

PUBLIC SERVICES COMMITTEE
MINUTES OF JANUARY 28, 2015

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:30 p.m. following the City/County Public Safety Building Committee meeting.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen Kevin Davis, Frank Hoskins, and Sharon McMahon. Aldermen April Gilbert and Tom Stone were absent. A quorum was present.

Others Present were Mayor Scott Eisenhauer, Alderman Mike O’Kane, Assistant Fire Chief Tom Pruitt, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Human Relations Administrator Sandra Houston, Human Resources Administrator Bill Westphal, Public Transportation Director Lisa Beith, Risk Manager Kathy Courson, no audience members and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of November 25, 2014. The December 23, 2014 meeting was cancelled. Alderman Hoskins moved to dispense with the reading and asked for approval as presented, seconded by Alderman McMahon. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda, There being no changes, Vice Chairman Foster moved for approval as presented, seconded by Alderman Hoskins. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS – None

#5 CHAIRMAN’S COMMENTS – None

#6 FINANCE – Gayle Lewis, Comptroller

Chairman Nichols presented Items A & B for a single vote. There being no objections, Vice Chairman Foster moved to dispense with the readings and asked for approval of both, seconded by Alderman Hoskins. Those items being:

#6-A) Payroll for January 23, 2015 of \$551,364.77; and

#6-B) Schedule of Vouchers Payable, having been published, posted, and distributed, for January 27, 2015, of \$491,256.59;

There being no questions, the roll call vote being:

Ayes: Aldermen McMahon, Davis, Foster, Hoskins, Nichols

Nays: None

Absent: Aldermen Gilbert, Stone

Motion carried 5 to 0 with 2 absent.

#6-C-1) Human Resources Monthly Report – Bill Westphal, Human Resources Administrator

The Personnel Report was presented as of January 27, 2015, stating 245 fulltime and 14 part-time/seasonal employees, with no new hires, no separations, and one transfer. Applications are being accepted for Engineer I, Mechanic, DMT Operations Superintendent for internal applications only, and Extra Board Bus Drivers are on-going.

#6-C-2) Risk Management Monthly Report – Kathy Courson, Risk Manager

December 2014 Statistics were presented stating December claims for Worker’s Compensation totaled one and there was one Liability claim submitted. Manager Courson stated there is a net potential cost savings of \$296,000.00 in 2015 health insurance rates due to the HMO HDP (high deductible plan) with HSA (health savings account) and spousal incentive. The total pay-out for the spousal incentive was \$58,000.00 which has been deducted from the net potential cost savings amount.

#6-C-3) Additional Items of Information

Comptroller Lewis stated finance staff has completed the 1099's and W-2's and is in the process of closing out the quarter end and calendar year end. She is cleaning up the budget and working on budget amendments.

#7 CITY CLERK'S REPORT – Lisa Monson, City Clerk

- The report of Licenses & Permits issued for period November 26, 2014, through January 28, 2015 was handed out stating 31 FOIA requests and 48 miscellaneous licenses/permits were handled.
- In the process of gathering Statement of Economic Interest information to submit to Vermilion County Clerk's office.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director

#8-A) Chairman Nichols presented a resolution approving Trade-In of Surplus Buses, being a 2000 Ford Eldorado-Fleet #84 and a 2002 Ford Eldorado-Fleet#12, as trade-in value on a newer bus to be purchased later and used in fixed route service. Alderman Hoskins moved to dispense with the reading and asked for approval, seconded by Alderman McMahan. Director Beith stated a used bus has been located at Central States Bus Sales, Inc. in Big Rock, Illinois and the vendor is willing to use the two buses, which are well past their useful life, as trade-in which would be in addition to insurance proceeds received from the bus fire. The trade-in value on the 2000 bus is \$750.00 which also requires a \$600.00 repair. The trade-in value on the 2002 bus is \$1,000.00. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Davis, Foster, Hoskins, McMahan, Nichols

Nays: None

Absent: Aldermen Gilbert, Stone

Motion carried 5 to 0 with 2 absent.

#8-B) Items of Information - None

#9 FIRE – Larry Thomason, Public Safety Director

- In Director Thomason's absence, Assistant Chief Pruitt presented a report of statistics for December 23, 2014 through January 26, 2015. During this period there were a total of 218 alarms, 7 structure fires, 134 EMS calls, 2 hazardous materials incidents, and 75 miscellaneous calls. The total dollar loss in fires was \$580,000.00, of which \$500,000.00 was loss due to the Viscofan fire. There was a total of 456.55 training hours.

- Received \$1,500.00 Wal-mart Grant to be used for fire prevention activities or for other equipment.

Chairman Nichols asked if the training was completed at the Duke Energy power plant in Cayuga, Indiana and Assistant Chief Pruitt responded that he and a crew visited there in November for an all day training and met with the Sheriff and EMA Director to set down ground rules as to what would be needed ahead of time if the Danville Fire Department would have to respond to an incident at the facility. Vice Chairman Foster asked if the City can bill an insurance company for response to a hazardous materials incident and Assistant Chief Pruitt stated "yes" the spiller can be billed.

#10 HUMAN RELATIONS – Sandra Houston, Administrator

- Administrator Houston presented the Status Report of Complaints for period December 16, 2014, through January 23, 2015, that stated the office handled 46 complaints, which consisted of a total of 30 Police, 13 Employment, 1 Complaint against City Employee, and 2 Housing.
- Martin Luther King, Jr. Celebration events were awesome and thanked Committee members for their support. The scholarship recipient will attend the City Council meeting on February 17 to present her essay.

Vice Chairman Foster stated a constituent contacted him regarding the possibility of bed bugs in their rental home and he referred her to Human Relations if the complaint is unresolved. Administrator Houston stated bed bugs are not a violation in the City's ordinance, but the home could be inspected for other violations if a complaint is reported.

#11 INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

In Administrator DSilva's absence, Mayor Eisenhauer stated there are some networking issues, which is the reason for Administrator DSilva's absence.

#12 POLICE – Larry Thomason, Public Safety Director

In Director Thomason's absence, Mayor Eisenhauer asked Committee members if they had any questions. Chairman Nichols asked for an update regarding the possible purchase of body cameras. Mayor Eisenhauer stated there are multitudes of different types and styles of body cameras so each type is being considered. There is also the challenge of what is and is not allowed while using the cameras so this will continue to be monitored in the State's spring legislative session.

#13 LEGAL – Dave Wesner, Corporation Counsel

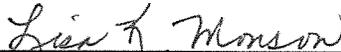
In the absence of Corporation Counsel Wesner, Mayor Eisenhauer stated the Legal Division has been more aggressive in code enforcement issues with some cases going to circuit court.

#14 CLOSED SESSION was not needed.

#15 COMMITTEE MEMBERS' COMMENTS - None

#16 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 6:58 p.m. following a motion by Alderman Hoskins and a second by Alderman McMahon.



Lisa K. Monson, City Clerk

Approved: 02/24/15

Posted Publicly: 02/25/15

