

PUBLIC WORKS COMMITTEE
MINUTES OF MAY 10, 2011

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:02 p.m.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Bill Gilbert, Aldermen Bill Black, Jon Cooper, Mike O'Kane, and Rick Strebing. Absent was Alderman Rickey Williams, Jr. A quorum was present.

Others Present included Mayor Scott Eisenhauer, Alderman Tom Stone, City Clerk Janet Myers, City Comptroller Gayle Lewis, City Engineer David Schnelle, Downtown Services Superintendent Shelly Larson, Engineer III Sam Cole, Engineer Tech II Marlys Sutton, Public Transportation Director Richard Brazda, Public Works Director Doug Ahrens, Special Services Superintendent Steve Lane, 1 audience member, and 1 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of April 12, 2011, and special meeting of May 3, 2011. Vice Chairman Gilbert moved for approval as presented, seconded by Alderman J.Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and stated that revised documents for #9-A, B, and C were distributed prior to the meeting and #9-C is re-titled "a resolution rejecting", not approving, Bid #453. There being no further changes, Vice Chairman Gilbert moved for approval as amended, seconded by Alderman J.Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

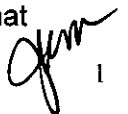
#4 AUDIENCE COMMENTS – None

#5 CHAIRMAN'S COMMENTS

Mayor Eisenhauer announced that he and Public Works staff attended the Illinois Chapter of American Public Works Association (APWA) Annual Awards Ceremony last Friday in Peoria. Engineer III Sam Cole received the "Engineer of the Year" award and former Representative Bill Black received the "Legislator of the Year" award. Since Alderman Black could not be at the ceremony, Mayor Eisenhauer presented him with the plaque from APWA and congratulated him on receiving the much deserved award. Mayor Eisenhauer then announced that the City also was honored with two "Transportation Project Awards" for two major projects. The first was for the Voorhees Street Improvement Phase I Project, with Cross Construction as contractor and City of Danville as Engineer and as Managing Agency. The second was for the Hazel Street Pedestrian Improvement Project, with Big-O Services as contractor and City of Danville as Engineer and as Managing Agency. It was stated that there are very few municipalities that are both Managing Agency and Engineer and Mayor Eisenhauer praised the Engineering Staff for doing excellent work. He thanked those in attendance for their part in the projects, including Director Ahrens, City Engineer Schnelle, Engineer III Sam Cole, Engineer Tech II Marlys Sutton, Special Services Superintendent Steve Lane, and Downtown Services Superintendent Shelly Larson, as well as other engineers in the Division, including Assistant City Engineer Mike Witt, Engineer II Tim Cowan, and Engineer I Jon Manko.

#6 PAYROLL

Chairman Puhr presented Payroll for May 6, 2011, of \$554,133.05. Vice Chairman Gilbert moved to dispense with the reading and asked for approval, seconded by Alderman J.Cooper. Alderman Black questioned what period of time the \$8,000.00 in regular overtime in the Police Division was for and how much is budgeted for overtime. Mayor Eisenhauer stated the amount is for one pay period and that



some reasons for the spike in overtime include Officers utilize their vacation time during March, April, and May and three Officers currently being off on leave for various reasons. It was also stated that \$200,000.00 is budgeted for overtime in the Police Division. There being no further questions, the roll call vote being:

Ayes: Aldermen Black, J.Cooper, B.Gilbert, O'Kane, Strebing, Puhr

Nays: None

Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for May 10, 2011, for \$1,140,109.33 and Special Run for May 10, 2011, of \$10,185.43. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman J.Cooper. Alderman Black questioned the procedure on finding out more about specific payments and the timeframe at which checks are issued. Mayor Eisenhower stated that questions could be addressed to him any time prior to a meeting. City Comptroller Lewis stated that checks must be cut in order to generate the report; however, they are not mailed until after approved by Committee or Council. Alderman Black questioned phone bills at various locations and suggested that cell phones be issued instead. Mayor Eisenhower advised this would be looked into and then explained that certain locations require land lines that, when service is terminated temporarily, have additional fees charged. Alarms at various locations also use dedicated land lines with cellular alarms being typically higher in cost. There being no further questions, the roll call vote being:

Ayes: Aldermen J.Cooper, B.Gilbert, O'Kane, Strebing, Puhr

Nays: Alderman Black

Absent: Alderman Williams

Motion carried 5 to 1 with 1 absent.

#8 PUBLIC TRANSPORTATION – Dick Brazda, Director

A-1) Monthly Recap Report for April 2011

The Summary and Graph of Ridership by Month, a Table of Ridership by Route, Summaries of Total Revenue, Farebox and Ticket Revenue and Total Revenues for FY 2011, and a Summary of ADA Rides provided by CRIS were presented. Director Brazda stated ridership is up almost 9% over April of 2010, with gasoline prices probably being the reason.

A) Items of Information

- Director Brazda was pleased to announce that an employee who was off for several weeks due to Workmen's Comp has returned to duty.
- Vice Chairman Gilbert questioned revenue received versus the increase in ridership. Director Brazda stated that with advance ticket sales, ridership is not reflective of revenue and vice versa.

#9 PUBLIC WORKS – Doug Ahrens, Director

A) Chairman Puhr presented a resolution awarding Bid #451 for 2011 Micro Surfacing Program for roadways in Bayview Subdivision, Stonegate Subdivision, Maywood, Chateau Estates, and Denvale to lowest responsive bidder AC Pavement Striping, Inc., in the amount of \$181,702.99, to come from Motor Fuel Tax, MFT #11-00000-00-GM, and from the Seal Coat line item in the Infrastructure Development and Improvement Program Fund budget. Alderman J.Cooper moved for approval, seconded by Alderman Strebing. To address Alderman Black's question on where the company was located, it was stated Elgin, Illinois. City Engineer Schnelle also stated that with these types of projects, there are only two companies that bid, with none being local, and only one bidder typically for sealcoat projects, being Daniel Ribbe Trucking. Vice Chairman Gilbert voiced concern with the poor condition of several streets in Ward 3 that have yet to be scheduled for improvement, including Porter and Plum. City Engineer Schnelle agreed that there are more streets that need work this year due to the weather conditions. However, streets are ranked for improvements according to several various factors and in certain cases,

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the extent of deterioration is beyond simple improvements and available funding. He further explained that it is the intent to perform ongoing preventative maintenance, such as with the cape seal process, to minimize the amount of damage each year and extend the life of the pavement. After questions were addressed, the roll call vote being:

Ayes: Aldermen O'Kane, Strebing, Black, J.Cooper, Puhr

Nays: Alderman B.Gilbert

Absent: Alderman Williams

Motion carried 5 to 1 with 1 absent.

B) Chairman Puhr presented a resolution awarding Bid #452 for the 2011 Seal Coat Program for various roadways throughout the City to Daniel L. Ribbe Trucking, Inc., in the amount of \$106,870.95, to come from Motor Fuel Tax Funds, MFT #11-00000-01-GM, and from the Seal Coat line item in the Infrastructure Development and Improvement Program Fund budget. Alderman Strebing moved for approval, seconded by Alderman J.Cooper. There being no discussion or questions, the roll call vote being:

Ayes: Aldermen O'Kane, Strebing, Black, J.Cooper, Puhr

Nays: Alderman B.Gilbert

Absent: Alderman Williams

Motion carried 5 to 1 with 1 absent.

C) Chairman Puhr presented a resolution rejecting bids for Bid #453 for a previously owned Aerial Lift Truck due to sole bid being determined not to be in the City's best interests. Alderman Strebing moved for approval, seconded by Alderman J.Cooper. Director Ahrens stated that the bid from Drake-Scruggs was not what was desired and that used vehicles are hard to bid due to vendor having to hold the vehicle for 30 days for the bid process. He stated that other options are being considered, with a possibility of another community having one become available very shortly. It was recommended that instead of formal bid procedures, consideration be made to allow Mayor to approve a purchase of up to a determined amount. Due to the various tree cuttings performed throughout the year and the need to maintain ball field lights instead of paying a contractor, it is desired to purchase a 70' working platform. Alderman O'Kane questioned if this purchase was budgeted and it was stated it is part of the Capital Equipment line item in the Capital Improvements Fund budget, which is rolled over from year to year if not spent. It was also stated that the current truck is without a transmission. Alderman Black questioned the total labor hours worked during a fiscal year where this type of truck is needed for arborist work and maintenance of lighting versus the cost of equipment lease or expense of a contractor. It was also suggested that other options for cost savings be considered in place of purchasing the truck. Director Ahrens state that there would be a possibility of joint agreements with other governmental entities that would include a charge to cover all directly associated costs, as is done currently with other specialized equipment. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Strebing, Black, J.Cooper, B.Gilbert, O'Kane, Puhr

Nays: None

Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

D) Items of Information

D-1) Chairman Puhr presented a resolution approving an Agreement for Provision of Electricity with Constellation Newenergy, Inc. for a two-year agreement for discussion. Director Ahrens stated that previous discussions have been held regarding the Franchise Agreement with AmerenIP and ways to reduce electricity. With the ability to separate the street lighting discount through Ameren, which savings cannot be matched by anyone, from all other electrical usage, there is the ability to purchase electricity through another supplier. Since the rates are only good for 24 to 48 hours, rates could be finalized on Monday for consideration by Council on Tuesday. With regards to bidding procedures, it was stated that APPI handles procurement and will continue to evaluate the market from time to time and report back to

Council if additional savings can be realized. Regarding reliability of service in case of emergencies and power outages, it was stated AmerentP will still deliver the service and, due to language in the Franchise Agreement that spells out responsibility for response, there is confidence that this will continue. A comparison spreadsheet of the current rate to the offered rate and cost reduction for each location will be produced. Anticipated savings range from \$25,000-\$30,000 per year. During discussion, it was the consensus to move forward to full Council for consideration if rates come in low.

D-2) H & L Landfill Update

City Engineer Schnelle stated there has been the need to haul away material from the clarifier due to the heavy rainfall and it has been determined that, for reasons unknown, pumping is not at the adequate rate necessary. Staff is working with Danville Sanitary District to increase the amount of water accepted for treatment. It has also been determined that there is a cost savings to move from dedicated land line phones for pumps to a cellular system.

D) Items of Information

- Director Ahrens brought up the possibility of contracting with other local agencies to purchase emulsion from the City's supply, as previously discussed. He suggested a resolution be presented to Council next week for discussion and action regarding an intergovernmental agreement that Mayor Eisenhower could enter with the various agencies. The agreement would include language to include reimbursement of all associated costs, including storage and pumping. It was the consensus to move forward with the preparation of a resolution to full Council for consideration.
- City Engineer Schnelle handed out photos and a report by URS regarding the stability of the Fairchild Subway. There has been significant movement of the walls since 2006 and recent rains have caused the North wall at the West entrance to bow, which necessitated the closing of the Subway on April 28, 2011. After the presentation of information, Mayor Eisenhower announced his recommendation is to keep the Subway closed until construction of the new overpass that begins in 2013 is complete for safety reasons. He stated he is working with Public Safety Division, as well as Medix Ambulance Service, to ensure emergency services to residents are met. Residents are asked to seek alternate routes and detour routes are being discussed and will be posted. It was clarified that the railroad tracks are supported by the bridges that create the two tunnels and are, therefore, secure. Residents and businesses along this corridor will be kept abreast of any further issues that may arise.

#10 FINANCE – Gayle Lewis, Comptroller

A) Chairman Puhr presented a resolution authorizing an Auditing Services Agreement with Clifton Gunderson LLP for a fee not to exceed \$44,200.00 for the City portion and \$3,800.00 for the Danville Public Library portion. Alderman Strebing moved for approval, seconded by Alderman O'Kane. Alderman Black questioned if bids were requested and Comptroller Lewis stated there are very few accounting firms that will do this type of audit due to the various federal mandated requirements. There being no further discussion or questions, the roll call vote being:

Ayes: Aldermen Black, J.Cooper, B.Gilbert, O'Kane, Strebing, Puhr

Nays: None

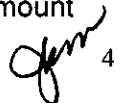
Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

#11 CLOSED SESSION was not needed.

#12 COMMITTEE MEMBERS' COMMENTS

- Alderman J.Cooper suggested revisiting the yardwaste collection program to include all of May and then eliminate December. Director Ahrens stated that there is not enough staff to continue bag collection through May since Parks Division staff must begin mowing operations and that December is needed due to late leaf season and then for Christmas tree collections. During previous discussions, some of the issues involved were costs associated with the collection and the amount

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that Aldermen were willing to pass on to the residents. The cost of the current operation is \$20.00 per month and any increase in service would require an increase in the fees. It was also stated that due to those responding to a survey last year, weekly collection was not what was desired. Mayor Eisenhower stated the system would be evaluated in the fall for consideration of changes for next year.

- Alderman J. Cooper questioned the activation of the sirens over the weekend when skies were clear. Mayor Eisenhower explained the policy of EMA (Vermilion County Emergency Management Agency) and stated that due to various weather conditions heading to the area, activation was warranted. Alderman Strebing voiced appreciation from his constituents for the new sirens recently placed in the Heights.
- Alderman Black questioned an orientation for new Aldermen on procedures and rules of operation. Mayor Eisenhower stated that plans are being worked out and an announcement will be forthcoming on a date. He also announced that IML (Illinois Municipal League) will conduct Newly Elected Officials Seminars and stated information on those would also be forthcoming.

#13 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:45 p.m. by acclamation after a motion by Vice Chairman Gilbert and a second by Alderman Strebing.

Approved: 06/14/11
Posted Publicly: 06/17/11


Janet K. Myers, City Clerk