

PUBLIC SERVICES COMMITTEE
MINUTES OF JULY 28, 2015

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:01 p.m.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen Brenda Brown, and Frank Hoskins. Aldermen R.J. Davis, Sharon McMahon, and Tom Stone were absent. A quorum was present. Alderman Stone arrived at 6:02 p.m.

Others Present were Mayor Scott Eisenhauer, Aldermen Mike O'Kane and Sherry Pickering, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Corporation Counsel David Wesner, Engineering & Urban Services Manager Christopher Milliken, Human Relations Administrator Sandra Finch, Human Resources Administrator Bill Westphal, Information Technology Administrator Agnel DSilva, Public Safety Director Larry Thomason, Risk Manager Kathy Courson, 9 audience members and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of June 23, 2015. Alderman Brown moved to dispense with the reading and asked for approval as presented, seconded by Alderman Hoskins. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda, There being no changes, Alderman Hoskins moved for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

[Alderman Stone arrived at 6:02 p.m. before presentation of the next item and took his seat at the dais.]

#4 AUDIENCE COMMENTS

Ruby Swinford of Danville spoke concern of illegal dumping near 1500 Valleyview Avenue and passed around pictures of items being dumped in the area. Mayor Eisenhauer stated City staff have been following up on this situation with hopes of catching individuals in the act and asked Mrs. Swinford to contact 9-1-1 when she witnesses dumping occurring in that area so enforcement action can be taken.

#5 CHAIRMAN'S COMMENTS – None

#6 FINANCE – Gayle Lewis, Comptroller

Chairman Nichols presented Items A & B for a single vote. There being no objections, Vice Chairman Foster moved to dispense with the readings and asked for approval of both, seconded by Alderman Hoskins. Those items being:

#6-A) Payroll for July 24, 2015 of \$532,623.41; and

#6-B) Schedule of Vouchers Payable, having been published, posted, and distributed, for July 28, 2015, of \$161,023.99;

There being no questions, the roll call vote being:

Ayes: Aldermen Stone, Foster, Brown, Hoskins, Nichols

Nays: None

Absent: Aldermen Davis and McMahon

Motion carried 5 to 0 with 2 absent.

#6-C) Chairman Nichols presented an amended resolution awarding Enterprise Resource Planning (ERP) System, Bid 538 to New World Systems in the amount of \$357,950.00 to be paid from the Capital Improvement Fund-Computer Budget and the Purchase of Hardware from the State and Federal Contract site with a total cost not to exceed \$88,000.00 and Authorize Budget Amendment to increase Capital Improvement Fund-Computers by \$445,950.00 with funds coming from the Capital Improvements Fund Reserve Budget.

Alderman Brown moved to dispense with the reading and asked for approval, seconded by Vice Chairman Foster. Comptroller Lewis introduced New World Systems Vice President of Sales Greg Wandrei, Regional Vice President of Sales Steve Wittbrodt, and Regional Territory Manager Scott Isaacs who gave a short presentation which included a summary of the software goals and objectives, a listing of 27 major functions of the software, information and history of New World Systems, a diagram showing the seamless integration, and a listing of long-term Illinois partnerships with New World Systems since 1987. Comptroller Lewis passed out a bid recap which included a breakdown of various costs received from three vendors who submitted bids. Four bids were received, but one vendor could not take care of the requested hardware. Additionally, Business License is included in the price and Community Development is not included. Alderman Brown asked why Community Development was not included and Comptroller Lewis explained Public Works is ready to go with the software immediately and the New World module would take 10-12 months to get up and running. Vice Chairman Foster stated he was impressed with the presentation and feels the City is going with the right one as far as integration and it will be a great value to use in the long term. Mayor Eisenhower stated one thing that impressed the Administration from New World is the ability during implementation there will be the ability to integrate. Alderman Hoskins asked Administrator DSilva if the hardware is compatible and Administrator DSilva stated "yes", the hardware is based on New World's system. Chairman Nichols questioned why Community Development was not included. Mayor Eisenhower stated the Community Development portion did not have the connectivity to the public that we were seeking immediately and so that is why we talked about then as our systems grow together they would be able to integrate or recreate that system down the line. Comptroller Lewis stated the resolution title should state the approval of a budget amendment. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Foster, Brown, Hoskins, Stone, Nichols

Nays: None

Absent: Aldermen Davis and McMahon

Motion carried 5 to 0 with 2 absent.

After the roll call vote Mayor Eisenhower thanked Comptroller Lewis, Administrator DSilva and City employees who spent days watching different demonstrations and for all of their input in evaluating each system.

#6-D) Chairman Nichols presented a resolution rejecting Bid 512 for Purchase of 75' Single Axle Ladder and Rescue Pumper. Alderman Brown moved to dispense with the reading and asked for approval, seconded by Alderman Hoskins. Mayor Eisenhower explained Bid 512 is being rejected due to the desire of the Administration to redefine the scope of the specifications to make them broader. The rescue pumper rebid specifications have already been rewritten and advertised. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Brown, Hoskins, Stone, Foster, Nichols

Nays: None

Absent: Aldermen Davis and McMahon

Motion carried 5 to 0 with 2 absent.

#6-E-1) Human Resources Monthly Report – Bill Westphal, Human Resources Administrator

The Personnel Report was presented as of July 28, 2015, stating 239 fulltime and 67 part-time/seasonal employees, with two new hires, six separations, and no transfers. Applications are being accepted for Electrical & Zoning Inspector, Engineer, Finance Secretary/Accounts Clerk, Service and Operations Manager, and Extra Board Bus Drivers are on-going. Administrator Westphal stated applications for Probationary Police Officers and Probationary Firefighters will be accepted through August 28, 2015. Alderman Brown asked how many applications have been received for Probationary Police Officers and Probationary Firefighters and Administrator Westphal stated six applications for Probationary Police Officers have been received including two female white applicants, one male Asian applicant, and three male white applicants. Two applicants have attended the Police Training Institute and one applicant is a lateral transfer. Nine applications for Probationary Firefighters have been received including one female white applicant, one male black applicant, and seven male white applicants. One applicant has attended the Fire Academy. Alderman Hoskins questioned if the two new hires were on the old list and Administrator Westphal stated the old list is effective until December 6th. During a lengthy discussion it was stated recruitment efforts have been done to diversify the list, with advertising taken place in the newspapers, regular media, and social media. It was also stated 141 letters

were sent out to organizations within the City and other municipalities are also experiencing a small number of applications. Alderman Hoskins asked if the Service and Operations position could not be filled and Mayor Eisenhower stated the City wanted to advertise for the position first to see who might be interested and if there is not qualified candidates there has been internal discussions about other ways the duties could be filled and how that would happen. Alderman Stone asked if the retirements listed on the personnel report were from the ERI (Early Retirement Incentive) and it was stated all of them took the ERI with the exception of one. Comptroller Lewis stated the ERI ended June 30th.

#6-E-2) Risk Management Monthly Report – Kathy Courson, Risk Manager

June 2015 Statistics were presented stating Health Alliance Insurance Premiums for employees totaled \$331,827.00, for retirees \$41,712.60, and for Library employees \$12,625.00; June claims for Worker's Compensation totaled one and there were 24 Liability claims submitted. Manager Courson stated the large number of claims was due to the June 7th and 8th flood event with only six claims not related to the storm. Several of the claims were denied and some are still pending.

#6-E-3) Additional Items of Information

Alderman Hoskins reported he heard that Governor Rauner was going to take away the Video Gaming revenue and questioned what effect this will have on the budget. Comptroller Lewis stated the revenue this month would have been around \$21,000.00 so long term it could hurt the City, but not short term. Mayor Eisenhower stated Video Gaming is an appropriation; not a pass through.

#7 CITY CLERK'S REPORT – Lisa Monson, City Clerk

- Clerk Monson reported the Council Chambers sound system installation will begin August 7th and should be completed by August 12th. The August Public Works Committee meeting will take place in the conference room.
- The Illinois Municipal League (IML) Conference will take place September 17 to September 19 at the Hilton Chicago Hotel. Registration forms can be found in the IML Review magazine or obtained from Clerk Monson.

#8 FIRE – Larry Thomason, Public Safety Director

The Monthly Incident Report for June 23, 2015, through July 23, 2015, was presented, stating total incidents were 170, total estimated loss in fires were \$73,510.00. During this period there were 6 building fires, 4 cooking fires, 1 passenger vehicle fire, and 4 outside rubbish, trash or waste fire and 54% of the calls were related to Rescue & Emergency Medical Service Incidents.

#9 HUMAN RELATIONS – Sandra Finch, Administrator

- Administrator Finch presented the Status Report of Complaints for period June 16, 2015, through July 20, 2015, that stated the office handled 33 complaints, which consisted of a total of 17 Police, 13 Employment, and 3 Housing complaints.
- Administrator Finch thanked the Council and City staff for their support of another successful Community Day.

#10 INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

Administrator DSilva stated he has been working on upgrades to servers and has been working on the financial software RFP. Vice Chairman Foster asked if the City could ever get rid of AT&T and Administrator DSilva stated the City has to have AT&T hard lines for alarm lines and pump station lines as Comcast does not have that feature on their phone lines and the alarm companies feel AT&T is more reliable.

#11 LEGAL – Dave Wesner, Corporation Counsel

- Corporation Counsel Wesner presented the Municipal Court Report for May 1, 2015 through July 28, 2015. The total number of cases filed for the period was 764 cases. The total fines and costs collected for the period was \$91,791.91. He also presented the Municipal Court Report for May 1, 2014 through April 30, 2015. The total number of cases filed for the period was 2,846 cases. The total fines and costs collected for the period was \$430,987.06.

- Corporation Counsel Wesner hopes to wrap up Clerical negotiations soon and interviews will be conducted Friday and Monday for the position of Assistant Corporation Counsel.

#12 POLICE – Larry Thomason, Public Safety Director

The Monthly Calls for Service Report for June 19, 2015, through July 24, 2015, was presented stating 4,327 total Calls for Service by Grid, with arrests of 266 adults and 48 juveniles. The largest category within the reportable offenses was Criminal Damage/Property, Theft, Domestic Battery, Tows/ID, Equipment, Insurance, Disorderly Conduct, Warrant/Arrests, Retail Theft followed by Burglary. There were 339 Traffic Citations by Offense issued with the majority of those issued for operating uninsured motor vehicles and there were 1,029 actual reported offenses with activity that went to the States Attorney's office for referral.

#13 URBAN SERVICES - David Schnelle, Director

#13-A) Chairman Nichols presented a resolution approving Utilization of Community Development Block Grant (CDBG) Economic Development Funding for Towne Machine Tool Company Project, in the amount of \$60,000.00 to relocate all of its business operations from three locations to one property at 1009 Lynch Road. Alderman Hoskins moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Manager Milliken introduced Vicki Haugen, Vermilion Advantage President/CEO spoke on behalf of the owners of Towne Machine Tool Company and stated the company is a third generation family business. Scott Towne would like to grow and diversify the business and relocate to one location as the current business operations are in three separate locations. The new location would provide more visibility and flexibility for the growth of the business. Towne Machine Tool Company proposes to invest \$1,200,000.00 for the project. It was clarified that the company certifies that it shall ensure that at least 51% of the persons hired or retained are low to moderate income individuals. Chairman Nichols asked if this was a requirement and Director Haugen stated "yes". Alderman Stone asked if there was a plan for the structures being vacated and Director Haugen responded there are not any plans at this time. Vice Chairman Foster stated people accuse the City of not being business friendly, but this not only benefits the City, but benefits the economy. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Hoskins, Stone, Foster, Brown, Nichols

Nays: None

Absent: Aldermen Davis and McMahon

Motion carried 5 to 0 with 2 absent.

#13-B) Chairman Nichols presented a resolution approving Additional Work for the 2014 Sanitary Sewer Lining to Insituform Technologies USA in the amount of \$16,141.40 to be paid from the Sanitary Sewer Enterprise Fund-Infrastructure Improvement for a total amount \$162,062.37. Alderman Hoskins moved to dispense with the reading and asked for approval, seconded by Alderman Brown. Manager Milliken stated there was a line found running under the CSX railroad serving Danville High School in the need of immediate repair. Mayor Eisenhower stated there were issues found while televising the sewers. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Stone, Foster, Brown, Hoskins, Nichols

Nays: None

Absent: Aldermen Davis and McMahon

Motion carried 5 to 0 with 2 absent.

#13-C) Other Items of Information

- Manager Milliken stated Urban Services has distributed a Riverfront survey which can be found on the City website. Also, the University of Illinois students working on the Riverfront project will present a report within the next month to the Public Services Committee or City Council.
- Manager Milliken reported the City now has access to the CDBG 2015 allocation funding.

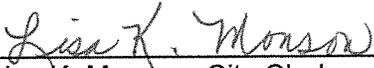
#14 CLOSED SESSION was not needed.

#15 COMMITTEE MEMBERS' COMMENTS

- Mayor Eisenhower announced the City is seeking volunteers to paint Memorial Bridge guard rails on Saturday beginning at 8:00 a.m. An anonymous donation was given for the paint and supplies.
- Vice Chairman Foster announced there will be a Ward 7 meeting Thursday, July 30th at 6:00 p.m. at Village Mall.

#16 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:15 p.m. following a motion by Alderman Hoskins and a second by Alderman Stone.



Lisa K. Monson, City Clerk

Approved: 08/27/15
Posted Publicly: 08/28/15

