

PUBLIC SERVICES COMMITTEE
MINUTES OF DECEMBER 28, 2010

#1 CALL TO ORDER

In the absence of Chairman Nichols and Vice Chairman Baldwin, Alderman Gilbert was selected to conduct the meeting. Chairman Pro Tem Gilbert called the Public Services Committee meeting to order at 6:02 p.m.

Roll Call was answered by Alderman Jerry Askren, Ron Candido, Lois Cooper, Bill Gilbert, and DeMarko Wright. Absent were Chairman Steve Nichols and Vice Chairman Terry Baldwin. A quorum was present.

Others Present were Mayor Scott Eisenhauer, City Clerk Janet Myers, City Comptroller Gayle Brandon, Corporation Counsel David Wesner, Human Resources Administrator Bill Westphal, Humane Society Director JoAnn Adams, Public Development Director John Heckler, Public Safety Director Larry Thomason, Risk Manager Kathy Courson, 3 audience members and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Pro Tem Gilbert presented the Minutes of the regular meeting held November 23, 2010, and special meeting held December 7, 2010. Alderman L.Cooper moved for approval of both as presented, seconded by Alderman Askren. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Pro Tem Gilbert presented the agenda for the evening. Alderman Askren moved for approval as presented, seconded by Alderman L.Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS – None

#5 CHAIRMAN'S COMMENTS – None

#6 HUMANE SOCIETY – JoAnn Adams, Director

- The Court Report for January 2010, through December 23, 2010, was presented stating 437 cases handled, \$31,950.00 in fines levied, \$22,250.00 in court costs levied, with \$11,437.80 being collected by the Humane Society to date.
- Director Adams reported a new State Law, effective January 1, 2011, that requires additional paperwork regarding adoption of pets. The Disclosure Statement must be signed by both parties and maintained for a two year period by the Humane Society.

#7 CITY CLERK– Janet Myers, City Clerk

Business License renewals for taxicab companies, as well as semi-annual renewal of Liquor License holders, are almost complete. There are currently two cab companies in the City and about 30 liquor establishments that choose semi-annual renewal.

#8 FINANCE – Gayle Brandon, City Comptroller

Chairman Pro Tem Gilbert presented Items A & B for a single vote. There being no objections, Alderman L.Cooper moved to approval of both, seconded by Alderman Askren. Those items being:

- A) Payroll for December 23, 2010, of \$68,763.57; and
- B) Schedule of Vouchers Payable, having been published, posted, and distributed, for December 28, 2010, of \$65,614.54;

There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Gilbert, Wright, Askren, Candido, L.Cooper

Nays: None

Absent: Aldermen Baldwin, Nichols

Motion carried 5 to 0 with 2 absent.

C) Items of Information

- Finance Staff is in the process of closing out the end of the year, including W-2's, 1099's, and quarterly reports.
- All were thanked for attending the emergency Council meeting held earlier in the day to act on a necessary document for the Tax Levy.

#9 FIRE – Larry Thomason, Public Safety Director

- The Monthly Incident Report for November 18, 2010, through December 22, 2010, was presented stating 313 incidents for a total estimated loss in property of \$152,680.00, which does not include the estimated loss of the River Barge building on Main Street. Director Thomason noted that Emergency Service Calls remain the highest at almost 62%.
- Since the retirement of Assistant Fire Chief Don Hanetho on November 30, 2010, several promotions have occurred, including Firefighter Jerome Sparks promoted to Lieutenant, Lieutenant Todd Spicer promoted to Captain, and Captain Duane Hall promoted to Assistant Fire Chief. A new firefighter candidate is in the process of going through physical and psychological tests, with the hopes of coming on board sometime in January. Alderman Askren questioned the status of the current Firefighter Candidate list and Human Resources Administrator Westphal reported the current eligibility list was established last year (2009) and is good for a two year period. Alderman Candido questioned the new Pension Law with regards to new hires and Mayor Eisenhower clarified that since the new firefighter will not be officially hired until after all tests are completed, he would fall under the new Pension Law that goes into effect January 1, 2011.
- All Engine Companies are out doing inspections on businesses with the potential of hosting New Year's Eve parties. The courtesy inspection is to look for possible hazards to keep everyone safe.

#10 HUMAN RELATIONS – Sandra Houston, Administrator

In the absence of Administrator Houston, Mayor Eisenhower presented Items of Information, including:

- The Status Report of Complaints was presented for period November 16, 2010, through December 20, 2010, stating 4 new complaints and the status of 41 previously filed complaints, for a total of 33 Police, 10 Employment, and 2 against City Employees.
- The Martin Luther King Celebration activities are set with a Banquet on Sunday, January 16, 2011, at Days Inn, with the announcement of the scholarship recipient. The parade will be on Monday, January 17, 2011, followed by a service at 11:00 a.m. at St. James United Methodist Church. The Commission was pleased with the high number of applications received for the scholarship from high school students from the Danville area. Tickets for the banquet can be obtained by calling the Human Relations Office.
- Mayor Eisenhower announced that Dallas Houston, daughter of Administrator Houston, recently passed the Maryland Bar Exam and will now begin practicing law. He congratulated Ms. Houston on her accomplishments.
- Alderman Candido questioned if the recent case brought against the City regarding housing discrimination would be heard by the Danville Human Relations Commission. Mayor Eisenhower stated the suit was filed in Federal Court and there was no involvement by the local Commission. He also clarified that parties asserting human rights violations have the option of going through a local commission, the Illinois Department of Human Rights, or Federal Court to file complaints.

#11 HUMAN RESOURCES – Bill Westphal, Administrator

The Personnel Report was presented as of December 28, 2010, stating 255 fulltime and 14 part-time Employees.

#12 INFORMATION TECHNOLOGY – Teresa Winn, Administrator

- In the absence of Administrator Winn, Mayor Eisenhower stated that work continues with Finance Office regarding the year end reporting. He also stated that he has asked Administrator Winn to examine all of the City's technology as Staff plans for capital expenses in this upcoming fiscal year.
- Alderman Candido questioned looking at real time GPS for the various departments, particularly Police. Mayor Eisenhower stated that Danville Mass Transit recently received a new system that

tracks buses and Staff is determining whether or not the equipment would work in other areas. Director Thomason also stated that Police Division has a program that has this capability but work needs to be done by the programmer to make it happen.

#13 POLICE – Larry Thomason, Public Safety Director

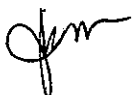
- The Monthly Report for November 23, 2010, through December 23, 2010, was presented stating 2,735 Calls for Service, with arrests of 147 adults and 26 juveniles and 254 Traffic Citations issued. It was reported that for November 2-30, 2010, the POP (Problem Oriented Policing) Unit issued 19 Notices to Appear, 24 Arrests, 14 Citations, 15 Drug Arrests, and 8 Public Nuisance Tows. So far in December, there have been 2 Notices to Appear, 20 Arrests, 6 Citations, 1 Drug Arrest, and 5 Public Nuisance Tows.
- Extra patrols will be out this New Year's Eve until 3:00 a.m. looking for impaired drivers.
- A new K-9 member, a three-year old German Shepherd from Germany named Lesko, is now on duty under handler Police Officer Josh Webb and joins K-9 Brett with handler Police Sergeant Terry McCord and K-9 Milo with handler Police Officer Nathan Howie. The addition was through the generosity of a resident anonymously donating \$10,500.00 for his purchase and training.

#14 PUBLIC DEVELOPMENT – John Heckler, Director

- Rental Registration renewals are underway and Contractor Registration renewals will begin in a month or so.
- O'Reilly's Auto Parts will open its new store around January 3, 2011.
- Dollar General has pulled permits for remodeling the former Walgreen's facility on West Fairchild, with plans to open by late February 2011.
- Staff is working with Legal Division on the Clean & Lien Program in which properties were mowed by the City when owners failed to comply and then liens were placed on the property. Due to new legislation, there is now the ability for such mowing and legal fees to be placed on property tax bills for collection. Mayor Eisenhower thanked Public Development Administrative Secretary Connie Osgood for her work in compiling the spreadsheet of information of those properties that had liens placed on them when mowed at least four times. It is estimated that over \$400,000.00 could be collected in this manner.
- Mayor Eisenhower noted a recent fire of a vacant structure in Chicago and stated the importance of Vacant Structure Registration to make sure structures are safe and secure.
- Commercial building inspections are ongoing with the assistance of Fire Division. Legal Division assists when buildings need to be closed due to unsafe issues until brought into compliance.
- Neighborhood Associations are part of the revitalization of the neighborhoods, with the number of groups increasing to about 20 with three more about to begin. Mr. Ken Cox was commended for his work with the Meadowlawn Association and was just recently named volunteer Neighborhood Association Liaison between the associations and the City. He will work with Mayor, John Dreher, and other staff to bring ideas, suggestions, and concerns of the various groups, to help maintain the existing groups, and to help build new ones in other areas. Mr. Cox stated plans are to have yearly association projects, such as the recent food drive, as well as to bring attention to the associations and to encourage participation by residents. He announced a meeting for all associations on January 10, 2011, at 6:30 p.m. in the Lower Level Community Room at City Hall to discuss ideas for moving forward.

#15 RISK MANAGEMENT - Kathy Courson, Risk Manager

Manager Courson stated December has been a very busy time getting employees enrolled in the new health insurance plan with Health Alliance and most have been very supportive of the changes. Several have switched from the PPO to HMO coverage, which will be an additional cost reduction in monthly premiums to the City. Statistics indicate so far that 20 employees (16 Police Officers) chose the PPO Plan, compared to 145 (33 Police Officers) in the previous plan, 229 (42 Police Officers) chose the HMO Plan, compared to 119 (27 Police Officers) in the previous plan, and 11 retirees are now under the PPO, 31 under the HMO, and 43 under the Advantage Plan, compared to 72 retirees under the PPO and 15



under the HMO under the previous plan. The retirees who are Medicare eligible have been very receptive to the Advantage Plan.

#16 LEGAL – Dave Wesner, Corporation Counsel


Corporation Counsel presented the Legal Division's report as of May 1, 2010, through December 28, 2010, showing breakdown of fees and fines collected totaling about \$245,000.00. He stated that there has been no significant impact with the addition of other communities using the City's Administrative Adjudication System. While the intent is to lower the number of reoccurring offences with increasing fines and being able to tow vehicles, the statistics indicate the numbers are rising, with many being repeat offenders. Alderman Candido suggested breaking down the number and types of towing violations into some type of report in the future and then taking a look at amending ordinances to bring about better compliance.

#17 CLOSED SESSION was not needed. City Clerk Myers reported that it was time for Semi-Annual Review of Closed Session Minutes; however, there are none since there has been no Closed Sessions since the last review.

#18 COMMITTEE MEMBERS' COMMENTS – None

#19 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by acclamation at 6:52 p.m. after a motion by Alderman Candido and a second by Alderman Askren.


City Clerk

Approved: 02/22/11

Posted Publicly: 02/23/11

Corrected typographical error: 02/28/11