7,500	7,500
53015	MATERIAL TO MAINTAIN VEHICLES	90,000	125,000	125,000	125,000	125,000
53016	MAT TO MAINT OTHER EQUIPMENT	4,500	4,000	3,000	3,000	2,200
53017	SMALL TOOLS AND EQUIPMENT	3,000	2,800	3,600	3,600	3,000
53024	FUEL	370,000	400,000	420,000	420,000	400,000
53026	CLOTHING	1,900	1,900	1,900	1,900	2,200
53029	PRINTER AND COPY MACHINE SUPPLIES	1,600	1,000	1,000	1,000	1,000
53041	CLEANING SUPPLIES	5,800	3,000	3,000	3,000	3,000
53048	ELECTRONIC FARE MEDIA	-	5,000	10,000	10,000	10,000
53099	OTHER COMMODITIES	2,900	2,900	2,900	2,900	2,900
TOTAL COMMODITIES		491,500	558,200	583,400	583,400	561,500
OTHER EXPENDITURES						
54004	INTEREST EXPENSE	1,300	1,300	1,300	1,300	1,300
54023	GENERAL LIABILITY INSURANCE	160,000	182,000	182,000	182,000	189,500
54031	TAXES AND LICENSES	240	240	240	240	500
54099	OTHER EXPENDITURES	3,700	2,000	2,000	2,000	2,000
TOTAL OTHER EXPENDITURES		165,240	185,540	185,540	185,540	193,300
TOTAL EXPENDITURES - PUBLIC TRANSPORTATION		2,670,235	3,042,564	3,166,159	3,166,159	2,876,801
ESTIMATED REVENUES - PUBLIC TRANSPORTATION						
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
		2012-2013	2013-2014	2014-2015	2014-2015	2016-2017
46015	STATE OPERATING FUNDS	1,735,002	2,051,799	2,058,003	2,058,003	1,869,921
46016	FEDERAL FUNDS (SECTION 5307)	489,930	482,731	556,854	556,854	543,578
46066	EMPLOYEE HEALTH REIMBURSEMENT	-	37,000	37,000	37,000	-
46090	OTHER REVENUES	3,000	3,000	3,000	3,000	3,000
46092	FARE BOX REVENUES	308,000	316,882	330,000	330,000	365,000
46170	ADVERTISING	10,000	9,000	10,000	10,000	20,000
46174	JARC	95,000	113,450	140,000	140,000	44,000
46177	MUNICIPAL CONTRACTS	7,000	7,000	9,000	9,000	9,000
49091	CITY OF DANVILLE (LOCAL MATCH)	22,302	22,302	22,302	22,302	22,302
TOTAL REVENUES - PUBLIC TRANSPORTATION		2,670,234	3,043,164	3,166,159	3,166,159	2,876,801
TRANSFER TO (FROM) RESERVE		1	(600)	(0)	(0)	(0)
TOTAL DEPARTMENT OF PUBLIC TRANSPORTATION		2,670,235	3,042,564	3,166,159	3,166,159	2,876,801

LAW ENFORCEMENT GRANT
FUND 114 - DEPARTMENT 114

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
54005-10	REPAY LOAN FROM PRIOR YEAR	18,749	-	-	-	-
54099-10	FEDERAL GRANT	4,524	-	-	-	-
54099-11	FEDERAL GRANT	18,075	-	-	-	-
54099-12	FEDERAL GRANT	-	-	13,951	-	-
54099-13	FEDERAL GRANT	16,639	-	13,000	10,060	-
54099-14	FEDERAL GRANT	-	16,211	-	-	11,862
54099-15	FEDERAL GRANT	-	-	-	-	26,960
TOTAL OTHER EXPENDITURES		57,987	16,211	26,951	10,060	38,822

TOTAL EXPENSES - LAW ENFORCEMENT GRAN **57,987** **16,211** **26,951** **10,060** **38,822**

<u>TOTAL REVENUES - LAW ENFORCEMENT GRAN</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46016	FEDERAL GRANT	61,095	16,211	26,951	10,060	38,822
46075	INTEREST INCOME	-	-	55	-	55
46096	LOANS	-	-	-	-	-
TOTAL REVENUES - LAW ENFORCEME		61,095	16,211	27,006	10,060	38,877

TRANSFER TO (FROM) RESERVE **3,107** **-** **55** **-** **55**

TOTAL LAW ENFORCEMENT GRANT **57,987** **16,211** **26,951** **10,060** **38,822**

DATS - PROGRAM
DANVILLE AREA TRANSPORTATION STUDY

FUND 116 - DEPARTMENT 116

*FISCAL YEAR BEGINS JULY 1

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (.8333 FT & 1 INTERN)	77,027	108,971	103,787	87,955	100,123
51002	OVERTIME	-	-	-	476	-
51007	WORKERS COMPENSATION	567	499	2,076	366	2,002
51008	GROUP INSURANCE	7,009	8,835	26,668	17,099	15,031
51010	I.M.R.F.	9,408	12,474	12,164	9,676	12,455
51016	F.I.C.A.	5,825	8,260	7,940	6,662	7,659
TOTAL PERSONNEL EXPENDITURES		99,835	139,039	152,635	122,233	137,272
<u>CONTRACTUAL SERVICES</u>						
52001	ADVERTISING	155	-	400	86	400
52009	COMPUTER SERVICES & SUPPORT	12,358	13,212	11,500	-	11,500
52029	PROFESSIONAL SERVICES	28,102	136,787	100	39,927	61,530
52041	TELEPHONE	505	456	500	380	500
52043	POSTAGE	-	-	275	-	275
52051	TRAINING, TRAVEL & EXPENSE	2,306	2,016	1,500	2,172	2,500
52083	DUES AND SUBSCRIPTIONS	68	400	1,500	575	1,500
52099	OTHER CONTRACTUAL SERVICES	788	-	1,000	-	1,000
TOTAL CONTRACTUAL SERVICES		44,283	152,871	16,775	43,140	79,205
<u>COMMODITIES</u>						
53001	PUBLICATIONS	-	128	100	-	100
53003	OFFICE SUPPLIES	1,638	960	1,000	44	1,000
53099	OTHER COMMODITIES	-	3,073	100	-	100
TOTAL COMMODITIES		1,638	4,160	1,200	44	1,200
<u>OTHER EXPENDITURES</u>						
54023	GENERAL LIABILITY INSURANCE	1,803	1,201	3,000	1,268	1,475
TOTAL OTHER EXPENDITURES		1,803	1,201	3,000	1,268	1,475
<u>CAPITAL OUTLAY</u>						
55014	OFFICE EQUIPMENT	-	-	100	-	100
55017	COMPUTER	26,092	4,292	2,104	1,901	2,104
TOTAL CAPITAL OUTLAY		26,092	4,292	2,104	1,901	2,104
TOTAL EXPENDITURES - DATS		173,651	301,563	175,714	168,587	221,256

**DATS - PROGRAM
FUND 116 - DEPARTMENT 116**

<u>ESTIMATED REVENUES - continued</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46066	EMPLOYEE INSURANCE REIMBURSEMENT	657	193	1,044	1,404	1,653
46194	SECTION 5303 - FTA	-	-	28,620	-	26,310
46195	STATE METRO FUNDS	-	-	-	-	43,920
46196	CRASH AGREEMENT FUNDS	-	-	-	-	-
49088	PL-FHWA	169,096	311,407	149,372	10,186	149,372
49091	TRANSFER FROM CITY OF DANVILLE	9,972	-	-	-	-
49097	LOCAL MATCH FUNDS	-	9,972	-	-	-
TOTAL REVENUES-DATS		179,725	321,571	179,036	11,591	221,255
DUE FROM RESERVE		(6,074)	(20,009)	(3,322)	156,997	0
TOTAL DATS		173,651	301,563	175,714	168,587	221,256

POLICE DIVISION-ARRA
FUND 702 - DIVISION 702
3 YEAR GRANT BEGINNING JANUARY 1, 2010
****2015-16 - POLICE ARRA OFFICERS INCLUDED IN POLICE DIVISION**

2016-2017 - BUDGET
Adopted 12-15-15

<u>PERSONNEL EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015		
51001	SALARIES - SWORN OFFICERS (3)	176,721	209,565	-	-
51002	OVERTIME - REGULAR	16,119	19,414	-	-
51003	COURT TIME	1,765	917	-	-
51005	OVERTIME - CONTRACTED	2,202	2,145	-	-
51006	PHYSICALS	-	-	-	-
51007	WORKERS COMPENSATION	9,397	4,981	-	-
51008	GROUP INSURANCE	54,491	49,797	-	-
51011	POLICE PENSION	-	-	-	-
51016	F.I.C.A.	2,789	3,320	-	-
51026	STEP GRANT	726	1,917	-	-
TOTAL PERSONNEL EXPENDITURES		264,210	292,055	-	-

CONTRACTUAL SERVICES

52051	TRAVEL - REGULAR	-	-	-	-
52087	TRAINING	-	-	-	-
52099	OTHER CONTRACTUAL SERVICES	-	-	-	-
TOTAL CONTRACTUAL SERVICES		-	-	-	-

COMMODITIES

53026	CLOTHING - REGULAR	-	-	-	-
54023	GENERAL LIABILITY INSURANCE	5,877	11,025	-	-
TOTAL COMMODITIES		5,877	11,025	-	-

TOTAL EXPENDITURES - POLICE DIVISION	270,087	303,081	-	-
---	----------------	----------------	----------	----------

<u>ESTIMATED REVENUES - POLICE DIVISION</u>	ACTUAL 2013-2014	ACTUAL 2014-2015		
46066	EMPLOYEE CONTRIBUTIONS	3,360	-	-
46211	FEDERAL ARRA GRANT	68,284	3,340	-
49091	TRANSFER FROM GENERAL FUND	217,500	252,667	-
TOTAL ESTIMATED REVENUES - POLICE		289,144	256,007	-

DUE FROM GENERAL FUND		(19,057)	47,074	-	-
------------------------------	--	-----------------	---------------	----------	----------

TOTAL POLICE DIVISION - ARRA	270,087	303,081	-	-
-------------------------------------	----------------	----------------	----------	----------

**BROWN FIELD GRANT FUND
FUND 704 - DEPARTMENT 704
3-YEAR GRANT FUND**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015		
52029	PROFESSIONAL SERVICES	-	-	-	-
52051	TRAINING, TRAVEL AND EXPENSES	-	-	-	-
52099	OTHER CONTRACTUAL SERVICES	180,144	134,171	-	-
TOTAL CONTRACTUAL SERVICES		180,144	134,171	-	-

OTHER EXPENDITURES

54099	OTHER EXPENDITURES	-	-	-	-
TOTAL OTHER EXPENDITURES		-	-	-	-

TOTAL EXPENDITURES - BROWN FIELD GRANT	180,144	134,171	-	-
---	----------------	----------------	----------	----------

<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2013-2014	ACTUAL 2014-2015		
46230	BROWN FIELD GRANT	180,143	134,171	-	-
TOTAL REVENUES - TAX INCREMENT FINANCING		180,143	134,171	-	-

TRANSFER TO (FROM) RESERVE	(0)	-	-	-
-----------------------------------	------------	----------	----------	----------

TOTAL BROWN FIELD GRANT	180,144	134,171	-	-
--------------------------------	----------------	----------------	----------	----------

Fund created March 2012

Tax Increment Financing (TIF)

117 Midtown - Designated 4/27/2005

119 Western Gateway - Designate 4/27/2005

120 Campus Corridor - Main Street - Designated 9/9/2008

121 East Voorhees Industrial Corridor (EVIC)

Designated 8/7/2012

TIF's were created to encourage economic growth in blighted, decaying, and underperforming areas in need of development or redevelopment.

When a TIF district is created, the value of the property in the area is established as the "base" amount. The property taxes paid on this base amount continue to go to the various taxing bodies as they always had, with the amount of this revenue declining only if the base declines (something the TIF is expected to keep from happening) or the tax rate goes down. It is the growth of the value of the property over the base that generates the tax increment. The reinvestment generates additional growth in property value, which results in even more revenue growth for reinvestment.

****Information obtained from from the Illinois Tax Increment Association website*

TAX INCREMENT FINANCING - MIDTOWN (TIF-MT)
FUND 117 - DEPARTMENT 117
SPECIAL ALLOCATION FUND

2016-2017 - BUDGET
Adopted 12-15-15

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52029	PROFESSIONAL SERVICES	3,170	12,125	8,000	9,352	10,000
52099	OTHER CONTRACTUAL SERVICES	-	-	-	7,006	-
TOTAL CONTRACTUAL SERVICES		3,170	12,125	8,000	16,358	10,000

OTHER EXPENDITURES

54026	PROPERTY ASSEMBLY	53,694	(32,222)	10,000	-	21,800
54046	PUBLIC IMPROVEMENTS	441,791	6,208	140,000	4,886	140,000
54047	TIF-PROJECT REIMBURSEMENTS	198,796	216,761	205,000	239,739	205,000
54109	TIF-RIP GRANTS	-	-	16,000	-	16,000
TOTAL OTHER EXPENDITURES		694,282	190,747	371,000	244,625	382,800
TOTAL EXPENDITURES - TIF-MT		697,452	202,873	379,000	260,983	392,800

<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46075	INTEREST	855	984	4,000	2,113	1,000
46180	TAX LEVY - MIDTOWN	371,611	391,376	375,000	391,839	391,800
TOTAL REVENUES - TAX INCREMENT FINANCING		372,466	392,360	379,000	393,952	392,800
TRANSFER TO (FROM) RESERVE		(324,986)	189,488	-	132,968	-
TOTAL TAX INCREMENT FINANCING-MIDTOWN		697,452	202,873	379,000	260,983	392,800

2016-2017 - BUDGET
Adopted 12-15-15

TAX INCREMENT FINANCING - WEST GATE (TIF-WG)
FUND 119 - DEPARTMENT 119
SPECIAL ALLOCATION FUND

<u>CONTRACTUAL SERVICES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
52029	PROFESSIONAL SERVICES	-	-	4,000	4,469	4,000
TOTAL CONTRACTUAL SERVICES		-	-	4,000	4,469	4,000

OTHER EXPENDITURES

54026	PROPERTY ASSEMBLY	-	-	13,000		5,000
54047	TIF-PROJECT REIMBURSEMENTS	-	-	-		-
54109	TIF-RIP GRANTS	-	-	5,000		4,450
TOTAL OTHER EXPENDITURES		-	-	18,000	-	9,450

TOTAL EXPENDITURES - TAX INCREMENT FINANCING-WG	-	-	22,000	4,469	13,450
--	---	---	---------------	--------------	---------------

<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46075	INTEREST INCOME	51	24	50	198	50
46181	TAX LEVY - WESTERN GATEWAY	20,599	13,465	22,000	13,448	13,400
TOTAL REVENUES - TAX INCREMENT FINANCING		20,650	13,489	22,050	13,645	13,450

TRANSFER TO (FROM) RESERVE	20,650	13,489	50	9,176	-
-----------------------------------	---------------	---------------	-----------	--------------	---

TOTAL TAX INCREMENT FINANCING -WEST GATE	-	-	22,000	4,469	13,450
---	---	---	---------------	--------------	---------------

TAX INCREMENT FINANCING - CAMPUS CORRIDOR (TIF-CC)
 FUND 120 - DEPARTMENT 120
 SPECIAL ALLOCATION FUND

*NEW TIF CREATED 2008 -1ST TAX YEAR 2009

		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
OTHER EXPENDITURES						
52029	PROFESSIONAL SERVICES	-	-	-	4,100	-
54046	PUBLIC IMPROVEMENTS	-	-	304	-	304
TOTAL OTHER EXPENDITURES		-	-	304	4,100	304
TOTAL EXPENDITURES - TAX INCREMENT FINANCING-C		-	-	304	4,100	304
		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
TOTAL REVENUES - TAX INCREMENT FINANCING						
46075	INTEREST INCOME	4	5	4	-	4
46181	TAX LEVY - CAMPUS CORRIDOR	304	737	300	736	730
TOTAL REVENUES - TIF			742	304	736	734
TRANSFER TO (FROM) RESERVE		-	742	-	(3,364)	430
TOTAL TAX INCREMENT FINANCING -CAMPUS CORRIDO		-	-	304	4,100	304

TAX INCREMENT FINANCING - EAST VORHEES INDUSTRIAL CORRIDOR
FUND 121 - DEPARTMENT 121
SPECIAL TAX ALLOCATION FUND

*NEW TIF ADOPTED 8/7/12 -1ST TAX YEAR 2012

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52029	PROFESSIONAL SERVICES	-	-	-	2,719	-
54046	PUBLIC IMPROVEMENTS	-	-	5,502	-	5,602
TOTAL OTHER EXPENDITURES		-	-	5,502	2,719	5,602
TOTAL EXPENDITURES - TAX INCREMENT FINANCING-IC		-	-	5,502	2,719	5,602
<u>TOTAL REVENUES - TAX INCREMENT FINANCING</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46075	INTEREST INCOME	3	15	2	62	2
46181	TAX LEVY - EAST VORHEES IND CORRIDOR	5,435	5,631	5,500	5,604	5,600
TOTAL REVENUES - TIF		5,438	5,646	5,502	5,667	5,602
TRANSFER TO (FROM) RESERVE		5,438	5,646	-	2,948	-
TOTAL TAX INCREMENT FINANCING -EAST VORHEES IC		-	-	5,502	2,719	5,602

DEBT SERVICE FUNDS

- 201 BOND & INTEREST**
- 202 2007 DEBT SERVICE**
- 203 2009 DEBT SERVICE**

General purpose of Bond Debt

**2011 Refinancing and New Money General Obligation Bonds
(Refinanced the 2001 Bonds)**

2007 General Obligation Bonds

(Demolition, Purchase and Remodeling of Public Works Building)

2009 General Obligation Bonds

**(Renovation of City Hall and Parking Lot, Parking Deck Improvements,
Engineering, Construction, Land Acquisition, Demolition,
and/or resurfacing of Bowman and Fairchild (Subway))**

**BOND AND INTEREST FUND
FUND 201 - DEPARTMENT 201**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54085	2011 BONDS - PRINCIPAL	660,376	682,686	379,270	379,270	406,042
54086	2011 BONDS - INTEREST & COSTS	78,724	52,309	23,077	24,760	16,242
54148	2011 SEWER BONDS - PRINCIPAL	79,624	82,314	45,730	45,730	48,958
54149	2011 SEWER BONDS - INTEREST & COSTS	9,608	6,423	3,623	3,331	1,958
TOTAL OTHER EXPENDITURES		828,332	823,732	451,700	453,092	473,200
TOTAL EXPENDITURES - BOND AND INTEREST		828,332	823,732	451,700	453,092	473,200
<u>ESTIMATED REVENUES - BOND AND INTEREST</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46000	TAX LEVY	563,349	294,601	-	-	-
46075	INTEREST INCOME	652	119	300	241	-
49082	TRANSFER FROM SANITARY SEWER FUND	88,974	88,737	48,146	48,146	50,916
49091	TRANSFER FROM GENERAL FUND	152,640	434,796	403,255	403,255	414,163
TOTAL REVENUES - BOND AND INTEREST		805,615	818,253	451,701	451,642	465,079
TRANSFER TO (FROM) RESERVE		(22,717)	(5,478)	0	(1,449)	(8,121)
TOTAL BOND AND INTEREST		828,332	823,732	451,700	453,092	473,200

Refinanced 2001 General Obligation Bonds and Sewer Bonds in 2011
 2011 Refunding General Obligation Bonds and Sewer Bonds final payment 12/01/16
 2011 General Obligation Bonds (2001 New Money final payment 12/01/10)

**2007 DEBT SERVICE FUND
FUND 202 - DEPARTMENT 202**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		<u>ACTUAL</u> <u>2013-2014</u>	<u>ACTUAL</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>	<u>ACTUAL</u> <u>2015-2016</u>	<u>BUDGET</u> <u>2016-2017</u>
54170	2007 BONDS-PRINCIPAL	250,000	260,000	270,000	270,000	285,000
54171	2007 BONDS-INTEREST & COST	113,927	103,887	92,096	93,487	73,971
NEW	TRANSFER TO GENERAL FUND	-	-	-	-	414,163
TOTAL OTHER EXPENDITURES		363,927	363,887	362,096	363,487	773,134
TOTAL EXPENDITURES - DEBT SERVICE		363,927	363,887	362,096	363,487	773,134
<u>ESTIMATED REVENUES - DEBT SERVICE</u>		<u>ACTUAL</u> <u>2013-2014</u>	<u>ACTUAL</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>	<u>ACTUAL</u> <u>2015-2016</u>	<u>BUDGET</u> <u>2016-2017</u>
46000	TAX LEVY	66,437	66,057	92,532	90,537	95,101
46075	INTEREST INCOME	2,153	991	700	1,987	200
49082	TRANSFER FROM SANITARY SEWER FUND	49,128	50,093	49,128	49,128	48,146
49095	TRANSFER FROM CAPITAL IMPROVEMENTS	160,783	163,373	160,783	160,783	160,783
49097	TRANSFER FROM SOLID WASTE	58,954	60,062	58,954	58,954	58,954
TOTAL REVENUES - DEBT SERVICE		337,455	340,575	362,096	361,389	363,183
TRANSFER TO (FROM) RESERVE		(26,472)	(23,311)	0	(2,098)	(409,951)
TOTAL 2007 DEBT SERVICE		363,927	363,887	362,096	363,487	773,134

2007 General Obligation Bonds final payment 12/01/21

**2009 DEBT SERVICE FUND
FUND 203 - DEPARTMENT 203**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		<u>ACTUAL</u> <u>2013-2014</u>	<u>ACTUAL</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>	<u>ACTUAL</u> <u>2015-2016</u>	<u>BUDGET</u> <u>2016-2017</u>
54170	2009 BONDS-PRINCIPAL	205,000	215,000	225,000	225,000	235,000
54171	2009 BONDS-INTEREST & COST	184,279	175,527	164,998	166,389	152,942
TOTAL OTHER EXPENDITURES		389,279	390,527	389,998	391,389	387,942
TOTAL EXPENDITURES - DEBT SERVICE		389,279	390,527	389,998	391,389	387,942

<u>ESTIMATED REVENUES - DEBT SERVICE</u>		<u>ACTUAL</u> <u>2013-2014</u>	<u>ACTUAL</u> <u>2014-2015</u>	<u>BUDGET</u> <u>2015-2016</u>	<u>ACTUAL</u> <u>2015-2016</u>	<u>BUDGET</u> <u>2016-2017</u>
46000	TAX LEVY	269,783	275,422	124,479	121,795	119,127
46075	INTEREST INCOME	266	101	100	356	100
49091	TRANSFER FROM GENERAL FUND	107,307	108,807	250,735	250,735	273,990
TOTAL REVENUES - DEBT SERVICE		377,355	384,329	375,314	372,886	393,217
TRANSFER TO (FROM) RESERVE		(11,924)	(6,197)	(14,684)	(18,503)	5,275
TOTAL 2007 DEBT SERVICE		389,279	390,527	389,998	391,389	387,942

2009 General Obligation Bonds final payment 12/01/28



NOTES

ENTERPRISE FUNDS
(PROPRIETARY FUNDS)

- 401 HARRISON PARK FUND
- 402 SEWER FUNDS
- 405 SOLID WASTE FUNDS

**E
N
T
E
R
P
R
I
S
E
F
U
N
D
S**

LEASE PURCHASE PAYMENT SCHEDULE

Revised 04/30/16 for Fiscal Year 2016-2017

DESCRIPTION	LOAN DATE	AMOUNT	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Balance	
									Principal & Interest	Remaining
Infrastructure Fund (107)										
Economic Development - Loan First Financial Bank (80110023510) 60 months at \$21,568.00 - \$1,294,080.00	5/23/11 3.01%	\$ 1,200,000.00	16,938.20							\$ 16,938.20
Vermilion County Community Development Corp. 20 consecutive quarterly payments at \$17,008.20 a quarter - \$340,164.00	5/16/2014 4.25%	\$ 304,999.55	68,032.80	68,032.80	68,032.80	17,008.20				221,106.60
Total Infrastructure Fund			\$ 84,971.00	\$ 68,032.80	\$ 68,032.80	\$ 17,008.20	\$ -	\$ -	\$ -	\$ 238,044.80
Capital Improvements (302)										
Heavy Duty Fire Rescue Pumper First Financial Bank - #80110024461	4/26/2016 2.10%	\$ 666,285.00	-	141,888.32	141,888.32	141,888.32	141,888.32	141,888.32		709,441.60
Total Capital Improvements			\$ -	\$ 141,888.32	\$ 141,888.32	\$ 141,888.32	\$ 141,888.32	\$ 141,888.32	\$ 141,888.32	\$ 709,441.60
Harrison Park (401)										
Irrigation System (13 Payments) Central Illinois Bank - #10131140	10/1/02	\$ 544,026.55	Paid Off 10/1/2015							\$ -
30 - 2014 Model TXT 48V PDS Carts E-Z-Go Division of Textron	04/17/14	\$ 74,342 Lease with option to buy at the end	12,390.35	12,390.35	12,390.35	12,390.35				\$ 49,561.40
25 2016 Club Car Precedent I2 Electric Golf Cars First Financial Bank - #80110024457	4/15/16 2.04%	\$ 74,626	15,745.03	15,745.03	15,745.03	15,745.03	15,746.03	-		78,726.15
Total Harrison Park		544,026.55	\$ 28,135.38	\$ 28,135.38	\$ 28,135.38	\$ 28,135.38	\$ 15,746.03	\$ -	\$ -	\$ 128,287.55
Total Lease Purchase all funds			\$ 113,106.38	\$ 238,056.50	\$ 238,056.50	\$ 187,031.90	\$ 157,634.35	\$ 141,888.32	\$ 141,888.32	\$ 1,075,773.95

NOTES:



Fairchild Overpass Complete 2014

HARRISON PARK
FUND 401 - DEPARTMENT 401

2016-2017 - BUDGET
Adopted 12-15-15

		BUDGET	BUDGET	BUDGET	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2013	2014	2015	2016
51001	SALARIES (2.35 + SUMMER HELP)	158,546	160,000	165,969	148,000
51002	OVERTIME	1,500	2,000	2,060	1,000
51007	WORKER'S COMPENSATION	2,682	6,000	6,180	6,600
51008	GROUP INSURANCE	28,000	36,840	29,812	32,000
51009	UNEMPLOYMENT INSURANCE	4,000	2,000	2,000	500
51010	I.M.R.F.	18,485	19,680	19,452	17,330
51016	F.I.C.A.	12,244	12,240	12,697	11,322
TOTAL PERSONNEL EXPENDITURES		225,456	238,760	238,169	216,752

CONTRACTUAL SERVICES

52001	ADVERTISING	3,500	3,000	3,000	500
52011	MAINTENANCE OF BUILDINGS	1,000	1,000	1,020	1,000
52013	MAINTENANCE OF OTHER IMPROVEMENTS	-	2,000	-	-
52016	MAINTENANCE OF OTHER EQUIPMENT	1,000	2,000	2,060	1,500
52030	CREDIT CARD COMPANY FEES	2,500	4,000	4,040	100
52031	ELECTRICITY	14,000	15,000	15,750	11,000
52041	TELEPHONE	2,060	2,060	2,122	2,122
52051	TRAINING, TRAVEL AND EXPENSE	1,500	1,400	1,500	-
52083	DUES AND SUBSCRIPTIONS	1,209	1,209	1,233	1,200
52089	PEST CONTROL	200	200	300	300
52099	OTHER CONTRACTUAL SERVICES	3,434	4,500	4,680	4,400
TOTAL CONTRACTUAL SERVICES		30,403	36,369	35,705	22,122

COMMODITIES

53011	MATERIAL TO MAINTAIN BUILDINGS		550	578	500
53013	MAT TO MAINT OTHER IMPROVEMENTS	3,000	3,000	3,090	2,000
53016	MAT TO MAINT OTHER EQUIPMENT	12,000	15,000	15,300	15,000
53017	SMALL TOOLS AND EQUIPMENT	500	500	515	500
53022	HORTICULTURAL SUPPLIES	43,000	45,000	45,000	40,000
53024	GASOLINE	13,000	14,000	14,700	11,500
53052	PRO SHOP	4,000	4,500	4,635	4,500
53099	OTHER COMMODITIES	6,500	8,500	8,755	5,500
TOTAL COMMODITIES		82,000	91,050	92,573	79,500

**SANITARY SEWER DEPARTMENT
FUND 402 - DEPARTMENT 402**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>PERSONNEL EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (13.01 + Auxiliaries)	755,906	732,792	828,789	720,238	842,668
51002	OVERTIME	65,892	57,542	55,000	86,778	55,000
51007	WORKER'S COMPENSATION	76,156	44,328	87,800	42,306	87,800
51008	GROUP INSURANCE	204,310	196,076	231,694	188,000	201,641
51009	UNEMPLOYMENT INSURANCE	3,630	671	10,000	4,989	10,000
51010	I.M.R.F.	101,166	94,191	103,580	90,975	111,670
51016	F.I.C.A	61,793	59,774	67,610	60,445	68,672
TOTAL PERSONNEL EXPENDITURES		1,268,855	1,185,372	1,384,473	1,193,731	1,377,450

CONTRACTUAL SERVICES

52008	UNIFORM RENTAL	2,403	2,500	3,800	2,549	3,800
52011	MAINTENANCE OF BUILDINGS	1,472	6,239	10,000	5,982	10,000
52015	MAINTENANCE OF VEHICLES	2,232	2,755	7,000	2,271	7,000
52016	MAINTENANCE OF OTHER EQUIPMENT	3,638	7,547	10,000	19,986	10,000
52022	ENGINEERING SERVICES	2,867	72,529	50,000	150,924	200,000
52029	PROFESSIONAL SERVICES	5,341	-	5,000	460	5,000
52030	CREDIT CARD COMPANY FEES	359	585	500	560	500
52031	ELECTRICITY	22,983	22,380	30,000	31,846	30,000
52035	SANITARY DISTRICT FEE	15,304	15,204	17,000	11,618	17,000
52039	PROPERTY REPORTS AND LIEN FEES	98	1,928	3,000	2,777	3,000
52041	TELEPHONE	8,937	13,116	7,300	20,125	7,300
52044	MAINTENANCE OF SANITARY SEWERS	55,753	56,563	70,000	349,578	70,000
52051	TRAINING, TRAVEL AND EXPENSES	3,565	3,249	5,000	11,851	5,000
52062	MAINTENANCE OF LIFT STATION	17,453	(810)	18,000	13,994	18,000
52068	MAINTENANCE OF LANDFILL	15,825	4,350	15,000	12,127	15,000
52071	OVERHEAD SEWER PROGRAM	-	-	10,000	-	10,000
52083	DUES & SUBSCRIPTION	295	2,874	1,500	3,292	1,500
52095	BILLING AND COLLECTION (1/3 SHARE)	103,459	104,312	104,000	74,967	70,000
52099	OTHER CONTRACTUAL SERVICES	51,086	35,578	35,000	65,763	35,000
TOTAL CONTRACTUAL SERVICES		313,070	350,899	402,100	780,670	518,100

COMMODITIES

53010	MATERIAL TO MAINTAIN SEWERS	39,141	65,703	40,000	118,996	40,000
53011	MATERIAL TO MAINTAIN BUILDINGS	3,314	7,400	10,000	4,345	10,000
53013	MAT TO MAINTAIN OTHER IMPROVEMENTS	193	1,288	2,000	41	2,000
53015	MATERIAL TO MAINTAIN VEHICLES	9,172	9,353	20,000	30,608	20,000
53016	MAT TO MAINT OTHER EQUIPMENT	46,486	33,528	60,000	25,422	60,000
53017	SMALL TOOLS AND EQUIPMENT	9,796	9,048	12,000	23,147	12,000
53024	GASOLINE	58,860	37,733	60,000	29,224	60,000

**SOLID WASTE MANAGEMENT
FUND 405 - DEPARTMENT 405**

**2016-2017 - BUDGET
Adopted 12-15-15**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>PERSONNEL EXPENDITURES</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
51001	SALARIES (15.81 + SEASONAL)	803,751	801,518	896,938	816,598	895,117
51002	OVERTIME	28,778	23,742	30,000	29,978	30,000
51007	WORKERS COMPENSATION	77,840	47,102	81,750	38,956	81,750
51008	GROUP INSURANCE	251,219	255,991	269,718	259,936	269,001
51009	UNEMPLOYMENT INSURANCE	2,047	-	4,000	2,557	4,000
51010	I.M.R.F.	96,734	92,307	108,637	93,524	115,085
51016	F.I.C.A.	61,569	61,272	70,911	62,777	70,771
TOTAL PERSONNEL EXPENDITURES		1,321,938	1,281,932	1,461,953	1,304,323	1,465,723

CONTRACTUAL SERVICES

52002	PRINTING AND BINDING	-	791	824	827	824
52008	UNIFORM RENTALS	3,630	4,159	4,120	3,935	4,120
52011	MAINTENANCE OF BUILDINGS	1,462	5,268	2,040	5,982	2,040
52014	MAINTENANCE OF OFFICE EQUIPMENT	-	-	750	-	750
52015	MAINTENANCE OF VEHICLES	5,251	7,880	8,320	14,407	12,000
52016	MAINTENANCE OF OTHER EQUIPMENT	2,888	9,052	5,150	14,379	10,000
52030	CREDIT CARD COMPANY FEES	3,689	4,341	2,000	3,778	2,000
52039	PROPERTY REPORT & LIEN FEES	2,961	4,817	3,500	5,090	3,500
52041	TELEPHONE	1,789	1,526	2,266	1,243	2,266
52051	TRAINING, TRAVEL AND EXPENSE	1,893	596	2,000	724	2,000
52083	DUES AND SUBSCRIPTIONS	182	169	357	105	357
52088	RENTALS	28,661	625	9,000	-	9,000
52092	DUMPING FEES	517,251	559,008	650,000	624,214	700,000
52095	BILLING AND COLLECTION (1/3 SHARE)	103,459	103,733	105,000	74,967	70,000
52099	OTHER CONTRACTUAL SERVICES	47,891	7,883	16,000	11,416	16,000
TOTAL CONTRACTUAL SERVICES		721,005	709,848	811,327	761,067	834,857

COMMODITIES

53001	PUBLICATIONS	-	-	250	-	250
53003	OFFICE SUPPLIES	-	-	600	-	600
53011	MATERIAL TO MAINTAIN BUILDINGS	3,061	5,091	5,250	3,862	5,250
53015	MATERIAL TO MAINTAIN VEHICLES	57,708	89,301	70,000	101,808	90,000
53016	MAT TO MAINT OTHER EQUIPMENT	34,865	32,452	35,000	48,862	50,000
53017	SMALL TOOLS AND EQUIPMENT	1,647	1,700	2,575	3,876	2,575
53024	GASOLINE	121,399	103,286	130,000	72,275	130,000
53038	SOLID WASTE CONTAINERS	3,882	5,490	2,500	22,157	2,500

**SOLID WASTE MANAGEMENT
FUND 405 - DEPARTMENT 405**

**2016-2017 - BUDGET
Adopted 12-15-15**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>COMMODITIES CONT.</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
53099	OTHER COMMODITIES	11,701	15,126	10,301	9,279	10,301
TOTAL COMMODITIES		234,263	252,446	256,476	262,119	291,476
<u>OTHER EXPENDITURES</u>						
54023	GENERAL LIABILITY INSURANCE	30,678	61,238	36,515	61,490	36,515
54031	TAXES AND LICENSES			-	-	-
TOTAL OTHER EXPENDITURES		30,678	61,238	36,515	61,490	36,515
<u>CAPITAL OUTLAY</u>						
55013	OTHER IMPROVEMENTS	147,419	25,500	5,000	-	5,000
55015	VEHICLES	20,064	-	60,000	18,245	170,000
55016	OTHER EQUIPMENT	58,626	367,769	235,000	70,254	235,000
TOTAL CAPITAL OUTLAY		226,109	393,269	300,000	88,499	410,000
<u>INTERFUND TRANSFERS</u>						
90002	TRANSFER TO 2007 DEBT SERVICE FUND	58,954	60,062	58,954	58,954	58,954
TOTAL INTERFUND TRANSFERS		58,954	60,062	58,954	58,954	58,954
TOTAL EXPENDITURES - SOLID WASTE MGT.		2,592,946	2,758,795	2,925,225	2,536,452	3,097,524
<u>ESTIMATED REVENUES - SOLID WASTE MGT.</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46020	TIPPING FEES - YARD WASTE	7,553	5,650	7,500	8,520	7,500
46023	SALES OF YARD WASTE BAGS		-	-	-	-
46047	GARBAGE COLLECTION FEE	2,438,585	2,588,429	2,687,144	2,745,437	2,847,524
46049	ORDINANCE VIOLATION		-	50	20	50
46052	DELINQUENT GARBAGE FEES	40,273	41,309	35,000	37,974	35,000
46058	SALE OF SOLID WASTE TOTERS	16,875	14,680	5,000	15,920	5,000
46064	SOLID WASTE PENALTY	72,053	66,138	70,000	67,877	70,000
46066	EMPLOYEE INSURANCE CONTRIBUTIONS	28,177	27,062	29,669	27,767	29,590
46075	INTEREST INCOME	3,236	4,070	1,500	5,220	1,500
46078	GARBAGE CAN STICKERS - YARD WASTE	80,335	87,885	75,000	90,680	75,000
46079	SALE OF COMPOST AND FIREWOOD	11,210	958	15,000	2,980	15,000
46090	OTHER REVENUES	5,983	3,865	200	3,417	200
46099	REIMBURSEMENT OF EXPENSE		125	-	444	-
46227	DEMOLITION REIMBURSEMENT	725	-	1,000	-	1,000
46228	MINOR CLEANUP COLLECTION	620	780	2,000	1,500	2,000
46229	MAJOR CLEANUP COLLECTION	14,343	13,900	15,000	19,435	15,000
TOTAL REVENUES - SOLID WASTE MGT.		2,719,967	2,854,850	2,944,064	3,027,191	3,104,365
TRANSFER TO (FROM) RESERVE		127,021	96,055	18,839	490,739	6,841
TOTAL SOLID WASTE MANAGEMENT		2,592,946	2,758,795	2,925,225	2,536,452	3,097,524



NOTES

OTHER FUNDS

104 STATE NARCOITCS FORFEITURE FUND

107 INFRASTRUCTURE DEVELOPMENT

108 TOWNE CENTRE FUND

109 STORM WATER DRAINAGE

111 REVOLVING LOAN FUND

112 HOUSING LOAN

115 FEDERAL NARCOTICS FORFEITURE

301 LANDFILL REMEDIATION

302 CAPITAL IMPROVEMENTS

304 LAND ACQUISITION

501 HEALTH INSURANCE

502 MIN/MAX LIABILITY INSURANCE

503 FLEXIBLE SPENDING

601 WORKING CASH

602 SPECIAL SEWER TRUST

603 GROUP LIFE INSURANCE

604 DAVID S. PALMER ARENA

607 EVIDENCE HOLDING

*** DANVILLE PUBLIC LIBRARY**

(*Component of the City of Danville)

**INFRASTRUCTURE DEVELOPMENT AND
IMPROVEMENT PROGRAM**

2016-2017 - BUDGET

Adopted 12-15-15

FUND 107 - DEPARTMENT 107

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>CONTRACTUAL EXPENDITURES</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
52022	ENGINEERING	15,616	-	75,000	-	75,000
52030	CREDIT CARD COMPANY FEES	-	-	-	-	-
52058	CONSTRUCTION AND IMPROVEMENTS	43,915	10,823	83,000	775	83,000
52060	OVERLAY PROGRAM	962,296	693,903	644,500	802,153	644,500
52097	PAVEMENT MAINTENANCE	317,112	379,923	229,600	248,712	229,600
52099	OTHER CONTRACTUAL SERVICES	1,995	1,238	7,500	18,827	7,500
55064	ECONOMIC DEVELOPMENT PROGRAM	335,036	719,045	348,851	498,441	348,851
TOTAL CONTRACTUAL EXPENDITURES		1,675,969	1,804,932	1,388,451	1,568,907	1,388,451

TOTAL EXPENDITURES - INFRASTRUCTURE DEVELOPME **1,675,969 1,804,932 1,388,451 1,568,907 1,388,451**

		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<u>ESTIMATED REVENUES - INFRASTRUCTURE DEVELOPMI</u>		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46075	INTEREST	4,691	4,510	600	5,369	600
46090	OTHER REVENUE	25,500	-	-	-	-
46164	HOME RULE GAS & DIESEL TAX	1,070,079	1,171,515	1,000,000	1,251,521	1,000,000
46223	ECONOMIC DEVELOPMENT PROGRAM	-	-	-	-	-
46234	PROPERTY TAX -RAILROAD	70,239	33,672	40,000	32,225	40,000
49082	FM SEWER FUND	-	-	-	-	-
49097	TRANSFER FROM SOLID WASTE FUND	-	-	-	-	-
49091	FM GENERAL FUND	333,013	351,997	348,851	346,734	348,851
TOTAL REVENUES - INFRASTRUCTURE DEV.		1,503,522	1,561,695	1,389,451	1,635,849	1,389,451

TRANSFER TO (FROM) RESERVE **(172,447) (243,237) 1,000 66,943 1,000**

TOTAL INFRASTRUCTURE DEVELOPMENT **1,675,969 1,804,932 1,388,451 1,568,907 1,388,451**

****NEW FUND FISCAL YEAR 2008-09**

**TOWNE CENTRE FUND
FUND 108 - DEPARTMENT 108**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52029	PROFESSIONAL SERVICES	-	-	-	14,806	-
52092	DUMPING FEES	-	-	-	26,082	-
52099	OTHER CONTRACTUAL SERVICES	-	-	-	115,099	-
54173	REAL ESTATE PURCHASE	309,401	-	-	-	-
TOTAL OTHER EXPENDITURES		309,401	-	-	155,987	-

<u>INTERFUND TRANSFERS</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
90003	TRANSFER TO GENERAL FUND	-	-	-	-	-
TOTAL OTHER EXPENDITURES		-	-	-	-	-

TOTAL EXPENDITURES - TOWNE CENTRE FUND	309,401	-	-	155,987	-
---	----------------	----------	----------	----------------	----------

<u>ESTIMATED REVENUES - TOWNE CENTRE FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46075	INTEREST	812	754	-	702	-
46086	SALE OF CITY PROPERTY	504,000	-	-	-	-
46101	LAND LEASE - LINCLAY	-	-	-	-	-
TOTAL REVENUES - TOWNE CENTRE FUND		504,812	754	-	702	-

TRANSFER TO (FROM) RESERVE	195,411	754	-	(155,284)	-
-----------------------------------	----------------	------------	----------	------------------	----------

TOTAL TOWNE CENTRE FUND	309,401	-	-	155,987	-
--------------------------------	----------------	----------	----------	----------------	----------

<Towne Centre property sold in 2013-2014>

STORM WATER DRAINAGE FUND
FUND 109 - DEPARTMENT 109

2016-2017 - BUDGET
Adopted 12-15-15

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
54005	LOAN PAYMENT	-	-	-	-	-
54099	OTHER EXPENDITURES	340	-	170,000	45,377	170,000
TOTAL OTHER EXPENDITURES		340	-	170,000	45,377	170,000
TOTAL EXPENDITURES - STORM WATER DRAINAGE		340	-	170,000	45,377	170,000
<u>ESTIMATED REVENUES - STORM WATER DRAINAGE</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46075	INTEREST INCOME	783	1,055	400	1,624	400
46102	SPECIAL ASSESSMENTS	28,126	28,126	28,167	28,126	28,167
TOTAL REVENUES - STORM WATER		28,909	29,181	28,567	29,750	28,567
TRANSFER TO (FROM) RESERVE		28,569	29,181	(141,433)	(15,626)	(141,433)
TOTAL STORM WATER DRAINAGE FUND		340	-	170,000	45,377	170,000

**REVOLVING LOAN FUND
FUND 111 - DEPARTMENT 111**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
54074	BUSINESS LOANS	13,359	15,000	65,000	-	65,000
54080	FACADE GRANTS	-	50,555	11,000	15,000	11,000
54081	INFRASTRUCTURE EXPENSE	-	-	-	-	-
TOTAL OTHER EXPENDITURES		13,359	65,555	76,000	15,000	76,000
TOTAL EXPENDITURES - REVOLVING LOAN FUND		13,359	65,555	76,000	15,000	76,000
<u>ESTIMATED REVENUES - REVOLVING LOAN FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
46075	INTEREST INCOME	945	861	750	1,032	750
46094	LOAN PAYMENT - PRINCIPAL	59,518	28,293	50,000	41,848	50,000
46095	LOAN PAYMENT - INTEREST	4,894	5,578	25,000	6,616	25,000
46099	REIMBURSEMENT OF EXPENSE	-	-	-	-	-
TOTAL REVENUES-REVOLVING LOAN FUND		65,357	34,731	75,750	49,496	75,750
TRANSFER TO (FROM) RESERVE		51,998	(30,823)	(250)	34,496	(250)
TOTAL REVOLVING LOAN FUND		13,359	65,555	76,000	15,000	76,000

**HOUSING LOAN FUND
FUND 112 - DEPARTMENT 112**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54062	HOUSING REHABILITATION	82,727	2,740	17,000	14	17,000
TOTAL OTHER EXPENDITURES		82,727	2,740	17,000	14	17,000
TOTAL EXPENDITURES - HOUSING LOAN FUND		82,727	2,740	17,000	14	17,000
<u>ESTIMATED REVENUES - HOUSING LOAN FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46075	INTEREST INCOME	447	188	500	46	500
46094	LOAN PAYMENT - PRINCIPAL	42,617	9,186	10,000	64,394	10,000
46095	LOAN PAYMENT - INTEREST	-	-	500	175	500
TOTAL REVENUES - HOUSING LOAN FUND		43,064	9,374	11,000	64,615	11,000
TRANSFER TO (FROM) RESERVE		(39,663)	6,634	(6,000)	64,601	(6,000)
TOTAL HOUSING LOAN FUND		82,727	2,740	17,000	14	17,000

LANDFILL REMEDIATION FUND
FUND 301 - DEPARTMENT 301

2016-2017 - BUDGET
Adopted 12-15-15

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52022	ENGINEERING SERVICES	8,845	2,284	15,000	4,364	3,000
52068	MAINTENANCE OF LANDFILL	16	12,361	50,000	-	12,500
52099	OTHER CONTRACTUAL SERVICES	1,866	4,549	1,000	3,435	5,000
TOTAL CONTRACTUAL SERVICES		10,727	19,193	66,000	7,799	20,500

COMMODITIES

53054	MATERIALS TO MAINT. LANDFILL	1,672	-	2,200	-	2,200
53099	OTHER COMMODITIES	-	-	-	-	-
TOTAL COMMODITIES		1,672	-	2,200	-	2,200

OTHER EXPENDITURES

54099	MISCELLANEOUS	-	-	-	-	-
TOTAL OTHER EXPENDITURES		-	-	-	-	-

TOTAL EXPENDITURES - LANDFILL REMEDIATION	12,400	19,193	68,200	7,799	22,700
--	---------------	---------------	---------------	--------------	---------------

<u>ESTIMATED REVENUES - LANDFILL REMEDIATION</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46075	INTEREST	3,821	4,832	2,500	3,763	4,000
49082	TRANSFER FROM SANITARY SEWER	-	-	-	-	-
TOTAL REVENUES - LANDFILL REMEDIATION		3,821	4,832	2,500	3,763	4,000

TRANSFER TO (FROM) RESERVE	(8,579)	(14,361)	(65,700)	(4,036)	(18,700)
-----------------------------------	----------------	-----------------	-----------------	----------------	-----------------

TOTAL LANDFILL REMEDIATION FUND	12,400	19,193	68,200	7,799	22,700
--	---------------	---------------	---------------	--------------	---------------

**CAPITAL IMPROVEMENTS FUND
FUND 302 - DEPARTMENT 302**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>COMMUNITY REDEVELOPMENT</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
<u>CONTRACTUAL EXPENDITURES</u>						
52006	VERMILION ADVANTAGE	70,000	70,000	70,000	70,000	70,000
TOTAL CONTRACTUAL EXPENDITURES		70,000	70,000	70,000	70,000	70,000
<u>OTHER EXPENDITURES</u>						
54035	CITYWIDE SINGLE FAMILY REHAB PROGRAM	-	-	-	-	-
54036	PROACTIVE CODE ENFORCEMENT	46,000	46,000	46,000	16,000	46,000
54037	BLIGHT REMOVAL	54,010	30,126	28,000	40,048	10,000
54039	COMMUNITY POLICING	40,000	40,000	40,000	40,000	40,000
54045	NEIGHBORHOOD ASSOCIATION	1,584	2,149	1,000	2,649	1,000
54172	COMMUNITY REVITALIZATION	3,425	1,000	4,567	3,349	3,317
TOTAL OTHER EXPENDITURES		145,018	119,275	119,567	102,046	100,317
<u>INTERFUND TRANSFER</u>						
90002	TRANSFER TO 2007 DEBT SERVICE	160,733	163,373	160,783	160,783	160,783
TOTAL INTERFUND TRANSFER		160,733	163,373	160,783	160,783	160,783
TOTAL COMMUNITY REDEVELOPMENT		375,751	352,648	350,350	332,829	331,100

**CAPITAL IMPROVEMENTS FUND
FUND 302 - DEPARTMENT 302**

**2016-2017 - BUDGET
Adopted 12-15-15**

CAPITAL EQUIPMENT AND IMPROVEMENTS		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
<u>OTHER EXPENDITURES</u>						
55012	BUILDINGS	20,537	18,500	70,000	60,381	20,000
55013	OTHER IMPROVEMENTS	29,821	62,576	73,400	7,328	75,000
55015	VEHICLES	273,762	152,997	252,250	485,716	264,900
55016	CAPITAL EQUIPMENT	259,068	917	240,000	154,635	240,000
55016	FIRE AIR PACK GRANT	-	29,345	-	-	-
55017	COMPUTERS	5,443	2,715	15,000	452,834	15,000
55063	FIRE ASSISTANT GRANT	84,883	-	-	-	-
TOTAL CAPITAL OUTLAY		673,514	267,049	650,650	1,160,894	614,900
TOTAL CAPITAL EQUIPMENT AND IMPROVEMENTS		673,514	267,049	650,650	1,160,894	614,900
TOTAL EXPENSES - CAPITAL IMPROVEMENT FUND		1,049,265	619,697	1,001,000	1,493,723	946,000
<u>TOTAL REVENUES - CAPITAL IMPROVEMENT FUND</u>		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		2013-2014	2014-2015	2015-2016	2015-2016	2015-2016
46059	TELECOMMUNICATIONS TAX	1,032,995	943,818	1,000,000	958,668	945,000
46075	INTEREST	1,834	4,320	1,000	3,644	1,000
46222	FIRE ASSISTANT GRANT	67,865	-	-	-	-
TOTAL REVENUES - CAPITAL IMPR FUND		1,102,694	948,138	1,001,000	962,313	946,000
TRANSFER TO (FROM) RESERVE		53,429	328,440	0	(531,410)	0
TOTAL CAPITAL IMPROVEMENTS FUND		1,049,265	619,697	1,001,000	1,493,723	946,000

**HEALTH INSURANCE FUND
FUND 501 - DEPARTMENT 501**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52030	CREDIT CARDS FEES	18	74	500	95	500
TOTAL CONTRACTUAL EXPENDITURES		18	74	500	95	500

OTHER EXPENDITURES

54021	ADMINISTRATIVE EXPENSES	12,806	5,463	15,000	14,253	15,000
54048	RETIREE PREMIUM PAYMENTS	309,561	325,672	368,966	292,752	368,966
54058	HEALTH ALLIANCE -ADVANTAGE 65+	170,876	175,492	190,000	203,849	190,000
54095	PAYMENT OF PREMIUMS	3,908,712	3,970,014	4,015,000	3,751,498	3,991,050
54111	PAYMENT OF DUTY DISABILITY PREMIUM	134,843	154,282	154,104	186,046	185,000
54175	EARLY RETIREMENT INCENTIVE	-	106,445	3,500	12,077	-
54176	LIBRARY PREMIUMS	157,075	148,947	160,000	144,558	160,000
TOTAL OTHER EXPENDITURES		4,693,873	4,886,315	4,906,570	4,605,033	4,910,016

TOTAL EXPENDITURES - HEALTH INSURANCE FUND	4,693,891	4,886,389	4,907,070	4,605,128	4,910,516
---	------------------	------------------	------------------	------------------	------------------

<u>ESTIMATED REVENUES - HEALTH INSURANCE FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46038	DEPARTMENT ESCROW PAYMENTS	4,075,730	4,051,969	4,188,853	3,944,695	4,194,102
46066	EMPLOYEE CONTRIBUTIONS	320,416	(228,486)	-	-	-
46075	INTEREST	1,069	1,369	100	161	100
46083	PAYMENTS FROM LIBRARY	157,075	136,980	160,000	143,750	160,000
46224	PAYMENTS - RETIRED EMPLOYEES UNDER 65	312,013	249,456	368,966	262,835	368,966
46225	PAYMENTS - RETIRED EMPLOYEES 65+	170,876	257,054	190,000	230,380	190,000
TOTAL REVENUES - HEALTH INSURANCE		5,037,178	4,468,343	4,907,919	4,581,821	4,913,168

TRANSFER TO (FROM) RESERVE	343,287	(418,046)	849	(23,307)	2,652
-----------------------------------	----------------	------------------	------------	-----------------	--------------

TOTAL HEALTH INSURANCE FUND	4,693,891	4,886,389	4,907,070	4,605,128	4,910,516
------------------------------------	------------------	------------------	------------------	------------------	------------------

Health Ins. Rates
FY Insurance Rates for City & Library employees 05/1/16 thru 4/30/17

Active Employees

PPO		HDHP PPO	
Employee	\$ 685	Employee	\$ 664
Emp. & Spouse	\$1,321	Emp. & Spouse	\$1,282
Emp. & Child(ren)	\$1,273	Emp. & Child(ren)	\$1,235
Family	\$1,965	Family	\$1,906

Retired Medicare Eligible Rates as of 1/1/16 thru 12/31/16:

Medicare Advantage PPO Plan per person \$225

Retirees 01/01/16-12/31/16

PPO		HDHP PPO	
Employee	\$ 411	Employee	\$ 398
Emp. & Spouse	\$ 822	Emp. & Spouse	\$ 797

Dental Ins. Rates 01/01/16-12/31/16

Employee Only	\$27.51
Employee & Spouse	\$55.02
Employee & Child(ren)	\$60.77
Family	\$96.50

Vision Ins. Rates 01/1/16-12/31/16

Employee Only	\$ 5.55
Employee & Spouse	\$ 8.88
Employee & Child(ren)	\$ 9.07
Family	\$14.62

Cobra Rates: (City cobra rate is premium plus 2%)

PPO		1/1/16-12/31/16 HDHP PPO	
Employee	\$ 699	Employee	\$ 677
Emp. & Spouse	\$1,347	Emp. & Spouse	\$1,308
Emp. & Child(ren)	\$1,298	Emp. & Child(ren)	\$1,260
Family	\$2,004	Family	\$1,944

MET Voluntary Life Ins Rates 1/1/14-12/31/15

<u>Age</u>	<u>Price</u>
18-29	.095 per 1,000
30-34	.125 per 1,000
35-39	.148 per 1,000
40-44	.198 per 1,000
45-49	.291 per 1,000
50-54	.441 per 1,000
55-59	.67 per 1,000
60-64	.981 per 1,000
65-69	1.703 per 1,000
70+	2.714 per 1,000
Child	.291 per 1,000

**FLEXIBLE SPENDING FUND
FUND 503 - DEPARTMENT 503**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54021	ADMINISTRATIVE EXPENSES	-	-	-	-	-
54095	PAYMENT OF CLAIMS	34,520	35,251	55,000	31,637	55,000
TOTAL OTHER EXPENDITURES		34,520	35,251	55,000	31,637	55,000

TOTAL EXPENSES - FLEXIBLE SPENDING FUND	34,520	35,251	55,000	31,637	55,000
--	---------------	---------------	---------------	---------------	---------------

<u>TOTAL REVENUES - FLEXIBLE SPENDING FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46066	EMPLOYEE CONTRIBUTIONS	41,748	34,844	55,000	35,808	55,000
46075	INTEREST	-	-	-	-	-
TOTAL REVENUES - FLEXIBLE SPENDING		41,748	34,844	55,000	35,808	55,000

TRANSFER TO (FROM) RESERVE	7,227	(407)	-	4,171	-
-----------------------------------	--------------	--------------	----------	--------------	----------

TOTAL FLEXIBLE SPENDING FUND	34,520	35,251	55,000	31,637	55,000
-------------------------------------	---------------	---------------	---------------	---------------	---------------

**WORKING CASH FUND
FUND 601 - DEPARTMENT 601**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54099	INTERFUND LOANS	51,345	4,000	200,000	56,000	200,000
TOTAL OTHER EXPENDITURES		51,345	4,000	200,000	56,000	200,000

TOTAL EXPENDITURES - WORKING CASH FUND 51,345 4,000 200,000 56,000 200,000

<u>ESTIMATED REVENUES - WORKING CASH FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46021	REPAYMENT OF WORKING CASH LOAN	48,743	2,900	200,000	-	200,000
46075	INTEREST INCOME	573	463	100	4,000	100
TOTAL REVENUES - WORKING CASH FUND		49,316	3,363	200,100	4,000	200,100

TRANSFER TO (FROM) RESERVE (2,029) (637) 100 (52,000) 100

TOTAL WORKING CASH FUND 51,345 4,000 200,000 56,000 200,000

**SPECIAL SEWER TRUST FUND
FUND 602 - DEPARTMENT 602**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>CAPITAL OUTLAY</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52099	OTHER CONTRACTUAL SERVICES	-	-	10,000	-	10,000
55013	CAPITAL OUTLAY	-	-	500	-	500
90004	TRANSFER TO SANITARY SEWER	-	-	10,000	-	10,000
TOTAL CAPITAL OUTLAY		-	-	20,500	-	20,500
TOTAL EXPENSES - SPECIAL SEWER TRUST FUND		-	-	20,500	-	20,500

<u>TOTAL REVENUES - SPECIAL SEWER TRUST FUND</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46025	TAP-ON FEES	2,500	-	10,000	2,500	10,000
46075	INTEREST	607	962	200	655	200
TOTAL REVENUES - SPECIAL SEWER FUND		3,107	962	10,200	3,155	10,200
TRANSFER TO (FROM) RESERVE		3,107	962	(10,300)	3,155	(10,300)
TOTAL SPECIAL SEWER TRUST FUND		-	-	20,500	-	20,500

GROUP LIFE INSURANCE FUND
FUND 603 - DEPARTMENT 603

2016-2017 - BUDGET
Adopted 12-15-15

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54102	GROUP INSURANCE PAYMENTS	39,802	55,768	38,000	48,997	38,000
TOTAL OTHER EXPENDITURES		39,802	55,768	38,000	48,997	38,000
TOTAL EXPENDITURES - GROUP LIFE		39,802	55,768	38,000	48,997	38,000

<u>ESTIMATED REVENUES - GROUP LIFE</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46066	EMPLOYEE CONTRIBUTIONS	45,393	51,137	38,000	48,849	38,000
TOTAL REVENUES - GROUP LIFE		45,393	51,137	38,000	48,849	38,000

	TRANSFER TO (FROM) RESERVE	5,591	(4,631)	-	(148)	-
TOTAL GROUP LIFE		39,802	55,768	38,000	48,997	38,000

**DAVID S. PALMER ARENA
FUND 604 - DEPARTMENT 604**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>CONTRACTUAL SERVICES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
52030	CREDIT CARD COMPANY FEES	18,376	20,092	2,500	20,719	2,500
52031	ELECTRICITY	29,980	33,614	33,000	-	33,000
52041	TELEPHONE	4,622	5,280	3,600	193	3,600
TOTAL CONTRACTUAL SERVICES		52,978	58,986	39,100	20,912	39,100
<u>OTHER EXPENDITURES</u>						
54002	HOTEL/MOTEL TAX - MONTHLY PAYMENT	274,000	274,000	297,334	274,000	330,668
54002	CONVENTION & VISITOR'S BUREAU FROM CC	36,000	36,000	36,000	36,000	36,000
54099	OTHER EXPENDITURES	242,412	172,000	175,500	261,000	175,500
54104	CONVENTION & VISITORS BUREAU-HOTEL MOTEL	84,337	100,041	83,333	99,657	91,667
TOTAL OTHER EXPENDITURES		636,750	582,039	592,167	670,656	633,833
<u>INTERFUND TRANSFERS</u>						
90005	TRANSFER TO HARRISON PARK GOLF COURSE	84,337	100,041	83,333	99,657	91,667
TOTAL INTERFUND TRANSFER		84,337	100,041	83,333	99,657	91,667
TOTAL EXPENDITURES - DAVID S. PALMER ARENA		774,065	741,066	714,600	791,225	764,600
<u>ESTIMATED REVENUES - CIVIC CENTER</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46005	HOTEL/MOTEL TAX	515,708	630,886	500,000	615,262	550,000
46006	LIQUOR TAX	165,499	171,520	175,000	180,185	175,000
46075	INTEREST	570	285	500	1,138	500
46099	CIVIC CENTER REIMBURSEMENT	29,840	19,500	39,100	5,857	39,100
TOTAL REVENUES - CIVIC CENTER FUND		711,616	822,190	714,600	802,442	764,600
TRANSFER TO (FROM) RESERVE		(62,448)	81,124	-	11,218	-
TOTAL DAVID S. PALMER ARENA		774,065	741,066	714,600	791,224	764,600

**EVIDENCE HOLDING FUND
FUND 607 - DEPARTMENT 607**

**2016-2017 - BUDGET
Adopted 12-15-15**

<u>OTHER EXPENDITURES</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
54099	OTHER EXPENDITURES	-	-	250	-	250
TOTAL OTHER EXPENDITURES		-	-	250	-	250

TOTAL EXPENDITURES - EVIDENCE HOLDING FUN - - 250 - 250

<u>ESTIMATED REVENUES -EVIDENCE HOLDING FUN</u>		ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ACTUAL 2015-2016	BUDGET 2016-2017
46015	EVIDENCE FUNDS BEING HELD	-	-	-	-	-
46075	INTEREST INCOME	469	348	250	759	250
TOTAL REVENUES -EVIDENCE HOLDIN		469	348	250	759	250

TRANSFER TO (FROM) RESERVE 469 348 - 759 -

TOTAL EVIDENCE HOLDING FUND - 250 - 250

DANVILLE PUBLIC LIBRARY

Fiscal Year May to April

2016-2017 - BUDGET**Adopted 12-15-15**

<u>PERSONNEL EXPENDITURES</u>	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
SALARIES	826,810	875,430	916,545	928,015	955,665
WORKER'S COMPENSATION	7,285	7,285	8,780	9,480	9,725
GROUP INSURANCE	119,960	134,685	145,365	172,080	167,255
UNEMPLOYMENT INSURANCE	3,000	3,000	2,510	2,975	2,980
I.M.R.F. AND F.I.C.A.	154,725	174,015	174,125	174,100	194,555
TOTAL PERSONNEL EXPENDITURES	1,111,780	1,194,415	1,247,325	1,286,650	1,330,180

CONTRACTUAL SERVICES

ADVERTISING AND PROGRAMMING	2,000	2,000	3,000	3,000	3,000
PUBLICITY AND PROGRAMMING	3,100	-	3,600	3,600	3,600
BINDING	500	500	500	500	500
MAINTENANCE OF BUILDINGS	17,115	18,510	18,860	18,860	27,350
MAINTENANCE OF GROUNDS	6,000	6,000	6,000	6,000	7,000
MAINTENANCE OF EQUIPMENT	41,005	43,395	39,175	41,850	42,350
MAINTENANCE OF VEHICLES	2,000	2,000	2,000	2,000	2,000
PROFESSIONAL SERVICES	13,400	13,900	11,400	7,900	8,200
UTILITIES	60,650	60,650	60,650	60,650	60,650
TELEPHONE	13,500	13,500	13,500	15,000	15,200
POSTAGE	11,500	11,500	11,500	12,000	10,000
TRAVEL	5,000	2,700	2,700	2,700	2,700
DUES AND PROFESSIONAL DEVELOPMENT	5,000	3,000	3,000	3,500	3,500
PAYROLL ADMINISTRATION	6,000	6,000	6,000	6,500	6,500
TOTAL CONTRACTUAL SERVICES	186,770	183,655	181,885	184,060	192,550

COLLECTION DEVELOPMENT

PUBLICATIONS	134,370	127,370	127,370	110,400	110,400
PERIODICALS	20,475	20,475	20,475	18,660	14,995
AUDIOVISUAL MATERIALS	32,245	48,000	48,000	66,785	66,785
PROCESSING	32,600	34,100	33,100	36,100	36,100
TOTAL COLLECTION DEVELOPMENT	219,690	229,945	228,945	231,945	228,280

DANVILLE PUBLIC LIBRARY

2016-2017 - BUDGET

Adopted 12-15-15

Fiscal Year May to April

	BUDGET 2012-2013	BUDGET 2013-2014	BUDGET 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017
<u>COMMODITIES</u>					
COPY EXPENSE	4,000	6,000	7,000	7,000	7,500
JANITORIAL AND MAINTENANCE SUPPLIES	5,000	5,000	7,400	7,400	7,400
GASOLINE	1,000	1,300	1,300	1,400	1,400
OFFICE SUPPLIES	5,000	5,000	5,000	5,000	5,000
TOTAL COMMODITIES	15,000	17,300	20,700	20,800	21,300
<u>OTHER EXPENDITURES</u>					
GENERAL LIABILITY INSURANCE	15,300	15,300	17,595	17,745	17,745
TOTAL OTHER EXPENDITURES	15,300	15,300	17,595	17,745	17,745
<u>BUILDING FUND EXPENDITURES</u>					
COPIER LEASE	8,400	8,400	8,400	8,400	8,400
CAPITAL OUTLAY	9,600	-	-	-	8,500
TOTAL BUILDING FUND EXPENDITURES	18,000	8,400	8,400	8,400	16,900
TOTAL EXPENDITURES - LIBRARY	1,566,540	1,649,015	1,704,850	1,749,600	1,806,955
<u>ESTIMATED REVENUES - PUBLIC LIBRARY</u>					
TAX LEVY	1,487,600	1,550,715	1,617,505	1,679,300	1,736,655
MISCELLANEOUS INCOME	30,300	33,100	33,100	33,100	33,100
GENERAL FUND INTEREST	5,000	3,000	3,000	3,000	3,000
STATE PER CAPITA	34,440	33,000	33,000	33,000	33,000
I.M.R.F. AND F.I.C.A. INTEREST	100	100	100	100	100
BUILDING FUND INTEREST INCOME	100	100	100	100	100
BUILDING FUND INCOME	1,000	1,000	1,000	1,000	1,000
TOTAL REVENUES - LIBRARY	1,558,540	1,621,015	1,687,805	1,749,600	1,806,955
TRANSFER TO (FROM) RESERVE	(8,000)	(28,000)	(17,045)	-	-
TOTAL DANVILLE PUBLIC LIBRARY	1,566,540	1,649,015	1,704,850	1,749,600	1,806,955
	1%	5%	3%	3%	3%

NOTES:



Danville Public Library



CHAPTER 30.08

CITY OF DANVILLE FINANCIAL POLICY

General

One of the greatest responsibilities of the Mayor, City Council and administration of the City of Danville is the stewardship of public funds. Therefore, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust.

Included in the philosophy of the financial policy is past financial practices which shall help in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. The policies have been established to provide general financial guidelines and are intended to provide sound direction in the management of the City's financial affairs.

The financial policy of the City of Danville is to provide a sufficient financial base, and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain the physical infrastructure, and promote the social well-being of the citizens.

It shall be the goal of the City of Danville to achieve a strong financial condition with the ability to:

- a. Withstand local, state, and federal negative economic events;
- b. Adjust efficiently to the community's changing service requirements;
- c. Effectively maintain and improve the City's physical infrastructure;
- d. Prudently plan, coordinate, implement and review a responsible community development program to promote growth;
- e. Provide an acceptable level of law enforcement and other protective services to assure public health, safety and a desirable level of quality of life;
- f. Inform the public of where their tax dollars are spent.

Budget Policies

A budget process has been established by the City Council taking into account past practice and new policies.

1. The City shall adopt and maintain a balanced budget in which expenditures shall not be allowed to exceed reasonably estimated revenues and other available funds at the same time maintaining recommended fund balances.
2. Budget development shall be directed by specific goals and objectives as developed by each department and reviewed by the Mayor and Comptroller.
3. As part of the annual budget review process, the City shall project fund revenues and expenditures for two years beyond the budget year and compare the projected balances to the fund balance policy. This shall allow the City to identify potential problems early enough to correct them.
4. The proposed budget shall be prepared in a manner that can be easily understood by citizens and public officials. Copies shall be made available to all

interested parties. A public hearing shall be conducted prior to approval of the budget as mandated by state law and for the purpose of keeping the public informed of where their tax dollars are spent.

5. The City shall prepare and maintain a system of regular monthly reports comparing actual revenues and expenditures to budgeted amounts. The reports shall be posted on the web page monthly and distributed to the City Council quarterly and/or by request.
6. The creation and/or closure of all funds shall be documented by resolution of the City Council. The purpose of the creation/closure shall be clearly stated.

Revenue Policies

1. The City endeavors to develop and maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
2. In the past the Administration's Policy has been to base revenues on prior years actual for budgeting purposes. The policy shall be to estimate annual revenues on an objective, reasonable, and conservative basis. Most revenues shall be estimated based on a historical trend analysis. Major revenues shall receive a more in-depth analysis.
3. The City shall actively seek State and Federal grants.
4. Enterprise funds such as Sewer and Solid Waste shall be self-supporting.
5. All charges for services, fees, licenses, permits, etc. shall be reviewed annually to insure that rates are maintained at a level that is related to the cost of providing the services and are competitive with others providing similar services in the area.
6. Sewer and solid waste service charges shall be reviewed annually and set at levels adequate to meet expenditures for the next two years, less any excess fund balance.
7. Sewer and solid waste services shall be reviewed annually in conjunction with the Five Year Capital Improvement Program to assure that fees are set at a rate adequate to cover the cost of extending services to new developments.
8. Infrastructure Tax shall be reviewed annually to ensure that we are keeping up with the Five Year Capital Improvement Program.
9. Health Insurance shall be reviewed annually to ensure employees are paying a fair share of the cost.
10. One-time revenues shall not be used to support operating expenditures, except in emergency situations.

Expenditure Policies

1. The City shall maintain a level of expenditures that shall provide for the public well being and safety of the residents of the community.
2. The annual operating budget shall include the annual maintenance to public property under the Parks & Public Property Budget in the General Fund. All other capital projects and equipment purchases (including computers) shall be identified in the Five Year Capital Improvement Program.
3. A performance-based employee compensation package consistent with comparable communities shall be maintained to recruit and retain qualified employees.

Fund Balance (Cash Basis) and Reserve Policies Adequate levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Adequate reserves provide the Administration and the City Council with the ability to exercise flexible financial planning in developing future capital projects. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in conditions.

1. In order to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures, the City has established cash and investment balances (generically referred to as fund balance below) levels for each fund to provide sufficient cash flow so that interim borrowing is not necessary are as follows:

General Fund

It is the policy of the City of Danville to maintain a reserve in the General Fund to fund operations for a period of at least two months (minimum of \$1,200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the unreserved balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. Any unreserved balance above the minimum shall be transferred 40% to the Danville Police Pension Fund and 60% to the Danville Fire Pension Fund to help fund the unfunded liability portion to offset the amount needed from the Tax levy every year up to \$400,000. If the unreserved balance above the minimum exceeds \$400,000 then the remaining funds will be transferred to the Infrastructure Development and Improvement Program for construction, engineering, overlay and various City infrastructure projects approved by the City Council.

Sewer Funds

It is the policy of the City of Danville to maintain a reserve in the Sewer Fund to fund operations for a period of at least three

months (minimum \$500,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Solid Waste

It is the policy of the City of Danville to maintain a reserve in the Solid Waste Fund to fund operations for a period of at least three months (minimum of \$300,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Infrastructure Improvement and Development Fund (IIDF)

It is the policy of the City of Danville to maintain a reserve in the IIDF Fund to fund operations for a period of at least three months (minimum of \$200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

Beginning fiscal year 2011, the annual budget shall include a contribution to the Cash Flow Reserve and this contribution shall continue from year to year until the desired amount is met to assure compliance with this policy.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Capital Improvements Fund

It is the policy of the City of Danville to maintain a reserve in the Capital Improvement Fund of \$300,000. The Cash Flow Reserve shall be reviewed annually with the adoption of the annual budget.

In the event that a project is held over from fiscal year to fiscal year, and the reserve falls below the minimum, expenditure for the following year shall be held to the minimum in order to bring the reserve back up to the minimum requirement.

Debt Service Fund

The fund balance shall be equal to a minimum of property tax supported debt service payments due in July and December to a maximum of one year's property tax-supported debt.

If the balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. If the balances exceed the maximum, consideration shall be given to using the overage to reduce the Debt Service property tax levy. In the event that the tax levy rate shall exceed an adequate rate, funds shall be abated from the General Fund using targeted revenues to cover the short fall.

Police and Fire Pension Fund

The fund balance shall be adequate to fully fund (as determined by a third party actuarial study) the Police and Fire Pension Fund annually and by the date required by state law.

Capital Improvements Policy

1. The City shall implement and maintain a Five Year Capital Improvements Program and capital improvements shall be made in accordance with that plan. The program shall be updated annually.
2. The corresponding year of the Capital Improvement Program shall be incorporated into the annual operating budget as the Capital Improvement Fund Budget.
3. As part of the development of the Capital Improvements Program, the condition of City infrastructure shall be evaluated to appropriately prioritize and schedule maintenance and replacement.
4. Each capital project shall be evaluated for its impact on current and future operating budgets.

Debt Policies

1. The City shall confine long-term borrowing to capital improvements or one-time obligations that cannot be financed from current revenues or reserves.
2. Capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the improvement.
3. The City shall maintain good communications with bond rating agencies about its financial condition. The City shall follow a policy of full disclosure on every financial report and bond prospectus.
4. As a home rule unit of government in the State of Illinois, the City has no debt limit.

Cash Management Policies

1. An investment policy has been adopted by the City Council, which provides guidelines for the prudent investment of the temporary idle cash and outlines the policies for maximizing the efficiency of the cash management system.

The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

2. The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to match projected disbursements to available funds.
3. In order to maximize interest earnings, the City combines the cash of all funds excluding the Police Pension Fund, Fire Pension Fund, Community Development Block Grant Fund, Danville Area Transportation Fund, and Danville Mass Transit Fund and any other non interest earning fund. Interest revenue derived from the pool of cash for investment purposes, is allocated to the participating funds monthly, and based on the relative average cash balance of each fund.
4. Criteria for selecting investments and the order of priority are: safety, liquidity, and yield.

Inter-Fund Borrowing

1. There are instances when a fund is nearing a zero cash balance but has expenses to be paid. Inter-fund borrowing shall be permitted by the Mayor and Comptroller to ensure that expenses are paid in a timely manner. This section of the policy is ensuring accountability of cash being borrowed between funds intended for meeting short-term (less than one year) cash flow needs. There must be a documented, true short term cash flow need with an identified receivable used as collateral.
2. In the event that a fund experiences a cash flow interruption (negative ending fund balance), the Comptroller and Mayor are authorized to borrow funds from the Working Cash Fund first, General Fund second and enterprise funds with adequate reserves as needed. A report of the Inter-fund borrowing shall be given to the first available Public Service, Public Works or City Council meeting immediately following the need for the transfer.
3. The Funds are to be paid back to the appropriate fund prior to the end of the fiscal year or the appropriate fund within a year from the time borrowed with interest (except for Grant Funds). In the event that the loan shall cross fiscal years, the purpose, amount, and means to repay the loan must be identified and documented for audit purposes.

Accounting Policies

1. The City shall use generally accepted accounting principles (GAAP) in all Financial records and transactions. These principles shall be monitored and updated as mandated by the Governmental Accounting Standards Board (GASB).
2. An independent annual audit shall be performed pursuant to State Statute

by a public accounting firm with the final report to be presented to the City Council including a management letter detailing any recommended changes.

3. The financial systems shall be monitored by the Comptroller with annual reports presented to the City Council on the status of the system.

Capital Asset Policies

1. Capital assets are major assets that benefit more than a single accounting period. They include: land, land improvements, buildings, building improvements, construction in progress, machinery and equipment, vehicles, and infrastructure. A capital asset is to be reported and, with some exceptions, depreciated in government-wide statements and, for enterprise funds, in the individual fund statements. Assets that are not capitalized are expended in the year of acquisition.

For further clarification, infrastructure assets are long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. Examples include roads, sidewalks, bike paths, bridges, drainage systems, water systems, sewer systems, etc. Infrastructure assets do not include buildings, drives, parking lots or any other examples given above that are incidental to property or access to the property.

2. For purposes of this policy, the City of Danville shall use the following capital asset categories:

- ✦ Land – General
- ✦ Land – Detention/Retention
- ✦ Land – Rights of Way
- ✦ Land Improvements – includes items such as golf course improvements, parking lots, non-infrastructure utility installation, etc., intended to make the land ready for its intended purpose.
- ✦ Buildings/Building Improvements – includes water towers, lift stations, wastewater treatment plant, salt storage dome, as well as general office and maintenance buildings
- ✦ Machinery and Equipment
- ✦ Infrastructure
 - Water mains
 - Sewer mains
 - Storm sewers
 - Bridges
 - Streets/Curbs/Gutters
 - Traffic Signals
 - Sidewalks/Bikeways
 - Construction in Progress

3. The City of Danville shall capitalize all assets that have a useful life greater than one year and meet the following dollar thresholds:

Asset Category	Threshold
Land	\$20,000
Land Improvements	\$20,000
Buildings/Building	\$15,000
Machinery & Equipment	\$5,000
Infrastructure	\$10,000

4. Construction in progress shall be recorded anytime the final project cost shall require the project to be recorded as a capital asset, even if the construction in progress is below the \$50,000 threshold. When construction is complete, the project shall be reclassified from construction in progress to the appropriate capital asset category.
5. With respect to asset improvements (such as street resurfacing, roof replacement, etc), costs over the appropriate asset category threshold shall be capitalized if:
 - ✦ The estimated life of the asset is extended by more than 25%, or
 - ✦ The cost results in an increase in the capacity of the asset, or
 - ✦ Significantly changes the asset, or
 - ✦ In the case of streets and road – if the work impacts the “base” structure
6. All assets that meet the above definitions and thresholds shall be recorded at historical cost or estimated historical cost. In the case of a donated asset, it shall be recorded at its estimated fair value at the time of acquisition. The following parameters further refine the recording of capital assets:
 - ✦ Land – Recorded at historical cost and *not depreciated*
 - ✦ Land Improvements – Recorded at historical cost and depreciated if they have an expected life span. If not, they are not depreciated.
 - ✦ Buildings – Recorded at historical cost and depreciated. Cost should include architectural and engineering fees, permits, etc, as well as actual construction cost.
 - ✦ Machinery & Equipment – Recorded at historical cost and depreciated. Cost should include purchase price as well as any charges related to acquiring the asset such as freight and getting it ready for operation.
 - ✦ Infrastructure – Recorded at historical cost or estimated historical cost and depreciated.
7. An inventory record shall be maintained on each capital asset that shall include, depending on the type of asset, the following information:
 - ✦ Description
 - ✦ Type of asset
 - ✦ Responsible Department/Division
 - ✦ Acquisition Date
 - ✦ Useful Life
 - ✦ Serial #, Model #, etc.

- ◆ Acquisition Cost
 - ◆ Date, method, and authorization of disposal
8. Estimated useful life means the estimated number of years that an asset shall be able to be used for the purpose for which it was purchased. Estimated useful lives for the category of assets identified in this policy are as follows:
- | | |
|-------------------------|-------------|
| ◆ Land Improvements | 10-20 years |
| ◆ Buildings | 25-50 years |
| ◆ Machinery & Equipment | 3-20 years |
| ◆ Infrastructure | |
| Water Mains | 50 years |
| Sewer Mains | 50 years |
| Storm Sewers | 50 years |
| Bridges | 50 years |
| Streets/Curbs/Gutters | 20 years |
| Traffic Signals | 25 years |
| Sidewalk/Bikeways | 15 years |
9. Assets subject to depreciation shall be depreciated using a straight-line method. The cost of the asset shall be written off evenly over the useful life of the asset beginning in the month the asset is purchased or put in service.
10. This policy is intended to address those capital assets that must be tracked for external financial reporting purposes. There are other assets that do not need to be included in the external financial reports due to their relatively low value. However, departments shall still be required to exert appropriate control on them. Examples of such assets include guns, radios, and computer equipment. Inventory of computer equipment shall be the responsibility of the Information Technology Manager. A list of department assets not included in this policy shall be the responsibility of department head or his/her designee. Control of other assets not included in this policy shall be the responsibility of the department to which the asset is assigned.

Financial Reporting Policies

1. The City shall adhere to a policy of full and open disclosure of all financial operations.
2. An independent firm of certified public accountants shall perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and shall publicly issue an opinion that shall be incorporated in the Comprehensive Annual Financial Report.
3. As long as the City has outstanding debt, the Comprehensive Annual Financial Report shall include the additional disclosures required by Securities and Exchange Commission's Rule 15c2-12 (the "Rule").

Ord. 8803 passed 4/17/12; amended Ord. 8969, passed 12/2/14



SECTION I - FINANCE DEPARTMENT

A. PURCHASING ORGANIZATION

Although purchasing generally originates at the Department head/Division head level, one of the major functions of the Finance Department is to insure the purchasing process is efficient and economical. The following positions in the Finance Department are the most actively involved in the purchasing procedure and are able to assist

other city employees in the use of this manual:

City Comptroller and Buyer	431-2302
Accounts Payable Administrator	431-2307
Secretary	431-2200

The Finance Department has on file numerous publications and catalogs, price lists, insurance certificates and other records and data to assist in the purchasing process.

B. CITY BUYER

The City Buyer has the responsibility to assist in all purchasing activities of the City of Danville.

These responsibilities include, but are not limited to the following:

1. Insure, through the use of the City of Danville Purchasing Manual, that the city will maximize value for the tax dollar by procuring supplies, equipment and public improvements at the best price and the right quality for the purpose intended.
2. Develop and maintain vendor lists for all goods and services used by the City of Danville.
3. Prepare bid documents and specifications and administer the bidding process for the city.
4. Obtain quotations on any purchase made by the City of Danville when requested by a Division Head, Department head or the Mayor.

5. Keep the Mayor, Comptroller and City Council informed of problems which occur in the purchasing process and make recommendations of any changes or updates needed in the procedure.

SECTION II - AUTHORITY TO PURCHASE

A. \$2,000 and UNDER

Department head/Division heads have the authority to make purchases of up to and including \$2,000 through the use of an open purchase order number, which is issued to each department at the first of each month by the Finance Department. It is the responsibility of the Department head/Division head to insure that unencumbered funds are available before making any purchase. Department head/Division heads are encouraged to obtain at least two prices for every purchase of \$2,000 and under, whenever it is practical to do so.

B. \$2,000.01-\$20,000

Purchases in this category must have the prior approval of the Mayor and the Comptroller. Approval is verified by their signatures on a purchase requisition and the issuance of a purchase order. All purchase requisitions must be accompanied by at least three (3) price quotations or sufficient written justification to warrant the purchase from a specified vendor. Quotations must be documented in the space provided on the purchase requisition, or on an attached sheet. Department head/Division heads are encouraged to use written quotations whenever possible. In situations where it is impossible to obtain a quotation before actual goods or services are provided to a department, such as unforeseen repairs to vehicles or equipment, a confirming purchase order shall be sent to the Comptroller as soon as the amount of the purchase is known. The confirming requisition shall be accompanied by a written explanation of the expenditure.

C. PURCHASES EXCEEDING \$20,000

Proposals to make purchase or award contracts involving amounts exceeding \$20,000

are subject to formal bid procedure, as follows:

1. Department head/Division head will complete the request to secure bids form and submit it to the Mayor.
2. The Mayor will review the request, and if the Mayor approves it, it is forwarded to the Comptroller with the Mayor's signature.
3. The request is reviewed by the Comptroller. If the Comptroller finds that funds are available, the request is processed with the Comptroller's signature.
4. The secretary will assign a bid number and distribute copies of the request to the appropriate Oversight Committee to inform them that formal bids are to be sought.
5. The Comptroller/Buyer will prepare bid documents and specifications, with input from the Department head/Division head, and set a date and time for bid opening.
6. The secretary will place the bid advertisement in a local newspaper of general circulation. The invitation to bid will be advertised at least once and not less than seven (7) days before the bid opening deadline. The advertisement may be limited to a brief description of the bid, and reference the City's website for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement.
7. Sealed bid proposals will be publicly opened and read by the City Clerk or the City Clerk's designated representative, and witnessed by the Comptroller/Buyer or his/her designated representative, in the designated place, and on the date and time specified in the advertisement of the invitation to bid. No sealed bid may be opened at a time or place other than that specified in the invitation to bid, or outside the presence of at least two (2) witnesses.

8. No officer or employee of the City shall knowingly disclose to any person who is interested in a sealed bid proposal, any information related to the terms of a sealed bid or any bidder's responsiveness to the request for bids, except as provided by law or necessary to the performance of such officer's or employee's responsibilities relating to the bid, or where such disclosure is also made generally available to the public. No officer or employee of the City shall knowingly convey, either directly or indirectly, to any person who has submitted or intends to submit a bid, any information concerning the specifications of the contract or the identity of any particular potential subcontractors, when inclusion of such terms or contractors in the bid would influence the likelihood of acceptance of such bid, except pursuant to the official invitation to bid, pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance. No officer or employee of the City shall, either directly or indirectly, knowingly inform a bidder that the bid will be accepted or executed only if specified individuals are included as subcontractors. No officer or employee of the City shall knowingly award a contract pursuant to any bid, which is based upon criteria, which were not publicly disseminated via the invitation to bid, the pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance.
9. Bids will be tabulated by the Comptroller/Buyer, with the assistance of the Department head/Division head, and copies of the tabulation will be sent to the appropriate Oversight Committee and the Mayor, with the original bids and tabulation to the City Clerk. The tabulation will be accompanied by a written recommendation prepared by the Comptroller/Buyer and the Department head/Division head.
10. After committee review, the bid proposal will be forwarded to the City Council for final action.

11. When approved by the City Council, the Department head/Division head must prepare a requisition in order that a purchase order can be issued to the vendor receiving the bid award.

D. EMERGENCY PURCHASES-EXCEEDING \$20,000

An emergency purchase or contract, in excess of \$20,000 may be made without complying with the procedures of paragraphs B and C of this Section, whenever the failure to do so could result in an immediate and apparent loss or danger to the City, its residents or to the public in general. In every case involving an emergency purchase or contract, which is estimated to exceed \$20,000 the Department head/Division head shall notify the Mayor immediately. No purchase exceeding \$20,000 may be made without the Mayor's authorization. The Department head/Division head shall submit to the Mayor and Comptroller, a confirming purchase order and a detailed written report of the emergency situation as soon as possible. The report will be sent to all members of the City Council for formal action at the next meeting of the City Council. In many emergency purchases, the total cost of the expenditure will only be an estimate. If this is the case, the Department head/Division head must provide an estimated cost based on the facts available.

E. EXEMPTIONS

1. Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in Compliance with Illinois Statutes are not subject to local bid or price quote procedure, Because the State, Federal or other governmental agency has previously publicly let Sealed bids on all such items.
2. In those instances when bid procedures are governed by regulations of administrative agencies of Federal or State government, then those Federal or State regulations shall control.

3. Items such as fuel, electricity, natural gas and purchases of such bulk items such as sand, stone, hot mix and cold patch are exempt from the purchase procedures unless otherwise ordered by the Mayor or City Council.

SECTION III - PURCHASE ORDER

A purchase order authorizes a vendor to ship and invoice for goods and/or services specified, at a pre-determined price. Purchase orders are issued only after receipt, by the Finance Department, of an acceptable requisition.

A. PURCHASE REQUISITION

All purchases over \$2,000 must be authorized by the Finance Department through the issuance of a computerized numbered purchase order. The purchase requisition, issued and electronically signed by the Department head/Division head, is the basis for determining whether a purchase order may be issued.

B. PREPARATION OF PURCHASE REQUISITION

Purchase requisitions should originate in the using department, but may be prepared by either the Department head/Division head or the Buyer. All requisitions must include the following information:

1. Date of request along with the complete name and address of the vendor.
2. A detailed description of the goods or services to be purchased, including quantity, size, color and so forth.
3. The unit price and total cost of goods or the price of services to be provided.
4. Name of the department requesting the purchase and to who the purchase will be charged.
5. Account to be charged, including the number.

6. A list of vendors or suppliers contacted and quotes obtained from them.
 7. Include any comments, which may better explain the purchase preference of the department, or may provide additional pertinent information.
 8. The electronic signature of the Department head/Division head making the request.
- Please note, it may be necessary, in some cases, to attach written quotations or refer to bid numbers. The Department head/Division head shall make sure that funds are available for making the purchase before submitting the requisition.

C. ROUTING OF REQUISITION AND ISSUANCE OF PURCHASE ORDER

The Secretary of the department or Department head/Division head will initiate the requisition by using the computer module for requisition, the Department head/Division head will notify the Mayor that a requisition needs his approval. The Mayor will electronically sign off on the requisition(s) and notify the Comptroller that a requisition(s) requires approval. The requisition is then routed as follows:

1. The Mayor or his secretary will notify the Comptroller that a requisition is pending on the system for approval.
2. The Comptroller will check the budget and account number to insure that funds are available, and the requisition goes to the Finance Department secretary.
3. The secretary will review the requisition and verify the information in the request.
4. The secretary will prepare the four-part purchase order and send it to the Comptroller.
5. The Comptroller will review the purchase order, sign it and return it to the secretary.
6. The secretary will send the original numbered purchase order to the vendor and the pink and blue copies to the department to be charged. The original purchase requisition and yellow copy of the purchase order will be retained by Finance Department, for use in verifying and paying vouchers.

D. AMENDED PURCHASE ORDER; CHANGE ORDER

1. When additional funds are needed for the purchase of goods or services for which a purchase order has already been issued, and if the change increases the total cost by more than 10%, but no more than \$20,000, the Department head/Division head must complete a purchase requisition, which details the need for the additional funds. The requisition then follows the same procedure as the original requisition. Upon approval of the Mayor and Comptroller, an amended purchase order is issued. If a change order increases the total cost of a purchase to more than \$20,000, the purchase must be approved by the City Council.

2. No purchase order or contract issued pursuant to the bidding procedure herein shall be amended to increase or decrease the cost of a contract, which has been approved by the City Council, by 10% or more, not to exceed \$20,000 unless the amendment is also approved by the City Council. No officer or employee of the City shall knowingly authorize a change order in any contract to increase or decrease the cost of a contract by \$20,000 or more at the time of completion by 30 days or more, without a determination in writing by the Department head/Division head responsible for oversight of the contract performance by the contractor, that the circumstances said to necessitate the change were not reasonably foreseeable at the time the contract was signed or are in the best interest of the City, which written determination shall be preserved in a permanent contract file that is open to the public.

E. WRITTEN AGREEMENTS/CONTRACTS

Commitments for some arrangements and services cannot always be placed solely on a purchase order without the supplement of a written contract which is signed by both parties.

The written contract often incorporates much more detail than a simple purchase order or credit card transactions alone can provide, especially related to the operating terms and conditions and the details of the transaction itself (i.e. payments under leases, incorporation of legal requirements, liability and indemnification issues, warranty statements, etc.).

Examples of these types of agreements include, but are not limited to, the following:

- Compensation contracts
- Construction contracts
- Consulting agreements
- Design agreements
- Grant agreements
- Installation services
- Major software licenses
- Power of attorney
- Space leasing
- Special events
- Telecommunications services
- Training services

Extreme caution should be exercised when executing contracts or agreements on behalf of the City as there may be liability issues or other contract language that could have a significant impact on the City. Questions regarding any written contracts or agreements may

Be directed to the Mayor and the Comptroller. Contracts or Agreements with duration of less than one year and a value of less than \$20,000 must be signed or approved by appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council. A copy of all executed contracts must be given to the City Clerk.

F. COMPUTER PURCHASE

Purchases of computer hardware or software must first be approved by Information Services. It is imperative that computer purchases be compatible with City of Danville equipment and have the capacity for networking. Software is purchased, when possible, with licenses for multiple stations. Information Services maintains a bid list of approved vendors and can provide current specifications and advise whether the hardware and/or software are adaptable and compatible. Time taken consulting with Information Services before purchase will ensure smooth implementation after delivery.

G. RECEIPT OF GOODS AND SERVICES

The requesting department is responsible for receiving and inspecting goods and services ordered. It is necessary to check all boxes and packages against the shipper's manifest, inspect the shipment for damages, check items with the supplier's packing list and compare with the receiving department's purchase order. Any discrepancies in the order or defects in the goods shall be recorded and filed with the Comptroller's office. The Comptroller and Department Head should confer regarding the course of action to be taken to resolve discrepancies or defects, which are found.

H. PAYMENT OF VOUCHERS

Vouchers and invoices, along with all corresponding documentation, shall be submitted to the Accounts Payable Administrator for payment, as soon as goods and services have been satisfactorily received. Documentation to be submitted shall include, but is not limited to receipts, packing slips, shipping tickets, charge slips, shipper's manifest and the pink copy of the purchase order. When partial payment of a purchase order is being made, the department must submit a photocopy of purchase order, with the notation that it is a partial payment. When final payment of any purchase order is made, the pink copy of the purchase order must be submitted

along with the voucher. All vouchers and invoices, which are approved for payment, shall be approved by the Department head/Division head and the Comptroller within 30 days after receipt. Any vouchers and invoices which are disapproved shall be disapproved in writing by the Department head/Division head and the Comptroller within 30 days after receipt, and a notice of disapproval with reasons, therefore, shall be mailed to the vendors within such time.

SECTION IV - CENTRAL PURCHASING

The Central Purchasing division of the Finance Department provides an efficient and economical means for city departments to obtain basic office supplies, cleaning supplies, batteries, film and other standard routine items. The department requesting items from Central Purchasing will submit a written request and send it to the Finance Department secretary or send a request via email to the Finance Department secretary.

SECTION V - PETTY CASH

The use of petty cash funds should be kept at a minimum. Petty cash should be used only for reimbursement of out of pocket expenses or for the immediate payment to a vendor in cases where a purchase cannot be charged. Department head/Division heads/Division heads are encouraged to keep petty cash purchases of reimbursements limited to no more than \$30 per order. A receipt is required for each withdrawal from petty cash.

SECTION VI - INSURANCE REQUIREMENTS

All contractors or vendors doing business with the City and other persons doing business with the City or providing services to the City shall provide evidence of insurance, which shall provide required minimum coverage, and where deemed necessary, include the City as an additional insured. Minimum limits are established as follows:

1. Comprehensive general liability bodily injury limits are \$1,000,000 each occurrence and \$1,000,000 aggregate.

2. Property damage limits are \$500,000 each occurrence and \$500,000 aggregate or combined single limit for bodily injury and property damage of \$1,000,000.
3. Automobile liability for comprehensive form, owned, hired, non-owned, bodily injury is \$250,000 each person and \$500,000 each accident.
4. Automobile liability property damage limit is \$1,000,000 each accident.
5. Bodily injury and property damage combined is \$500,000.
6. Worker's Compensation employers liability limits for coverage A is statutory and for coverage B is \$100,000 each accident.

The Mayor and the City Comptroller may require greater insurance limits in contracts involving hazardous exposure to the contractors or vendors or to its employees and agents, to the City or to its employees and agents, or to the general public. The Comptroller, with the written authorization of the Mayor, may reduce the limits set forth or entirely waive insurance coverage in small contracts with the City.

SECTION VII - SALE OF PERSONAL PROPERTY

Tangible city property, including equipment, vehicles, supplies, tools or any other property appearing on City of Danville property lists may be sold only through sealed bids, ebay, State of Illinois auction page or public auction and only with the approval of the City Council, as provided by ordinance. Any other means of disposition of property must be approved by the City Council on a case by case basis.

SECTION VIII - BUDGET AMENDMENTS AND LINE ITEM TRANSFERS

Budget amendments in the Annual Budget shall be made from time to time as hereinafter provided:

- A. The City Comptroller shall review budget not less than once per month to determine if any budget amendments are advisable.
- B. Each Department is given a budget that is approved by the City Council. It is the responsibility of the Department head/Division head to stay within the approved

budget. Line items transfers may only be done by the approval of the Mayor and Comptroller

- C. If a budget amendment involving the overall increase of a particular departmental budget is required, the City Comptroller will notify the appropriate Department Head of the potential budget amendment, to determine if it is necessary.
- D. If it is decided that the budget amendment is necessary, the City Comptroller will prepare a resolution for the appropriate Oversight Committee for approval, who will then forward it on to the full City Council for final approval.

SECTION IX - FIXED ASSET POLICY

- A. Buildings and improvements with a value of \$15,000 or more, and a life expectancy of 40 years or more; Infrastructure with a value of \$10,000 or more, and a life expectancy of 25 years or more; and All equipment with a value of \$5,000 or more, and a life expectancy of at least three years, will be capitalized.
- B. All retirements of fixed assets must be approved by the City Council prior to disposition. The most common disposition would be the City Auction, sealed bid and trade-in.
- C. Whenever a fixed asset is considered worthless and having no value, other than scrap value, it will be the responsibility of the Department head/Division head to advise the Finance Department that the asset is being scrapped.
- D. Asset transfers between departments should be reported to the Finance Department as soon as the transfers take place, so that the records can be adjusted.

SECTION X - AFFIRMATIVE ACTION

CITY OF DANVILLE AFFIRMATIVE ACTION REQUIREMENTS

SECTION 95.15

Pursuant to the Human Relations Ordinance, Section 95.15 of the Chapter 95 of the Code of Ordinances of Danville, Illinois, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must submit an Employer Certificate of Compliance Report Form (ECCR Form), as a written commitment to the City of Danville Affirmative Action Requirements.

Once the ECCR Form has been approved by the Human Relations Department, you will be issued a Certificate of Compliance, which will include an EEO Certification Number. That number will identify the firm (business) in the contract compliance monitoring system as eligible to conduct business with the City. The Certificate of Compliance shall be valid for one year. Therefore, to renew your certificate, you must complete and submit a renewal form to Human Relations Department on an annual basis. The ECCR Form and the ECCR Renewal Form can be obtained by calling the Human Relations Department at 217-431-2280.

Also, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must have a written sexual harassment policy. The policy must include the elements that are outlined in the Human Relations Ordinance under Section 95.15 B of the Affirmative Action Requirements.

For additional information regarding the City of Danville Affirmative Action Requirements, please call the Human Relations Department at 217-431-2280.



NOTES

Glossary

Definitions of terms

Accounting System - The total structure of records and procedures which identify, record, classify, summarize, and report information on the financial positions and results of operations of a government.

Accrual Basis of Accounting - The method of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ADA - See Americans With Disabilities Act.

Americans with Disabilities Act (ADA) - This federal act gives civil rights protections to individuals with disabilities, similar to those provided to individuals on the basis of race, sex, national origin, and religion.

Annexation - The incorporation of additional territory within the domain of the City,

Appropriation - An authorization made by the Mayor and Council that permits City departments to make expenditures of governmental resources for specific purposes within a specific time frame.

Assessable Base - The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

Assessed Valuation - The current market value of real estate as determined by the Department of Assessments and Taxation.

Balanced Budget - A budget in which revenues equal expenditures.

Bond - A written promise to pay a designated sum of money (called the principal), at a specific date in the future, together with periodic interest at a specified rate. In the Operating Budget, these payments are identified as debt service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Anticipation Notes - Short-term interest bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the *bond issue to which they are related*.

Bonds Issued - Bonds sold,

Bond Rating - A rating from a schedule of grades indicating the probability of timely repayment of principal and interest on bond issued.

Budget - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

Budget Amendment (Reappropriation) - Statutory action to continue the availability, whether for the same or different purposes, of all or part of the unobligated portion of a budget into the next fiscal year.

Budget Amendment Ordinance (Reappropriation Ordinance) - Changes made to the appropriation ordinance during the fiscal year to reflect encumbered amounts added to the current budget from the prior fiscal year.

Budget Year - The fiscal year for which the budget is being considered, that is, the fiscal year following the current year.

CAFR - See Comprehensive Annual Financial Report.

Capital Budget - The annual adoption by the Mayor and Council of project appropriations. Project appropriations are for the amount necessary to carry out a capital project's expenditure plan, including multi-year contracts for which a total appropriation covering several years' planned expenditures may be required.

Glossary Continued

Capital Outlay - Expenditures which result in the acquisition of, or addition to, fixed assets. Any item with an expected life of more than a year and a value of more than \$5,000, such as an automobile, truck or furniture, is considered a capital outlay.

Capital Project - A governmental effort involving expenditures and funding for the creation of usually permanent facilities and other public assets having a relatively long life. Certain planning studies, consultant fees, City staff charges, and major equipment, furniture, and fixtures necessary to make facilities operational may also be considered part of capital projects.

Chart of Accounts - A uniform listing of accounts that standardizes City accounting and supports the preparation of standard external reports. It assists in providing control over all financial transactions and resource balances.

Client-Server - A computing platform where desktop PCs, known as clients, access large pools of information stored on high speed data servers. User interaction takes place at the PC, typically through graphical interfaces such as Windows. Information storage is managed by the server. This approach combines the PC's innovation and ease-of-use with access to large pools of data traditionally associated with mainframe computers.

COBRA - See Consolidated Omnibus Budget Reconciliation Act.

Community Development Block Grant (CDBG) - A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Comprehensive Annual Financial Report (CAFR) - The official annual report of a government.

Consolidated Omnibus Budget Reconciliation Act (COBRA) - The legal requirement of an employer to offer eligible employees and their families the opportunity for a temporary extension of health coverage (called "continuation coverage") at group rates in certain instances where coverage under the plan would otherwise end.

Contingency - Contingency funding represents monies budgeted for use in unforeseen circumstances.

Current Resources - Resources to which recourse can be had to meet current obligations and expenditures. Examples are current assets, estimated revenues of a particular period not yet realized, transfers from other funds authorized but *not* received, and in the case of certain funds, bonds authorized and unissued.

Current Year - The fiscal year immediately preceding the fiscal year for which the budget is being prepared.

Debt Issuance - Sale or issuance of any type of debt instrument, such as bond.

Debt Ratios - Ratios which provide measures of assessing debt load and ability to repay debt which play a part in the determination of credit ratings. They are also used to evaluate the City's debt position over time and against its own standards and policies.

Debt Service - The payment of interest on and repayment of principal on borrowed funds. The term may also be used to refer to payment of interest alone.

Deficit - The amount by which a government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Department - A major administrative unit of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

Disbursement - The expenditure of monies from an account.

Division - A categorization of organizational unit, indicating management responsibility for an operation or a group of related operations within a functional area, subordinate to the department level of organizational unit.

Empowerment - A managerial style which places emphasis on decentralized problem-solving in an effort to allow employees and citizens who are affected by policy decisions to participate in the decision-making process.

Encumbrance - A firm commitment to pay for future goods and services, formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within an agency's appropriation.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's enterprise funds include the Harrison Park, Sewer Fund, Solid Waste Management Fund, Danville Mass Transit and Storm Water Management.

Expenditure - The issuance of checks, disbursement of cash, or electronic transfer of funds made to liquidate an obligation. Where accounts are kept on an accrual or modified accrual basis, expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis, they are recognized only when cash payments have been made.

Expense - The outflow of assets or the incurring of liabilities (or both) during a period as a result of rendering services, delivering or producing goods, or carrying out other normal operating activities.

Fees and Credits - Income from any billing for services or sale made by the City; for example, Sewer and Solid Waste Fees, registration fees, building permit fees, and licenses.

Financial Policy - Defines the City's financial policies with respect to revenues, spending, fund reserves, and debt management as these relate to government services, programs, and capital investment. Financial policy provides a set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - Any yearly accounting period, regardless of its relationship to a calendar year. The fiscal year for the City begins on May 1 of each year and ends on April 30 of the following year; it is designated by the calendar year in which it ends. For example, the fiscal year 2013 begins on May 1, 2012, and ends on April 30, 2013.

Fixed Assets - Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

Fringe Benefits - For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health, dental and life insurance.

Full Faith and Credit - A pledge of the City's taxing power to repay debt obligations.

Fully Funded Insurance - Refers to the City's participation in a fully funded insurance fund. The actual claim experience is monitored by a third party.

Fund - A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations, and constituting an independent fiscal and accounting entity.

Fund Balance -- The cumulative difference between revenues and expenditures over the life of a fund. A negative fund balance is usually referred to as a deficit.

FY - See Fiscal Year.

GAAP - See Generally Accepted Accounting Principles.

GASB - See Governmental Accounting Standards Board.

General Obligation Bonds - Bonds that are backed by the full faith and credit of the issuing government.

General Fund - The general operating fund that is used to account for all financial resources except for those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards for financial accounting and

GFOA - An abbreviation for Government Finance Officers Association.

Goal - A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Governmental Accounting Standards Board (GASB) - This organization was established as an arm of the Financial Accounting Foundation in April, 1984, to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities.

Grant - A county, state, or federal financial assistance award making payment in cash or in kind for a specified program.

HVAC - An abbreviation for heating, ventilation and air conditioning equipment.

Infrastructure - The physical assets of a city (streets, water, sewer, public buildings, parks), upon which the continuance and growth of a community depend.

Interfund Operating Transfers - Payments made from one operating fund to another as a contribution to defray a portion of the recipient fund's costs,

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues, or payments in-lieu-of-taxes.

Investments - Securities, bonds, and real property (land and buildings) held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets as used in the normal course of governmental operations.

Levy - (Verb) To impose taxes or special assessments for the support of governmental activities. (Noun) The total amount of taxes or special assessments imposed by a government.

Liabilities - Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

Management Indicators - Specific quantitative and qualitative measures of work performed as an objective of a department.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund type. It is a modified version of the full accrual basis of accounting in that it, in general, measures financial flow (tax and spend) of an organization, rather than capital accumulation (profit or loss).

Non-Departmental Operating Expenditures - Operating expenditures which are not charged directly to specific departments, but are a cost to the City as a whole, such as debt service payments and general liability insurance.

Objective - Desired output-oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances an organization toward a corresponding goal.

Obligations - Amounts which a government maybe required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget - See Budget.

Operating Expenditures - Costs other than expenditures for personnel directly employed by the City (salaries, wages, and fringe benefits) and capital outlays. Examples of operating expenditures include office supplies, telephone expense, consulting or professional services, and travel expenses.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any

higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be enacted by ordinance and those which may be enacted by resolution.

Other Charges - in a summary analysis of expense types, this refers to all expenses not included within specifically defined categorizations. For example, within the City's general fund, this category consists primarily of funding to Outside Agencies and transfers to/from other funds.

Outside Agency - An independent non-profit community organization working on behalf of the community that requests funding contributions from the City.

Per Capita - Per unit of population; by or for each person.

Performance Measurements - See Management Indicators.

Permanent Employee - An employee who is hired to fill a position anticipated to have continuous service duration of longer than one year, whose compensation is derived from the City's Administrative Wage Chart, Union and whose position is established by the Ordinance.

Personnel (Costs) - Expenditures which include salary costs for full-time, part-time, hourly, and contract employees, overtime expenses, and all associated fringe benefits.

Prior Year(s) - The fiscal year(s) immediately preceding the current year.

Program Area - A group of activities and/or work programs based primarily upon measurable performance.

Projections - Estimates of budget authority, outlays, receipts, or other budget amounts extending several years into the future. Projections are generally intended to indicate the budgetary implications of existing or proposed programs.

Property Tax - A tax levied on all real and certain personal property, tangible and intangible, according to the property's assessed valuation. The power to impose and collect property taxes is given to the Mayor and Council.

Purchase Order - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of charge for them.

Receipts - Collections from the public, based on a government's exercise of its sovereign powers. Governmental receipts consist of receipts from taxes, court fines, gifts and contributions, and compulsory licenses.

Reimbursement - A sum (1) that is received by the government as a repayment for commodities sold or services furnished either to the public or to another government account and (2) that is authorized by law to be credited directly to specific appropriation and fund accounts.

Repurchase Agreement - An agreement in which a governmental entity transfers cash to a broker dealer or financial institution; the broker-dealer or financial institution transfers securities to the entity and promises to repay the cash plus interest in exchange for the same securities.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Retained Earnings - The accumulated gains and losses of an enterprise fund to date, reduced by amounts transferred to permanent capital accounts.

Revenue - Monies received or collected by the City as income, including such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

Revenue Anticipation Notes - Notes (sometimes called warrants) issued in anticipation of collection of non-tax revenues, retired after the collection of such revenues.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings from an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain mortgages on Enterprise Fund property.

Self-Insurance - Refers to the City's participation in a self insurance fund. Self insurance allows an organization to

closely realize its actual claim experience.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

Storm Water Management (SWM) - A means of controlling the quantity and quality of storm water runoff flowing downstream. SWM can refer to structural practices such as underground storage facilities, dams for retention and detention facilities, or it can refer to non-structural practices such as *fewer density of development and wider stream* buffers.

Surplus - The amount by which the City's budget receipts exceed its budget outlays for a given period, usually a fiscal year.

Tax Anticipation Notes - Notes, sometimes called warrants, issued in anticipation of collection of taxes, retired from tax collections, and frequently from the proceeds of the tax levy whose collection they anticipate,

Tax Base - All forms of wealth under the City's jurisdiction that are taxable,

Tax Duplication - A state of affairs whereby both County and City levy property taxes on citizens to pay for services rendered by the City.

Tax Rate - The amount levied per \$100 of assessed property value, as determined by the State Assessor, on property within the City. The Mayor and Council establish the tax rate each year in order to finance Pensions and General Fund activities.

Transfer - See Revision.

Undesignated Fund Balance - Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Unreserved Fund Balance - That portion of a fund balance for which no binding commitments have been made.

User Fees - Payments for direct receipt of a public service by the party benefitting from the service. Also known as user charges.

Zoning - The partitioning of a city, borough, or township by ordinance into sections reserved for different purposes (i.e., residential, offices, manufacturing).