

PUBLIC SERVICES COMMITTEE  
MINUTES OF JUNE 26, 2018

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen Brenda Brown, R.J. Davis, Dan Duncheon, and Tom Stone. Absent was Alderman Sharon McMahan. A quorum was present.

Others Present were Mayor Scott Eisenhauer, Aldermen Mike O'Kane, Sherry Pickering, and Lloyd Randle, City Clerk Lisa Monson, City Comptroller Shelley Scott, Corporation Counsel David Wesner, Human Relations Administrator Sandra Finch, Public Safety Director Larry Thomason, 8 audience members and 3 news media were also present.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of May 22, 2018. Alderman Brown moved to dispense with the reading and asked for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda. Alderman Duncheon moved for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN'S COMMENTS - None

#6 APPROVAL OF PAYROLLS

Chairman Nichols presented Payrolls for June 22, 2018, of \$556,867.62. Vice Chairman Foster moved to dispense with the reading and asked for approval, seconded by Alderman Stone. There being no questions, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Davis, Stone, Foster, Nichols

Nays: None

Absent: Alderman McMahan

Motion carried 6 to 0 with 1 absent.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Nichols presented Schedule of Vouchers Payable for June 26, 2018 of \$288,724.81. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Duncheon. There being no questions, the roll call vote being:

Ayes: Aldermen Duncheon, Davis, Stone, Foster, Brown, Nichols

Nays: None

Absent: Alderman McMahan

Motion carried 6 to 0 with 1 absent.

#8 DANVILLE PUBLIC BUILDING COMMISSION

#9-B) Chairman Nichols presented a resolution authorizing Danville Public Building Commission (DPBC) to Replace the HVAC System at the Juvenile Detention Center in accordance with the provisions of the Memorandum of Understanding signed between the DPBC, City of Danville, and the County of Vermilion. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Stone.

After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Duncheon, Davis, Stone, Foster, Brown, Nichols

Nays: None

Absent: Alderman McMahon  
Motion carried 6 to 0 with 1 absent.

#8-B) Items of Information

Mayor Eisenhower reported the Executive Director position has been a part-time position the last two years and has been filled by Bob Scott. Director Scott is expected to resign in September so the Public Building Commission is looking for a new director so they approached the Vermilion County Board Chairman and Mayor Eisenhower of the concept of the position going back to a full-time executive director position recognizing the full-time director would take on the human resources director duties as well as overseeing 33 employees in both maintenance and the 911 Center. The Danville Public Building Commissioners Board hope to fill the position sometime in August.

#9... CITY CLERK'S REPORT – Lisa Monson, City Clerk

#9-A) Items of Information

Clerk Monson announced information for the City's electrical aggregation program with Homefield Energy is available on the front page of the City website. She also announced there is a list of registered business solicitors on the City website as well.

#10... COMMUNITY DEVELOPMENT – David Schnelle, Director

#10-A) Items of Information

In Director Schnelle's absence, Mayor Eisenhower stated there was nothing to report.

#11... FINANCE– Shelley Scott, Comptroller

#11-A) Chairman Nichols presented a resolution authorizing Budget Amendment to Harrison Park Golf Course (401), to increase Materials to Maintain Other Equipment by \$15,000.00, with the funds to come from the Harrison Park Golf Course Reserves, to account for repairs due to flooding. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Stone. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Davis, Stone, Foster, Brown, Duncheon, Nichols

Nays: None

Absent: Alderman McMahon

Motion carried 6 to 0 with 1 absent.

#11-B) ITEMS OF INFORMATION

#11-B-1) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

May 2018 Statistics were presented by Comptroller Scott stating Blue Cross/Blue Shield of Illinois and Health Alliance Insurance Premiums for employees, firefighter duty disabilities and police duty disabilities, and incentives which totaled \$317,372.43, for retirees \$43,341.28, and for Library Employees \$13,850.11; May claims for Worker's Compensation totaled seven, and there were five Liability claims submitted. The total cost of health premiums in May 2018 totaled \$374,563.82 and the total cost of health premiums for May 2017 totaled \$388,927.23.

#11-B-2) HUMAN RESOURCES MONTHLY REPORT – Jamie White, Payroll Administrator

Comptroller Scott presented the Personnel Report as of June 26, 2018, stating 231 employees eligible for benefits and 654 part-time/seasonal/temporary/intern employees, with no new hires, one transfer, and one separation. Applications are being accepted for part-time Mechanical Inspector, Engineer II, Bus Mechanic, Program Support Specialist, Public Works Laborer and Extra Board Bus Drivers are on-going.

#11-B-3) Additional Items of Information

Comptroller Scott announced the Finance Division is in the midst of the fiscal year 2017-2018 audit and seems to be going well.

#12... FIRE- Larry Thomason, Public Safety Director

#12-A) Items of Information

Monthly Incident Report for May 1, 2018, through May 31, 2018, was presented, stating 218 total incidents were recorded and total estimated loss in fires was \$35,856.00. There were 20 fire incidents, of those, 3 were building fires. There were 139 rescue or EMS incidents which accounted for 64% of the service. Breaking that down, 62 were EMS calls, seven were motor vehicle accidents with injuries, and there were 67 medical assists. The Fire Division assisted to two overdoses during the month of May 2018.

SAFER Grant awards have not yet been released. If Danville is granted one of the awards, a presentation on the grant will be brought before City Council. Brian Hogg stated that it is very hopeful that we receive this grant.

#13...HUMAN RELATIONS – Sandra Finch, Administrator

#13-A-1) Items of Information

- Administrator Finch reported that for the period of May 22, 2018, through June 18, 2018, the office handled 41 complaints, which consisted of 15 police complaints, 3 complaints against other city employees, 15 employment complaints, 6 housing complaints, and 2 public accommodation complaints.
- Administrator Finch announced the 25<sup>th</sup> Annual Community Day will take place July 8<sup>th</sup> in Lincoln Park beginning at 2:30 p.m. and ending at 4:30 p.m.

#14...INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

#14-A) Items of Information

Administrator DSilva reported staff is working on several projects. Implementation for Finance's cashiering software has begun on the new credit card system. The IT department is focusing on network security in order to control and be ahead of the hackers. All systems are being monitored and updated as well as the sewer televising software. DSilva reported that he is looking into a new records retention software for the police department.

#15...LEGAL – Dave Wesner, Corporation Counsel

#15-A) Chairman Nichols presented a resolution approving an Intergovernmental Agreement with Danville Community Consolidated School District 118 authorizing the City of Danville Police and Fire Divisions Emergency Access to District 118 School Security Video Feeds and Radio Frequencies, for a term of two years. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Duncheon. After all questions were addressed and there being no further discussion, the roll call vote being:  
Ayes: Aldermen Stone, Foster, Brown, Duncheon, Davis, Nichols  
Nays: None  
Absent: Alderman McMahon  
Motion carried 6 to 0 with 1 absent.

#15-B) Chairman Nichols presented a resolution approving an Intergovernmental Agreement with Danville Community Consolidated School District 118 for Reciprocal Reporting of Criminal Offenses Committed by Students, until terminated by written notice by either party. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Stone. After all questions were addressed and there being no further discussion, the roll call vote being:  
Ayes: Aldermen Foster, Brown, Duncheon, Davis, Stone, Nichols  
Nays: None  
Absent: Alderman McMahon  
Motion carried 6 to 0 with 1 absent.

#15-C) Chairman Nichols presented a resolution approving an Intergovernmental Agreement with Danville Community Consolidated School District 118 for School Resource Officers with (1) police officer assigned to South View Upper Elementary, (1) police officer assigned to North Ridge Middle School, and (2) police officers assigned to Danville High School, for a term of July 1, 2017 through June 30, 2019. Vice Chairman Foster

moved to dispense with the reading and asked for approval, seconded by Alderman Duncheon. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Davis, Stone, Foster, Nichols

Nays: None

Absent: Alderman McMahon

Motion carried 6 to 0 with 1 absent.

#15-D) Items of Information

#15-D-1) Discussion of Inoperable Vehicles

Corporation Counsel Wesner stated if inoperable vehicles are on vacant lots or at an abandoned house where no one lives, the City still can tow them away if they are not moved after a seven day notice. There are never citations that are issued for inoperable vehicles, there is just a 7 day sticker placed on the car and then it is towed. Alderman O'Kane voiced concern with inoperable vehicles on the City's east side and stated some vehicles have remained on streets and in backyards for more than a year.

#16...POLICE - Larry Thomason, Public Safety Director

#16-A) Items of Information

- Danville Police Division Monthly Report for May 2018 was presented. There were 187 total adults arrested and 46 juveniles arrested or detained with a grand total of 3,117 calls for service. Director Thomason noted domestic disturbances were at 341 and civil disturbances at 222. There were 320 traffic stops made during the month of May with 221 uniformed traffic citations issued. There were 6 gunshot victim calls, 34 shots fired calls, and one stabbing victim call handled by the Danville Police Division.


#17 CLOSED SESSION was not needed.

#18 COMMITTEE MEMBERS' COMMENTS

- Alderman Duncheon thanked Director Thomason and his department for promptly returning his call and answering his question.
- Alderman Foster expressed concerned about a wire hanging down 4 feet along Vermilion Street near the mall.
- Alderman Davis complimented Director Thomason on how great of a job they have been doing on the streets this summer and thanked Corporation Counsel David Wesner also.

#19 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:15 p.m. following a motion by Alderman Brown and a second by Alderman Duncheon.

  
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Lisa K. Monson, City Clerk

Approved: 07/24/18

Posted Publicly: 07/27/18