

PUBLIC SERVICES COMMITTEE
MINUTES OF FEBRUARY 27, 2018

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Steve Nichols, Aldermen Brenda Brown, R.J. Davis, Dan Duncheon, and Sharon McMahon. Absent was Vice Chairman Steve Foster and Alderman Tom Stone. A quorum was present. Alderman Stone arrived at 6:01 p.m.

Others Present were Mayor Scott Eisenhauer, Alderman Sherry Pickering, City Clerk Lisa Monson, Community Development Director David Schnelle, Community Development Specialist Emily Klein, Corporation Counsel David Wesner, Planning Manager Christopher Milliken, Senior Planner Tyson Terhune, Human Resources Administrator Bill Westphal, Information Technology Administrator Agnel DSilva, Public Safety Director Larry Thomason, Public Works Deputy Director of Operations Ray Garcia, Risk Manager Kathy Courson, 5 audience members and 2 news media were also present.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of January 23, 2018. Alderman Brown moved to dispense with the reading and asked for approval as presented, seconded by Alderman McMahon. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the amended agenda. Alderman Duncheon moved for approval as presented, seconded by Alderman McMahon. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

#4-A) Chairman Nichols opened the Public Hearing on the Community Development Block Grant (CDBG) Annual Action Plan for 2018-2019 at 6:03 p.m. Manager Milliken stated the hearing is the final of the three public hearings for the 2018-2019 Annual Action Plan process. Staff would like to send an approved draft of the plan to HUD before the end of the City's fiscal year so the funding can be received in a timely manner. Funding was received in October 2017 for the 2017-2018 Plan so projects and funds are still in progress. Chairman Nichols asked for audience comments. Vince Koers of Danville talked about his concern with how many houses need to be demolished and rehabilitated. Mr. Koers indicated that he would prefer that CDBG funds are not used for bike paths and other infrastructure; he believes that the funds should focus on demolitions and housing rehabilitations. He feels housing should be weighted more heavily than what it has been in the past to make certain that the community has this problem under control for perhaps two or three years in a cycle to where we know we don't need additional money in that area and hates to see us spending money on bike paths when we're not getting the job done tearing down houses that need to be torn down. Manager Milliken talked about the demolitions that have been funded through CDBG every year, and that this will likely continue through next year. Director Schnelle spoke about the costs of demolitions when using federal dollars, including CDBG, and the Davis Bacon requirements so the City has to pay prevailing wage rates for the jobs.

Melanie Wrench of Danville, voiced concern on how CDBG administrative funds are being utilized for travel. Mayor Eisenhauer and Manager Milliken explained that Administrative Funds are utilized for many administrative items and only a small portion of that is for travel and training. Alderman Brown stated that she felt that there needed to be a continued focus on demolitions/blight removal. Manager Milliken stated in the current fiscal year we have three housing programs that are funded through CDBG, currently we have the housing rehab program that is currently focused in the Center City neighborhood for a second year with approximately five houses per year with is what funding allows with that program. We have a neighborhood impact program which does roof replacements which we do approximately 12 to 15 per year, and we have an

accessibility modification program where we get approximately two or three houses done per year. As far as need on the roof replacement program, we could get 20 applicants a month and that is without advertising it.

Chairman Nichols stated that he would like to see more CDBG funds utilized for economic development. He believes that economic development with CDBG funds is the best investment of the money because it creates jobs for citizens of Danville. Alderman Stone stated that he would like to see CDBG funds used on infrastructure repairs such as to make repairs to sidewalks and to also make all neighborhood sidewalks ADA accessible. Manager Milliken indicated that the assembly of the draft annual action plan would continue over the next few weeks and then be presented to the City Council in late March. There being no other questions or comments the public hearing was closed at 6:17 p.m.

#4 Other Audience Comments

Vince Koers of Danville would like to see one day a week collection for early off-season yard waste. He stated citizens could request special pick-ups by e-mail.

#5 CHAIRMAN'S COMMENTS

Chairman Nichols stated Mayor Eisenhower would like to give a few comments. He first gave an update on the ambulance ordinance. Mayor Eisenhower explained the reason why the ambulance ordinance is not on this evening's agenda is due to the transition from Presence to OSF as we met with the new staff at OSF and they brought some different concepts as it relates to ambulance response and ambulance responsibility and a platform to focus more on quality of the emergency response or pre-hospital transportation versus just simply measurements of response time. We thought that was at least worth pursuing a little bit further so we are meeting with them regularly now to discuss different types of standards of measurement we might use as it relates to quality of care verses just the 8-12 minute response times and can you do it 90% of the time so there are some different ideas out there that I like and want to pursue so we will be bringing that back to you starting next month, but I think we are going to talk about over the course of the next three months with both OSF and Carle present here before you to discuss what direction you would like to pursue and then put that in ordinance format and bring that to you. Secondly, he gave an update on the flooding in the community and the approach we have taken with those affected by the flooding. He passed out a letter to the Committee. The same letter was hand delivered to the residents in the Morin addition, along South Logan Avenue, and other areas affected by the flood. He signed a declaration of disaster last week which was forwarded to the Governor, then Governor Rauner signed a state-wide declaration to a few counties and Vermilion County was one of those. Those are the first steps in trying to obtain federal assistance for individuals or public entities. Those two steps do not guarantee any money. The Vermilion County EMA will do a primary damage assessment which will be reviewed by the Illinois EMA and they will compile a report that will go to the federal EMA who will then make a decision whether or not they will offer either A) public assistance or B) individual assistance. The American Red Cross opened a shelter at the David S. Palmer Arena Wednesday thru Friday last week. The Unmet Needs Committee then helped the flood victims obtain hotel rooms Friday thru Monday, then today the American Red Cross re-opened a shelter at Battle Focus Ministry Church. The Vermilion County Animal Shelter has been housing animals and have also now placed the foundation's adoption trailer at the shelter at Battle Focus Ministry. The American Red Cross has done damage assessment as well and are determining whether they will be offering assistance other than shelter, food and clean-up kits which have already been offered. Once they make a decision at the regional office as to whether or not they are going to offer any type of disaster assistance then what they will do is work with the individual families and property owners in the affected areas to see what other types of assistance they need and determine whether or not they have the resources to provide that. Ameren Illinois did restore power to the area last Friday, but did not restore natural gas because prior to that the homeowners should have an inspection done by a licensed plumber to make sure they do not have any HVAC problems due to the water. There was a special Solid Waste Collection today and will do it again on Friday. Some residents have asked about a "buy-out" program of their property. This is a program offered many years ago by the federal government, but is not immediately available today. Harrison Park Golf Course received a significant amount of damage on the approach to the bridge. Staff is doing a great job at getting the damage cleaned-up. There was also flooding at Ellsworth Park, but the water has now receded and the damage was minimal.

#6 APPROVAL OF PAYROLLS

Chairman Nichols presented Payrolls for February 23, 2018, of \$63,880.33. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Stone. There being no questions, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Davis, McMahon, Stone, Nichols

Nays: None

Absent: Alderman Foster

Motion carried 6 to 0 with 1 absent.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Nichols presented Schedule of Vouchers Payable for February 27, 2018 of \$341,790.88. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahon. There being no questions, the roll call vote being:

Ayes: Aldermen Duncheon, Davis, McMahon, Stone, Brown, Nichols

Nays: None

Absent: Alderman Foster

Motion carried 6 to 0 with 1 absent.

#8...CITY CLERK'S REPORT – Lisa Monson, City Clerk

#8-A) Items of Information

Clerk Monson reported the S-53 Code Supplement is on the City website and reminded everyone the full Code of Ordinances can be found on City Clerk's page.

#9...COMMUNITY DEVELOPMENT – David Schnelle, Director

#9-A) Items of Information

- Director Schnelle stated the City is continuing with the Main Street Corridor Project and part of the implementation strategy was to do some work at the Koehn Creek daylighting project as well as there was also some greenways proposed upon Williams Street and one of the areas identified for improvement was 1824 East Main Street. The staff and the consultant have developed a more defined conceptual design for the area which would be for a mini-park and a trail head for the Williams Street Greenway and also some proposed Koehn Creek daylighting project as well as some proposed east-west connections to the DACC property. Director Schnelle further explained an appraisal was done and an offer was made for the property and there was no response, but there has been dialogue with the property owners, but no meetings. The last offer was made some time ago. Mayor Eisenhauer stated what we tried to stress during the implementation of the East Main Street Corridor plan is one of the lessons learned is you have to have public infusion of dollars in order to encourage investment of private dollars so one of the things as we have talked through the plan and how to encourage some private investment in that particular area one of the things that has been indicated is what we are going to do with Koehn Creek and what are we going to do with the area around that, particularly in daylighting a natural asset, providing then some opportunity for connectivity in this particular area, but also showing the investment of public infusion to try to encourage private development. We have had some interest on the north side of Main Street, but they are also are wanting to see what takes place with the properties that the City either owns or is trying to obtain on the north side of Main Street in the same 1700 or 1800 block or what takes place on the south side as well. We have always talked about wanting to develop around DACC and the VA recognizing that is our largest daytime population from Monday thru Friday and this again is encouragement of this development in this area. He is at least encouraged there is dialogue with the property owner, but wanted to make the committee aware of the City's intentions, but also what steps we are willing to take to move towards those intentions, if in fact those negotiations do not produce a resolution. Director Schnelle stated Mayor Eisenhauer wanted us to discuss the possible eminent domain with each Council Committee prior to running it through any Council agenda, but it is the recommendation that we proceed forth with filing these resolutions because we do not anticipate that negotiations will take place prior to the next month's meetings and we will always continue to negotiate whether or not something like this has been approved or

whether something litigation wise is even in the courts we will continue to have talks and dialogue and try to reach a successful conclusion because that is more cost effective for both the City and the property owner.

- Director Schnelle stated Planner Terhune distributed a copy of the Greenways and Trails Plan to the Committee. He also stated there was a public meeting for the plan at the David S. Palmer Arena last Saturday and public comments are being taken on the website. The idea behind the plan is to produce a plan that is not a designed plan and here are some things we can possibly do and use this as a tool to reach out to other communities in the County as well as to look for potential funding opportunities in the future. It is a roadmap that helps us make decisions on what we are trying to pursue within the corporate limits.

[Alderman Davis left the meeting at 6:42 p.m. during presentation of the next item.]

#10...FINANCE– Shelley Scott, Comptroller

#10-A) Chairman Nichols presented a resolution authorizing Auditing Services with CliftonLarsonAllen LLP for the fee of \$54,600.00 for the City's Audit, which includes Data Compliance Form SF-SAC and creating the single audit reporting package for one major program for (A-133 compliance); \$5,500.00 for the Danville Public Library, for the year ended April 30, 2018; and \$9,500.00 for the Danville Mass Transit, for the year ended June 30, 2018. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Mayor Eisenhauer informed the Committee the auditing services were not put out for bid due to the transition in the Finance Division as consistency is important from one year to another. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen McMahon, Stone, Brown, Dunccheon, Nichols

Nays: None

Absent: Aldermen Davis, Foster

Motion carried 5 to 0 with 2 absent.

#10-B) ITEMS OF INFORMATION

#10-B-1) HUMAN RESOURCES MONTHLY REPORT – Bill Westphal, Human Resources Administrator
Administrator Westphal presented the Personnel Report as of February 27, 2018, stating 229 employees eligible for benefits and 14 part-time/seasonal/temporary/intern employees, with three new hires, no transfers, and one separation. Applications are being accepted for part-time Mechanical Inspector, Bus Mechanic, and Extra Board Bus Drivers are on-going. There will be a job fair for seasonal employees at the Public Works Facility on Saturday, March 10, 2018 from 8:00 a.m. to 11:00 a.m.

#10-B-2) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

January 2018 Statistics were presented stating Blue Cross/Blue Shield of Illinois and Health Alliance Insurance Premiums for employees, firefighter duty disabilities and police duty disabilities, and incentives which totaled \$329,058.91, for retirees \$43,328.28, and for Library Employees \$14,632.60; January claims for Worker's Compensation totaled five, and there were three Liability claims submitted. The total cost of health premiums in January 2018 totaled \$387,019.79 and the total cost of health premiums for January 2017 totaled \$367,273.38.

- Manager Courson reported there are 202 employees out of the 229 on the City's health insurance as that is how much of a reduction the incentive made when it came to staffing that are insured through the City and even though there was a significant increase to the health insurance premiums there is only about a \$20,000.00 difference between the 2017 and 2018 premiums which is due to the incentive.
- Manager Courson reported the ACA (Affordable Care Act) 1095-C's were mailed out two weeks ago. She was able to use the City's financial software this year instead of outsourcing the service.

#10-B-3) Additional Items of Information - None

#11...FIRE- Larry Thomason, Public Safety Director

#11-A) Items of Information

- Monthly Incident Report for January 1, 2018, through January 31, 2018, was presented, stating 260 total incidents were recorded and total estimated loss in fires was \$166,667.00. There were 26 fire incidents, of those, 10 were building fires. There were 163 rescue or EMS incidents which accounted for 63% of the service. Breaking that down, 82 were EMS calls, two were motor vehicle accidents with injuries, three were motor vehicle accidents with no injuries, one was removal of victim from stalled elevator, one was motor vehicle/pedestrian accident, and there were 74 medical assists.
- Director Thomason reported there were two overdoses handled and/or assisted with by Danville Fire during the month of January 2018.

#12...HUMAN RELATIONS – Sandra Finch, Administrator

#12-A) Items of Information

Mayor Eisenhauer reported Administrator Finch is attending a training session. He stated Administrator Finch has been instrumental in making arrangements for resources during the assistance of flood victims as she was the one that coordinated the hotel accommodations with the Unmet Needs Committee. She has been diligent in trying to provide additional resources for those individuals in working with the social agencies in the Community.

#13...INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

#13-A) Items of Information

Administrator DSilva reported he is still waiting to hear the results from the AFG grant application.

#14...LEGAL – Dave Wesner, Corporation Counsel

#14-A) Chairman Nichols presented an ordinance amending Chapter 32 of City Code Pertaining to Reorganization. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahan. Corporation Counsel Wesner explained the reorganization includes updates and cleanup to Chapter 32 Officers, Employees, and Departments. He then reviewed each change. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen McMahan, Stone, Brown, Duncheon, Nichols

Nays: None

Absent: Aldermen Davis, Foster

Motion carried 5 to 0 with 2 absent.

#14-B) Chairman Nichols presented an ordinance amending Chapter 101 of City Code Pertaining to Noise and Nuisances. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahan. Corporation Counsel Wesner explained the changes are mostly related to the Environmental Code Inspectors to clarify some language and provide definitions to address abandoned, vacant, and open to entry structures faster. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Stone, Brown, Duncheon, McMahan, Nichols

Nays: None

Absent: Aldermen Davis, Foster

Motion carried 5 to 0 with 2 absent.

#14-C) Items of Information - None

#15...POLICE - Larry Thomason, Public Safety Director

#15-A) Items of Information

- Danville Police Division Monthly Report for January 2018 was presented. There were 170 total adults arrested and 35 juveniles arrested or detained with a grand total of 2,426 calls for service. Director Thomason noted domestic disturbances were at 219 and false alarm calls at 141. There were 361 traffic stops made during the month of January with 179 uniformed traffic citations issued. There was one curfew violation.
- Director Thomason reported the five probationary officers are in their fifth week of the 14-week training program. They have been tested twice and are doing well with an expected graduation of April 26th.

#16...PUBLIC WORKS – Ray Garcia, Deputy Director of Operations

#16-A) Chairman Nichols presented a resolution authorizing Purchase of Vegetation Grinding/Mulching Attachment from John C. Brown & Sons, Inc., in accordance with RFP 590, in the amount of \$28,900.00 for a Brown Brontosaurus EVO 3.0 E with options, with funds to be paid from Sewer Enterprise Fund-Other Capital Equipment Fund. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman Brown. Deputy Director Garcia explained invasive species have overtaken the City's infrastructure and has preventing us from doing proper inspections and maintenance around our bridges, stream ways, and in our sewers. He would like to start clearing those areas to get a better handle on the sapling growths to avoid erosion and create access for the Sewer Division. The resolution is for the attachment only and will be mounted on top of the excavator. The mulching attachment will take the small trees to ground level. Alderman Duncheon asked if the employees will be cross-trained to use the excavator with the attachment and Director Garcia responded there are a select few employees that operate it. Alderman Pickering questioned the cost of contracting tree removals last year and Deputy Director Garcia responded he will get those figures for her. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, McMahon, Stone, Nichols

Nays: None

Absent: Aldermen Davis, Foster

Motion carried 5 to 0 with 2 absent.

#16-B) Items of Information

- Mayor Eisenhauer stated Director Garcia and his staff have put together a very aggressive plan on trying to address potholes in the community. Staff is trying to get to the potholes as quickly as they can, but they are trying to do it systematically as this was a horrific year for potholes and sink holes in the community. Director Garcia stated the plan is to start with the main arterials first with patching and dura patching to get it to stay. The plan is to run between 10 to 15 guys everyday patching on various streets.
- Director Garcia reported an incident on Clay Street caused by a water main break that infiltrated into a sewer which caused significant road failure which could have caused vehicle damage. He reminded everyone the importance of reporting anything out of the ordinary that can be checked before it gets too bad.

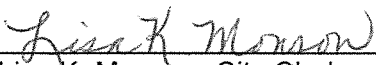
#17 CLOSED SESSION was not needed.

#18 COMMITTEE MEMBERS' COMMENTS

Alderman Duncheon referenced an article from the IML Review and voiced concern of sales tax loss due to internet sales.

#19 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:20 p.m. following a motion by Alderman McMahon and a second by Alderman Duncheon.



Lisa K. Monson, City Clerk

Approved: 03/27/18

Posted Publicly: 03/28/18