



# MEMO

**Date:** December 2, 2019  
**To:** Planning & Zoning Commission, City Clerk, Media  
**From:** Tyson Terhune  
**Subject:** December 5, 2019 **Meeting Cancellation**

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**The Planning & Zoning Commission meeting which was scheduled for Thursday, December 5, 2019 has been cancelled due to lack of voting items.**

The next regular meeting is scheduled to take place at 5:15 PM on Thursday, January 2, 2020 in the Community Room, lower level, of the Robert E. Jones Municipal Building, 17 West Main Street.

If you have any questions or concerns, please call Tyson Terhune at 431-2873

Tyson Terhune