

PUBLIC SERVICES COMMITTEE
MINUTES OF AUGUST 27, 2019

#1 CALL TO ORDER

Chairman Foster called the Public Services Committee meeting to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Steve Foster, Aldermen R.J. Davis, Dan Duncheon, Steve Nichols, and Tom Stone. Absent were Vice Chairman Sharon McMahon and Aldermen Brenda Brown. A quorum was present.

Others Present were Mayor Rickey Williams, Jr., Aldermen Mike O'Kane, Sherry Pickering, Aaron Troglia, City Comptroller Shelley Scott, City Clerk Lisa Monson, Grants & Planning Manager Logan Cronk, Human Relations Administrator Sandra Finch, Information Technology Administrator Agnel DSilva, Interim Fire Chief Don McMasters, Police Chief Chris Yates, Payroll and Personnel Manager Jamie White, Risk Manager Kathy Courson, 13 audience members and 2 news media were also present.

#2 APPROVAL OF MINUTES

Chairman Foster presented the Minutes of the regular meeting of July 23, 2019. Alderman Davis moved to dispense with the reading and asked for approval as presented, seconded by Alderman Duncheon. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Foster presented the agenda, Alderman Davis moved for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

#4-A Public Hearing on Amendment to CDBG Consolidated Plan for Program Year 2015-2019

Chairman Foster opened the Public Hearing on Amendment to CDBG (Community Development Block Grant) Consolidated Plan for Program Year 2015-2019 at 6:01 p.m. and asked if anyone wanted to speak in favor of or in opposition of the Plan. There were no audience comments. Chairman Foster closed the public hearing at 6:02 p.m.

#4 AUDIENCE COMMENTS

- Gloria Bolden of Danville voiced support of a casino in the Lynch Road and Interstate 74 area as she questioned what structures would be demolished in the downtown Danville area and she also would like to see the casino benefit all of Danville and not just a few.
- Robert Szymanski of Danville has been working to receive a Violence Prevention Grant, would like to get information about coordination of Vermilion County Sheriff's Department, Danville Police Department, VMEG, and their areas of overlap and duties. He has also been assisting others in registering home security cameras for the Police Department, and would like to see a Citizens Advisory Board or something similar formed.
- Vince O'Brien of Danville voiced concern if language in the liquor ordinance is amended to state 49% of sales have to be from liquor sales as that would be devastating to a liquor and video gaming establishment when the business is sold.

#5 CHAIRMAN'S COMMENTS - None

#6 APPROVAL OF PAYROLLS

Chairman Foster presented the Payrolls for August 23, 2019, of \$70,980.62. Alderman Davis moved to dispense with the reading and asked for approval, seconded by Alderman Stone. There being no questions, the roll call vote being:

Ayes: Aldermen Duncheon, Nichols, Stone, Davis, Foster

Nays: None

Absent: Aldermen McMahon, Brown
Motion carried 5 to 0 with 2 absent.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Foster presented the Schedule of Vouchers Payable for August 27, 2019, of \$312,276.55. Alderman Davis moved to dispense with the reading and asked for approval as presented, seconded by Alderman Duncheon. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Nichols, Stone, Davis, Duncheon, Foster

Nays: None

Absent: Aldermen McMahon, Brown

Motion carried 5 to 0 with 2 absent.

#8...CITY CLERK'S REPORT – Lisa Monson, City Clerk

#8-A) Items of Information

- Clerk Monson reported she submitted the final draft of the S-55 Supplement of the City Code to the publisher.
- Aldermen were reminded of hotel room rate discount extension of August 30th for the IML Conference.
- Clerk Monson also reported auctioneer Greg Clingan voiced opposition to her of the annual Auctioneer Registration fee if they hold an auction in the City limits throughout the licensing year.

#9...DANVILLE PUBLIC BUILDING COMMISSION – Terry Scott, Director

#9-A) Chairman Foster presented a resolution confirming Approval of Simulcast Radio System for Installation at twelve (12) sites within the County and five (5) sites within the City by Supreme Radio Communications for an amount of \$324,842.35 using bond funds held in escrow by Danville Public Building Commission (DPBC). Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman Davis. Terry Scott, Director of the Danville Public Building Commission, explained the project cost to the radio conversion to digital project listed on the Bond Issue project list has previously been amended from \$100,000 to \$161,316 and additionally amend an additional \$279,039 in order to fund the installation of a simulcast radio system. Director Scott explained he is not asking for additional money as the funds for the radio system will be taken from the 2016 bond issue that was set up to address some of the issues at the Public Safety Building with one of them being with communications so what happened is last year Bob Scott had come and received permission for us to have a microwave system installed to improve the radio communication for all Vermilion County law enforcement. Once that was installed it has greatly increased the communication of the emergency services, but the problem we have run into is there are some limitations with the system with one of them being when a county officer goes north of 136 they have to change channels to maintain communication with the dispatcher and in an emergency situation that can be problematic. The other situation that we have is not only for the Sheriff's office, but the village offices and DPD is certain locations when they call out of their vehicle and talking to communications they enter a residence, sometimes their portable communications will not reach the dispatch center so because of that we put out a request for proposal to improve that system as we could not have that lack of communication once they were outside of that vehicle. The DPBC board approved Supreme Radio and the simulcast system. The importance of this is the way the current system is for Danville itself to have several communication sites for reception and only have one transmission site and with the Sheriff's office they have multiple reception sites, but only two transmission sites. With the new simulcast system what is going to happen is the City will have five transmission sites which will greatly increase the opportunity for the transmission and reception to the dispatch and the Sheriff's office will increase from two to twelve transmission sites. The cost factor we are using a portion of the bond money proposed to pay for that. The total cost for the project will be \$324,842.35 with \$157,000 will come from the 2016 bond money and \$137,895.34 will come from the 911 Renovation Fund and \$29,947.00 will come from the Capital Improvement Fund. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Stone, Davis, Duncheon, Nichols, Foster

Nays: None

Absent: Aldermen McMahon, Brown

Motion carried 5 to 0 with 2 absent.

#9-B) Items of Information – None

#10...FINANCE– Shelley Scott, Comptroller

#10-A) ITEMS OF INFORMATION

#10-A-1) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

Manager Courson presented the July 2019 Statistics stating Blue Cross/Blue Shield of Illinois and Health Alliance Insurance Premiums for employees, firefighter duty disabilities and police duty disabilities, and incentives which totaled \$313,659.16, for retirees \$44,029.94, and for Library Employees \$16,001.94; July Worker's Compensation totaled four, and there were three Liability claims submitted. The total cost of health premiums in July 2019 totaled \$373,691.04 and the total cost of health premiums for July 2018 totaled \$377,173.86. Manager Courson stated health insurance utilization is 20% below, which will be good when it comes time to renew our rates. Manager Courson discussed a report comparing rate differences with the City's previous liability insurance carrier, IMLRMA (Illinois Municipal League Risk Management Association) and the current liability insurance carrier IPMG (Insurance Program Managers Group). IMLRMA is stating we have higher deductibles with our current carrier, but the total amount paid per year is less to IPMG. The amount paid to IMLRMA in 2016 was \$1,499,514.00 and in 2017 the quote was \$1,480,190.50. The payment to IPMG in 2017 was \$1,076,104.00; in 2018; \$1,274,101.00; and in 2019; \$1,248,011.00 which includes extra coverage. IPMG is not expecting a large rate increase at all for the next year.

#10-A-2) PERSONNEL MONTHLY REPORT – Jamie White, Payroll and Personnel Manager

Manager White presented the Personnel Report as of August 27, 2019, stating 228 employees eligible for benefits and 33 part-time/seasonal/temporary/intern employees, with three new hires, no transfers, and three separations. Applications are being accepted for Code Enforcement Inspector, Corporation Counsel, Engineer I, Engineer II, Engineer III, and Extra Board Bus Drivers, which are on-going. Mayor Williams thanked Manager White for her assistance in helping him to stay on top of paperwork as he is getting used to procedures.

#10-A-3) Additional Items of Information

Comptroller Scott reported the audit is to the stage now where we are waiting on actuarial reports and once we have those everyone should be able to finish and complete the audit. The auditors are already preparing the financial statement piece of it and we are hoping by the end of next month to have a completed audit and actuarial report as well.

#11...FIRE- Don McMasters, Interim Fire Chief

#11-A-1) Items of Information

Chief McMasters presented the Monthly Incident Report for July 1, 2019, through July 31, 2019, stating 237 total incidents were recorded and total estimated loss in fires was \$38,100.00. There were 14 fire incidents, of those, six were building fires, two were cooking fires, one was mobile property (vehicle) fire, two passenger vehicle fires, one off-road vehicle or heavy equipment fire, and two brush or brush-and-grass mixture fire. There were 150 rescue and EMS incidents, which accounted for 63% of the service. Breaking that down, 48 were EMS calls, 5 were motor vehicle accidents with injuries, 2 medical assists lifting patient, and there were 95 medical assists. Chief McMasters reported he has been discussing with Mayor Williams changes or additions to four ordinances relating to the Fire Division. Easton Hoskins, Probationary Firefighter, was sworn in on August 26, 2019, will start on the job August 28, 2019, and will begin at the Academy on September 9th. He also reported staff is still waiting on confirmation from the AFG Grant award, but he has been in contact with them as they are redesigning their portal and they hope to have their notifications out by the end of September. Chairman Foster asked if the Fire Division is fully staffed now and Chief McMasters responded "yes, we will be." Alderman Duncheon asked for the total and Chief McMasters stated 44 on shift with one personnel administrative (training officer) so there is 45 total. Chief McMasters also updated the committee on the Ambulance Service Reports and stated the City has been receiving those all along and were being submitted monthly to the previous Director of Public Safety and to the previous Mayor. He has spoken to the heads of both of the ambulance businesses and he is now receiving those monthly reports.

#12...HUMAN RELATIONS – Sandra Finch, Administrator

#12-A-1) Items of Information

Administrator Finch reported that for the period of July 16, 2019 through August 19, 2019, the office handled 30 complaints, which consisted of 6 police complaints, 1 complaint against other city employees, 12 employment complaints, 10 housing complaints, and 1 public accommodation complaint.

#13...INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

#13-A) Items of Information

Administrator DSilva reported he is continuing to work on the records system project and have finished the build and will be doing the training within the next couple of months on both sides and hope to have November 1st as the “go-live” date. He spoke to Comcast regarding an updated contract and is hoping the City receives \$1,100.00 per month savings next fiscal year, which will be out of the GSA Contract; however, he still receives additional quotes. Alderman Duncheon questioned a start date for the application that is being built “in-house” to replace the “Our Danville” app. Administrator DSilva responded he has been receiving weekly updates from Adam Aull, GIS Coordinator, and the target date is to have it operable by the end of the year.

#14...LEGAL – Rickey Williams, Mayor

#14-A) Chairman Foster presented a resolution authorizing a Development Agreement with Maruti Gagnan Management, LLC regarding certain properties on East Main Street, to demolish the dilapidated structures on the real property located at 829 E. Main St., 831 E. Main St., and 833 E. Main St. and remove all trees and brush on the properties. The owner will pay for asbestos removal and dumping fees associated with the properties. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Mayor Williams stated Mayor Eisenhauer had worked on the development agreement with the owner, Maruti Seth, who also owns the adjacent Burger King. Mayor Williams stated no tenant has been finalized, but he believes a development is close, which he is glad to see in the east end. Alderman O’Kane voiced concern as the City bit the bullet at the Vermilion and Fairchild proposed development project that has not happened. Mayor Williams stated the difference is the City would only be spending money on labor and time on the demolitions with the demolition costs at approximately \$30,000.00 to \$40,000.00 and the City will not be purchasing the East Main Street property. Alderman O’Kane questioned the timeliness of the demolition and asked if this could delay the regular residential demolitions. Mayor Williams responded the City will get back to demolishing dilapidated houses beginning October 18th. Alderman Duncheon asked for an update on the activity on the corner of Vermilion and Fairchild and Mayor Williams stated the option expired in May at the Fairchild and Vermilion site for Highland Ventures and it’s now up for grabs adding that two developers have asked for information about the site. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Davis, Duncheon, Stone, Foster

Nays: Alderman Nichols

Absent: Aldermen McMahon, Brown

Motion carried 4 to 1 with 2 absent.

#14-B) Chairman Foster presented an ordinance amending Chapter 34 of the City Code pertaining to the Police Department to amend language to ensure that it is consistent with the current organization and operation of the police department as certain aspects of the organization and operation of the department have changed. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Alderman Davis. Alderman O’Kane asked if the changes were mainly due to changing language from Director of Public Safety to Police Chief and Mayor Williams responded “yes”. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Duncheon, Nichols, Stone, Davis, Foster

Nays: None

Absent: Aldermen McMahon, Brown

Motion carried 5 to 0 with 2 absent.

#14-C) Chairman Foster presented an ordinance amending Chapter 103 of City Code Pertaining to Public Nuisance Motor Vehicles to amend § 103.01 PUBLIC NUISANCE. (A)(6) The driver or any other person within the motor vehicle commits a violation of the Illinois Cannabis Control Act, ILCS Ch. 720, Act 550, §§ 1 et seq., or Chapter 140 of the Danville City Code, and the weight of the substance is ~~2-5~~ 30 grams or greater and amend § 103.08 PENALTIES. (A) The administrative penalty shall be in the amount of \$~~500~~ 300. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Stone.

Mayor Williams explained the amendment includes returning the fee to \$300.00 instead of \$500.00. There being no questions, the roll call vote being:

Ayes: Aldermen Nichols, Stone, Davis, Duncheon, Foster

Nays: None

Absent: Aldermen McMahon, Brown

Motion carried 5 to 0 with 2 absent.

#14-D) Items of Information

Mayor Williams announced two interviews have taken place for the position of Corporation Counsel and he hopes to make a recommendation shortly.

#15...POLICE – Chris Yates, Police Chief

#15-A) Items of Information

#15-A-1) Chief Yates presented the Danville Police Division Monthly Report from July of 2019. There was a grand total of 5,582 calls for service, domestic disturbances were at 463, civil disturbances at 358, and suspicious persons at 294. He is working on a better, more accurate system to give reports. Chief Yates reported on the following:

- Sergeant Jeffries was promoted from Officer and Commander O'Brien was promoted from Sergeant today.
- Six probationary officers will be sworn in on September 11th with the officers beginning Academy on September 15th.
- 2017/2018 JAG Grants have been approved and awarded which will help continue enforcement efforts that were done this past summer through the next year. The 2019 JAG Grant is still pending and staff will know next summer if it is awarded.
- Operation Organizational Plan will be presented to the Mayor on September 25th and will eventually be shared with Council. The Plan has been given it to the Commanders for their review and input.

#16...PUBLIC WORKS – Carl Carpenter, Director

#16-A) Chairman Foster presented a resolution amending Community Development Block Grant (CDBG) Consolidated Plan for Program Years 2015-2019 for the 2015-2019 Citizen Participation Plan to be amended to 50% or \$50,000 of an activity and amended to hold the required public participation meetings in CDBG benefit areas to greater reach the eligible community. Alderman Duncheon moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Manager Cronk explained the citizen participation plan being proposed is amending the plan from 10% to 50% and to hold the public hearings in CDBG benefit areas. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Stone, Davis, Duncheon, Nichols, Foster

Nays: None

Absent: Aldermen McMahon, Brown

Motion carried 5 to 0 with 2 absent.

#16-B) Items of Information – None

#17 DISCUSSION OF CHAPTER 96 OF CITY CODE PERTAINING TO LICENSING – VIDEO GAMING REVENUE

Mayor Williams stated at one time the consensus from the Council was no gaming parlors allowed and asked if that was still the consensus. He also stated there are 12 available liquor licenses that could allow video gaming. Discussion ensued regarding reducing the number of licenses, having a separate video gaming license with a fee, and the original intent of not allowing video gaming parlors was to protect the service clubs. The Committee agreed to not harm current businesses with revenue restrictions. Mayor Williams asked Council members to bring two suggestions to Council on September 3rd, then he will have an informal poll to see which direction Council would like to go with a final vote on September 17th.

#18 CLOSED SESSION was not needed.

#19 ITEMS OF INFORMATION - None

#20 COMMITTEE MEMBERS' COMMENTS

Mayor Williams announced the Labor Day Parade will begin at 9:30 a.m. on Monday, September 2, 2019.

#21 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Foster at 7:35 p.m. following a motion by Alderman Duncheon and a second by Alderman Nichols.



Lisa K. Monson, City Clerk

Approved: 11/26/19

Posted Publicly: 11/27/19