

PUBLIC SERVICES COMMITTEE  
MINUTES OF APRIL 23, 2019

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen Brenda Brown, Dan Duncheon, and Tom Stone. Absent were Aldermen R.J. Davis and Sharon McMahon. A quorum was present.

Others Present were Mayor Rickey Williams, Jr., Aldermen Sherry Pickering, Mike O'Kane, and Lloyd Randle, City Clerk Lisa Monson, City Comptroller Shelley Scott, Assistant Fire Chief Don McMasters, Community Development Director David Schnelle, Community Development Specialist Christina Turner, Corporation Counsel Dave Wesner, Human Relations Administrator Sandra Finch, Payroll and Personnel Manager Jamie White, Interim Public Safety Director Chris Yates, Risk Manager Kathy Courson, 9 audience members and 2 news media were also present.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of March 26, 2019. Alderman Duncheon moved to dispense with the reading and asked for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda and removed Item 9-B Resolution: Appropriating MFT Funds for Northwest Sanitary Service Area Reconstruction and Item 9-C Resolution: Awarding Bid #615 for Northwest Sanitary Service Area Reconstruction Contract. Alderman Stone moved for approval as amended, seconded by Alderman Duncheon. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

#4-A Public Hearing on Draft of CDBG Annual Action Plan for Program Year 2019-2020

Chairman Nichols opened the PUBLIC HEARING for the CDBG Annual Action Plan for the 2019-2020 Budget Year at 6:04 p.m. Director Schnelle commented the City is seeking comments and suggestions during the public hearing with plans to submit the Plan the end of May. Chairman Nichols asked for audience comments. Tricia Teague of Danville suggested implementing CDBG Economic Development programs similar to Champaign such as the Small Business Development Program E-commerce platform to help grow or start businesses as many could benefit. Mayor Williams responded he is concerned about the criteria as Champaign's allocation is thirteen times larger than Danville's. There being no further comments, the Public Hearing was closed at 6:13 p.m.

#4 OTHER AUDIENCE COMMENTS

- Vince Koers of Danville voiced concern with no resource to advise him how to get from place to place in a wheelchair and requested a brochure be published with this information.
- Gloria Bolden of Danville spoke concern of the poor condition of Martin Street.

#5 CHAIRMAN'S COMMENTS - None

#6 APPROVAL OF PAYROLLS

Chairman Nichols presented Payrolls for April 18, 2019, of \$64,931.90. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Stone. There being no questions, the roll call vote being:

Ayes: Aldermen Stone, Foster, Brown, Duncheon, Nichols

Nays: None

Absent: Aldermen Davis, McMahon

Motion carried 5 to 2 with 2 absent.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Nichols presented Schedule of Vouchers Payable for April 23, 2019, of \$210,734.18. Alderman Duncheon moved to dispense with the reading and asked for approval as presented, seconded by Alderman Brown. There being no questions, the roll call vote being:

Ayes: Aldermen Foster, Brown, Duncheon, Stone, Nichols

Nays: None

Absent: Aldermen Davis, McMahan

Motion carried 5 to 2 with 2 absent.

#8...CITY CLERK'S REPORT – Lisa Monson, City Clerk

#8-A) Items of Information

- Clerk Monson reported the office is completing annual business license renewals.
- The Fiscal Year 2019-2020 Budget has been filed with the Vermilion County Clerk's office.
- The Fiscal Year 2018 Danville Public Building Commission (ending 10/31/18) Final Audit has been received and will be e-mailed to the Aldermen. The Audit will be placed on the May 7<sup>th</sup> City Council meeting for its acceptance and placement on file.

#9...COMMUNITY DEVELOPMENT – David Schnelle, Director

#9-A) Chairman Nichols presented resolution appropriating Additional MFT (Motor Fuel Tax) Funds, Section #12-00347-00-PV for the IDOT Main Street Improvement, for improvements from National to Oregon Streets as the estimated city cost share was \$76,000.00 and the final cost share was \$99,280.71. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Vice Mayor Brown.

After all questions were addressed, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Stone, Foster, Nichols

Nays: None

Absent: Aldermen Davis, McMahan

Motion carried 5 to 2 with 2 absent.

#9-B) *[previously removed.]*

#9-C) *[previously removed.]*

#9-D) Chairman Nichols presented resolution amending Bid #613 for Jackson Street Shared Use Path Extension Contract to Owens Excavating in the amount of \$77,000.00 to add curb and gutter, driveway entrances, and spot repairs to sidewalks on the west side of the street at the competitively bid pricing, for a total contract price of \$504,781.99 from \$427,781.99, to be paid for from the CDBG line item 106-106-17-54090. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Stone. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Duncheon, Stone, Foster, Brown, Nichols

Nays: None

Absent: Aldermen Davis, McMahan

Motion carried 5 to 2 with 2 absent.

#9-E) Items of Information – None

#10...FINANCE– Shelley Scott, Comptroller

#10-A) Chairman Nichols presented a resolution authorizing Intergovernmental Agreement with State of Illinois Office of the Comptroller for Local Debt Recovery Program for the purpose of collection of delinquent debt owed to the City. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Stone. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Stone, Foster, Brown, Duncheon, Nichols

Nays: None

Absent: Aldermen Davis, McMahan

Motion carried 5 to 2 with 2 absent.

#10-B) ITEMS OF INFORMATION

#10-B-1) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

March 2019 Statistics were presented stating Blue Cross/Blue Shield of Illinois and Health Alliance Insurance Premiums for employees, firefighter duty disabilities and police duty disabilities, and incentives which totaled \$328,553.32, for retirees \$42,725.45, and for Library Employees \$16,001.94; March for Worker's Compensation totaled five, and there were four Liability claims submitted. The total cost of health premiums in March 2019 totaled \$387,280.71 and the total cost of health premiums for March 2018 totaled \$385,447.73. Manager Courson stated two of the Public Works employees on Worker's Compensation were reinstated on light duty meeting all of their restrictions. Mayor Williams voiced appreciation to Manager Courson and Director Carpenter for reinstating light duty to the employees.

#10-B-2) PERSONNEL MONTHLY REPORT – Jamie White, Payroll and Personnel Manager

Manager White presented the Personnel Report as of April 23, 2019, stating 227 employees eligible for benefits and 29 part-time/seasonal/temporary/intern employees, with two new hires, no transfers, and two separations. Applications are being accepted for Extra Board Bus Drivers, which are on-going.

#10-B-3) Additional Items of Information

Comptroller Scott reported the adopted Fiscal Year 2019-2020 Budget has been entered into the system and there will be a Budget Amendment coming soon for the Revolving Loan Fund as it was not included in the adopted budget.

#11...FIRE- Chris Yates, Interim Public Safety Director

#11-A-1) Items of Information

Director Yates introduced Assistant Chief McMasters who presented the Monthly Incident Report for March 1, 2019, through March 31, 2019, stating 233 total incidents were recorded and total estimated loss in fires was \$81,550.00. There were 12 fire incidents, of those, five were building fires, five were cooking fires, confined to container, one grass fire, and one outside equipment fire. There were 145 rescue or EMS incidents, which accounted for 62% of the service. Breaking that down, 63 were EMS calls, five were motor vehicle accidents with injuries, one was motor vehicle/pedestrian accident, two were motor vehicle accidents with no injuries, one was removal of victim(s) from stalled elevator, and there were 75 medical assists.

#12...HUMAN RELATIONS – Sandra Finch, Administrator

#12-A-1) Items of Information

- Administrator Finch reported that for the period of March 19, 2019, through April 15, 2019, the office handled 26 complaints, which consisted of nine police complaints, one complaint against other city employees, 11 employment complaints, four housing complaints, and one public accommodation complaint.
- To respond to Alderman Duncheon's request, Administrator Finch submitted total complaints handled in 2018 with a breakdown by each type of complaint as follows: Police Complaints, 17; Employment Complaints, 23; Complaints against City Employees, 5; Housing Complaints, 37; and Public Accommodation Complaints, 9; for a total of 91 complaints for the calendar year of 2018.
- Administrator Finch announced Community Day will take place Sunday, July 14, 2019 at Lincoln Park, from 2:30 p.m. to 4:30 p.m.

#13...INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

#13-A) Items of Information

Administrator DSilva was absent so there was no report.

#14...LEGAL – Rickey Williams, Mayor

#14-A) Chairman Nichols presented an ordinance amending Chapter 96.07 (2) Class AA retail sale of alcoholic liquors on the premises in any hotel for consumption on the premises and eliminating language pertaining to the requirement of a restaurant in the hotel or motel. Vice Chairman Foster moved to dispense with the reading

and asked for approval, seconded by Alderman Stone. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Foster, Brown, Duncheon, Stone, Nichols

Nays: None

Absent: Aldermen Davis, McMahon

Motion carried 5 to 2 with 2 absent.

#14-B) Chairman Nichols presented an ordinance amending Chapter 123 of the City Code Pertaining to Tobacco Products Regulation to be consistent with the new State regulations, Public Act 101-0002, including those pertaining to minors, effective July 1, 2019. Vice Chairman Foster moved to dispense with the reading and asked for approval, seconded by Alderman Stone. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Stone, Foster, Nichols

Nays: None

Absent: Aldermen Davis, McMahon

Motion carried 5 to 2 with 2 absent.

#### #14-C) Items of Information

Corporation Counsel Wesner presented an ordinance amending Chapter 96 of the City Code Pertaining to Outdoor Event Rider for the allowance of General Liquor License holders to have additional events beyond regular business, Chapter 96.13 Supplemental Licenses, Classification (1) Seasonal Performance-Outdoor Events (SP/OE) to Liquor License Holders of a Class A, R, or Q license, for a fee of \$250.00. He explained the purpose of the Supplemental Liquor License is for current Class A, R, or Q Liquor License holders to hold events or dispense alcohol for events such as Downtown Danville Summer Sounds concerts. Mayor Williams asked if the ordinance could be placed directly on the City Council agenda and the consensus from the Committee was "yes".

#### #15...POLICE – Chris Yates, Interim Public Safety Director

##### #15-A) Items of Information

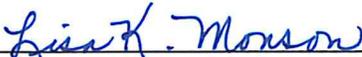
#15-A-1) Director Yates presented the Danville Police Division Monthly Report for March 2019. There was a grand total of 2,463 calls for service, and noted alarm calls were at 137, domestic disturbances were at 213, civil disturbances at 145, two gunshot victims, suspicious persons at 84, and 22 shots fired. There were 417 traffic stops made during the month of March by the Danville Police Division. He stated a majority of the calls are being handled by 34 patrolmen. He explained the Police Division is running the IDOT distracted driving grant which is 80 hours of overtime not matched operating on 20 separate details which are four hours each officer that is working it and is being operated April 1<sup>st</sup> thru April 30<sup>th</sup>. He also explained the Police Division is changing the way they are doing their scheduling as they are running details that do not require overtime by just switching the schedules around and getting officers to voluntarily buy into the details we are running.

#16 CLOSED SESSION was not needed.

#17 COMMITTEE MEMBERS' COMMENTS - None

#### #18 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:26 p.m. following a motion by Alderman Brown and a second by Alderman Duncheon.

  
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Lisa K. Monson, City Clerk

Approved: 05/28/19

Posted Publicly: 05/29/19