
QUICK START GUIDE

1. DEFINE AN AREA

- Preferably three to twelve blocks in size
- Sharing a common identity
- Sharing common conditions and opportunities
- Find a safe and ADA accessible meeting place within or near the neighborhood

2. ENGAGE NEIGHBORS

- Find neighbors willing to spend some time and energy to get the association up and running
- At least one person needs to be able to conduct initial meetings
- Inform residents of the meeting via word of mouth, flyers, social media, the Nextdoor site, a free website, or many another means.
- Remember to invite and include everyone, Remember, if any resident of the area is excluded or not welcome at the neighborhood association, it is not a neighborhood association at all, it is just a social club.

3. RUN YOUR FIRST MEETING

- Pass around a sign-in sheet
- Emphasize a friendly positive atmosphere
- Have a facilitator engage attendees to learn their ideas on neighborhood assets and liabilities, top goals for the first year, and a good time and place to meet again.
- Snacks can support attendance and social life

4. CONNECT

- The City of Danville is happy to support neighborhood organizations. Let us know meeting times and locations so we can help inform neighbors or even attend meetings. We're also happy to answer any questions about forming a neighborhood organization.
- Contact us or visit the City of Danville website tab and find us under the residents tab