

**CITY OF DANVILLE
ANNUAL BUDGET
2012-2013**



SCOTT EISENHAUER, MAYOR
Prepared by the Public Affairs Division
Gayle A. Lewis, City Comptroller

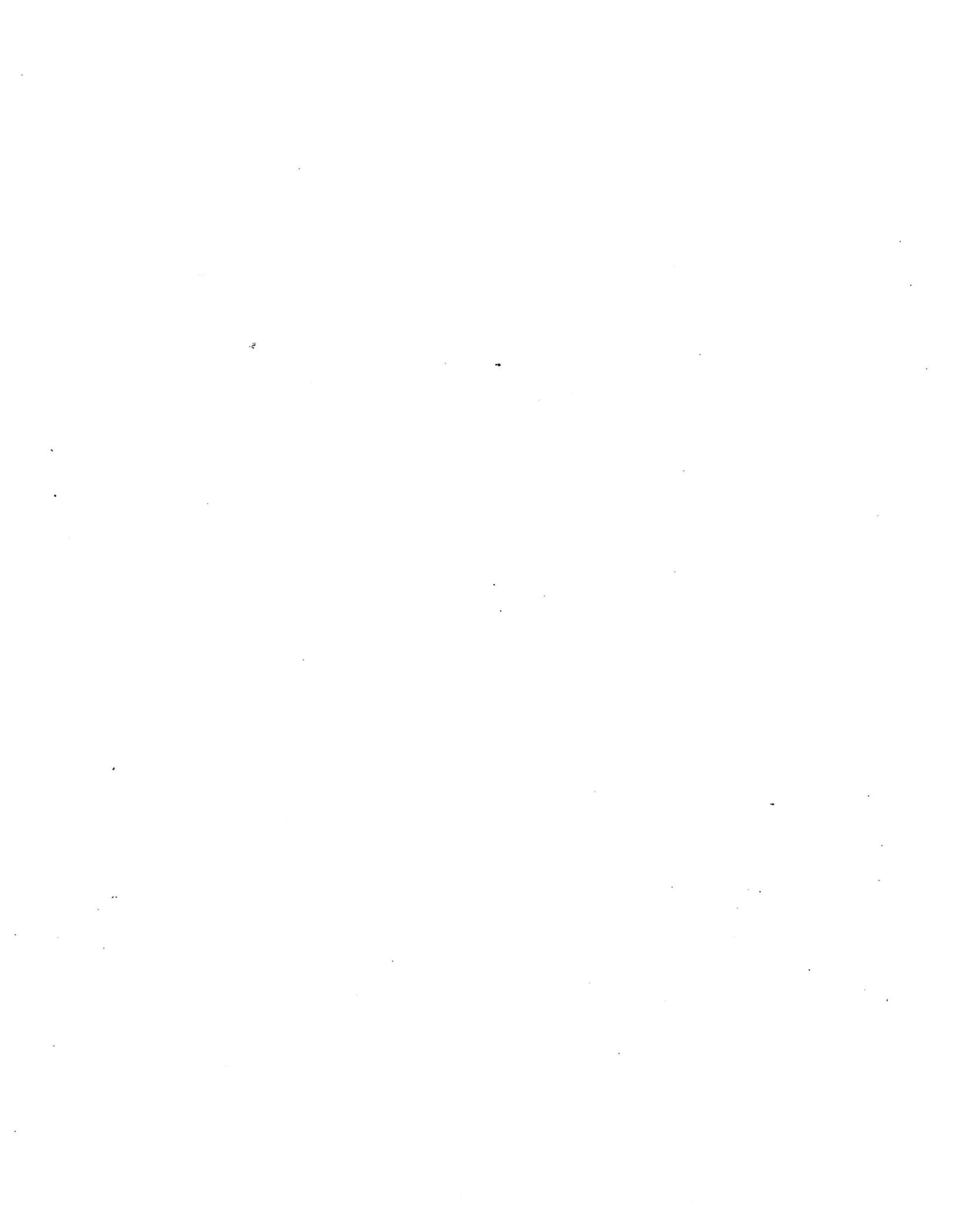
CITY OF DANVILLE, ILLINOIS

ANNUAL BUDGET

MAY 01, 2012 THROUGH APRIL 30, 2013



SCOTT EISENHAUER, MAYOR





Scott Eisenhauer, Mayor

Mayor's State Of The Budget Address

Once again, the City of Danville has embarked on a multi-month process of reviewing revenues, analyzing expenditures, formulating financial planning for both the short-term and long-term, and determining operational and capital spending needs while creating a budget. This fiscal year's budget process lasted approximately six months, and included weekly regular meetings as well as special study sessions for Aldermanic involvement, invited community input, and held a public hearing. In the end, the process was less contentious this year due to the multi-year budget planning which took place two years ago, and the public input allowed us to approve a budget which meets the needs of the community, while also taking into account the concerns regarding the local, state, and national economy.

Budget Philosophy

When this administration came into office in 2003, a budgeting philosophy was established utilizing the previous fiscal year's actual revenue receipts in projecting revenue amounts for the next fiscal year. Once the revenues are determined, the philosophy then denotes that expenditures cannot exceed those "projected" revenues, thereby providing for a balanced budget. This philosophy has served us well, keeping the City's budget balanced during difficult economic eras. It would stand to reason then with revenues up slightly from a year ago, that any rising expenditures would be offset. In fact, this budget shows a 4% overall increase in expenditures of a year ago, but the majority of it comes from an increase in the cost of health insurance. Commodities are also up from a year ago, as more money has been allocated towards street repair and replacement and the repairs and renovations of public property. As the economy begins to "bounce back", dollars receipted in excess of what has been budgeted, are used to increase the General Fund Reserve and support the Economic Development in the Infrastructure Development and Improvement Program Fund.

Budget Highlights

First, and foremost, the budget is balanced, and includes a small surplus at the end of the year. Increase in the revenues this fiscal season is attributable to an increase in State Sales Tax, Municipal Home Rule Sales Tax and State Income Tax. The increase in State Sales Tax shows a

growth in the economy. The increase in State Income Tax is due to the State of Illinois making timely payments. The Municipal Home Rule Tax was increased in July 2010 and this year represents a full year of the new tax rate. Other general fund revenues that were up slightly that aided in the overall increase of revenues are Food and Beverage Tax, Liquor Tax, State Use Tax, and Cable Television Receipts Yet even with revenue greater than last year, expenditures were kept at or extremely close to the amounts of a year ago, with the majority of extra dollars earmarked for health insurance and goals and objectives expressed by the City Council. It has been the desire of the members of the City Council to accomplish three objectives: to increase the General Fund Reserve to an amount over \$1.2 million; to put additional money towards an Infrastructure Fund aiding in providing necessary improvements to assist economic development growth; to reduce the amount property owners pay towards the City of Danville tax levy by abating money from the General Fund thereby placing a percentage of the burden of the bond payments on the General Fund. All three of those goals were met in the 2011-2012 Fiscal Year Budget, and this year's intent is to continue meeting those objectives. In the General Fund, or the operational fund of city government, there are decreases or only slight increases in most of the divisions, with Commodities serving as the exception. Commodities increase throughout each division within the budget due to the rapidly rising cost of gasoline, and all items associated with petroleum products including material for streets and freight charges. Also adding to the additional Commodity dollars was a desire to put more money towards street repair and replacement, as well as a need to repair and renovate public properties. This year in the General Fund, personnel expenditures overall are up less than 4% due to the rising costs of health insurance.

In Public Affairs, all divisions are up due to the increase in health insurance costs. General City Government is higher than last year due to the increase in General Liability Insurance, , transfer to the Infrastructure Fund, and Transfer to Bond and Interest to offset the Property Tax Levied Amount. Also seeing an increase this year is the Office of Personnel and Human Relations. This increase is due to the Promotional testing for both Police and Fire Divisions which will occur in this fiscal year and the rising cost of advertisement.

The Public Development Department saw an increase in personnel expenditures through salary increases and a rise in health insurance costs. With the decrease in the Community Development Block Grant allotment, there was a need to redistribute the funds, only 90% of administrative expenses will be covered this year by the grant.

Public Safety also saw a slight increase in expenditures with the largest increase being attributed to health insurance and gasoline for vehicles. This year, administration plans to work diligently with the Police Division to reduce overtime costs within their budget, hoping to bring

those expenditures to a level half of last year's actual costs. We also must work hard to reduce the overtime in the Fire Division which exceeded last year's budgeted amount. While there are factors beyond our control such as fires, homicides, and other incidents that require overtime, it is still the desire of the Administration to reduce overtime. The only other cost greater than last year, besides the health insurance, is in the gasoline line items which are budgeted 15% to 20% higher in some departments than a year ago.

An aging fleet of vehicles, increasing gasoline prices, the need to renovate publicly-owned properties, and a commitment to additional road repair and maintenance explain the increase in the Public Works budget when compared to last year's budget. The City's commitment to maintenance of streets and alleys increased again this year. Also increasing were commitments to provide repair and renovation of park pavilions, Harrison Park Clubhouse, and other structures on public property.

The City continues to emphasize the need to address pension costs with a commitment to fully fund the annual normal cost as well as the scheduled payments for the amortized unfunded liability portion. Through these actions and other actions taken to stabilize the pension funds, the Fire Pension stayed funded at 29.1%, while the Police Pension funding increased from 42.2% to 43.4%. With the high number of potential retirements in the Police and Fire Pension Division in the next couple of the years, the administration is keeping a close eye on the cost of the Police and Fire Pension Funds.

Within the Infrastructure Development and Improvement Program, money has been added to a created line item entitled "Economic Development Program". These dollars were set aside to encourage and entice economic development through incentive programs. By ordinance, four percent of all Municipal Home Rule Sales Tax generated will be earmarked for this fund providing a dedicated revenue source to its purpose. With major national retailers seeking options to open businesses in Danville, the need to allocate more economic development dollars became necessary for future growth and expansion. The City Council established a goal two years ago of adding an additional \$900,000 into this fund by the end of three years. This year we were able to contribute \$600,000 towards our goal which puts us on target to meet that goal next year as scheduled. .

The Sanitary Sewer Fund continues on the planned schedule of replacement of the Sanitary Sewer system throughout the city.

The Solid Waste Management Fund, however, will see a decrease to its Reserve Fund as projected revenues are less than expected spending. Another factor that contributed to the

decrease in the Reserve Fund is the pay off of the loan for the Solid Waste Trucks and Toters. With rising dump fees and gasoline prices, it has become necessary to implement a new fee structure for special collections and yardwaste materials which is included in this fiscal year budget. While the Solid Waste Collection Fee remains the same for homeowners this year, other user fees charged have been increased to help offset the rising costs.

This budget reflects a full year of the change from a self-funded insurance program to a fully-funded plan. A couple of years ago, with an aging work force and increasing health costs, the Risk Manager proposed to the City Council the need to solicit bids for health insurance services. After a careful review of the information provided, it was determined that the City would be best served with a fully-funded program. This budget reflects retirees paying 100% of their health insurance premiums, but also allowed retirees aged 65 years or older the opportunity to enter a Health Alliance Advantage Program reducing their expenses. This budget reflects the second year of a two-year agreement with Health Alliance.

Finally, the Danville Public Library shows a small increase in expenditures and revenues from one year ago.

Aldermanic and Public Input Throughout Process

During the budget process, it was extremely important to solicit input from the Aldermen and the public. To ensure additional opportunities existed for input, and to assist new Aldermen through the process, two separate study sessions were held, information compiled by the former Community-wide Finance Sub-Committee was reviewed, and evening sessions were extended allowing for more in-depth discussions regarding functions and duties of different divisions and departments. Department and Divisions Heads were also made available, at times of convenience to the Aldermen and the public, so they could discuss their specific departments and divisions in greater detail. Using the website, employees and constituents were encouraged to email the Administration and myself with questions, concerns, suggestions, or recommendations as it pertained to the budget. Finally, a public hearing was held two weeks prior to the approval of the budget allowing the public and the Aldermen another opportunity to voice concerns regarding any revenues or expenditures.

Other Factors Impacting Budget

There is no doubt that other factors, some within while many outside the municipality's control, impact the Fiscal Year 2012-2013 budget. The greatest potential impact to this approved budget is the uncertainty of the fiscal condition of the State of Illinois. While Governor Patrick Quinn and other legislators discussed elimination or reduction of the Local Government Distributive Fund (LGDF), no such action was taken prior to the end of session.

The State Legislature did include in their approved budget a reduction in Corporate Replacement Tax in an effort to fund Regional Offices of Education, and that reduction in our receipts is reflected within this fiscal year budget.

Economic Development within the community and the County will also have some impact on the implementation of this budget and creation of future budgets. At the time this budget was approved by the City Council, infrastructure development had begun in support of three major retailers along the North Vermilion Street corridor, the Village Mall announced an additional retailer had started construction, and restaurant expansion was occurring on the east end of the city. With approximately 65% of General Fund revenue generated through sales tax, these additional retail opportunities will continue to be considered as a potential means to abate property taxes.

Accomplishment Despite Difficult Economic Times

It should not be ignored, that while the city has reduced its workforce by more than 15% over the last seven years and the economy has seen its worst financial crisis since the depression of 1930, the City of Danville has accomplished much.

Infrastructure remains a high priority within the administration and among the Danville City Council. An example, this past year the City was able to secure all necessary funding, finish the engineering, and award the construction bids for the Fairchild Street Reconstruction Project. This \$20 million project is not shown within this budget as all funds necessary for its completion have been secured through state and federal funding. This Fiscal Year's budget does include money for infrastructure projects such as the second phase of the Bowman Avenue reconstruction, overlay projects throughout the City, engineering on a new Mass Transit transfer zone, and improvements to our bus stops. The City will also continue to review and implement ways to use technology in making our workforce more efficient and cost-effective.

Through continued reorganization of city personnel, we were also able to provide additional services to our citizens, re-write many procedures and policies, and adopt new regulations for operations. Beautification of the community remained a high priority with demolition of commercial and residential properties receiving significant attention, dollars put towards landscaping throughout the community, and considerable work with neighborhood associations to improve vacant lots. Most notable has been the emphasis on improving the appearance of the Downtown Danville area, with significant landscapings occurring throughout the area. The implementation of a rain garden, the increase in planted areas, and the addition of hanging baskets have greatly improved the beauty of our center-city. In addition, work has begun on

renovating the entrance corridors to our city making those four corners more welcoming and inviting.

In Conclusion

The process leading up to the approval of the Fiscal Year 2012-2013 Budget was less difficult than in the past due to the long-term financial planning which took place in 2010. Utilizing the principles behind the three year plan which was implemented two years ago, and the philosophy this administration has implemented from the beginning, a balanced budget was accomplished, without significant elimination of personnel. We wanted to reduce the expenditures in personnel in previous years so all expenses related to those positions (such as unemployment) which previously existed would be exhausted and therefore not included in this year's budget allocations, yet unemployment benefit extensions proposed by the President and approved by Congress allow several former employees to still receive compensation from the City for unemployment. However, declining revenues, threats of further reductions or expanded unfunded mandates through state or federal legislation, and increasing insurance, materials, and commodities made balancing this year's budget a very difficult task. In spite of the challenges, we made significant progress throughout the community in rebuilding infrastructure, revitalizing neighborhoods, and re-establishing pride in the community. Community involvement in the development of this budget was increased, and it is our intention to continue efforts to educate and incorporate the citizens regarding budgeting and the operations of city government. This budget responds to the needs of the citizens by providing, in a cost-efficient manner, services vital to our residents. This budget also suggests potential revenue enhancements and cost savings, and addresses the challenges ahead of us. This budget also supports last year's achievement of accomplishing three major goals and objectives established by the administration and the City Council: to increase the General Fund Reserve to an amount over \$1 million; to provide dedicated dollars to an infrastructure fund; and to offset Real Estate Taxes owed by property owners to the City through abatement. This budget takes into account the great expectations of a great City, and responsibly maintains a balanced budget.

Respectfully Submitted,



Scott Eisenhauer
Mayor
City of Danville, Illinois

CITY OF DANVILLE

GENERAL INFORMATION

General

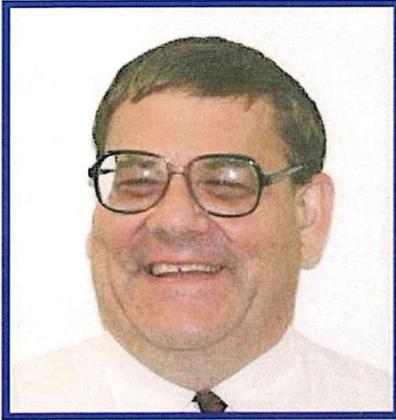
The City of Danville was incorporated in 1867 and is a home-rule unit of government pursuant to the provisions of Section 6 (Powers of Home Rule Units) of Article VII (Local Government) of the Constitution of the State of Illinois. From 1927 to 1987, the City was governed under a commission form of government consisting of a Mayor and four Commissioners, each of whom was elected at-large for concurrent four-year terms. Under a settlement agreement entered into in response to litigation challenging the City's form of government, a new form of government took effect September 19, 1987. The new form of government is a mayor/aldermanic form of government under Article 3 of the Illinois Municipal Code. Under the new form of government, the City's legislative branch is a City Council consisting of a Mayor elected at-large and fourteen Aldermen elected from seven wards, two Aldermen from each ward. The elections for Mayor, City Treasurer and Alderman are non-partisan and all administrative officers except City Treasurer are appointed by the Mayor with the concurrence of a majority of the elected members of the City Council. The Alderman are divided into two Oversight Committees Public Works and Public Services, one Alderman from each ward serves on each committee.

Location

The City of Danville with a population of 33,027 (2010 U.S. Census) is located in Vermilion County, which has a population of 81,625 (2010 U.S. Census). The City is located on the Illinois-Indiana border approximately 132 miles south of Chicago and 30 miles east of Champaign. The City of Danville is the county seat for the County and is located in the eastern portion of the County. The City is geographically 18 square miles wide and has 186 center line miles and 450 lane miles.

Transportation

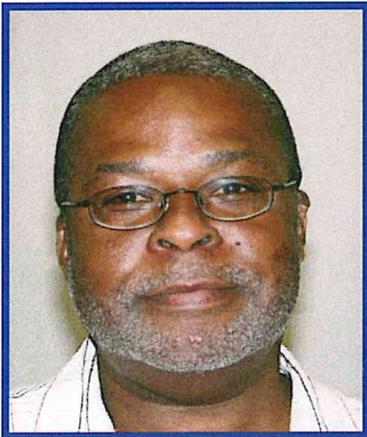
Interstate 74 bisects the County leading to easy access to the entire central Midwest. Other routes are U.S. Highways 136 and 150 and State Highways 1 and 49. The City is approximately 40 miles east of the University of Illinois/Willard Airport in Champaign, Illinois, and 88 miles west of Indianapolis International Airport in Indianapolis, Indiana. The City is approximately 35 miles from the nearest Amtrak Terminal.



PUBLIC SERVICE COMMITTEE

The Public Service Committee meets the 4th Tuesday of each month at 6:00 p.m. Four times a year a joint meeting is held with the City/County Public Safety Building Committee to handle business for the Danville Public Building Commission. The Public Service Committee serves as oversight for Animal Control, City Clerk, City Treasurer, Finance, Fire, Human Relations, Human Resources, Legal, Police, Public Affairs, Public Development, Public Library and Public Safety Building.

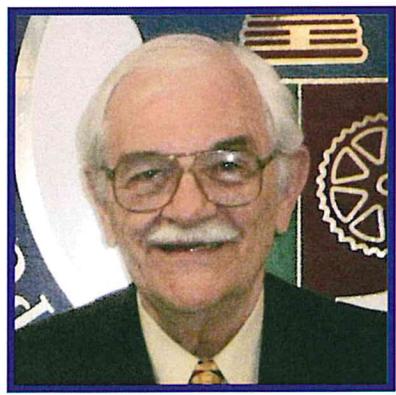
**Chairman
Steve Nichols
Ward 6
(2013)**



**Kevin Davis
Ward 1
(2015)**

**Lois Cooper
Ward 2
(2013)**

**April Gilberts
Ward 3
(2015)**



**Sharon McMahon
Ward 4
(2013)**

**Tom Stone
Ward 5
(2015)**

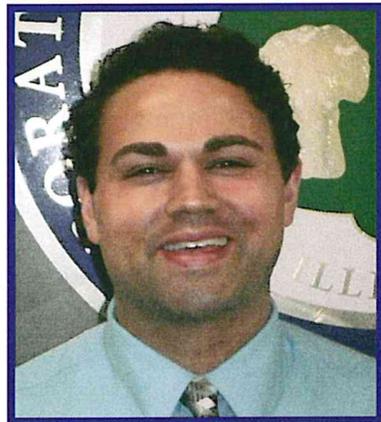
**Steve Foster
Ward 7
(2013)**



**Chairman
Michael Puhr
Ward 5
(2013)**

PUBLIC WORKS COMMITTEE

The Public Works Committee meets the 2nd Tuesday of each month at 6:00 p.m. The Public Works Committee serves as oversight for Public Transportation and Public Works including Engineering, Central Vehicle Maintenance, Harrison Park, Parks, Public Property, Recreation, Downtown Services, Sewers, Solid Waste and Streets.



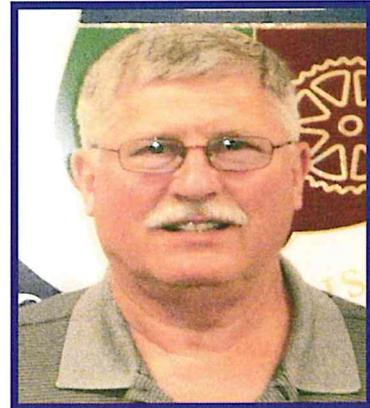
**Rickey Williams Jr.
Ward 1
(2013)**



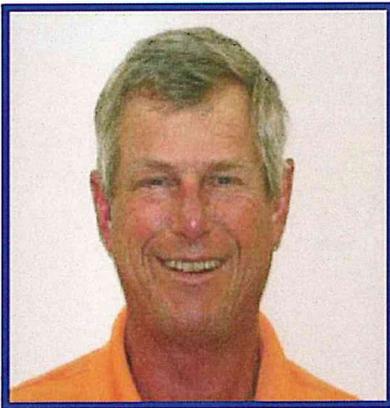
**Rick Strebing
Ward 2
(2015)**



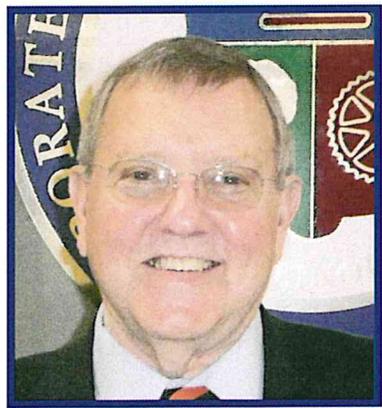
**Bill Gilbert
Ward 3
(2013)**



**Michael O'Kane
Ward 4
(2015)**



**Jon Cooper
Ward 6
(2015)**



**William Black
Ward 7
(2015)**

PRIMARY SOURCES OF REVENUE

State Sales Tax

State Sales Tax is the highest source of income for the City of Danville. State Sales Tax is imposed on the sale or consumption of goods. The State Sales Tax was first enacted at a rate of 2% in 1933. Since then, the rate and base of taxable items have changed numerous times, with the last change occurring as part of sales tax reform measures adopted in January 1990.

The current State Sales Tax rate of 6.25% is applied against a uniform tax base with the state retaining 5% and returning the remaining 1.25% to point-of-sale municipal and county governments.

Home Rule Tax

Home Rule Tax is the second highest revenue for the City of Danville. This tax is imposed on the sale or consumption of goods. This tax is not imposed on Vehicles. The City of Danville is a Home Rule unit and has the authority to impose additional sales tax without limitations in increments of .25% under Article VII of the Illinois Constitution. The City of Danville imposed their first Home Rule Tax in 1984. In July 2004, the Home Rule Tax was increased to 1.25%. Revenue from Home Rule Tax supports the general fund operating expenses. On July 1, 2010, the Home Rule Tax for the City of Danville increased from 1.25% to 2.25%. The total Sales Tax rate for the City of Danville is 8.75%.

State Income Tax

State Income Taxes are revenue shared with local governments through the State. Local share of State Income Tax is received per capita (population). The tax was enacted in 1969; the current rate is 3% for individuals and 4.8% for corporations. The State Statutes direct an amount equal to one-tenth of the net revenue realized from the State Income Tax to be shared with local units of government. This "sharing" of the state's income tax revenue takes the form of monthly transfers to counties and municipalities through the state's Local Government Distribution Fund. State Income Taxes are only available to municipalities and counties and are distributed proportionately by population.

Corporate Replacement Tax

Corporate Replacement Tax replaced the business personal Property Tax in 1979. This tax is imposed on corporations and an Invested Capital Tax on public utilities. This revenue is based on the percentage of revenue lost in 1979.

Food and Beverage Tax

The City imposed a 2% Food and Beverage Tax in 2004. Food and Beverage Tax is collected on food prepared for immediate consumption and on alcoholic beverages sold by a business, which provides for on premise consumption of alcoholic beverages. On July 1, 2010 the Food and Beverage Tax decreased from 2% to 1%.

State Use Tax

The State collects State Use Tax and distributes it to municipalities based on their population (per capita). State Use Tax occurs in the unincorporated areas of each county and is received monthly.

Property Tax

Property Taxes are a primary source of income for the City of Danville. Property Tax is a tax levied on the assessed valuation of real property by the legislative body of a local government called the Township. The City of Danville is divided into three townships, Danville, Newell and Blount. During the 2007 Tax Levy season the council by majority vote decided that the property tax revenue would go to fund the Pension Funds, debt service and the Library only. The City is one of over 10 taxing bodies included on the current Vermilion County Real Estate Tax bill. Our property tax rate is projected to be \$1.97950 (per 100) for this year based on an estimated EAV of \$321,742,434.00.

Liquor Tax

In 2004, the Liquor tax was increased from 1% to 2% with the additional 1% going into the General Fund.

Hotel Motel Tax

The Hotel Motel Tax was 3% from 1979 to April 30, 2000. On May 1, 2000, the Hotel Motel Tax was increased to 6% to assist the Danville Area Convention and Visitors Bureau and Harrison Park Golf Course. Both of these organizations provide services that improve the quality of life in the City of Danville.

Gas Tax

In 2004, the City of Danville proposed a .01 per gallon gas tax to help with the maintenance of the roads. In March 2008, we increased the gas tax by .04 to bring the total tax to .05 per gallon in the current budget. The revenue for the gas tax is to be used for the road construction and improvements, overlay program; seal coat program and other cost associated with Infrastructure Development and Improvement. The current tax rate for gasoline 6.3 cents per gallon, and diesel fuel is 3.4 cents per gallon.

2012-2013 BUDGET SUMMARY

2012-13 Budget
Adopted 4/17/2012

| DEPARTMENT | EXPENSES | REVENUES | REQUIRED FROM GENRL FUND | TRANSFER TO (FROM) RESERVES |
|---|-------------------|------------------|--------------------------------|-----------------------------------|
| GENERAL FUND | | | | |
| <u>DEPARTMENT OF PUBLIC AFFAIRS</u> | | | | |
| FINANCE DIVISION | 350,680 | 39,217 | 311,463 | |
| PUBLIC AFFAIRS | 209,673 | 28,620 | 181,052 | |
| GENERAL CITY GOVERNMENT | 2,558,804 | 168,440 | 2,390,364 | |
| LEGAL SERVICES | 393,747 | 138,933 | 254,814 | |
| OFFICE OF CITY TREASURER | 97,199 | 10,989 | 86,210 | |
| CITY CLERK | 96,690 | 115,735 | (19,045) | |
| PERSONNEL AND HUMAN RELATIONS | 229,589 | 27,240 | 202,349 | |
| INFORMATION SYSTEMS | 174,625 | 12,023 | 162,602 | |
| TOTAL | 4,111,007 | 541,197 | 3,569,809 | |
| <u>DEPARTMENT OF PUBLIC DEVELOPMENT</u> | | | | |
| PUBLIC DEVELOPMENT | 637,049 | 355,464 | 281,584 | |
| <u>DEPARTMENT OF PUBLIC SAFETY</u> | | | | |
| POLICE DIVISION | 7,360,704 | 993,662 | 6,367,042 | |
| FIRE DIVISION | 4,675,907 | 156,306 | 4,519,601 | |
| TOTAL | 12,036,611 | 1,149,969 | 10,886,642 | |
| <u>DEPARTMENT OF PUBLIC WORKS</u> | | | | |
| CENTRAL VEHICLE MAINTENANCE | 550,740 | 35,134 | 515,606 | |
| STREETS DIVISION | 2,859,540 | 577,567 | 2,281,972 | |
| PARKS & PUBLIC PROPERTY | 1,707,085 | 278,492 | 1,428,593 | |
| MUNICIPAL POOL | 63,928 | 37,678 | 26,250 | |
| DOWNTOWN SERVICE | 104,685 | 104,407 | 278 | |
| TOTAL | 5,285,978 | 1,033,279 | 4,252,699 | |
| TOTAL GENERAL FUND | 22,070,644 | 3,079,909 | 18,990,735 | |
| GENERAL FUND RECEIPTS | | | 18,995,802 | |
| GENERAL FUND SURPLUS (DEFICIT) | | | | 5,067 |

**2012-2013 BUDGET SUMMARY
(CONTINUED)**

**2012-13 Budget
Adopted 4/17/2012**

| OTHER FUNDS | EXPENSES | REVENUES | REQUIRED FROM GENRL FUND | TRANSFER TO (FROM) RESERVES |
|---|-----------|-----------|--------------------------------|-----------------------------------|
| FIRE PENSION | 1,913,931 | 1,913,931 | | - |
| POLICE PENSION | 1,449,425 | 1,449,425 | | - |
| IMRF | 449,997 | 400,000 | | (49,997) |
| SOCIAL SECURITY | 404,926 | 410,250 | | 5,324 |
| MOTOR FUEL TAX | 803,000 | 803,000 | | - |
| STATE NARCOTIC FORFEITURE | 15,000 | 15,000 | | - |
| CDBG | 1,175,352 | 1,175,352 | | 0 |
| INFRASTRUCTURE DEVELOPMENT | 1,183,000 | 1,183,000 | | - |
| TOWNE CENTRE | - | 1,100 | | 1,100 |
| STORM WATER DRAINAGE | 50,000 | 28,967 | | (21,033) |
| REVOLVING LOAN | 139,000 | 139,000 | | - |
| HOUSING LOAN | 17,000 | 11,000 | | (6,000) |
| DANVILLE MASS TRANSIT | 2,670,234 | 2,670,234 | | (0) |
| LAW ENFORCEMENT GRANT | 15,000 | 15,050 | | 50 |
| FEDERAL NARCOTIC FORFEITURE | - | - | | - |
| DATS | 228,442 | 227,438 | | (1,004) |
| TAX INCREMENT FINANCING-MIDTOWN | 413,000 | 379,000 | | (34,000) |
| TAX INCREMENT FINANCING-WEST GATE | 49,000 | 29,100 | | (19,900) |
| TAX INCREMENT FINANCING-CAMPUS CORRIDOR | 1,000 | 102 | | (898) |
| BOND & INTEREST | 868,871 | 868,871 | | (0) |
| 2007 DEBT SERVICE | 363,595 | 363,595 | | (0) |
| 2009 DEBT SERVICE | 466,173 | 466,173 | | - |
| LANDFILL REMEDIATION | 65,000 | 28,000 | | (37,000) |
| CAPITAL IMPROVEMENTS | 1,104,000 | 1,104,000 | | (0) |
| LAND ACQUISITION | 20,000 | 400 | | (19,600) |
| 2007 BOND ISSUE | - | - | | - |
| 2009 BOND ISSUE | - | - | | - |
| HARRISON PARK (FY'2009) | 445,290 | 474,040 | | 28,750 |
| SANITARY SEWER | 2,842,300 | 2,866,840 | | 24,540 |
| SOLID WASTE FUND | 2,448,081 | 2,507,543 | | 59,462 |
| HEALTH INSURANCE | 4,508,813 | 4,513,931 | | 5,118 |
| GENERAL LIABILITY (MIN/MAX) | - | 50 | | 50 |
| FLEXIBLE SPENDING | 75,000 | 75,000 | | - |
| WORKING CASH | 200,000 | 200,200 | | 200 |
| SPECIAL SEWER | 10,500 | 10,500 | | - |
| GROUP LIFE INSURANCE | 26,500 | 26,500 | | - |
| CIVIC CENTER | 646,100 | 646,100 | | - |

2012-2013 BUDGET SUMMARY
(CONTINUED)

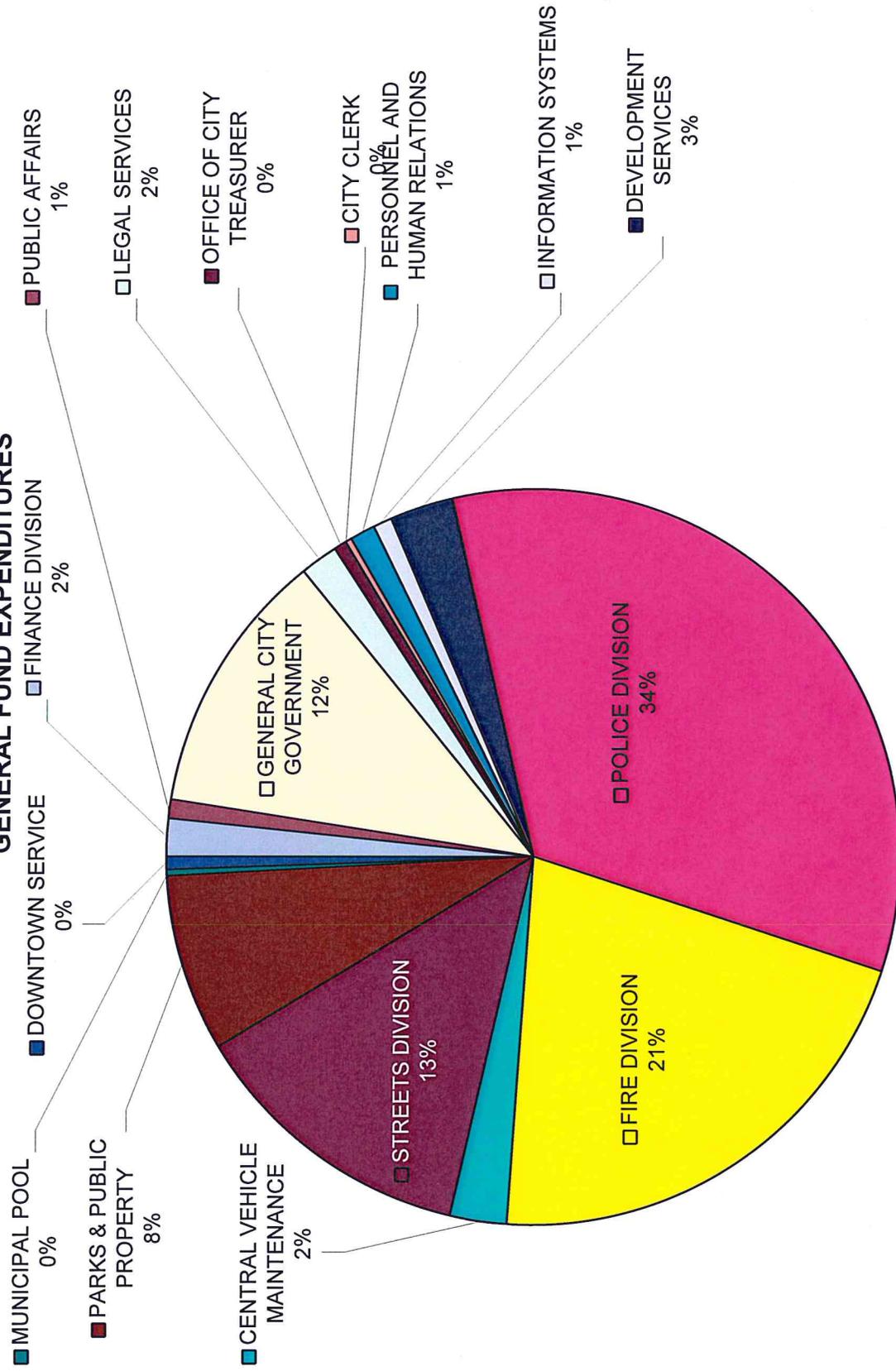
| | | | | |
|-----------------------------------|-------------------|-------------------|-------------------|-----------------|
| EVIDENCE HOLDING | 1,000 | 1,000 | | - |
| POLICE DIVISION-ARRA | 262,316 | 262,316 | | (0) |
| BROWNFIELD GRANT | 200,000 | 200,000 | | - |
| PUBLIC LIBRARY | 1,566,540 | 1,558,540 | | (8,000) |
| | 27,097,387 | 27,024,548 | | (72,839) |
| TOTAL GENERAL FUND | 22,070,644 | 3,079,909 | 18,995,802 | 5,067 |
| TOTAL OTHER FUNDS | 27,097,387 | 27,024,548 | | (72,839) |
| SUB TOTAL | 49,168,031 | 30,104,457 | 18,995,802 | (67,772) |
| DEPARTMENTAL TRANSFERS (1) | 7,458,884 | 7,458,884 | | |
| GRAND TOTAL | 41,709,147 | 22,645,573 | 18,995,802 | (67,772) |

NOTES

(1) DEPARTMENTAL TRANSFERS:

| | |
|---|------------------|
| TRANSFER TO DANVILLE MASS TRANSIT FROM GENERAL FUND | 22,302 |
| TRANSFER TO DATS FROM GENERAL FUND | - |
| TRANSFER TO INFRASTRUCTURE FUND FROM GENERAL FUND | 332,000 |
| TRANSFER TO POLICE PENSION FUND FROM GENERAL FUND | 27,000 |
| TRANSFER TO FIRE PENSION FUND FROM GENERAL FUND | 35,000 |
| TRANSFER TO BOND AND INTEREST FROM GENERAL FUND | 368,697 |
| TRANSFER TO 2007 BOND ISSUE FROM CAPITAL IMP FUND | 161,323 |
| TRANSFER TO 2007 BOND ISSUE FROM SOLID WASTE FUND | 57,000 |
| TRANSFER TO 2007 BOND ISSUE FROM SEWER FUND | 58,000 |
| PARK PATROL - TRANSFER FROM CAPITAL FUND | 40,000 |
| PROACTIVE CODE ENFORCEMENT TRANSFER FROM CAPITAL FUND | 46,000 |
| TRANSFER FROM CIVIC CENTER FUND TO HARRISON PARK | 77,500 |
| IMRF TRANSFERS | 449,997 |
| FICA TRANSFERS | 404,926 |
| BOND AND INTEREST TRANSFERS FROM SANITARY SEWER FUND | 93,329 |
| CIVIC CENTER REIMBURSEMENTS | 34,100 |
| SANITARY SEWER TRANSFER TO LANDFILL REMEDIATION | 24,000 |
| DEPARTMENT TRANSFERS TO HEALTH INSURANCE FUND | 3,634,669 |
| EMPLOYEE CONTRIBUTIONS TO LIFE INSURANCE FUND | 26,500 |
| LIBRARY BUDGET | 1,566,540 |
| TOTALS | 7,458,884 |

GENERAL FUND EXPENDITURES



GENERAL FUND

COMPARISON OF FY 11/12 TO FY 12/13 EXPENSES

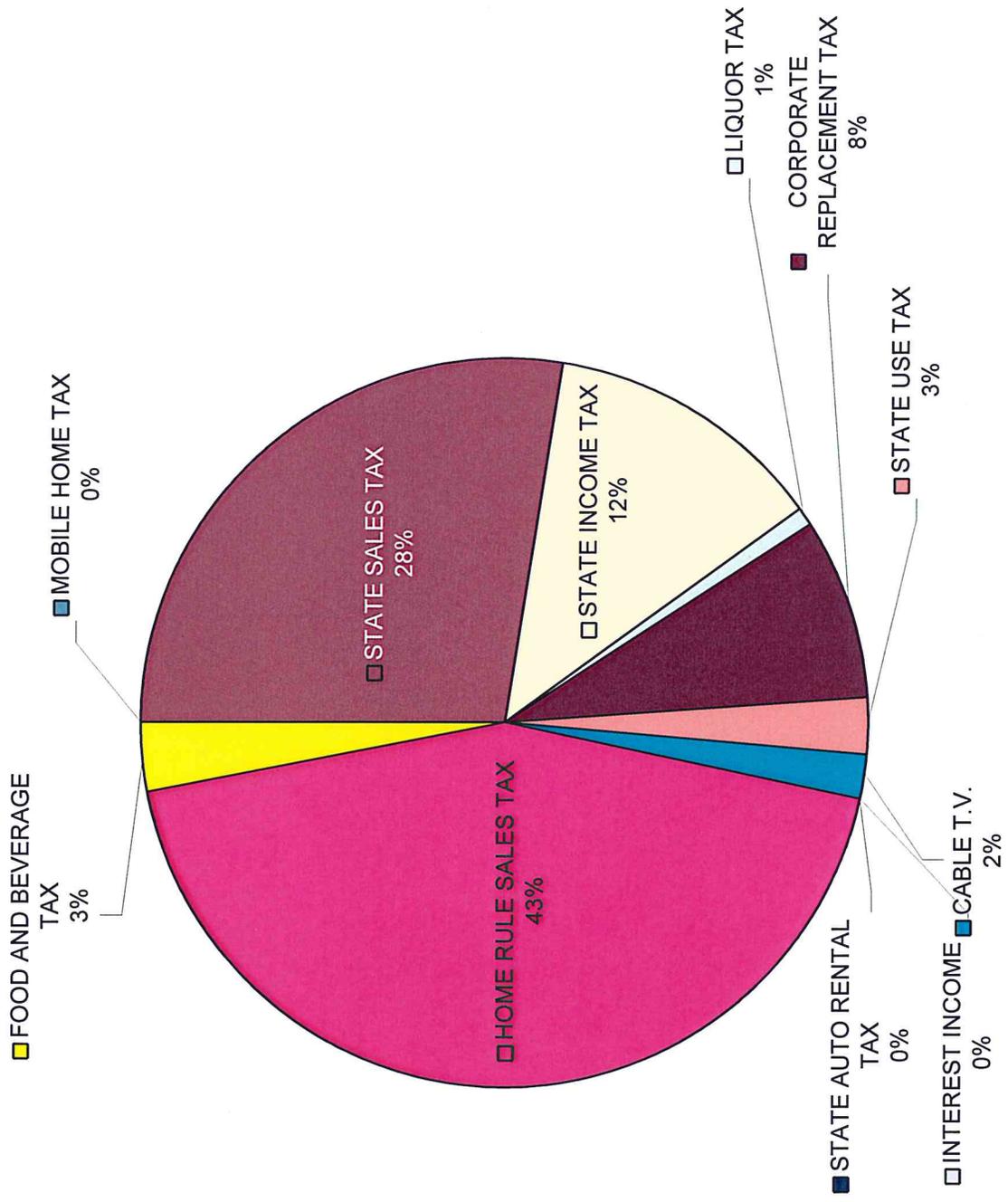
EXPENSES

| | PROPOSED 2012-2013 | CURRENT 2011-2012 | +/- Change | |
|---|-----------------------|----------------------|------------------|--------------|
| DEPARTMENT OF PUBLIC AFFAIRS | | | | |
| FINANCE DIVISION | 350,680 | 323,912 | 26,768 | 8.26% |
| PUBLIC AFFAIRS | 209,673 | 205,241 | 4,432 | 2.16% |
| GENERAL CITY GOVERNMENT | 2,558,804 | 2,356,970 | 201,834 | 8.56% |
| LEGAL SERVICES | 393,747 | 363,197 | 30,550 | 8.41% |
| OFFICE OF CITY TREASURER | 97,199 | 90,221 | 6,978 | 7.73% |
| CITY CLERK | 96,690 | 89,664 | 7,026 | 7.84% |
| PERSONNEL AND HUMAN RELATIONS | 229,589 | 221,287 | 8,301 | 3.75% |
| INFORMATION SYSTEMS | 174,625 | 163,124 | 11,501 | 7.05% |
| TOTAL PUBLIC AFFAIRS | 4,111,007 | 3,813,617 | 297,390 | 7.80% |
| DEPARTMENT OF PUBLIC DEVELOPMENT | | | | |
| PUBLIC DEVELOPMENT | 637,049 | 558,753 | 78,295 | 14.01% |
| DEPARTMENT OF PUBLIC SAFETY | | | | |
| POLICE DIVISION | 7,360,704 | 7,194,654 | 166,049 | 2.31% |
| TOTAL POLICE DIVISION | 7,360,704 | 7,194,654 | (166,049) | 2.31% |
| FIRE DIVISION | 4,675,907 | 4,482,126 | 193,781 | 4.32% |
| TOTAL FIRE DIVISION | 4,675,907 | 4,482,126 | (193,781) | 4.32% |
| TOTAL WITHOUT PENSION FUND | 12,036,611 | 11,676,781 | (359,830) | 3.08% |
| | 12,036,611 | 11,676,782 | 359,829 | 3.08% |
| DEPARTMENT OF PUBLIC WORKS | | | | |
| CENTRAL VEHICLE MAINTENANCE | 550,740 | 543,076 | 7,664 | 1.41% |
| STREETS DIVISION | 2,859,540 | 2,697,438 | 162,102 | 6.01% |
| PARKS & PUBLIC PROPERTY | 1,707,085 | 1,643,266 | 63,819 | 3.88% |
| MUNICIPAL POOL | 63,928 | 62,395 | 1,533 | 2.46% |
| DOWNTOWN SERVICES | 104,685 | 99,529 | 5,157 | 5.18% |
| TOTAL PUBLIC WORKS | 5,285,978 | 5,045,703 | 240,274 | 4.76% |
| TOTAL GENERAL FUND WITHOUT PENSION | 22,070,644 | 21,094,855 | 975,789 | 4.63% |
| GENERAL FUND RECEIPTS | 22,075,711 | 21,099,011 | | |
| GENERAL FUND SURPLUS (DEFICIT) | 5,067 | 4,156 | | |

ACTUAL AND ESTIMATED GENERAL FUND RECEIPTS

| SOURCE OF REVENUE | ACTUAL 2009-2010 REVENUE | ACTUAL 2010-2011 REVENUE | BUDGET 2011-2012 REVENUE | ACTUAL 2011-2012 REVENUE | BUDGET 2012-2013 REVENUE |
|---------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| 46000 PROPERTY TAX | - | - | - | - | - |
| 46001 MOBILE HOME TAX | 1,338 | 1,298 | 1,700 | 1,400 | 1,400 |
| 46003 STATE SALES TAX | 5,001,352 | 5,187,161 | 5,150,000 | 5,261,810 | 5,248,000 |
| 46004 STATE INCOME TAX | 2,020,219 | 2,901,139 | 2,230,000 | 2,391,642 | 2,340,000 |
| 46006 LIQUOR TAX | 153,262 | 170,663 | 165,000 | 176,987 | 175,000 |
| 46007 CORPORATE REPLACEMENT TAX | 1,635,353 | 1,814,178 | 1,575,000 | 1,638,621 | 1,506,500 |
| 46032 STATE USE TAX | 405,268 | 467,133 | 420,000 | 486,462 | 484,902 |
| 46040 CABLE T.V. | 334,432 | 347,453 | 345,000 | 359,772 | 360,000 |
| 46075 INTEREST INCOME | | (3,235) | - | (3,166) | - |
| 46076 STATE AUTO RENTAL TAX | 9,357 | 9,696 | 8,000 | 9,955 | 8,000 |
| 46088 HOME RULE SALES TAX | 4,331,899 | 6,575,001 | 7,730,000 | 8,365,003 | 8,300,000 |
| 46165 FOOD AND BEVERAGE TAX | 1,159,233 | 730,212 | 550,000 | 603,896 | 572,000 |
| TOTAL RECEIPTS | 15,051,712 | 18,200,699 | 18,174,700 | 19,292,381 | 18,995,802 |

General Fund Receipts



FUND BALANCE PROJECTIONS

| FUND TYPE | ESTIMATED BALANCE May 1, 2012 | ESTIMATED 2012-2013 RECEIPTS | FUNDS AVAILABLE | ESTIMATED 2012-2013 EXPENSES | ESTIMATED BALANCE April 30, 2013 |
|-------------------------------|-------------------------------------|------------------------------------|--------------------|------------------------------------|--|
| GENERAL FUND | 1,200,000 | 22,075,711 | 23,275,711 | 22,070,644 | 1,205,067 |
| FIRE PENSION | - | 1,913,931 | 1,913,931 | 1,913,931 | - |
| POLICE PENSION | - | 1,449,425 | 1,449,425 | 1,449,425 | - |
| IMRF | 200,000 | 400,000 | 600,000 | 449,997 | 150,003 |
| SOCIAL SECURITY | 134,000 | 410,250 | 544,250 | 404,926 | 139,324 |
| MOTOR FUEL TAX | 2,462,000 | 803,000 | 3,265,000 | 803,000 | 2,462,000 |
| STATE NARCOTIC FORFEITURE | 55,000 | 15,000 | 70,000 | 15,000 | 55,000 |
| CDBG | - | 1,175,352 | 1,175,352 | 1,175,352 | 0 |
| INFRASTRUCTURE DEVELOPMENT | 300,000 | 1,183,000 | 1,483,000 | 1,183,000 | 300,000 |
| TOWNE CENTRE | 9,600 | 1,100 | 10,700 | - | 10,700 |
| STORM WATER DRAINAGE | 202,000 | 28,967 | 230,967 | 50,000 | 180,967 |
| REVOLVING LOAN | 198,500 | 139,000 | 337,500 | 139,000 | 198,500 |
| HOUSING LOAN | 112,000 | 11,000 | 123,000 | 17,000 | 106,000 |
| DANVILLE MASS TRANSIT (2) | 100,000 | 2,670,234 | 2,770,234 | 2,670,234 | 100,000 |
| LAW ENFORCEMENT GRANT | - | 15,050 | 15,050 | 15,000 | 50 |
| FEDERAL NARCOTIC FORFEITURE | 2,000 | - | 2,000 | - | 2,000 |
| DATS (2) | - | 227,438 | 227,438 | 228,442 | (1,004) |
| TAX INCREMENT FINANCING-MT | 335,000 | 379,000 | 714,000 | 413,000 | 301,000 |
| TAX INCREMENT FINANCING-WG | 183,500 | 29,100 | 212,600 | 49,000 | 163,600 |
| TAX INCREMENT FINANCING-CC | 2,300 | 102 | 2,402 | 1,000 | 1,402 |
| BOND AND INTEREST | 106,000 | 868,871 | 974,871 | 868,871 | 106,000 |
| 2007 DEBT SERVICE | 233,000 | 363,595 | 596,595 | 363,595 | 233,000 |
| 2009 DEBT SERVICE | 99,500 | 466,173 | 565,673 | 466,173 | 99,500 |
| LANDFILL REMEDIATION | 933,000 | 28,000 | 961,000 | 65,000 | 896,000 |
| CAPITAL IMPROVEMENT FUND | 500,000 | 1,104,000 | 1,604,000 | 1,104,000 | 500,000 |
| LAND ACQUISITION | 81,000 | 400 | 81,400 | 20,000 | 61,400 |
| 2007 BOND ISSUE | - | - | - | - | - |
| 2009 BOND ISSUE | - | - | - | - | - |
| HARRISON PARK (1) | 6,200 | 474,040 | 480,240 | 445,290 | 34,950 |
| SANITARY SEWER | 1,931,500 | 2,866,840 | 4,798,340 | 2,842,300 | 1,956,040 |
| SOLID WASTE | 585,000 | 2,507,543 | 3,092,543 | 2,448,081 | 644,462 |
| HEALTH INSURANCE | 160,511 | 4,513,931 | 4,674,442 | 4,508,813 | 165,629 |
| GENERAL LIABILITY (MIN/MAX) | 37,000 | 50 | 37,050 | - | 37,050 |
| FLEXIBLE SPENDING | 25,650 | 75,000 | 100,650 | 75,000 | 25,650 |
| WORKING CASH | 209,500 | 200,200 | 409,700 | 200,000 | 209,700 |
| SPECIAL SEWER | 163,500 | 10,500 | 174,000 | 10,500 | 163,500 |
| LIFE INSURANCE | 4,498 | 26,500 | 30,998 | 26,500 | 4,498 |
| CIVIC CENTER | 190,000 | 646,100 | 836,100 | 646,100 | 190,000 |
| EVIDENCE HOLDING | 108,500 | 1,000 | 109,500 | 1,000 | 108,500 |
| POLICE ARRA | - | 262,316 | 262,316 | 262,316 | (0) |
| BROWNFIELD GRANT | - | 200,000 | 200,000 | 200,000 | - |
| LIBRARY | - | 1,558,540 | 1,558,540 | 1,566,540 | (8,000) |
| SUB TOTAL | 10,870,259 | 49,100,259 | 59,970,518 | 49,168,031 | 10,802,487 |
| DEPARTMENTAL TRANSFERS | | 7,458,884 | 7,458,884 | 7,458,884 | |
| GRAND TOTAL | 10,870,259 | 41,641,375 | 52,511,634 | 41,709,147 | 10,802,487 |

(1) Fiscal year January 1 through December 31.

(2) Fiscal year July 1 through June 30.

TAX LEVY RECAP

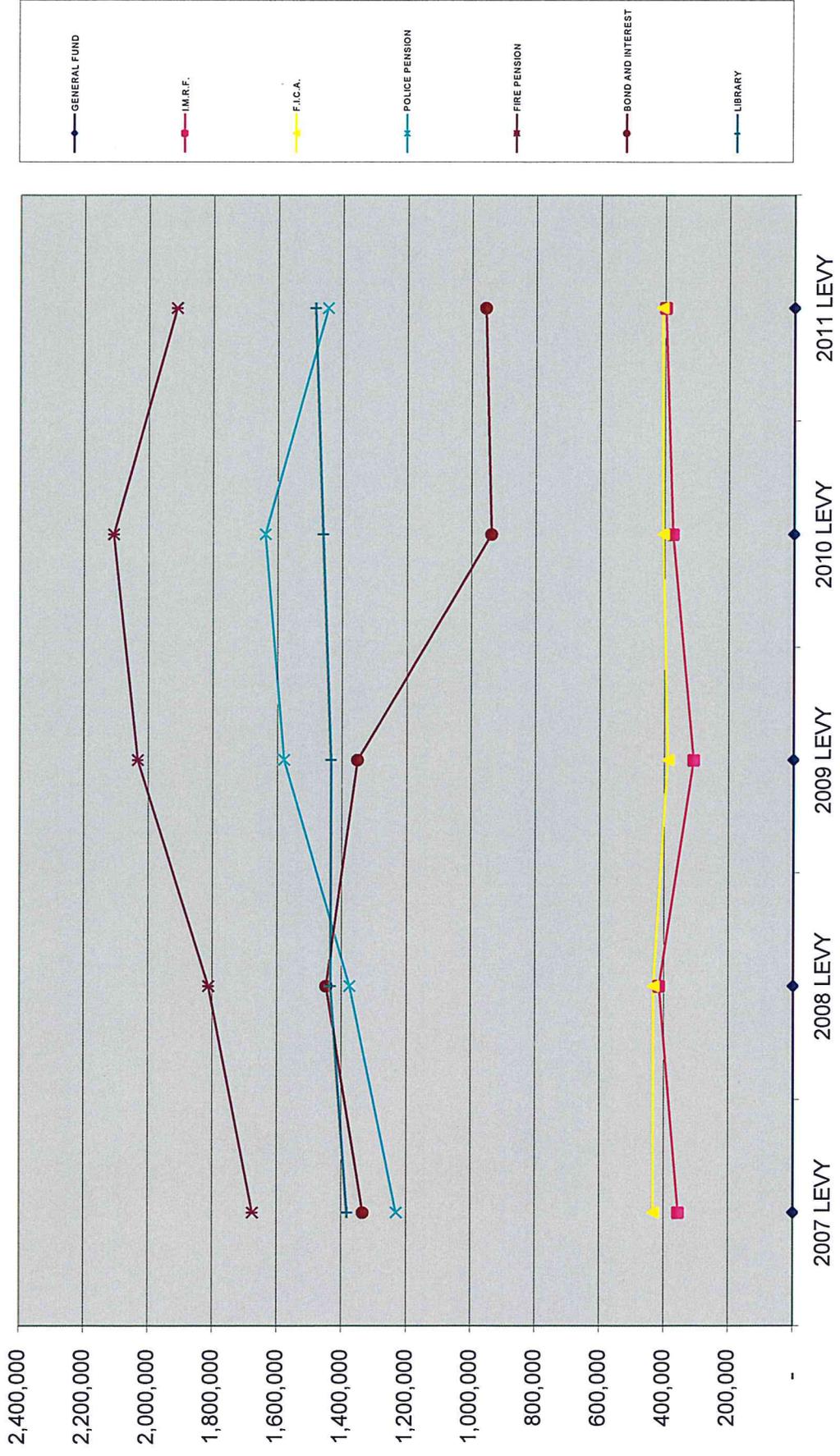
2006 THROUGH 2011

| | 2006 LEVY | 2007 LEVY | 2008 LEVY | 2009 LEVY | 2010 LEVY | 2011 LEVY |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| GENERAL FUND | 120,000 | - | - | - | - | - |
| I.M.R.F. | 395,422 | 356,134 | 415,500 | 310,000 | 375,000 | 400,248 |
| F.I.C.A. | 384,506 | 433,635 | 433,772 | 390,000 | 406,049 | 410,222 |
| CURRENT POLICE PEN | 216,326 | | 253,443 | 248,737 | 267,471 | 274,101 |
| UNFUNDED POLICE PEN | 1,016,261 | | 1,124,763 | 1,333,366 | 1,373,463 | 1,175,349 |
| TOTAL POLICE PENSION | 1,216,316 | 1,232,587 | 1,378,206 | 1,582,103 | 1,640,934 | 1,449,450 |
| CURRENT FIRE PEN | 356,735 | 368,816 | 368,816 | 357,913 | 369,427 | 368,256 |
| UNFUNDED FIRE PEN | 1,318,737 | 0 | 1,443,534 | 1,674,691 | 1,738,535 | 1,545,790 |
| TOTAL FIRE PENSION | 1,590,311 | 1,675,472 | 1,812,350 | 2,032,604 | 2,107,962 | 1,914,046 |
| BOND AND INTEREST | 1,092,310 | 1,333,718 | 1,447,544 | 1,352,171 | 763,358 | 707,026 |
| LIBRARY | 1,318,270 | 1,384,020 | 1,436,390 | 1,436,390 | 1,462,380 | 1,487,600 |
| TOTALS | 6,117,135 | 6,415,566 | 6,923,762 | 7,103,268 | 6,755,683 | 6,368,592 |

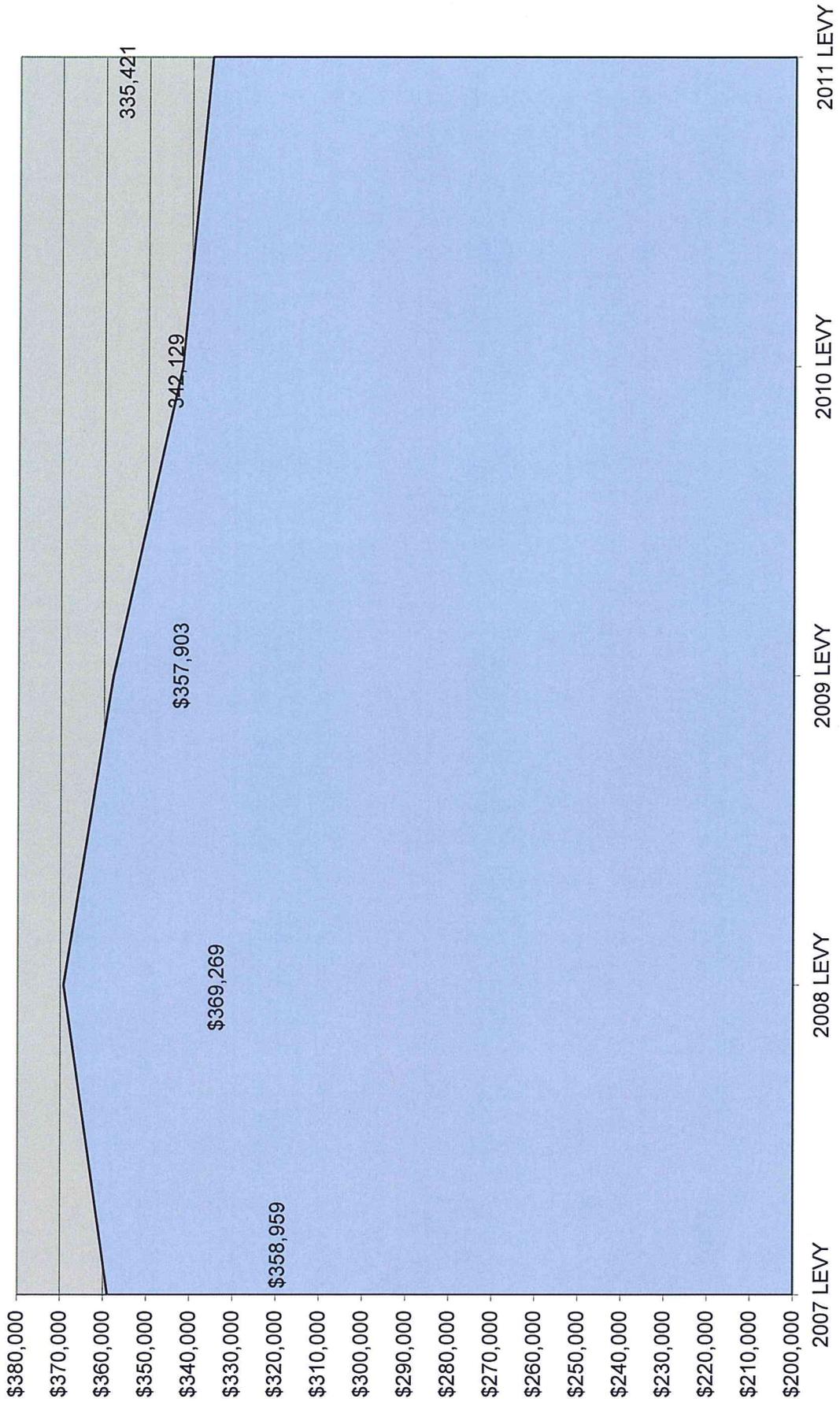
| | 2006 LEVY | 2007 LEVY | 2008 LEVY | 2009 LEVY | 2010 LEVY | 2011 LEVY |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| ASSESSED VALUE (000'S) | \$342,000 | \$358,959 | \$369,269 | \$357,903 | 342,129 | 321,742 |
| | | | | | | actual |

| | 2006 LEVY | 2007 LEVY | 2008 LEVY | 2009 LEVY | 2010 LEVY | 2011 LEVY |
|----------|-----------|-----------|-----------|-----------|-----------|-----------|
| TAX RATE | \$1.7886 | \$1.7873 | \$1.8750 | \$1.9847 | \$1.9746 | \$1.9794 |
| | | | | | | actual |

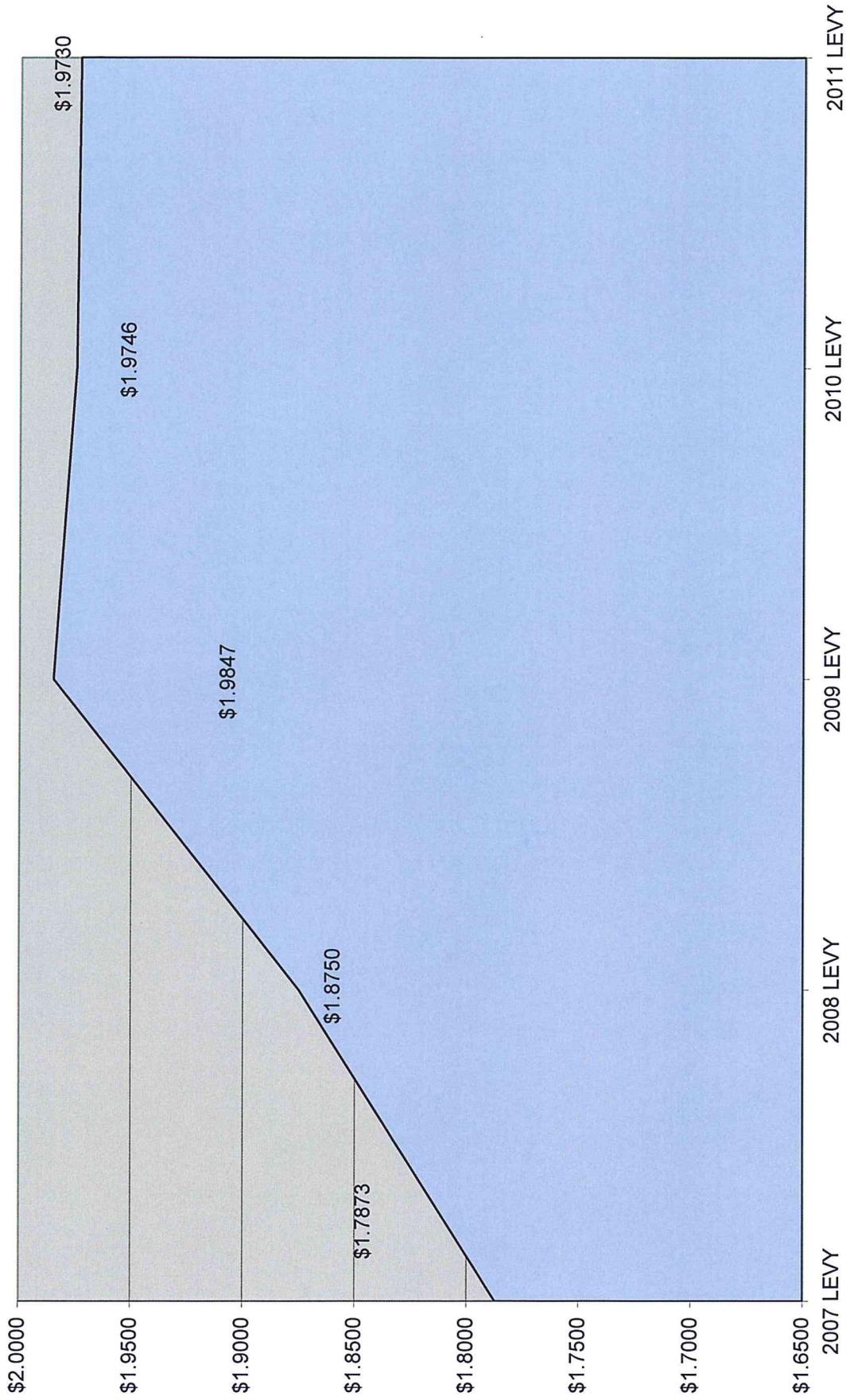
Tax Levy For The Past Five Years



Tax Levy Property Assessment For The Last Five Years



Tax Levy Rate For The Last Five Years



2012-13 Budget
Adopted 4/17/2012

2012-2013
ANNUAL BUDGET

| <u>DEPARTMENT OF PUBLIC AFFAIRS</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | +/- |
|---------------------------------------|------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | * |
| <u>DIVISION</u> | | | | | | | |
| <u>FINANCE</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 275,328 | 229,868 | 267,812 | 221,830 | 288,580 | 7.75% |
| 52-0000 | CONTRACTUAL SERVICES | 50,275 | 48,373 | 55,400 | - | 61,400 | 10.83% |
| 53-0000 | COMMODITIES | 208 | 213 | 700 | - | 700 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | - | - | - | 277 | - | 0.00% |
| | TOTAL EXPENDITURES | 325,811 | 278,454 | 323,912 | 222,107 | 350,680 | 8.26% |
| 46-0000 | TOTAL REVENUES | 35,168 | 32,055 | 37,046 | 31,283 | 39,217 | 5.86% |
| | DUE FROM GENERAL FUND | 290,642 | 246,399 | 286,866 | 190,824 | 311,463 | 8.57% |
| <u>PUBLIC AFFAIRS</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 184,278 | 192,896 | 188,341 | 189,767 | 193,473 | 2.72% |
| 52-0000 | CONTRACTUAL SERVICES | 5,139 | 3,669 | 7,000 | 7,369 | 6,300 | -10.00% |
| 53-0000 | COMMODITIES | - | 13 | 600 | 903 | 600 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 8,845 | 10,510 | 9,300 | 9,534 | 9,300 | 0.00% |
| cx | TOTAL EXPENDITURES | 198,262 | 207,088 | 205,241 | 207,572 | 209,673 | 2.16% |
| 46-0000 | TOTAL REVENUES | 26,103 | 27,817 | 26,907 | 28,377 | 28,620 | 6.37% |
| | DUE FROM GENERAL FUND | 172,159 | 179,271 | 178,334 | 179,195 | 181,052 | 1.52% |
| <u>GENERAL CITY GOVERNMENT</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 11,507 | 11,214 | 13,358 | 11,490 | 13,440 | 0.62% |
| 52-0000 | CONTRACTUAL SERVICES | 245,807 | 299,203 | 346,000 | 273,742 | 335,750 | -2.96% |
| 53-0000 | COMMODITIES | 46,496 | 41,466 | 53,100 | 47,630 | 48,100 | -9.42% |
| 54-0000 | OTHER EXPENDITURES | 1,467,998 | 1,381,472 | 1,167,100 | 1,495,459 | 1,311,000 | 12.33% |
| 90-0000 | INTERFUND TRANSFERS | 83,806 | 51,679 | 777,413 | 1,775,647 | 850,514 | 9.40% |
| | TOTAL EXPENDITURES | 1,855,614 | 1,785,034 | 2,356,970 | 3,603,968 | 2,558,804 | 8.56% |
| 46-0000 | TOTAL REVENUES | 1,519,128 | 272,284 | 168,358 | 427,288 | 168,440 | 0.05% |
| | DUE FROM GENERAL FUND | 336,486 | 1,512,750 | 2,188,613 | 3,176,680 | 2,390,364 | 9.22% |

2012-13 Budget
Adopted 4/17/2012

| <u>DEPARTMENT OF PUBLIC AFFAIRS-CONT.</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | +/- |
|---|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | Prior FY |
| <u>DIVISION</u> | | | | | | | |
| <u>LEGAL SERVICES</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 235,135 | 255,495 | 245,916 | 253,111 | 272,672 | 10.88% |
| 52-0000 | CONTRACTUAL SERVICES | 146,832 | 216,554 | 115,481 | 186,175 | 119,275 | 3.29% |
| 53-0000 | COMMODITIES | 746 | 1,608 | 1,800 | 4,390 | 1,800 | 0.00% |
| | TOTAL EXPENDITURES | 382,712 | 473,657 | 363,197 | 443,676 | 393,747 | 8.41% |
| 46-0000 | TOTAL REVENUES | 105,379 | 110,726 | 133,920 | 99,056 | 138,933 | 3.74% |
| | DUE FROM GENERAL FUND | 277,333 | 362,931 | 229,277 | 344,621 | 254,814 | 11.14% |
| <u>OFFICE OF CITY TREASURER</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 78,053 | 83,481 | 86,171 | 88,267 | 93,149 | 8.10% |
| 52-0000 | CONTRACTUAL SERVICES | 1,313 | 1,431 | 3,550 | 1,481 | 3,550 | 0.00% |
| 53-0000 | COMMODITIES | 20 | 457 | 500 | 505 | 500 | 0.00% |
| | TOTAL EXPENDITURES | 79,386 | 85,369 | 90,221 | 90,253 | 97,199 | 7.73% |
| 46-0000 | TOTAL REVENUES | 8,325 | 8,963 | 10,145 | 9,445 | 10,989 | 8.31% |
| | DUE FROM GENERAL FUND | 71,062 | 76,406 | 80,076 | 80,808 | 86,210 | 7.66% |
| <u>CITY CLERK</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 81,327 | 86,172 | 86,114 | 87,723 | 93,790 | 8.91% |
| 52-0000 | CONTRACTUAL SERVICES | 3,027 | 5,254 | 3,450 | 2,441 | 2,800 | -18.84% |
| 53-0000 | COMMODITIES | - | - | - | - | - | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 81 | 282 | 100 | - | 100 | 0.00% |
| | TOTAL EXPENDITURES | 84,435 | 91,708 | 89,664 | 90,164 | 96,690 | 7.84% |
| 46-0000 | TOTAL REVENUES | 112,311 | 114,960 | 111,851 | 118,378 | 115,735 | 3.47% |
| | DUE FROM GENERAL FUND | (27,876) | (23,252) | (22,187) | (28,214) | (19,045) | -14.16% |
| <u>PERSONNEL & HUMAN RELATIONS</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 189,525 | 183,956 | 184,837 | 186,631 | 194,489 | 5.22% |
| 52-0000 | CONTRACTUAL SERVICES | 14,121 | 16,193 | 14,350 | 21,131 | 17,550 | 22.30% |
| 53-0000 | COMMODITIES | 951 | 752 | 1,000 | - | 1,000 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 20,088 | 14,071 | 21,100 | 14,460 | 16,550 | -21.56% |
| | TOTAL EXPENDITURES | 224,685 | 214,972 | 221,287 | 222,222 | 229,589 | 3.75% |
| 46-0000 | TOTAL REVENUES | 21,415 | 22,425 | 24,672 | 24,403 | 27,240 | 10.41% |
| | DUE FROM GENERAL FUND | 203,270 | 192,547 | 196,615 | 197,819 | 202,349 | 2.92% |

2012-13 Budget

Adopted 4/17/2012

| <u>DEPARTMENT OF PUBLIC AFFAIRS-CONT..</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|--|------------------------------|----------------|----------------|----------------|----------------|----------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| DIVISION | | | | | | | |
| <u>INFORMATION SYSTEMS</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 71,053 | 74,515 | 74,314 | 77,636 | 78,815 | 6.06% |
| 52-0000 | CONTRACTUAL SERVICES | 79,377 | 79,904 | 85,010 | 95,933 | 92,010 | 8.23% |
| 53-0000 | COMMODITIES | 3,799 | 914 | 3,500 | 1,942 | 3,500 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 15 | - | 300 | 125 | 300 | 0.00% |
| | TOTAL EXPENDITURES | 154,244 | 155,333 | 163,124 | 175,636 | 174,625 | 7.05% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 9,478 | 10,084 | 10,756 | 11,221 | 12,023 | 11.78% |
| | DUE FROM GENERAL FUND | 144,766 | 145,249 | 152,368 | 164,416 | 162,602 | 6.72% |

DEPARTMENT OF PUBLIC AFFAIRS TOTAL

| | | | | | | | |
|---------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 51-0000 | PERSONNEL EXPENDITURES | 1,126,206 | 1,117,597 | 1,146,863 | 1,116,455 | 1,228,408 | 7.11% |
| 52-0000 | CONTRACTUAL SERVICES | 545,890 | 670,581 | 630,241 | 588,272 | 638,635 | 1.33% |
| 53-0000 | COMMODITIES | 52,220 | 45,423 | 61,200 | 55,371 | 56,200 | -8.17% |
| 54-0000 | OTHER EXPENDITURES | 1,497,027 | 1,406,335 | 1,197,900 | 1,519,855 | 1,337,250 | 11.63% |
| 90-0000 | INTERFUND TRANSFERS | 83,806 | 51,679 | 777,413 | 1,775,647 | 850,514 | 9.40% |
| | TOTAL DEPARTMENT EXPENDITURES | 3,305,149 | 3,291,615 | 3,813,617 | 5,055,599 | 4,111,007 | 7.80% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL DEPARTMENT REVENUES | 1,837,306 | 599,314 | 523,655 | 749,450 | 541,197 | 3.35% |
| | TOTAL DUE FROM GENERAL FUND | 1,467,843 | 2,692,301 | 3,289,962 | 4,306,149 | 3,569,809 | 8.51% |

| <u>DEPARTMENT OF PUBLIC DEVELOPMENT</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|---|--|-----------|-----------|-----------|-----------|-----------|--|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |

DIVISION

PUBLIC DEVELOPMENT

| | | | | | | | |
|---------|------------------------------|----------------|----------------|----------------|----------------|----------------|---------------|
| 51-0000 | PERSONNEL EXPENDITURES | 580,744 | 543,548 | 527,703 | 534,673 | 584,249 | 10.72% |
| 52-0000 | CONTRACTUAL SERVICES | 24,741 | 13,018 | 21,000 | 16,274 | 40,000 | 90.48% |
| 53-0000 | COMMODITIES | 6,079 | 7,353 | 8,050 | 10,808 | 10,800 | 34.16% |
| 54-0000 | OTHER EXPENDITURES | 2,182 | 399 | 2,000 | 1,807 | 2,000 | 0.00% |
| | TOTAL EXPENDITURES | 613,745 | 564,318 | 558,753 | 563,562 | 637,049 | 14.01% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 331,215 | 352,189 | 350,123 | 381,287 | 355,464 | 1.53% |
| | DUE FROM GENERAL FUND | 282,530 | 212,129 | 208,630 | 182,275 | 281,584 | 34.97% |

2012-13 Budget

Adopted 4/17/2012

| <u>DEPARTMENT OF PUBLIC SAFETY</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|---|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| <u>DIVISION</u> | | | | | | | |
| <u>POLICE</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 5,196,703 | 5,428,502 | 5,571,316 | 5,589,745 | 5,686,637 | 2.07% |
| 52-0000 | CONTRACTUAL SERVICES | 1,323,407 | 1,336,218 | 1,366,367 | 1,337,528 | 1,369,167 | 0.20% |
| 53-0000 | COMMODITIES | 212,535 | 224,280 | 242,871 | 285,349 | 287,800 | 18.50% |
| 54-0000 | OTHER EXPENDITURES | 14,559 | 25,952 | 14,100 | 14,305 | 17,100 | 21.28% |
| | TOTAL EXPENDITURES | 6,747,203 | 7,014,952 | 7,194,654 | 7,226,927 | 7,360,704 | 2.31% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 1,001,738 | 1,033,741 | 941,150 | 1,076,189 | 993,662 | 5.58% |
| | DUE FROM GENERAL FUND | 5,745,465 | 5,981,211 | 6,253,505 | 6,150,738 | 6,367,042 | 1.82% |
| <hr/> | | | | | | | |
| <u>FIRE</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 4,166,520 | 4,393,171 | 4,309,426 | 4,379,735 | 4,489,507 | 4.18% |
| 52-0000 | CONTRACTUAL SERVICES | 63,014 | 68,995 | 71,600 | 78,952 | 79,100 | 10.47% |
| 53-0000 | COMMODITIES | 70,127 | 68,503 | 99,500 | 94,560 | 105,700 | 6.23% |
| 54-0000 | OTHER EXPENDITURES | 1,474 | 3,066 | 1,600 | 347 | 1,600 | 0.00% |
| | TOTAL EXPENDITURES | 4,301,135 | 4,533,735 | 4,482,126 | 4,553,594 | 4,675,907 | 4.32% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 133,013 | 137,466 | 141,903 | 146,061 | 156,306 | 10.15% |
| | DUE FROM GENERAL FUND | 4,168,122 | 4,396,269 | 4,340,223 | 4,407,533 | 4,519,601 | 4.13% |
| <hr/> | | | | | | | |
| <u>DEPARTMENT OF PUBLIC SAFETY TOTAL</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 9,363,223 | 9,821,673 | 9,880,743 | 9,969,480 | 10,176,144 | 2.99% |
| 52-0000 | CONTRACTUAL SERVICES | 1,386,421 | 1,405,213 | 1,437,967 | 1,416,480 | 1,448,267 | 0.72% |
| 53-0000 | COMMODITIES | 282,662 | 292,783 | 342,371 | 379,909 | 393,500 | 14.93% |
| 54-0000 | OTHER EXPENDITURES | 16,033 | 29,018 | 15,700 | 14,652 | 18,700 | 19.11% |
| | TOTAL DEPARTMENT EXPENDITURES | 11,048,339 | 11,548,687 | 11,676,781 | 11,780,521 | 12,036,611 | 3.08% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL DEPARTMENT REVENUES | 1,134,751 | 1,171,207 | 1,083,053 | 1,222,250 | 1,149,969 | 6.18% |
| | TOTAL DUE FROM GENERAL FUND | 9,913,588 | 10,377,480 | 10,593,728 | 10,558,271 | 10,886,642 | 2.76% |

2012-13 Budget

Adopted 4/17/2012

| <u>DEPARTMENT OF PUBLIC WORKS</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|---|------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| <u>DIVISION</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| <u>CENTRAL VEHICLE MAINTENANCE</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 233,043 | 255,169 | 253,290 | 257,532 | 269,440 | 6.38% |
| 52-0000 | CONTRACTUAL SERVICES | 47,782 | 37,381 | 70,700 | 51,485 | 67,700 | -4.24% |
| 53-0000 | COMMODITIES | 196,905 | 206,790 | 218,986 | 209,771 | 213,500 | -2.51% |
| 54-0000 | OTHER EXPENDITURES | 9 | - | 100 | - | 100 | 0.00% |
| | TOTAL EXPENDITURES | 477,739 | 499,340 | 543,076 | 518,788 | 550,740 | 1.41% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 27,367 | 30,763 | 31,677 | 31,577 | 35,134 | 10.91% |
| | DUE FROM GENERAL FUND | 450,372 | 468,577 | 511,399 | 487,211 | 515,606 | 0.82% |
| <hr/> | | | | | | | |
| <u>STREETS</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,462,631 | 1,548,988 | 1,562,288 | 1,517,247 | 1,658,390 | 6.15% |
| 52-0000 | CONTRACTUAL SERVICES | 401,307 | 426,622 | 499,150 | 401,641 | 486,650 | -2.50% |
| 53-0000 | COMMODITIES | 556,923 | 607,673 | 635,000 | 561,660 | 713,500 | 12.36% |
| 54-0000 | OTHER EXPENDITURES | 1,218 | 389 | 1,000 | 10,199 | 1,000 | 0.00% |
| | TOTAL EXPENDITURES | 2,422,078 | 2,583,672 | 2,697,438 | 2,490,747 | 2,859,540 | 6.01% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 601,476 | 542,710 | 547,917 | 554,023 | 577,567 | 5.41% |
| | DUE FROM GENERAL FUND | 1,820,601 | 2,040,962 | 2,149,520 | 1,936,724 | 2,281,972 | 6.16% |
| <hr/> | | | | | | | |
| <u>PARKS AND PUBLIC PROPERTY</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 997,638 | 1,016,794 | 1,016,966 | 927,145 | 1,023,235 | 0.62% |
| 52-0000 | CONTRACTUAL SERVICES | 306,596 | 374,932 | 344,800 | 287,224 | 358,350 | 3.93% |
| 53-0000 | COMMODITIES | 233,637 | 314,172 | 279,000 | 336,298 | 323,000 | 15.77% |
| 54-0000 | OTHER EXPENDITURES | 2,359 | 3,898 | 2,500 | 3,899 | 2,500 | 0.00% |
| | TOTAL EXPENDITURES | 1,540,230 | 1,709,796 | 1,643,266 | 1,554,566 | 1,707,085 | 3.88% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 276,899 | 295,279 | 268,782 | 257,306 | 278,492 | 3.61% |
| | DUE FROM GENERAL FUND | 1,263,331 | 1,414,517 | 1,374,484 | 1,297,260 | 1,428,593 | 3.94% |
| <hr/> | | | | | | | |
| <u>MUNICIPAL POOL</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 48,637 | 32,239 | 32,295 | 30,874 | 37,678 | 16.67% |
| 52-0000 | CONTRACTUAL SERVICES | 9,867 | 5,651 | 10,600 | 4,472 | 8,750 | -17.45% |
| 53-0000 | COMMODITIES | 22,365 | 17,902 | 19,500 | 11,827 | 17,500 | -10.26% |
| | TOTAL EXPENDITURES | 80,869 | 55,792 | 62,395 | 47,174 | 63,928 | 2.46% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 23,352 | 29,317 | 27,295 | 36,369 | 37,678 | 38.04% |
| | DUE FROM GENERAL FUND | 57,517 | 26,475 | 35,100 | 10,805 | 26,250 | -25.21% |

2012-13 Budget

Adopted 4/17/2012

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|--|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| DEPARTMENT OF PUBLIC WORKS - CONT | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| <u>DIVISION</u> | | | | | | | |
| <u>DOWNTOWN SERVICES NEW IN 10-11 MVPS IN PRIOR YEARS</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 77,593 | 59,398 | 70,024 | 64,796 | 76,480 | 9.22% |
| 52-0000 | CONTRACTUAL SERVICES | 23,953 | 15,205 | 24,850 | 14,803 | 19,850 | -20.12% |
| 53-0000 | COMMODITIES | 5,126 | 4,193 | 4,355 | 7,794 | 8,055 | 84.96% |
| 54-0000 | OTHER EXPENDITURES | 6,637 | - | 300 | - | 300 | 0.00% |
| | TOTAL EXPENDITURES | 113,310 | 78,796 | 99,529 | 87,393 | 104,685 | 5.18% |
| 46-0000 | TOTAL REVENUES | 112,310 | 86,980 | 91,808 | 81,968 | 104,407 | 13.72% |
| | DUE FROM GENERAL FUND | 1,000 | (8,184) | 7,721 | 5,425 | 278 | -96.40% |
| <u>DEPARTMENT OF PUBLIC WORKS TOTALS</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 2,819,543 | 2,912,588 | 2,934,863 | 2,797,595 | 3,065,223 | 4.44% |
| 52-0000 | CONTRACTUAL SERVICES | 789,504 | 859,791 | 950,100 | 759,625 | 941,300 | -0.93% |
| 53-0000 | COMMODITIES | 1,014,956 | 1,150,730 | 1,156,841 | 1,127,350 | 1,275,555 | 10.26% |
| 54-0000 | OTHER EXPENDITURES | 10,223 | 4,287 | 3,900 | 14,098 | 3,900 | 0.00% |
| | TOTAL DEPARTMENT EXPENDITUR | 4,634,226 | 4,927,396 | 5,045,703 | 4,698,669 | 5,285,978 | 4.76% |
| 46-0000 | TOTAL DEPARTMENT REVENUES | 1,041,405 | 985,049 | 967,479 | 961,243 | 1,033,279 | 6.80% |
| | TOTAL DUE FROM GENERAL FUND | 3,592,821 | 3,942,347 | 4,078,224 | 3,737,425 | 4,252,699 | 4.28% |
| <u>TOTAL FOR DEPARTMENTS IN THE GENERAL FUND</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 13,889,715 | 14,395,406 | 14,490,172 | 14,418,203 | 15,054,023 | 3.89% |
| 52-0000 | CONTRACTUAL SERVICES | 2,746,556 | 2,948,603 | 3,039,308 | 2,780,651 | 3,068,202 | 0.95% |
| 53-0000 | COMMODITIES | 1,355,917 | 1,496,289 | 1,568,462 | 1,573,438 | 1,736,055 | 10.69% |
| 54-0000 | OTHER EXPENDITURES | 1,525,465 | 1,440,039 | 1,219,500 | 1,550,411 | 1,361,850 | 11.67% |
| 90-0000 | *INTERFUND TRANSFERS | 83,806 | 51,679 | 777,413 | 1,775,647 | 850,514 | 9.40% |
| | TOTAL EXPENDITURES | 19,601,459 | 20,332,016 | 21,094,855 | 22,098,351 | 22,070,644 | 4.63% |
| 46-0000 | TOTAL REVENUES | 4,344,677 | 3,107,759 | 2,924,311 | 3,314,231 | 3,079,909 | 5.32% |
| | TOTAL DUE FROM GENERAL FUND | 15,256,782 | 17,224,257 | 18,170,544 | 18,784,120 | 18,990,735 | 4.51% |
| | GENERAL FUND RECEIPTS | 15,051,712 | 18,200,699 | 18,174,700 | 19,292,381 | 18,995,802 | 4.52% |
| | GENERAL FUND SURPLUS (DEFICI | (205,070) | 976,442 | 4,156 | 508,261 | 5,067 | 21.92% |

*IMRF, FICA or Health Insurance and included under Personnel Expenditures not Interfund Transfers

OTHER FUNDS

| FUND | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 | +/- Prior FY |
|--|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------|
| <u>FIRE PENSION FUND</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,783,510 | 2,012,258 | 2,107,962 | 2,141,989 | 1,913,931 | -9.20% |
| | TOTAL EXPENDITURES | 1,783,510 | 2,012,258 | 2,107,962 | 2,141,989 | 1,913,931 | -9.20% |
| 46-0000 | TOTAL REVENUES | 1,785,252 | 2,012,258 | 2,107,962 | 2,141,989 | 1,913,931 | -9.20% |
| | TRANSFER TO (FROM) RESERVE | 1,742 | - | - | - | - | |
| <u>POLICE PENSION FUND</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,356,326 | 1,565,813 | 1,640,934 | 1,668,682 | 1,449,425 | -11.67% |
| | TOTAL EXPENDITURES | 1,356,326 | 1,565,813 | 1,640,934 | 1,668,682 | 1,449,425 | -11.67% |
| 46-0000 | TOTAL REVENUES | 1,357,586 | 1,565,813 | 1,640,934 | 1,668,682 | 1,449,425 | -11.67% |
| | TRANSFER TO (FROM) RESERVE | 1,260 | - | - | - | - | |
| <u>ILLINOIS MUNICIPAL RETIREMENT FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 330,375 | 366,769 | 392,845 | 382,780 | 449,997 | 14.55% |
| | TOTAL EXPENDITURES | 330,375 | 366,769 | 392,845 | 382,780 | 449,997 | 14.55% |
| 46-0000 | TOTAL REVENUES | 411,841 | 308,117 | 376,000 | 371,826 | 400,000 | 6.38% |
| | TRANSFER TO (FROM) RESERVE | 81,466 | (58,652) | (16,845) | (10,954) | (49,997) | |
| <u>SOCIAL SECURITY FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 390,744 | 395,286 | 402,670 | 379,862 | 404,926 | 0.56% |
| | TOTAL EXPENDITURES | 390,744 | 395,286 | 402,670 | 379,862 | 404,926 | 0.56% |
| 46-0000 | TOTAL REVENUES | 428,520 | 386,987 | 407,049 | 402,538 | 410,250 | 0.79% |
| | TRANSFER TO (FROM) RESERVE | 37,776 | (8,299) | 4,379 | 22,676 | 5,324 | 21.58% |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | +/- |
|--|----------------------------|----------------|------------------|------------------|------------------|------------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | Prior FY |
| <u>MOTOR FUEL TAX FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | - | - | | - | 0.00% |
| 55-0000 | CAPITAL OUTLAY | 905,000 | 707,572 | 840,000 | 716,284 | 803,000 | -4.40% |
| | TOTAL EXPENDITURES | 905,000 | 707,572 | 840,000 | 716,284 | 803,000 | -4.40% |
| 46-0000 | TOTAL REVENUES | 871,266 | 1,013,740 | 855,000 | 976,899 | 803,000 | -6.08% |
| | TRANSFER TO (FROM) RESERVE | (33,734) | 306,168 | 15,000 | 260,614 | - | |
| <u>STATE NARCOTIC FORFEITURE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 14,669 | 6,488 | 15,000 | 8,791 | 15,000 | 0.00% |
| | TOTAL EXPENDITURES | 14,669 | 6,488 | 15,000 | 8,791 | 15,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 12,213 | 3,775 | 15,000 | 21,293 | 15,000 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | (2,456) | (2,713) | - | 12,502 | - | |
| <u>CDBG FUND</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 130,746 | 190,853 | 189,839 | 201,925 | 167,914 | -11.55% |
| 52-0000 | CONTRACTUAL SERVICES | 3,646 | 6,956 | 9,770 | 6,347 | 8,350 | -14.53% |
| 53-0000 | COMMODITIES | 16,992 | 7,984 | 10,380 | 5,079 | 9,380 | -9.63% |
| 54-0000 | OTHER EXPENDITURES | 692,530 | 324,034 | 840,000 | 729,757 | 989,708 | 17.82% |
| 55-0000 | CAPITAL OUTLAY | - | - | - | - | - | |
| | TOTAL EXPENDITURES | 843,915 | 529,827 | 1,049,989 | 943,108 | 1,175,352 | 11.94% |
| 46-0000 | TOTAL REVENUES | 860,447 | 536,698 | 1,049,989 | 942,058 | 1,175,352 | 11.94% |
| | TRANSFER TO (FROM) RESERVE | 16,532 | 6,871 | 0 | (1,050) | 0 | 0.00% |
| <u>INFRASTRUCTURE DEVELOPMENT</u> | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | 294,859 | 1,124,000 | 1,124,000 | 3,184,130 | 1,183,000 | 5.25% |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| | TOTAL EXPENDITURES | 294,859 | 1,124,000 | 1,124,000 | 3,184,130 | 1,183,000 | 5.25% |
| 46-0000 | TOTAL REVENUES | 924,613 | 1,124,000 | 1,124,000 | 3,518,258 | 1,183,000 | 5.25% |
| | TRANSFER TO (FROM) RESERVE | (629,754) | - | - | (334,128) | - | |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | +/- |
|---|-----------------------------------|----------------|---------------|-----------------|------------------|-----------------|----------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | Prior FY |
| <u>TOWNE CENTRE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| | TOTAL EXPENDITURES | - | - | - | - | - | |
| 46-0000 | TOTAL REVENUES | 1,022 | 1,100 | 1,100 | 1,024 | 1,100 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 1,022 | 1,100 | 1,100 | 1,024 | 1,100 | 0.00% |
| <u>STORM WATER DRAINAGE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 4,000 | - | 50,000 | - | 50,000 | 0.00% |
| 55-0000 | CAPITAL OUTLAY | - | - | - | - | - | |
| | TOTAL EXPENDITURES | 4,000 | - | 50,000 | - | 50,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 29,190 | 28,800 | 28,800 | 28,557 | 28,967 | 0.58% |
| | TRANSFER TO (FROM) RESERVE | 25,190 | 28,800 | (21,200) | 28,557 | (21,033) | -0.79% |
| <u>REVOLVING LOAN FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 83,515 | 11,161 | 139,000 | 214,725 | 139,000 | 0.00% |
| | TOTAL EXPENDITURES | 83,515 | 11,161 | 139,000 | 214,725 | 139,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 125,258 | 89,542 | 139,000 | 43,162 | 139,000 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 41,743 | 78,381 | - | (171,563) | - | |
| <u>HOUSING LOAN FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 15,184 | 4,200 | 17,000 | 2,365 | 17,000 | 0.00% |
| | TOTAL EXPENDITURES | 15,184 | 4,200 | 17,000 | 2,365 | 17,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 7,821 | 14,786 | 11,000 | 7,162 | 11,000 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | (7,362) | 10,586 | (6,000) | 4,797 | (6,000) | 0.00% |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 | |
|--|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------|
| <u>DANVILLE MASS TRANSIT</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,218,300 | 1,389,274 | 1,414,491 | 1,720,894 | 1,720,894 | 21.66% |
| 52-0000 | CONTRACTUAL SERVICES | 235,750 | 250,200 | 295,600 | 292,600 | 292,600 | -1.01% |
| 53-0000 | COMMODITIES | 395,900 | 400,800 | 424,900 | 491,500 | 491,500 | 15.67% |
| 54-0000 | OTHER EXPENDITURES | 88,800 | 97,600 | 103,500 | 165,240 | 165,240 | 59.65% |
| 55-0000 | CAPITAL OUTLAY | - | - | - | - | - | |
| | TOTAL EXPENDITURES | 1,938,750 | 2,137,874 | 2,238,491 | 2,670,234 | 2,670,234 | 19.29% |
| 46-0000 | TOTAL REVENUES | 1,938,750 | 2,137,874 | 2,238,491 | 2,670,234 | 2,670,234 | 19.29% |
| | TRANSFER TO (FROM) RESERVE | - | 0 | 0 | (0) | (0) | |
| <u>LAW ENFORCEMENT GRANT</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 31,623 | 69,162 | 15,000 | 14,202 | 15,000 | 0.00% |
| | TOTAL EXPENDITURES | 31,623 | 69,162 | 15,000 | 14,202 | 15,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 45,308 | 21,781 | 15,050 | 6,939 | 15,050 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 13,686 | (47,381) | 50 | (7,263) | 50 | 0.00% |
| <u>FEDERAL NARCOTIC FORFEITURE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| | TOTAL EXPENDITURES | - | - | - | - | - | |
| 46-0000 | TOTAL REVENUES | - | 2,785 | - | 5 | - | |
| | TRANSFER TO (FROM) RESERVE | - | 2,785 | - | 5 | - | |
| <u>DATS FUND</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 127,974 | 106,630 | 118,120 | 116,460 | 119,712 | 1.35% |
| 52-0000 | CONTRACTUAL SERVICES | 114,710 | 29,932 | 91,630 | 93,519 | 91,630 | 0.00% |
| 53-0000 | COMMODITIES | 6,095 | 491 | 1,100 | 1,062 | 1,100 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| 55-0000 | CAPITAL OUTLAY | 24,159 | 178 | 16,000 | 516 | 16,000 | 0.00% |
| | TOTAL EXPENDITURES | 272,938 | 137,231 | 226,850 | 211,556 | 228,442 | 0.70% |
| 46-0000 | TOTAL REVENUES | 272,938 | 137,231 | 226,850 | 211,556 | 228,442 | 0.70% |
| | TRANSFER TO (FROM) RESERVE | - | - | - | - | - | |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 | |
|--|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------|
| TAX INCREMENT FINANCING - MIDTOWN | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | - | - | 8,000 | 2,060 | 8,000 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 358,538 | 160,856 | 384,090 | 639,915 | 405,000 | 5.44% |
| | TOTAL EXPENDITURES | 358,538 | 160,856 | 392,090 | 641,975 | 413,000 | 5.33% |
| 46-0000 | TOTAL REVENUES | 381,537 | 361,661 | 392,090 | 377,642 | 379,000 | -3.34% |
| | TRANSFER TO (FROM) RESERVE | 22,999 | 200,805 | - | (264,332) | (34,000) | |
| TAX INCREMENT FINANCING - WEST GATE | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | - | 10,366 | 8,000 | 20,691 | 4,000 | -50.00% |
| 54-0000 | OTHER EXPENDITURES | - | 26,498 | 57,718 | 28,577 | 45,000 | -22.03% |
| | TOTAL EXPENDITURES | - | 36,864 | 65,718 | 49,269 | 49,000 | -25.44% |
| 46-0000 | TOTAL REVENUES | 66,098 | 63,321 | 65,718 | 37,226 | 29,100 | -55.72% |
| | TRANSFER TO (FROM) RESERVE | 66,098 | 26,457 | - | (12,043) | (19,900) | |
| TAX INCREMENT FINANCING - CAMPUS CORRIDOR | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | - | - | 1,200 | - | - | -100.00% |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | 1,000 | 100.00% |
| | TOTAL EXPENDITURES | - | - | 1,200 | - | 1,000 | -16.67% |
| 46-0000 | TOTAL REVENUES | 1,284 | 1,210 | 3,010 | 5 | 102 | -96.61% |
| | TRANSFER TO (FROM) RESERVE | 1,284 | 1,210 | 1,810 | 5 | (898) | -149.61% |
| BOND AND INTEREST | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 1,209,816 | 1,201,098 | 1,009,159 | 1,028,666 | 868,871 | -13.90% |
| | TOTAL EXPENDITURES | 1,209,816 | 1,201,098 | 1,009,159 | 1,028,666 | 868,871 | -13.90% |
| 46-0000 | TOTAL REVENUES | 1,199,264 | 1,193,151 | 1,009,159 | 981,927 | 868,871 | -13.90% |
| | TRANSFER TO (FROM) RESERVE | (10,552) | (7,947) | - | (46,739) | (0) | |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 | |
|---|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------|
| <u>2007 DEBT SERVICE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 359,447 | 361,547 | 364,000 | 363,595 | 363,595 | -0.11% |
| | TOTAL EXPENDITURES | 359,447 | 361,547 | 364,000 | 363,595 | 363,595 | -0.11% |
| 46-0000 | TOTAL REVENUES | 359,509 | 356,425 | 364,033 | 363,595 | 363,595 | -0.12% |
| | TRANSFER TO (FROM) RESERVE | 62 | (5,122) | 33 | (0) | (0) | -100.76% |
| <u>2009 DEBT SERVICE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 184,050 | 192,739 | 192,348 | 191,823 | 466,173 | 142.36% |
| | TOTAL EXPENDITURES | 184,050 | 192,739 | 192,348 | 191,823 | 466,173 | 142.36% |
| 46-0000 | TOTAL REVENUES | 274,606 | 189,861 | 192,348 | 190,399 | 466,173 | 142.36% |
| | TRANSFER TO (FROM) RESERVE | 90,556 | (2,878) | - | (1,423) | - | |
| <u>LANDFILL REMEDIATION FUND</u> | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | - | - | 40,000 | - | 65,000 | 62.50% |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| | TOTAL EXPENDITURES | - | - | 40,000 | - | 65,000 | 62.50% |
| 46-0000 | TOTAL REVENUES | 30,449 | 27,192 | 40,500 | 24,726 | 28,000 | -30.86% |
| | TRANSFER TO (FROM) RESERVE | 30,449 | 27,192 | 500 | 24,726 | (37,000) | |
| <u>CAPITAL IMPROVEMENTS FUND</u> | | | | | | | |
| 52-0000 | CONTRACTUAL | 50,000 | 50,000 | 50,000 | 50,000 | 70,000 | 40.00% |
| 54-0000 | OTHER EXPENDITURES | 337,318 | 183,614 | 240,500 | 311,351 | 165,077 | -31.36% |
| 55-0000 | CAPITAL OUTLAY | 1,212,755 | 1,458,139 | 691,600 | 667,323 | 707,600 | 2.31% |
| 90-0000 | INTERFUND TRANSFERS | 371,323 | 160,265 | 161,900 | 161,900 | 161,323 | -0.36% |
| | TOTAL EXPENDITURES | 1,971,396 | 1,852,018 | 1,144,000 | 1,190,574 | 1,104,000 | -3.50% |
| 46-0000 | TOTAL REVENUES | 1,657,884 | 1,875,744 | 1,144,000 | 1,309,049 | 1,104,000 | -3.50% |
| | TRANSFER TO (FROM) RESERVE | (313,512) | 23,726 | - | 118,475 | (0) | |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|----------------------------------|-----------------------------------|------------------|--------------------|--------------------|--------------------|-----------------|-----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| LAND ACQUISITION | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | 6,151 | 40,000 | - | 20,000 | -50.00% |
| | TOTAL EXPENDITURES | - | 6,151 | 40,000 | - | 20,000 | -50.00% |
| 46-0000 | TOTAL REVENUES | 501 | 202 | 400 | 276 | 400 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 501 | (5,949) | (39,600) | 276 | (19,600) | -50.51% |
| 2007 BOND ISSUE | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 466,472 | - | - | 368,606 | - | |
| 55-0000 | CAPITAL OUTLAY | 49,837 | - | - | 31,857 | - | |
| | TOTAL EXPENDITURES | 516,309 | - | - | 400,463 | - | |
| 46-0000 | TOTAL REVENUES | 2,174 | - | - | 3,906 | - | |
| | TRANSFER TO (FROM) RESERVE | (514,136) | - | - | (396,557) | - | |
| 2009 BOND ISSUE | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | 389,402 | 706,647 | 1,800,000 | 2,367,888 | - | -100.00% |
| 54-0000 | OTHER EXPENDITURES | 163,701 | 30,028 | - | 368,606 | - | |
| 55-0000 | CAPITAL OUTLAY | 78,891 | 520,310 | 150,000 | 167,022 | - | -100.00% |
| | TOTAL EXPENDITURES | 631,995 | 1,256,985 | 1,950,000 | 2,903,516 | - | -100.00% |
| 46-0000 | TOTAL REVENUES | 37,694 | 10,681 | 20,000 | 3,906 | - | -100.00% |
| | TRANSFER TO (FROM) RESERVE | (594,301) | (1,246,304) | (1,930,000) | (2,899,610) | - | -100.00% |
| HARRISON PARK GOLF COURSE | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 203,722 | 192,808 | 150,291 | 225,457 | 225,457 | 50.01% |
| 52-0000 | CONTRACTUAL SERVICES | 36,588 | 35,108 | 34,929 | 30,403 | 30,403 | -12.96% |
| 53-0000 | COMMODITIES | 92,302 | 95,501 | 90,450 | 82,550 | 82,550 | -8.73% |
| 54-0000 | OTHER EXPENDITURES | 54,685 | 32,111 | 90,000 | 26,650 | 26,650 | -70.39% |
| 55-0000 | CAPITAL OUTLAY | 114,854 | 84,968 | 101,130 | 80,230 | 80,230 | -20.67% |
| | TOTAL EXPENDITURES | 502,151 | 440,494 | 466,800 | 445,290 | 445,290 | -4.61% |
| 46-0000 | TOTAL REVENUES | 477,595 | 428,756 | 471,800 | 474,040 | 474,040 | 0.47% |
| | TRANSFER TO (FROM) RESERVE | (24,556) | (11,738) | 5,000 | 28,750 | 28,750 | |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|----------------------------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| SANITARY SEWER DEPARTMENT | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,027,633 | 1,285,945 | 1,359,851 | 1,299,628 | 1,362,871 | 0.22% |
| 52-0000 | CONTRACTUAL SERVICES | 260,656 | 283,941 | 320,100 | 382,353 | 318,100 | -0.62% |
| 53-0000 | COMMODITIES | 151,707 | 124,163 | 186,000 | 157,303 | 197,000 | 5.91% |
| 54-0000 | OTHER EXPENDITURES | 19,940 | 35,076 | 8,500 | 33,743 | 39,000 | 358.82% |
| 55-0000 | CAPITAL OUTLAY | 1,419,037 | 439,641 | 797,000 | 1,650,948 | 750,000 | -5.90% |
| 90-0000 | INTERFUND TRANSFERS | 190,595 | 181,931 | 185,905 | 175,513 | 175,329 | -5.69% |
| | TOTAL EXPENDITURES | 3,069,568 | 2,350,697 | 2,857,356 | 3,699,487 | 2,842,300 | -0.53% |
| 46-0000 | TOTAL REVENUES | 2,996,077 | 2,922,044 | 2,858,300 | 2,852,422 | 2,866,840 | 0.30% |
| | TRANSFER TO (FROM) RESERVE | (73,491) | 571,347 | 944 | (847,065) | 24,540 | 2499.47% |
| SOLID WASTE DEPARTMENT | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,233,556 | 1,247,868 | 1,370,124 | 1,273,445 | 1,373,188 | 0.22% |
| 52-0000 | CONTRACTUAL SERVICES | 579,870 | 607,938 | 708,850 | 646,059 | 741,327 | 4.58% |
| 53-0000 | COMMODITIES | 116,074 | 173,691 | 174,701 | 215,110 | 202,876 | 16.13% |
| 54-0000 | OTHER EXPENDITURES | 21,053 | 4,640 | 23,100 | 20,136 | 23,690 | 2.55% |
| 55-0000 | CAPITAL IMPROVEMENTS | 333,966 | 620,294 | 375,000 | 604,316 | 50,000 | -86.67% |
| 90-0000 | INTERFUND TRANSFERS | 57,000 | 56,983 | 58,690 | 59,690 | 57,000 | -2.88% |
| | TOTAL EXPENDITURES | 2,341,519 | 2,711,414 | 2,710,465 | 2,818,755 | 2,448,081 | -9.68% |
| 46-0000 | TOTAL REVENUES | 2,614,655 | 2,628,947 | 2,521,601 | 2,562,184 | 2,507,543 | -0.56% |
| | TRANSFER TO (FROM) RESERVE | 273,136 | (82,467) | (188,864) | (256,572) | 59,462 | -131.48% |
| HEALTH INSURANCE FUND | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | - | 152 | 1,000 | 88 | 1,000 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 3,831,357 | 4,185,777 | 4,104,000 | 4,032,541 | 4,508,813 | 9.86% |
| | TOTAL EXPENDITURES | 3,831,357 | 4,185,777 | 4,104,000 | 4,032,541 | 4,508,813 | 9.86% |
| 46-0000 | TOTAL REVENUES | 3,618,608 | 4,201,550 | 4,110,261 | 4,099,345 | 4,513,931 | 9.82% |
| | TRANSFER TO (FROM) RESERVE | (212,749) | 15,773 | 6,261 | 66,804 | 5,118 | -18.26% |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 | |
|--|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------|
| <u>MIN/MAX LIABILITY INSURANCE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| | TOTAL EXPENDITURES | - | - | - | - | - | |
| 46-0000 | TOTAL REVENUES | 267 | 158 | 50 | 101 | 50 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 267 | 158 | 50 | 101 | 50 | 0.00% |
| <u>FLEXIBLE SPENDING FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 75,867 | 46,003 | 75,000 | 59,973 | 75,000 | 0.00% |
| | TOTAL EXPENDITURES | 75,867 | 46,003 | 75,000 | 59,973 | 75,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 65,921 | 62,292 | 75,000 | 59,169 | 75,000 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | (9,947) | 16,289 | - | (804) | - | |
| <u>WORKING CASH FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 200,000 | - | 200,000 | - | 200,000 | 0.00% |
| | TOTAL EXPENDITURES | 200,000 | - | 200,000 | - | 200,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 200,866 | 102 | 200,200 | 131 | 200,200 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 866 | 102 | 200 | 131 | 200 | 0.00% |
| <u>SPECIAL SEWER TRUST FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | - | 20,000 | - | 10,500 | -47.50% |
| | TOTAL EXPENDITURES | - | - | 20,000 | - | 10,500 | -47.50% |
| 46-0000 | TOTAL REVENUES | 3,260 | 627 | 20,000 | 1,036 | 10,500 | -47.50% |
| | TRANSFER TO (FROM) RESERVE | 3,260 | 627 | - | 1,036 | - | |

2012-13 Budget

Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 | |
|---|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| <u>GROUP LIFE INSURANCE FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | 21,216 | 22,548 | 26,500 | 26,357 | 26,500 | 0.00% |
| | TOTAL EXPENDITURES | 21,216 | 22,548 | 26,500 | 26,357 | 26,500 | 0.00% |
| 46-0000 | TOTAL REVENUES | 21,026 | 27,716 | 26,500 | 27,749 | 26,500 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | (190) | 5,168 | - | 1,392 | - | |
| <u>DAVID S. PALMER ARENA</u> | | | | | | | |
| 52-0000 | CONTRACTUAL SERVICES | 68,061 | 35,790 | 34,100 | 40,232 | 34,100 | 0.00% |
| 54-0000 | OTHER EXPENDITURES | 577,514 | 574,910 | 534,500 | 588,275 | 534,500 | 0.00% |
| 90-0000 | INTERFUND TRANSFERS | 79,514 | 81,910 | 77,500 | 86,443 | 77,500 | 0.00% |
| | TOTAL EXPENDITURES | 725,090 | 692,610 | 646,100 | 714,950 | 646,100 | 0.00% |
| 46-0000 | TOTAL REVENUES | 714,209 | 710,330 | 646,100 | 735,208 | 646,100 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | (10,881) | 17,720 | - | 20,258 | - | |
| <u>EVIDENCE HOLDING FUND</u> | | | | | | | |
| 54-0000 | OTHER EXPENDITURES | - | - | 1,000 | - | 1,000 | 0.00% |
| | TOTAL EXPENDITURES | - | - | 1,000 | - | 1,000 | 0.00% |
| 46-0000 | TOTAL REVENUES | 770 | 202 | 1,000 | 236 | 1,000 | 0.00% |
| | TRANSFER TO (FROM) RESERVE | 770 | 202 | - | 236 | - | |
| <u>POLICE - ARRA</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 30,069 | 193,828 | 208,316 | 238,200 | 255,916 | 22.85% |
| 52-0000 | CONTRACTUAL SERVICES | - | 10,118 | 1,000 | - | 3,500 | 250.00% |
| 53-0000 | COMMODITIES | 6,088 | 6,593 | 8,500 | 8,387 | 2,900 | -65.88% |
| 54-0000 | OTHER EXPENDITURES | - | - | - | - | - | |
| | TOTAL EXPENDITURES | 36,156 | 210,539 | 217,816 | 246,587 | 262,316 | 20.43% |
| 46-0000 | TOTAL REVENUES | 19,294 | 222,099 | 217,816 | 246,587 | 262,316 | 20.43% |
| | DUE FROM GENERAL FUND | 16,863 | (11,560) | - | - | 0 | |

2012-13 Budget

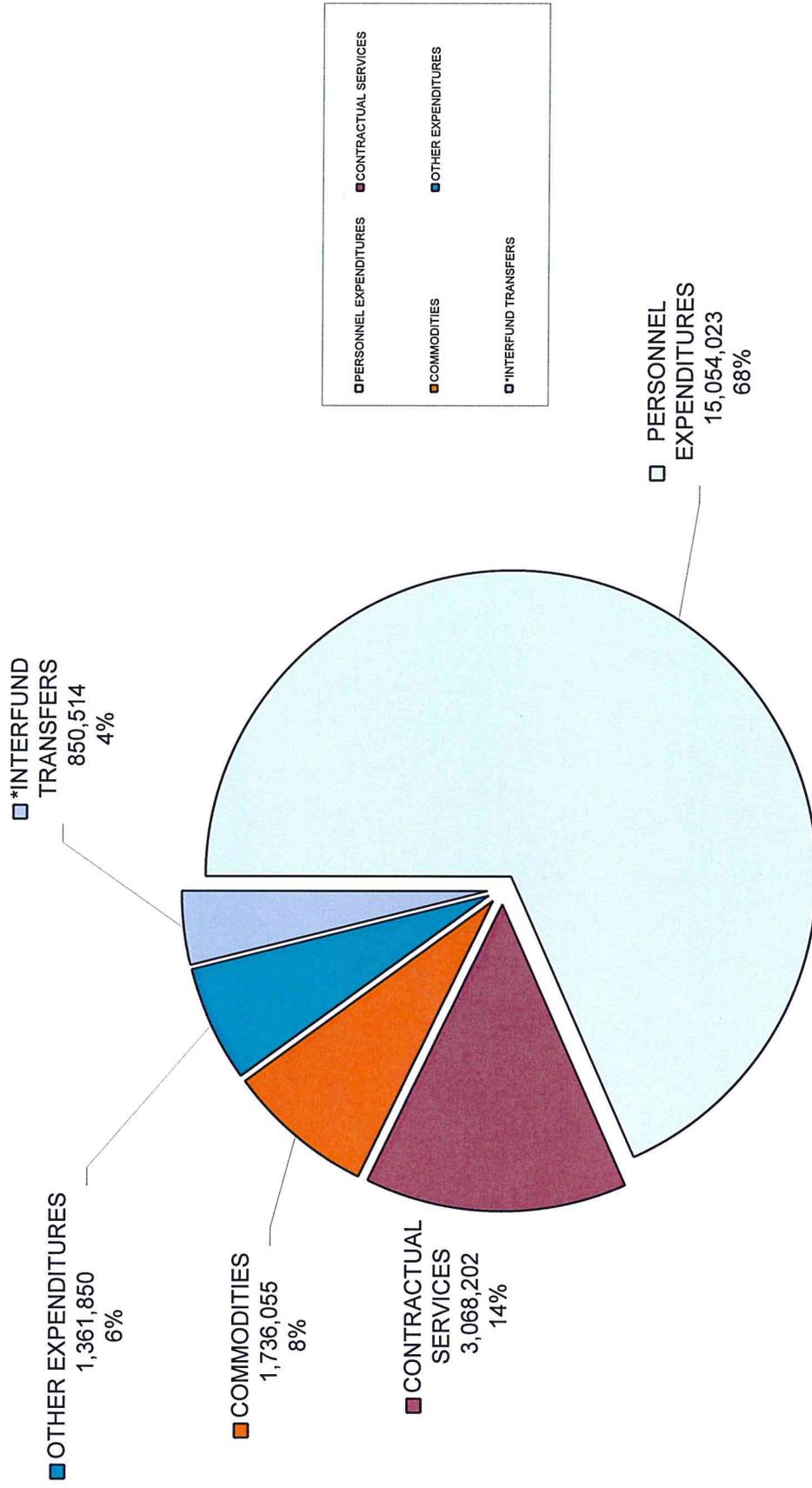
Adopted 4/17/2012

| OTHER FUNDS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|------------------------------|----------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| <u>PUBLIC LIBRARY</u> | | | | | | | |
| 51-0000 | PERSONNEL EXPENDITURES | 1,029,285 | 1,068,620 | 1,094,740 | 1,111,780 | 1,111,780 | 1.56% |
| 52-0000 | CONTRACTUAL SERVICES | 198,035 | 203,920 | 194,830 | 186,770 | 186,770 | -4.14% |
| 53-0000 | COMMODITIES | 220,245 | 226,890 | 231,850 | 234,690 | 234,690 | 1.22% |
| 54-0000 | OTHER EXPENDITURES | 28,755 | 15,300 | 20,300 | 15,300 | 15,300 | -24.63% |
| 55-0000 | CAPITAL OUTLAY | 8,400 | 8,400 | 8,400 | 18,000 | 18,000 | 114.29% |
| TOTAL EXPENDITURES | | 1,484,720 | 1,523,130 | 1,550,120 | 1,566,540 | 1,566,540 | 1.06% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 1,480,720 | 1,523,130 | 1,543,120 | 1,558,540 | 1,558,540 | 1.00% |
| | TRANSFER TO (FROM) RESERVE | (4,000) | - | (7,000) | (8,000) | (8,000) | 14.29% |

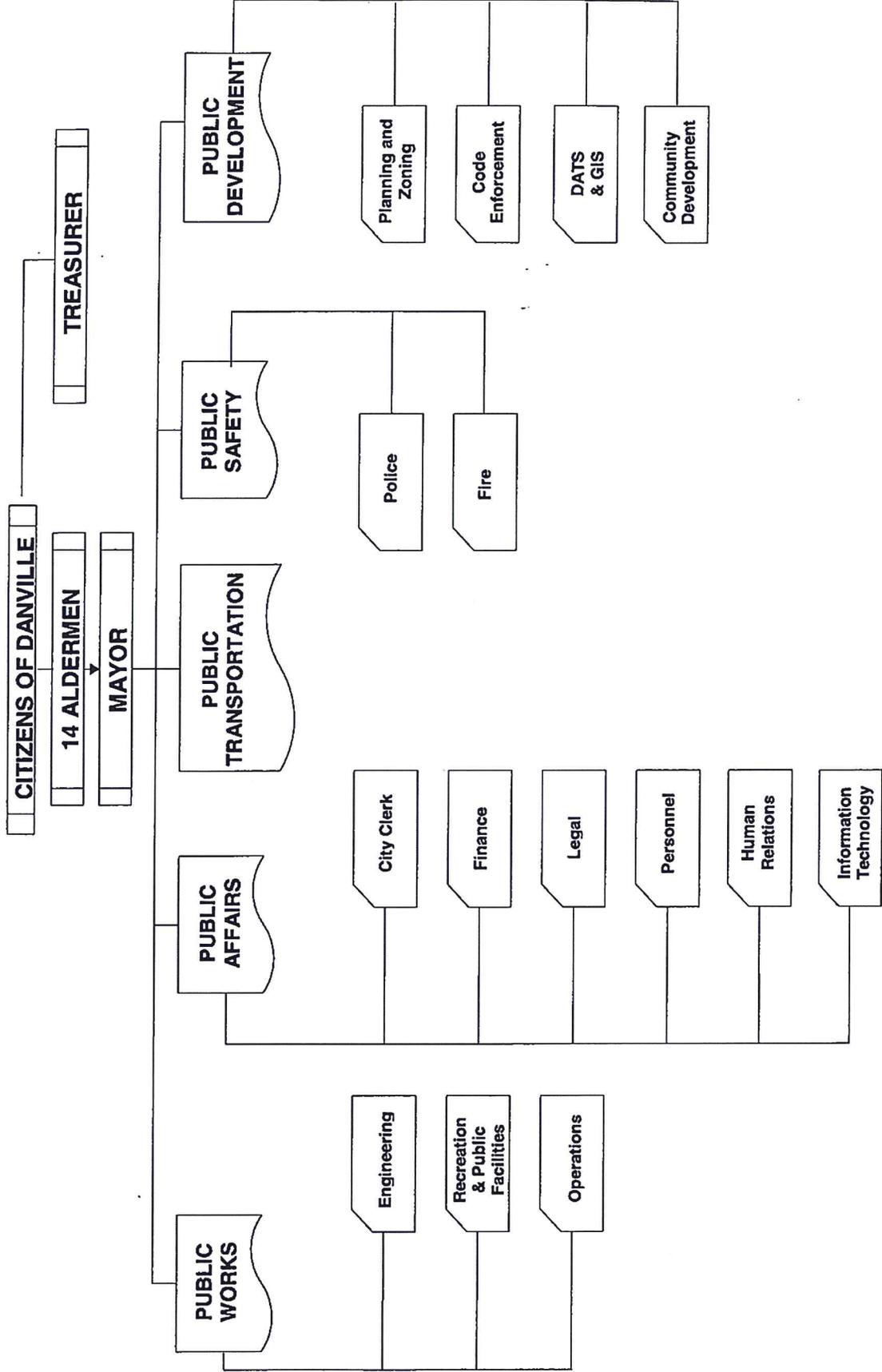
GRAND TOTAL - ALL DEPARTMENTS AND FUNDS

| OTHER FUNDS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET | |
|---------------------------|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 | |
| 51-0000 | PERSONNEL EXPENDITURES | 22,030,836 | 23,649,302 | 24,144,840 | 24,416,662 | 24,755,111 | 2.53% |
| 52-0000 | CONTRACTUAL SERVICES | 4,978,134 | 6,303,671 | 7,762,317 | 10,083,791 | 6,105,982 | -21.34% |
| 53-0000 | COMMODITIES | 2,361,320 | 2,532,402 | 2,696,343 | 2,769,119 | 2,958,051 | 9.71% |
| 54-0000 | OTHER EXPENDITURES | 11,086,634 | 9,793,635 | 10,585,230 | 11,552,246 | 11,404,391 | 7.74% |
| 55-0000 | CAPITAL OUTLAY | 4,146,899 | 3,839,502 | 2,979,130 | 3,936,495 | 2,424,830 | -18.61% |
| 90-0000 | INTERFUND TRANSFERS | 782,238 | 532,768 | 1,261,408 | 2,259,193 | 1,321,666 | 4.78% |
| TOTAL EXPENDITURES | | 45,386,061 | 46,651,279 | 49,429,266 | 55,017,507 | 48,970,031 | -0.93% |
| <hr/> | | | | | | | |
| 46-0000 | TOTAL REVENUES | 44,692,681 | 47,501,146 | 47,258,241 | 51,528,198 | 48,901,262 | 3.48% |

Totals for Departments in General Fund



CITY OF DANVILLE ORGANIZATIONAL CHART



The Functions and Duties of the Divisions of the Department of Public Affairs

The primary function of the Human Resources Department is to provide a professional service that enables the City and its employees to meet the City's overall objectives and by doing this provides the following services:

- Recruitment and Selection
- Discipline and Grievance Advice
- Training and Development
- Advice to Management and Staff on Personnel Issues
- Monthly Staffing Statistical Reporting
- Develop and Maintain Job Descriptions
- Ensuring Compliance with Regulations and Contracts
- Instituting and Monitoring Policies

The Human Relations Division is responsible for receiving and investigating discrimination complaints in the areas of employment, housing and public accommodations. Other essential duties/responsibilities include;

- Processing Citizens' Complaints against police officers and other City employees.
- Implementing and Enforcing federal, state and local guidelines regarding contract compliance.
- Serving as EEO liaison for all City Departments

The primary function of the Information Technology Office is to support and maintain all networks for the City of Danville.

- Maintain connectivity for all City Buildings
- Maintain 18 servers and 200+ PC's, printers, copiers and other equipment.
- Support internet and email services for +350 email mailboxes
- Support City Phone system.
- Maintain City Website
- Support 24/7 365 days a year

Human Resources

Human Relations

Information Technology

Public Affairs

Finance Division

Legal Division

City Clerk

The primary functions of the Finance Office is compiling and maintaining the financial records of the City of Danville to insure compliance with federal, state and local laws and regulations. The essential duties and responsibilities are:

- Budget preparation
- Budget Monitoring
- Tax levy Preparation
- Accounts Payable
- Accounts Receivables
- Payroll
- Receipting & Depositing
- Monthly, Quarterly, Annual reporting

The primary function of the Legal Division is to provide for all of the necessary legal affairs of the City. The essential duties and responsibilities are:

- Advise all elected and appointed officials
- Supervise drafting of all ordinances, resolutions, and contracts
- Prosecute all ordinance violation cases
- Pursue collection of all debts owed to the City
- Advise on license issues and pursue violations
- Negotiate union contracts

The primary function of the City Clerk's Office is to preserve and maintain all official permanent records for the City. The essential duties and responsibilities are:

- Certify, attest signatures, and affix City Seal to all official documents;
- Attend all Council and Oversight Committee meetings and maintain Minutes of each;
- Freedom of Information Act Officer for the City;
- Business License Agent;
- Administer Oaths and Affirmations.

PUBLIC AFFAIRS DEPARTMENT

PUBLIC AFFAIRS DEPARTMENT

- 11 FINANCE DIVISION**
- 13 PUBLIC AFFAIRS DIVISION**
- 15 GENERAL CITY DIVISION**
- 16 TREASURER**
- 17 LEGAL DIVISION**
- 18 CITY CLERK DIVISION**
- 19 PERSONNEL & HUMAN RELATIONS DIVISION**
- 20 INFORMATION SYSTEMS DIVISION**

FINANCE DIVISION
FUND 001 - DIVISION 011

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|-------------------------------------|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 51001 | SALARIES (5) | 200,471 | 169,782 | 192,516 | 159,625 | 189,702 |
| 51002 | OVERTIME | 343 | 238 | 2,500 | - | 2,500 |
| 51008 | GROUP INSURANCE | 42,206 | 31,130 | 38,064 | 33,917 | 59,474 |
| 51010 | I.M.R.F. | 17,160 | 15,932 | 19,814 | 16,335 | 22,199 |
| 51016 | F.I.C.A | 15,147 | 12,786 | 14,919 | 11,953 | 14,703 |
| TOTAL PERSONNEL EXPENDITURES | | 275,328 | 229,868 | 267,812 | 221,830 | 288,580 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|---------------|---------------|---------------|---------------|---------------|
| 52002 | PRINTING AND BINDING | - | - | 300 | 277 | 300 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | 414 | 440 | 500 | 120 | 500 |
| 52021 | AUDITING | 41,200 | 39,900 | 43,000 | 44,200 | 50,000 |
| 52029 | PROFESSIONAL SERVICES | - | - | 500 | - | 500 |
| 52030 | CREDIT CARD FEES | - | - | 300 | - | 300 |
| 52034 | ACTUARIAL EXPENSE | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 52041 | TELEPHONE | 405 | 325 | 1,000 | 113 | - |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 1,157 | 93 | 2,000 | - | 2,000 |
| 52083 | DUES AND SUBSCRIPTIONS | 1,092 | 329 | 2,000 | 3,478 | 2,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 1,207 | 2,486 | 1,000 | 6,185 | 1,000 |
| TOTAL CONTRACTUAL SERVICES | | 50,275 | 48,373 | 55,400 | 59,172 | 61,400 |

COMMODITIES

| | | | | | | |
|--------------------------|-------------------|------------|------------|------------|----------|------------|
| 53001 | PUBLICATIONS | 80 | - | 200 | - | 200 |
| 53099 | OTHER COMMODITIES | 128 | 213 | 500 | - | 500 |
| TOTAL COMMODITIES | | 208 | 213 | 700 | - | 700 |

| | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|
| TOTAL EXPENDITURES - FINANCE DIVISION | 325,811 | 278,454 | 323,912 | 281,002 | 350,680 |
|--|----------------|----------------|----------------|----------------|----------------|

| <u>ESTIMATED REVENUES - FINANCE DIVISION</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 46090 | OTHER REVENUES | 2,561 | 3,082 | 2,000 | 2,620 | 2,000 |
| 46099 | REIMBURSEMENT OF EXPENSE | 300 | 255 | 314 | 375 | 314 |
| 49093 | TRANSFER FROM IMRF & FICA | 32,307 | 28,718 | 34,732 | 28,288 | 36,903 |
| TOTAL REVENUES - FINANCE DIVISION | | 35,168 | 32,055 | 37,046 | 31,283 | 39,217 |

| | | | | | |
|------------------------------|----------------|----------------|----------------|----------------|----------------|
| DUE FROM GENERAL FUND | 290,642 | 246,399 | 286,866 | 249,719 | 311,463 |
|------------------------------|----------------|----------------|----------------|----------------|----------------|

| | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|
| TOTAL FINANCE DIVISION | 325,811 | 278,454 | 323,912 | 281,002 | 350,680 |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|

OFFICE OF PUBLIC AFFAIRS
FUND 001 - DIVISION 013

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|--------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (2 + ALDERMEN) | 145,729 | 150,055 | 150,182 | 150,182 | 150,970 |
| 51008 | GROUP INSURANCE | 18,056 | 20,855 | 15,252 | 16,708 | 17,883 |
| 51010 | I.M.R.F. | 9,365 | 10,608 | 11,418 | 11,560 | 13,071 |
| 51016 | F.I.C.A. | 11,128 | 11,378 | 11,489 | 11,317 | 11,549 |
| TOTAL PERSONNEL EXPENDITURES | | 184,278 | 192,896 | 188,341 | 189,767 | 193,473 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|--------------|--------------|--------------|--------------|--------------|
| 52001 | ADVERTISING | - | 59 | 100 | - | 100 |
| 52002 | PRINTING | 63 | | 500 | 18 | 500 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | | 100 | - | 100 |
| 52041 | TELEPHONE | 2,272 | 1,300 | 2,500 | 2,014 | 1,800 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 2,600 | 2,165 | 3,000 | 5,327 | 3,000 |
| 52083 | DUES AND SUBSCRIPTIONS | - | 20 | 300 | 10 | 300 |
| 52099 | OTHER CONTRACTUAL SERVICES | 204 | 125 | 500 | - | 500 |
| TOTAL CONTRACTUAL SERVICES | | 5,139 | 3,669 | 7,000 | 7,369 | 6,300 |

COMMODITIES

| | | | | | | |
|--------------------------|-------------------|----------|-----------|------------|------------|------------|
| 53001 | PUBLICATIONS | - | | 100 | - | 100 |
| 53099 | OTHER COMMODITIES | - | 13 | 500 | 903 | 500 |
| TOTAL COMMODITIES | | - | 13 | 600 | 903 | 600 |

OTHER EXPENDITURES

| | | | | | | |
|---------------------------------|-------------------------|--------------|---------------|--------------|--------------|--------------|
| 54015 | COMMUNITY PROJECT GRANT | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 54029 | KIDS CAN'T BUY 'EM HERE | 3,775 | 5,329 | 4,000 | 4,071 | 4,000 |
| 54099 | OTHER EXPENDITURES | 70 | 181 | 300 | 462 | 300 |
| TOTAL OTHER EXPENDITURES | | 8,845 | 10,510 | 9,300 | 9,534 | 9,300 |

| | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|
| TOTAL EXPENDITURES - PUBLIC AFFAIRS | 198,262 | 207,088 | 205,241 | 207,572 | 209,673 |
|--|----------------|----------------|----------------|----------------|----------------|

| <u>ESTIMATED REVENUES - PUBLIC AFFAIRS</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|-------------------------------|---------------|---------------|---------------|---------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46012 | KIDS CAN'T BUY 'EM HERE GRANT | 5,610 | 5,830 | 4,000 | 5,500 | 4,000 |
| 49093 | TRANSFER FROM IMRF & FICA | 20,493 | 21,987 | 22,907 | 22,877 | 24,620 |
| TOTAL REVENUES - PUBLIC AFFAIRS | | 26,103 | 27,817 | 26,907 | 28,377 | 28,620 |

| | | | | | |
|------------------------------|----------------|----------------|----------------|----------------|----------------|
| DUE FROM GENERAL FUND | 172,159 | 179,271 | 178,334 | 179,195 | 181,052 |
|------------------------------|----------------|----------------|----------------|----------------|----------------|

| | | | | | |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| TOTAL PUBLIC AFFAIRS | 198,262 | 207,088 | 205,241 | 207,572 | 209,673 |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|

GENERAL CITY GOVERNMENT
FUND 001 - DIVISION 015

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|-------------------------------------|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 51010 | IMRF-EARNTIME | 6,022 | 6,141 | 7,620 | 6,555 | 8,085 |
| 51016 | FICA-EARNTIME | 5,484 | 5,073 | 5,738 | 4,935 | 5,355 |
| TOTAL PERSONNEL EXPENDITURES | | 11,507 | 11,214 | 13,358 | 11,490 | 13,440 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| 52001 | ADVERTISING | 5,792 | 4,338 | 6,000 | 4,799 | 6,000 |
| 52002 | PRINTING AND BINDING | 8,942 | 2,858 | 9,000 | 5,198 | 9,000 |
| 52003 | COPY EXPENSE | 14,500 | 21,938 | 14,000 | 16,020 | 10,000 |
| 52010 | DOWNTOWN DANVILLE INC. | 37,000 | 37,000 | 30,000 | 30,000 | 20,000 |
| 52027 | PAYMENT TO VERMILION COUNTY | 70,000 | 60,000 | 50,000 | 50,000 | 50,000 |
| 52029 | PROFESSIONAL SERVICES | 578 | 240 | 400 | 1,826 | 400 |
| 52041 | TELEPHONE-FAX/PUBLIC PHONES | 4,149 | 4,620 | 5,000 | 8,802 | 8,000 |
| 52043 | POSTAGE | 27,682 | 27,615 | 30,600 | 25,692 | 31,000 |
| 52070 | AMEREN GAS | - | 64,186 | 125,000 | 55,092 | 125,000 |
| 52083 | DUES AND SUBSCRIPTIONS | 2,415 | 2,108 | 2,500 | 2,421 | 2,500 |
| 52091 | ANIMAL CONTROL | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 1,750 | 1,300 | 500 | 893 | 850 |
| TOTAL CONTRACTUAL SERVICES | | 245,807 | 299,203 | 346,000 | 273,742 | 335,750 |

COMMODITIES

| | | | | | | |
|--------------------------|-----------------------------|---------------|---------------|---------------|---------------|---------------|
| 53001 | PUBLICATIONS | 645 | 645 | 2,600 | 75 | 2,600 |
| 53002 | CENTRAL PURCHASING | 40,768 | 35,778 | 45,000 | 41,948 | 40,000 |
| 53031 | GASOLINE FOR ANIMAL CONTROL | 5,000 | 5,000 | 5,000 | 5,607 | 5,000 |
| 53099 | OTHER COMMODITIES | 83 | 43 | 500 | - | 500 |
| TOTAL COMMODITIES | | 46,496 | 41,466 | 53,100 | 47,630 | 48,100 |

OTHER EXPENDITURES

| | | | | | | |
|---------------------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 54004 | INTEREST EXPENSE | 6,473 | - | - | - | - |
| 54009 | REPAY CASH FLOW LOAN | 900,000 | - | - | - | - |
| 54010 | PROPERTY TAX PAYMENT | 1,085 | 712 | 7,000 | 1,866 | 7,000 |
| 54023 | GENERAL LIABILITY INSURANCE (1) | 460,790 | 955,235 | 1,052,100 | 1,038,487 | 1,176,000 |
| 54063 | EARNED TIME PAYMENTS | 77,131 | 67,371 | 75,000 | 65,500 | 70,000 |
| 54070 | SALES TAX INCENTIVE | 16,170 | 20,654 | 25,000 | 323,793 | 50,000 |
| 54099 | OTHER EXPENDITURES | - | - | 1,000 | 5,344 | 1,000 |
| 54154 | PROPERTY TAX - ANNEXATION AGREEMEN' | 6,349 | 2,500 | 7,000 | 469 | 7,000 |
| 54169 | COUNTYWIDE GIS ACCESS | - | - | - | 60,000 | - |
| 54173 | REAL ESTATE PURCHASE | - | 335,000 | - | - | - |
| TOTAL OTHER EXPENDITURES | | 1,467,998 | 1,381,472 | 1,167,100 | 1,495,459 | 1,311,000 |

GENERAL CITY GOVERNMENT
FUND 001 - DIVISION 015

| | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 90001 GENERAL FUND RESERVE | - | - | 300,000 | 63,534 | - |
| 90002 TRANSFER TO BOND & INTEREST | - | - | 225,782 | 400,782 | 368,697 |
| 90008 TRANSFER TO MOTOR VEHICLE PARKING | 17,780 | - | - | - | - |
| 90013 TRANSFER TO DANVILLE MASS TRANSIT | 22,302 | 22,302 | 22,302 | 22,302 | 22,302 |
| 90014 TRANSFER TO DATS-LOCAL MATCH | 43,724 | 29,377 | - | - | - |
| 90016 TRANSFER TO FIRE PENSION FUND | - | - | - | 55,000 | 35,000 |
| 90017 TRANSFER TO POLICE PENSION FUND | - | - | - | 44,000 | 27,000 |
| 90018 TRANSFER TO INFRASTRUCTURE FUND | - | - | 222,000 | 1,422,000 | 332,000 |
| 90020 OTHER FUNDS FROM GL | | | | (260,000) | |
| 90021 TRANSFER TO POLICE ARRA FUND | | | 7,329 | 28,029 | 65,515 |
| TOTAL INTERFUND TRANSFERS | 83,806 | 51,679 | 777,413 | 1,775,647 | 850,514 |
| TOTAL EXPENSES - GENERAL CITY GOVERNMENT | 1,855,614 | 1,785,034 | 2,356,970 | 3,603,968 | 2,558,804 |
| | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| <u>ESTIMATED REVENUES - GENERAL CITY GOVERNMENT</u> | | | | | |
| 46085 SALE OF SURPLUS EQUIPMENT | - | 22,058 | 25,000 | 10,587 | 25,000 |
| 46086 SALE OF CITY PROPERTY | 7,596 | 5,849 | 5,000 | 5,499 | 5,000 |
| 46090 OTHER REVENUES | - | - | - | 90,917 | - |
| 46096 LOANS | 900,000 | - | - | - | - |
| 46099 OTHER REVENUES | 25 | - | - | 790 | - |
| 46214 ONE TIME TRANSFER | 600,000 | - | - | - | - |
| 46216 AMEREN REBATE | - | 151,875 | 125,000 | 75,938 | 125,000 |
| 46221 REAL ESTATE PURCHASE | - | 75,000 | - | 225,000 | - |
| 49093 TRANSFER FROM IMRF & FICA | 11,507 | 17,502 | 13,358 | 18,557 | 13,440 |
| TOTAL REVENUES - GENERAL CITY | 1,519,128 | 272,284 | 168,358 | 427,288 | 168,440 |
| DUE FROM GENERAL FUND | 336,486 | 1,512,750 | 2,188,613 | 3,176,680 | 2,390,364 |
| TOTAL GENERAL CITY GOVERNMENT | 1,855,614 | 1,785,034 | 2,356,970 | 3,603,968 | 2,558,804 |

(1) For General Fund Only

OFFICE OF CITY TREASURER
FUND 001 - DIVISION 016

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 51001 | SALARIES (1.5) | 54,497 | 56,654 | 56,964 | 56,915 | 57,233 |
| 51008 | GROUP INSURANCE | 15,231 | 17,865 | 19,062 | 21,907 | 24,927 |
| 51010 | I.M.R.F. | 4,420 | 4,982 | 5,788 | 5,468 | 6,610 |
| 51016 | F.I.C.A. | 3,905 | 3,980 | 4,358 | 3,976 | 4,378 |
| TOTAL PERSONNEL EXPENDITURES | | 78,053 | 83,481 | 86,171 | 88,267 | 93,149 |
| | | | | | | |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | - | 100 | - | 100 |
| 52041 | TELEPHONE | 406 | 299 | 700 | 396 | 700 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 567 | 792 | 2,000 | 655 | 2,000 |
| 52083 | DUES AND SUBSCRIPTIONS | 340 | 340 | 250 | 430 | 250 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | 500 | - | 500 |
| TOTAL CONTRACTUAL SERVICES | | 1,313 | 1,431 | 3,550 | 1,481 | 3,550 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54099 | OTHER EXPENDITURES | 20 | 457 | 500 | 505 | 500 |
| TOTAL COMMODITIES | | 20 | 457 | 500 | 505 | 500 |
| | | | | | | |
| TOTAL EXPENDITURES - CITY TREASURER | | 79,386 | 85,369 | 90,221 | 90,253 | 97,199 |
| | | | | | | |
| <u>ESTIMATED REVENUES - CITY TREASURER</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 49093 | TRANSFER FROM IMRF & FICA | 8,325 | 8,963 | 10,145 | 9,445 | 10,989 |
| TOTAL REVENUES - CITY TREASURER | | 8,325 | 8,963 | 10,145 | 9,445 | 10,989 |
| | | | | | | |
| DUE FROM GENERAL FUND | | 71,062 | 76,406 | 80,076 | 80,808 | 86,210 |
| | | | | | | |
| TOTAL CITY TREASURER | | 79,386 | 85,369 | 90,221 | 90,253 | 97,199 |

CITY CLERK
FUND 001 - DIVISION 018

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|-------------------------------------|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 51001 | SALARIES (1.5) | 64,070 | 66,230 | 66,541 | 66,493 | 68,933 |
| 51008 | GROUP INSURANCE | 7,006 | 8,969 | 7,722 | 9,521 | 11,622 |
| 51010 | I.M.R.F. | 5,446 | 6,101 | 6,761 | 6,778 | 7,962 |
| 51016 | F.I.C.A. | 4,804 | 4,872 | 5,090 | 4,931 | 5,273 |
| TOTAL PERSONNEL EXPENDITURES | | 81,327 | 86,172 | 86,114 | 87,723 | 93,790 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|--------------|--------------|--------------|--------------|--------------|
| 52002 | PRINTING & BINDING | 588 | 272 | 350 | 514 | 400 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | - | 100 | - | 100 |
| 52030 | CREDIT CARD FEE | 21 | 61 | 50 | 90 | 50 |
| 52041 | TELEPHONE | (12) | - | 700 | - | - |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 1,999 | 1,081 | 1,500 | 1,475 | 1,500 |
| 52083 | DUES AND SUBSCRIPTIONS | 430 | 390 | 400 | 362 | 400 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | 45 | 350 | - | 350 |
| 52100 | RECORDS PRESERVATION | - | 3,405 | - | - | - |
| TOTAL CONTRACTUAL SERVICES | | 3,027 | 5,254 | 3,450 | 2,441 | 2,800 |

OTHER EXPENSES

| | | | | | | |
|---------------------------------|--------------------|-----------|------------|------------|----------|------------|
| 54099 | OTHER EXPENDITURES | 81 | 282 | 100 | - | 100 |
| TOTAL OTHER EXPENDITURES | | 81 | 282 | 100 | - | 100 |

TOTAL EXPENDITURES - CITY CLERK **84,435 91,708 89,664 90,164 96,690**

| <u>ESTIMATED REVENUES - CITY CLERK</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2010-2011 | ACTUAL 2011-2012 | BUDGET 2010-2011 |
|--|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 46033 | LICENSES - CITY CLERK | 96,247 | 95,531 | 100,000 | 97,639 | 100,000 |
| 46049 | LIQUOR ORDINANCE VIOLATIONS | - | 2,450 | - | 2,000 | 500 |
| 49093 | TRANSFER FROM IMRF & FICA | 10,251 | 10,973 | 11,851 | 11,709 | 13,235 |
| 46178 | OTHER PERMITS | 5,813 | 6,006 | - | 7,030 | 2,000 |
| TOTAL REVENUES - CITY CLERK | | 112,311 | 114,960 | 111,851 | 118,378 | 115,735 |

DUE TO GENERAL FUND **(27,876) (23,252) (22,187) (28,214) (19,045)**

TOTAL CITY CLERK **84,435 91,708 89,664 90,164 96,690**

OFFICE OF PERSONNEL AND HUMAN RELATIONS
FUND 001 - DIVISION 019

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| <u>PERSONNEL EXPENDITURES</u> | | | | | | |
| 51001 | SALARIES (3) | 134,635 | 135,516 | 138,529 | 138,519 | 141,875 |
| 51008 | GROUP INSURANCE | 27,054 | 26,015 | 21,636 | 23,710 | 25,374 |
| 51009 | UNEMPLOYMENT INSURANCE | 6,422 | - | - | - | - |
| 51010 | I.M.R.F. | 11,381 | 12,485 | 14,075 | 14,140 | 16,387 |
| 51016 | F.I.C.A. | 10,034 | 9,940 | 10,597 | 10,263 | 10,853 |
| TOTAL PERSONNEL EXPENDITURES | | 189,525 | 183,956 | 184,837 | 186,631 | 194,489 |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 52001 | ADVERTISING | 6,359 | 8,616 | 4,000 | 9,843 | 6,000 |
| 52002 | PRINTING | 18 | - | 100 | - | 100 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | - | 50 | - | 50 |
| 52023 | LEGAL SERVICES | - | - | 2,000 | 1,125 | 1,500 |
| 52041 | TELEPHONE | - | - | - | - | - |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 763 | 397 | 1,000 | 1,386 | 2,300 |
| 52066 | DRUG / ALCOHOL TESTING | 5,053 | 4,962 | 6,200 | 6,557 | 5,800 |
| 52083 | DUES AND SUBSCRIPTIONS | 887 | 569 | 500 | 789 | 500 |
| 52099 | OTHER CONTRACTUAL SERVICES | 1,042 | 1,649 | 500 | 1,431 | 1,300 |
| TOTAL CONTRACTUAL SERVICES | | 14,121 | 16,193 | 14,350 | 21,131 | 17,550 |
| <u>COMMODITIES</u> | | | | | | |
| 53001 | PUBLICATIONS | 951 | 752 | 1,000 | - | 1,000 |
| TOTAL COMMODITIES | | 951 | 752 | 1,000 | - | 1,000 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54028 | COMMISSION EXPENSE | 17,905 | 10,530 | 18,000 | 12,302 | 13,000 |
| 54030 | COMMUNITY RELATIONS ACTIVITIES | 1,975 | 2,302 | 2,500 | 1,704 | 2,300 |
| 54050 | SAFETY PROGRAM | 19 | 539 | 500 | 120 | 1,000 |
| 54099 | OTHER EXPENDITURES | 189 | 700 | 100 | 333 | 250 |
| TOTAL OTHER EXPENDITURES | | 20,088 | 14,071 | 21,100 | 14,460 | 16,550 |
| TOTAL EXPENDITURES - PERSONNEL & HUMAN RELATIONS | | 224,685 | 214,972 | 221,287 | 222,222 | 229,589 |
| | | | | | | |
| <u>ESTIMATED REVENUES - PERSONNEL & HUMAN RELATIONS</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 49093 | TRANSFER FROM IMRF & FICA | 21,415 | 22,425 | 24,672 | 24,403 | 27,240 |
| TOTAL REVENUES | | 21,415 | 22,425 | 24,672 | 24,403 | 27,240 |
| DUE FROM GENERAL FUND | | 203,270 | 192,547 | 196,615 | 197,819 | 202,349 |
| TOTAL PERSONNEL AND HUMAN RELATIONS | | 224,685 | 214,972 | 221,287 | 222,222 | 229,589 |

INFORMATION SYSTEMS
FUND 001 - DIVISION 020

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| PERSONNEL EXPENDITURES | | | | | | |
| 51001 | SALARIES (1) | 57,000 | 58,657 | 58,710 | 61,028 | 61,058 |
| 51008 | GROUP INSURANCE | 4,916 | 5,979 | 5,148 | 5,648 | 6,034 |
| 51010 | I.M.R.F. | 4,851 | 5,479 | 5,965 | 6,331 | 7,052 |
| 51016 | F.I.C.A | 4,286 | 4,400 | 4,491 | 4,629 | 4,671 |
| TOTAL PERSONNEL EXPENDITURES | | 71,053 | 74,515 | 74,314 | 77,636 | 78,815 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|---------------|---------------|---------------|---------------|---------------|
| 52002 | PRINTING AND BINDING | | - | - | - | - |
| 52009 | COMPUTER SERVICE AND SUPPORT | 39,674 | 40,944 | 42,000 | 48,637 | 45,500 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | - | - | - | - |
| 52030 | CREDIT CARD FEES | 1 | - | 10 | 4 | 10 |
| 52041 | TELEPHONE | 39,031 | 38,108 | 42,000 | 46,043 | 45,000 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 670 | 852 | 1,000 | 1,250 | 1,500 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | - | - | - |
| TOTAL CONTRACTUAL SERVICES | | 79,377 | 79,904 | 85,010 | 95,933 | 92,010 |

COMMODITIES

| | | | | | | |
|--------------------------|-------------------|--------------|------------|--------------|--------------|--------------|
| 53006 | COMPUTER SUPPLIES | 3,697 | 914 | 3,500 | 1,907 | 3,500 |
| 53099 | OTHER COMMODITIES | 101 | - | - | 35 | - |
| TOTAL COMMODITIES | | 3,799 | 914 | 3,500 | 1,942 | 3,500 |

OTHER EXPENDITURES

| | | | | | | |
|---------------------------------|--------------------|-----------|----------|------------|------------|------------|
| 54099 | OTHER EXPENDITURES | 15 | - | 300 | 125 | 300 |
| TOTAL OTHER EXPENDITURES | | 15 | - | 300 | 125 | 300 |

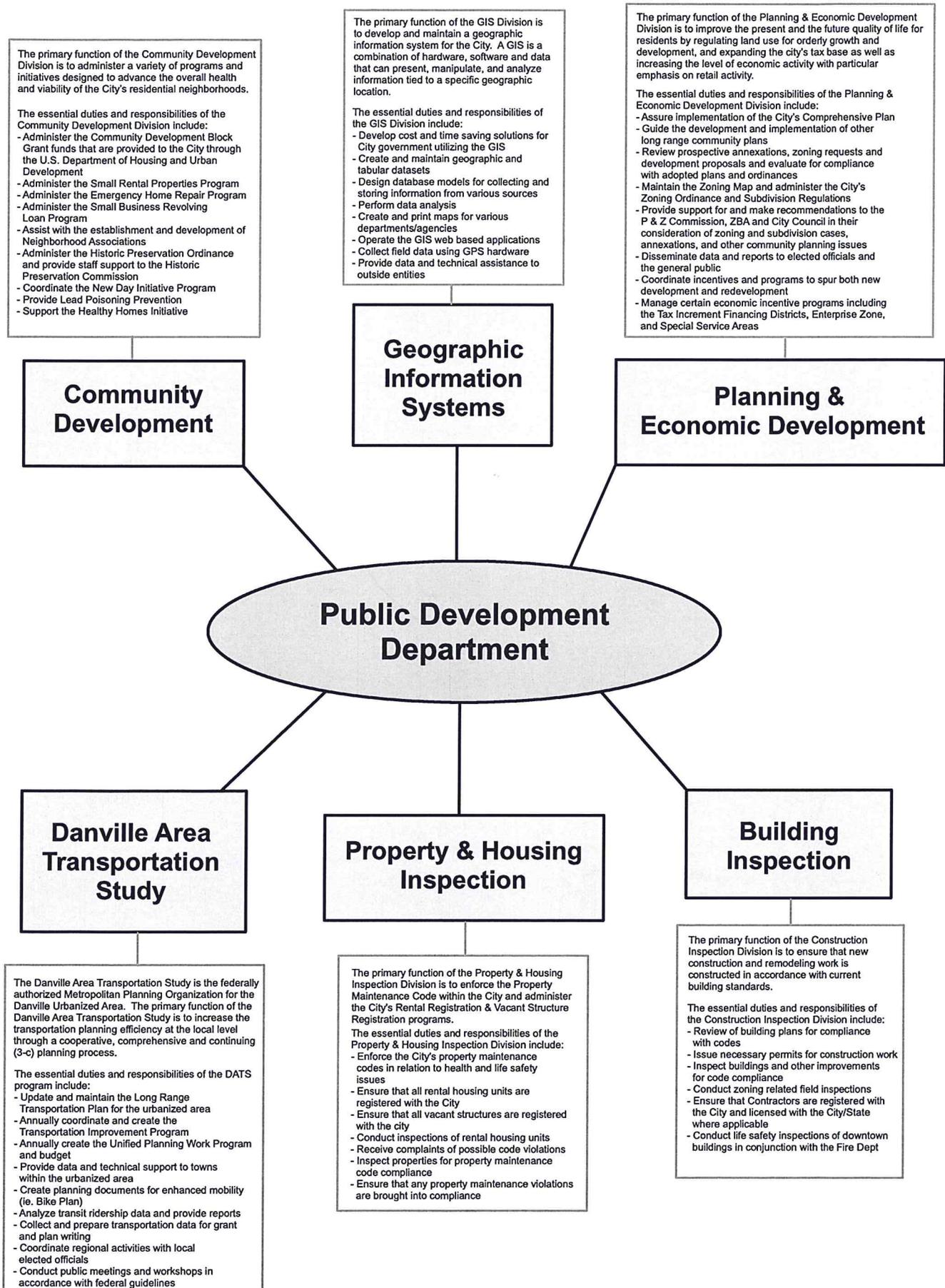
TOTAL EXPENDITURES - INFORMATION SYSTEMS **154,244** **155,333** **163,124** **175,636** **174,625**

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|---------------------------|--------------|---------------|---------------|---------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| ESTIMATED REVENUES | | | | | | |
| 46090 | OTHER REVENUES | 340 | 205 | 300 | 260 | 300 |
| 49093 | TRANSFER FROM IMRF & FICA | 9,138 | 9,879 | 10,456 | 10,961 | 11,723 |
| TOTAL REVENUES - INFORMATION SYSTEM | | 9,478 | 10,084 | 10,756 | 11,221 | 12,023 |

DUE FROM GENERAL FUND **144,766** **145,249** **152,368** **164,416** **162,602**

TOTAL INFORMATION SYSTEMS **154,244** **155,333** **163,124** **175,636** **174,625**

The Functions and Duties of the Divisions of the Department of Public Development



PUBLIC DEVELOPMENT DEPARTMENT

14 PUBLIC DEVELOPMENT DIVISION

PUBLIC DEVELOPMENT DEPARTMENT

PUBLIC DEVELOPMENT DIVISION
FUND 001 - DIVISION 014

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|---------------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| <u>PERSONNEL EXPENDITURES</u> | | | | | | |
| 51001 | SALARIES (10) (90% OF 1) | 385,177 | 362,210 | 363,972 | 362,405 | 391,481 |
| 51008 | GROUP INSURANCE | 115,284 | 120,609 | 98,908 | 108,252 | 117,604 |
| 51009 | UNEMPLOYMENT INSURANCE | 20,410 | - | - | - | - |
| 51010 | I.M.R.F. | 31,792 | 33,707 | 36,980 | 37,070 | 45,216 |
| 51016 | F.I.C.A. | 28,080 | 27,022 | 27,844 | 26,946 | 29,948 |
| TOTAL PERSONNEL EXPENDITURES | | 580,744 | 543,548 | 527,703 | 534,673 | 584,249 |
| <u>CONTRACTUAL SERVICES</u> | | | | | | |
| 52002 | PRINTING AND BINDING | 1,533 | 309 | 2,100 | 851 | 2,100 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | 60 | 100 | - | 100 |
| 52029 | PROFESSIONAL SERVICES | 6,700 | 3,150 | 5,000 | 2,535 | 25,000 |
| 52030 | CREDIT CARD FEES | 861 | 1,661 | 300 | 1,709 | 300 |
| 52041 | TELEPHONE | 3,468 | 3,069 | 4,000 | 3,935 | 4,000 |
| 52051 | TRAINING, TRAVEL AND EXPENSES | 3,167 | 3,167 | 4,000 | 4,336 | 4,000 |
| 52083 | DUES AND SUBSCRIPTIONS | 830 | 1,277 | 2,500 | 1,213 | 1,500 |
| 52099 | OTHER CONTRACTUAL SERVICES | 8,182 | 325 | 3,000 | 1,695 | 3,000 |
| TOTAL CONTRACTUAL SERVICES | | 24,741 | 13,018 | 21,000 | 16,274 | 40,000 |
| <u>COMMODITIES</u> | | | | | | |
| 53001 | PUBLICATIONS | 41 | 610 | 1,000 | 761 | 1,000 |
| 53003 | OFFICE SUPPLIES | 691 | 279 | 800 | 584 | 800 |
| 53024 | GASOLINE | 4,463 | 5,924 | 5,000 | 8,456 | 8,000 |
| 53099 | OTHER COMMODITIES | 884 | 540 | 1,250 | 1,007 | 1,000 |
| TOTAL COMMODITIES | | 6,079 | 7,353 | 8,050 | 10,808 | 10,800 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54099 | OTHER EXPENDITURES | 2,182 | 399 | 2,000 | 1,807 | 2,000 |
| TOTAL OTHER EXPENDITURES | | 2,182 | 399 | 2,000 | 1,807 | 2,000 |
| TOTAL EXPENDITURES - PUBLIC DEVELOPMENT | | 613,745 | 564,318 | 558,753 | 563,562 | 637,049 |

PUBLIC DEVELOPMENT DIVISION
FUND 001 - DIVISION 014

| <u>ESTIMATED REVENUES - PUBLIC DEVELOPMENT</u> | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| 46011 CONTRACTOR'S REGISTRATION FEES | 49,075 | 41,700 | 30,000 | 47,275 | 30,000 |
| 46029 WEED MOWING | 2,265 | 735 | 1,000 | 2,725 | 1,000 |
| 46035 PERMITS | 144,128 | 105,054 | 135,000 | 131,826 | 135,000 |
| 46039 RENTAL VIOLATIONS | 700 | 1,350 | - | 100 | - |
| 46043 APARTMENT REGISTRATION FEE | 44,450 | 77,970 | 80,000 | 81,298 | 80,000 |
| 46049 ORDINANCE VIOLATIONS | 13,593 | 29,069 | 15,000 | 19,810 | 15,000 |
| 46053 ZONING PETITIONS | 2,075 | 1,575 | 1,000 | 2,400 | 1,000 |
| 46090 OTHER REVENUES | 3,418 | 4,357 | 3,000 | 9,972 | 3,000 |
| 46099 REIMBURSEMENT OF EXPENSE | - | - | 300 | 1,580 | 300 |
| 46207 VACANT STRUCTURE REG | 11,640 | 29,650 | 20,000 | 20,285 | 15,000 |
| 49093 TRANSFER FROM IMRF & FICA | 59,872 | 60,729 | 64,823 | 64,016 | 75,164 |
| TOTAL REVENUES-PUBLIC DEVELOPMENT | 331,215 | 352,189 | 350,123 | 381,287 | 355,464 |
| DUE FROM GENERAL FUND | 282,530 | 212,129 | 208,630 | 182,275 | 281,584 |
| TOTAL PUBLIC DEVELOPMENT DIVISION | 613,745 | 564,318 | 558,753 | 563,562 | 637,049 |

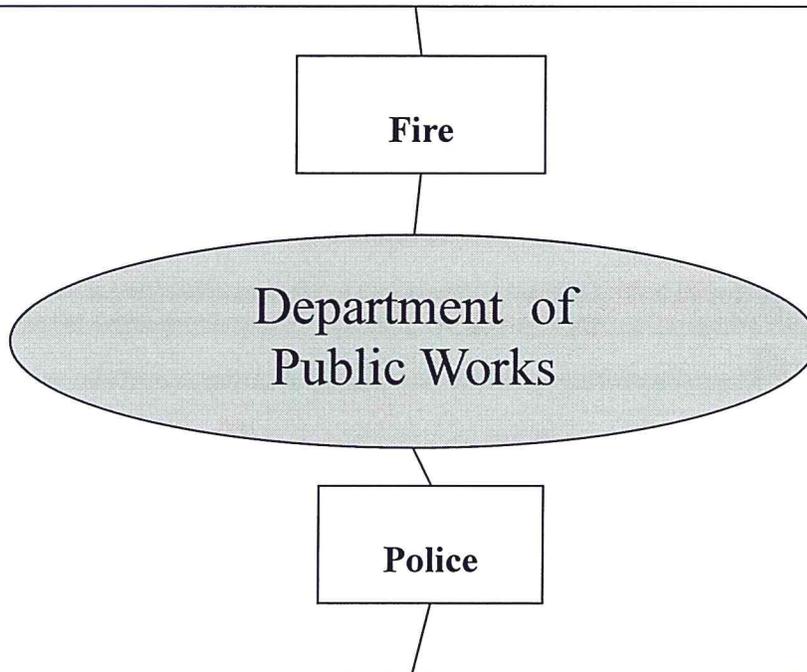
The Functions and Duties of the Divisions of the Department of Public Safety

The Fire Division is one of two divisions under the Department of Public Safety. It is responsible for delivery of fire service to residents in the 18 plus square miles of the City of Danville.

The division has 53 sworn personnel and one civilian that provide 24/7 fire suppression services from four stations. Sworn personnel are divided into three battalions each supervised by an assistant chief and a captain. The daily operations of the battalion are handled by each assistant chief who report to the Director of Public Safety.

The fire service has 13 pieces of fire suppression equipment primarily consisting of pumpers, aerial and heavy rescue ranging in age from 1982 to 2006.

In 2011 the Fire Division responded to 3,340 incidents. Of those 2,291 were emergency medical services and 70 were structure fires. Personnel spent 4,108 hours in training for the 2011 calendar year.



The Police Division is one of two divisions under the Department of Public Safety.

The components of the division consist of three sections: patrol, criminal/juvenile investigations and technical services for a total of 75 sworn and civilian positions responsible to the Director of Public Safety.

The patrol section has three shifts each headed by a commander, assisted by a sergeant, and accounts for 45 sworn persons reporting directly to the Director. The investigations section of 17 people is headed by a deputy director and twelve civilians in technical services are headed by a civilian administrator with the deputy director and administrator reporting to the Director. One secretary and an IT officer are assigned to the Director's Office.

The Police Division has a fleet of 38 vehicles with 20 assigned to the patrol section. The remaining vehicles, that include seized units, are assigned to investigations and special units.

In 2011 the division responded to 39,213 Calls for Service that resulted in 8,866 reports being prepared and 3,502 persons arrested. In addition there were 4,489 traffic citations issued and 352 ordinance violators cited.

PUBLIC SAFETY DEPARTMENT

PUBLIC SAFETY DEPARTMENT

**21 POLICE DIVISION
22 FIRE DIVISION**

POLICE DIVISION
FUND 001 - DIVISION 021

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|
| PERSONNEL EXPENDITURES | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-12 | 2012-2013 |
| 51001 | SALARIES - SWORN OFFICERS (58) | 3,912,858 | 4,122,730 | 3,746,797 | 4,132,499 | 3,714,029 |
| 51001 | SALARIES - CIVILIAN EMPLOYEES (12.5) | - | | 499,842 | | 475,629 |
| 51002 | OVERTIME - REGULAR | 307,464 | 239,523 | 200,000 | 226,182 | 200,000 |
| 51003 | COURT TIME | 10,151 | 11,315 | 15,000 | 9,860 | 15,000 |
| 51005 | OVERTIME - CONTRACTED | 24,064 | 22,072 | 16,000 | 26,060 | 16,000 |
| 51006 | PHYSICALS | 5,789 | 4,961 | 15,000 | | 15,000 |
| 51008 | GROUP INSURANCE | 760,683 | 870,743 | 936,228 | 1,039,491 | 1,135,293 |
| 51009 | UNEMPLOYMENT INSURANCE | 14,066 | 3,150 | - | 1,350 | - |
| 51010 | IMRF | 32,650 | 38,628 | 53,284 | 43,295 | 54,935 |
| 51016 | F.I.C.A. | 77,688 | 81,564 | 89,165 | 81,878 | 60,750 |
| 51020 | SPECIAL PATROL | - | 23 | - | | - |
| 51023 | SPEED ENFORCEMENT GRANT | 24,105 | 246 | - | | - |
| 51025 | IMAGE GRANT | 27,183 | 20,486 | - | | - |
| 51026 | STEP GRANT | - | 13,061 | - | 20,027 | - |
| 51027 | JAG GRANT | - | - | - | 9,103 | - |
| TOTAL PERSONNEL EXPENDITURES | | 5,196,703 | 5,428,502 | 5,571,316 | 5,589,745 | 5,686,637 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---|------------------|------------------|------------------|------------------|------------------|
| 52002 | PRINTING AND BINDING | 4,929 | 4,990 | 5,600 | 4,813 | 5,600 |
| 52005 | PUBLIC SAFETY BUILDING LEASE | 1,209,547 | 1,241,967 | 1,241,967 | 1,241,967 | 1,241,967 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | 340 | 781 | 800 | 160 | 800 |
| 52015 | MAINTENANCE OF VEHICLES | 9,962 | 13,368 | 15,000 | 2,595 | 15,000 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 18,296 | 7,460 | 17,000 | 9,873 | 17,000 |
| 52025 | PRISONER MEALS | 7,625 | 9,174 | 9,700 | 9,110 | 9,700 |
| 52026 | M.E.G. ASSESSMENT | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 52028 | E. CENTRAL ILL CRIMINAL JUSTICE COMMISION | 9,348 | 9,815 | 9,400 | 10,306 | 11,000 |
| 52029 | PROFESSIONAL SERVICES | 1,968 | 234 | 1,000 | - | 1,000 |
| 52030 | CREDIT CARD FEES | 399 | 589 | 200 | 845 | 200 |
| 52041 | TELEPHONE | 16,107 | 13,984 | 16,000 | 14,808 | 16,500 |
| 52049 | TRAINING FOR NEW HIRES | 4,915 | - | 10,000 | 5,192 | 10,000 |
| 52051 | TRAVEL - REGULAR | 3,979 | 3,280 | 8,300 | 6,440 | 8,300 |
| 52083 | DUES AND SUBSCRIPTIONS | 3,300 | 3,408 | 4,900 | 3,580 | 4,900 |
| 52087 | TRAINING | 3,455 | 3,497 | 2,000 | 5,612 | 2,000 |
| 52096 | FRIENDLY TOWNE | 6,863 | 2,108 | 1,500 | 318 | 1,500 |
| 52099 | OTHER CONTRACTUAL SERVICES | 7,377 | 6,563 | 8,000 | 6,911 | 8,700 |
| 52102 | ANTI-GANG GRANT | - | - | - | - | - |
| TOTAL CONTRACTUAL SERVICES | | 1,323,407 | 1,336,218 | 1,366,367 | 1,337,528 | 1,369,167 |

POLICE DIVISION
FUND 001 - DIVISION 021

| <u>ESTIMATED REVENUES - POLICE DIVISION</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|----------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46184 | POLICE VEHICLE FUND | 22,508 | 11,580 | 18,000 | 12,228 | 18,000 |
| 46198 | SPEED ENFORCEMENT GRANT | 38,459 | - | - | - | - |
| 46205 | IMAGE GRANT | 28,957 | 20,315 | - | 5,143 | - |
| 46220 | STEP GRANT | - | 9,277 | - | 14,520 | - |
| 49087 | TRANSFER FROM CAPITAL FUND | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 49093 | TRANSFER FROM IMRF & FICA | 110,338 | 120,192 | 142,449 | 125,139 | 115,685 |
| TOTAL ESTIMATED REVENUES - POLICE | | 1,001,738 | 1,033,741 | 941,150 | 1,076,189 | 993,662 |
| DUE FROM GENERAL FUND | | 5,745,465 | 5,981,211 | 6,253,505 | 6,150,738 | 6,367,042 |
| TOTAL POLICE DIVISION | | 6,747,203 | 7,014,952 | 7,194,654 | 7,226,927 | 7,360,704 |

FIRE DIVISION
FUND 001 - DIVISION 022

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES - FIRE FIGHTERS (51) | 3,346,929 | 3,487,429 | 3,376,097 | 3,374,780 | 3,436,360 |
| 51001 | SALARIES - CIVILIAN EMPLOYEES (1.5) | - | - | 59,726 | - | 61,501 |
| 51002 | OVERTIME | 73,468 | 100,434 | 70,000 | 151,525 | 70,000 |
| 51006 | PHYSICALS | 11,395 | 430 | - | - | 1,000 |
| 51008 | GROUP INSURANCE | 670,803 | 737,739 | 732,012 | 780,256 | 841,010 |
| 51010 | I.M.R.F. | 4,649 | 5,443 | 6,068 | 5,993 | 7,103 |
| 51015 | EDUCATIONAL REIMBURSEMENT | 12,341 | 12,925 | 12,000 | 18,579 | 18,000 |
| 51016 | F.I.C.A | 46,935 | 48,771 | 53,522 | 48,601 | 54,532 |
| TOTAL PERSONNEL EXPENDITURES | | 4,166,520 | 4,393,171 | 4,309,426 | 4,379,735 | 4,489,507 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 6,090 | 6,980 | 5,000 | 9,616 | 8,000 |
| 52030 | CREDIT CARD FEES | - | 8 | - | 2 | - |
| 52031 | ELECTRICITY | 31,710 | 33,513 | 35,000 | 26,184 | 30,000 |
| 52035 | SANITARY SEWER TAX | 3 | 721 | 1,100 | 817 | 1,100 |
| 52041 | TELEPHONE | 9,660 | 11,777 | 12,000 | 15,068 | 14,500 |
| 52049 | TRAINING FOR NEW HIRES | - | - | 3,000 | 8,000 | 8,000 |
| 52050 | TRAVEL FOR NEW HIRES | - | - | - | - | 2,000 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 871 | 834 | 1,000 | - | 1,000 |
| 52083 | DUES AND SUBSCRIPTIONS | 1,505 | 743 | 1,000 | 2,434 | 1,000 |
| 52085 | JANITORIAL SERVICES | - | - | - | - | - |
| 52087 | TRAINING | 8,987 | 9,726 | 9,000 | 12,686 | 9,000 |
| 52089 | PEST CONTROL | 1,104 | 1,104 | 1,000 | 1,104 | 1,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 3,084 | 3,589 | 3,500 | 3,041 | 3,500 |
| TOTAL CONTRACTUAL SERVICES | | 63,014 | 68,995 | 71,600 | 78,952 | 79,100 |

COMMODITIES

| | | | | | | |
|--------------------------|------------------------------------|---------------|---------------|---------------|---------------|----------------|
| 53001 | PUBLICATIONS | 2,043 | 93 | 1,000 | 1,002 | 1,000 |
| 53016 | MATERIALS TO MAINT OTHER EQUIPMENT | 11,991 | 1,777 | 7,000 | 5,383 | 5,500 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 2,504 | 344 | 3,000 | 2,034 | 3,000 |
| 53021 | CHEMICALS | 663 | 680 | 700 | 623 | 700 |
| 53024 | GASOLINE | 20,599 | 26,291 | 30,800 | 33,266 | 35,000 |
| 53025 | CLOTHING FOR NEW HIRES | - | - | 3,000 | 2,916 | 7,000 |
| 53026 | CLOTHING | 23,676 | 29,538 | 40,000 | 37,525 | 40,000 |
| 53040 | EMS SUPPLIES AND EQUIPMENT | 2,585 | 3,369 | 5,000 | 4,964 | 4,500 |
| 53043 | HAZMAT EQUIPMENT & SUPPLIES | 2,893 | 2,822 | 5,000 | 3,960 | 5,000 |
| 53099 | OTHER COMMODITIES | 3,173 | 3,589 | 4,000 | 2,889 | 4,000 |
| TOTAL COMMODITIES | | 70,127 | 68,503 | 99,500 | 94,560 | 105,700 |

FIRE DIVISION
FUND 001 - DIVISION 022

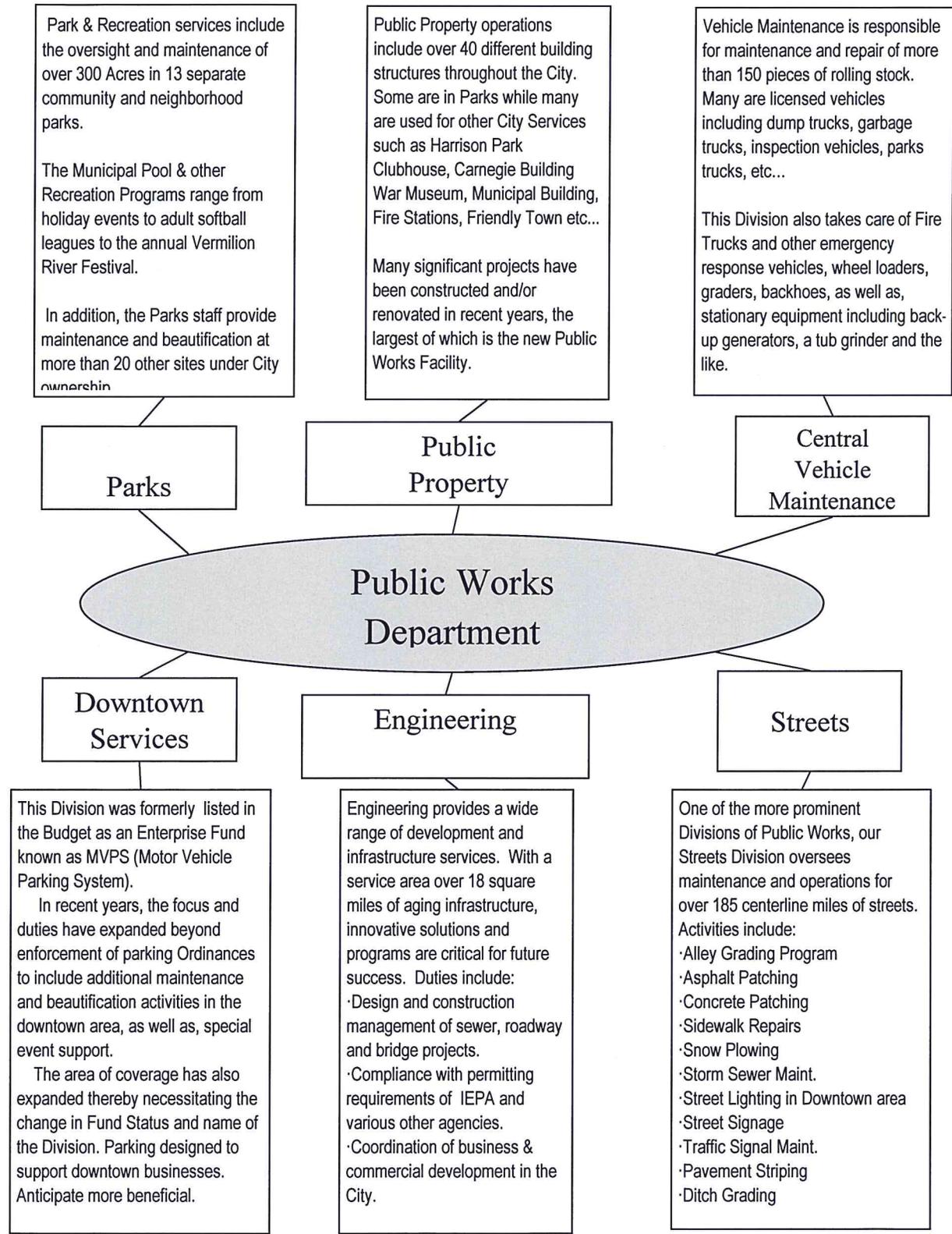
| <u>OTHER EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 54099 | OTHER EXPENDITURES | 618 | 399 | 600 | 347 | 600 |
| 54153 | FIRE PREVENTION ACTIVITIES | 856 | 2,667 | 1,000 | - | 1,000 |
| TOTAL OTHER EXPENDITURES | | 1,474 | 3,066 | 1,600 | 347 | 1,600 |
| TOTAL EXPENDITURES - FIRE DIVISION | | 4,301,135 | 4,533,735 | 4,482,126 | 4,553,594 | 4,675,907 |
| <u>ESTIMATED REVENUES - FIRE DIVISION</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46010 | VETERAN'S ADMINISTRATION HOSPITAL | 76,817 | 77,064 | 78,613 | 83,876 | 80,971 |
| 46027 | FIRE TRAINING REIMBURSEMENT | - | - | - | - | - |
| 46035 | FIRE ALARM PERMITS | 1,000 | 1,038 | 300 | 1,360 | 300 |
| 46090 | OTHER REVENUES | 930 | 775 | 300 | 210 | 300 |
| 46099 | REIMBURSEMENT OF EXPENSE | 897 | - | 100 | 1,930 | 100 |
| 46162 | FIRE PREVENTION REVENUE | - | - | 1,000 | - | 1,000 |
| 46176 | REIMBURSEMENT FROM DACC | 1,785 | 4,375 | 2,000 | 4,090 | 2,000 |
| 46199 | NEW REVENUE | - | - | - | - | 10,000 |
| 49093 | TRANSFER FROM IMRF & FICA | 51,584 | 54,214 | 59,591 | 54,594 | 61,635 |
| TOTAL REVENUES - FIRE DIVISION | | 133,013 | 137,466 | 141,903 | 146,061 | 156,306 |
| DUE FROM GENERAL FUND | | 4,168,122 | 4,396,269 | 4,340,223 | 4,407,533 | 4,519,601 |
| TOTAL FIRE DIVISION | | 4,301,135 | 4,533,735 | 4,482,126 | 4,553,594 | 4,675,907 |

NOTES:



Winter Street Bridge

The Functions and Duties of the Divisions of the Department of Public Works



PUBLIC WORKS DEPARTMENT
(GENERAL FUND)

- 12 CENTRAL VEHICLE MAINTENANCE**
- 31 STREETS**
- 51 PARKS AND PUBLIC PROPERTY**
- 52 MUNICIPAL POOL**
- 53 DOWNTOWN SERVICES**

CENTRAL VEHICLE MAINTENANCE
FUND 001 - DIVISION 012

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| PERSONNEL EXPENDITURES | | | | | | |
| 51001 | SALARIES (3.5) | 162,550 | 172,771 | 174,040 | 174,659 | 178,490 |
| 51002 | OVERTIME | 5,359 | 8,468 | 3,821 | 3,421 | 4,500 |
| 51008 | GROUP INSURANCE | 37,767 | 43,168 | 43,752 | 47,876 | 51,316 |
| 51010 | I.M.R.F. | 14,563 | 17,095 | 18,071 | 18,253 | 21,135 |
| 51016 | F.I.C.A. | 12,805 | 13,667 | 13,606 | 13,324 | 13,999 |
| TOTAL PERSONNEL EXPENDITURES | | 233,043 | 255,169 | 253,290 | 257,532 | 269,440 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|
| 52008 | UNIFORM RENTAL | 1,157 | 1,224 | 3,400 | 1,235 | 3,400 |
| 52011 | MAINTENANCE OF BUILDINGS | - | - | - | - | - |
| 52015 | MAINTENANCE OF VEHICLES | 26,302 | 26,780 | 42,000 | 31,928 | 40,000 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 12,619 | 6,602 | 12,000 | 14,283 | 12,000 |
| 52041 | TELEPHONE | 927 | 772 | 1,200 | 1,111 | 1,200 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | - | - | 3,000 | 75 | 2,000 |
| 52083 | DUES AND SUBSCRIPTIONS | - | - | 100 | 44 | 100 |
| 52099 | OTHER CONTRACTUAL SERVICES | 6,777 | 2,003 | 9,000 | 2,810 | 9,000 |
| TOTAL CONTRACTUAL SERVICES | | 47,782 | 37,381 | 70,700 | 51,485 | 67,700 |

COMMODITIES

| | | | | | | |
|--------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|
| 53011 | MATERIAL TO MAINTAIN BUILDINGS | 24 | - | - | - | - |
| 53015 | MATERIAL TO MAINTAIN VEHICLES | 138,922 | 151,232 | 160,000 | 156,255 | 155,000 |
| 53016 | MAT TO MAINT OTHER EQUIPMENT | 43,780 | 42,873 | 40,163 | 39,688 | 40,000 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 8,129 | 6,139 | 8,323 | 7,206 | 7,500 |
| 53024 | GASOLINE | 1,778 | 2,506 | 3,000 | 3,210 | 3,500 |
| 53099 | OTHER COMMODITIES | 4,272 | 4,040 | 7,500 | 3,412 | 7,500 |
| TOTAL COMMODITIES | | 196,905 | 206,790 | 218,986 | 209,771 | 213,500 |

OTHER EXPENDITURES

| | | | | | | |
|---------------------------------|--------------------|----------|----------|------------|----------|------------|
| 54099 | OTHER EXPENDITURES | 9 | - | 100 | - | 100 |
| TOTAL OTHER EXPENDITURES | | 9 | - | 100 | - | 100 |

TOTAL EXPENDITURES - VEHICLE MAINTENANCE **477,739** **499,340** **543,076** **518,788** **550,740**

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|--|-----------|-----------|-----------|-----------|-----------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |

| | | | | | | |
|-----------------------|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 49093 | TRANSFER FROM IMRF & FICA | 27,367 | 30,763 | 31,677 | 31,577 | 35,134 |
| TOTAL REVENUES | | 27,367 | 30,763 | 31,677 | 31,577 | 35,134 |

DUE FROM GENERAL FUND **450,372** **468,577** **511,399** **487,211** **515,606**

TOTAL CENTRAL VEHICLE MAINTENANCE **477,739** **499,340** **543,076** **518,788** **550,740**

STREETS DEPARTMENT
FUND 001 - DIVISION 031

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|------------------------|------------------|------------------|------------------|------------------|------------------|
| <u>PERSONNEL EXPENDITURES</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (21) | 994,714 | 991,564 | 1,053,222 | 1,029,497 | 1,088,164 |
| 51002 | OVERTIME | 66,854 | 108,517 | 85,000 | 53,885 | 70,000 |
| 51008 | GROUP INSURANCE | 228,007 | 254,786 | 218,348 | 240,652 | 277,758 |
| 51009 | UNEMPLOYMENT INSURANCE | 401 | 6,679 | 3,000 | - | 100 |
| 51010 | I.M.R.F. | 91,760 | 104,160 | 115,643 | 111,736 | 133,768 |
| 51016 | F.I.C.A. | 80,895 | 83,282 | 87,074 | 81,477 | 88,600 |
| TOTAL PERSONNEL EXPENDITURES | | 1,462,631 | 1,548,988 | 1,562,288 | 1,517,247 | 1,658,390 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|
| 52008 | UNIFORM RENTAL | 4,604 | 4,210 | 6,800 | 4,294 | 6,800 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 1,465 | 2,414 | 3,000 | 1,062 | 3,000 |
| 52018 | MAINTENANCE OF TRAFFIC CONTROLS | 7,242 | 545 | 15,000 | 902 | 15,000 |
| 52024 | MAINTENANCE OF STORM SEWERS | 599 | 7,835 | 30,000 | 26,554 | 45,000 |
| 52030 | CREDIT CARDS | - | - | 100 | - | 100 |
| 52031 | ELECTRICITY | 362,904 | 345,986 | 380,000 | 329,779 | 360,000 |
| 52041 | TELEPHONE | 5,900 | 6,225 | 6,000 | 8,410 | 6,000 |
| 52051 | TRAINING, TRAVEL & EXPENSE | 4,822 | 7,746 | 4,000 | 4,580 | 4,000 |
| 52053 | MAINTENANCE OF STREET | 5,859 | 9,763 | 27,000 | 10,441 | 27,000 |
| 52054 | LICENSE FEE | 1,510 | 1,510 | 6,000 | 1,853 | 3,500 |
| 52083 | DUES AND SUBSCRIPTIONS | 357 | 1,179 | 500 | 763 | 500 |
| 52086 | SIDEWALK, CURB & GUTTER PROGRAM | 650 | 10,013 | - | - | - |
| 52089 | PEST CONTROL | - | - | 750 | - | 750 |
| 52099 | OTHER CONTRACTUAL SERVICES | 5,395 | 29,196 | 20,000 | 13,003 | 15,000 |
| TOTAL CONTRACTUAL SERVICES | | 401,307 | 426,622 | 499,150 | 401,641 | 486,650 |

COMMODITIES

| | | | | | | |
|--------------------------|-------------------------------------|----------------|----------------|----------------|----------------|----------------|
| 53007 | MAT. TO MAINTAIN STREETS/ALLEY/ROW | 121,111 | 186,440 | 208,000 | 190,593 | 250,000 |
| 53008 | MATERIAL TO MAINT. BOULEVARD LIGHTS | 22,606 | 33,920 | 40,000 | 10,334 | 40,000 |
| 53014 | MATERIAL TO MAINTAIN STORM SEWERS | 14,920 | 7,345 | 25,000 | 25,988 | 40,000 |
| 53016 | MAT TO MAINT OTHER EQUIPMENT | 24,795 | 14,479 | 10,000 | 26,181 | 8,000 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 15,925 | 11,527 | 10,000 | 14,300 | 10,000 |
| 53018 | TRAFFIC CONTROL SUPPLIES | 60,370 | 44,473 | 52,000 | 49,287 | 60,000 |
| 53024 | GASOLINE | 73,610 | 103,420 | 100,000 | 95,888 | 120,500 |
| 53051 | SNOW/ICE CONTROL SUPPLIES | 206,385 | 193,740 | 175,000 | 135,292 | 160,000 |
| 53056 | MATERIALS TO MAINTAIN SIRENS | - | - | - | - | 10,000 |
| 53099 | OTHER COMMODITIES | 17,200 | 12,329 | 15,000 | 13,795 | 15,000 |
| TOTAL COMMODITIES | | 556,923 | 607,673 | 635,000 | 561,660 | 713,500 |

STREETS DEPARTMENT

FUND 001 - DIVISION 031

| <u>OTHER EXPENDITURES - STREETS DIVISION</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54099 | OTHER EXPENDITURES | 1,218 | 389 | 1,000 | 10,199 | 1,000 |
| | TOTAL OTHER EXPENDITURES | 1,218 | 389 | 1,000 | 10,199 | 1,000 |
| TOTAL EXPENDITURES - STREETS DIVISION | | 2,422,078 | 2,583,672 | 2,697,438 | 2,490,747 | 2,859,540 |
| <u>ESTIMATED REVENUES - STREETS DIVISION</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46002 | ROAD AND BRIDGE TAX | 259,973 | 263,926 | 260,000 | 264,756 | 265,000 |
| 46015 | STATE AID | 129,167 | 90,129 | 85,000 | 95,009 | 90,000 |
| 46017 | REIMBURSEMENT FROM MFT | 34,786 | - | - | - | - |
| 46049 | ORDINANCE VIOLATION | - | 250 | - | 250 | - |
| 46090 | OTHER REVENUES | 4,895 | 953 | 100 | 250 | 100 |
| 46099 | REIMBURSEMENT OF EXPENSE | - | 10 | 100 | 545 | 100 |
| 49093 | TRANSFER FROM IMRF & FICA | 172,656 | 187,442 | 202,717 | 193,213 | 222,367 |
| | TOTAL REVENUES - STREETS DIVISION | 601,476 | 542,710 | 547,917 | 554,023 | 577,567 |
| | DUE FROM GENERAL FUND | 1,820,601 | 2,040,962 | 2,149,520 | 1,936,724 | 2,281,972 |
| TOTAL STREETS DIVISION | | 2,422,078 | 2,583,672 | 2,697,438 | 2,490,747 | 2,859,540 |

PARKS AND PUBLIC PROPERTY
FUND 001 - DIVISION 051

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--------------------------------------|--------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (13 + SEASONAL) | 726,773 | 729,774 | 741,047 | 677,897 | 736,391 |
| 51002 | OVERTIME | 12,068 | 23,122 | 15,450 | 11,457 | 15,914 |
| 51008 | GROUP INSURANCE | 117,913 | 122,427 | 110,737 | 104,095 | 111,488 |
| 51009 | UNEMPLOYMENT INSURANCE | 20,464 | 12,872 | 15,000 | 8,581 | 15,000 |
| 51010 | I.M.R.F. | 63,260 | 70,659 | 76,860 | 71,742 | 86,891 |
| 51016 | F.I.C.A. | 57,160 | 57,940 | 57,872 | 53,373 | 57,551 |
| TOTAL PERSONNEL EXPENDITURES | | 997,638 | 1,016,794 | 1,016,966 | 927,145 | 1,023,235 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| 52001 | ADVERTISING | 2,160 | 2,994 | 5,500 | 2,625 | 5,500 |
| 52002 | PRINTING AND BINDING | 311 | 1,076 | 500 | - | 500 |
| 52007 | ELEVATOR MAINTENANCE | 2,578 | 4,054 | 2,750 | 2,758 | 2,000 |
| 52008 | UNIFORM RENTAL | 2,449 | 2,144 | 5,500 | 1,845 | 5,500 |
| 52011 | MAINTENANCE OF BUILDINGS | 84,348 | 84,248 | 70,000 | 85,142 | 100,000 |
| 52013 | MAINTENANCE OF OTHER IMPROVEMENTS | 6,274 | 63,377 | 25,000 | 19,954 | 25,000 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | - | 500 | - | - |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 8,604 | 10,831 | 14,000 | 4,119 | 14,700 |
| 52019 | MUNICIPAL BAND SERVICES | 19,868 | 10,000 | 10,000 | 10,000 | 10,000 |
| 52030 | CREDIT CARD FEES | 110 | 152 | 50 | 120 | 150 |
| 52031 | ELECTRICITY | 96,678 | 105,761 | 128,000 | 97,509 | 115,000 |
| 52035 | SANITARY DISTRICT | 1,797 | 1,904 | 3,000 | 1,735 | 3,000 |
| 52036 | OFFICIALS FEES | 15,490 | 15,055 | 21,000 | 16,190 | 18,000 |
| 52041 | TELEPHONE | 11,076 | 15,885 | 9,000 | 13,248 | 9,000 |
| 52045 | MAINTENANCE OF BALL DIAMONDS | 1,493 | - | 7,500 | - | 7,500 |
| 52051 | TRAINING, TRAVEL AND EXPENSES | 4,697 | 3,743 | 4,500 | 1,556 | 4,500 |
| 52061 | EXCURSIONS | 5,302 | 6,260 | 4,500 | 9,838 | 4,500 |
| 52069 | TENNIS CLUB GRANT | 16,190 | 19,103 | - | - | - |
| 52083 | DUES AND SUBSCRIPTIONS | 1,706 | 2,297 | 1,000 | 1,850 | 1,000 |
| 52088 | RENTALS | 8,191 | 5,920 | 6,500 | 3,215 | 6,500 |
| 52089 | PEST CONTROL SERVICES | 3,092 | 2,504 | 4,000 | 2,187 | 4,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 14,182 | 17,624 | 22,000 | 13,332 | 22,000 |
| TOTAL CONTRACTUAL SERVICES | | 306,596 | 374,932 | 344,800 | 287,224 | 358,350 |

COMMODITIES

| | | | | | | |
|-------|---------------------------------|--------|--------|--------|--------|---------|
| 53011 | MATERIAL TO MAINTAIN BUILDINGS | 47,038 | 72,778 | 70,000 | 91,111 | 100,000 |
| 53013 | MAT TO MAINT OTHER IMPROVEMENTS | 30,974 | 41,130 | 40,000 | 51,377 | 40,000 |
| 53016 | MAT TO MAINTAIN OTHER EQUIPMENT | 25,489 | 31,719 | 25,000 | 46,677 | 25,000 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 10,283 | 11,401 | 10,000 | 13,573 | 10,000 |

PARKS AND PUBLIC PROPERTY

FUND 001 - DIVISION 051

| <u>COMMODITIES - continued</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--------------------------------|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 53019 | ELECTRICAL SUPPLIES | 21,175 | 29,703 | 20,000 | 21,746 | 20,000 |
| 53022 | HORTICULTURAL SUPPLIES | 30,493 | 25,267 | 25,000 | 36,539 | 25,000 |
| 53023 | MATERIAL TO MAINTAIN BALL DIAMONDS | 1,787 | 8,552 | 6,000 | 4,024 | 6,000 |
| 53024 | GASOLINE | 32,071 | 47,654 | 45,000 | 55,797 | 59,000 |
| 53050 | FALL FESTIVAL | 15,874 | 17,180 | 15,000 | 14,681 | 15,000 |
| 53055 | RECREATION SUPPLIES | 3,008 | 8,394 | 8,000 | (4,098) | 8,000 |
| 53099 | OTHER COMMODITIES | 15,443 | 20,394 | 15,000 | 4,871 | 15,000 |
| TOTAL COMMODITIES | | 233,637 | 314,172 | 279,000 | 336,298 | 323,000 |

OTHER EXPENDITURES

| | | | | | | |
|---------------------------------|-------------|--------------|--------------|--------------|--------------|--------------|
| 54024 | PRIDE GROWS | 2,359 | 3,898 | 2,500 | 3,899 | 2,500 |
| TOTAL OTHER EXPENDITURES | | 2,359 | 3,898 | 2,500 | 3,899 | 2,500 |

TOTAL EXPENDITURES - PARKS & PUB. PROPERTY **1,540,230** **1,709,796** **1,643,266** **1,554,566** **1,707,085**

| <u>ESTIMATED REVENUES - PARKS & PUB. PROPERTY</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46008 | EXCURSIONS | 8,270 | 7,006 | 4,500 | 6,235 | 4,500 |
| 46026 | HARRISON PARK CLUBHOUSE RENTALS | 15,030 | 14,915 | 15,000 | 16,935 | 15,000 |
| 46051 | SOFTBALL | 30,084 | 32,482 | 32,000 | 22,865 | 32,000 |
| 46054 | OTHER RECREATIONAL ACTIVITIES | 1,967 | 1,800 | 3,000 | 1,599 | 3,000 |
| 46055 | FALL FESTIVAL | 15,446 | 22,799 | 15,000 | 15,064 | 15,000 |
| 46057 | BANDSHELL RENTALS | 1,325 | 1,150 | 2,000 | 850 | 2,000 |
| 46070 | OTHER RENT | 2,170 | 2,580 | 3,000 | 2,100 | 3,000 |
| 46090 | OTHER REVENUES | 778 | 250 | 500 | 14,623 | 500 |
| 46099 | REIMBURSEMENT OF EXPENSE | - | - | 500 | - | 500 |
| 46154 | PRIDE GROWS | 3,160 | 3,895 | 5,000 | 3,570 | 5,000 |
| 46188 | RENT FOR BASEBALL/SOFTBALL FIELDS | 5,095 | 17,665 | 7,500 | 2,675 | 7,500 |
| 46206 | DOG PARK | 10,914 | (3,015) | - | (326) | - |
| 46213 | TENNIS CLUB GRANT | 16,190 | 19,103 | - | - | - |
| 49089 | PROACTIVE CODE ENFORCEMENT TRANSF | 46,050 | 46,050 | 46,050 | 46,000 | 46,050 |
| 49093 | TRANSFER FROM IMRF & FICA | 120,420 | 128,599 | 134,732 | 125,115 | 144,442 |
| TOTAL REVENUES | | 276,899 | 295,279 | 268,782 | 257,306 | 278,492 |

DUE FROM GENERAL FUND **1,263,331** **1,414,517** **1,374,484** **1,297,260** **1,428,593**

TOTAL PARKS & PUBLIC PROPERTY **1,540,230** **1,709,796** **1,643,266** **1,554,566** **1,707,085**

NOTES



DOWNTOWN SERVICES
FUND 001 - DIVISION 053

*CHANGED MVPS FROM ENTERPRISE FUND TO DEPARTMENT IN GENERAL FUND EFFECTIVE 5-1-2010

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|---------------------------------|---------------|---------------|---------------|---------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (1 FT & Auxilliaris) | 53,406 | 41,519 | 55,068 | 48,942 | 58,260 |
| 51007 | WORKER'S COMPENSATION | 2,137 | 3 | - | 6 | - |
| 51008 | GROUP INSURANCE | 5,332 | 4,423 | 5,148 | 5,648 | 6,034 |
| 51009 | UNEMPLOYMENT INSURANCE | 8,008 | 6,384 | - | 1,520 | 1,000 |
| 51010 | I.M.R.F. | 4,625 | 3,913 | 5,595 | 4,995 | 6,729 |
| 51016 | F.I.C.A | 4,086 | 3,156 | 4,213 | 3,686 | 4,457 |
| TOTAL PERSONNEL EXPENDITURES | | 77,593 | 59,398 | 70,024 | 64,796 | 76,480 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|---------------|---------------|---------------|---------------|---------------|
| 52002 | PRINTING AND BINDING | - | - | 100 | - | 100 |
| 52007 | ELEVATOR MAINTENANCE | 2,952 | 3,413 | 3,800 | 3,249 | 3,800 |
| 52011 | MAINTENANCE OF BUILDINGS | 254 | 282 | 500 | 163 | 500 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | - | - | 900 | 34 | 900 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 8 | - | 800 | - | 800 |
| 52030 | CREDIT CARD FEES | 4 | 37 | 50 | 34 | 50 |
| 52031 | ELECTRICITY | 18,458 | 9,759 | 15,000 | 8,823 | 10,000 |
| 52041 | TELEPHONE | 1,164 | 1,172 | 1,500 | 2,007 | 1,500 |
| 52089 | PEST CONTROL | - | - | 200 | - | 200 |
| 52099 | OTHER CONTRACTUAL SERVICES | 1,113 | 542 | 2,000 | 493 | 2,000 |
| TOTAL CONTRACTUAL SERVICES | | 23,953 | 15,205 | 24,850 | 14,803 | 19,850 |

COMMODITIES

| | | | | | | |
|--------------------------|------------------------------------|--------------|--------------|--------------|--------------|--------------|
| 53004 | PARKING TICKETS | - | - | 905 | - | 905 |
| 53011 | MATERIALS TO MAINTAIN BUILDINGS | 1,145 | 411 | 500 | 65 | 500 |
| 53013 | MATERIALS TO MAINTAIN OTHER IMPROV | 878 | 2,261 | 750 | 5,097 | 750 |
| 53016 | MAT TO MAINTAIN OTHER EQUIPMENT | 392 | - | 850 | - | 850 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 1,276 | 247 | 300 | 506 | 1,000 |
| 53018 | TRAFFIC CONTROL SUPPLIES | - | - | 300 | 69 | 300 |
| 53022 | HORTICULTURAL SUPPLIES | - | - | - | - | - |
| 53024 | GASOLINE | 72 | - | - | - | 3,000 |
| 53026 | CLOTHING | - | - | 200 | 65 | 200 |
| 53099 | OTHER COMMODITIES | 1,364 | 1,274 | 550 | 1,991 | 550 |
| TOTAL COMMODITIES | | 5,126 | 4,193 | 4,355 | 7,794 | 8,055 |

DOWNTOWN SERVICES
FUND 001 - DEPARTMENT 053

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|-----------------------------|----------------|---------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54023 | GENERAL LIABILITY INSURANCE | 6,624 | - | - | - | - |
| 54099 | OTHER EXPENDITURES | 13 | - | 300 | - | 300 |
| TOTAL OTHER EXPENDITURES | | 6,637 | - | 300 | - | 300 |
| TOTAL EXPENDITURES - DOWNTOWN SERVICES | | 113,310 | 78,796 | 99,529 | 87,393 | 104,685 |
| <u>ESTIMATED REVENUES - DOWNTOWN SERVICES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46042 | PARKING GARAGE | 50,623 | 50,083 | 40,000 | 46,637 | 50,000 |
| 46048 | PARKING DECK | 9,334 | 7,132 | 10,000 | 6,052 | 7,500 |
| 46049 | PARKING FINES | 10,463 | 7,816 | 13,000 | 5,502 | 8,000 |
| 46062 | PARKING PERMITS | 601 | 240 | 1,000 | 205 | 1,000 |
| 46070 | LOT RENTAL | 14,471 | 14,641 | 18,000 | 14,834 | 18,000 |
| 46075 | INTEREST INCOME | - | - | - | - | - |
| new | SPONSORSHIP/DONATION | | | | - | 5,000 |
| 46090 | OTHER REVENUES | 329 | - | - | 58 | - |
| 49091 | TRANSFER FROM GENERAL FUND | 17,780 | - | - | - | - |
| 49093 | TRANSFER FROM IMRF & FICA | 8,710 | 7,068 | 9,808 | 8,681 | 14,907 |
| TOTAL REVENUES - DOWNTOWN SERVICES | | 112,310 | 86,980 | 91,808 | 81,968 | 104,407 |
| TRANSFER TO (FROM) GENERAL FUND | | (1,000) | 8,184 | (7,721) | (5,425) | (278) |
| TOTAL DOWNTOWN SERVICES | | 113,310 | 78,796 | 99,529 | 87,393 | 104,685 |

PENSION FUNDS
(Fiduciary Funds)

FUND #

- *98 FIRE PENSION FUND**
- *99 POLICE PENSION FUND**
- **101 ILLINOIS MUNICIPAL RETIREMENT FUND - IMRF**
- **102 SOCIAL SECURITY/MEDICARE FUND - SSF/FICA**

The City of Danville participates in three defined benefit pension plans:

1. The Fire Pension Plan is a single employer plan for Fire Firefighters/Command Personnel only
2. The Police Pension Plan is a single employer plan for Police Officers/Command Personnel only
3. The Illinois Municipal Retirement Fund is a agent multiple employer plan for non Police and Fire City Personnel.
4. The Social Security is mandatory for all employees except Police and Fire Personnel, Medicare however, is for all employees including Police and Fire. (Exception Police & Fire hired before 1983 Medicare not mandatory.)

***Funding Policy set by State Statue**

****Fund Policy set by Federal Government**

FIRE PENSION RETIREMENT FUND

FUND 98 - DEPARTMENT 98

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|------------------------------|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| <u>PERSONNEL EXPENDITURE</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51012 | FIRE PENSION FUND | 1,783,510 | 2,012,258 | 2,107,962 | 2,141,989 | 1,913,931 |
| | TOTAL OTHER EXPENDITURES | 1,783,510 | 2,012,258 | 2,107,962 | 2,141,989 | 1,913,931 |

TOTAL EXPENDITURES - FIRE PENSION FUND **1,783,510** **2,012,258** **2,107,962** **2,141,989** **1,913,931**

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|---|------------------|------------------|------------------|------------------|------------------|
| <u>ESTIMATED REVENUES - FIRE PENSION FUND</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46100 | TAX LEVY - FIRE PENSION | 1,785,252 | 2,012,258 | 2,107,962 | 2,141,989 | 1,878,931 |
| 46017 | REIMBURSEMENT FROM MFT | - | - | - | - | - |
| 46075 | INTEREST INCOME | - | - | - | - | - |
| 46090 | OTHER REVENUE | - | - | - | - | - |
| 49091 | TRANSFER FROM GENERAL FUND | | | | | 35,000 |
| | TOTAL REVENUES - FIRE PENSION FUND | 1,785,252 | 2,012,258 | 2,107,962 | 2,141,989 | 1,913,931 |

TRANSFER TO (FROM) RESERVE **1,742** **-** **-** **-** **-**

TOTAL FIRE PENSION FUND **1,783,510** **2,012,258** **2,107,962** **2,141,989** **1,913,931**

Actuarial Valuation Results

| | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|------------------------------------|------------|------------|------------|------------|
| City Normal Cost | 368,816 | 357,913 | 369,427 | 368,256 |
| Amortization of Unfunded Liability | 1,443,534 | 1,674,691 | 1,738,535 | 1,545,675 |
| Unfunded Liability | 25,603,269 | 28,900,198 | 29,142,411 | 30,798,411 |
| Percent funded | 32.5% | 27.5% | 29.1% | 29.1% |

>Actuarial Valuation Results Data from Third Party Actuarial<

POLICE PENSION RETIREMENT FUND

FUND 99 - DEPARTMENT 99

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------------|---------------------|------------------|------------------|------------------|------------------|------------------|
| <u>PERSONNEL EXPENDITURE</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51011 | POLICE PENSION FUND | 1,356,326 | 1,565,813 | 1,640,934 | 1,449,450 | 1,449,425 |
| TOTAL OTHER EXPENDITURES | | 1,356,326 | 1,565,813 | 1,640,934 | 1,449,450 | 1,449,425 |

| | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|
| TOTAL EXPENDITURES - POLICE PENSION FUND | 1,356,326 | 1,565,813 | 1,640,934 | 1,449,450 | 1,449,425 |
|---|------------------|------------------|------------------|------------------|------------------|

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|----------------------------|------------------|------------------|------------------|------------------|------------------|
| <u>ESTIMATED REVENUES - POLICE PENSION FUND</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46000 | TAX LEVY-POLICE PENSION | 1,357,586 | 1,565,813 | 1,640,934 | 1,449,450 | 1,422,425 |
| 46075 | INTEREST INCOME | - | - | - | - | - |
| 46090 | OTHER REVENUE | - | - | - | - | - |
| 49091 | TRANSFER FROM GENERAL FUND | | | | | 27,000 |
| TOTAL REVENUES - POLICE PENSION FUND | | 1,357,586 | 1,565,813 | 1,640,934 | 1,449,450 | 1,449,425 |

| | | | | | |
|-----------------------------------|--------------|----------|----------|----------|----------|
| TRANSFER TO (FROM) RESERVE | 1,260 | - | - | - | - |
|-----------------------------------|--------------|----------|----------|----------|----------|

| | | | | | |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|
| TOTAL POLICE PENSION FUND | 1,356,326 | 1,565,813 | 1,640,934 | 1,449,450 | 1,449,425 |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|

Actuarial Valuation Results

| | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 |
|------------------------------------|------------|------------|------------|------------|
| City Normal Cost | 253,443 | 248,737 | 267,471 | 274,101 |
| Amortization of Unfunded Liability | 1,124,763 | 1,333,366 | 1,373,463 | 1,175,324 |
| Unfunded Liability | 19,949,381 | 23,009,939 | 23,022,846 | 23,418,961 |
| Percent funded | 46.1% | 39.8% | 42.2% | 43.4% |

>Actuarial Valuation Results Data from Third Party Actuarial<

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)
FUND 101 - DEPARTMENT 101

| <u>INTERFUND TRANSERS</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------------------|---------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 90001 | TRANSFER TO OPERATING FUNDS (1) | 330,375 | 366,769 | 392,845 | 382,780 | 449,997 |
| TOTAL OTHER EXPENDITURES | | 330,375 | 366,769 | 392,845 | 382,780 | 449,997 |
| TOTAL EXPENDITURES - IMRF FUND | | 330,375 | 366,769 | 392,845 | 382,780 | 449,997 |
| <u>ESTIMATED REVENUES - IMRF FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46000 | TAX LEVY | 409,308 | 307,075 | 375,000 | 371,178 | 400,000 |
| 46017 | REIMBURSEMENT FROM MFT | - | - | - | - | - |
| 46075 | INTEREST INCOME | 2,533 | 1,042 | 1,000 | 648 | - |
| 46090 | OTHER REVENUE | - | - | - | - | - |
| TOTAL REVENUES - IMRF | | 411,841 | 308,117 | 376,000 | 371,826 | 400,000 |
| TRANSFER TO (FROM) RESERVE | | 81,466 | (58,652) | (16,845) | (10,954) | (49,997) |
| TOTAL IMRF FUND | | 330,375 | 366,769 | 392,845 | 382,780 | 449,997 |

(1) BASED ON 10.16% OF FULL-TIME SALARIES AND OVERTIME OTHER THAN FIREFIGHTERS AND POLICE OFFICERS.

ILLINOIS MUNICIPAL RETIREMENT FUND
(CONTINUED)

IMRF CALCULATION SHEET

| <u>DEPARTMENT</u> | <u>SALARIES</u> | <u>OVERTIME</u> | <u>TOTAL</u> |
|-----------------------------|------------------|-----------------|------------------|
| FINANCE DEPARTMENT | 189,702 | 2,500 | 192,202 |
| CENTRAL VEHICLE MAINTENANCE | 178,490 | 3,821 | 182,311 |
| POLICE DEPARTMENT | 392,037 | 12,000 | 404,037 |
| FIRE DEPARTMENT | 61,501 | - | 61,501 |
| OFFICE OF CITY TREASURER | 57,233 | - | 57,233 |
| STREETS DEPARTMENT | 1,088,164 | 85,000 | 1,173,164 |
| DEVELOPMENT SERVICES | 391,481 | - | 391,481 |
| PUBLIC AFFAIRS | 113,170 | - | 113,170 |
| CITY CLERK | 68,933 | - | 68,933 |
| PERSONNEL & HUMAN RELATIONS | 141,875 | - | 141,875 |
| INFORMATION SYSTEMS | 61,058 | - | 61,058 |
| LEGAL SERVICES | 188,715 | 300 | 189,015 |
| PARKS AND PUBLIC PROPERTY | 736,391 | 15,450 | 751,841 |
| DOWNTOWN SERVICES | 38,260 | - | 38,260 |
| HARRISON PARK | not included | not included | not included |
| SEWER DEPARTMENT | not included | not included | not included |
| SOLID WASTE MANAGEMENT | not included | not included | not included |
| DANVILLE MASS TRANSIT | not included | not included | not included |
| EARNED TIME PAYMENTS | 70,000 | - | 70,000 |
| TOTALS | 3,777,010 | 119,071 | 3,896,082 |

SOCIAL SECURITY FUND (FICA)
FUND 102 - DEPARTMENT 102

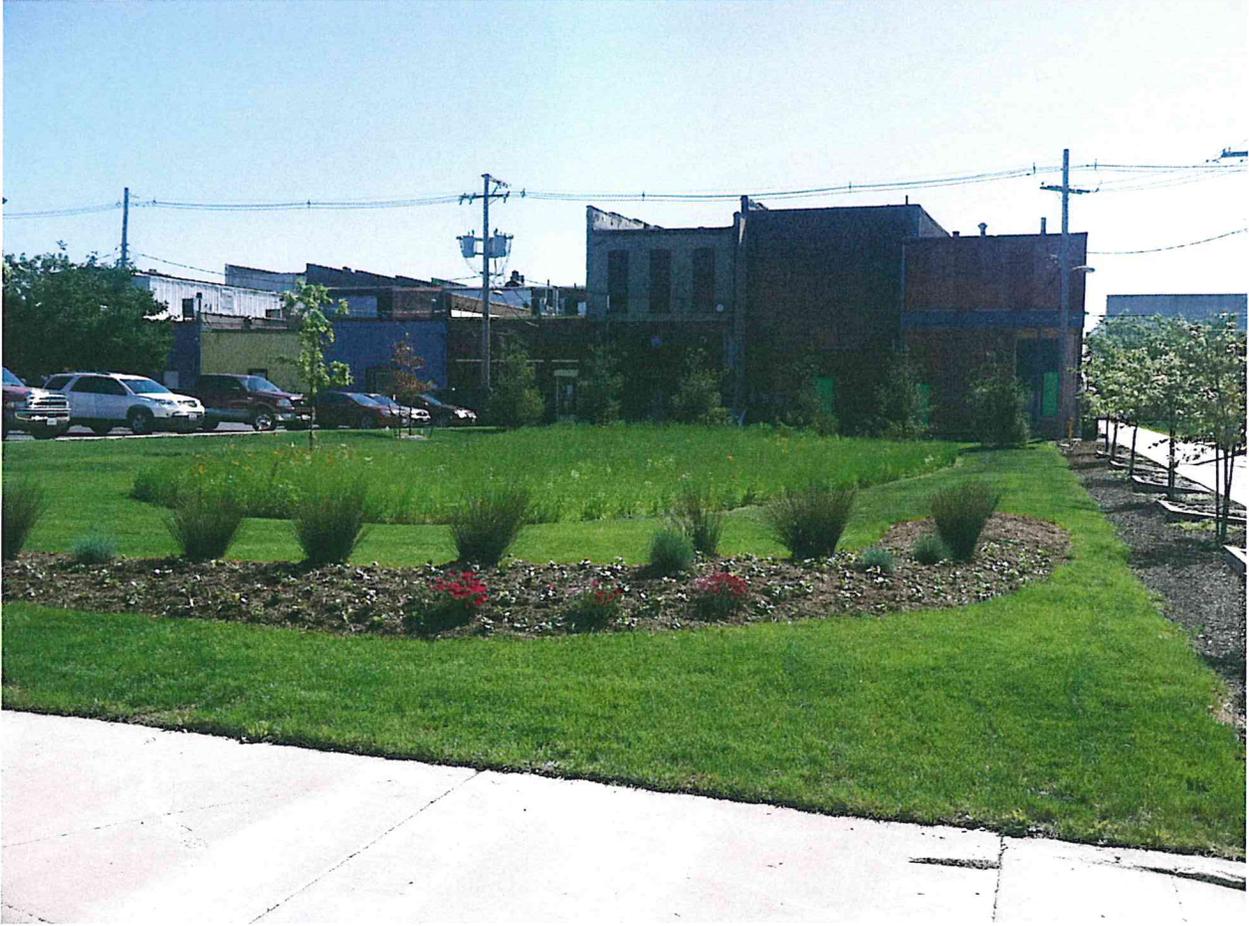
| <u>INTERFUND TRANSFERS</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 90001 | TRANSFER TO OPERATING FUNDS (1) | 390,744 | 395,286 | 402,670 | 379,862 | 404,926 |
| | TOTAL OTHER EXPENDITURES | 390,744 | 395,286 | 402,670 | 379,862 | 404,926 |
| TOTAL EXPENDITURES - SOCIAL SECURITY FUND | | 390,744 | 395,286 | 402,670 | 379,862 | 404,926 |
| <u>ESTIMATED REVENUES - SOCIAL SECURITY FUND</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46000 | TAX LEVY | 427,377 | 386,326 | 406,049 | 402,021 | 410,000 |
| 46017 | REIMBURSEMENT FROM MFT | - | - | - | - | - |
| 46075 | INTEREST INCOME | 1,143 | 661 | 1,000 | 517 | 250 |
| | TOTAL REVENUES - SSF | 428,520 | 386,987 | 407,049 | 402,538 | 410,250 |
| | TRANSFER TO (FROM) RESERVE | 37,776 | (8,299) | 4,379 | 22,676 | 5,324 |
| TOTAL SOCIAL SECURITY FUND | | 390,744 | 395,286 | 402,670 | 379,862 | 404,926 |

(1) BASED ON 7.65% OF SALARIES OTHER THAN FIREFIGHTERS AND POLICE OFFICERS, AND 1.45% OF SALARIES OF FIREFIGHTERS AND POLICE OFFICERS HIRED AFTER MARCH 31, 1986.

SOCIAL SECURITY FUND
(CONTINUED)

FICA CALCULATION SHEET

| <u>DEPARTMENT</u> | <u>SALARIES</u> | <u>OVERTIME</u> | <u>TOTAL</u> |
|-----------------------------|----------------------|-----------------|------------------|
| FINANCE DEPARTMENT | 189,702 | 2,500 | 192,202 |
| CENTRAL VEHICLE MAINTENANCE | 178,490 | 3,821 | 182,311 |
| MUNICIPAL POOL | 30,000 | - | 30,000 |
| POLICE DEPARTMENT | 392,037 | 12,000 | 404,037 |
| FIRE DEPARTMENT | 61,501 | - | 61,501 |
| OFFICE OF CITY TREASURER | 57,233 | - | 57,233 |
| STREETS DEPARTMENT | 1,088,164 | 85,000 | 1,173,164 |
| DEVELOPMENT SERVICES | 391,481 | - | 391,481 |
| PUBLIC AFFAIRS | 113,170 | - | 113,170 |
| CITY CLERK | 68,933 | - | 68,933 |
| PERSONNEL & HUMAN RELATIONS | 141,875 | - | 141,875 |
| INFORMATION SYSTEMS | 61,058 | - | 61,058 |
| LEGAL SERVICES | 188,715 | 300 | 189,015 |
| PARKS AND PUBLIC PROPERTY | 736,391 | 15,450 | 751,841 |
| DOWNTOWN SERVICE | 38,260 | - | 38,260 |
| HARRISON PARK | not included | not included | not included |
| DANVILLE MASS TRANSIT | not included | not included | not included |
| SEWER DEPARTMENT | not included | not included | not included |
| SOLID WASTE MANAGEMENT | not included | not included | not included |
| POLICE ARRA FUND | 149,721 | | |
| EARNED TIME PAYMENTS | 70,000 | - | 70,000 |
| | <hr/> | | |
| TOTALS | 3,956,731 | 119,071 | 3,926,082 |
| | MEDICARE ONLY | | |
| POLICE DEPARTMENT | 3,603,393 | 200,000 | 3,803,393 |
| FIRE DEPARTMENT | 3,339,081 | 70,000 | 3,409,081 |
| | <hr/> | | |
| TOTALS | 6,942,474 | 270,000 | 7,212,474 |



NOTES

MOTOR FUEL TAX FUND
FUND 103 - DEPARTMENT 103

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------|------------------|-----------|-----------|-----------|-----------|-----------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54004 | INTEREST EXPENSE | - | - | - | - | - |
| OTHER EXPENDITURES | | - | - | - | - | - |

CAPITAL OUTLAY

| | | | | | | |
|-----------------------------|--------------|----------------|----------------|----------------|----------------|----------------|
| 55000 | ALL PROJECTS | 905,000 | 707,572 | 840,000 | 716,284 | 803,000 |
| TOTAL CAPITAL OUTLAY | | 905,000 | 707,572 | 840,000 | 716,284 | 803,000 |

| | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|
| TOTAL EXPENDITURES - MOTOR FUEL TAX FUND | 905,000 | 707,572 | 840,000 | 716,284 | 803,000 |
|---|----------------|----------------|----------------|----------------|----------------|

| <u>ESTIMATED REVENUES - MOTOR FUEL TAX FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|-------------|----------------|------------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46015 | STATE SHARE | 849,798 | 1,008,512 | 840,000 | 971,879 | 800,000 |
| 46075 | INTEREST | 21,468 | 5,228 | 15,000 | 5,019 | 3,000 |
| TOTAL REVENUES - MOTOR FUEL TAX | | 871,266 | 1,013,740 | 855,000 | 976,899 | 803,000 |

| | | | | | |
|-----------------------------------|-----------------|----------------|---------------|----------------|----------|
| TRANSFER TO (FROM) RESERVE | (33,734) | 306,168 | 15,000 | 260,614 | - |
|-----------------------------------|-----------------|----------------|---------------|----------------|----------|

| | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| TOTAL MOTOR FUEL TAX FUND | 905,000 | 707,572 | 840,000 | 716,284 | 803,000 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|

STATE NARCOTICS FORFEITURE FUND
FUND 104 - DEPARTMENT 104

| <u>OTHER EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 54099 | OTHER EXPENDITURES | 14,669 | 6,488 | 15,000 | 8,791 | 15,000 |
| TOTAL OTHER EXPENDITURES | | 14,669 | 6,488 | 15,000 | 8,791 | 15,000 |

| | | | | | |
|--|--------|-------|--------|-------|--------|
| TOTAL EXPENSES - STATE FORFEITURE FUND | 14,669 | 6,488 | 15,000 | 8,791 | 15,000 |
|--|--------|-------|--------|-------|--------|

| <u>TOTAL REVENUES - STATE FORFEITURE FUND</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 46015 | FORFEITED FUNDS | 11,746 | - | 14,000 | 19,826 | 14,000 |
| 46075 | INTEREST | 467 | 1,000 | 1,000 | 129 | 1,000 |
| 46090 | MISCELLANEOUS | - | 2,775 | - | 1,338 | - |
| TOTAL REVENUES - STATE FORFEITURE FUND | | 12,213 | 3,775 | 15,000 | 21,293 | 15,000 |

| | | | | | |
|----------------------------|---------|---------|---|--------|---|
| TRANSFER TO (FROM) RESERVE | (2,456) | (2,713) | - | 12,502 | - |
|----------------------------|---------|---------|---|--------|---|

| | | | | | |
|-----------------------------|--------|-------|--------|-------|--------|
| TOTAL STATE FORFEITURE FUND | 14,669 | 6,488 | 15,000 | 8,791 | 15,000 |
|-----------------------------|--------|-------|--------|-------|--------|

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUND 106 - DEPARTMENT 106

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (5) | 112,775 | 144,050 | 138,062 | 141,816 | 114,116 |
| 51007 | WORKERS COMPENSATION | - | 262 | - | 4,837 | - |
| 51008 | GROUP INSURANCE | - | 22,387 | 27,188 | 29,788 | 31,888 |
| 51009 | UNEMPLOYMENT INSURANCE | - | - | - | - | - |
| 51010 | I.M.R.F. | 9,542 | 13,390 | 14,027 | 14,720 | 13,180 |
| 51016 | F.I.C.A. | 8,429 | 10,764 | 10,562 | 10,763 | 8,730 |
| TOTAL PERSONNEL EXPENDITURES | | 130,746 | 190,853 | 189,839 | 201,925 | 167,914 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|--------------|--------------|--------------|--------------|--------------|
| 52002 | PRINTING AND BINDING | 671 | 2,403 | 3,000 | 2,430 | 3,000 |
| 52041 | TELEPHONE | - | - | - | - | - |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 1,661 | 2,001 | 3,500 | 2,383 | 2,000 |
| 52083 | DUES AND SUBSCRIPTIONS RENEWALS | 508 | 917 | 1,270 | 310 | 600 |
| 52099 | OTHER CONTRACTUAL SERVICES | 807 | 1,635 | 2,000 | 1,223 | 2,750 |
| TOTAL CONTRACTUAL SERVICES | | 3,646 | 6,956 | 9,770 | 6,347 | 8,350 |

COMMODITIES

| | | | | | | |
|--------------------------|-------------------|---------------|--------------|---------------|--------------|--------------|
| 53001 | PUBLICATIONS | 1,991 | 2,359 | 2,200 | 518 | 2,200 |
| 53003 | OFFICE SUPPLIES | 532 | 1,034 | 1,800 | 479 | 1,800 |
| 53006 | COMPUTER SUPPLIES | 12,242 | 3,866 | 4,880 | 4,082 | 4,880 |
| 53024 | GASOLINE | 2,227 | 725 | 1,500 | - | 500 |
| 53099 | OTHER COMMODITIES | - | - | - | - | - |
| TOTAL COMMODITIES | | 16,992 | 7,984 | 10,380 | 5,079 | 9,380 |

OTHER EXPENDITURES

| | | | | | | |
|---------------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------|
| 54037 | BLIGHT REMOVAL - DURBIN GRANT | - | - | - | - | 319,708 |
| 54090 | COMMUNITY PROJECTS | 672,530 | 324,034 | 840,000 | 726,982 | 670,000 |
| 54099 | OTHER EXPENDITURES | - | - | - | - | - |
| 54023 | GENERAL LIABILITY INSURANCE | - | - | - | 2,775 | - |
| 54169 | COUNTY GIS ACCESS | 20,000 | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | 692,530 | 324,034 | 840,000 | 729,757 | 989,708 |

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUND 106 - DEPARTMENT 106

| <u>CAPITAL OUTLAY</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|----------------------------------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 55014 | CAPITAL EXPENDITURE | - | - | - | - | - |
| | TOTAL CAPITAL OUTLAY | - | - | - | - | - |
| TOTAL EXPENDITURES - CDBG | | 843,915 | 529,827 | 1,049,989 | 943,108 | 1,175,352 |
| <u>REVENUES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| | FEDERAL - GRANT | | | - | - | 340,000 |
| | EMPLOYEE HEALTH INSURANCE PAYMENT | | | | | 2,334 |
| 49088 | COMMUNITY DEVELOPMENT BLOCK GRANT | 860,447 | 536,698 | 1,049,989 | 942,058 | 833,018 |
| | TOTAL REVENUES-CDBG | 860,447 | 536,698 | 1,049,989 | 942,058 | 1,175,352 |
| | DUE TO/FROM RESERVE FUND | (16,532) | (6,871) | (0) | 1,050 | (0) |
| TOTAL CDBG | | 843,915 | 529,827 | 1,049,989 | 943,108 | 1,175,352 |

INFRASTRUCTURE DEVELOPMENT AND IMPROVEMENT PROGRAM

FUND 107 - DEPARTMENT 107

| <u>CONTRACTUAL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------------------|-------------------------------|----------------|----------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 52022 | ENGINEERING | - | - | - | 8,000 | 2,500 |
| 52058 | CONSTRUCTION AND IMPROVEMENTS | - | 170,058 | 50,000 | 147,073 | 21,500 |
| 52059 | BAM PROGRAM | - | - | - | - | - |
| 52060 | OVERLAY PROGRAM | 121,140 | 513,954 | 644,500 | 823,408 | 644,500 |
| 52097 | PAVEMENT MAINTENANCE | 167,732 | 211,237 | 200,000 | 150,043 | 175,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 5,987 | 16,194 | 7,500 | 5,307 | 7,500 |
| 55064 | ECONOMIC DEVELOPMENT PROGRAM | - | - | 222,000 | 2,050,299 | 332,000 |
| TOTAL CONTRACTUAL EXPENDITURES | | 294,859 | 911,443 | 1,124,000 | 3,184,130 | 1,183,000 |

| | | | | | |
|--|----------------|----------------|------------------|------------------|------------------|
| TOTAL EXPENDITURES - INFRASTRUCTURE DEVELOPME | 294,859 | 911,443 | 1,124,000 | 3,184,130 | 1,183,000 |
|--|----------------|----------------|------------------|------------------|------------------|

| <u>ESTIMATED REVENUES - INFRASTRUCTURE DEVELOPMI</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|------------------------------|----------------|----------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46075 | INTEREST | 672 | 1,423 | 2,000 | 615 | 1,000 |
| 46090 | OTHER REVENUE | - | - | - | - | - |
| 46164 | HOME RULE GAS & DIESEL TAX | 923,941 | 937,635 | 900,000 | 895,543 | 850,000 |
| 46223 | ECONOMIC DEVELOPMENT PROGRAM | - | - | - | 1,422,100 | - |
| 49082 | FM SEWER FUND | - | - | - | 150,000 | - |
| 49091 | FM GENERAL FUND | - | - | - | 900,000 | - |
| 49097 | TRANSFER FROM SOLID WASTE | - | - | 222,000 | 150,000 | 332,000 |
| TOTAL REVENUES - INFRASTRUCTURE DEV. | | 924,613 | 939,058 | 1,124,000 | 3,518,258 | 1,183,000 |

| | | | | | |
|-----------------------------------|----------------|---------------|----------|----------------|----------|
| TRANSFER TO (FROM) RESERVE | 629,754 | 27,615 | - | 334,128 | - |
|-----------------------------------|----------------|---------------|----------|----------------|----------|

| | | | | | |
|---|----------------|----------------|------------------|------------------|------------------|
| TOTAL INFRASTRUCTURE DEVELOPMENT | 294,859 | 911,443 | 1,124,000 | 3,184,130 | 1,183,000 |
|---|----------------|----------------|------------------|------------------|------------------|

****NEW FUND FISCAL YEAR 2008-09**

TOWNE CENTRE FUND
FUND 108 - DEPARTMENT 108

| <u>OTHER EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 54099 | OTHER EXPENDITURES | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | - | - | - | - | - |
| | | | | | | |
| <u>INTERFUND TRANSFERS</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 90003 | TRANSFER TO GENERAL FUND | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | - | - | - | - | - |
| | | | | | | |
| TOTAL EXPENDITURES - TOWNE CENTRE FUND | | - | - | - | - | - |
| | | | | | | |
| <u>ESTIMATED REVENUES - TOWNE CENTRE FUND</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46075 | INTEREST | 22 | 42 | 100 | 24 | 100 |
| 46101 | LAND LEASE - LINCLAY | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL REVENUES - TOWNE CENTRE FUND | | 1,022 | 1,042 | 1,100 | 1,024 | 1,100 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | 1,022 | 1,042 | 1,100 | 1,024 | 1,100 |
| | | | | | | |
| TOTAL TOWNE CENTRE FUND | | - | - | - | - | - |

STORM WATER DRAINAGE FUND
FUND 109 - DEPARTMENT 109

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|---------------------|---------------|---------------|-----------------|---------------|-----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54005 | LOAN PAYMENT | - | | - | - | - |
| 54099 | OTHER EXPENDITURES | 4,000 | - | 50,000 | - | 50,000 |
| TOTAL OTHER EXPENDITURES | | 4,000 | - | 50,000 | - | 50,000 |
| TOTAL EXPENDITURES - STORM WATER DRAINAGE | | 4,000 | - | 50,000 | - | 50,000 |
| <u>ESTIMATED REVENUES - STORM WATER DRAINAGE</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46075 | INTEREST INCOME | 1,024 | 600 | 800 | 390 | 800 |
| 46102 | SPECIAL ASSESSMENTS | 28,167 | 28,167 | 28,000 | 28,167 | 28,167 |
| TOTAL REVENUES - STORM WATER | | 29,190 | 28,767 | 28,800 | 28,557 | 28,967 |
| TRANSFER TO (FROM) RESERVE | | 25,190 | 28,767 | (21,200) | 28,557 | (21,033) |
| TOTAL STORM WATER DRAINAGE FUND | | 4,000 | - | 50,000 | - | 50,000 |

REVOLVING LOAN FUND
FUND 111 - DEPARTMENT 111

| <u>OTHER EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 54074 | BUSINESS LOANS | 70,000 | - | 74,000 | - | 74,000 |
| 54080 | FACADE GRANTS | 13,515 | 11,161 | 65,000 | 14,725 | 65,000 |
| 54081 | INFRASTRUCTURE EXPENSE | - | | - | 200,000 | - |
| TOTAL OTHER EXPENDITURES | | 83,515 | 11,161 | 139,000 | 214,725 | 139,000 |
| TOTAL EXPENDITURES - REVOLVING LOAN FUND | | 83,515 | 11,161 | 139,000 | 214,725 | 139,000 |
| <u>ESTIMATED REVENUES - REVOLVING LOAN FUND</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46075 | INTEREST INCOME | 1,685 | 981 | 4,000 | 749 | 4,000 |
| 46094 | LOAN PAYMENT - PRINCIPAL | 116,774 | 80,337 | 110,000 | 39,167 | 110,000 |
| 46095 | LOAN PAYMENT - INTEREST | 6,799 | 8,224 | 25,000 | 3,247 | 25,000 |
| 46099 | REIMBURSEMENT OF EXPENSE | - | - | - | - | - |
| TOTAL REVENUES-REVOLVING LOAN FUND | | 125,258 | 89,542 | 139,000 | 43,162 | 139,000 |
| TRANSFER TO (FROM) RESERVE | | 41,743 | 78,381 | - | (171,563) | - |
| TOTAL REVOLVING LOAN FUND | | 83,515 | 11,161 | 139,000 | 214,725 | 139,000 |

NOTES:



PUBLIC WORKS FACULTY – 1155 VOORHEES STREET

HOUSING LOAN FUND
FUND 112 - DEPARTMENT 112

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|--------------------------|----------------|---------------|----------------|--------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54062 | HOUSING REHABILITATION | 15,184 | 4,200 | 17,000 | 2,365 | 17,000 |
| TOTAL OTHER EXPENDITURES | | 15,184 | 4,200 | 17,000 | 2,365 | 17,000 |
| TOTAL EXPENDITURES - HOUSING LOAN FUND | | 15,184 | 4,200 | 17,000 | 2,365 | 17,000 |
| <u>ESTIMATED REVENUES - HOUSING LOAN FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46075 | INTEREST INCOME | 571 | 350 | 500 | 256 | 500 |
| 46094 | LOAN PAYMENT - PRINCIPAL | 7,089 | 14,436 | 10,000 | 6,906 | 10,000 |
| 46095 | LOAN PAYMENT - INTEREST | 161 | - | 500 | - | 500 |
| TOTAL REVENUES - HOUSING LOAN FUND | | 7,821 | 14,786 | 11,000 | 7,162 | 11,000 |
| TRANSFER TO (FROM) RESERVE | | (7,362) | 10,586 | (6,000) | 4,797 | (6,000) |
| TOTAL HOUSING LOAN FUND | | 15,184 | 4,200 | 17,000 | 2,365 | 17,000 |

DEPARTMENT OF PUBLIC TRANSPORTATION
FUND 113 - DEPARTMENT 113
*FISCAL YEAR BEGINS JULY 1

| <u>PERSONNEL EXPENDITURES</u> | | BUDGET | BUDGET | BUDGET | BUDGET | BUDGET |
|-------------------------------------|------------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (21 + 5 PART-TIME) | 786,200 | 804,000 | 882,000 | 896,000 | 1,013,000 |
| 51002 | OVERTIME | 65,000 | 65,000 | 85,000 | 90,000 | 90,000 |
| 51006 | PHYSICALS AND DRUG SCREENING | 3,300 | 3,600 | 4,000 | 5,000 | 5,000 |
| 51007 | WORKER'S COMPENSATION | 20,000 | 20,000 | 20,000 | 20,000 | 34,000 |
| 51008 | GROUP INSURANCE | 200,448 | 199,728 | 227,448 | 230,244 | 359,611 |
| 51009 | UNEMPLOYMENT INSURANCE | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 51010 | I.M.R.F. | 70,735 | 86,900 | 89,351 | 100,178 | 127,404 |
| 51016 | F.I.C.A | 65,117 | 66,478 | 73,975 | 65,569 | 84,380 |
| TOTAL PERSONNEL EXPENDITURES | | 1,218,300 | 1,253,206 | 1,389,274 | 1,414,491 | 1,720,894 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|
| 52001 | ADVERTISING | 20,400 | 20,000 | 15,000 | 15,000 | 22,000 |
| 52002 | PRINTING AND BINDING | 8,500 | 9,200 | 8,500 | 8,500 | 8,500 |
| 52008 | UNIFORM RENTAL | - | - | 14,000 | 16,000 | 16,000 |
| 52009 | COMPUTER SERVICE AND SUPPORT | 1,500 | 1,500 | 1,500 | 1,500 | 1,400 |
| 52011 | MAINTENANCE OF BUILDINGS | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 52014 | MAINTENANCE OF OFFICE EQUIPMENT | 1,850 | 1,900 | 1,900 | 1,900 | 1,900 |
| 52015 | MAINTENANCE OF VEHICLES | 30,000 | 30,000 | 29,000 | 29,000 | 34,000 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 4,000 | 4,500 | 4,200 | 4,000 | 3,800 |
| 52021 | AUDITING | 7,400 | 8,500 | 9,000 | 9,000 | 9,000 |
| 52023 | LEGAL SERVICES | 1,500 | 2,000 | 2,000 | 1,800 | 1,700 |
| 52030 | CREDIT CARD FEES | 200 | 350 | 700 | 700 | 700 |
| 52031 | ELECTRICITY | 11,500 | 20,000 | 20,500 | 20,500 | 20,000 |
| 52040 | PURCHASED TRANSPORTATION | 98,000 | 100,000 | 103,000 | 140,000 | 120,000 |
| 52041 | TELEPHONE | 3,100 | 3,000 | 2,800 | 2,500 | 2,500 |
| 52043 | POSTAGE | 1,500 | 1,700 | 2,000 | 2,000 | 2,000 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 52079 | LEASE AND RENTAL | 12,000 | 14,000 | 14,500 | 21,000 | 27,000 |
| 52083 | DUES AND SUBSCRIPTIONS | 3,300 | 3,500 | 3,600 | 3,700 | 3,700 |
| 52087 | TRAINING | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 19,000 | 20,000 | 6,000 | 6,500 | 6,400 |
| TOTAL CONTRACTUAL SERVICES | | 235,750 | 252,150 | 250,200 | 295,600 | 292,600 |

DEPARTMENT OF PUBLIC TRANSPORTATION
FUND 113 - DEPARTMENT 113

| <u>COMMODITIES</u> | | BUDGET | BUDGET | BUDGET | BUDGET | BUDGET |
|---|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
| 53003 | OFFICE SUPPLIES | 1,950 | 2,000 | 2,500 | 2,800 | 3,300 |
| 53006 | COMPUTER SUPPLIES | 600 | 600 | 600 | 700 | 1,000 |
| 53011 | MATERIAL TO MAINTAIN BUILDINGS | 5,400 | 5,400 | 6,500 | 7,500 | 7,500 |
| 53015 | MATERIAL TO MAINTAIN VEHICLES | 64,000 | 65,000 | 65,000 | 70,000 | 90,000 |
| 53016 | MAT TO MAINT OTHER EQUIPMENT | 4,800 | 4,700 | 5,200 | 5,000 | 4,500 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 3,000 | 3,000 | 3,100 | 3,000 | 3,000 |
| 53024 | FUEL | 308,000 | 327,000 | 307,000 | 325,000 | 370,000 |
| 53026 | CLOTHING | 1,500 | 1,500 | 1,600 | 1,800 | 1,900 |
| 53029 | PRINTER AND COPY MACHINE SUPPLIES | 2,000 | 2,000 | 1,800 | 1,700 | 1,600 |
| 53041 | CLEANING SUPPLIES | 2,350 | 5,400 | 5,200 | 5,200 | 5,800 |
| 53099 | OTHER COMMODITIES | 2,300 | 2,300 | 2,300 | 2,200 | 2,900 |
| TOTAL COMMODITIES | | 395,900 | 418,900 | 400,800 | 424,900 | 491,500 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54004 | INTEREST EXPENSE | 1,350 | 1,300 | 1,300 | 1,300 | 1,300 |
| 54023 | GENERAL LIABILITY INSURANCE | 83,000 | 88,000 | 92,000 | 98,000 | 160,000 |
| 54031 | TAXES AND LICENSES | 100 | 150 | 200 | 200 | 240 |
| 54099 | OTHER EXPENDITURES | 4,350 | 4,300 | 4,100 | 4,000 | 3,700 |
| TOTAL OTHER EXPENDITURES | | 88,800 | 93,750 | 97,600 | 103,500 | 165,240 |
| | | | | | | |
| TOTAL EXPENDITURES - PUBLIC TRANSPORTATION | | 1,938,750 | 2,018,006 | 2,137,874 | 2,238,491 | 2,670,234 |
| | | | | | | |
| <u>ESTIMATED REVENUES - PUBLIC TRANSPORTATION</u> | | BUDGET | BUDGET | BUDGET | BUDGET | BUDGET |
| | | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 |
| 46015 | STATE OPERATING FUNDS | 1,260,187 | 1,311,704 | 1,389,618 | 1,455,019 | 1,735,002 |
| 46016 | FEDERAL FUNDS (SECTION 5307) | 302,000 | 292,000 | 322,954 | 383,170 | 489,930 |
| 46090 | OTHER REVENUES | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 46092 | FARE BOX REVENUES | 224,000 | 231,000 | 242,000 | 260,000 | 308,000 |
| 46169 | REGIONAL CENTER | 1,000 | 1,000 | 1,000 | 1,000 | - |
| 46170 | ADVERTISING | 10,000 | 10,000 | 10,000 | 9,000 | 10,000 |
| 46174 | JARC | 108,211 | 140,000 | 140,000 | 98,000 | 95,000 |
| 46177 | MUNICIPAL CONTRACTS | 7,500 | 7,000 | 7,000 | 7,000 | 7,000 |
| 49091 | CITY OF DANVILLE (LOCAL MATCH) | 22,852 | 22,302 | 22,302 | 22,302 | 22,302 |
| 49093 | TRANSFER FROM IMRF & FICA | - | - | - | - | - |
| TOTAL REVENUES - PUBLIC TRANSPORTATION | | 1,938,750 | 2,018,006 | 2,137,874 | 2,238,491 | 2,670,234 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | - | (0) | 0 | 0 | (0) |
| | | | | | | |
| TOTAL DEPARTMENT OF PUBLIC TRANSPORTATION | | 1,938,750 | 2,018,006 | 2,137,874 | 2,238,491 | 2,670,234 |

LAW ENFORCEMENT GRANT
FUND 114 - DEPARTMENT 114

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54099-05 | FEDERAL GRANT | - | | - | | - |
| 54099-06 | FEDERAL GRANT | 13,279 | | - | | - |
| 54099-07 | FEDERAL GRANT | 18,344 | 9,476 | 0 | | 0 |
| 54099-08 | FEDERAL GRANT | - | 0 | 0 | 7,272 | 0 |
| 54099-09 | FEDERAL GRANT | - | 38,000 | - | | - |
| 54099-10 | FEDERAL GRANT | | 21,686 | 15,000 | 6,930 | 15,000 |
| TOTAL OTHER EXPENDITURES | | 31,623 | 69,162 | 15,000 | 14,202 | 15,000 |

TOTAL EXPENSES - LAW ENFORCEMENT GRANT FUND 31,623 69,162 15,000 14,202 15,000

| <u>TOTAL REVENUES - LAW ENFORCEMENT GRANT</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|-----------------|---------------|---------------|---------------|--------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46016 | FEDERAL GRANT | 45,025 | 21,686 | 15,000 | 6,930 | 15,000 |
| 46075 | INTEREST INCOME | 283 | 95 | 50 | 9 | 50 |
| TOTAL REVENUES - LAW ENFORCEMENT GRAN | | 45,308 | 21,781 | 15,050 | 6,939 | 15,050 |

TRANSFER TO (FROM) RESERVE 13,686 (47,381) 50 (7,263) 50

TOTAL LAW ENFORCEMENT GRANT 31,623 69,162 15,000 14,202 15,000

FEDERAL NARCOTICS FORFEITURE FUND
FUND 115 - DEPARTMENT 115

| <u>OTHER EXPENDITURES</u> | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>ACTUAL</u> | <u>BUDGET</u> |
|---|---------------|---------------|---------------|---------------|---------------|
| | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54099 OTHER EXPENDITURES | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | - | - | - | - | - |
| | | | | | |
| TOTAL EXPENSES - FEDERAL FORFEITURE FUND | - | - | - | - | - |
| | | | | | |
| <u>TOTAL REVENUES - FEDERAL FORFEITURE FUND</u> | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>ACTUAL</u> | <u>BUDGET</u> |
| | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46015 FORFEITED FUNDS | - | 2,784 | - | - | - |
| 46075 INTEREST | - | 1 | - | 5 | - |
| TOTAL REVENUES - FEDERAL FORFEITURE | - | 2,785 | - | 5 | - |
| | | | | | |
| TRANSFER TO (FROM) RESERVE | - | 2,785 | - | 5 | - |
| | | | | | |
| TOTAL FEDERAL FORFEITURE FUND | - | - | - | - | - |

DATS - PROGRAM
DANVILLE AREA TRANSPORTATION STUDY
FUND 116 - DEPARTMENT 116
***FISCAL YEAR BEGINS JULY 1**

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (2 FT & 1 INTERN) | 102,205 | 80,746 | 91,804 | 89,603 | 89,719 |
| 51007 | WORKERS COMPENSATION | - | 1,682 | - | 302 | - |
| 51008 | GROUP INSURANCE | 9,115 | 10,276 | 10,884 | 10,671 | 12,766 |
| 51010 | I.M.R.F. | 8,846 | 7,754 | 9,327 | 9,180 | 10,363 |
| 51016 | F.I.C.A. | 7,808 | 6,172 | 6,105 | 6,702 | 6,864 |
| TOTAL PERSONNEL EXPENDITURES | | 127,974 | 106,630 | 118,120 | 116,460 | 119,712 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|-----------------------------|----------------|---------------|---------------|---------------|---------------|
| 52001 | ADVERTISING | 484 | 1,686 | 400 | 358 | 400 |
| 52009 | COMPUTER SERVICES & SUPPORT | - | 1,500 | 11,500 | 7,780 | 11,500 |
| 52029 | PROFESSIONAL SERVICES | 84,752 | 25,972 | 60,000 | 72,946 | 60,000 |
| 52043 | POSTAGE | 11 | - | 275 | - | 275 |
| 52051 | TRAINING, TRAVEL & EXPENSE | 6,372 | 864 | 2,500 | 960 | 2,500 |
| 52083 | DUES AND SUBSCRIPTIONS | 765 | - | 220 | 1,025 | 220 |
| 52099 | OTHER CONTRACTUAL SERVICES | 22,326 | (90) | 16,735 | 10,450 | 16,735 |
| TOTAL CONTRACTUAL SERVICES | | 114,710 | 29,932 | 91,630 | 93,519 | 91,630 |

COMMODITIES

| | | | | | | |
|--------------------------|-------------------|--------------|------------|--------------|--------------|--------------|
| 53001 | PUBLICATIONS | - | - | 100 | - | 100 |
| 53003 | OFFICE SUPPLIES | 6,095 | 491 | 1,000 | 1,062 | 1,000 |
| 53099 | OTHER COMMODITIES | - | - | - | - | - |
| TOTAL COMMODITIES | | 6,095 | 491 | 1,100 | 1,062 | 1,100 |

CAPITAL OUTLAY

| | | | | | | |
|-----------------------------|------------------|---------------|------------|---------------|------------|---------------|
| 55014 | OFFICE EQUIPMENT | - | - | - | - | - |
| 55017 | COMPUTER | 24,159 | 178 | 16,000 | 516 | 16,000 |
| TOTAL CAPITAL OUTLAY | | 24,159 | 178 | 16,000 | 516 | 16,000 |

| | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| TOTAL EXPENDITURES - DATS | 272,938 | 137,231 | 226,850 | 211,556 | 228,442 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|

DATS - PROGRAM
FUND 116 - DEPARTMENT 116

| <u>ESTIMATED REVENUES - continued</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | BUDGET 2012-2013 |
|---------------------------------------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| 46066 | EMPLOYEE INSURANCE REIMBURSEMENT | - | - | - | 588 |
| 46194 | SECTION 5303 - FTA | 2,577 | - | 28,296 | 28,296 |
| 46195 | COMPREHENSIVE REGIONAL PLANNING FUND | - | - | 52,732 | 52,732 |
| 46196 | CRASH AGREEMENT FUNDS | - | - | - | - |
| 49088 | PL-FHWA | 158,671 | 145,055 | 145,822 | 145,822 |
| 49091 | TRANSFER FROM CITY OF DANVILLE | 43,724 | 29,377 | - | - |
| 49097 | LOCAL MATCH FUNDS | - | - | - | - |
| TOTAL REVENUES-DATS | | 204,972 | 174,432 | 226,850 | 227,438 |
| DUE FROM RESERVE | | 67,966 | (37,201) | 0 | 1,004 |
| TOTAL DATS | | 272,938 | 137,231 | 226,850 | 228,442 |

TAX INCREMENT FINANCING - MIDTOWN (TIF-MT)
FUND 117 - DEPARTMENT 117
SPECIAL ALLOCATION FUND

| <u>CONTRACTUAL SERVICES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 52029 | PROFESSIONAL SERVICES | - | - | 8,000 | 2,060 | 8,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | - | - | - |
| TOTAL CONTRACTUAL SERVICES | | - | - | 8,000 | 2,060 | 8,000 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 54026 | PROPERTY ASSEMBLY | - | - | 10,000 | - | 10,000 |
| 54046 | PUBLIC IMPROVEMENTS | 200,000 | - | 100,000 | 3,466 | 200,000 |
| 54047 | TIF-PROJECT REIMBURSEMENTS | 158,538 | 160,856 | 195,000 | 622,726 | 185,000 |
| 54099 | OTHER EXPENDITURES | - | - | - | - | - |
| 54109 | TIF-RIP GRANTS | - | - | 79,090 | 13,722 | 10,000 |
| TOTAL OTHER EXPENDITURES | | 358,538 | 160,856 | 384,090 | 639,915 | 405,000 |
| | | | | | | |
| TOTAL EXPENDITURES - TIF-MT | | 358,538 | 160,856 | 392,090 | 641,975 | 413,000 |
| | | | | | | |
| <u>TOTAL REVENUES - TAX INCREMENT FINANCING</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46075 | INTEREST | 4,014 | 2,648 | 5,000 | 1,516 | 4,000 |
| 46180 | TAX LEVY - MIDTOWN | 377,523 | 359,013 | 387,090 | 376,127 | 375,000 |
| TOTAL REVENUES - TAX INCREMENT FINAN | | 381,537 | 361,661 | 392,090 | 377,642 | 379,000 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | 22,999 | 200,805 | - | (264,332) | (34,000) |
| | | | | | | |
| TOTAL TAX INCREMENT FINANCING | | 358,538 | 160,856 | 392,090 | 641,975 | 413,000 |

TAX INCREMENT FINANCING - WEST GATE (TIF-WG)

FUND 119 - DEPARTMENT 119

SPECIAL ALLOCATION FUND

| <u>CONTRACTUAL SERVICES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 52029 | PROFESSIONAL SERVICES | - | 10,366 | 8,000 | 7,892 | 4,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | - | 12,799 | - |
| TOTAL CONTRACTUAL SERVICES | | - | 10,366 | 8,000 | 20,691 | 4,000 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54026 | PROPERTY ASSEMBLY | - | 3,259 | 10,000 | - | 20,000 |
| 54046 | PUBLIC IMPROVEMENTS | - | 3,239 | 35,000 | 28,577 | 20,000 |
| 54047 | TIF-PROJECT REIMBURSEMENTS | - | - | - | - | - |
| 54099 | OTHER EXPENDITURES | - | - | - | - | - |
| 54109 | TIF-RIP GRANTS | - | - | 12,718 | - | 5,000 |
| 54173 | REAL ESTATE PURCHASE | - | 20,000 | - | - | - |
| TOTAL OTHER EXPENDITURES | | - | 26,498 | 57,718 | 28,577 | 45,000 |
| | | | | | | |
| TOTAL EXPENDITURES - TAX INCREMENT FINANCING-WI | | - | 36,864 | 65,718 | 49,269 | 49,000 |
| | | | | | | |
| <u>TOTAL REVENUES - TAX INCREMENT FINANCING</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46075 | INTEREST INCOME | 1,142 | 555 | 1,500 | 458 | 1,100 |
| 46181 | TAX LEVY - WESTERN GATEWAY | 64,956 | 62,766 | 64,218 | 36,767 | 28,000 |
| TOTAL REVENUES - TAX INCREMENT FINANCING | | 66,098 | 63,321 | 65,718 | 37,226 | 29,100 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | 66,098 | 26,457 | - | (12,043) | (19,900) |
| | | | | | | |
| TOTAL TAX INCREMENT FINANCING - WEST GATE | | - | 36,864 | 65,718 | 49,269 | 49,000 |

TAX INCREMENT FINANCING - CAMPUS CORRIDOR (TIF-CC)

FUND 120 - DEPARTMENT 120

SPECIAL ALLOCATION FUND

*NEW TIF CREATED 2008 -1ST TAX YEAR 2009

| <u>CONTRACTUAL SERVICES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 52029 | PROFESSIONAL SERVICES | - | - | - | - | - |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | 1,200 | - | - |
| TOTAL CONTRACTUAL SERVICES | | - | - | 1,200 | - | - |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54026 | PROPERTY ASSEMBLY | - | - | - | - | - |
| 54046 | PUBLIC IMPROVEMENTS | - | - | - | - | 1,000 |
| 54047 | TIF-PROJECT REIMBURSEMENTS | - | - | - | - | - |
| 54099 | OTHER EXPENDITURES | - | - | - | - | - |
| 54109 | TIF-RIP GRANTS | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | - | - | - | - | 1,000 |
| | | | | | | |
| TOTAL EXPENDITURES - TAX INCREMENT FINANCING-C | | - | - | 1,200 | - | 1,000 |
| | | | | | | |
| <u>TOTAL REVENUES - TAX INCREMENT FINANCING</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46075 | INTEREST INCOME | 0 | 10 | 10 | 5 | 2 |
| 46000 | TAX LEVY | 1,283 | 1,200 | 3,000 | 0 | 100 |
| TOTAL REVENUES - TAX INCREMENT FINAN | | 1,284 | 1,210 | 3,010 | 5 | 102 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | 1,284 | 1,210 | 1,810 | 5 | (898) |
| | | | | | | |
| TOTAL TAX INCREMENT FINANCING -CAMPUS CORRIDO | | - | - | 1,200 | - | 1,000 |

LANDFILL REMEDIATION FUND
FUND 301 - DEPARTMENT 301

| <u>CONTRACTUAL SERVICES</u> | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| 52022 ENGINEERING SERVICES | | | | | 15,000 |
| 52068 MAINTENANCE OF LANDFILL | | | | | 22,000 |
| 52099 OTHER CONTRACTUAL SERVICES | - | - | 40,000 | - | 28,000 |
| TOTAL CONTRACTUAL SERVICES | - | - | 40,000 | - | 65,000 |
| | | | | | |
| <u>COMMODITIES</u> | | | | | |
| NEW MATERIALS TO MAINT. LANDFILL | | | | | 2,200 |
| 53099 OTHER COMMODITIES | - | - | - | - | - |
| TOTAL COMMODITIES | - | - | - | - | - |
| | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | |
| 54099 MISCELLANEOUS | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | - | - | - | - | - |
| | | | | | |
| TOTAL EXPENDITURES - LANDFILL REMEDIATION | - | - | 40,000 | - | 65,000 |
| | | | | | |
| <u>ESTIMATED REVENUES - LANDFILL REMEDIATION</u> | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46075 INTEREST | 7,499 | 4,017 | 12,000 | 2,073 | 4,500 |
| 49082 TRANSFER FROM SANITARY SEWER | 22,950 | 23,175 | 28,500 | 22,653 | 23,500 |
| TOTAL REVENUES - LANDFILL REMEDIATION | 30,449 | 27,192 | 40,500 | 24,726 | 28,000 |
| TRANSFER TO (FROM) RESERVE | 30,449 | 27,192 | 500 | 24,726 | (37,000) |
| TOTAL LANDFILL REMEDIATION FUND | - | - | 40,000 | - | 65,000 |

CAPITAL IMPROVEMENTS FUND
FUND 302 - DEPARTMENT 302

| CAPITAL EQUIPMENT AND IMPROVEMENTS | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|---|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54013 | LEASE PURCHASE | 51,040 | 51,195 | 52,000 | 47,574 | 10,000 |
| | TOTAL OTHER EXPENDITURES | 51,040 | 51,195 | 52,000 | 47,574 | 10,000 |
| 55012 | BUILDINGS | - | 152,449 | - | 57,889 | - |
| 55013 | OTHER IMPROVEMENTS | 76,277 | 62,510 | 191,100 | 68,800 | 145,850 |
| 55015 | VEHICLES | 16,462 | 16,032 | 250,000 | 252,226 | 275,000 |
| 55016 | CAPITAL EQUIPMENT | 133,317 | 19,329 | 230,500 | 73,352 | 266,750 |
| 55017 | COMPUTERS | 6,431 | 19,851 | 20,000 | 20,621 | 20,000 |
| 55019 | DANVILLE STADIUM GRANT | 240,268 | 66,105 | - | - | - |
| 55021 | CARVER PARK RENOVATIONS | - | 662,088 | - | 2,989 | - |
| 55062 | FIRE RADIO GRANT FY2009 | | | | 17 | |
| 55063 | FIRE ASSISTANCE GRANT | | | | 191,429 | |
| 90003 | TRANSFER TO GENERAL FUND | 390,000 | 459,775 | - | - | - |
| | TOTAL CAPITAL OUTLAY | 1,212,755 | 1,458,139 | 691,600 | 667,323 | 707,600 |
| TOTAL CAPITAL EQUIPMENT AND IMPROVEMENTS | | 1,263,796 | 1,509,334 | 743,600 | 714,896 | 717,600 |
| TOTAL EXPENSES - CAPITAL IMPROVEMENT FUND | | 1,971,396 | 1,852,018 | 1,144,000 | 1,190,574 | 1,104,000 |
| <u>TOTAL REVENUES - CAPITAL IMPROVEMENT FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46059 | TELECOMMUNICATIONS TAX | 1,179,882 | 1,123,974 | 1,140,000 | 1,093,613 | 1,100,000 |
| 46075 | INTEREST | 5,376 | 3,439 | 4,000 | 1,654 | 4,000 |
| 46086 | SALE OF CITY PROPERTY | 155,377 | 1,973 | - | | - |
| 46210 | FIRE AIR PACK GRANT | 317,250 | 372,858 | - | | - |
| 46218 | GRANT FOR CARVER PARK | - | 373,500 | - | | - |
| 46222 | FIRE ASSISTANCE GRANT | - | | | 213,782 | |
| | TOTAL REVENUES - CAPITAL IMPR FUND | 1,657,884 | 1,875,744 | 1,144,000 | 1,309,049 | 1,104,000 |
| | TRANSFER TO (FROM) RESERVE | (313,512) | 23,726 | - | 118,475 | (0) |
| TOTAL CAPITAL IMPROVEMENTS FUND | | 1,971,396 | 1,852,018 | 1,144,000 | 1,190,574 | 1,104,000 |

CAPITAL IMPROVEMENTS FUND
FUND 302 - DEPARTMENT 302

| <u>COMMUNITY REDEVELOPMENT</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------------------|--------------------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| <u>CONTRACTUAL EXPENDITURES</u> | | | | | | |
| 52006 | VERMILION ADVANTAGE | 50,000 | 50,000 | 50,000 | 50,000 | 70,000 |
| TOTAL CONTRACTUAL EXPENDITURES | | 50,000 | 50,000 | 50,000 | 50,000 | 70,000 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54035 | CITYWIDE SINGLE FAMILY REHAB PROGRAM | 8,000 | - | 8,000 | 2,524 | - |
| 54036 | PROACTIVE CODE ENFORCEMENT | 46,050 | 46,050 | 46,000 | 46,000 | 46,000 |
| 54037 | BLIGHT REMOVAL | 18,627 | 20,735 | 75,000 | 140,924 | 35,000 |
| 54039 | COMMUNITY POLICING | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 54040 | NEIGHBORHOOD ENHANCEMENT | - | - | - | - | - |
| 54045 | NEIGHBORHOOD ASSOCIATION | 230 | 2,608 | 5,000 | 3,697 | 5,000 |
| 54172 | COMMUNITY REVITALIZATION | 26,754 | 23,026 | 14,500 | 30,632 | 29,077 |
| 54173 | REAL ESTATE PURCHASE | 146,617 | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | 286,278 | 132,419 | 188,500 | 263,778 | 155,077 |
| <u>INTERFUND TRANSFER</u> | | | | | | |
| 90002 | TRANSFER TO 2007 DEBT SERVICE | 161,323 | 160,265 | 161,900 | 161,900 | 161,323 |
| 90003 | TRANSFER TO GENERAL FUND | 210,000 | - | - | - | - |
| TOTAL INTERFUND TRANSFER | | 371,323 | 160,265 | 161,900 | 161,900 | 161,323 |
| TOTAL COMMUNITY REDEVELOPMENT | | 707,601 | 342,684 | 400,400 | 475,678 | 386,400 |

2007 BOND ISSUE
FUND 305 - DEPARTMENT 305

| <u>BOND ISSUE</u> | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL |
|---|----------------------|--------------------|------------------|-----------|-----------|----------------|
| | | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54037 | BLIGHT REMOVAL | 769,416 | 466,472 | - | - | 39,894 |
| 54174 | LAND AQUISITION | | | | | 328,711 |
| TOTAL OTHER EXPENDITURES | | 769,416 | 466,472 | - | - | 368,606 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 55008 | NEW BUILDING | 100,000 | - | - | - | |
| 55013 | BUILDING RENOVATIONS | 995,129 | 49,837 | - | - | 31,857 |
| TOTAL CAPITAL OUTLAY | | 1,095,129 | 49,837 | - | - | 31,857 |
| TOTAL EXPENSES - BOND ISSUE FUND | | 1,864,544 | 516,309 | - | - | |
| <u>TOTAL REVENUES - BOND ISSUE FUND</u> | | | | | | |
| | | ACTUAL | ACTUAL | ACTUAL | BUDGET | ACTUAL |
| | | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 |
| 46182 | BOND PROCEEDS | | - | - | - | |
| 46075 | INTEREST | 27,109 | 2,174 | - | - | 3,906 |
| TOTAL REVENUES - BOND ISSUE | | 27,109 | 2,174 | - | - | 3,906 |
| TRANSFER TO (FROM) RESERVE | | (1,837,435) | (514,136) | - | - | 3,906 |
| TOTAL 2007 BOND ISSUE FUND | | 1,864,544 | 516,309 | - | - | - |

2009 BOND ISSUE
FUND 306 - DEPARTMENT 306

| <u>BOND ISSUE</u> | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>CONTRACTUAL SERVICES</u> | | | | | |
| 52022 ENGINEERING | 9,700 | (3,089) | - | 10,072 | - |
| 52058 CONSTRUCTION AND IMPROVEMENT | - | - | 250,000 | - | - |
| 52063 ENGINEERING FAIRCHILD SUBWAY | 146,899 | 583,181 | 1,000,000 | 1,309,059 | - |
| 52065 ENGINEERING BOWMAN AVENUE | 232,803 | 122,730 | 350,000 | 57,369 | - |
| 52067 LAND ACQUISITION/ROW | - | 3,825 | 200,000 | 991,388 | - |
| TOTAL CONTRACTUAL SERVICES | 389,402 | 706,647 | 1,800,000 | 2,367,888 | - |
| <u>OTHER EXPENDITURES</u> | | | | | |
| 54037 BLIGHT REMOVAL | 163,701 | 30,028 | - | 39,894 | - |
| 54174 JACKSON STREET CONST | - | - | - | 328,711 | - |
| TOTAL OTHER EXPENDITURES | 163,701 | 30,028 | - | 368,606 | - |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 55013 MUNICIPAL BUILDING RENOVATIONS | 53,053 | 37,262 | 150,000 | 31,857 | - |
| 55020 PARKING LOTS/STRUCTURES | 25,839 | 483,048 | - | 135,165 | - |
| TOTAL CAPITAL OUTLAY | 78,891 | 520,310 | 150,000 | 167,022 | - |
| TOTAL EXPENSES - BOND ISSUE FUND | 631,995 | 1,256,985 | 1,950,000 | 2,903,516 | - |
| <u>TOTAL REVENUES - BOND ISSUE FUND</u> | | | | | |
| | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46182 BOND PROCEEDS | 412 | - | - | - | - |
| 46075 INTEREST | 37,281 | 10,681 | 20,000 | 3,906 | - |
| TOTAL REVENUES - BOND ISSUE | 37,694 | 10,681 | 20,000 | 3,906 | - |
| TRANSFER TO (FROM) RESERVE | (594,301) | (1,246,304) | (1,930,000) | (2,899,610) | - |
| TOTAL 2009 BOND ISSUE FUND | 631,995 | 1,256,985 | 1,950,000 | 2,903,516 | - |

HEALTH INSURANCE FUND
FUND 501 - DEPARTMENT 501

| <u>CONTRACTUAL SERVICES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 52030 | CREDIT CARDS FEES | - | 152 | 1,000 | 88 | 1,000 |
| TOTAL CONTRACTUAL EXPENDITURES | | - | 152 | 1,000 | 88 | 1,000 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54009 | REPAY CASH FLOW LOAN | 200,000 | - | - | 260,000 | - |
| 54021 | ADMINISTRATIVE EXPENSES | 427,470 | 269,895 | - | 7,941 | - |
| 54048 | RETIREE PREMIUM PAYMENTS | - | 30,053 | 540,000 | 335,689 | 378,336 |
| 54058 | HEALTH ALLIANCE -ADVANTAGE 65+ | - | 120,650 | 187,000 | 145,357 | 171,155 |
| 54095 | PAYMENT OF CLAIMS | 3,203,887 | 3,765,027 | 3,285,000 | 3,192,766 | 3,853,042 |
| 54111 | PAYMENT OF DUTY DISABILITY PREMIUM | - | - | 91,000 | 90,700 | 105,280 |
| TOTAL OTHER EXPENDITURES | | 3,831,357 | 4,185,777 | 4,104,000 | 4,032,541 | 4,508,813 |
| | | | | | | |
| TOTAL EXPENDITURES - HEALTH INSURANCE FUND | | 3,831,357 | 4,185,777 | 4,104,000 | 4,032,541 | 4,508,813 |
| | | | | | | |
| <u>ESTIMATED REVENUES - HEALTH INSURANCE FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46038 | DEPARTMENT ESCROW PAYMENTS | 2,621,506 | 3,083,285 | 3,022,361 | 3,231,066 | 3,634,669 |
| 46066 | EMPLOYEE CONTRIBUTIONS | 213,806 | 280,075 | 256,000 | 279,337 | 200,000 |
| 46075 | INTEREST | 1,866 | 58 | 500 | 96 | 100 |
| 46058 | PAYMENTS - RETIRED EMPLOYEES UNDER 65 | 475,585 | 484,608 | 540,000 | - | 378,336 |
| 46058 | PAYMENTS - RETIRED EMPLOYEES 65+ | - | - | 187,000 | - | 171,155 |
| 46080 | RETIREE INSURANCE PAYMENTS | - | - | - | 476,421 | - |
| 46083 | PAYMENTS FROM LIBRARY | 105,845 | 93,524 | 104,400 | 112,425 | 129,671 |
| 46096 | CASHFLOW LOAN | 200,000 | 260,000 | - | - | - |
| TOTAL REVENUES - HEALTH INSURANCE | | 3,618,608 | 4,201,550 | 4,110,261 | 4,099,345 | 4,513,931 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | (212,749) | 15,773 | 6,261 | 66,804 | 5,118 |
| | | | | | | |
| TOTAL HEALTH INSURANCE FUND | | 3,831,357 | 4,185,777 | 4,104,000 | 4,032,541 | 4,508,813 |

MIN/MAX LIABILITY INSURANCE RESERVE FUND
FUND 502 - DEPARTMENT 502

| <u>OTHER EXPENDITURES</u> | <u>ACTUAL</u> <u>2009-2010</u> | <u>ACTUAL</u> <u>2010-2011</u> | <u>BUDGET</u> <u>2011-2012</u> | <u>ACTUAL</u> <u>2011-2012</u> | <u>BUDGET</u> <u>2012-2013</u> |
|--|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| 54099 OTHER EXPENDITURES | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | - | - | - | - |
| | | | | | |
| TOTAL EXPENDITURES - MIN/MAX INSURANCE FUND | | - | - | - | - |
| | | | | | |
| <u>ESTIMATED REVENUES - MIN/MAX INSURANCE FUND</u> | <u>ACTUAL</u> <u>2009-2010</u> | <u>ACTUAL</u> <u>2010-2011</u> | <u>BUDGET</u> <u>2011-2012</u> | <u>ACTUAL</u> <u>2011-2012</u> | <u>BUDGET</u> <u>2012-2013</u> |
| 46075 INTEREST INCOME | 267 | 158 | 50 | 101 | 50 |
| 46090 TRANSFER FROM OTHER FUNDS | - | - | - | - | - |
| TOTAL REVENUES - MIN/MAX INSURANCE | 267 | 158 | 50 | 101 | 50 |
| | | | | | |
| TRANSFER TO (FROM) RESERVE | 267 | 158 | 50 | 101 | 50 |
| | | | | | |
| TOTAL MIN/MAX INSURANCE RESERVE FUND | - | - | - | - | - |

FLEXIBLE SPENDING FUND
FUND 503 - DEPARTMENT 503

| <u>OTHER EXPENDITURES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 54021 | ADMINISTRATIVE EXPENSES | - | - | - | - | - |
| 54095 | PAYMENT OF CLAIMS | 75,867 | 46,003 | 75,000 | 59,973 | 75,000 |
| TOTAL OTHER EXPENDITURES | | 75,867 | 46,003 | 75,000 | 59,973 | 75,000 |
| TOTAL EXPENSES - FLEXIBLE SPENDING FUND | | 75,867 | 46,003 | 75,000 | 59,973 | 75,000 |

| <u>TOTAL REVENUES - FLEXIBLE SPENDING FUND</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|--|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 46066 | EMPLOYEE CONTRIBUTIONS | 65,921 | 62,292 | 75,000 | 59,169 | 75,000 |
| 46075 | INTEREST | - | - | - | - | - |
| TOTAL REVENUES - FLEXIBLE SPENDING | | 65,921 | 62,292 | 75,000 | 59,169 | 75,000 |
| TRANSFER TO (FROM) RESERVE | | (9,947) | 16,289 | - | (804) | - |
| TOTAL FLEXIBLE SPENDING FUND | | 75,867 | 46,003 | 75,000 | 59,973 | 75,000 |

WORKING CASH FUND
FUND 601 - DEPARTMENT 601

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---------------------------------|-----------------|----------------|-----------|----------------|-----------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54099 | INTERFUND LOANS | 200,000 | - | 200,000 | - | 200,000 |
| TOTAL OTHER EXPENDITURES | | 200,000 | - | 200,000 | - | 200,000 |

TOTAL EXPENDITURES - WORKING CASH FUND **200,000** **-** **200,000** **-** **200,000**

| <u>ESTIMATED REVENUES - WORKING CASH FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|--------------------------------|----------------|------------|----------------|------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46021 | REPAYMENT OF WORKING CASH LOAN | 200,000 | - | 200,000 | - | 200,000 |
| 46075 | INTEREST INCOME | 866 | 102 | 200 | 131 | 200 |
| TOTAL REVENUES - WORKING CASH FUND | | 200,866 | 102 | 200,200 | 131 | 200,200 |

TRANSFER TO (FROM) RESERVE **866** **102** **200** **131** **200**

TOTAL WORKING CASH FUND **200,000** **-** **200,000** **-** **200,000**

SPECIAL SEWER TRUST FUND
FUND 602 - DEPARTMENT 602

| <u>CAPITAL OUTLAY</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|----------------------------|--------------|------------|---------------|--------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 52099 | OTHER CONTRACTUAL SERVICES | | | | | 10,000 |
| | TRANSFER TO SANITARY SEWER | - | - | - | - | 10,000 |
| 55013 | CAPITAL OUTLAY | - | - | 20,000 | - | 500 |
| TOTAL CAPITAL OUTLAY | | - | - | 20,000 | - | 10,500 |
| TOTAL EXPENSES - SPECIAL SEWER TRUST FUND | | - | - | 20,000 | - | 10,500 |
| | | | | | | |
| <u>TOTAL REVENUES - SPECIAL SEWER TRUST FUND</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46025 | TAP-ON FEES | 2,125 | - | 18,000 | 750 | 10,000 |
| 46075 | INTEREST | 1,135 | 627 | 2,000 | 286 | 500 |
| TOTAL REVENUES - SPECIAL SEWER FUND | | 3,260 | 627 | 20,000 | 1,036 | 10,500 |
| TRANSFER TO (FROM) RESERVE | | 3,260 | 627 | - | 1,036 | - |
| TOTAL SPECIAL SEWER TRUST FUND | | - | - | 20,000 | - | 10,500 |

GROUP LIFE INSURANCE FUND
FUND 603 - DEPARTMENT 603

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|--------------------------|---------------|---------------|---------------|---------------|---------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54102 | GROUP INSURANCE PAYMENTS | 21,216 | 22,548 | 26,500 | 26,357 | 26,500 |
| TOTAL OTHER EXPENDITURES | | 21,216 | 22,548 | 26,500 | 26,357 | 26,500 |
| TOTAL EXPENDITURES - GROUP LIFE | | 21,216 | 22,548 | 26,500 | 26,357 | 26,500 |
| | | | | | | |
| <u>ESTIMATED REVENUES - GROUP LIFE</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46066 | EMPLOYEE CONTRIBUTIONS | 21,026 | 27,716 | 26,500 | 27,749 | 26,500 |
| TOTAL REVENUES - GROUP LIFE | | 21,026 | 27,716 | 26,500 | 27,749 | 26,500 |
| TRANSFER TO (FROM) RESERVE | | (190) | 5,168 | - | 1,392 | - |
| TOTAL GROUP LIFE | | 21,216 | 22,548 | 26,500 | 26,357 | 26,500 |

DAVID S. PALMER ARENA
FUND 604 - DEPARTMENT 604

| <u>CONTRACTUAL SERVICES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| 52030 | CREDIT CARD FEES | 1,910 | 2,775 | 2,500 | 2,286 | 2,500 |
| 52031 | ELECTRICITY | 62,247 | 29,472 | 28,000 | 32,647 | 28,000 |
| 52041 | TELEPHONE | 3,904 | 3,543 | 3,600 | 5,300 | 3,600 |
| TOTAL CONTRACTUAL SERVICES | | 68,061 | 35,790 | 34,100 | 40,232 | 34,100 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54002 | HOTEL/MOTEL TAX - MONTHLY PAYMENT | 297,000 | 274,000 | 274,000 | 310,000 | 274,000 |
| 54002 | CONVENTION & VISITOR'S BUREAU FROM CC | 36,000 | 36,000 | 36,000 | - | 36,000 |
| 54052 | RENTALS | - | - | - | - | - |
| 54099 | OTHER EXPENDITURES | 165,000 | 183,000 | 147,000 | 191,833 | 147,000 |
| 54104 | CONVENTION & VISITORS BUREAU-HOTEL MOTEL | 79,514 | 81,910 | 77,500 | 86,443 | 77,500 |
| TOTAL OTHER EXPENDITURES | | 577,514 | 574,910 | 534,500 | 588,275 | 534,500 |
| | | | | | | |
| <u>INTERFUND TRANSFERS</u> | | | | | | |
| 90005 | TRANSFER TO HARRISON PARK GOLF COUR | 79,514 | 81,910 | 77,500 | 86,443 | 77,500 |
| TOTAL INTERFUND TRANSFER | | 79,514 | 81,910 | 77,500 | 86,443 | 77,500 |
| | | | | | | |
| TOTAL EXPENDITURES - CIVIC CENTER | | 725,090 | 692,610 | 646,100 | 714,950 | 646,100 |
| | | | | | | |
| <u>ESTIMATED REVENUES - CIVIC CENTER</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 46005 | HOTEL/MOTEL TAX | 481,071 | 503,219 | 465,000 | 521,119 | 465,000 |
| 46006 | LIQUOR TAX | 165,900 | 170,663 | 145,000 | 176,987 | 145,000 |
| 46075 | INTEREST | 1,179 | 512 | 2,000 | 342 | 2,000 |
| 46099 | CIVIC CENTER REIMBURSEMENT | 66,059 | 35,936 | 34,100 | 36,759 | 34,100 |
| TOTAL REVENUES - CIVIC CENTER FUND | | 714,209 | 710,330 | 646,100 | 735,208 | 646,100 |
| TRANSFER TO (FROM) RESERVE | | (10,881) | 17,720 | - | 20,258 | - |
| | | | | | | |
| TOTAL CIVIC CENTER FUND | | 725,090 | 692,610 | 646,100 | 714,950 | 646,100 |

POLICE DIVISION-ARRA
FUND 702 - DIVISION 702
3 YEAR GRANT BEGINNING JANUARY 1, 2010

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|-----------------------------------|---------------|-----------------|----------------|----------------|----------------|
| <u>PERSONNEL EXPENDITURES</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES - SWORN OFFICERS (3) | 24,848 | 145,671 | 149,721 | 167,582 | 182,058 |
| 51002 | OVERTIME - REGULAR | 30 | 6,476 | 6,000 | 12,276 | 8,000 |
| 51003 | COURT TIME | - | 277 | - | 1,552 | - |
| 51005 | CONTRACT OVERTIME | | | | 871 | |
| 51006 | PHYSICALS | 31 | - | 300 | - | 300 |
| 51007 | WORKERS COMPENSATION | | | | 7,001 | |
| 51008 | GROUP INSURANCE | 4,807 | 2,807 | 38,124 | 42,768 | 44,713 |
| 51010 | POLICE PENSION | - | 35,730 | 12,000 | - | 18,206 |
| 51016 | F.I.C.A. | 353 | 2,162 | 2,171 | 2,616 | 2,640 |
| 51026 | STEP GRANT | - | 705 | - | 2,324 | - |
| 51027 | JAG GRANT | | | | 1,210 | |
| TOTAL PERSONNEL EXPENDITURES | | 30,069 | 193,828 | 208,316 | 238,200 | 255,916 |
| CONTRACTUAL SERVICES | | | | | | |
| 52029 | PROFESSIONAL SERVICES | - | - | - | - | - |
| 52041 | TELEPHONE | - | - | 1,000 | - | 1,000 |
| 52049 | TRAINING FOR NEW HIRES (3) | - | 10,118 | - | - | - |
| 52087 | TRAINING | - | - | - | - | 2,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | - | - | 500 |
| TOTAL CONTRACTUAL SERVICES | | - | 10,118 | 1,000 | - | 3,500 |
| COMMODITIES | | | | | | |
| 53025 | CLOTHING - NEW HIRES | 6,073 | 1,994 | 6,000 | - | - |
| 53026 | CLOTHING - REGULAR | - | - | 2,500 | - | 2,400 |
| 53099 | OTHER COMMODITIES | 15 | - | - | - | 500 |
| 54023 | GENERAL LIABILITY INSURANCE | - | 4,599 | | 8,387 | |
| TOTAL COMMODITIES | | 6,088 | 6,593 | 8,500 | 8,387 | 2,900 |
| TOTAL EXPENDITURES - POLICE DIVISION | | 36,156 | 210,539 | 217,816 | 246,587 | 262,316 |
| ESTIMATED REVENUES - POLICE DIVISION | | | | | | |
| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46027 | POLICE TRAINING REIMBURSEMENT (1) | | - | - | - | - |
| 46211 | FEDERAL ARRA GRANT | 18,941 | 190,773 | 208,316 | 245,403 | 196,801 |
| 49091 | TRANSFER FROM GENERAL FUND | - | 29,164 | 7,329 | 1,184 | 65,515 |
| 49093 | TRANSFER FROM FICA | 353 | 2,162 | 2,171 | - | - |
| TOTAL ESTIMATED REVENUES - POLICE | | 19,294 | 222,099 | 217,816 | 246,587 | 262,316 |
| DUE FROM GENERAL FUND | | 16,863 | (11,560) | - | - | 0 |
| TOTAL POLICE DIVISION | | 36,156 | 210,539 | 217,816 | 246,587 | 262,316 |

BROWNFIELD GRANT FUND
FUND 704 - DEPARTMENT 704
3-YEAR GRANT FUND

| <u>CONTRACTUAL SERVICES</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
|---|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 52029 | PROFESSIONAL SERVICES | - | - | 50,000 | - | 198,000 |
| 52051 | TRAINING, TRAVEL AND EXPENSES | - | - | - | - | 1,650 |
| 52099 | OTHER CONTRACTUAL SERVICES | - | - | - | - | - |
| TOTAL CONTRACTUAL SERVICES | | - | - | 50,000 | - | 199,650 |
| | | | | | | |
| <u>OTHER EXPENDITURES</u> | | | | | | |
| 54099 | OTHER EXPENDITURES | - | - | - | - | 350 |
| TOTAL OTHER EXPENDITURES | | - | - | - | - | 350 |
| | | | | | | |
| TOTAL EXPENDITURES - BROWNFIELD GRANT | | - | - | 50,000 | | 200,000 |
| | | | | | | |
| <u>TOTAL REVENUES - TAX INCREMENT FINANCING</u> | | ACTUAL 2009-2010 | ACTUAL 2010-2011 | BUDGET 2011-2012 | ACTUAL 2011-2012 | BUDGET 2012-2013 |
| 49088 | GRANT FUNDS | - | - | 50,000 | - | 200,000 |
| TOTAL REVENUES - TAX INCREMENT FINANCING | | - | - | 50,000 | - | 200,000 |
| | | | | | | |
| TRANSFER TO (FROM) RESERVE | | - | - | - | - | - |
| | | | | | | |
| TOTAL BROWNFIELD GRANT | | - | - | 50,000 | - | 200,000 |

Created March 2012

DEBT SERVICE FUNDS

- 201 BOND & INTEREST**
- 202 2007 DEBT SERVICE**
- 203 2009 DEBT SERVICE**

General purpose of Bond Debt

**2010 Refinancing and New Money General Obligation Bonds
(Refinanced the 2001 Bonds)**

**2007 General Obligation Bonds
(Demolition, Purchase and Remodeling of Public Works Building)**

**2009 General Obligation Bonds
(Renovation of City Hall and Parking Lot, Parking Deck Improvements,
Engineering, Construction, Land Acquisition, Demolition,
and/or resurfacing of Bowman, Fairchild (Subway) and Jackson**

BOND AND INTEREST FUND
FUND 201 - DEPARTMENT 201

| <u>OTHER EXPENDITURES</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|---|-------------------------------------|------------------|------------------|------------------|------------------|----------------|
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 54085 | 2010 BONDS - PRINCIPAL | 862,148 | 889,458 | 736,230 | 751,314 | 642,528 |
| 54086 | 2010 BONDS - INTEREST & COSTS | 238,023 | 202,744 | 164,440 | 173,399 | 133,014 |
| 54148 | 2010 SEWER BONDS - PRINCIPAL | 82,852 | 85,542 | 88,770 | 75,000 | 77,472 |
| 54149 | 2010 SEWER BONDS - INTEREST & COSTS | 26,793 | 23,354 | 19,719 | 28,952 | 15,857 |
| TOTAL OTHER EXPENDITURES | | 1,209,816 | 1,201,098 | 1,009,159 | 1,028,666 | 868,871 |
| TOTAL EXPENDITURES - BOND AND INTEREST | | 1,209,816 | 1,201,098 | 1,009,159 | 1,028,666 | 868,871 |
| <u>ESTIMATED REVENUES - BOND AND INTEREST</u> | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46000 | TAX LEVY | 1,087,115 | 1,061,182 | 673,988 | 476,870 | 679,518 |
| 46075 | INTEREST INCOME | 2,504 | 709 | 900 | 323 | 1,000 |
| 46090 | OTHER REVENUE | - | 22,364 | - | - | - |
| 49082 | TRANSFER FROM SANITARY SEWER FUND | 109,645 | 108,896 | 108,489 | 103,952 | 93,329 |
| 49091 | TRANSFER FROM GENERAL FUND | - | - | 225,782 | 400,782 | 95,024 |
| TOTAL REVENUES - BOND AND INTEREST | | 1,199,264 | 1,193,151 | 1,009,159 | 981,927 | 868,871 |
| TRANSFER TO (FROM) RESERVE | | (10,552) | (7,947) | - | (46,739) | (0) |
| TOTAL BOND AND INTEREST | | 1,209,816 | 1,201,098 | 1,009,159 | 1,028,666 | 868,871 |

2001 Refunding General Obligation Bonds and Sewer Bonds final payment 12/01/16
2001 General Obligation Bonds (2001 New Money final payment 12/01/10)

2007 DEBT SERVICE FUND
FUND 202 - DEPARTMENT 202

| <u>OTHER EXPENDITURES</u> | | <u>ACTUAL</u> <u>2009-2010</u> | <u>ACTUAL</u> <u>2010-2011</u> | <u>BUDGET</u> <u>2011-2012</u> | <u>BUDGET</u> <u>2012-2013</u> | <u>ACTUAL</u> <u>2011-2012</u> |
|--|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| 54170 | 2007 BONDS-PRINCIPAL | 210,000 | 220,000 | 230,000 | 240,000 | 230,000 |
| 54171 | 2007 BONDS-INTEREST & COST | 149,447 | 141,547 | 134,000 | 123,595 | 131,830 |
| TOTAL OTHER EXPENDITURES | | 359,447 | 361,547 | 364,000 | 363,595 | 361,830 |
| TOTAL EXPENDITURES - DEBT SERVICE | | 359,447 | 361,547 | 364,000 | 363,595 | 361,830 |
| <u>ESTIMATED REVENUES - DEBT SERVICE</u> | | <u>ACTUAL</u> <u>2009-2010</u> | <u>ACTUAL</u> <u>2010-2011</u> | <u>BUDGET</u> <u>2011-2012</u> | <u>BUDGET</u> <u>2012-2013</u> | <u>ACTUAL</u> <u>2011-2012</u> |
| 46000 | TAX LEVY | 80,598 | 88,134 | 90,035 | 85,000 | 89,130 |
| 46075 | INTEREST INCOME | 2,588 | 1,183 | 4,500 | 2,272 | 689 |
| 49082 | TRANSFER FROM SANITARY SEWER FUND | 58,000 | 49,860 | 48,908 | 58,000 | 48,908 |
| 49095 | TRANSFER FROM CAPITAL IMPROVEMENTS | 161,323 | 160,265 | 161,900 | 161,323 | 161,900 |
| 49097 | TRANSFER FROM SOLID WASTE | 57,000 | 56,983 | 58,690 | 57,000 | 58,690 |
| TOTAL REVENUES - DEBT SERVICE | | 359,509 | 356,425 | 364,033 | 363,595 | 359,317 |
| TRANSFER TO (FROM) RESERVE | | 62 | (5,122) | 33 | (0) | (2,513) |
| TOTAL 2007 DEBT SERVICE | | 359,447 | 361,547 | 364,000 | 363,595 | 361,830 |

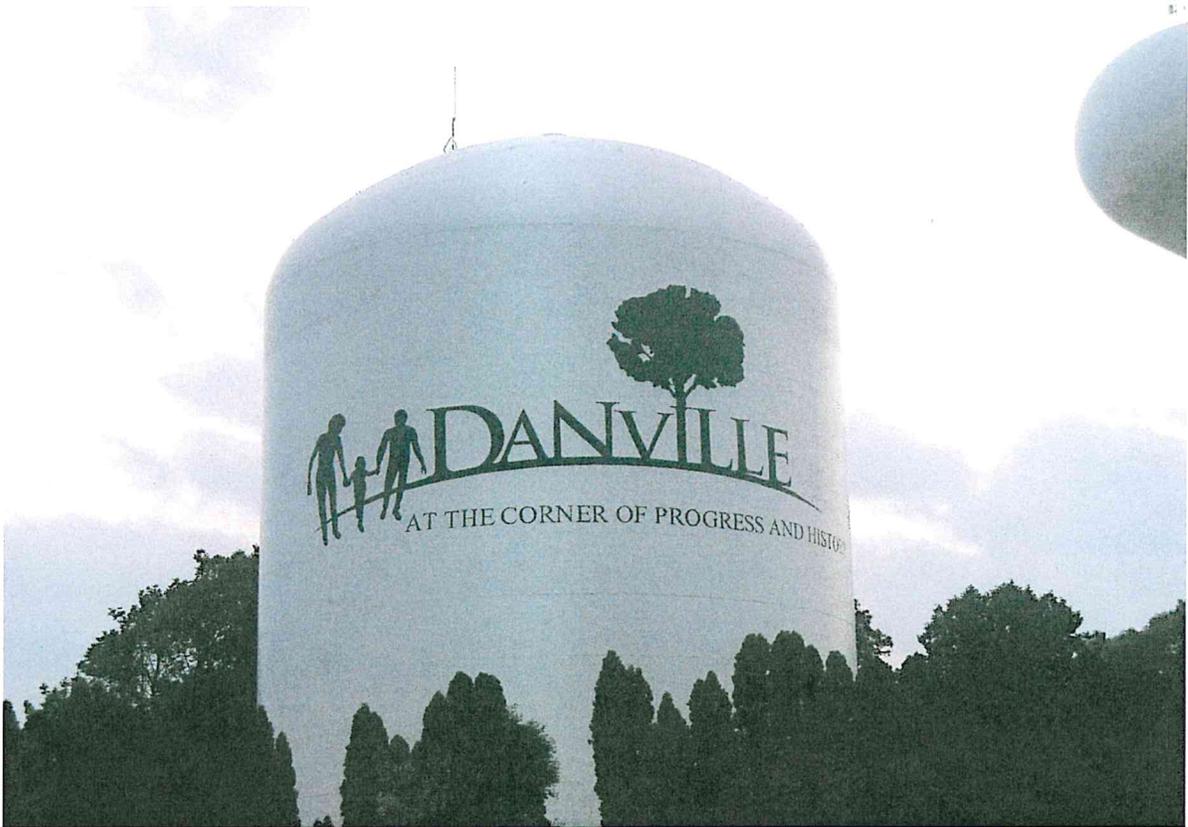
2007 General Obligation Bonds final payment 12/01/21

2009 DEBT SERVICE FUND
FUND 203 - DEPARTMENT 203

| <u>OTHER EXPENDITURES</u> | | <u>BUDGET</u> <u>2009-2010</u> | <u>BUDGET</u> <u>2010-2011</u> | <u>BUDGET</u> <u>2011-2012</u> | <u>ACTUAL</u> <u>2011-2012</u> | <u>BUDGET</u> <u>2012-2013</u> |
|--|--------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| 54170 | 2009 BONDS-PRINCIPAL | 15,000 | | - | | 200,000 |
| 54171 | 2009 BONDS-INTEREST & COST | 169,050 | 192,739 | 192,348 | 191,823 | 266,173 |
| TOTAL OTHER EXPENDITURES | | 184,050 | 192,739 | 192,348 | 191,823 | 466,173 |
| TOTAL EXPENDITURES - DEBT SERVICE | | 184,050 | 192,739 | 192,348 | 191,823 | 466,173 |
| <u>ESTIMATED REVENUES - DEBT SERVICE</u> | | <u>BUDGET</u> <u>2009-2010</u> | <u>BUDGET</u> <u>2010-2011</u> | <u>BUDGET</u> <u>2011-2012</u> | <u>ACTUAL</u> <u>2011-2012</u> | <u>BUDGET</u> <u>2012-2013</u> |
| 46000 | TAX LEVY | 274,293 | 189,621 | 192,148 | 190,218 | 280,541 |
| 46075 | INTEREST INCOME | 312 | 240 | 200 | 182 | - |
| 49091 | TRANSFER FROM GENERAL FUND | - | - | - | | - |
| 46182 | BOND PROCEEDS-ACCURED INTEREST | - | - | - | | 185,632 |
| TOTAL REVENUES - DEBT SERVICE | | 274,606 | 189,861 | 192,348 | 190,399 | 466,173 |
| TRANSFER TO (FROM) RESERVE | | 90,556 | (2,878) | - | (1,423) | - |
| TOTAL 2007 DEBT SERVICE | | 184,050 | 192,739 | 192,348 | 191,823 | 466,173 |

2009 General Obligation Bonds final payment 12/01/28

NOTES:



ENTERPRISE FUNDS

ENTERPRISE FUNDS
(PROPRIETARY FUNDS)

- 401 HARRISON PARK FUND (Calendar year)**
- 402 SEWER FUNDS**
- 405 SOLID WASTE FUNDS**

BREAKDOWN OF CITY OF DANVILLE LOANS

Revised 5/21/2012 for Fiscal Year 2012-2013

| DESCRIPTION | LOAN DATE | AMOUNT | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | Balance |
|--|-------------------|-------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------|
| | | | | | | | Remaining |
| <u>Infrastructure Fund (107)</u> | | | | | | | |
| Economic Development - Loan First Financial Bank (80110023510) 60 months at \$21,568.00 - \$1,200,000.00 | 5/23/11 3.01% | 1,200,000.00 | 258,816.00 | 258,816.00 | 258,816.00 | 258,816.00 | \$ 1,035,264.00 |
| Total Infrastructure Fund | | | \$ 258,816.00 | \$ 258,816.00 | \$ 258,816.00 | \$ 258,816.00 | \$ 1,035,264.00 |
| <u>Capital Fund (302)</u> | | | | | | | |
| Key Government Finance New Phone System | 4/1/2007 | | \$ 10,000.00 | | | | \$ 10,000.00 |
| Capital Fund - Lease Payments | | | \$ 10,000.00 | | | | \$ 10,000.00 |
| <u>Harrison Park (401)</u> | | | | | | | |
| Irrigation Sytem (13 Payments) Central Illinois Bank - #10131140 | 10/1/02 | 544,026.55 | <u>10/01/12</u> 58,134.60 | <u>10/01/13</u> 58,134.60 | <u>10/01/14</u> 58,134.60 | <u>10/01/15</u> 58,134.60 | \$ 232,538.40 |
| 2009 John Deere 8800 Lawn Mower Iroquois Federal Savings & Loan (4 payments #42082047 | 10/30/09 3.99% | 39,900.00 | <u>11/02/12</u> 10,994.80 | <u>11/02/13</u> 10,994.80 | | | \$ 21,989.60 |
| Total Harrison Park | | 544,026.55 | 69,129.40 | 69,129.40 | 58,134.60 | 58,134.60 | \$ 254,528.00 |
| Total Lease Purchase | | | | | | | \$ 1,299,792.00 |

NOTES:



HARRISON PARK CLUBHOUSE

HARRISON PARK
FUND 401 - DEPARTMENT 401

| <u>PERSONNEL EXPENDITURES</u> | | ACTUAL | BUDGET | ACTUAL | BUDGET | BUDGET |
|-------------------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------|
| | | 2010 | 2011 | 2011 | 2012 | 2013 |
| 51001 | SALARIES (2.35 + SUMMER HELP) | 147,939 | 150,730 | 138,091 | 106,387 | 158,546 |
| 51002 | OVERTIME | 5,844 | 1,030 | 4,624 | 6,445 | 1,500 |
| 51007 | WORKER'S COMPENSATION | 2,528 | 6,106 | 3,786 | 2,682 | 2,682 |
| 51008 | GROUP INSURANCE | 21,730 | 24,868 | 19,249 | 12,000 | 28,000 |
| 51009 | UNEMPLOYMENT INSURANCE | - | 3,500 | 2,184 | 4,000 | 4,000 |
| 51010 | I.M.R.F. | 14,167 | 14,023 | 14,141 | 10,638 | 18,485 |
| 51016 | F.I.C.A. | 11,514 | 11,610 | 10,732 | 8,139 | 12,244 |
| TOTAL PERSONNEL EXPENDITURES | | 203,722 | 211,867 | 192,808 | 150,291 | 225,457 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|--------------------------------|---------------|---------------|---------------|---------------|---------------|
| 52001 | ADVERTISING | 4,037 | 4,120 | 4,360 | 4,000 | 3,500 |
| 52011 | MAINTENANCE OF BUILDINGS | - | 1,020 | 208 | 1,000 | 1,000 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 1,187 | 1,030 | 2,100 | 1,000 | 1,000 |
| 52030 | CREDIT CARD FEES | 2,868 | 3,000 | 2,712 | 3,500 | 2,500 |
| 52031 | ELECTRICITY | 14,977 | 15,750 | 14,762 | 16,500 | 14,000 |
| 52041 | TELEPHONE | 1,516 | 2,060 | 2,304 | 2,060 | 2,060 |
| 52051 | TRAINING, TRAVEL AND EXPENSE | 1,661 | 2,060 | 105 | 2,060 | 1,500 |
| 52083 | DUES AND SUBSCRIPTIONS | 930 | 1,224 | 895 | 1,209 | 1,209 |
| 52089 | PEST CONTROL | 276 | 200 | 69 | 200 | 200 |
| 52099 | OTHER CONTRACTUAL SERVICES | 9,136 | 3,328 | 7,592 | 3,400 | 3,434 |
| TOTAL CONTRACTUAL SERVICES | | 36,588 | 33,792 | 35,108 | 34,929 | 30,403 |

COMMODITIES

| | | | | | | |
|--------------------------|---------------------------------|---------------|---------------|---------------|---------------|---------------|
| 53003 | OFFICE SUPPLIES | - | - | - | - | - |
| 53011 | MATERIAL TO MAINTAIN BUILDINGS | 440 | 525 | 914 | 550 | 550 |
| 53013 | MAT TO MAINT OTHER IMPROVEMENTS | 4,117 | 3,060 | 4,087 | 3,100 | 3,000 |
| 53016 | MAT TO MAINT OTHER EQUIPMENT | 13,602 | 13,220 | 16,052 | 13,500 | 12,000 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 1,723 | 515 | 1,575 | 500 | 500 |
| 53022 | HORTICULTURAL SUPPLIES | 48,924 | 50,000 | 45,881 | 47,000 | 43,000 |
| 53024 | GASOLINE | 9,527 | 15,750 | 11,271 | 15,000 | 13,000 |
| 53052 | PRO SHOP | 3,493 | 4,000 | 5,806 | 4,000 | 4,000 |
| 53099 | OTHER COMMODITIES | 10,476 | 6,695 | 9,914 | 6,800 | 6,500 |
| TOTAL COMMODITIES | | 92,302 | 93,765 | 95,501 | 90,450 | 82,550 |

SANITARY SEWER DEPARTMENT
FUND 402 - DEPARTMENT 402

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|------------------------|------------------|------------------|------------------|------------------|------------------|
| <u>PERSONNEL EXPENDITURES</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 | SALARIES (14.5) | 682,963 | 844,271 | 879,545 | 827,546 | 857,138 |
| 51002 | OVERTIME | 44,880 | 56,945 | 55,000 | 46,004 | 55,000 |
| 51007 | WORKER'S COMPENSATION | 40,114 | 26,007 | 70,000 | 70,591 | 70,000 |
| 51008 | GROUP INSURANCE | 137,580 | 197,539 | 183,864 | 184,878 | 195,603 |
| 51009 | UNEMPLOYMENT INSURANCE | 4,006 | 7,543 | 5,000 | 15,056 | 10,000 |
| 51010 | I.M.R.F. | 62,747 | 85,227 | 94,950 | 89,744 | 105,352 |
| 51016 | F.I.C.A | 55,343 | 68,413 | 71,493 | 65,808 | 69,779 |
| TOTAL PERSONNEL EXPENDITURES | | 1,027,633 | 1,285,945 | 1,359,851 | 1,299,628 | 1,362,871 |

CONTRACTUAL SERVICES

| | | | | | | |
|-----------------------------------|-------------------------------------|----------------|----------------|----------------|----------------|----------------|
| 52008 | UNIFORM RENTAL | 2,252 | 2,545 | 3,800 | 2,122 | 3,800 |
| 52011 | MAINTENANCE OF BUILDINGS | 1,225 | - | 10,000 | 309 | 10,000 |
| 52015 | MAINTENANCE OF VEHICLES | - | 949 | 10,000 | 2,001 | 7,000 |
| 52016 | MAINTENANCE OF OTHER EQUIPMENT | 7,073 | 9,344 | 7,000 | 9,250 | 10,000 |
| 52022 | ENGINEERING SERVICES | 8,167 | 239 | 15,000 | 73,795 | 15,000 |
| 52030 | CREDIT CARD FEES | 3 | 701 | 500 | 132 | 500 |
| 52031 | ELECTRICITY | 29,527 | 32,671 | 30,000 | 26,264 | 28,000 |
| 52035 | SANITARY DISTRICT TAX | 12,791 | 16,039 | 17,000 | 16,655 | 17,000 |
| 52039 | PROPERTY REPORTS AND LIEN FEES | (1,121) | 2,393 | 3,000 | 390 | 3,000 |
| 52041 | TELEPHONE | 9,627 | 7,664 | 7,300 | 8,036 | 7,300 |
| 52044 | MAINTENANCE OF SANITARY SEWERS | 19,225 | 11,000 | 32,000 | 44,191 | 40,000 |
| 52051 | TRAINING, TRAVEL AND EXPENSES | 3,711 | 1,512 | 5,000 | 1,734 | 5,000 |
| 52062 | MAINTENANCE OF LIFT STATION | 7,977 | 4,816 | 12,000 | 12,305 | 18,000 |
| 52083 | DUES & SUBSCRIPTION | - | 507 | 1,500 | 175 | 1,500 |
| 52095 | BILLING AND COLLECTION (50% SHARE) | 104,607 | 103,166 | 125,000 | 103,266 | 100,000 |
| 52068 | MAINTENANCE OF LANDFILL | 9,688 | 14,657 | 11,000 | 28,134 | 2,000 |
| | OVERHEAD SEWER PROGRAM | - | - | - | - | 10,000 |
| 52099 | OTHER CONTRACTUAL SERVICES | 45,902 | 75,738 | 30,000 | 53,593 | 40,000 |
| TOTAL CONTRACTUAL SERVICES | | 260,656 | 283,941 | 320,100 | 382,353 | 318,100 |

COMMODITIES

| | | | | | | |
|--------------------------|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| 53010 | MATERIAL TO MAINTAIN SEWERS | 55,082 | 12,615 | 40,000 | 32,952 | 40,000 |
| 53011 | MATERIAL TO MAINTAIN BUILDINGS | 1,081 | 433 | 10,000 | - | 10,000 |
| 53013 | MAT TO MAINTAIN OTHER IMPROVEMENTS | 805 | 1,059 | 5,000 | 2,430 | 5,000 |
| 53015 | MATERIAL TO MAINTAIN VEHICLES | - | 4,933 | 30,000 | 7,240 | 27,000 |
| 53016 | MAT TO MAINT OTHER EQUIPMENT | 17,447 | 18,544 | 15,000 | 16,032 | 15,000 |
| 53017 | SMALL TOOLS AND EQUIPMENT | 17,615 | 12,096 | 10,000 | 10,429 | 10,000 |
| 53024 | GASOLINE | 34,504 | 45,637 | 46,000 | 54,472 | 60,000 |
| 53053 | MATERIALS TO MAINT LIFT STATIONS | 12,749 | 22,091 | 15,000 | 16,890 | 15,000 |
| 53099 | OTHER COMMODITIES | 12,424 | 6,755 | 15,000 | 16,859 | 15,000 |
| TOTAL COMMODITIES | | 151,707 | 124,163 | 186,000 | 157,303 | 197,000 |

SOLID WASTE MANAGEMENT
FUND 405 - DEPARTMENT 405

| <u>PERSONNEL EXPENDITURES</u> | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 51001 SALARIES (17.75 + SEASONAL) | 794,423 | 780,880 | 857,549 | 806,850 | 848,647 |
| 51002 OVERTIME | 33,593 | 35,087 | 40,000 | 27,171 | 40,000 |
| 51007 WORKERS COMPENSATION | 53,792 | 35,317 | 56,000 | 70,073 | 77,780 |
| 51008 GROUP INSURANCE | 191,753 | 239,968 | 239,769 | 218,590 | 232,140 |
| 51009 UNEMPLOYMENT INSURANCE | 25,001 | 17,900 | 20,000 | 2,663 | 4,000 |
| 51010 I.M.R.F. | 71,753 | 77,068 | 88,143 | 85,653 | 102,639 |
| 51016 F.I.C.A. | 63,240 | 61,648 | 68,663 | 62,446 | 67,982 |
| TOTAL PERSONNEL EXPENDITURES | 1,233,556 | 1,247,868 | 1,370,124 | 1,273,445 | 1,373,188 |

CONTRACTUAL SERVICES

| | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|
| 52002 PRINTING AND BINDING | 179 | - | 800 | - | 824 |
| 52008 UNIFORM RENTALS | 4,532 | 4,018 | 4,000 | 4,376 | 4,120 |
| 52011 MAINTENANCE OF BUILDINGS | 1,425 | - | 2,000 | 536 | 2,040 |
| 52014 MAINTENANCE OF OFFICE EQUIPMENT | - | 24 | 750 | - | 750 |
| 52015 MAINTENANCE OF VEHICLES | - | - | 8,000 | 5,792 | 8,320 |
| 52016 MAINTENANCE OF OTHER EQUIPMENT | 810 | 292 | 5,000 | 2,653 | 5,150 |
| 52030 CREDIT CARD FEES | 908 | 1,775 | 500 | 1,597 | 2,000 |
| 52039 PROPERTY REPORT & LIEN FEES | - | 3,474 | 2,000 | 3,264 | 3,500 |
| 52041 TELEPHONE | 1,887 | 2,416 | 2,200 | 2,465 | 2,266 |
| 52051 TRAINING, TRAVEL AND EXPENSE | 452 | 1,135 | 3,000 | 30 | 2,000 |
| 52083 DUES AND SUBSCRIPTIONS | - | 45 | 350 | 35 | 357 |
| 52087 TRAINING | 757 | 123 | 2,000 | - | - |
| 52088 RENTAL OF YARD WASTE SITE | 7,500 | 8,128 | 8,250 | 7,268 | 9,000 |
| 52092 DUMPING FEES | 444,814 | 466,945 | 550,000 | 509,093 | 580,000 |
| 52095 BILLING AND COLLECTION (50% SHARE) | 104,723 | 103,166 | 105,000 | 102,829 | 105,000 |
| 52099 OTHER CONTRACTUAL SERVICES | 11,883 | 16,397 | 15,000 | 6,120 | 16,000 |
| TOTAL CONTRACTUAL SERVICES | 579,870 | 607,938 | 708,850 | 646,059 | 741,327 |

COMMODITIES

| | | | | | |
|--------------------------------------|--------|--------|---------|---------|---------|
| 53001 PUBLICATIONS | - | 76 | 200 | 200 | 250 |
| 53003 OFFICE SUPPLIES | 806 | 775 | 500 | 267 | 600 |
| 53011 MATERIAL TO MAINTAIN BUILDINGS | 386 | 500 | 5,000 | - | 5,250 |
| 53012 YARD WASTE SUPPLIES | 694 | 410 | - | - | - |
| 53015 MATERIAL TO MAINTAIN VEHICLES | - | 34,306 | 35,000 | 60,547 | 36,400 |
| 53016 MAT TO MAINT OTHER EQUIPMENT | 9,859 | 13,154 | 10,000 | 21,897 | 15,000 |
| 53017 SMALL TOOLS AND EQUIPMENT | 2,672 | 3,238 | 2,500 | 2,146 | 2,575 |
| 53024 GASOLINE | 78,759 | 96,593 | 106,000 | 122,512 | 130,000 |
| 53026 CLOTHING | 2,613 | 422 | 3,000 | - | - |
| 53038 SOLID WASTE CONTAINERS | 8,963 | 18,324 | 2,500 | - | 2,500 |

SOLID WASTE MANAGEMENT
FUND 405 - DEPARTMENT 405

| | | ACTUAL | ACTUAL | BUDGET | ACTUAL | BUDGET |
|--|------------------------------------|------------------|------------------|------------------|------------------|------------------|
| <u>COMMODITIES CON'T.</u> | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 53099 | OTHER COMMODITIES | 11,322 | 5,893 | 10,001 | 7,541 | 10,301 |
| TOTAL COMMODITIES | | 116,074 | 173,691 | 174,701 | 215,110 | 202,876 |
| OTHER EXPENDITURES | | | | | | |
| 54023 | GENERAL LIABILITY INSURANCE | 21,053 | 4,535 | 23,000 | 20,136 | 23,690 |
| 54031 | TAXES AND LICENSES | - | 105 | 100 | - | - |
| 54099 | OTHER EXPENDITURES | - | - | - | - | - |
| TOTAL OTHER EXPENDITURES | | 21,053 | 4,640 | 23,100 | 20,136 | 23,690 |
| CAPITAL OUTLAY | | | | | | |
| 55013 | OTHER IMPROVEMENTS | - | - | - | - | 50,000 |
| 55015 | VEHICLES | 139,791 | 358,384 | 140,000 | 301,293 | - |
| 55016 | OTHER EQUIPMENT | 194,175 | 261,910 | 235,000 | 303,023 | - |
| TOTAL CAPITAL OUTLAY | | 333,966 | 620,294 | 375,000 | 604,316 | 50,000 |
| INTERFUND TRANSFERS | | | | | | |
| 90002 | TRANSFER TO 2007 DEBT SERVICE FUND | 57,000 | 56,983 | 58,690 | 59,690 | 57,000 |
| TOTAL INTERFUND TRANSFERS | | 57,000 | 56,983 | 58,690 | 59,690 | 57,000 |
| TOTAL EXPENDITURES - SOLID WASTE MGT. | | 2,341,519 | 2,711,414 | 2,710,465 | 2,818,755 | 2,448,081 |
| <u>ESTIMATED REVENUES - SOLID WASTE MGT.</u> | | <u>ACTUAL</u> | <u>ACTUAL</u> | <u>BUDGET</u> | <u>ACTUAL</u> | <u>BUDGET</u> |
| | | 2009-2010 | 2010-2011 | 2011-2012 | 2011-2012 | 2012-2013 |
| 46020 | TIPPING FEES - YARD WASTE | 10,436 | 20,690 | 29,000 | 9,753 | 15,000 |
| 46023 | SALES OF YARD WASTE BAGS | 37,888 | 7,948 | - | 155 | - |
| 46047 | GARBAGE COLLECTION FEE | 2,345,083 | 2,370,636 | 2,275,000 | 2,319,495 | 2,218,752 |
| 46049 | ORDINANCE VIOLATION | 10 | 50 | 5,000 | - | 50 |
| 46052 | DELINQUENT GARBAGE FEES | 22,975 | 35,688 | 50,000 | 40,111 | 35,000 |
| 46058 | SALE OF SOLID WASTE TOTERS | 38,903 | 37,436 | 15,000 | 17,875 | 5,000 |
| 46064 | SOLID WASTE PENALTY | 101,791 | 85,711 | 75,000 | 76,060 | 70,000 |
| 46066 | EMPLOYEE INSURANCE CONTRIBUTIONS | - | - | - | - | 18,540 |
| 46075 | INTEREST INCOME | 4,980 | 3,496 | 5,000 | 1,568 | 2,000 |
| 46078 | GARBAGE CAN STICKERS - YARD WASTE | 35,955 | 51,245 | 45,000 | 64,346 | 60,000 |
| 46079 | SALE OF COMPOST AND FIREWOOD | 12,288 | 12,989 | 22,000 | 28,871 | 15,000 |
| 46090 | OTHER REVENUES | 2,459 | 2,593 | 100 | 2,347 | 200 |
| NEW | DEMOLITION REIMBURSEMENT | - | - | - | - | 1,000 |
| NEW | MINOR CLEANUP COLLECTION | - | - | - | - | 2,000 |
| NEW | MAJOR CLEANUP COLLECTION | - | - | - | - | 65,000 |
| 46099 | REIMBURSEMENT OF EXPENSE | 1,889 | 405 | 500 | 1,604 | - |
| 46155 | REIMBURSEMENT OF PROCESSING FEE | - | 60 | - | - | - |
| TOTAL REVENUES - SOLID WASTE MGT. | | 2,614,655 | 2,628,947 | 2,521,601 | 2,562,184 | 2,507,543 |
| TRANSFER TO (FROM) RESERVE | | 273,136 | (82,467) | (188,864) | (256,572) | 59,462 |
| TOTAL SOLID WASTE MANAGEMENT | | 2,341,519 | 2,711,414 | 2,710,465 | 2,818,755 | 2,448,081 |

DANVILLE PUBLIC LIBRARY
Fiscal Year May to April

| <u>PERSONNEL EXPENDITURES</u> | BUDGET 2008-2009 | BUDGET 2009-2010 | BUDGET 2010-2011 | BUDGET 2011-2012 | BUDGET 2012-2013 |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| SALARIES | 789,605 | 819,455 | 809,990 | 828,440 | 826,810 |
| WORKER'S COMPENSATION | 7,455 | 7,695 | 7,595 | 8,230 | 7,285 |
| GROUP INSURANCE | 97,645 | 112,545 | 107,835 | 110,880 | 119,960 |
| UNEMPLOYMENT INSURANCE | 4,015 | 3,340 | 2,525 | 2,740 | 3,000 |
| I.M.R.F. AND F.I.C.A. | 130,565 | 130,490 | 140,675 | 144,450 | 154,725 |
| TOTAL PERSONNEL EXPENDITURES | 1,029,285 | 1,073,525 | 1,068,620 | 1,094,740 | 1,111,780 |

CONTRACTUAL SERVICES

| | | | | | |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| ADVERTISING AND PROGRAMMING | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| PUBLICITY AND PROGRAMMING | 3,100 | 3,100 | 3,100 | 3,100 | 3,100 |
| BINDING | 500 | 500 | 500 | 500 | 500 |
| MAINTENANCE OF BUILDINGS | 26,340 | 26,685 | 26,685 | 16,565 | 17,115 |
| MAINTENANCE OF GROUNDS | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| MAINTENANCE OF EQUIPMENT | 37,755 | 37,935 | 37,935 | 37,935 | 41,005 |
| MAINTENANCE OF VEHICLES | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| PROFESSIONAL SERVICES | 13,200 | 13,200 | 13,400 | 13,400 | 13,400 |
| UTILITIES | 70,650 | 70,650 | 70,650 | 70,650 | 60,650 |
| TELEPHONE | 14,150 | 14,150 | 14,150 | 15,180 | 13,500 |
| POSTAGE | 9,840 | 10,500 | 10,500 | 10,500 | 11,500 |
| TRAVEL | 4,000 | 4,000 | 5,000 | 5,000 | 5,000 |
| DUES AND PROFESSIONAL DEVELOPMENT | 4,000 | 4,000 | 6,000 | 6,000 | 5,000 |
| PAYROLL ADMINISTRATION | 4,500 | 5,500 | 6,000 | 6,000 | 6,000 |
| TOTAL CONTRACTUAL SERVICES | 198,035 | 200,220 | 203,920 | 194,830 | 186,770 |

COLLECTION DEVELOPMENT

| | | | | | |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|
| PUBLICATIONS (Including OTB) | 127,970 | 127,970 | 130,810 | 134,370 | 134,370 |
| PERIODICALS | 19,500 | 20,475 | 20,475 | 20,475 | 20,475 |
| AUDIOVISUAL MATERIALS | 28,330 | 30,845 | 30,845 | 32,245 | 32,245 |
| PROCESSING | 29,445 | 29,760 | 29,760 | 29,760 | 32,600 |
| TOTAL COLLECTION DEVELOPMENT | 205,245 | 209,050 | 211,890 | 216,850 | 219,690 |

DANVILLE PUBLIC LIBRARY

| | BUDGET 2008-2009 | BUDGET 2009-2010 | BUDGET 2010-2011 | BUDGET 2011-2012 | BUDGET 2012-2013 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| <u>COMMODITIES</u> | | | | | |
| COPY EXPENSE | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| JANITORIAL AND MAINTENANCE SUPPLIES | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| GASOLINE | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| OFFICE SUPPLIES | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL COMMODITIES | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| <u>OTHER EXPENDITURES</u> | | | | | |
| GENERAL LIABILITY INSURANCE | 28,755 | 28,755 | 15,300 | 20,300 | 15,300 |
| TOTAL OTHER EXPENDITURES | 28,755 | 28,755 | 15,300 | 20,300 | 15,300 |
| <u>BUILDING FUND EXPENDITURES</u> | | | | | |
| COPIER LEASE | 8,400 | 8,400 | 8,400 | 8,400 | 8,400 |
| CAPITAL OUTLAY | - | - | - | - | 9,600 |
| TOTAL BUILDING FUND EXPENDITURES | 8,400 | 8,400 | 8,400 | 8,400 | 18,000 |
| TOTAL EXPENDITURES - LIBRARY | 1,484,720 | 1,534,950 | 1,523,130 | 1,550,120 | 1,566,540 |
| <u>ESTIMATED REVENUES - PUBLIC LIBRARY</u> | | | | | |
| TAX LEVY | 1,384,020 | 1,436,390 | 1,436,390 | 1,462,380 | 1,487,600 |
| MISCELLANEOUS INCOME | 36,300 | 34,900 | 34,400 | 34,400 | 30,300 |
| GENERAL FUND INTEREST | 19,500 | 19,500 | 15,000 | 9,000 | 5,000 |
| STATE PER CAPITA | 38,000 | 38,000 | 34,440 | 34,440 | 34,440 |
| I.M.R.F. AND F.I.C.A. INTEREST | 1,400 | 1,400 | 1,400 | 1,400 | 100 |
| BUILDING FUND INTEREST INCOME | 500 | 500 | 500 | 500 | 100 |
| BUILDING FUND INCOME | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL REVENUES - LIBRARY | 1,480,720 | 1,531,690 | 1,523,130 | 1,543,120 | 1,558,540 |
| TRANSFER TO (FROM) RESERVE | (4,000) | (3,260) | - | (7,000) | (8,000) |
| TOTAL DANVILLE PUBLIC LIBRARY | 1,484,720 | 1,534,950 | 1,523,130 | 1,550,120 | 1,566,540 |
| | 4% | 3% | -1% | 2% | 1% |

NOTES:



Danville Public Library

ORDINANCE NO. 8803

AN ORDINANCE AMENDING
CHAPTER 30 OF THE CITY CODE
PERTAINING TO ADMINISTRATION
TO ADOPT A FINANCIAL POLICY

WHEREAS, the Administration feels one of the greatest responsibilities of the Mayor, City Council, and Administration of the City of Danville is the stewardship of public funds; and

WHEREAS, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust; and

WHEREAS, the Administration, with the assistance of other cities, has establishment a written Financial Policy to include the latest update to GASB 54; and

WHEREAS, there is currently no written Financial Policy included in Chapter 30 of the City Code pertaining to Administration; and

WHEREAS, adopting a Financial Policy that addresses fund balances helps to ensure the stewardship of public funds while keeping the City in compliance with Federal Law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Danville, as follows:

Section 1: The Financial Policy shall be incorporated in Chapter 30.

Section 2: The Financial Policy shall not be further amended except by action of the City Council. Copies of the Financial Policy shall be made available to all City employees.

Section 3: This ordinance shall take effect April 30, 2012.

PASSED this 17th day of April 2012, by 10 Ayes, 0 Nays, 4 Absent.

APPROVED:

BY: Scott Eisenhauer
MAYOR

ATTEST:

BY: Anita K. Myers
CITY CLERK

POSTED
PUBLICLY APR 24

CITY OF DANVILLE FINANCIAL POLICY

General

One of the greatest responsibilities of the Mayor, City Council and administration of the City of Danville is the stewardship of public funds. Therefore, the establishment and maintenance of a financial policy enables officials to protect public interest and ensure trust.

Included in the philosophy of the financial policy is past financial practices which shall help in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. The policies have been established to provide general financial guidelines and are intended to provide sound direction in the management of the City's financial affairs.

The financial policy of the City of Danville is to provide a sufficient financial base, and the resources necessary to sustain a high level of municipal services to ensure public safety, to maintain the physical infrastructure, and promote the social well-being of the citizens.

It shall be the goal of the City of Danville to achieve a strong financial condition with the ability to:

- a. Withstand local, state, and federal negative economic events;
- b. Adjust efficiently to the community's changing service requirements;
- c. Effectively maintain and improve the City's physical infrastructure;
- d. Prudently plan, coordinate, implement and review a responsible community development program to promote growth;
- e. Provide an acceptable level of law enforcement and other protective services to assure public health, safety and a desirable level of quality of life;
- f. Inform the public of where their tax dollars are spent.

Budget Policies

A budget process has been established by the City Council taking into account past practice and new policies.

1. The City shall adopt and maintain a balanced budget in which expenditures shall not be allowed to exceed reasonably estimated revenues and other available funds at the same time maintaining recommended fund balances.
2. Budget development shall be directed by specific goals and objectives as developed by each department and reviewed by the Mayor and Comptroller.
3. As part of the annual budget review process, the City shall project fund revenues and expenditures for two years beyond the budget year and compare the projected balances to the fund balance policy. This shall allow the City to identify potential problems early enough to correct them.

4. The proposed budget shall be prepared in a manner that can be easily understood by citizens and public officials. Copies shall be made available to all interested parties. A public hearing shall be conducted prior to approval of the budget as mandated by state law and for the purpose of keeping the public informed of where their tax dollars are spent.
5. The City shall prepare and maintain a system of regular monthly reports comparing actual revenues and expenditures to budgeted amounts. The reports shall be posted on the web page monthly and distributed to the City Council quarterly and/or by request.
6. The creation and/or closure of all funds shall be documented by resolution of the City Council. The purpose of the creation/closure shall be clearly stated.

Revenue Policies

1. The City endeavors to develop and maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
2. In the past the Administrations Policy has been to base revenues on prior years actual for budgeting purposes. The policy shall be to estimate annual revenues on an objective, reasonable, and conservative basis. Most revenues shall be estimated based on a historical trend analysis. Major revenues shall receive a more in-depth analysis.
3. The City shall actively seek State and Federal grants.
4. Enterprise funds such as Sewer and Solid Waste shall be self-supporting.
5. All charges for services, fees, licenses, permits, etc. shall be reviewed annually to insure that rates are maintained at a level that is related to the cost of providing the services and are competitive with others providing similar services in the area.
6. Sewer and solid waste service charges shall be reviewed annually and set at levels adequate to meet expenditures for the next two years, less any excess fund balance.
7. Sewer and solid waste services shall be reviewed annually in conjunction with the Five Year Capital Improvement Program to assure that fees are set at a rate adequate to cover the cost of extending services to new developments.
8. Infrastructure Tax shall be reviewed annually to ensure that we are keeping up with the Five Year Capital Improvement Program.
9. Health Insurance shall be reviewed annually to ensure employees are paying a fair share of the cost.
10. One-time revenues shall not be used to support operating expenditures, except in emergency situations.

Expenditure Policies

1. The City shall maintain a level of expenditures that shall provide for the public well being and safety of the residents of the community.
2. The annual operating budget shall include the annual maintenance to public property under the Parks & Public Property Budget in the General Fund. All other capital projects and equipment purchases (including computers) shall be identified in the Five Year Capital Improvement Program.
3. A performance-based employee compensation package consistent with comparable communities shall be maintained to recruit and retain qualified employees.

Fund Balance (Cash Basis) and Reserve Policies Adequate levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength. Adequate reserves provide the Administration and the City Council with the ability to exercise flexible financial planning in developing future capital projects. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in conditions.

1. In order to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures, the City has established cash and investment balances (generically referred to as fund balance below) levels for each fund to provide sufficient cash flow so that interim borrowing is not necessary are as follows:

General Fund

It is the policy of the City of Danville to maintain a reserve in the General Fund to fund operations for a period of at least two months (minimum of \$1,200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the unreserved balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. Any unreserved balance above the maximum shall be transferred to the Infrastructure Development and Improvement Program for construction, engineering, overlay, economic development, and various City infrastructure projects approved by the City Council.

Sewer Funds

It is the policy of the City of Danville to maintain a reserve in the Sewer Fund to fund operations for a period of at least three months (minimum \$500,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the

balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Solid Waste

It is the policy of the City of Danville to maintain a reserve in the Solid Waste Fund to fund operations for a period of at least three months (minimum of \$300,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Infrastructure Improvement and Development Fund (IIDF)

It is the policy of the City of Danville to maintain a reserve in the IIDF Fund to fund operations for a period of at least three months (minimum of \$200,000). The Cash Flow Reserve is adjusted annually with the adoption of the annual budget.

Beginning fiscal year 2011, the annual budget shall include a contribution to the Cash Flow Reserve and this contribution shall continue from year to year until the desired amount is met to assure compliance with this policy.

If the balances fall below the minimum, rates shall be adjusted so as to gradually return to the minimum within a reasonable period of time. If the balances exceed the maximum, the overage shall be used to keep future rate increases lower.

Capital Improvements Fund

It is the policy of the City of Danville to maintain a reserve in the Capital Improvement Fund of \$300,000. The Cash Flow Reserve shall be reviewed annually with the adoption of the annual budget.

In the event that a project is held over from fiscal year to fiscal year, and the reserve falls below the minimum, expenditure for the following year shall be held to the minimum in order to bring the reserve back up to the minimum requirement.

Debt Service Fund

The fund balance shall be equal to a minimum of property tax supported debt service payments due in July and December to a maximum of one year's property tax-supported debt.

If the balance falls below the minimum, a plan shall be developed to return to the minimum balance within a reasonable period of time. If the balances exceed the maximum, consideration shall be given to using the overage to reduce the Debt Service property tax levy. In the event that the tax levy rate

shall exceed an adequate rate, funds shall be abated from the General Fund using targeted revenues to cover the short fall.

Police and Fire Pension Fund

The fund balance shall be adequate to fully fund (as determined by a third party actuarial study) the Police and Fire Pension Fund annually and by the date required by state law.

Capital Improvements Policy

1. The City shall implement and maintain a Five Year Capital Improvements Program and capital improvements shall be made in accordance with that plan. The program shall be updated annually.
2. The corresponding year of the Capital Improvement Program shall be incorporated into the annual operating budget as the Capital Improvement Fund Budget.
3. As part of the development of the Capital Improvements Program, the condition of City infrastructure shall be evaluated to appropriately prioritize and schedule maintenance and replacement.
4. Each capital project shall be evaluated for its impact on current and future operating budgets.

Debt Policies

1. The City shall confine long-term borrowing to capital improvements or one-time obligations that cannot be financed from current revenues or reserves.
2. Capital projects financed through the issuance of bonds shall be financed for a period not to exceed the expected useful life of the improvement.
3. The City shall maintain good communications with bond rating agencies about its financial condition. The City shall follow a policy of full disclosure on every financial report and bond prospectus.
4. As a home rule unit of government in the State of Illinois, the City has no debt limit.

Cash Management Policies

1. An investment policy has been adopted by the City Council, which provides guidelines for the prudent investment of the temporary idle cash and outlines the policies for maximizing the efficiency of the cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.
2. The cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the

fullest extent possible. The City attempts to match projected disbursements to available funds.

3. In order to maximize interest earnings, the City combines the cash of all funds excluding the Police Pension Fund, Fire Pension Fund, Community Development Block Grant Fund, Danville Area Transportation Fund, and Danville Mass Transit Fund and any other non interest earning fund. Interest revenue derived from the pool of cash for investment purposes, is allocated to the participating funds monthly, and based on the relative average cash balance of each fund.
4. Criteria for selecting investments and the order of priority are: safety, liquidity, and yield.

Inter-Fund Borrowing

1. There are instances when a fund is nearing a zero cash balance but has expenses to be paid. Inter-fund borrowing shall be permitted by the Mayor and Comptroller to ensure that expenses are paid in a timely manner. This section of the policy is ensuring accountability of cash being borrowed between funds intended for meeting short-term (less than one year) cash flow needs. There must be a documented, true short term cash flow need with an identified receivable used as collateral.
2. In the event that a fund experiences a cash flow interruption (negative ending fund balance), the Comptroller and Mayor are authorized to borrow funds from the Working Cash Fund first, General Fund second and enterprise funds with adequate reserves as needed. A report of the Inter-fund borrowing shall be given to the first available Public Service, Public Works or City Council meeting immediately following the need for the transfer.
3. The Funds are to be paid back to the appropriate fund prior to the end of the fiscal year or the appropriate fund within a year from the time borrowed with interest (except for Grant Funds). In the event that the loan shall cross fiscal years, the purpose, amount, and means to repay the loan must be identified and documented for audit purposes.

Accounting Policies

1. The City shall use generally accepted accounting principles (GAAP) in all Financial records and transactions. These principles shall be monitored and updated as mandated by the Governmental Accounting Standards Board (GASB).
2. An independent annual audit shall be performed pursuant to State Statute by a public accounting firm with the final report to be presented to the City Council including a management letter detailing any recommended changes.
3. The financial systems shall be monitored by the Comptroller with annual reports presented to the City Council on the status of the system.

Capital Asset Policies

1. Capital assets are major assets that benefit more than a single accounting period. They include: land, land improvements, buildings, building improvements, construction in progress, machinery and equipment, vehicles, and infrastructure. A capital asset is to be reported and, with some exceptions, depreciated in government-wide statements and, for enterprise funds, in the individual fund statements. Assets that are not capitalized are expended in the year of acquisition.

For further clarification, infrastructure assets are long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and that are normally stationary in nature. Examples include roads, sidewalks, bike paths, bridges, drainage systems, water systems, sewer systems, etc. Infrastructure assets do not include buildings, drives, parking lots or any other examples given above that are incidental to property or access to the property.

2. For purposes of this policy, the City of Danville shall use the following capital asset categories:

- ✦ Land – General
- ✦ Land – Detention/Retention
- ✦ Land – Rights of Way
- ✦ Land Improvements – includes items such as golf course improvements, parking lots, non-infrastructure utility installation, etc., intended to make the land ready for its intended purpose.
- ✦ Buildings/Building Improvements – includes water towers, lift stations, wastewater treatment plant, salt storage dome, as well as general office and maintenance buildings
- ✦ Machinery and Equipment
- ✦ Infrastructure
 - Water mains
 - Sewer mains
 - Storm sewers
 - Bridges
 - Streets/Curbs/Gutters
 - Traffic Signals
 - Sidewalks/Bikeways
 - Construction in Progress

3. The City of Danville shall capitalize all assets that have a useful life greater than one year and meet the following dollar thresholds:

| Asset Category | Threshold |
|-----------------------|------------------|
| Land | \$20,000 |
| Land Improvements | \$20,000 |
| Buildings/Building | \$15,000 |
| Machinery & Equipment | \$5,000 |
| Infrastructure | \$10,000 |

4. Construction in progress shall be recorded anytime the final project cost shall require the project to be recorded as a capital asset, even if the construction in progress is below the \$50,000 threshold. When construction is complete, the project shall be reclassified from construction in progress to the appropriate capital asset category.
5. With respect to asset improvements (such as street resurfacing, roof replacement, etc), costs over the appropriate asset category threshold shall be capitalized if:
 - ✦ The estimated life of the asset is extended by more than 25%,
or
 - ✦ The cost results in an increase in the capacity of the asset, or
 - ✦ Significantly changes the asset, or
 - ✦ In the case of streets and road – if the work impacts the “base” structure
6. All assets that meet the above definitions and thresholds shall be recorded at historical cost or estimated historical cost. In the case of a donated asset, it shall be recorded at its estimated fair value at the time of acquisition. The following parameters further refine the recording of capital assets:
 - ✦ Land – Recorded at historical cost and *not depreciated*
 - ✦ Land Improvements – Recorded at historical cost and depreciated if they have an expected life span. If not, they are not depreciated.
 - ✦ Buildings – Recorded at historical cost and depreciated. Cost should include architectural and engineering fees, permits, etc, as well as actual construction cost.
 - ✦ Machinery & Equipment – Recorded at historical cost and depreciated. Cost should include purchase price as well as any charges related to acquiring the asset such as freight and getting it ready for operation.
 - ✦ Infrastructure – Recorded at historical cost or estimated historical cost and depreciated.
7. An inventory record shall be maintained on each capital asset that shall include, depending on the type of asset, the following information:
 - ✦ Description
 - ✦ Type of asset
 - ✦ Responsible Department/Division
 - ✦ Acquisition Date
 - ✦ Useful Life
 - ✦ Serial #, Model #, etc.
 - ✦ Acquisition Cost
 - ✦ Date, method, and authorization of disposal
8. Estimated useful life means the estimated number of years that an asset shall be able to be used for the purpose for which it was purchased. Estimated useful lives for the category of assets identified in this policy are as follows:

| | |
|-------------------------|-------------|
| ✦ Land Improvements | 10-20 years |
| ✦ Buildings | 25-50 years |
| ✦ Machinery & Equipment | 3-20 years |
| ✦ Infrastructure | |
| Water Mains | 50 years |
| Sewer Mains | 50 years |
| Storm Sewers | 50 years |
| Bridges | 50 years |
| Streets/Curbs/Gutters | 20 years |
| Traffic Signals | 25 years |
| Sidewalk/Bikeways | 15 years |

9. Assets subject to depreciation shall be depreciated using a straight-line method. The cost of the asset shall be written off evenly over the useful life of the asset beginning in the month the asset is purchased or put in service.
10. This policy is intended to address those capital assets that must be tracked for external financial reporting purposes. There are other assets that do not need to be included in the external financial reports due to their relatively low value. However, departments shall still be required to exert appropriate control on them. Examples of such assets include guns, radios, and computer equipment. Inventory of computer equipment shall be the responsibility of the Information Technology Manager. A list of department assets not included in this policy shall be the responsibility of department head or his/her designee. Control of other assets not included in this policy shall be the responsibility of the department to which the asset is assigned.

Financial Reporting Policies

1. The City shall adhere to a policy of full and open disclosure of all financial operations.
2. An independent firm of certified public accountants shall perform an annual financial and compliance audit according to Generally Accepted Auditing Standards (GAAS) and shall publicly issue an opinion that shall be incorporated in the Comprehensive Annual Financial Report.
3. As long as the City has outstanding debt, the Comprehensive Annual Financial Report shall include the additional disclosures required by Securities and Exchange Commission's Rule 15c2-12 (the "Rule").



CITY OF DANVILLE

PURCHASING MANUAL

SCOTT EISENHAUER, MAYOR

***ORDINANCE NO. 8696
APPROVED
APRIL 20, 2010***

ORDINANCE NO. 8696

**ORDINANCE AMENDING
CHAPTER 30 OF THE CITY CODE
PERTAINING TO ADMINISTRATION**

WHEREAS, the City Council adopted a Purchasing Policy on May 02,1989, via Ordinance No. 7395, which has been codified by reference under Chapter 30.02; and

WHEREAS, Ordinance No. 7395 has been amended from time to time, most recently on November 4, 2008, by Ordinance No. 8610; and

WHEREAS, the City Council desires to make changes and clarifications to certain Sections of the above-mentioned Purchasing Policy Manual.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Danville, as follows:

Section 1: Section 30.02 of Chapter 30 of the City Code is hereby amended as follows:

Item #1: Page 2

SECTION II: C. \$2,000.01-\$20,000 reclassified as B. \$2,000.01- \$20,000.

Item #2: Page 3

SECTION II.D. PURCHASES EXCEEDING \$20,000 reclassified as C. PURCHASES EXCEEDING \$20,000

Item #3: Page 3

SECTION II.C. PURCHASES EXCEEDING \$20,000

6. The following sentence shall be added at the end: "The bid advertisement may be limited to a brief description of the bid, and reference the City's web site for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement"

Item #4: Page 5

SECTION II.E. EMERGENCY PURCHASES-EXCEEDING \$20,000 shall be reclassified as SECTION II D. EMERGENCY PURCHASES-EXCEEDING \$20,000.

Item #5: Page 5

SECTION II.E. EXEMPTIONS

1. Current language shall be stricken and replaced with the following: "Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in compliance with Illinois Statutes are not subject to local bid or price quote procedure, because the State, Federal or other governmental agency has previously publicly let sealed bids on all such items."

Item #6: Page 9

SECTION III.E. WRITTEN AGREEMENTS/CONTRACTS

Second to last sentence shall be stricken and replaced with the following: "Contracts or Agreements with a duration of less than one year and a value of less than \$20,000 must be signed or approved by the appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council."

Section 2: The above changes are approved and adopted and shall apply to all purchases of goods or services and all bidding instances as set forth therein.

Section 3: The Purchasing Policy Manual shall not be further amended except by action of the City Council. Copies of the Purchasing Policy M and all amendments thereto shall be made available to the public and to any vendors and contractors who may so request.

Section 4: This Ordinance shall take effect upon its passage and shall apply to all bidding instances commenced after the date of passage, but shall not apply to any Contracts or purchase orders entered into or issued on or before the date hereof.

PASSED this 20th day of April, 2010 by 14 Ayes, 0 Nays, 0 Absent.

APPROVED:

**BY: Scott Eisenhauer
MAYOR**

ATTEST:

**BY: Janet K. Myers
CITY CLERK**

PURCHASING MANUAL

CITY OF DANVILLE, ILLINOIS

INTRODUCTION

This manual sets the policies and procedures for all contracts for public improvements and purchases of tangible personal property. Any questions concerning the procedures outlined in this manual should be directed to the City Buyers.

Approved by: City Ordinance No. 7395 on May 02, 1989.

And Amended by: Ordinance No. 8696 on April 20, 2010.

CITY OF DANVILLE PURCHASING MANUAL

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SECTION I - FINANCE DEPARTMENT

A. PURCHASING ORGANIZATION

Although purchasing generally originates at the Department head/Division head level, one of the major functions of the Finance Department is to insure the purchasing process is efficient and economical.

The following positions in the Finance Department are the most actively involved in the purchasing procedure and are able to assist other city employees in the use of this manual:

| | |
|--------------------------------|----------|
| City Comptroller and Buyer | 431-2302 |
| Accounts Payable Administrator | 431-2307 |
| Secretary | 431-2200 |

The Finance Department has on file numerous publications and catalogs, price lists, insurance certificates and other records and data to assist in the purchasing process.

B. CITY BUYER

The City Buyer has the responsibility to assist in all purchasing activities of the City of Danville.

These responsibilities include, but are not limited to the following:

1. Insure, through the use of the City of Danville Purchasing Manual, that the city will maximize value for the tax dollar by procuring supplies, equipment and public improvements at the best price and the right quality for the purpose intended.
2. Develop and maintain vendor lists for all goods and services used by the City of Danville.
3. Prepare bid documents and specifications and administer the bidding process for the city.
4. Obtain quotations on any purchase made by the City of Danville when requested by a Division Head, Department head or the Mayor.
5. Keep the Mayor, Comptroller and City Council informed of problems which occur in the purchasing process and make recommendations of any changes or updates needed in the procedure.

SECTION II - AUTHORITY TO PURCHASE

A. \$2,000 and UNDER

Department head/Division heads have the authority to make purchases of up to and including \$2,000 through the use of an open purchase order number, which is issued to each department at the first of each month by the Finance Department. It is the responsibility of the Department head/Division head to insure that unencumbered funds are available before making any purchase. Department head/Division heads are encouraged to obtain at least two prices for every purchase of \$2,000 and under, whenever it is practical to do so.

B. \$2,000.01-\$20,000

Purchases in this category must have the prior approval of the Mayor and the Comptroller.

Approval is verified by their signatures on a purchase requisition and the issuance of a purchase order. All purchase requisitions must be accompanied by at least three (3) price quotations or sufficient written justification to warrant the purchase from a specified vendor. Quotations must be documented in the space provided on the purchase requisition, or on an attached sheet.

Department head/Division heads are encouraged to use written quotations whenever possible. In situations where it is impossible to obtain a quotation before actual goods or services are provided to a department, such as unforeseen repairs to vehicles or equipment, a confirming purchase order shall be sent to the Comptroller as soon as the amount of the purchase is known.

The confirming requisition shall be accompanied by a written explanation of the expenditure.

C. PURCHASES EXCEEDING \$20,000

Proposals to make purchase or award contracts involving amounts exceeding \$20,000 are subject to formal bid procedure, as follows:

1. Department head/Division head will complete the request to secure bids form and submit it to the Mayor.
2. The Mayor will review the request, and if the Mayor approves it, it is forwarded to the

Comptroller with the Mayor's signature.

3. The request is reviewed by the Comptroller. If the Comptroller finds that funds are available, the request is processed with the Comptroller's signature.
4. The secretary will assign a bid number and distribute copies of the request to the appropriate Oversight Committee to inform them that formal bids are to be sought.
5. The Comptroller/Buyer will prepare bid documents and specifications, with input from the Department head/Division head, and set a date and time for bid opening.
6. The secretary will place the bid advertisement in a local newspaper of general circulation. The invitation to bid will be advertised at least once and not less than seven (7) days before the bid opening deadline. The advertisement may be limited to a brief description of the bid, and reference the City's website for a full invitation/notice to bidders. Projects listed on State bulletins or with specific notice requirements of the funding agency are exempt from this requirement.
7. Sealed bid proposals will be publicly opened and read by the City Clerk or the City Clerk's designated representative, and witnessed by the Comptroller/Buyer or his/her designated representative, in the designated place, and on the date and time specified in the advertisement of the invitation to bid. No sealed bid may be opened at a time or place other than that specified in the invitation to bid, or outside the presence of at least two (2) witnesses.
8. No officer or employee of the City shall knowingly disclose to any person who is interested in a sealed bid proposal, any information related to the terms of a sealed bid or any bidder's responsiveness to the request for bids, except as provided by law or necessary to the performance of such officer's or employee's responsibilities relating to the bid, or where such disclosure is also made generally available to the public. No officer or employee of the City shall knowingly convey, either directly or indirectly, to any person who has submitted or

intends to submit a bid, any information concerning the specifications of the contract or the identity of any particular potential subcontractors, when inclusion of such terms or contractors in the bid would influence the likelihood of acceptance of such bid, except pursuant to the official invitation to bid, pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance. No officer or employee of the City shall, either directly or indirectly, knowingly inform a bidder that the bid will be accepted or executed only if specified individuals are included as subcontractors. No officer or employee of the City shall knowingly award a contract pursuant to any bid, which is based upon criteria, which were not publicly disseminated via the invitation to bid, the pre-bid conference, or other lawful procedure adopted pursuant to statute or ordinance.

9. Bids will be tabulated by the Comptroller/Buyer, with the assistance of the Department head/Division head, and copies of the tabulation will be sent to the appropriate Oversight Committee and the Mayor, with the original bids and tabulation to the City Clerk. The tabulation will be accompanied by a written recommendation prepared by the Comptroller/Buyer and the Department head/Division head.
10. After committee review, the bid proposal will be forwarded to the City Council for final action.
11. When approved by the City Council, the Department head/Division head must prepare a requisition in order that a purchase order can be issued to the vendor receiving the bid award.

D. EMERGENCY PURCHASES-EXCEEDING \$20,000

An emergency purchase or contract, in excess of \$20,000 may be made without complying with the procedures of paragraphs B and C of this Section, whenever the failure to do so could result in an immediate and apparent loss or danger to the City, its residents or to the public in general. In every case involving an emergency purchase or contract, which is estimated to exceed \$20,000 the Department

head/Division head shall notify the Mayor immediately. No purchase exceeding \$20,000 may be made without the Mayor's authorization. The Department head/Division head shall submit to the Mayor and Comptroller, a confirming purchase order and a detailed written report of the emergency situation as soon as possible. The report will be sent to all members of the City Council for formal action at the next meeting of the City Council. In many emergency purchases, the total cost of the expenditure will only be an estimate. If this is the case, the Department head/Division head must provide an estimated cost based on the facts available.

E. EXEMPTIONS

1. Purchases involving items included under the State of Illinois Department of Central Management Services Contracts, United States General Services Administration Contracts, or other approved governmental cooperative purchasing Contracts in Compliance with Illinois Statutes are not subject to local bid or price quote procedure, Because the State, Federal or other governmental agency has previously publicly let Sealed bids on all such items.
2. In those instances when bid procedures are governed by regulations of administrative agencies of Federal or State government, then those Federal or State regulations shall control.
3. Items such as fuel, electricity, natural gas and purchases of such bulk items such as sand, stone, hot mix and cold patch are exempt from the purchase procedures unless otherwise ordered by the Mayor or City Council.

SECTION III - PURCHASE ORDER

A purchase order authorizes a vendor to ship and invoice for goods and/or services specified, at a pre-determined price. Purchase orders are issued only after receipt, by the Finance Department, of an acceptable requisition.

A. PURCHASE REQUISITION

All purchases over \$2,000 must be authorized by the Finance Department through the issuance of a computerized numbered purchase order. The purchase requisition, issued and electronically signed by the Department head/Division head, is the basis for determining whether a purchase order may be issued.

B. PREPARATION OF PURCHASE REQUISITION

Purchase requisitions should originate in the using department, but may be prepared by either the Department head/Division head or the Buyer. All requisitions must include the following information:

1. Date of request along with the complete name and address of the vendor.
2. A detailed description of the goods or services to be purchased, including quantity, size, color and so forth.
3. The unit price and total cost of goods or the price of services to be provided.
4. Name of the department requesting the purchase and to who the purchase will be charged.
5. Account to be charged, including the number.
6. A list of vendors or suppliers contacted and quotes obtained from them.
7. Include any comments, which may better explain the purchase preference of the department, or may provide additional pertinent information.
8. The electronic signature of the Department head/Division head making the request.

Please note, it may be necessary, in some cases, to attach written quotations or refer to bid numbers. The Department head/Division head shall make sure that funds are available for making the purchase before submitting the requisition.

C. ROUTING OF REQUISITION AND ISSUANCE OF PURCHASE ORDER

The Secretary of the department or Department head/Division head will initiate the requisition by using the computer module for requisition; the Department head/Division head will notify the Mayor that a requisition needs his approval. The Mayor will electronically sign off on the requisition(s) and notify the Comptroller that a requisition(s) requires approval. The requisition is then routed as follows:

1. The Mayor or his secretary will notify the Comptroller that a requisition is pending on the system for approval.
2. The Comptroller will check the budget and account number to insure that funds are available, and the requisition goes to the Finance Department secretary.
3. The secretary will review the requisition and verify the information in the request.
4. The secretary will prepare the four-part purchase order and send it to the Comptroller.
5. The Comptroller will review the purchase order, sign it and return it to the secretary.
6. The secretary will send the original numbered purchase order to the vendor and the pink and blue copies to the department to be charged. The original purchase requisition and yellow copy of the purchase order will be retained by Finance Department, for use in verifying and paying vouchers.

D. AMENDED PURCHASE ORDER; CHANGE ORDER

1. When additional funds are needed for the purchase of goods or services for which a purchase order has already been issued, and if the change increases the total cost by more than 10%, but no more than \$20,000, the Department head/Division head must complete a purchase requisition, which details the need for the additional funds. The requisition then follows the same procedure as the original requisition. Upon approval of the Mayor and Comptroller, an amended purchase order is issued. If a change order increases the total cost of a purchase to more than \$20,000, the purchase must be approved by the City Council.

2. No purchase order or contract issued pursuant to the bidding procedure herein shall be amended to increase or decrease the cost of a contract, which has been approved by the City Council, by 10% or more, not to exceed \$20,000 unless the amendment is also approved by the City Council. No officer or employee of the City shall knowingly authorize a change order in any contract to increase or decrease the cost of a contract by \$20,000 or more at the time of completion by 30 days or more, without a determination in writing by the Department head/Division head responsible for oversight of the contract performance by the contractor, that the circumstances said to necessitate the change were not reasonably foreseeable at the time the contract was signed or are in the best interest of the City, which written determination shall be preserved in a permanent contract file that is open to the public.

E. WRITTEN AGREEMENTS/CONTRACTS

Commitments for some arrangements and services cannot always be placed solely on a purchase order without the supplement of a written contract which is signed by both parties. The written contract often incorporates much more detail than a simple purchase order or credit card transactions alone can provide, especially related to the operating terms and conditions and the details of the transaction itself (i.e. payments under leases, incorporation of legal requirements, liability and indemnification issues, warranty statements, etc.). Examples of these types of agreements include, but are not limited to, the following:

- Compensation contracts
- Construction contracts
- Consulting agreements
- Design agreements
- Grant agreements
- Installation services
- Major software licenses
- Power of attorney
- Space leasing
- Special events

- Telecommunications services
- Training services

Extreme caution should be exercised when executing contracts or agreements on behalf of the City as there may be liability issues or other contract language that could have a significant impact on the City. Questions regarding any written contracts or agreements may be directed to the Mayor and the Comptroller. Contracts or Agreements with duration of less than one year and a value of less than \$20,000 must be signed or approved by appropriate Department after approval by the Mayor and Comptroller. Contracts or Agreements with a duration of more than one year or a value of more than \$20,000 shall be signed by the Mayor upon approval of City Council. A copy of all executed contracts must be given to the City Clerk.

F. COMPUTER PURCHASE

Purchases of computer hardware or software must first be approved by Information Services. It is imperative that computer purchases be compatible with City of Danville equipment and have the capacity for networking. Software is purchased, when possible, with licenses for multiple stations. Information Services maintains a bid list of approved vendors and can provide current specifications and advise whether the hardware and/or software are adaptable and compatible. Time taken consulting with Information Services before purchase will ensure smooth implementation after delivery.

G. RECEIPT OF GOODS AND SERVICES

The requesting department is responsible for receiving and inspecting goods and services ordered. It is necessary to check all boxes and packages against the shipper's manifest, inspect the shipment for damages, check items with the supplier's packing list and compare with the receiving department's purchase order. Any discrepancies in the order or defects in the goods shall be recorded and filed with the Comptroller's office. The Comptroller and Department Head should confer regarding the course of action to be taken to resolve discrepancies or defects, which are found.

H. PAYMENT OF VOUCHERS

Vouchers and invoices, along with all corresponding documentation, shall be submitted to the Accounts Payable Administrator for payment, as soon as goods and services have been satisfactorily received. Documentation to be submitted shall include, but is not limited to receipts, packing slips, shipping tickets, charge slips, shipper's manifest and the pink copy of the purchase order. When partial payment of a purchase order is being made, the department must submit a photocopy of purchase order, with the notation that it is a partial payment. When final payment of any purchase order is made, the pink copy of the purchase order must be submitted along with the voucher. All vouchers and invoices, which are approved for payment, shall be approved by the Department head/Division head and the Comptroller within 30 days after receipt. Any vouchers and invoices which are disapproved shall be disapproved in writing by the Department head/Division head and the Comptroller within 30 days after receipt, and a notice of disapproval with reasons, therefore, shall be mailed to the vendors within such time.

SECTION IV - CENTRAL PURCHASING

The Central Purchasing division of the Finance Department provides an efficient and economical means for city departments to obtain basic office supplies, cleaning supplies, batteries, film and other standard routine items. The department requesting items from Central Purchasing will submit a written request and send it to the Finance Department secretary or send a request via email to the Finance Department secretary.

SECTION V - PETTY CASH

The use of petty cash funds should be kept at a minimum. Petty cash should be used only for reimbursement of out of pocket expenses or for the immediate payment to a vendor in cases where a purchase cannot be charged. Department head/Division heads/Division heads are encouraged to keep

petty cash purchases of reimbursements limited to no more than \$30 per order. A receipt is required for each withdrawal from petty cash.

SECTION VI - INSURANCE REQUIREMENTS

All contractors or vendors doing business with the City and other persons doing business with the City or providing services to the City shall provide evidence of insurance, which shall provide required minimum coverage, and where deemed necessary, include the City as an additional insured. Minimum limits are established as follows:

1. Comprehensive general liability bodily injury limits are \$1,000,000 each occurrence and \$1,000,000 aggregate.
2. Property damage limits are \$500,000 each occurrence and \$500,000 aggregate or combined single limit for bodily injury and property damage of \$1,000,000.
3. Automobile liability for comprehensive form, owned, hired, non-owned, bodily injury is \$250,000 each person and \$500,000 each accident.
4. Automobile liability property damage limit is \$1,000,000 each accident.
5. Bodily injury and property damage combined is \$500,000.
6. Worker's Compensation employers liability limits for coverage A is statutory and for coverage B is \$100,000 each accident.

The Mayor and the City Comptroller may require greater insurance limits in contracts involving hazardous exposure to the contractors or vendors or to its employees and agents, to the City or to its employees and agents, or to the general public. The Comptroller, with the written authorization of the Mayor, may reduce the limits set forth or entirely waive insurance coverage in small contracts with the City.

SECTION VII - SALE OF PERSONAL PROPERTY

Tangible city property, including equipment, vehicles, supplies, tools or any other property appearing on City of Danville property lists may be sold only through sealed bids, ebay, State of Illinois auction page or public auction and only with the approval of the City Council, as provided by ordinance. Any other means of disposition of property must be approved by the City Council on a case by case basis.

SECTION VIII - BUDGET AMENDMENTS AND LINE ITEM TRANSFERS

Budget amendments in the Annual Budget shall be made from time to time as hereinafter provided:

- A.** The City Comptroller shall review budget not less than once per month to determine if any budget amendments are advisable.
- B.** Each Department is given a budget that is approved by the City Council. It is the responsibility of the Department head/Division head to stay within the approved budget. Line items transfers may only be done by the approval of the Mayor and Comptroller
- C.** If a budget amendment involving the overall increase of a particular departmental budget is required, the City Comptroller will notify the appropriate Department Head of the potential budget amendment, to determine if it is necessary.
- D.** If it is decided that the budget amendment is necessary, the City Comptroller will prepare a resolution for the appropriate Oversight Committee for approval, who will then forward it on to the full City Council for final approval.

SECTION IX - FIXED ASSET POLICY

- A.** Buildings and improvements with a value of \$15,000 or more, and a life expectancy of 40 years or more; Infrastructure with a value of \$10,000 or more, and a life

expectancy of 25 years or more; and All equipment with a value of \$5,000 or more, and a life expectancy of at least three years, will be capitalized.

- B. All retirements of fixed assets must be approved by the City Council prior to disposition. The most common disposition would be the City Auction, sealed bid and trade-in.
- C. Whenever a fixed asset is considered worthless and having no value, other than scrap value, it will be the responsibility of the Department head/Division head to advise the Finance Department that the asset is being scrapped.
- D. Asset transfers between departments should be reported to the Finance Department as soon as the transfers take place, so that the records can be adjusted.

SECTION X - AFFIRMATIVE ACTION

CITY OF DANVILLE AFFIRMATIVE ACTION REQUIREMENTS

SECTION 95.15

Pursuant to the Human Relations Ordinance, Section 95.15 of the Chapter 95 of the Code of Ordinances of Danville, Illinois, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must submit an Employer Certificate of Compliance Report Form (ECCR Form), as a written commitment to the City of Danville Affirmative Action Requirements.

Once the ECCR Form has been approved by the Human Relations Department, you will be issued a Certificate of Compliance, which will include an EEO Certification Number. That number will identify the firm (business) in the contract compliance monitoring system as eligible to conduct business with the City. The Certificate of Compliance shall be valid for one year. Therefore, to renew your certificate, you must complete and submit a renewal form to Human Relations Department on an annual basis. The ECCR Form and the ECCR Renewal Form can be obtained by calling the Human Relations Department at 217-431-2280.

Also, every person or firm that contracts for supplies, construction, equipment or services exceeding Twenty Thousand Dollars (\$20,000) must have a written sexual harassment policy. The policy must include the elements that are outlined in the Human Relations Ordinance under Section 95.15 B of the Affirmative Action Requirements.

For additional information regarding the City of Danville Affirmative Action Requirements, please call the Human Relations Department at 217-431-2280.

Glossary

Definitions of terms

Accounting System - The total structure of records and procedures which identify, record, classify, summarize, and report information on the financial positions and results of operations of a government.

Accrual Basis of Accounting - The method of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ADA - See Americans With Disabilities Act.

Americans with Disabilities Act (ADA) - This federal act gives civil rights protections to individuals with disabilities, similar to those provided to individuals on the basis of race, sex, national origin, and religion.

Annexation - The incorporation of additional territory within the domain of the City,

Appropriation - An authorization made by the Mayor and Council that permits City departments to make expenditures of governmental resources for specific purposes within a specific time frame.

Assessable Base - The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

Assessed Valuation - The current market value of real estate as determined by the Department of Assessments and Taxation.

Balanced Budget - A budget in which revenues equal expenditures.

Bond - A written promise to pay a designated sum of money (called the principal), at a specific date in the future, together with periodic interest at a specified rate. In the Operating Budget, these payments are identified as debt service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Anticipation Notes - Short-term interest bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the *bond issue to which they are related*.

Bonds Issued - Bonds sold,

Bond Rating - A rating from a schedule of grades indicating the probability of timely repayment of principal and interest on bond issued.

Budget - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

Budget Amendment (Reappropriation) - Statutory action to continue the availability, whether for the same or different purposes, of all or part of the unobligated portion of a budget into the next fiscal year.

Budget Amendment Ordinance (Reappropriation Ordinance) - Changes made to the appropriation ordinance during the fiscal year to reflect encumbered amounts added to the current budget from the prior fiscal year.

Budget Year - The fiscal year for which the budget is being considered, that is, the fiscal year following the current year.

CAFR - See Comprehensive Annual Financial Report.

Capital Budget - The annual adoption by the Mayor and Council of project appropriations. Project appropriations are for the amount necessary to carry out a capital project's expenditure plan, including multi-year contracts for which a total appropriation covering several years' planned expenditures may be required.

Capital Outlay - Expenditures which result in the acquisition of, or addition to, fixed assets. Any item with an expected life of more than a year and a value of more than \$5,000, such as an automobile, truck or furniture, is considered a capital outlay.

Capital Project - A governmental effort involving expenditures and funding for the creation of usually permanent facilities and other public assets having a relatively long life. Certain planning studies, consultant fees, City staff charges, and major equipment, furniture, and fixtures necessary to make facilities operational may also be considered part of capital projects.

Chart of Accounts - A uniform listing of accounts that standardizes City accounting and supports the preparation of standard external reports. It assists in providing control over all financial transactions and resource balances.

Client-Server - A computing platform where desktop PCs, known as clients, access large pools of information stored on high speed data servers. User interaction takes place at the PC, typically through graphical interfaces such as Windows. Information storage is managed by the server. This approach combines the PC's Innovation and ease-of-use with access to large pools of data traditionally associated with mainframe computers.

COBRA - See Consolidated Omnibus Budget Reconciliation Act.

Community Development Block Grant (CDBG) - A general purpose federal grant primarily used to facilitate the production and preservation of low and moderate income housing.

Comprehensive Annual Financial Report (CAFR) - The official annual report of a government.

Consolidated Omnibus Budget Reconciliation Act (COBRA) - The legal requirement of an employer to offer eligible employees and their families the opportunity for a temporary extension of health coverage (called "continuation coverage") at group rates in certain instances where coverage under the plan would otherwise end.

Contingency - Contingency funding represents monies budgeted for use in unforeseen circumstances.

Current Resources - Resources to which recourse can be had to meet current obligations and expenditures. Examples are current assets, estimated revenues of a particular period not yet realized, transfers from other funds authorized but *not* received, and in the case of certain funds, bonds authorized and unissued.

Current Year - The fiscal year immediately preceding the fiscal year for which the budget is being prepared.

Debt Issuance - Sale or issuance of any type of debt instrument, such as bond.

Debt Ratios - Ratios which provide measures of assessing debt load and ability to repay debt which play a part in the determination of credit ratings, They are also used to evaluate the City's debt position over time and against its own standards and policies,

Debt Service - The payment of interest on and repayment of principal on borrowed funds. The term may also be used to refer to payment of interest alone.

Deficit - The amount by which a government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Department - A major administrative unit of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - An allocation made for the decrease in value of physical assets through wear, deterioration, or obsolescence.

Disbursement - The expenditure of monies from an account,

Division - A categorization of organizational unit, indicating management responsibility for an operation or a group of related operations within a functional area, subordinate to the department level of organizational unit.

Glossary Continued

Empowerment - A managerial style which places emphasis on decentralized problem-solving in an effort to allow employees and citizens who are affected by policy decisions to participate in the decision-making process.

Encumbrance - A firm commitment to pay for future goods and services, formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within an agency's appropriation.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City's enterprise funds include the Harrison Park, Sewer Fund, Solid Waste Management Fund, Danville Mass Transit and Storm Water Management.

Expenditure - The issuance of checks, disbursement of cash, or electronic transfer of funds made to liquidate an obligation. Where accounts *are* kept *on an* accrual *or* modified accrual *basis*, expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis, they are recognized only when cash payments have been made.

Expense - *The outflow of assets or the incurring of liabilities (or both) during a period as a result of rendering services, delivering or producing goods, or carrying out other normal operating activities.*

Fees and Credits - Income from any billing for services or sale made by the City; for example, Sewer and Solid Waste Fees, registration fees, building permit fees, and licenses.

Financial Policy – Defines the City's financial policies with respect to revenues, spending, fund reserves, and debt management as these relate to government services, programs, and capital investment. Financial policy provides a set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - Any yearly accounting period, regardless of its relationship to a calendar year. The fiscal year for the City begins on .May 1 of each year and ends on April 30 of the following year; it is designated by the calendar year in which it ends. *For example, the fiscal year 2013 begins on May 1, 2012, and ends on April 30, 2013.*

Fixed Assets - *Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.*

Fringe Benefits - For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health, dental and life insurance.

Full Faith and Credit - A pledge of the City's taxing power to repay debt obligations.

Fully Funded Insurance - Refers to the City's participation in a fully funded insurance fund. The actual claim experience is monitored by a third party.

Fund - A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations, and constituting an independent fiscal and accounting entity.

Fund Balance -- The cumulative difference between revenues and expenditures over the life of a fund. A negative fund balance is usually referred to as a deficit.

FY - See Fiscal Year.

GAAP - See Generally Accepted Accounting Principles.

GASB - See Governmental Accounting Standards Board.

General Obligation Bonds . Bonds that are backed by the full faith and credit of the issuing government.

General Fund - The general operating fund that is used to account for all financial resources except for those required to be accounted for in another fund.

Glossary Continued

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards for financial accounting and

GFOA - An abbreviation for Government Finance Officers Association.

Goal - A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Governmental Accounting Standards Board (GASB) - This organization was established as an arm of the Financial Accounting Foundation in April, 1984, to promulgate standards of financial accounting and reporting with respect to activities and transactions of state and local governmental entities.

Grant - A county, state, or federal financial assistance award making payment in cash or in kind for a specified program.

HVAC - An abbreviation for heating, ventilation and air conditioning equipment.

Infrastructure - The physical assets of a city (streets, water, sewer, public buildings, parks), upon which the continuance and growth of a community depend.

Interfund Operating Transfers - Payments made from one operating fund to another as a contribution to defray a portion of the recipient fund's costs,

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues, or payments in-lieu-of-taxes.

Investments - Securities, bonds, and real property (land and buildings) held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets as used in the normal course of governmental operations.

Levy - (Verb) To impose taxes or special assessments for the support of governmental activities. (Noun) The total amount of taxes or special assessments imposed by a government.

Liabilities - Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

Management Indicators - Specific quantitative and qualitative measures of work performed as an objective of a department.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund type. It is a modified version of the full accrual basis of accounting in that it, in general, measures financial flow (tax and spend) of an organization, rather than capital accumulation (profit or loss).

Non-Departmental Operating Expenditures - Operating expenditures which are not charged directly to specific departments, but are a cost to the City as a whole, such as debt service payments and general liability insurance.

Objective - Desired output-oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective advances an organization toward a corresponding goal.

Obligations - Amounts which a government maybe required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

Operating Budget - See Budget.

Operating Expenditures - Costs other than expenditures for personnel directly employed by the City (salaries, wages, and fringe benefits) and capital outlays. Examples of operating expenditures include office supplies, telephone expense, consulting or professional services, and travel expenses.

Glossary Continued

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be enacted by ordinance and those which may be enacted by resolution.

Other Charges - In a summary analysis of expense types, this refers to all expenses not included within specifically defined categorizations. For example, within the City's general fund, this category consists primarily of funding to Outside Agencies and transfers to/from other funds.

Outside Agency - An independent non-profit community organization working on behalf of the community that requests funding contributions from the City.

Per Capita - Per unit of population; by or for each person.

Performance Measurements - See Management Indicators.

Permanent Employee - An employee who is hired to fill a position anticipated to have continuous service duration of longer than one year, whose compensation is derived from the City's Administrative Wage Chart, Union and whose position is established by the Ordinance.

Personnel (Costs) - Expenditures which include salary costs for full-time, part-time, hourly, and contract employees, overtime expenses, and all associated fringe benefits.

Prior Year(s) - The fiscal year(s) immediately preceding the current year.

Program Area - A group of activities and/or work programs based primarily upon measurable performance.

Projections - Estimates of budget authority, outlays, receipts, or other budget amounts extending several years into the future. Projections are generally intended to indicate the budgetary implications of existing or proposed programs.

Property Tax - A tax levied on all real and certain personal property, tangible and intangible, according to the property's assessed valuation. The power to impose and collect property taxes is given to the Mayor and Council.

Purchase Order - A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of charge for them.

Receipts - Collections from the public, based on a government's exercise of its sovereign powers. Governmental receipts consist of receipts from taxes, court fines, gifts and contributions, and compulsory licenses.

Reimbursement - A sum (1) that is received by the government as a repayment for commodities sold or services furnished either to the public or to another government account and (2) that is authorized by law to be credited directly to specific appropriation and fund accounts.

Repurchase Agreement - An agreement in which a governmental entity transfers cash to a broker dealer or financial institution; the broker-dealer or financial institution transfers securities to the entity and promises to repay the cash plus interest in exchange for the same securities.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Retained Earnings - The accumulated gains and losses of an enterprise fund to date, reduced by amounts transferred to permanent capital accounts.

Revenue - Monies received or collected by the City as income, including such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

Revenue Anticipation Notes - Notes (sometimes called warrants) issued in anticipation of collection of non-tax revenues, retired after the collection of such revenues.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings from an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain mortgages on Enterprise Fund property.

Glossary Continued

Self-Insurance – Refers to the City's participation in a self insurance fund. Self insurance allows an organization to closely realize its actual claim experience.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

Storm Water Management (SWM) - A means of controlling the quantity and quality of storm water runoff flowing downstream. SWM can refer to structural practices such as underground storage facilities, dams for retention and detention facilities, or it can refer to non-structural practices such as *fewer density of development and wider stream buffers*.

Surplus - The amount by which the City's budget receipts exceed its budget outlays for a given period, usually a fiscal year.

Tax Anticipation Notes - Notes, sometimes called warrants, issued in anticipation of collection of taxes, retired from tax collections, and frequently from the proceeds of the tax levy whose collection they anticipate,

Tax Base - All forms of wealth under the City's jurisdiction that are taxable,

Tax Duplication - A state of affairs whereby both County and City levy property taxes on citizens to pay for services rendered by the City.

Tax Rate - The amount levied per \$100 of assessed property value, as determined by the State Assessor, on property within the City. The Mayor and Council establish the tax rate each year in order to finance Pensions and General Fund activities.

Transfer - See Revision.

Undesignated Fund Balance - Funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Unreserved Fund Balance - That portion of a fund balance for which no binding commitments have been made.

User Fees - Payments for direct receipt of a public service by the party benefitting from the service. Also known as user charges.

Zoning - The partitioning of a city, borough, or township by ordinance into sections reserved for different purposes (i.e., residential, offices, manufacturing).