

# HISTORIC PRESERVATION COMMISSION MEETING MINUTES

July 14, 2016

**PRESENT:** Nora Price, Erika Carrell, Marilyn Blanton, Becky Woodrum  
**ABSENT:** Susannah Phinney, Andrew Mudd  
**STAFF:** Liila Bagby  
**VISITORS:** Marsha Woodard  
**MEDIA:** None

**I. Roll Call** – quorum present

**II. Approval of Agenda** –

Motion by N. Price second by M. Blanton, approved by voice vote

**III. Approval of March 10, 2016 minutes** – Motion by E. Carrell, Second by M. Blanton, approved by voice vote

**IV. New Business:**

**A. Certificate of Appropriateness**

**1. 1219 Sheridan.** Petitioner presented proposed work to replace windows on the rear of the home. Marsha Woodard would like to replace one larger window with a door, remove garage man door and replace with a window. Commission noted that this home is non-contributing in the district and sees this as an improvement and could likely increase the value.

**Motion to accept by Nora Price Second by Erika Carrell approved by voice vote**

**2. 1221 Grant.** Bagby presented the application for a certificate of appropriateness. Petitioner would like to remove rear window and replace with a door. In addition they would like to build a wooden deck. Bagby noted that this is a contributing home in the district. Commissioners asked if there was a rear door. City staff was unsure and the petitioner was not present to answer questions. Discussion followed, Commission wondered if there was an existing rear door this style home usually has a back door. Commission thought it may be on the side of the home. The commission questioned if any modifications were made to the home. It may have been possible there have been modifications made to home.

**Motion to accept by Marilyn Blanton Second by Erika Carrell approved by voice vote**

**B. Administratively Issued Certificates of Appropriateness.** Bagby presented the following administratively issued certificates of appropriateness:

**1. 1115 Sherman St.** Petitioner wanted to remove shingles and apply new drip edge, water shield and shingles.

2. **900 W. English St.** Building in Lincoln Park, petitioner wanted to replace existing shingles, replace soffit and fascia, replace gables ends and repaint. No need to go to commission not a historic building in the district and can be administratively approved.
  3. **1203 Sherman St.** Petitioner wanted to replace garage roof.
  4. **1203 Sherman St.** Petitioner needed to tear off roof from front porch and rebuild roof line to look like original. Home owner was having problems with water because of pitch of roof. Staff approved administratively so that work could begin immediately in order to prevent further damage to home.
  5. **1111 N Logan.** This was approved administratively because a building permit had already been issued from the department. Normally this would come before the commission for approval. Because of timing the city was changing permit software and was backed up. Once this came to staff attention construction of ramp was already underway. A letter was sent to contractor reminding that in the future an application for certificate of appropriateness is required.
  6. **1217 Sherman St.** Homeowner wanted to apply asphalt singles to home no need for commission approval
  7. **1112 Sheridan St.** No need to come to commission, petitioner wanted to remove existing shingles and replace new sheathing and shingles.
  8. **1113 Sheridan.** Petitioner wanted to replace existing roof covering.
  9. **1118 Sherman.** This home was in disrepair homeowner lives in Naperville. Due to nature of repairs and timing staff approved this. Commission saw no problem with this as it would be an improvement to current state of home.
- All accepted by the commission with no need for action.**

**V. Old Business:** None

**VI. Items of information:** None

**VII. Adjournment:** **Moved by** Erika Carrell, **seconded by** Marilyn Blanton – meeting adjourned at 5:40 p.m.