

PUBLIC WORKS COMMITTEE  
MINUTES OF FEBRUARY 14, 2017

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:05 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Sherry Pickering, and Rick Strebing. Alderman Lloyd Randle, Alderman Mike O'Kane and Alderman Rickey Williams, Jr. were absent. A quorum was present.

Others in attendance included Mayor Scott Eisenhauer, Alderman Dan Duncheon, Alderman Brenda Brown, Assistant City Engineer Eric Childers, City Clerk Lisa Monson, City Comptroller Gayle Lewis Engineering & Urban Services Director David Schnelle, Engineer Colleen Ruhter, Public Transportation Director Lisa Beith, and Public Works Director Doug Ahrens. 7 audience members, and 3 news media. Chairman Puhr stated that Alderman O'Kane is at his brother in law's visitation and Alderman Randle is in Chicago with his daughter.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of January 10, 2017. Alderman Cooper moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and removal of item 10 that was mistakenly left on the agenda. There being no further changes, Alderman Strebing moved for approval as amended, seconded by Vice Chairman Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#4-A PUBLIC HEARING for NPDES Permit. Chairman Puhr opened the public hearing at 6:06 p.m. for the permit and asked for public comments. Joseph Gleisner of Danville stated that he has been keeping an eye on drainage and had a recent conversation with a representative from the IEPA and was here to educate himself. Engineering & Urban Services Director David Schnelle stated that we like to give the public time to come and comment and voice concerns over our permit. Chairman Puhr asked if there were any other comments from the audience regarding the permit. There being no further questions nor comments, either for or against the permit, Chairman Puhr closed the public hearing at 6:08 p.m.

#4 AUDIENCE COMMENTS

- Vince Koers of Danville stated that he supports the idea of the storm water program.

#5 CHAIRMAN'S COMMENTS

Chairman Puhr announced that Ken Cunningham passed away Friday February 10. Chairman also asked everyone to keep Alderman Lloyd Randle and his family in our prayers.

#6 PAYROLL

Chairman Puhr presented Payroll for February 10, 2017 of \$63,066.65. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. There being no questions, the roll call vote being:

Ayes: Aldermen Strebing, Cooper, Pickering, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane and Williams

Motion carried 4 to 0 with 3 absent.

[Alderman Williams arrived to the meeting at 6:13 p.m. during the discussion of the next item]

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for February 14, 2017 of \$644,843.93. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Alderman Pickering questioned the stack chair purchase for Harrison Park on page 6. She asked if those had already been purchased recently. Public Works Director Doug Ahrens clarified that they had made two purchases in subsequent fiscal years and he clarified that the seating capacity at Harrison Park is 300, he stated that there may have been 3 purchases of 100 chairs. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Cooper, Pickering, Strebing, Puhr

Nays: Alderman Williams

Absent: Aldermen Randle, O'Kane

Motion carried 4 to 1 with 2 absent.

#8 FINANCE– Gayle Lewis, Comptroller

#8-A) Chairman Puhr asked for a motion to be made for items 8A and 8B to be taken together. Vice Chairman Cooper made the motion to do so and Alderman Strebing seconded his motion. Chairman Puhr presented a resolution authorizing a Budget Amendment in the Central Vehicle Maintenance (012) budget to increase Expenditures line item Group Insurance in the amount of \$3,000.00, Maintenance of Other Equipment in the amount of \$15,000.00 to come from Infrastructure Development Fund Reserve and a resolution authorizing a Budget Amendment in the Infrastructure Development (107) budget to increase Expenditures line item Economic Development in the amount of \$118,000.00, to come from Infrastructure Development Fund Reserve. City Comptroller Gayle Lewis stated that the Items of Information should be under the Budget Study Session item #16. There being no questions, the roll call vote being:

Ayes: Aldermen Cooper, Pickering, Strebing, Williams, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#9 DANVILLE AREA TRANSPORTATION STUDY (DATS)

#9-A) Items of Information

Director Schnelle reported the DATS Technical Committee had their regular monthly meetings this month and the multi-year transportation improvement program is on public review for thirty days. If there are no objecting reviews or comments, the committee will look at passing that next month.

#10-A) Information Systems - Removed

#11 PUBLIC TRANSPORTATION – Lisa Beith, Director

#11-A) Chairman Puhr presented a resolution approving the disposal of Surplus Property for Sale and Scrap Value. Alderman Strebing moved for approval seconded by Alderman Pickering. Public Transportation Director Lisa Beith stated that this has been sitting out there and had just brought it back tonight.

There being no questions, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#11-B-1) Items of Information

The Monthly Recap for January 2017, included Ridership Reports, Monthly Revenue Record, and Ridership History. The January fixed route ridership totaled 57,289. The December total ADA ridership was 774 rides with the January ADA ridership report to be given next month. The total revenue for the month of January was \$33,649.34 which includes Farebox and Subscription revenue at \$19,228.83; Ticket Sales at \$13,720.51, and advertising at \$700.00.

- Director Lisa Beith stated that the transfer zone is coming right along.

#12 PUBLIC WORKS – Doug Ahrens, Director

#12-A) Items of Information

- Director Doug Ahrens stated that storm water bargaining plans are moving in a positive direction and will probably be able to be brought back to the committee next month.
- Yard waste stickers have gone on sale and will be sold at both City Hall and Public Works.
- There are several projects that will be out to bid by the end of the week.
- Hopefully in March we can present to you contracts for the contractual portion of the demolition. We do not have equipment big enough to reach the top of either building.
- RFP/ Bids are out on the automated truck replacement
- Lot mowing RFP is being finalized, this is a new one that we have not done previously. We will request prices for what it would us for private mowing services to mow non city owned properties. Right now we have a total of 465 non city owned properties that we are maintaining. We are suggesting that the city staff continue to maintain city owned lots and exploring the potential of contracting out for the abandoned and or vacant lots that the city does not own.
- We are also out to bid on the two storm water projects that we talked about a month or two ago on Sheral Drive and Woodridge
- We hope to soon be discussing the sale of city owned properties. We have developed an RFP for individual lots that the city owns. We have differentiated which ones we think the city should retain and those will be announced at the same time. A request for the sale of 800 South should be anticipated, we have two parties that have expressed interest. We anticipate a minimum bid on this facility. We also believe that the former Schomberg offices on Fairchild Street would be appropriate for sale.
- Alderman Williams thanked Director Ahrens for putting together the RFP for city property. He stated that he believes that the less property we own is in our better interest. Williams wanted to clarify his understanding that we would contract out non city owned property for mowing. Director Ahrens responded that this was correct and that this number of properties will continue to grow to our aggressiveness with our demolition program. We will be looking at the numbers for 6 week, 4 week, and 2 week mowing intervals.

#13 URBAN SERVICES – David Schnelle, Director

#13-A) Chairman Puhr presented a resolution authorizing an amendment to an Intergovernmental Agreement with IDNR for Ellsworth Park Dam and Danville Dam. Vice Chairman Cooper moved for approval seconded by Alderman Strebing. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Cooper, Pickering, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#13-B) Chairman Puhr presented a resolution approving Additional Engineering Services for Voorhees Street Bridge. Vice Chairman Cooper moved for approval seconded by Alderman Pickering. Alderman Pickering asked the Director if this would only include the Voorhees detour. Director Schnelle responded that this would include the additional work associated with designing the detour. We have determined through analyzation of this project that we should have enough construction dollars available within the budget to remove these portions of those streets. With the anticipated increase of traffic we want to use this opportunity to make those improvements to those streets. Alderman Cooper asked the Director if there was a foreseeable date that the bridge would be completed. Director Schnelle responded it would be spring or summer of 2018. The DHS shared use path will start this year and we don't want to conflict with that because the road will need to be shut down so we will be looking at late 2018 for this project. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Williams, Cooper, Pickering, Strebing, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#13-C) Chairman Puhr presented a resolution Authorizing reimbursement of Railroad Engineering and Flagging Expenses for Southview Sanitary Sewer Project. Alderman Strebing moved for approval seconded by Vice Chairman Cooper. Alderman Strebing asked Director Schnelle if this would be the only amount of money you have to come back for change. Director Schnelle responded that he does not know how much this is going to be. He's very hopeful that it will not exceed the projected dollar amount. However, we will not know the expenses until they invoice us. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Cooper, Pickering, Strebing, Williams, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#13-D) Chairman Puhr presented a resolution Awarding Bid #572 for the Purchase of a Hybrid Robotic Total Station. Alderman Strebing moved for approval seconded by Vice Chairman Cooper. Director Schnelle stated that the current Robotic Total Station is at least twelve years old, the head of the unit is going out and they no longer service this piece of equipment. We need a total station for a more accurate survey and layout in the field. We asked for proposals for this and we received three, and two were from the same company. This unit would be a hybrid and have a GPS survey grade with software upgrades to our existing GPS survey grade instrument. With operations being more involved in the field, there is a demand for the GPS survey grade instrument from both entities. This would be paid for fifty percent out of the Sanitary Sewer Enterprise Fund and fifty percent out of the Capital Equipment Fund. Chairman Puhr asked if we were going to trade in the old total station. Director Schnelle replied that yes, we would be asking for a trade in due to our current one being obsolete. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#13-E) Chairman Puhr presented an ordinance to Grant Easement in Municipally-Owned Real Property. Alderman Strebing moved for approval seconded by Alderman Pickering. Chairman Puhr asked where this was exactly. Director Ahrens explained this is essentially under the sidewalk as you come around the curve at the riverfront. All of the overhead wires have been removed and we installed conduit in a radius there. You can see the transformer boxes just west of the Palmer Arena

so just envision some conduit following the sidewalk all the way around the curve. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Cooper, Pickering, Puhr

Nays: None

Absent: Aldermen Randle, O'Kane

Motion carried 5 to 0 with 2 absent.

#### #13-F) Items of Information

##### #13-F-1) H&L Landfill Update

Director Schnelle stated that there are no new updates.

##### #13-F-2) NPDES Stormwater Management Update

- City Engineer Colleen Ruhter spoke about outfall inspections. They have been aggressively completing outfall inspections and they are currently up to 30 completed inspections. There are quite a few minor concerns, soap suds, and rust colored waters. They have to format a plan for those. They found 25 more large outfalls and are now up to 115 that are on the list and need to be inspected twice a year. This consists of 24 inches and larger outfalls. They are trying to come up with a good process of taking the photos and doing the reporting in the field and bringing them back to the office. The MS4 annual reporting year is over on the 20<sup>th</sup> of February and then our annual report is due the first of June. The outfall inspections are going to be a process.

##### #13-E-3) Project Updates

- Assistant City Engineer Eric Childers spoke about the Southview project off of Highland Blvd. moving forward. Highland was closed for about a week but they've made it across and got it reopened. They are moving toward the last manhole toward the end of this week on that side with the eight inch line. Once they finish that up all they have left is an eight inch that will serve the old commercial Dawson building. They have to go across and do some eight inch connections adjacent to the pump station. They probably have three to four weeks worth of work left to do on Southview.
- Director David Schnelle stated that this contractor was awarded the MCORE Tiger Grant in Champaign and that project was not going to shut down over the winter so they got busy because they needed to get back over to Champaign.
- Alderman Strebing asked if the issue out on Southview was tied to this and Director Schnelle responded that it was not, and that it was a storm sewer issue where there were cross connections into the storm sewer. Director Schnelle stated that a pump station will be eliminated at Southview. When a sanitary line was put in for Danville stadium years ago, we committed to the school district that we would take over the pump station when it was ready to be retired. We are retiring it but just eliminating it with a new gravity line.
- Director Schnelle stated that our pump station projects are out to bid. Two or three years ago we began engineering on pump stations for Vermilion Gardens, Poland road and the Walmart pump station. Those are out to bid and we hope to bring those back to you next month.

#### #14 CLOSED SESSION -None

#### #15 COMMITTEE MEMBERS' COMMENTS


Chairman Puhr announced that the Neighborhood Workshop is Saturday, March 4<sup>th</sup>.

#### #16 2017-2018 BUDGET STUDY SESSION

- Mayor Eisenhauer highlighted the packets that were passed around, noting that it gives a historical perspective dating back to 2006. The sheets show what the line items were at the time and the 2017-2018 budget. In 2008-2016 listed is a revenue budgeted amount that was budgeted that year as well as the actual revenue that was received that year as well as what the difference was for that. The 2017-2018 in the stand alone boxes are what we have proposed for this year. There's a Danville retail sales comparison sheet shows by category dating back to 2010 through the first three quarters of 2016 for everyone to compare sales from year to year. Another sheet shows fifty percent of the maximum for electric and fifty percent of the maximum amount of the natural gas. The sheet that was passed out recognizing the budget schedule and on the back of that are all of the dates as we move forward through this budget process. There is a Saturday study session scheduled for February 25<sup>th</sup>. If there are any other study sessions needed, Gayle and I are always available.
- City Comptroller Gayle Lewis stated that she has another employee that will be out for three to four weeks and stated that she is doing her best.
- Alderman Pickering asked about the zeros that were on the budget session. Comptroller Lewis stated that she and Mayor's numbers didn't match up so they took them out for now, they will be put back in.
- Alderman Duncheon stated that filling stations are down 12 million rather than three million (Mayor clarified three million being for one quarter.) Duncheon asked whether car sales were down or if gas prices were down. Mayor stated that gas prices are down.

#### #17 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 6:48 p.m. by acclamation after a motion by Alderman Strebing and a second by Alderman Pickering.

  
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Lisa Monson, City Clerk

Approved: 03/14/17  
Posted Publicly: 03/14/17