

PUBLIC SERVICES COMMITTEE
MINUTES OF JUNE 28, 2016

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:02 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen Brenda Brown, Dan Duncheon, R.J. Davis, Sharon McMahon, and Tom Stone. A quorum was present.

Others Present were Aldermen Mike O'Kane and Sharon Pickering, Assistant Corporation Counsel Bethany Nystrom, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Human Resources Administrator Bill Westphal, Information Technology Administrator Agnel DSilva, Planning & Urban Services Manager Christopher Milliken, Public Safety Director Larry Thomason, Risk Manager Kathy Courson, Urban Services Planner I Liila Bagby, 5 audience members and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of May 24, 2016. Alderman Stone moved to dispense with the readings and asked for approval as presented, seconded by Vice Chairman Foster. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda adding the Downtown Riverfront Presentation under Item 5 Chairman's Comments. There being no further changes, Alderman Brown moved for approval as amended, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#4-A) The Public Hearing on Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015 was opened by Chairman Nichols at 6:05 p.m. Manager Milliken stated the purpose of the Consolidated Annual Performance and Evaluation Report (CAPER) and how it relates to the Annual Action Plan. There being no comments from audience or Committee, Chairman Nichols closed the public hearing at 6:10 p.m.

#4 AUDIENCE COMMENTS

Cyril Ostiguy of Danville thanked everyone for giving their car club space at Arts in the Park at Lincoln Park and spoke concern of the Riverfront Project walkways regarding whether the pathways will be lit, will there be police presence, will it turn into Ellsworth Park at night, and will the gangs take over and the park be used for muggings. He also voiced concern of funding for the Project.

#5 CHAIRMAN'S COMMENTS

Downtown Riverfront Presentation – Christopher Milliken and Liila Bagby

- Manager Milliken stated the Downtown Riverfront Plan started in May 2015 when Liila reached out to the University of Illinois (U of I) faculty to ask them what they thought our riverfront could become and that subsequently led to collaboration between City, the U of I Department of Urban and Regional Planning, and Department of Landscape Architecture and School of Architecture getting involved which led to 41 students involved in the process. The City has been pleased with the efforts and involvement of the U of I with the project. There was also community engagement with a city-wide survey, a charrette, and an open house. The conceptual plan document includes an overview of the planning process and existing conditions as it relates to the riverfront site, issues and overarching goals established throughout that process, the recommendations that are laid out in redevelopment "streams", and then the implementation of the conceptual plan. The streams incorporate the design work created by the other student groups to illustrate the design ideas that best match the established planning goals. Each of the streams proposes a redevelopment plan, focusing on serving one unique group of users: current users, future local users, and future regional users and each stream can be built upon another.

- A companion document called the Design Catalog which is a total different document that includes all designs created was passed out to the Committee.

Ms. Bagby summarized the following information that was included in the Re-envisioning Danville Downtown Riverfront Conceptual Plan:

- Stream 1 includes existing users which consist of those who currently commute to the downtown for work, the small number of residents living in the downtown area, and those who currently use the downtown's services.
- Stream 2 includes future local users with efforts focused on attracting additional users from the local area with elements such as a tower structure, riverwalk, hiking, biking, and walking trails.
- Stream 3 has been designed for future regional users and has been developed to lay out the potential for a larger scale redevelopment of the area such as a amphitheater, open plaza, or welcome/nature center.
- Recommendations for implementation, basic cost assessments, and potential funding sources have been provided to help with the initial steps in planning the successful redevelopment of Danville's downtown riverfront.
- Ms. Bagby referenced the design elements cost estimations as well as potential funding sources.

#6 APPROVAL OF PAYROLLS

Chairman Nichols presented Payrolls for June 24, 2016 of \$555,897.09. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahon. There being no questions, the roll call vote being:

Ayes: Aldermen Davis, McMahon, Stone, Foster, Brown, Duncheon, Nichols

Nays: None

Motion carried 7 to 0.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Nichols presented Schedule of Vouchers Payable for regular run for June 28, 2016 of \$168,017.71 and special run of June 28, 2016 of \$13,512.74. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Stone. There being no questions, the roll call vote being:

Ayes: Aldermen McMahon, Stone, Foster, Brown, Duncheon, Davis, Nichols

Nays: None

Motion carried 7 to 0.

#8 CITY CLERK'S REPORT – Lisa Monson, City Clerk

- Staff is continuing work on business license conversion and preparing for another training session which begins July 11.
- Staff is wrapping up the issuance of annual liquor licenses.

#9 FINANCE– Gayle Lewis, Comptroller

#9-A) ITEMS OF INFORMATION

#9-A-1) HUMAN RESOURCES MONTHLY REPORT – Bill Westphal, Human Resources Administrator
 Administrator Westphal presented the Personnel Report as of June 28, 2016, stating 245 fulltime and 78 part-time/seasonal employees, with four new hires, two separations, and no transfers. Applications are being accepted for Accountant/Auditor, Engineer, Code Enforcement Inspector, Planner, and Extra Board Bus Drivers are on-going. Administrator Westphal reviewed an Employment Data booklet that was handed out to Committee members. The booklet included statistics on the City Employment demographics, information on recruitment efforts for City employees including the Probationary Police/Probationary Firefighters and Public Works Seasonal Laborers, with the total breakdown by jobs for 2016 applicants and new hires.

#9-A-2) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

May 2016 Statistics were presented stating Blue Cross/Blue Shield and Health Alliance Insurance Premiums for employees totaled \$322,640.00, for retirees \$38,939.80, and for Library employees \$13,512.00; May claims for Worker's Compensation totaled four, and there were three Liability claims submitted. The total cost of

health premiums in May 2015 totaled \$387,080.60 with the total cost of health premiums for May 2016 totaling \$377,830.80. Manager Courson reported the spending in health premiums is anticipated to be \$120,000.00 less at the end of the year than the total amount spent in 2015.

#9-A-3) ADDITIONAL ITEMS OF INFORMATION

- Comptroller Lewis reported the auditors have started work on the audit.
- The new budget has been entered in the new software.
- Work is continuing on the new software conversion with Payroll set to GoLive the third week in July.
- The Finance Division is short staffed due to an employee off on FMLA and the accountant position is still open.
- A list is being compiled of line items that have changed from the old system to the new system.
- Comptroller Lewis voiced appreciation to Administrator DSilva for all of his assistance with the new software conversion.

#10 FIRE- Larry Thomason, Public Safety Director

#10-A) Monthly Incident Report for June 1, 2016, through June 19, 2016, was presented, stating 136 total incidents recorded and total estimated loss in fires was \$41,751.00. There were 14 fire incidents, of those, four were structure fires. There were 79 rescue or EMS incidents which accounted for 58% of the service. Breaking that down, 43 were EMS calls, two were rescue calls, and there were 32 medical assists.

#11 HUMAN RELATIONS – Sandra Finch, Administrator

Administrator Finch was absent, but the status report included in the agenda packet stated for the period of May 17, 2016 through June 20, 2016 the office handled 39 complaints, which consisted of 16 police complaints, 17 employment complaints, 2 City employee complaints, and 4 housing complaints.

#12 INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

- Performing server upgrades.
- Two summer interns are helping with upgrades on desktop computers and working on inventory of equipment for the City auction.
- Finished installing OurDanville equipment in trucks for GoLive.

#13 LEGAL – Dave Wesner, Corporation Counsel

#13-A) Chairman Nichols presented an ordinance amending Chapter 92 Pertaining to Fire Prevention in Section 92.50 (C) to allow certain locations in the City which have staff or security on-site 24-hours per day, 7 days a week to be exempt from the requirement of installing and maintaining a repository unit. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahon. In the absence of Corporation Counsel Wesner, Director Thomason stated a repository unit is a key in a Knox box system which allows fire personnel access to a building. After discussion and questions were addressed, the roll call vote being:

Ayes: Aldermen Stone, Foster Brown, Duncheon, Davis, McMahon, Nichols

Nays: None

Motion carried 7 to 0.

#13-B) Items of Information - None

#14 POLICE - Larry Thomason, Public Safety Director

#14-A) Danville Police Division Monthly Report from May 24, 2016 to June 24, 2016 was presented stating there were 3,882 calls for service by grid. Among those grids, the actual calls of service that could be classified as an offense were 3,783. There were 226 adults arrested and 57 juveniles detained and/or arrested. There were 1,116 actual recorded offenses that were taken through the system.

#14-A-1) Items of Information

- Three probationary police officers were sworn in on June 22nd and began Police Training Institute (PTI) on June 26th. Two officers graduated from the Academy on June 23rd and are currently in the field training process.
- An aggravated robbery occurred in Danville on Sunday, June 26th. During that time there was a chase that extended to the Indiana state line and three arrests were made. Director Thomason personally acknowledged assistance from air and K-9 units in Indiana and stated the City greatly appreciates the assistance of the Indiana State Police, Vermilion County Indiana Sheriff's Department, the Indiana Conservation Police, Covington Police Department and especially to the Fountain County Sheriff's Department. The incident occurred at 2:00 p.m. on a very hot day and Fountain County Sheriff's Deputy Andrew Krout and his K-9 partner Tyson assisted in making the arrest of the individuals. During that time K-9 Officer Tyson extended himself beyond his limits, fell at the site and later received medical care. Director Thomason received word that K-9 Tyson expired earlier today. The City of Danville and the Danville Police Division expresses deep sorrow to the Fountain County Indiana Sheriff's Department.
- Alderman Duncheon questioned if the new curfew has made a difference and Director Thomason responded not necessarily with arrests, but what we have seen is a lot of young people are going home instead of being on the streets.

#15 URBAN SERVICES – David Schnelle, Director

#15-A) Chairman Nichols presented a resolution accepting and adopting the Downtown Riverfront Conceptual Plan described in Exhibit A so Mayor and City staff can begin implementation of the Plan including pursuit of funding, and other tasks necessary for implementation. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman McMahan. Chairman Nichols responded to Mr. Ostiguy's comments made during audience comments regarding the financing of the riverfront project and stated there needs to be a plan in place such as when plans were designed for the Fairchild Overpass Project and the Voorhees Street Project. In the absence of Director Schnelle, Manager Milliken stated the good thing about this plan is the flexibility built into it with the various streams and the plan lays the groundwork for things to be developed in the future. Vice Chairman Foster stated riverfronts have been developed in many other communities and has supported movement towards development of the riverfront for many years. He also stated it is hard to put a value on aesthetic things such as the riverfront. Alderman McMahan supports the plan and commented on how nice the area looks now. She also stated there has to be a plan in place before applying for grant funds. There being no further discussion, the roll call vote being:

Ayes: Aldermen Foster, Brown, Duncheon, Davis, McMahan, Stone, Nichols

Nays: None

Motion carried 7 to 0.

#15-B) Chairman Nichols presented a resolution approving Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015. Alderman McMahan moved to dispense with the reading and asked for approval, seconded by Alderman Duncheon. There being no discussion or questions, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Davis, McMahan, Stone, Foster, Nichols

Nays: None

Motion carried 7 to 0.

#15-C) Items of Information - None

#16 CLOSED SESSION was not needed.

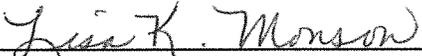
#17 COMMITTEE MEMBERS' COMMENTS

- Alderman Brown recognized Police Officer Dunavan for a professional job of explaining everything to her after an incident when her truck window received damage from a pellet gun or BB gun.
- Vice Chairman Foster suggested paid internships when it becomes difficult to find people to fill job positions.

- Chairman Nichols announced there will be a program to be held at DACC offered to students, employers, and community members on understanding poverty and stated the thrust of the class is that a lot of the problems with individuals applying for jobs is cultural; not racial and the program will allow for understanding of the economically disadvantaged when applying for jobs and working in their jobs.

#18 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:35 p.m. following a motion by Alderman Brown and a second by Alderman McMahon.



Lisa K. Monson, City Clerk

Approved: 07/27/16
Posted Publicly: 07/28/16

