

PUBLIC SERVICES COMMITTEE
MINUTES OF AUGUST 25, 2015

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:01 p.m.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen Brenda Brown, R.J. Davis, Frank Hoskins, Sharon McMahon, and Tom Stone. A quorum was present.

Others Present were Mayor Scott Eisenhauer, Aldermen Mike O’Kane and Sherry Pickering, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Corporation Counsel David Wesner, Human Relations Administrator Sandra Finch, Human Resources Administrator Bill Westphal, Public Safety Director Larry Thomason, Risk Manager Kathy Courson, 2 audience members and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of July 28, 2015. Alderman Hoskins moved to dispense with the reading and asked for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda and announced the addition of Special Vouchers Payable for August 25, 2015. There being no further changes, Alderman Brown moved for approval as amended, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS – None

#5 CHAIRMAN’S COMMENTS – None

#6 FINANCE – Gayle Lewis, Comptroller

#6-A) Chairman Nichols presented Payrolls for August 21, 2015 of \$516,593.97. Alderman Hoskins moved to dispense with the readings and asked for approval, seconded by Alderman Brown.

There being no questions, the roll call vote being:

Ayes: Aldermen Foster, Brown, Hoskins, Davis, McMahon, Stone, Nichols

Nays: None

Motion carried 7 to 0.

#6-B) Chairman Nichols presented Schedule of Vouchers Payable for regular run for August 25, 2015 of \$230,639.45, and special run for August 25, 2015 of \$2,572,508.04. Alderman Stone moved to dispense with the readings and asked for approval, seconded by Alderman Brown. Alderman Hoskins questioned payments made to Big R, Frank’s House of Color and Menard’s for Memorial Bridge painting materials and asked why supplies were purchased from three different vendors and not all at one location. Mayor Eisenhauer responded the City was not able to get all of the supplies at one location and also in regards to the items half of the donations have been collected and the other half are already committed so the supplies will be reimbursed. Alderman Hoskins questioned legal services payment to Bolen, Robinson and Ellis LLP for the Fairchild Overpass Project. Mayor Eisenhauer stated there were some issues regarding the vibration of the placement of the bars that were installed to stabilize the bridge as there were some filings by some businesses located around the bridge stating there was damage done to their buildings caused by the vibration. Alderman McMahon asked if the City has to pay the bills and Mayor Eisenhauer stated it is a battle with the insurance companies. There being no further questions, the roll call vote being:

Ayes: Aldermen Brown, Hoskins, Davis, McMahon, Stone, Foster, Nichols

Nays: None

Motion carried 7 to 0.

#6-C) Chairman Nichols presented a resolution authorizing a Budget Amendment in the General City Government to increase Animal Control Activities by \$52,000.00, General Liability Insurance by \$60,000.00, and Billing and Collection Services by \$70,000.00, with funds to come from the General Fund Reserve. Vice Chairman Foster moved to dispense with the reading and asked for approval, seconded by Alderman Hoskins. Comptroller Lewis stated costs for animal control are averaging \$10,000.00 per month which is more than budgeted for animal control activities. The General Liability Insurance bill which will be received in December is anticipated to be \$60,000.00. The billing and collection of the Public Safety Fee is being billed with the Sewer and Solid Waste Fee through the Danville Sanitary District and should be properly distributed between the three funds so the General Fund total share is \$70,000.00. Chairman Nichols asked for the amount of the annual animal control cost and Mayor Eisenhower stated around \$86,000.00 and stated the City is billed for the services as they occur and the animal control services will be reevaluate at the end of the calendar year to see if anything can be done differently. Alderman Hoskins asked if the General Liability Insurance is an annual increase and Comptroller Lewis stated "yes", it is usually around 9%. Comptroller Lewis stated the resolution should state general liability and workers compensation fund. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Hoskins, Davis, McMahan, Stone, Foster, Brown, Nichols

Nays: None

Motion carried 7 to 0.

#6-D) Chairman Nichols presented a resolution authorizing a Budget Amendment in the Bond & Interest Fund Budget to increase 2001 Bonds-Interest & Cost by \$2,000.00, to come from the 2001 Bond Fund Reserve. Alderman Hoskins moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Comptroller Lewis stated the extra cost every April is due to an adjustment as total fees for Amalgamated did not get put into the budget for the collection of bonds and disclosure. She has already included the bond fee in the budget for the next fiscal year. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Davis, McMahan, Stone, Foster, Brown, Hoskins, Nichols

Nays: None

Motion carried 7 to 0.

Chairman Nichols presented Items E & F for a single vote. There being no objections, Alderman Hoskins moved to dispense with the readings and asked for approval of both, seconded by Vice Chairman Foster. Those items being:

#6-E) a resolution authorizing a Budget Amendment in the Bond & Interest Fund Budget to increase 2002 Bonds-Interest & Cost by \$1,500.00, to come from the 2002 Bond Fund Reserve; and

#6-F) a resolution authorizing a Budget Amendment in the 2009 Bond & Interest Fund Budget to increase 2009 Bonds-Interest & Cost by \$2,000.00, to come from the 2009 Bond Fund Reserve.

There being no discussion or questions, the roll call vote being:

Ayes: Aldermen McMahan, Stone, Foster, Brown, Hoskins, Davis, Nichols

Nays: None

Motion carried 7 to 0.

#6-G) Chairman Nichols presented a resolution authorizing a Budget Amendment in the Land Acquisition Fund to increase Revenues-Other Revenues by \$10,000.00 with funds to come from the revenues received for rental space. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahan. Billboard revenue received from the billboard on Main Street was not included in the budget last year as Comptroller Lewis stated she was not sure the building would still be up and it is so a budget amendment is necessary. Mayor Eisenhower stated revenue will be received as long as the building is up, but the building will come down soon and the contract is on a month to month basis. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Stone, Foster, Brown, Hoskins Davis, McMahan, Nichols

Nays: None

Motion carried 7 to 0.

#6-H-1) Human Resources Monthly Report – Bill Westphal, Human Resources Administrator
The Personnel Report was presented as of August 25, 2015, stating 238 fulltime and 39 part-time/seasonal employees, with one new hire, and two separations. Applications are being accepted for Electrical & Zoning Inspector, Engineer, and Extra Board Bus Drivers are on-going. Administrator Westphal announced Ray Garcia will transfer from Superintendent of Streets & Sewers to Service & Operations Manager beginning August 26 and the position of Finance Secretary/Accounts Clerk has been filled by Terra Deneau who began employment on August 24. Administrator Westphal stated applications for Probationary Police Officers and Probationary Firefighters will be accepted through August 28, 2015. There have been 32 applications received for Probationary Police Officers and 25 applications received for Probationary Firefighters. The physical agility test for police officers is September 19, 2015 and the physical agility test for firefighters will take place September 26, 2015 conducted by the YMCA. The written exams for police officers will take place October 3, 2015 and October 10, 2015 for firefighters.

#6-H-2) Risk Management Monthly Report – Kathy Courson, Risk Manager
July 2015 Statistics were presented stating Health Alliance Insurance Premiums for employees totaled \$326,131.00, for retirees \$46,629.60, and for Library employees \$11,992.00; July claims for Worker's Compensation totaled five and there were two Liability claims submitted.

#6-H-3) Additional Items of Information

- Comptroller Lewis reported numbers have not been received from IMRF (Illinois Municipal Retirement Fund) on the ERI (Early Retirement Incentive) program, but 14 out of the 30 eligible City Employees took it and one out of seven Library employees took it.
- Comptroller Lewis announced the auction list is waiting for review by department heads for the City Auction to be held Saturday, September 19 and asked if the resolution and list could be placed directly on the Council agenda for approval on September 1. It was the consensus of the Committee to take the resolution directly to Council.
- Comptroller Lewis received letter from Veterans Administration today stating they would like to exercise their third option year for Fire Services.
- Comptroller Lewis announced the Budget and Tax Levy Schedule will be passed out next Tuesday.

#7 CITY CLERK'S REPORT – Lisa Monson, City Clerk

- Clerk Monson reported the Danville Public Building Commission Budget for fiscal year November 1, 2015 through October 31, 2015 has been received and will be placed on the Council agenda for September 1, 2015 for acceptance and placement on file.
- The second City Council orientation will be held August 26 from 9:00 a.m. to 12:00 p.m.

#8 FIRE – Larry Thomason, Public Safety Director

#8-A) Chairman Nichols presented a resolution awarding Bid Number 546 to A.E.C. Fire & Safety for a Ferrara Cinder MVP Custom Heavy Rescue Pumper in the amount of \$665,285.00, with funds to come from current and future funds. Alderman Hoskins moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Mayor Eisenhauer stated three bids were received, but Pierce was disregarded as their bid did not meet the bid requirements so two bids were analyzed by the Fire Truck Committee. The Fire Truck Committee gave a recommendation to purchase the Ferrara Truck. The adjusted bid price of \$665,285.00 includes \$9,010.00 for additions and truck shipping as it was determined by Carl Carpenter, Superintendent of Solid Waste and Fleet Maintenance that it will be better to ship the truck rather than drive it to help with maintenance and longevity since the truck will be manufactured in Louisiana. The third vendor E-1 submitted a bid price of \$679,415.00. Alderman Hoskins questioned the funding source and Mayor Eisenhauer stated since it takes so long to make the truck and they are paid for at the time of delivery we hope to pass a bond that will cover payment of the truck as well as demolitions. The bond has not been passed yet so that is why it was not included on the resolution as the resolution states "the funding will come from current and future funds." Director Thomason stated delivery of the truck is anticipated to be 330 days. Alderman McMahon questioned the price differences on the spreadsheet by each vendor. Mayor Eisenhauer stated both vendors were allowed the opportunity to price the additional items that were left out of the bid price and Pierce bid the wrong vehicle. Chairman Nichols voiced concern of the risk to order the truck when bond funding has not been passed. Mayor

Eisenhauer responded if a bond issue does not pass the City will use Capital and not buy anything else for a year as there is \$900,000.00 per year in Capital. Chairman Nichols asked if the City has a bond due and Mayor Eisenhauer stated the City will be retiring a \$400,000.00 bond next year so the new bond would be a replacement bond. Alderman McMahon asked about service availability and Mayor Eisenhauer stated there is full service capability available in Paris, Illinois and Mr. Carpenter is confident most of the service will be done in house. The Central Vehicle Maintenance mechanics will have to go through specialized training for this particular vehicle. Alderman Stone asked if we were contemplating retiring a truck and Director Thomason stated "no", a truck would be placed in reserve. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Foster, Brown, Hoskins, Davis, McMahon, Stone, Nichols

Nays: None

Motion carried 7 to 0.

#8-B) The Monthly Incident Report for July 24, 2015, through August 19, 2015, was presented, stating total incidents were 193, total estimated loss in fires were \$111,500.00. During this period there were 9 building fires, 4 cooking fires, 1 passenger vehicle fire, 1 grass fire, 4 outside rubbish, trash or waste fire, and 1 special outside fire with 52% of the calls related to Rescue & Emergency Medical Service Incidents.

#9 HUMAN RELATIONS – Sandra Finch, Administrator

Administrator Finch presented the Status Report of Complaints for period July 21, 2015, through August 17, 2015, that stated the office handled 36 complaints, which consisted of a total of 19 Police, 13 Employment, and 4 Housing complaints.

#10 INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

In Administrator DSilva's absence, Mayor Eisenhauer stated Mr. DSilva is absent due to the need to work on the new hardware that has been received for the new financial software.

#11 LEGAL – Dave Wesner, Corporation Counsel

#11-A) Chairman Nichols presented an ordinance approving Real Estate Contract for the Acquisition of Certain Real Property currently owned by VVP, LLC, extending south from Poland Road abutting along the east side of 3591 and 3595 North Vermilion Street near Poland Road for Vermilion Plaza Subdivision. Alderman Hoskins moved to dispense with the reading and asked for approval, seconded by Alderman McMahon. Corporation Counsel stated there is no cost for the property acquisition and the City plans to build a roadway to service a pending development project which would access Poland Road from the roadway. Chairman Nichols asked who would own the road after it is done and Corporation Counsel Wesner responded the City will have the roadway for a short duration of time but the end result would be it would be deeded back to the developer. Vice Chairman Foster questioned the status of the old Pizza Hut building and Corporation Counsel Wesner stated that property is within a bankruptcy which complicates the idea of as to how to handle anything related to the property as the City would have to go into the bankruptcy case to ask for permission to demolish the building because technically it would end up becoming a debt owed by the bankrupt individual or corporate entity owning the property. There is always possibility to purchase within that through the bankruptcy case and hopefully that will be a private issue that will resolve itself to the point where we can get rid of that building. Alderman Hoskins asked about the closing to be on hold and Corporation Counsel Wesner responded by stating the closing will be on hold until the closing of the pending sale of the property. Alderman Pickering asked if there was an advantage for the City to do this instead of the developer and Corporation Counsel Wesner stated "yes" in a sense of developing the actual road itself so it would be built to IDOT standards to make sure it is going to withstand the amount of traffic it will receive. Mayor Eisenhauer stated the road will be built for future development. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Brown, Hoskins, Davis, McMahon, Stone, Foster, Nichols

Nays: None

Motion carried 7 to 0.

#11-B) Items of Information

Corporation Counsel Wesner reported he was asked to rejoin the YMCA Board and their meetings are held the same night as the Public Services Committee meeting so there might be times that he arrives late.

#12 POLICE – Larry Thomason, Public Safety Director

- The Monthly Calls for Service Report for July 24, 2015, through August 20, 2015, was presented stating 3,332 total Calls for Service by Grid, with arrests of 228 adults and 31 juveniles. The largest category within the reportable offenses was Criminal Damage/Property, Theft, Domestic Battery, Tows/ID, Equipment, Insurance, Disorderly Conduct, Warrant/Arrests, Retail Theft followed by Burglary. There were 225 Traffic Citations by Offense issued with the majority of those issued for operating uninsured motor vehicles and there were 879 actual reported offenses with activity that went to the States Attorney's office for referral.
- Director Thomason reported a traffic enforcement team was out working last week to operate in four areas of the City to look for traffic and sign device violations, speeding, cellular telephone and texting use and pedestrians in the roadway. Their direction was to stay in high density volume traffic areas. The traffic enforcement team was very successful.

#13 URBAN SERVICES - David Schnelle, Director

#13-A) Items of Information

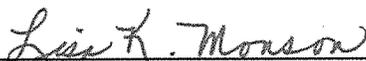
In the absence of Director Schnelle, Mayor Eisenhauer reported that the City will be receiving the Best Small City Project Award through the APWA (American Public Works Association) next weekend in Arizona for the Fairchild Overpass Project, which is a first for the City of Danville.

#14 CLOSED SESSION was not needed.

#15 COMMITTEE MEMBERS' COMMENTS – None

#16 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:05 p.m. following a motion by Alderman Stone and a second by Alderman Hoskins.



Lisa K. Monson, City Clerk

Approved: 09/22/15

Posted Publicly: 09/23/15

