

PUBLIC WORKS COMMITTEE  
MINUTES OF APRIL 14, 2015

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:02 p.m.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Aldermen Ron Candido, R.J. Davis, Mike O'Kane, Rick Strebing, and Rickey Williams, Jr. A quorum was present.

Others in attendance included Mayor Scott Eisenhauer, Alderman Tom Stone, Alderman-Elect Lloyd Randle, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Corporation Counsel David Wesner, Engineering & Urban Services Director David Schnelle, Public Transportation Director Lisa Beith, Public Works Director Doug Ahrens, 2 audience members, and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of March 10, 2015 and special meeting of April 7, 2015. Alderman Candido moved for approval as presented, seconded by Vice Chairman Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and removed Items 8-D and 8-E. There being no further changes, Vice Chairman Cooper moved for approval as amended, seconded by Alderman R.J. Davis. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN'S COMMENTS

Chairman Puhr offered condolences to Alderman Candido on the passing of his wife, Carol Candido.

#6 PAYROLL

Chairman Puhr presented Payroll for April 10, 2015 of \$64,880.15. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. There being no questions, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Candido, Cooper, Davis, O'Kane, Puhr

Nays: None

Motion carried 7 to 0.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for regular run of April 14, 2015, of \$406,254.47. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. There being no questions, the roll call vote being:

Ayes: Aldermen Williams, Candido, Cooper, Davis, O'Kane, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

#8 FINANCE – Gayle Lewis, City Comptroller

Chairman Puhr presented Items A through C and F through N for a single vote. There being no objections, Alderman Williams moved to dispense with the readings and asked for approval of all items, seconded by Alderman Strebing. Those items being:

#8-A..a resolution authorizing a Budget Amendment to amend General City Government Fund to increase Expenditures-Animal Collection Activities by \$41,000.00, Property Tax Payments by \$28,000.00, General Liability Insurance by \$39,000.00, Sales Tax Incentive by \$12,500.00, Other Expenditures by \$9,800.00, Real Estate Purchase by \$16,600.00, with funds to come from the State Sales Tax Receipts;

#8-B..a resolution authorizing a Budget Amendment in the Information Technology Budget to increase

Expenditures-Computer Service and Support by \$15,000.00, and Telephone by \$12,000.00, to come from the General Fund Reserve;

- #8-C..a resolution authorizing a Budget Amendment to Parking & Central Services Division Fund to increase Revenues-Sponsorship/Donation by \$12,200.00 and Expenditures-Maintenance of Buildings by \$9,000.00 and Horticultural Supplies by \$12,200.00, with \$9,000.00 to come from the General Fund Reserve;
- #8-D..a resolution authorizing budget amendment in Fire Pension Retirement Fund-previously removed;
- #8-E..a resolution authorizing budget amendment in Police Pension Retirement Fund-previously removed;
- #8-F..a resolution authorizing a Budget Amendment in the Community Development Block Grant Fund Budget to increase Expenditure-Salaries by \$20,000.00, to come from the General Fund Reserve and to create Expenditures-001-015-90015 Transfer from General Fund by \$20,000.00, 106-106-49091-14 Transfer from General Fund by \$20,000.00, and Repay Loan by \$2,900.00, with funds to come from the grant proceeds for expenditures;
- #8-G..a resolution authorizing a Budget Amendment in the Infrastructure Development Fund Budget to increase Expenditures-Economic Development Program by \$260,000.00, with funds to come from the Infrastructure Development Budget Reserve;
- #8-H..removed from the single vote and will be voted on separately;
- #8-I.. a resolution authorizing a Budget Amendment to amend the Federal Narcotic Forfeiture Grant Fund Budget to create Revenue-State Aid Forfeited Funds by \$4,500.00, with funds to come from the Forfeited Funds account;
- #8-J.. a resolution authorizing a Budget Amendment in the East Voorhees Industry Corridor TIF Fund Budget, to create Expenditure-Professional Services by \$900.00, with funds to come from the East Voorhees Industrial Corridor TIF Fund Reserve;
- #8-K..a resolution authorizing a Budget Amendment in the Capital Improvements Fund Budget to increase Expenditures-Blight Removal by \$14,000.00 and Fire Assistance Grant by \$3,000.00, with funds to come from the Capital Improvement Funds Reserve;
- #8-L..a resolution authorizing a Budget Amendment to amend Health Insurance Fund to increase Expenditures-Employee Contributions by \$336,659.49, with funds to come from the Health Insurance Fund Reserve;
- #8-M..a resolution authorizing a Budget Amendment in the David S. Palmer Arena Fund Budget to increase Expenditures-Credit Card Fees by \$17,000.00, Payment to Convention and Visitors Bureau by \$19,500.00, and Transfer to Harrison Park by \$19,500.00, with funds to come from the Hotel Motel Tax; and
- #8-N.. a resolution authorizing a Budget Amendment to the Police ARRA Fund Budget to create Revenue-Employee Contributions by \$3,050.00 and increase Expenditures-Salaries by \$36,000.00 and Overtime by \$15,000.00 with funds come from General Fund Reserve and Employee Health Contributions;

Alderman O'Kane asked what made up the \$9,800.00 Other Expenditures in Item 8-A. Comptroller Lewis stated it was due to the penalties assessed when the State of Illinois changed their process of electronically reporting Unemployment and the City continued to pay quarterly although the change required reporting both monthly and quarterly. Alderman O'Kane questioned Item 8-H Contractual Services dumping fees and Comptroller Lewis stated it was the Towne Centre that the City is developing in the West Main Street Corridor. Alderman O'Kane asked if he votes for this is he voting for tearing down the buildings and Director Ahrens responded "yes" and it is unclear if this can be encumbered during this fiscal year or next fiscal year. Alderman O'Kane asked if Item 8-H could be taken separately. Chairman Puhr stated "yes". Alderman Davis asked if there was a public hearing on the Community Development Block Grant and Chairman Puhr stated there were three public hearings at different locations and also in the City Council chambers. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Candido, Cooper, Davis, O'Kane, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#8-H) Chairman Puhr presented a resolution authorizing a Budget Amendment to amend Towne Centre Fund, to create Revenue-Interest Income by \$500.00 and Expenditures-Create Contractual Services by \$40,000.00 and Dumping Fees by \$50,000.00, with funds to come from the Towne Centre Reserve and revenue generated from Interest Income. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Alderman Candido asked for an update on the acquisition of the West Main Street properties. Director Ahrens responded the City was able to negotiate the acquisition of all of the properties west of the David S. Palmer Arena to the Gilbert and Main Streets intersection and the discussion was the funds received from the sale of the Towne Centre property would be utilized to acquire the properties and prepare the site for redevelopment. This portion is to remove the structures and prepare the site for redevelopments. There are also plans to demolish 7 McVey Street. Chairman Puhr asked for an update on the billboard revenue and Director Ahrens stated the one billboard to the east is outdated as that advertiser elected not to renew her contract and currently the revenue received from the other advertiser through Dan Pipkin Advertising is approximately \$600.00 per month. Alderman O’Kane stated he would like to have a more information before he can support the demolition of these properties. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Cooper, Davis, Strebing, Williams, Candido, Puhr

Nays: Alderman O’Kane

Motion carried 6 to 1.

#8-O) Chairman Puhr presented a resolution authorizing an Agreement for Auditing with CliftonLarsonAllen LLP, for an amount not to exceed \$51,500.00 for the City’s Audit, including \$10,000.00 for GASB A-133 compliance, and \$4,700.00 for the Danville Public Library Audit. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Comptroller Lewis handed out a spreadsheet with auditing services cost history for the City and the Danville Public Library. She also stated she received the agreement for the Danville Mass Transit Audit and asked if that could be included in the resolution for the full Council next week. The consensus from Committee was to take the amended resolution to Council next week. Alderman Candido questioned the cost increase and Comptroller Lewis responded the increase is due to the Governmental Accounting Standard Board (GASB) as the auditors have to make sure the City is doing what is required by GASB. Alderman Candido asked if GASB was federal compliance and Comptroller Lewis stated “yes”. Alderman Williams voiced concern of the cost increases and if the costs continue to increase his recommendation is to go out for bid. Chairman Puhr asked for an explanation of the GASB A-133 compliance and Comptroller Lewis stated it is a federal compliance also and that is what other auditing agencies are not able to do and because the City has received grant money over \$500,000.00 the compliance is necessary. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Davis, O’Kane, Strebing, Candido, Cooper, Puhr

Nays: Alderman Williams

Motion carried 6 to 1.

#8-P) Items of Information - None

#9 PUBLIC TRANSPORTATION – Lisa Beith, Director

#9-A-1) The Monthly Recap for March 2015, included Ridership Reports, Monthly Revenue Record, and Ridership History. The March fixed route ridership totaled 52,756. The February total ADA ridership was 986 rides with the March ADA ridership report to be given next month. The total revenue for the month of March was \$29,974.31 which includes Farebox and Subscription revenue at \$21,944.31; Ticket Sales at \$7,167.50, and Advertising at \$862.50.

#9-A) Items of Information

- Illinois Department of Transportation (IDOT) sent their concurrence letter for the transfer zone plans. Director Schnelle reported he has sent request to publish bid with a May 20 bid opening. IDOT will have to approve the bid before it comes before the City Council. The City will not

have adequate staff to man construction oversight of the project so included in the request for proposal is professional services for construction oversight. Comptroller Lewis stated she is reviewing a need for a line of credit for cash flow for the project.

- Hired two extra board bus drivers, one mechanic, and one part time dispatcher.
- Alderman Candido asked Director Beith to investigate the bus stop location at the North County Market. He has a safety concern with pedestrians and traffic trying to maneuver around the bus when it is parked for long periods of time at the bus stop.

#### #10 PUBLIC WORKS – Doug Ahrens, Director

#10-A) Chairman Puhr presented a resolution approving a Lease Agreement with Vermilion County War Museum Society, Inc., for the Carnegie Building at 307 N. Vermilion, for a period of ten years, commencing May 1, 2015 and terminating April 30, 2025 for an amount of \$1.00 per year. Alderman O’Kane moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Alderman Strebing asked what changes were made in the agreement and Director Ahrens stated there was some language in the original lease that carried into other leases regarding roofs and the City has been placing roofs on the structures so clarification was made that the roof would be the City’s responsibility. There was also clarification that the exterior and everything associated with it and the structure itself is the City’s responsibility and everything on the interior of the building is the responsibility of the Vermilion County War Museum. In addition, the number of hours the building is open to the public was also reduced from not less than 30 hours to not less than 20 hours. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen O’Kane, Strebing, Williams, Candido, Cooper, Davis, Puhr

Nays: None

Motion carried 7 to 0.

#### #10-B) Items of Information

Alderman Davis asked Director Ahrens for an assessment of the City streets from the winter season. Director Ahrens reported the condition of the roads is worse than last year and failures have been seen in the seal coat streets across the City. He is not sure if it is a holdover from last year, but there is a long list of areas where the road will have to be dug out and a new base will have to be done so it can withstand patch and hold traffic. There is going to be considerable effort over the course of the next six to eight weeks to excavate those areas and try to get a substantial base underneath them in time for the seal coat program. One of the contributing factors is the impact of all of the storm water as the ditches designed to drain the seal coat roads have been filled in there is excessive ponding that exists. There is also a few sanitary sewer collapses as a result of a few rain events with one as deep as 20 feet. There a storm water problem near Danville Stadium at Ninth Street going east of South View Middle School as the structure underneath the road collapsed and also resulted in partial bank failure on the south side of Ninth Street so all alternatives are being explored. Alderman Strebing voiced appreciation to Director Ahrens and the Public Works Division for the street maintenance program. Director Ahrens stated we are always looking to improve the program such as with the Public Stuff software presentation that would provide direct feedback to respond quickly. Chairman Puhr questioned an updated arterial streets inventory and Director Schnelle stated the inventory list of the asphalt and arterials really has not changed and also stated the condition of the asphalt and concrete streets suffered last year. There are plans to do Fairchild Street this year between Bowman and Griffin and still planning on doing Poland Road later in the summer when the TARP funding is received for that project. Alderman Davis feels Public Works is doing a good job.

#### #11 ENGINEERING & URBAN SERVICES – David Schnelle, Director

#11-A) Chairman Puhr presented a resolution approving an Agreement with ESI Consultants, Ltd. for South Griffin Street Bridge Replacement Additional Engineering Services, in the amount of \$9,268.26, from the Motor Fuel Tax Fund budget, section number 11-00341-00-BR. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle stated when the preliminary versions of the design engineering agreements were approved

by Resolution 2012-33 in March 2012. The amounts were correct on the resolution, but were incorrect on the agreements attached to the resolution. The design engineering is now complete and the agreement amounts have been corrected with this resolution. Alderman Strebing questioned the timeline for the project and Director Schnelle responded the letting date is April 23 so the anticipated start date for the project is June. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Candido, Cooper, Davis, O'Kane, Puhr

Nays: None

Motion carried 7 to 0.

#11-B) Chairman Puhr presented an ordinance amending Chapter 77, Section V, Prohibiting Parking on East Side of Garfield Place at all times. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Alderman Williams questioned if there were any concerns from the residents and Director Schnelle responded the request came from the residents as a survey was given to the neighborhood and 94% of respondents were in favor of the prohibited parking. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Candido, Cooper, Davis, O'Kane, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

#### #11-C) Items of Information

#11-C-1) H & L Landfill Update – Director Schnelle reported the preliminary plan was received for engineering and monitoring of the landfill shutdown and the City is waiting on the concurrence from the EPA.

#11-C-2) NPDES Update - Director Schnelle reported there have been several sanitary sewer overflows and when those happen the amount of sewage and material that exited the sanitary system and entered the storm water system has to be estimated and then a violation notice has to be turned in to the EPA basically giving ourselves a violation and then the EPA cites the City. He also stated the new Scadata system processes daily monitoring reports which indicates the amount of time that the Northwest Pump Station, which serves Denvale and Denvale West subdivisions, pumps so typically it is between 77 minutes and 100 minutes a day and during a rain event it was 700 minutes so there is a huge amount of storm water infiltration in that area. Staff is looking at lining manholes and lining some of the sewer lines in that area. There may also be a problem with illegal sump pump downspout connections. He would also like to recommend some changes to the storm water ordinance for points of clarity.

#### #11-C-3) Project Updates

Bowman Avenue Project – Curb and driveways are going in with good progress being made and an anticipated project completion sometime in July.

#11-C. Other Items of Information - None

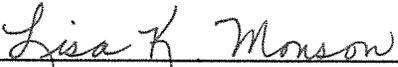
#12 CLOSED SESSION – None

#### #13 COMMITTEE MEMBERS' COMMENTS

- Mayor Eisenhauer announced the American Public Works Association (APWA) has named the Fairchild Street Overpass project as its Small Cities Project of the Year award, which to his knowledge, is the first time in history the City has received a National Public Works award. The award will be presented on August 31 in Phoenix, Arizona. The project also received an award from the Illinois Chapter of the APWA.
- Alderman Candido would like to see the City's railroad bridges painted especially the bridges when entering Danville from the west. Director Schnelle stated an agreement would have to be entered with CSX which would include a deposit of \$10,000.00 which CSX would spend down on and would refund any amount not spent to the City.

#14 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 6:58 p.m. by acclamation after a motion by Alderman Strebing and a second by Vice Chairman Cooper.

  
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Lisa K. Monson, City Clerk

Approved: 05/12/15  
Posted Publicly: 05/13/15