

PUBLIC WORKS COMMITTEE
MINUTES OF JUNE 14, 2016

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:01 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Aldermen Mike O’Kane Sherry Pickering, and Rick Strebing. Absent were Aldermen Lloyd Randle and Rickey Williams, Jr. A quorum was present. Alderman Williams arrived at 6:09 p.m. Chairman Puhr stated the absence of Alderman Randle is excused.

Others in attendance included City Clerk Lisa Monson, City Comptroller Gayle Lewis, Engineering & Urban Services Director David Schnelle, Public Transportation Director Lisa Beith, Public Works Director Doug Ahrens, 2 audience members, and 1 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of May 10, 2016. Vice Chairman Cooper moved for approval as presented, seconded by Alderman O’Kane. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and corrected language in Item 8-B in the fourth paragraph to remove wording “on one of the buses” and replace with the word “furnace”. There being no further changes, Alderman Strebing moved for approval as amended, seconded by Vice Chairman Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN’S COMMENTS

Chairman Puhr requested a moment of silence for the recent tragedies in the City; County, State & Nation.

#6 PAYROLL

Chairman Puhr presented Payroll for May 20, 2016 of \$75,961.09, for May 27, 2016 of \$537,990.75, and for June 10, 2016 of \$604,054.48. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. There being no questions, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Strebing, Cooper, Puhr

Nays: None

Absent: Aldermen Randle, Williams

Motion carried 5 to 0 with 2 absent.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for June 14, 2016 of \$186,455.80. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. There being no questions, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Cooper, O’Kane, Puhr

Nays: None

Absent: Aldermen Randle, Williams

Motion carried 5 to 0 with 2 absent.

#8 FINANCE – Gayle Lewis, Comptroller

#8-A) Chairman Puhr presented a resolution authorizing a Budget Amendment in Infrastructure Development Fund (107) to increase Revenue-Gasoline Tax by \$297,000.00 and Other Revenue by \$40,000.00, decrease Expenditures-Construction and Improvements by \$83,000.00, increase Expenditures-Overlay Program-\$198,500.00 and Pavement Maintenance by \$322,400.00, with the balance of \$100,900.00 to come from the Infrastructure Development Fund Reserve. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. City Comptroller Gayle Lewis summarized the need for a budget amendment. After further discussion and questions were addressed the roll call vote being:

Ayes: Aldermen Strebing, Cooper, O'Kane, Pickering, Puhr

Nays: None

Absent: Aldermen Randle, Williams

Motion carried 5 to 0 with 2 absent.

[Alderman Rickey Williams arrived at 6:09 p.m. during presentation of the next item and took his seat at the dais.]

#8-B) Chairman Puhr presented a resolution authorizing a Budget Amendment in Public Transportation Budget (113) to increase Expense-Other Capital Equipment by \$1,068,632.30 with funds in the amount of \$883,968.00 already received from State and Federal funds and the remaining funds in the amount of \$184,664.30 to come from Federal Funds. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. After further explanation, the roll call vote being:

Ayes: Aldermen Williams, Cooper, O'Kane, Pickering, Strebing, Puhr

Nays: None

Absent: Alderman Randle

Motion carried 6 to 0 with 1 absent.

#8-C) Items of Information

Comptroller Lewis reported the new software is coming along pretty well, however, there has been trouble getting budgets out. Some implementing is being done this week to correct the issues. Also, payroll training is taking place this week for the new software which goes live in July. The auditors will be arriving next Monday.

#9 DANVILLE AREA TRANSPORTATION STUDY (DATS)

#9-A) Director Schnelle stated that next week at the City Council meeting DATS will be doing a full presentation on the Wayfinding Signage Study that has been finalized. Director Schnelle stated there won't be a vote on it, it is an informative presentation open for comments. The ITEP grant application for the Denmark road project is almost finished and will go out this week on time.

#10 PUBLIC TRANSPORTATION – Lisa Beith, Director

#10-A) Chairman Puhr presented a resolution authorizing Execution of Intergovernmental Agreement with Springfield Mass Transit District (SMTD) for Vehicle Repair and Maintenance Services, as SMTD is a regional maintenance center designated by the Illinois Department of Transportation for the maintenance and repair of, among others, specialized equipment used on paratransit vehicles. Alderman Williams moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Beith explained SMTD is very educated in bus repair and added this won't be something that we use a lot of this year, especially with the four buses being under warranty, but that it needs to be in place just in case it is needed. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Cooper, O'Kane, Pickering, Strebing, Williams, Puhr

Nays: None

Absent: Alderman Randle

Motion carried 6 to 0 with 1 absent.

#10-A-1) The Monthly Recap for June 2016, included Ridership Reports, Monthly Revenue Record, and Ridership History. The May fixed route ridership totaled 48,906. The April total ADA ridership was 907 rides with the May ADA ridership report to be given next month. The total revenue for the month of May was \$32,199.35 which includes Farebox and Subscription revenue at \$16,758.41; Ticket Sales at \$11,901.35, and Advertising at \$762.50.

#10-B) Items of Information

Director of Public Transportation Lisa Beith stated not much has changed since the last meeting. Finishes are being chosen for the transfer zones and other small projects. Director Beith also stated they are finishing the federal grant for FY 2016. The State budget has gone to IDOT. She expects to be hearing back about that soon.

#11 PUBLIC WORKS – Doug Ahrens, Director

#11-A) Chairman Puhr presented an ordinance establishing 2016 Prevailing Wage Rates in Construction of Public Works. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Ahrens explained the prevailing wage rate is the same as 2015 as the Illinois Department of Labor (IDOL) has not done county wage surveys due to the lack of budget funding so the last prevailing wage rate scale determined by the IDOL was July, 2015. Director Ahrens also stated this is the same scale being placed in the City bid documents.

There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Absent: Alderman Randle

Motion carried 6 to 0 with 1 absent.

#11-B) Items of Information

- Director Ahrens stated the summer season has been decent so far; staff is catching up on grass. Seeding will soon be done along the riverfront and staff will be reinstalling the riverfront district sign. A fuel oil tank was discovered on the site and will have to be removed. Staff is waiting on clearance from the State Fire Marshal’s office to remove the tank.
- Emergency demolition has taken place at 626 N. Vermilion St. next to the Big Four Tavern due to a partial roof collapse and an unsupported wall. Also, a tank was discovered in front of the building on Vermilion Street so additional excavations will be occurring on that site.
- There are a few demolitions left from what was available in CDBG money and then we will be out of funds until grant funds become available or CDBG funds or some other funding mechanism. He reported the roof collapsed at the church on the corner of Williams and Harmon Streets. Inspectors have been to the site today and he will be reporting back on the status of the structure.
- Public Works staff is trying to hit the alleys when dry.
- Preparation programs for the Seal Coat & Cape seals are underway on Northbrook.
- Staff poured 93 yards of concrete on Monday. He stated staff is doing a fantastic job and advised everyone to check out the new sidewalk by the riverfront which was performed by in house personnel.
- The municipal pool has been busy and received a record attendance of 600 swimmers on Memorial Day.
- Bids will be open on Thursday for the replacement of the control system and the HVAC system for the municipal building and requested a special Committee meeting next Tuesday before the City Council meeting to visit and award the bid. The consensus of the Committee was to have a special meeting at 5:45 p.m. on June 21st.

#12 URBAN SERVICES – David Schnelle, Director

#12-A) Chairman Puhr presented a resolution awarding a contract to the lowest responsible bidder, Lipa of Indiana, Inc. for CDBG Housing Rehabilitation Project Heights #8-2014 at 510 Bensyl Avenue, in the amount of \$22,375.00, to be paid from CDBG-Community Projects budget. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Williams. Director Schnelle stated this type of project is usually below the \$20,000.00 threshold and does not have to be approved by Council, but this home needed significantly more work than several other homes in the Vermilion Heights area. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, O'Kane, Puhr

Nays: None

Absent: Alderman Randle

Motion carried 6 to 0 with 1 absent.

Chairman Puhr presented Items B through D for a single vote. There being no objections, Alderman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Williams. Those items being:

#12-B) a resolution awarding Bid 554 to the lowest responsible bidder, Owens Excavating for the 2016 Miscellaneous Concrete Improvements, in the amount of \$163,448.50, to be paid from Infrastructure Development and Improvement Program-Overlay Program budget;

#12-C) a resolution awarding Bid 555 to the lowest responsible bidder, Cross Construction for the 2016 Overlay Program in the amount of \$681,575.50, to be paid from Infrastructure Development and Improvement Program-Overlay Program budget; and

#12-D) a resolution awarding Bid 556 to the lowest responsible bidder, AC Pavement Striping Company for the 2016 Microsurfacing in the amount of \$252,270.00, with funds to come from Infrastructure Development and Improvement Fund-Pavement Maintenance budget. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Cooper, O'Kane, Pickering, Puhr

Nays: None

Absent: Alderman Randle

Motion carried 6 to 0 with 1 absent.

#12-E) Chairman Puhr presented a resolution approving awarding Bid 561 to the lowest responsible bidder, Duce Construction, Inc. for Southview Sanitary Sewer Improvement in the amount of \$71,550.00, with funds to be paid from Sanitary Sewer Fund-Infrastructure Improvement budget.

Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Williams, Cooper, O'Kane, Pickering, Strebing, Puhr

Nays: None

Absent: Alderman Randle

Motion carried 6 to 0 with 1 absent.

#12-F) Items of Information

#12-F-1) H&L Landfill Update

Director Schnelle reported there has been additional correspondence with our attorney who has spoken to the EPA representatives and they still seem conducive to moving forward. He would like to shut it down in the summer when there are not high rain events.

#12-F-2) NPDES Stormwater Management Update

Director Schnelle reported staff has been reaching out to interested parties to determine coming up with reviewing the stormwater management ordinance as it was one of the recommendations in the report as well as looking into creating an erosion control ordinance which is required as part of the NPDES permit.

#12-F-3) Project Updates

Director Schnelle stated a new engineer has been hired. Her name is Marilyn Sudkamp and stated she is catching on quickly and is already assisting with the plans for the DHS Shared Use Path

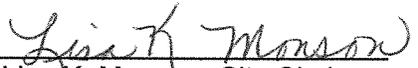
Project. She will also be helping with construction observation and learning IDOT paperwork over the summer months.

#13 CLOSED SESSION was not needed.

#14 COMMITTEE MEMBERS' COMMENTS - None

#15 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 6:35 p.m. by acclamation after a motion by Alderman Strebing and a second by Alderman Pickering.



Lisa K. Monson, City Clerk

Approved: 07/12/16

Posted Publicly: 07/14/16