

Danville Fire Department Foreign Fire Insurance Tax Fund  
Minutes of the Meeting

The last meeting was held September, 19, 2018 at Station #3 8:30 a.m.

**Meeting:**

Date Held: November 20, 2018

Location Held: Fire Station #3  
1111 N Griffin St.  
Danville, IL 61832

Time of Meeting: 8:30 a.m.

**Board Members Present:**

David Jones, Chad Busick, John Darby and Aaron Marcott

**Guest Present:**

Rich Ervin, Ryan Allison and Broc Atwood

**Agenda:**

Agenda for meeting was presented by President Jones; Motion to Accept made by Chad Busick;  
Seconded by Aaron Marcott; approved 4-0.

**Previous Minutes:**

Previous Minutes for meeting was presented by President Jones; Motion to Accept made by John Darby;  
Seconded by Chad Busick; approved 4-0.

**Treasurer Report:**

Motion Made by John Darby to accept Treasurer's Report; Seconded by Aaron Marcott; Motion passed  
4-0. (See Treasurers report from this date).

Treasurer Busick reported that the 2019 Money had been received; the amount was \$61,415.57.

## **Old Business:**

### Bullet Proof Vests

Motion made by Chad Busick to purchase 15 New Bullet Proof Vests at \$365.00 each and Nine (9) replacement vests at \$250.00 each. Total purchase price would be \$7,725.00.

Motion was seconded by Aaron Marcott.

Motion passed 4-0.

### Turn Out Gear

Motion made by Chad Busick to Purchase five (5) sets of gear. President Jones has been working with contractors on the purchase price of the new sets of gear and AC Milholland on the distribution of the gear to members most in need.

Approximate cost will be \$2000-\$2600 per set; final price not available at time of meeting.

Motion was seconded by John Darby.

Motion passed 4-0.

### AC Office

Motion made by Aaron Marcott for the purchase of a bathroom vanity for AC Office; purchase price not to exceed \$300.00 and shall include a toilet roll holder and towel hook.

With the new design of shower, the AC office was left without a space to hang towel or toilet paper roll and with the amount of cleaners just sitting on the floor, it was felt a new vanity for the room would be useful.

AC Spicer/Hall stated they would see that City assists with the installation of the vanity.

Motion was seconded by John Darby.

### Apparatus Cleaning

Motion made to contract with Newton's Cleaning the cleaning of Frontline fire apparatus and include the cleaning of the departments EMS Bags. Assigned to member Tyler Turner.

## Mattresses

Board Member Marcott agreed to solicit bids on the purchase of 15 mattress sets. Members Busick and Jones had fielded numerous complaints on the current mattresses in use by the DFD. Complaints include; sunken mattresses, too short. Mattress will be reviewed at the next meeting.

## **New Business:**

### Hoses for Trucks

Member Jones reported that a suggestion was made to him by a department member to purchase a new collapsible style garden hose on the apparatus. Old garden hoses are getting kinked and are bulky for the space available on the apparatus.

Motion made by Chad Busick to purchase one collapsible style garden hose for placement on Engine 1 to test the new style hoses; will be reviewed later for additional purchase on all apparatus.

Motion was seconded by John Darby.

Motion passed 4-0.

### Clothing Shop

Member Aaron Marcott gave an update on the Clothing shop. It was suggested in previous minutes that the FFITX provide funds to member Sam Freeland via Union to start up a clothing shop for FD members. The idea was to give \$1000 dollars seed money so that Artwork and orders could be placed to sell back to the dept. members. FF Freeland is no longer with department and with little interest otherwise, it was suggested to just eliminate the idea for now.

### Hangers

Motion made by Chad Busick to purchase 50 hangers to replace the gear drying systems at Stations 1, 2 and 3. Cost of ready rack hangers would be approx.: \$500.

Discussion: The purchase would be 46 closed Hangers and 4 Regular for drying rack at Station #1. Member Jones reported the hoist and cables have already been purchased.

Motion was seconded by John Darby.

Motion passed 4-0.

FF Allison (Present at Meeting agreed to order the hangers).

### Budget Session

Member Marcott asked committee to finalize budget for 2019, prior to spending future funds. Agreed that committee members Marcott, Busick and Jones would meet in the next month prior to our next month's meeting.

### Credit Card

Member Busick would check with the City about the use and ability to get a credit card; to be used so that approved purchases made be made on-line. Would report findings at future meeting.

### Floor Cleaner

Audience guest Ryan Allison proposed the committee explore the purchase of a hard surface kitchen floor cleaner. Stated he had brought one from home and cleaned areas of Station 3 and had good results; also demonstrated with pictures the need for such a device.

President Jones asked that he seek out additional information on models available and cost. Specifically see if a commercial version is available. Suggested by committee member Marcott that possibly a cleaning service be looked at for future use, Marcott further suggested we receive the approval of command to add a Hard Surface Cleaning assignment before we purchase. Would command approve adding additional duties to the scheduled, should be gotten prior to purchase.

### Fitness

Question about the state of Fitness Equipment approvals was posed by President Jones. Reported by Aaron Marcott that City had still not approved the Fitness SOG that was proposed. Member Marcott agreed to work on this program and present at next month's meeting some more.

### Hoods and Gloves

President Jones brought up the idea of purchasing Hoods and Gloves for the anticipated new members being added to the department by the Safer Grant.

Audience member Lieut. Ervin suggested that this was City responsibility and believed that it would be taken care of through normal channels.

No further action taken.

**Station Requisitions:**

Station 1 Request: Waffle Maker, Griddle, Kitchen Towels and Cast Iron Skillet.

Motion made to purchase approved items per list made by Aaron Marcott.

Motion was seconded by John Darby.

Motion passed 4-0.

**Safety Task Force:**

Committee members discussed reinventing the departments former Safety Task Force; suggested we look for three (3) members at large interested in vetting the purchase of items to be placed into service for safety, prior to purchase.

Suggested committee members include: 1 from Command; dept. safety officer and member at large. Suggested that members serving on committee should possess education courses: Health, Incident Safety Officer and Safety Officer Courses.

Member Jones expressed interest on committee.

No action taken, to be reviewed later.

**Report from Other Committees:** No Business

**Audience Comments:** No Business

**Vote to Adjourn:**

Motion to adjourn meeting made by John Darby.

Motion was seconded by Chad Busick.

Motion Passed 4-0.