

PUBLIC SERVICES COMMITTEE
MINUTES OF NOVEMBER 22, 2016

#1 CALL TO ORDER

Chairman Nichols called the Public Services Committee meeting to order at 6:02 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Steve Nichols, Vice Chairman Steve Foster, Aldermen R.J. Davis, Sharon McMahon and Tom Stone. Aldermen Brenda Brown and Dan Duncheon were absent. A quorum was present.

Others Present were Mayor Scott Eisenhauer, Aldermen Jon Cooper, Sharon Pickering, and Mike O'Kane, Assistant Corporation Counsel Bethany Nystrom, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Engineering & Urban Services Director David Schnelle, Human Relations Administrator Sandra Finch, Human Resources Administrator Bill Westphal, Information Technology Administrator Agnel DSilva, Public Safety Director Larry Thomason, Public Transportation Director Lisa Beith, Risk Manager Kathy Courson, 26 audience members and 4 news media.

#2 APPROVAL OF MINUTES

Chairman Nichols presented the Minutes of the regular meeting of October 25, 2016. Alderman Stone moved to dispense with the readings and asked for approval as presented, seconded by Alderman Davis. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Nichols presented the agenda and announced Item 15, Urban Services Report will be moved to Item 10. There being no further changes, Alderman Stone moved for approval as amended, seconded by Vice Chairman Foster. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

- Hau Swearingen of Danville spoke concern the Public Safety Pension fee is not paid by everyone as it is placed on the garbage and sewer bill and suggested the newspaper periodically publish the updated unfunded liability for the Fire Pension and Police Pension Funds.
- Jerry Hawker of Danville voiced support of the Fire Division reorganization, feels a Fire Chief will be an asset to the City and to the Firefighters, is opposed to the closure of a fire station, and is concerned the Fire Division is not allowed to work up to its potential as far as medical calls.
- Vince Koers of Danville spoke in opposition to firefighters responding to every medical call and is in support of reorganization to the Fire Division.
- Cyril Ostiguy of Danville stated it is time to make a decision regarding closure of a fire station and fire division reorganization. The Fire Division Sustainability Committee met two years ago and presented facts that one of the stations can be let go without letting go of any employees.

#5 CHAIRMAN'S COMMENTS - None

#6 APPROVAL OF PAYROLLS

Chairman Nichols presented Payrolls for November 18, 2016 of \$70,291.03. Alderman Davis moved to dispense with the reading and asked for approval, seconded by Alderman Stone. There being no questions, the roll call vote being:

Ayes: Aldermen Davis, McMahon, Stone, Foster, Nichols

Nays: None

Absent: Aldermen Brown, Duncheon

Motion carried 5 to 0 with 2 absent.

#7 APPROVAL OF VOUCHERS PAYABLE

Chairman Nichols presented Schedule of Vouchers Payable for special run of November 18, 2016 of \$30,000.00, for regular run of November 22, 2016 of \$563,774.14, and special run of November 22, 2016 of \$15,745.03. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Vice Chairman Foster. There being no questions, the roll call vote being:

Ayes: Aldermen McMahon, Stone, Foster, Davis, Nichols

Nays: None

Absent: Aldermen Brown, Duncheon

Motion carried 5 to 0 with 2 absent.

#8..CITY CLERK'S REPORT – Lisa Monson, City Clerk

#8-A) Staff is currently working on the Annual Meeting Schedule, FOIA Directory, Semi-Annual Liquor License and Business License Renewals.

#9..FINANCE– Gayle Lewis, Comptroller

#9-A) Chairman Nichols presented a resolution authorizing Agreement for Liability and Workers Compensation Insurance with the lowest responsible bidder Illinois Counties Risk Management Trust (ICRMT) through Harris Agency Insurance, beginning January 1, 2017 to December 31, 2017, with a premium of \$1,107,413.00. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Vice Chairman Foster. Manager Courson reported bids were received from four insurance providers with information and deductibles compared with each bidder. Harris Agency is a local broker that utilizes IPMG (Insurance Program Managers Group) who will provide the City's worker's compensation and liability insurance. Insurance representatives in attendance were Adam Grimes, Agent with Harris Agency, Inc., Jeff Weber, IPMG Sr. Vice President, Brian Devlin, IPMG Vice President, Risk Management Services, and Jeff Basador, IPMG Risk Manager. Manager Courson stated there are no changes to the City's coverage, but there are some deductible changes. A different company will be processing the worker's compensation and liability claims, but overall the coverage will remain the same. The biggest difference is their bid came in around \$350,000.00 less than IMLRMA (Illinois Municipal League Risk Management Association). Mayor Eisenhower stated ICRMT's deductible is different from what the City has been used to, so numbers were run based on their scenario and what the City would be spending more with them versus what we had spent last year with IMLRMA and that number is significantly lower than the savings they were providing us. That number came to around \$68,000.00. Mayor Eisenhower stated Manager Courson, Comptroller Lewis, and himself met with representatives present this evening and are very confident that we were making the right choice and part of that is we will have a local broker. His biggest concern was making sure that Manager Courson had a direct contact and when we started looking at other companies we were unfamiliar with that obviously became a growing concern for us and after meeting with them we were very comfortable. Chairman Nichols questioned if the company has experience with local governments and Mr. Grimes responded "yes", the company has county and water district clients. Mr. Weber stated the company has been in business for 30 years and all we do is governmental taxing bodies in Illinois so we specialize in this area. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Stone, Foster, Davis, McMahon, Nichols

Nays: None

Absent: Aldermen Brown, Duncheon

Motion carried 5 to 0 with 2 absent.

#9-B) ITEMS OF INFORMATION

#9-B-1) HUMAN RESOURCES MONTHLY REPORT – Bill Westphal, Human Resources Administrator
Administrator Westphal presented the Personnel Report as of November 22, 2016, stating 243 employees eligible for benefits and 43 part-time/seasonal/temporary/intern employees, with one new hire, three separations, and three transfers. Applications are being accepted for Accountant/Auditor, Engineer, Finance Secretary/Accounts Clerk, and Extra Board Bus Drivers are on-going.

#9-B-2) RISK MANAGER MONTHLY REPORT – Kathy Courson, Risk Manager

October 2016 Statistics were presented stating Blue Cross/Blue Shield of Illinois and Health Alliance Insurance Premiums for employees totaled \$315,691.00, for retirees \$41,369.00, for COBRA Participants

\$-685.00, and for Library employees \$13,512.00; October claims for Worker's Compensation totaled nine, and there were seven Liability claims submitted. The total cost of health premiums in October 2016 totaled \$369,887.00 and the total cost of health premiums for October 2015 totaled \$388,235.60. Manager Courson reported estimates have been received for the following liability claims listed on the report: 10/8/16 \$4,000.00; 10/13/16 \$3,500.00; and 10/3/16 \$42,000.00.

#9-B-3) ADDITIONAL ITEMS OF INFORMATION

Chairman Nichols asked Comptroller Lewis for the Public Safety pension liability numbers and Comptroller Lewis stated the final numbers have been received and the rounded figure is \$105 million between the Police Pension and Fire Pension Funds. Chairman Nichols also requested the percent funded for each fund and Mayor Eisenhauer responded the Police Pension is 27% funded and the Fire Pension is 15% funded.

- Comptroller Lewis reported loan documents are out for bid for the demolition equipment and expenses.
- The payroll conversion has been postponed to the first of the year.
- The final draft of the audit has been received and the management discussion report is being prepared to include with the completed audit. She hopes the audit completion will occur the first or second week in December.

#10 [previous Item 15]. URBAN SERVICES

#10-A) Chairman Nichols presented a resolution authorizing application to United States Environmental Protection Agency (USEPA) Brownfields Assessment Grant Program, to apply for a \$300,000.00 grant to pursue the redevelopment and reuse of vacant and underutilized sites within the community, requiring no local matching funds. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Vice Chairman Foster. Director Schnelle stated Mr. Milliken has been spearheading this effort and this is our third year to apply. The eligible grant award size has been decreased by \$100,000.00 in hopes that perhaps more communities will be awarded grants. The City received this grant four years ago, but has not received it the last two years. This grant has led to economic growth in portions of the community with Seminary and Vermilion Streets being one of the prime locations. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Foster, Davis, McMahon, Stone, Nichols

Nays: None

Absent: Aldermen Brown, Duncheon

Motion carried 5 to 0 with 2 absent.

#10-B) Chairman Nichols presented an ordinance amending Chapter 50 Pertaining to Water, to add language to section 50.18 regarding groundwater use restriction proposed area #4. Alderman Stone moved to dispense with the reading and asked for approval, seconded by Vice Chairman Foster. Director Schnelle stated the ordinance is dealing with contaminated soils generally due to former gas station sites. The Illinois LUST (Leaking Underground Storage Tanks) fund clean-up program coordinates with the property owner to help remediate the situations. The City has been very reluctant to do groundwater ordinances as being proposed tonight until we are able to work with the property owner and the State to get the site to a condition we feel is appropriate, so in this situation the City has asked all of the hard pavement be removed from the site, the curb cuts closed, and the site replaced with soil and vegetation. A no further remediation letter would be issued from the EPA for the site meaning it becomes a viable site for economic developments. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Davis, McMahon, Stone, Foster, Nichols

Nays: None

Absent: Aldermen Brown, Duncheon

Motion carried 5 to 0 with 2 absent.

#10-C) Items of Information - None

#11 [previous Item 10]...FIRE- Larry Thomason, Public Safety Director

#11-A) Chairman Nichols presented a resolution approving Closure of a Fire Station. Vice Chairman Foster moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Fire Suppression

activities at Fire Station 3, located at 1111 N. Griffin Street is recommended for closure. Mayor Eisenhauer stated the closing of a fire station has been a topic for a number of years, most significantly over the course of the last several months. He passed out a map with the current response areas on one side with four stations versus what response areas would be on the proposed three station configuration. The type of fire which is typically a structure fire is an all call would include all four fire stations under the current response, but from a dispatching perspective which station would be dispatched first. The three station configuration indicates fire response areas from those three stations. He also mentioned a letter received today from Quaker Oats opposing the closure of fire station 3 and stated there is a statement in the letter that mentions it is impossible to get to Quaker Oats from Station 4 without crossing railroad tracks and does not believe that to be so if you take Michigan Avenue overpass that was constructed you can get to Quaker Oats without using railroad tracks. Alderman Davis asked if anyone was present from Quaker Oats and no one raised their hand from the audience. Alderman McMahon voiced concern with the closure and stated she received several phone calls from her constituents who did not want to lose a fire station. Alderman Davis stated he has received calls as well with some constituents who feel closing a station will not put the citizens at risk. Mayor Eisenhauer stated there will still be administrative functions at station 3 and at this time training will continue at station 3. Alderman Pickering voiced many concerns with closing fire suppression at Station 3 such as response time to Pepsico, GenPact, Automation International, Fair Oaks Housing, Watchfire, Viscofan, other manufacturers and there being two schools near Station 3, what are the savings in closing a station, and stated the Fire Division has been cut 20% since 2009. She also stated the response times to Immanuel Senior Residence and Valleyview Apartments would be reduced. Mayor Eisenhauer stated the City will initially save around \$600,000.00 to \$700,000.00 in not having to replace the next truck and any other equipment that is housed in that fire station and the closure puts the City in a better position as we go into arbitration to fight minimum manning from 13 to 10 as a minimum manning ruling in the City's favor would save the City an additional \$700,000.00 to \$900,000.00 annually in savings. He also stated Director Schnelle will be studying the North-South Bowman Avenue corridor and the opportunity for the elimination of at grade crossings along that corridor, but even without that infrastructure development you can still get to each of those entities by utilizing a route that does not cross railroad tracks. The only area in the conversion of going from four stations to three stations where you do not have the same four minute response time as there is currently is the Holiday Hills area unless there is an infrastructure connection from Winter Avenue to Crestview Avenue and that would have to happen if the approval of a station closure were to occur. He cautioned everyone that response times vary based on the reality of where the equipment is located at the time in which the call comes. He asked 9-1-1 Communications to pull one month of data that relates to movement of fire trucks throughout the community which shows the trucks are not always at the fire station when the call comes in or at the fire station at which they are assigned. Alderman O'Kane voiced concern with second response calls when firefighters are already out on a call and feels it is endangering the citizens. Mayor Eisenhauer stated currently there is an automatic callback of seven personnel as it relates to when an actual fire occurs and there is a need to lay a line so that gives you a total number of 20 in personnel and anytime there is an actual working fire, he has no problem with how many number of personnel are necessary to fight the working fire at the discretion of the command officer. Mayor Eisenhauer stated the City does not have the financial resources to address every "what if" scenario. Alderman O'Kane requested a map of response time to other areas on second calls. Alderman Pickering asked Mayor Eisenhauer why he wouldn't wait until after arbitration was over to close a fire station and Mayor Eisenhauer responded there are savings in closing a station short term and long term and so whether minimum manning is reduced or not, a fire station still needs to be closed in this community. Mayor Eisenhauer stated his reason for closing a fire station is not predicated on whether or not minimum manning is reduced. Alderman Davis feels closing a station is a good fiscal move. Vice Chairman Foster stated the City cannot cover every possible contingency and stated 63% of the firefighters live outside of the City limits so callback response times are longer. He also voiced concern with the pension obligation and feels the citizens need to know the ramifications of the pensions and further stated he will be supporting the resolution. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Stone, Foster, Davis, Nichols

Nays: Alderman McMahon

Absent: Aldermen Brown, Duncheon

Motion carried 4 to 1 with 2 absent.

#11-B) Chairman Nichols presented a resolution approving Restructure of Fire Division Organization. Alderman McMahon moved to dispense with the reading and asked for approval, seconded by Alderman Stone. Mayor Eisenhower stated part of the reorganization with the command structure would be to reinstate the Fire Chief with an Assistant Chief and noted the following benefits with that reorganization including accountability, streamlining efficiency, decision making, and it will also allow fire suppression activities as a battalion commander to a 40 hour a week assistant chief now you have two people in the front office a chief and an assistant chief who can also concentrate and focus efforts on fire prevention, on fire inspections, on some of those things that currently today we are not getting as much resources aimed at as we should. He further added there is loss in accountability with having a Public Safety Director. In addition to the chief and assistant chief, the reorganization structure would include captains who will now become battalion commanders and then lieutenants and firefighters underneath their commanders. Aldermen Foster, McMahon, Nichols, and Davis voiced support of the resolution. Alderman McMahon feels a chief position is important and it should be someone who has already been a firefighter so they can advocate what calls they should be running. Alderman McMahon voiced concern with the reduction in responding to medical calls and accident calls. Mayor Eisenhower stated the reason why EMS calls were reduced was due to firefighters being used as "lifters" on EMS scenes and not emergency scenes which was costing the City significant dollars as well as requiring some of the firefighters to spend time away from their tasks because of a worker's compensation injury that occurred during a lifting assistance for a "non-emergency" situation. He asked Director Thomason to review the City's EMS call list which was reviewed with the assistant chiefs. He also added anytime the City puts their vehicles in use in an emergency situation there are always risks to personnel and to the public, so we were trying to minimize that as well. He stated he has no problem re-evaluating that list, and the list has been re-evaluated, but feels there has been some misconception the list was created by the Director or himself without input from the assistant chiefs. Alderman McMahon stated she would like to see the list re-evaluated annually, because the City is missing some calls and we want to do what is best for the entire community. Chairman Nichols questioned the cost difference between two organizational charts and Mayor Eisenhower responded currently we have two assistant chiefs in place, the bargaining unit and the City will be required to look at the salary for the Chief, the assistant chief, and the captains since those will be different duties than what they have experienced before, so he does not have a number to give him tonight because the meeting with the bargaining unit has not occurred. He also stated the Fire Chief will be a non-union position. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Stone, Foster, Davis, McMahon, Nichols

Nays: None

Absent: Aldermen Brown, Duncheon

Motion carried 5 to 0 with 2 absent.

#11-C) Items of Information

#11-C-1) Monthly Incident Report for October 21, 2016, through November 20, 2016, was presented, stating 269 total incidents were recorded and total estimated loss in fires was \$79,158.00. There were 19 fire incidents, of those, three were building fires. There were 160 rescue or EMS incidents which accounted for 59% of the service. Breaking that down, 93 were EMS calls, five were rescue calls, three were motor vehicle accident with injuries, one was motor vehicle accident without injuries, one removal of victim(s) from stalled elevator, and there were 57 medical assists.

#11-C) Director Thomason stated new Engine 1 was placed into service on November 17th.

#12 [previous Item 11]...HUMAN RELATIONS – Sandra Finch, Administrator

- Administrator Finch reported that for the period of October 18, 2016, through November 21, 2016 the office handled 34 complaints, which consisted of 16 police complaints, 15 employment complaints, 1 City employee complaints, 1 housing complaint, and 1 public accommodation complaints.
- The deadline for the Martin Luther King Scholarship application is December 2, 2016.

#13 [previous Item 12]...INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

- Administrator DSilva reported he has been working with Director Beith at DMT on a CAD/AVL system.

- The Police Division MDT (Mobile Data Terminals) project has been approved so that implementation will begin sometime in January, 2017.

#14 [previous Item 13]...LEGAL – Dave Wesner, Corporation Counsel

#14-A) Items of Information - None

#15 [previous Item 14]...POLICE - Larry Thomason, Public Safety Director

#15-A) Danville Police Division Monthly Report from October 20, 2016 to November 20, 2016 was presented stating there were 2,201 calls for service by grid. Among those grids, the actual calls of service that could be classified as an offense were 2,161. There were 199 adults arrested and 38 juveniles detained and/or arrested.

#15-A) Items of Information

- Vice Chairman Foster questioned how many officers could be called in if there was an incident in the City and Director Thomason responded the Police Division would start with eight officers, then immediately following there would be an additional 20 to 30 people available. Officers also attend training related to police safety precautions. Mandatory training is being expanded as well.
- Director Thomason announced there will be a traffic enforcement team in force throughout the holiday season on the primary arteries and the team's specific instructions are enforcing speeding, cell phone usage, and texting. The team was out for four hours last week and issued 50 citations.

#16 DISCUSSION OF 2016 TAX LEVY AND FISCAL YEAR 2017-2018 BUDGET

Mayor Eisenhauer handed out an updated proposed 2016 Tax Levy noting the only change is the title at the top of the page "Proposed – No Increase in Public Fee Safety, Abate \$500,000.00 from General Fund, and Implement a Utility Tax (Gas and Electric)". There will still be a proposal forthcoming related to utility tax as we are still working with local industries and Vermilion Advantage. The proposed 2016 Tax Levy will be voted on December 20, 2016.

#17 CLOSED SESSION was not needed.

#18 COMMITTEE MEMBERS' COMMENTS

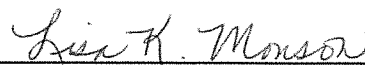
- Vice Chairman Foster yielded time to audience member Ken Broderick of Danville who addressed questions by Alderman Davis regarding Quaker Oats response time and stated he spent 32 years on the Fire Department and during that time he does not remember Engine 2 or Engine 4 beating Engine 3 to Quaker Oats. He also stated traffic and weather conditions affect response times and voiced opposition to the closure of a fire station.
- Alderman Pickering stated she served on the Fire Division Sustainability Committee at the final meeting there was a vote from eight committee members present. There were three recommendations including keeping all four fire stations open, keep minimum manning at 13, and recommendation to reduce staffing from 47 to continue to reduce to 39 by attrition was voted down. She further stated the decision to close a fire station will significantly impact the City both residential and commercial and at the City's next meeting she would like consideration of an addition to the agenda a discussion period which would allow informed, qualified representatives from the Fire Division to answer questions and provide information to assist the Council in making an educated vote. Mayor Eisenhauer responded the way in which the Council has always functioned is if someone speaks on behalf of an issue on the agenda and remains through the course of the meeting, the Council has always been allowed to ask them questions.

#19 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by Chairman Nichols at 8:00 p.m. following a motion by Alderman McMahon and a second by Alderman Stone.

Approved: 01/24/17

Posted Publicly: 01/25/17



Lisa K. Monson, City Clerk