

**PUBLIC SERVICES COMMITTEE
MINUTES OF SEPTEMBER 27, 2011**

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:05 p.m.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster Aldermen Lois Cooper, Kevin Davis, Sharon McMahon, and Tom Stone. Absent was Alderman April Gilbert. A quorum was present. Alderman A.Gilbert arrived at 6:05 p.m.

Others Present were Mayor Scott Eisenhauer, City Treasurer Lisa Monson, City Clerk Janet Myers, City Comptroller Gayle Lewis, Corporation Counsel David Wesner, Human Relations Administrator Sandra Houston, Human Resources Administrator Bill Westphal, Humane Society Director Shawn Miller, Information Technology Administrator Teresa Winn, Planning & Zoning Manager Christopher Milliken, Public Development Director John Heckler, Public Safety Director Larry Thomason, Risk Manager Kathy Courson, 1 audience member and 3 news media.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of August 23, 2011. Alderman L.Cooper moved to dispense with the reading and asked for approval as presented, seconded by Alderman Stone. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda. There being no changes, Alderman L.Cooper moved for approval as presented, seconded by Vice Chairman Foster. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS – None

#5 CHAIRMAN'S COMMENTS – None

#6 HUMANE SOCIETY – Shawn Miller, Director

The Court Report was presented highlighting the various cases handled in Municipal Court August 25, 2011, through September 22, 2011, stating a total of 38 cases handled, \$2,150.00 in fines and \$1,260 in court costs collected for a total of \$3,410.00 collected for the period and \$31,675.00 this calendar year. There were no questions.

#7 CITY CLERK– Janet Myers, City Clerk

- The City Clerk announced an upcoming Pension Trustee seminar sponsored by IPPFA (Illinois Public Pension Fund Association) as part of the State mandated 16-hour training of all Pension Trustees. She will be out of the office from Tuesday, 10/4/11, through Friday, 10/14/11, and Deputy City Clerk Terasa Collins will attend the October 4, 2011, Council meeting.
- Mayor Eisenhauer also announced a new law that takes effect January 1, 2012, that requires all elected and appointed officials, including Aldermen, as well as all members of all Committees and Commissions, to take the on-line Open Meetings Act training and pass the test. It is the intent to have group sessions so that everyone will be able to comply with the law.

#8 FINANCE – Gayle Lewis, City Comptroller

Chairman Nichols presented Items A & B for a single vote. There being no objections, Alderman Stone moved to dispense with the readings and asked for approval of both, seconded by Alderman L.Cooper. Those items being:

- A) Payroll for September 23, 2011, of \$467,893.13; and
- B) Schedule of Vouchers Payable, having been published, posted, and distributed, for September 27, 2011, of \$487,197.16;

There being no questions, the roll call vote being:



Ayes: Aldermen McMahon, Stone, L.Cooper, Davis, Foster, Nichols

Nays: None

Absent: Alderman A.Gilbert

Motion carried 6 to 0 with 1 absent.

[Alderman A.Gilbert arrived at 6:05 p.m. during discussion of the next item.]

C) Chairman Nichols presented a resolution awarding Bid #460 for Banking Services to First Financial Bank for a 5-year period beginning January 1, 2012, through December 31, 2017. Alderman Stone moved for approval, seconded by Alderman McMahon. City Treasurer Monson stated a savings in monthly charges of about \$20,000.00 over the 5-year period since First Financial does not charges for many fees currently being charged by Old National Bank. It was stated First Financial, which has five branch locations in Danville, has better rates and fee structure than the proposals received from Central Illinois Bank and Old National Bank. Alderman A.Gilbert voiced concern with First Financial's policy of a 24-hour drop for transfers from savings to checking and City Treasurer Monson did not feel that would be an issue for the City. Alderman Stone questioned what facilities were given opportunity to bid the service and it was stated a Request for Proposal was published in the Commercial News and placed on the City's website, as well as a notice was sent to all institutions that quote on investments. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Stone, L.Cooper, Davis, Foster, A.Gilbert, McMahon, Nichols

Nays: None

Motion carried 7 to 0.

D) Items of Information

Comptroller Lewis handed out a list of those department budgets that fall under Public Services Committee, with the intent to distribute monthly the budget of each for review. Alderman Stone also asked that each Committee get a copy of the other departments for review as well.

#9 FIRE – Larry Thomason, Public Safety Director

The Monthly Incident Report for August 18, 2011, through September 21, 2011, was presented stating 318 incidents reported for a total estimated loss in property of \$39,750.00, with Emergency Service Calls the highest category at 64.15%.

#10 HUMAN RELATIONS – Sandra Houston, Administrator

- The Status Report of Complaints was presented for period August 16, 2011, through September 19, 2011, stating 9 new complaints and the status of 58 previously filed complaints, for a total of 42 Police, 11 Employment, 3 against City Employees, and 2 Employment.
- Administrator Houston reported on several sessions she attended at a recent conference held for Human Relations Officials regarding Human Rights issues.
- The Martin Luther King Scholarship applications are out and all were asked to encourage any area high school senior to apply.
- Mayor Eisenhower thanked Administrator Houston for her work with local agencies on meeting the needs of local residents regarding human rights and various resources. He also thanked the Council for allowing staff the opportunity to attend various training opportunities so that Danville is kept abreast of new laws and ways of doing things better.

#11 HUMAN RESOURCES – Bill Westphal, Administrator

- The Personnel Report was presented as of September 27, 2011, stating 252 fulltime and 29 part-time employees, with two new hires, one separation, and two on Leave of Absence. The two new Probationary Firefighters were sworn in on September 8, 2011, and are now attending Fire Institute.
- An update was presented on the new eligibility lists for Fire and Police. The written test has been completed with 22 passing the Police test and 20 passing the Fire test. Oral interviews will now begin sometime in November. Administrator Westphal stated those on the Lateral Transfer list



remain on the list until age 41. The newest Firefighters were chosen from the existing eligibility list established in 2009.

#12 INFORMATION TECHNOLOGY – Teresa Winn, Administrator

- Administrator Winn is working with various vendors about Financial Software in order to have estimated figures available for the next budget process.
- While attending the Illinois Municipal League Conference, several vendors provided information about electronic voting systems for the Council Chambers and some will be invited to present demonstrations. Mayor Eisenhauer reported that since the audio system in Council Chambers needs to be updated, various other systems are being looked at that could provide other desired features, such as an audio and video system that would allow for viewing via website or local cable and have electronic voting capability.

#13 POLICE – Larry Thomason, Public Safety Director

A) Chairman Nichols presented a resolution authorizing an Intergovernmental Agreement with Danville School District #118 for Middle School Resource Police Officers beginning 2011-2012 school year for South View and North Ridge Middle Schools. Alderman A.Gilbert moved for approval, seconded by Alderman Stone. Mayor Eisenhauer explained this agreement is different than the one for the High School Resource Officer in that this one takes into account the actual expenditure by the City for those Officers. The City will be reimbursed 75% of each Officer's current salary plus cost of benefits, which accounts for the nine months of operation in the school system. Alderman L.Cooper asked for the correction of the word "Consolidated" in the Agreement document. Alderman McMahon questioned replacement of the two Officers and Mayor Eisenhauer stated the Board of Fire & Police Commissioners have begun the process to hire replacements for these two Officers as well as a pending retirement. It was also clarified that it is the intent to fill vacancies as soon as possible to keep manpower consistent with 63 to 64 sworn Officers. To address Alderman Stone's question on replacement of the Middle School Resource Officers if needed, Mayor Eisenhauer stated this agreement is not specific to the Officer and any replacement would be reimbursed at that particular Officer's salary plus benefits. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen L.Cooper, Davis, Foster, A.Gilbert, McMahon, Stone, Nichols

Nays: None

Motion carried 7 to 0.

B) Items of Information

- The Monthly Calls for Service Report for August 23, 2011, through September 26, 2011, was presented stating 3,833 Calls for Service, with arrests of 274 adults and 54 juveniles, and a total of 332 Traffic Citations issued under regular Patrol and 75 issued under a Special Grant. The largest category within the Calls for Service was 76 for violation of Uninsured Motorist. Criminal Investigation Division has opened up 65 new cases and closed 72. The P.O.P. (Problem Oriented Policing) Unit issued 17 Notices to Appear, made 31 Arrests, issued 15 Traffic Citations, made 11 Drug Arrests, and had 10 Public Nuisance Tows (PNT). For the first 8 months of 2011 for reporting, totals include 5,953 Reports made, 2,132 Arrests made, 2,521 Traffic Citations issued, 701 Traffic Accidents investigated, and a total Calls for Service of 26,694. Except for the month of February, Calls for Service in the first 8 months of 2011 are less than the same period in 2010.
- Vice Chairman Foster commended the Police Division for ongoing work on the 2007 triple homicide that has resulted in recent arrests of three out of the four suspected in the case.
- Vice Chairman Foster reported pedestrians, mostly high school students, crossing North Vermilion Street from the area around Royal Donut parking lot towards the west, through traffic. Director Thomason stated he would report the issue to the High School Resource Officer.
- Director Thomason reported a scam involving phone calls purporting to be the U.S. Treasury Service advising that a large amount of money is waiting to be released. He asked that anyone receiving such a call to hang up immediately and to contact the Police Division.



#14 PUBLIC DEVELOPMENT – John Heckler, Director

A) Chairman Nichols presented a resolution adopting the West Downtown Neighborhood Plan, dated July 29, 2011. Alderman A.Gilbert moved for approval, seconded by Alderman L.Cooper. Manager Milliken stated the Planning & Zoning Commission reviewed and discussed the Plan at the last meeting and recommended adoption by the Council. He also stated the Neighborhood Group is anxious to begin implementation as soon as possible. Alderman McMahon questioned commitment of funding and Mayor Eisenhower stated this is similar to the City's Strategic Plan in that it sets forth a prioritization within the area in case funding would become available, at which time, the Council would authorize such expenditure. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Davis, Foster, A.Gilbert, McMahon, Stone, L.Cooper, Nichols

Nays: None

Motion carried 7 to 0.

B) Items of Information

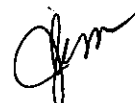
- Manager Milliken was instrumental in the City receiving a Brownfield Assessment Grant of \$400,000.00. The City will be sending out Request for Proposals for environmental consulting services to begin complying with the Grant requirements for the 3-year period.
- The Fall Gathering of the various neighborhood association leaders will be Monday, October 3, 2011, to assess the year and to set the agenda for the Annual Neighborhood Association Meeting in February.
- Planning & Zoning Commission will meet Thursday, October 6, 2011, at 5:15 p.m. in the Lower Level Community Room at City Hall.
- CDBG (Community Development Block Grant) activities have begun as funds have been released.

#15 RISK MANAGEMENT – Kathy Courson, Risk Manager

August 2011 Statistics were presented stating the monthly Health Alliance Health Insurance Premium amounts for employees of \$261,306.00, for retirees of \$38,403.30, and for COBRA participants of \$429.00. Worker's Compensation Injury Claims totaled 5 for the month and 58 for the year and Liability Claims totaled 5 for the month and 68 for the year. A correction was made to Liability Claims with the removal of the description for the August 17 claim and replaced with "Solid Waste truck automated arm tapped a parked vehicle bumper". With the extreme summer heat indexes now over, Manager Courson announced there were no heat related injuries reported, thanks to the efforts of the Supervisors of all Departments who were proactive in reviewing safety measures with staff and making sure all were well hydrated.

#16 LEGAL – Dave Wesner, Corporation Counsel

A) Chairman Nichols presented a resolution authorizing an amendment to the Redevelopment Agreement with Tabani Commercial Real Estate Investment and Development for the Village Mall at 2917 N. Vermilion in order to provide a sales tax rebate incentive for a new tenant with projected sales of \$6 million if a majority of local labor is used and if renovations are completed on or before August 31, 2012. Alderman Davis moved for approval, seconded by Alderman Stone. Mayor Eisenhower explained the original agreement referenced Retailer A, which is now known to be Dunham's Sporting Goods, and Retailer B, which has now changed from the original speculation. Tabani has identified another retailer that plans to locate to the Village Mall with much higher projected sales than the original Retailer B, from \$3 million to \$6 million. The incentive in the original agreement will not change, being: 50% of sales coming back to the City over a 5-year period, not to exceed 50% of the construction cost, or 75% of sales if proof submitted to the City of using a majority of local laborers. The only other change would be the completion date from February 2012 to August 2012. Mayor Eisenhower stated that the projected sales is very conservative, based on research, and it was clarified that payment to the developer would be made upfront using sales tax dollars, with the City recouping 100% of the sales tax revenue immediately. It was also clarified that the amount to be paid would be based on the projected sales of \$6 million, regardless of what actual sales are. Regarding use of local laborers, Mayor Eisenhower stated payroll documentation is required to be submitted to the City for the entire construction project at the end of the project. The City will consider the number of those living in Vermilion County and the amount of



productivity by each on the job before determining whether or not the perimeters have been met to receive the additional 25%. Alderman Nichols questioned the ability to recoup what is spent upfront and Mayor Eisenhower stated there is protection in that the agreement is only for a five-year period of sales but with the requirement of a 10-year lease between the developer and the retailer. After questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Foster, A.Gilbert, McMahon, Stone, L.Cooper, Davis, Nichols

Nays: None

Motion carried 7 to 0.

B) Chairman Nichols presented an ordinance waiving requirements of Section 30.07(A) and authorizing the purchase of property for an amount of \$646.00 to be used to enhance Carver Park and provide for future improvements. Vice Chairman Foster moved for approval, seconded by Alderman L.Cooper. Corporation Counsel Wesner advised of two amendments needed, being: strike 430 Junction and in its place add 430 Union and include language at the end of the same sentence: being: "consisting of approximately 4,267 square feet". Alderman L.Cooper moved to amend the language, seconded by Vice Chairman Foster. On the voice vote, all ayes, no nays; the motion to amend carried. It was explained that this property was listed on the County's Tax Sale this summer but did not sell at the minimum required bid of \$646.00. With the proximity to Carver Park, it is beneficial for the City to acquire the lot for future improvements or enhancement of the park. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Foster, A.Gilbert, McMahon, Stone, L.Cooper, Davis, Nichols

Nays: None

Motion carried 7 to 0.

C) Chairman Nichols presented an ordinance amending Chapter 50 Water by adding Section 50.20 to prohibit the installation of new potable wells in the area bordered by Vermilion to Walnut and Williams to CSXT railroad track and by Fairchild to Woodbury and Hazel to Vermilion. Alderman Davis moved for approval, seconded by Alderman A.Gilbert. Corporation Counsel Wesner handed out a map identifying the area in question. Located within the area are buildings either currently or once occupied by dry cleaners. Due to I.E.P.A. (Illinois Environmental Protection Agency) requirements, there must be safeguards for safe drinking water to future owners, such as an ordinance prohibiting potable wells from being installed at or near such locations with potential chemical spills. It was clarified that the City currently has an ordinance prohibiting installation of any wells within City limits; however, additional language is needed in this chapter specific to this location, particularly Mr. O'Brien's former Model Star property, to meet I.E.P.A. requirements. After questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen McMahon, Stone, L.Cooper, Davis, Foster, A.Gilbert, Nichols

Nays: None

Motion carried 7 to 0.

#17 CLOSED SESSION was not needed.

#18 COMMITTEE MEMBERS' COMMENTS – None

#19 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 7:35 p.m. following a motion by Alderman Stone and a second by Alderman McMahon.

Approved: 10/25/11
Posted Publicly: 10/26/11


City Clerk