

PUBLIC SERVICES COMMITTEE  
MINUTES OF JULY 27, 2016

**#1 CALL TO ORDER**

Chairman Nichols called the Public Services Committee meeting to order at 6:37 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois following the City/County Public Services Committee Meeting.

Roll Call was answered by Chairman Steve Nichols, Aldermen Brenda Brown, Dan Duncheon, and R.J. Davis. Vice Chairman Steve Foster, Aldermen Sharon McMahon, and Tom Stone were absent. A quorum was present.

Others Present were Mayor Scott Eisenhauer, Aldermen Mike O'Kane and Sharon Pickering, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Corporation Counsel Dave Wesner, Human Relations Administrator Sandra Finch, Human Resources Administrator Bill Westphal, Information Technology Administrator Agnel DSilva, Public Safety Director Larry Thomason, Risk Manager Kathy Courson, 21 audience members and 2 news media.

**#2 APPROVAL OF MINUTES**

Chairman Nichols presented the Minutes of the regular meeting of June 28, 2016. Alderman Duncheon moved to dispense with the readings and asked for approval as presented, seconded by Alderman Brown. On the voice vote, all ayes, no nays; the motion so ordered.

**#3 APPROVAL OF AGENDA**

Chairman Nichols presented the agenda and announced Item #13 Ordinance Amending Chapter 111 Pertaining to Ambulances will be moved to Item #8. There being no further changes, Alderman Davis moved for approval as amended, seconded by Alderman Duncheon. On the voice vote, all ayes, no nays; the motion so ordered.

**#4 AUDIENCE COMMENTS**

- James Mulvaney of Danville and Chair of the Presence USMC (United Samaritans Medical Center) Leadership Board spoke in favor of two ambulance licenses and stated two licenses will provide citizens with choice. He also stated there were 6,500 ambulance calls in the Community last year so there are enough calls for two providers and there should be no concerns from the Community as there are strict requirements of who obtains a license. There would also be more trained EMT providers in the event of a catastrophe.
- Jennifer Cord of Danville and Regional Chief Ambulatory Ancillary Mission Officer with Presence United Samaritans Medical Center and Presence Covenant Medical Center voiced support of two ambulance providers in the City and spoke concern of the City only having one ambulance provider that will now, not be located in the Community, as it affects the local hospital and the citizens of Danville by limiting the immediate availability.
- Steve Sparrow of Danville and owner of Medix Ambulance for 36 years spoke concern of two ambulance providers in the Community due to there not being enough call volume and cannot compare Danville to Champaign-Urbana who has two ambulance providers because of the population. He also stated the importance of EMT experience gained from running calls. Concern was voiced of being able to split the City into zones and Communications Dispatch not knowing which company is closest to the call.
- Larry Sapp of Champaign and Director of Carle Arrow Ambulance voiced concern of two ambulance providers in the City. He has served as an EMT provider for 35 years and Arrow Ambulance serves many communities throughout east central Illinois. He recognized Steve and Debbie Sparrow for their 36 years of dedicated service to Danville with Medix Ambulance Service and acknowledged the trust they placed in Arrow Ambulance over the past year with discussions on the merger and acquisition and the importance of keeping Steve on for the next 18 months to ensure that Steve's values and



commitments to Danville continue in the operations with Arrow Ambulance. Carle is a level one trauma center and they cannot take care of all of the patients. Arrow transports patients to their requested hospital dependent upon the patient's condition. He voiced concern of not knowing the uncertainty of what a second license is going to bring to their business plan and asked the Committee to vote against two ambulance licenses.

#5 CHAIRMAN'S COMMENTS - None

#6 APPROVAL OF PAYROLLS

Chairman Nichols presented Payrolls for July 22, 2016 of \$574,545.54. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Duncheon. There being no questions, the roll call vote being:

Ayes: Aldermen Brown, Duncheon, Davis, Nichols

Nays: None

Absent: Aldermen Foster, McMahon, Stone

Motion carried 4 to 0 with 3 absent.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Nichols presented Schedule of Vouchers Payable for regular run for July 26, 2016 of \$228,744.42 and special run of July 26, 2016 of \$27,560.03. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Duncheon. There being no questions, the roll call vote being:

Ayes: Aldermen Duncheon, Davis, Brown, Nichols

Nays: None

Absent: Aldermen Foster, McMahon, Stone

Motion carried 4 to 0 with 3 absent.

#8 [previous Item 13]. LEGAL – Dave Wesner, Corporation Counsel

#8-A) Chairman Nichols presented an amended ordinance amending Chapter 111 Pertaining to Ambulances to change one (1) license to two (2) licenses to allow for competition and increased service to the Community. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Brown. Corporation Counsel Wesner reviewed the amended ordinance and highlighted the following changes to Chapter 111: Section 111.02(D) changing the number of ambulance services from one to two, Section 111.06(E) has been stricken due to there no longer being a required surety bond, Section 111.09 addition of Emergency Dispatch Service Requirements (A) Zones and (B) Each ambulance service alternating one (1) month periods in each of the zones described in subsection (A). Chairman Nichols voiced concern of the zones and how to determine how the City shall be broken into two zones without studying past data on call history. Alderman Duncheon also voiced concern with the zones. Mayor Eisenhauer stated there will have to be additional research and discussion regarding dispatch with two ambulance providers. Chairman Nichols asked if the Fire Division is called on every ambulance call and Director Thomason responded not on every ambulance call and there are protocols in place to determine the need for Fire Division response. Corporation Counsel Wesner stated no other business licenses the City regulates are offered as a monopoly. Alderman Duncheon questioned the timing if the second license is approved and Pro Ambulance submits an application. Mayor Eisenhauer responded from a communications perspective it will take 45 to 60 days to prepare the system and be ready to dispatch multiple providers. Jennifer Cord with Presence stated Pro Ambulance will be prepared to begin operation on October 1<sup>st</sup>. Alderman Davis questioned Corporation Counsel Wesner on his opinion of having two ambulance providers and Corporation Counsel Wesner clarified his personal perspective is he is somewhat concerned when the City regulates a monopoly as there could be potential for problems. Alderman Duncheon asked if a patient can specify which hospital they can be transferred to and it was clarified the answer is "yes, within reason" after a complete assessment by the paramedics. Alderman Pickering voiced concern with the division line for the zones. Mayor Eisenhauer responded the Administration looked at geographical definitive dividing line with no analysis or call review. Alderman O'Kane questioned if the same protocol will be in place with the Fire Division and Mayor Eisenhauer stated "yes" the Fire Division will still respond to ALS calls. Alderman Duncheon questioned if a patient will have a choice of which ambulance

provider will be dispatched and it was stated "yes", but if no provider is requested, Communications will determine which provider is dispatched. Alderman Duncheon is confident both ambulance providers will provide excellent patient care, but it is questionable whether both companies can financially survive in the City. Alderman Brown feels it is a good thing to not monopolize regulations. Chairman Nichols stated the role of the Committee is to determine what is best for the Community. Questions were addressed by Larry Sapp, Director of Carle Arrow Ambulance, Timothy Compton, Director of Pro Ambulance, and Steve Sparrow, Owner of Medix Ambulance. After discussion and questions were addressed, the roll call vote being:

Ayes: Aldermen Davis, Brown, Duncheon, Nichols

Nays: None

Absent: Aldermen Foster, McMahon, Stone

Motion carried 4 to 0 with 3 absent.

#8-B) Items of Information - None

*[Alderman Brown left the meeting at 7:45 p.m. before presentation of the next item.]*

#9 *[previous Item 8]*. CITY CLERK'S REPORT – Lisa Monson, City Clerk

- Staff will be going "live" with the business license software the week of August 8<sup>th</sup>.
- Clerk Monson announced the Illinois Municipal League (IML) Annual Conference will be held Thursday, September 22<sup>nd</sup> thru Saturday, September 24<sup>th</sup> at the Hilton Hotel in Chicago. Registration forms can be found in the IML Review magazine or online registration can be done as well.

#10 *[previous Item 9]*. FINANCE– Gayle Lewis, Comptroller

#10-A) ITEMS OF INFORMATION

#10-A-1) HUMAN RESOURCES MONTHLY REPORT – Bill Westphal, Human Resources Administrator  
Administrator Westphal presented the Personnel Report as of July 27, 2016, stating 243 fulltime and 82 part-time/seasonal employees, with one new hire, three separations, and no transfers. Applications are being accepted for Accountant/Auditor, Engineer, Planner I, Program Support Specialists, and Extra Board Bus Drivers are on-going.

#10-A-2) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

June 2016 Statistics were presented stating Blue Cross/Blue Shield and Health Alliance Insurance Premiums for employees totaled \$317,027.00, for retirees \$40,534.80, and for Library employees \$12,827.00; June claims for Worker's Compensation totaled eight, and there were five Liability claims submitted. The total cost of health premiums in June 2016 totaled \$371,758.80 with the total cost of health premiums for June 2015 totaling \$386,620.60. Manager Courson reported the spending in health premiums has been approximately \$10,000.00 less monthly than what was spent monthly in 2015 for a total of \$120,000.00 savings in premiums paid out at the end of the year. Manager Courson stated she met with Blue Cross/Blue Shield (BC/BS) who reported as of the end of June there were \$4.8 million dollars worth of medical bills billed to BC/BS and by the time discounts of 55% were applied the approximate amount paid in medical bills was \$1.7 million dollars. The discounts have given the City a significant advantage this year in the amount of usage for the members.

#10-A-3) ADDITIONAL ITEMS OF INFORMATION

- Comptroller Lewis reported work is continuing on the financial software with problems encountered on the payroll history and conversion.
- Comptroller Lewis is working with Mayor Eisenhauer to give a presentation to include the first quarter.

#11 *[previous Item 10]*. FIRE- Larry Thomason, Public Safety Director

#11-A) Monthly Incident Report for June 27, 2016, through July 25, 2016, was presented, stating 211 total incidents recorded and total estimated loss in fires was \$22,200.00. There were 13 fire incidents, of those, three were structure fires. There were 109 rescue or EMS incidents which accounted for 52% of the service. Breaking that down, 53 were EMS calls, one was a rescue calls, and there were 53 medical assists. Alderman Duncheon questioned how many EMS calls in which the City was the first responder and how many were the

ambulance provider. Director Thomason stated he will have to check the records to gather that information, but generally the EMS units arrive ahead of the Fire Service. Alderman O'Kane asked if there was a fire at Sygma and Director Thomason reported there was a fire at Sygma at 11:00 a.m. today and the incident occurred with a storage trailer at the docking station on the south side of the building. The loss of the trailer and damages to the building from the water sprinklers activating to the interior of the building along with smoke damage estimates could be as much as \$1 million dollars.

#12 [*previous Item 11*]. HUMAN RELATIONS – Sandra Finch, Administrator

Administrator Finch reported that for the period of June 21, 2016 through July 18, 2016 the office handled 43 complaints, which consisted of 16 police complaints, 14 employment complaints, 2 City employee complaints, 9 housing complaints, and two public accommodation complaints.

#13 [*previous Item 12*]. INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

- Administrator DSilva reported he has been performing server upgrades.
- Working with Verizon to do an analysis on usage, data, and minutes on the City cell phone bills to try to save on the monthly billing.

#14 POLICE - Larry Thomason, Public Safety Director

#14-A) Danville Police Division Monthly Report from June 21, 2016 to July 21, 2016 was presented stating there were 3,676 calls for service by grid. Among those grids, the actual calls of service that could be classified as an offense were 3,568. There were 231 adults arrested and 57 juveniles detained and/or arrested. There were 919 actual recorded offenses that were taken through the system.

#14-A-1) Items of Information

- Seven police personnel who are either attending or are in advanced schools for basic training with intent to release some of the individuals to permanent manpower hopefully in the next few weeks as everyone is progressing well.
- Alderman Duncheon questioned how the Police Division is progressing with the new curfew and the interaction with the public from the Fire and Police Divisions. Director Thomason responded the curfew has had a tremendous impact because the young people are leaving the streets and the Firefighters interacting with the City's young people and adults have been very positive.

#15 URBAN SERVICES – David Schnelle, Director

#15-A) Items of Information

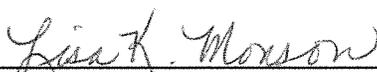
In Director Schnelle's absence, Mayor Eisenhauer reported Planner I Liila Bagby's last day with the City of Danville will be July 29<sup>th</sup>. There are two Planner positions and two Engineer positions available. The job description for one of the engineer positions is being revised to try to include finding someone with a background in transportation engineering so the individual could also serve as the DATS Director.

#16 CLOSED SESSION was not needed.

#17 COMMITTEE MEMBERS' COMMENTS - None

#18 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:58 p.m. following a motion by Alderman Duncheon and a second by Alderman Davis.

  
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Lisa K. Monson, City Clerk

Approved: 08/23/16  
Posted Publicly: 08/24/16