

PUBLIC WORKS COMMITTEE
MINUTES OF AUGUST 9, 2011

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:01 p.m.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Bill Gilbert, Aldermen Bill Black, Jon Cooper, Mike O'Kane, and Rick Strebing. Absent was Alderman Rickey Williams, Jr. A quorum was present. Alderman Williams arrived at 6:05 p.m.

Others Present included Alderman Tom Stone, City Clerk Janet Myers, City Comptroller Gayle Lewis, City Engineer David Schnelle, Planning & Zoning Manager Christopher Milliken, Public Transportation Director Richard Brazda, Public Works Director Doug Ahrens, Public Works Service & Operations Manager Bob Scott, Solid Waste and Fleet Maintenance Superintendent Carl Carpenter, 1 audience members, and 1 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of July 12, 2011. Alderman O'Kane moved for approval as presented, seconded by Vice Chairman B.Gilbert. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA


Chairman Puhr presented the agenda and there being no changes, Alderman Strebing moved for approval as presented, seconded by Alderman Black. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS – None

[Alderman Williams arrived at 6:05 p.m. during Chairman's Comments and took his seat at the dais.]

#5 CHAIRMAN'S COMMENTS

- Chairman Puhr asked to have questions addressed that arose during last Council meeting regarding certain Vouchers, being:
 - Harrison Park is an Enterprise Fund that takes in revenue of about \$400,000.00 in golf fees to support operations. Golf balls were purchased for the Driving Range through fees, which brings in about \$25,000.00 annually, and the torches/tea lights and other lighting were purchased for a night golfing event hosted annually by Harrison Park.
 - Purchase Orders are for purchases over \$2,000.00; therefore, credit cards are used for smaller purchases.
 - Bottled drinking water purchased for the Motor Vehicle Parking System is for employees and customers coming to the facility due to the plumbing at the building being antiquated and causing water to be discolored. There is one fulltime employee and a few seasonal staff, as well as summer help through Community Action Agenda and public service workers that report to this facility on a daily basis and who work outside in the downtown area. Alderman Williams questioned staff reporting to the City Hall building and it was stated it is more efficient to report to the MVPS garage, where tools are stored, and that City Hall is not currently designed for operational personnel.
- All were thanked for attending the Wall Dogs dedication of the war plane, especially Aldermen Black who assisted with the dedication and Alderman Williams who attended, as well as during all the other Wall Dog activities over the weekend.

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#6 PAYROLL

Chairman Puhr presented Payroll for August 5, 2011, of \$74,364.36. Alderman J.Cooper moved to dispense with the reading and asked for approval, seconded by Vice Chairman B.Gilbert. There being no questions, the roll call vote being:

Ayes: Aldermen O'Kane, Strebing, Black, J.Cooper, B.Gilbert, Puhr

Nays: Alderman Williams

Motion carried 6 to 1.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for August 9, 2011, of \$1,136,853.03. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman O'Kane. Staff addressed questions regarding various vouchers, as follows:

- Gasoline purchased from Illini FS, Inc. is the monthly invoice for gasoline delivered to the various pumps, including at Harrison Park Golf Course and Public Works facility used in City vehicles and equipment, with expense divided among the various departments. Pumps at Harrison Park are monitored per gallon and reports submitted to Finance and Public Works is a computerized system that requires mileage data and reports are printed on a regular basis and monitored by Superintendent Carpenter.
- One check is issued to a vendor for all purchases submitted for payment on each Voucher Schedule, while charges are separately shown when split between department budgets.
- The pro-rated property taxes paid on 119 and 121 E. Main were due to the purchase agreement for National Liquors building, which will be demolished.
- The certificate required for the City Hall elevator will be posted upon receipt.
- Sponsorships helped fund the purchase of flags for downtown area.
- Thornburgh Abatement was used during asbestos abatement in floor tiles at the former K's Merchandise building demolition project.
- With several sign companies in Danville, the use of Watseka Sign Company was questioned.

After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, J.Cooper, B.Gilbert, O'Kane, Puhr

Nays: Alderman Williams, Black

Motion carried 5 to 2.

#8 PUBLIC DEVELOPMENT – Christopher Milliken, Planning & Zoning Manager

A) Chairman Puhr presented an ordinance annexing about 2 acres of land along the West side of Danville Mobile Home Park at 1202 Perrysville Road. Alderman Strebing moved for approval, seconded by Alderman J.Cooper. Manager Milliken stated the owners of the mobile home park own this vacant strip of land and want to include it with the property already in the City limits. A slight reimbursement would be required to Lynch Fire Protection District over the next five years to account for a percentage of the lost property taxes. During discussion, Alderman O'Kane questioned jurisdiction responsibility, either City or Danville Township, of any roadway. It was stated that an easement exists to the West that accesses other residential properties and not a public roadway. With the Public Hearing scheduled during Council meeting on August 16, 2011, it was the consensus to get clarification prior to any final action by the Council.

#9 PUBLIC TRANSPORTATION – Dick Brazda, Director

A) Chairman Puhr presented a resolution authorizing a Contract for Architectural and Engineering Services with TranSystems for the Bus Transfer Zone Improvement Project for an amount not to exceed \$171,128.00, to come from Federal Transit Administration 5307 Grant funds. Alderman Strebing moved for approval, seconded by Vice Chairman B.Gilbert. Director Brazda stated proposals were solicited and evaluated. Work will include final design of the project as well as a preliminary design of a solar roof on the facility if determined to be technically and financially feasible. Alderman Williams questioned affect on the recent work done at the facility and it was clarified the Parking Lot Improvements Project was at

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the Mass Transit garage, with this project being the transfer zone at the corner of North and Hazel Streets. Alderman Black questioned the availability of federal funds with the recent U.S. budget issues. Director Brazda stated the funds have been previously approved and reserved for the City's Urbanized Area Funding for 2010 and when expensed, reimbursement is made upon the City's electronic request. Director Brazda also stated that any Aldermen not having a copy of the proposed plans to contact him. There being no further discussion, the roll call vote being:

Ayes: Aldermen Williams, J.Cooper, B.Gilbert, O'Kane, Strebing, Puhr

Nays: Alderman Black

Motion carried 6 to 1.

B) Chairman Puhr presented a resolution authorizing the execution of a Downstate Operating Assistance Program Agreement with the Illinois Department of Transportation for fiscal year July 1, 2011, through June 30, 2012. Alderman J.Cooper moved for approval, seconded by Vice Chairman B.Gilbert. Director Brazda stated this is the annual operating assistance agreement with the State of Illinois for fiscal year beginning July 1, 2011. Reimbursement is made according to actual expenses by the City and is estimated to be \$1.45 million for the year based on the budget submitted in April. Alderman Black voiced concern with State budget issues and the fear that funding will not be released, as well as any obligation the City would have to continue services without funding. Director Brazda stated the State budget, including the transit assistance, has been signed by the governor. He also stated there is nothing that would require the continuation of any of the services being offered now if funding is not received. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen J.Cooper, B.Gilbert, O'Kane, Strebing, Williams, Puhr

Nays: Alderman Black

Motion carried 6 to 1.

C-1) Monthly Recap Report for July 2011

The Summary and Graph of Ridership by Month, a Table of Ridership by Route, Summaries of Total Revenue, Farebox and Ticket Revenue and Total Revenues for FY 2011, and a Summary of ADA Rides provided by CRIS were presented. Director Brazda stated that although ridership appeared down slightly over July of 2010, there was one less weekday this year than last.

#10 PUBLIC WORKS – Doug Ahrens, Director

A-1) H & L Landfill Update – City Engineer Schnelle reported that there was a force main break that is scheduled for repair. A pressure gauge will also be installed to monitor leachate flows with the intent to increase the pipe capacity to the manhole on Buchanan Street using dedicated funds.

A) Items of Information

- Bowman Avenue resurfacing will take place tomorrow, August 10, 2011.
- Denvale residents can expect the contractor to be back in September to finish the micro-surfacing project. Issues with dust have been experienced due to the extra dry weather and City crews have been out to remove extra material.
- Work to lower the grading of Bowman Avenue is as expected to provide adequate site distance to Liberty Lane from the South. The use of high-friction asphalt is also being used to prevent sliding at the intersection of Liberty. Alderman Black voiced appreciation for the improvements.

A-2) Solid Waste Presentation and Program Planning

Manager Bob Scott made a PowerPoint presentation highlighting the history, present, and future of Solid Waste Collection, Yardwaste Collection, Demolition Program, and Street Sweeping operations of the Solid Waste Division. After the presentation, Director Ahrens handed out a summary of expenses associated with the four major programs and a spreadsheet providing expenses and revenue options for the next five years. Issues that need to be considered include: cost of replacement of tub grinder or other options for use at yardwaste site; locating additional land for continued yardwaste program when no

longer available at landfill; increased dump fees and gasoline prices; higher costs for billing and collection; and the cost for high volume collections of extra household items set out at rental units. Alderman Strebing voiced concern for a potential increase in illegal dumping if fees for large collections increased. When Alderman Black questioned the need to provide collection services and suggested looking into phasing out the operations over a period of time, Director Ahrens stated the change would result in increased overall costs to the residents and the elimination of the enterprise fund, which would require the entire cost of the Street Sweeping Operations to be placed back into the General Fund or other budget. It was also clarified that the Street Sweeping Operations is the recommended "best management practice" used by the City to demonstrate compliance with N.P.D.E.S. unfunded mandates because it is the most cost effective. Alderman Stone questioned interests in recycling and Director Ahrens stated that based on the surveys completed in the recent past, there is not sufficient interest by the public to pursue such a program. Currently, there are no local processors in the area and the costs to transport to Champaign are cost prohibitive. During discussion, Alderman Williams requested research to provide one free "cleanup collection" each year with a fee for each additional collection and to reduce the number of "large item" collections per year. Chairman Puhr asked that all other suggestions be submitted to Director Ahrens for research prior to the September Public Works Committee meeting for further discussion.

#11 CLOSED SESSION was not needed.

#12 COMMITTEE MEMBERS' COMMENTS

- Chairman Puhr reminded Aldermen about the deadline for registering for the Illinois Municipal League Annual Conference is this Friday.
- Chairman Puhr announced that he will be out of town August 16, 2011, and asked Vice Chairman B.Gilbert to present the items to Council.

#13 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 8:12 p.m. by acclamation after a motion by Vice Chairman B.Gilbert and a second by Alderman Strebing.

Approved: 09/13/11
Posted Publicly: 09/14/11



Janet K. Myers, City Clerk