

PUBLIC WORKS COMMITTEE
MINUTES OF NOVEMBER 10, 2015

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Aldermen Lloyd Randle, Mike O'Kane, Sherry Pickering, Rick Strebing, and Rickey Williams, Jr. A quorum was present.

Others in attendance included Mayor Scott Eisenhauer, Alderman Brenda Brown, City Clerk Lisa Monson, City Comptroller Gayle Lewis, DATS Director Jaclyn Vinson, Engineering & Urban Services Director David Schnelle, Public Transportation Director Lisa Beith, Public Works Director Doug Ahrens, Service & Operations Manager Ray Garcia, 4 audience members, and 3 news media.

#2 APPROVAL OF MINUTES – there were none to present.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and amended Item 9-A Resolution approving engineering agreement for Koehn Creek Flood Mitigation Plan to correct line item in number four to 107-107-55064. There being no further changes, Alderman Williams moved for approval as amended, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

- Cyril Ostiguy of Danville provided green-colored light bulbs for everyone to be used to demonstrate appreciation and support for Veterans.
- Sam Cole of Danville voiced appreciation to Mayor Eisenhauer and City staff for a job well done and feels the employees bring a real level of professionalism to the Community.

#5 CHAIRMAN'S COMMENTS

Chairman Puhr announced there will be a dedication ceremony for the Middle East Conflict Memorial on November 11, 2015 at 10:00 a.m.

#6 PAYROLL

Chairman Puhr presented Payroll for November 6, 2015 of \$71,606.50. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. There being no questions, the roll call vote being:

Ayes: Aldermen Cooper, Randle, O'Kane, Pickering, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for regular run of November 10, 2015, of \$487,389.44. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Williams. There being no questions, the roll call vote being:

Ayes: Aldermen Randle, O'Kane, Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Motion carried 7 to 0.

#8 DANVILLE AREA TRANSPORTATION STUDY (DATS) – Jaclyn Vinson, Director

#8-A) Items of Information

- Director Vinson handed out a flyer on the East Main Street Corridor Campus District designed to act as a benchmarking tool, to keep the public aware of the progress made to the District. The flyer was designed with a street view and aerial overview of the campus.

- Director Vinson attended a Kickapoo Rail Trail workshop in St. Joseph in October which included representatives from other area communities focusing on trail tourism.
- DATS is also working on the Wayfinding and Signage Study which is a component of the East Main Street Corridor Study and is geared towards visitors to direct them to services provided in the Danville area. Corbin Design will be the consultant lead pending approval from the DATS Policy Committee.

#9 ENGINEERING & URBAN SERVICES – David Schnelle, Director

#9-A) Chairman Puhr presented a resolution approving Engineering Agreement with V3 Companies of Illinois, LTD. for Koehn Creek Flood Mitigation Plan in the amount of \$122,630.00 to come from the Infrastructure Development and Improvement Program Fund-Economic Development Program Budget, to be reimbursed from the City's stormwater funding source should it be established. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle stated the project includes relocating Koehn Creek to the Heatcraft facility site and creating a water detention area on the Heatcraft property. We are trying to piggyback and collaborate with the owner of the Heatcraft facility who has been looking into the demolition of the Heatcraft site. The City has been working with their environmental engineer now for seven years and it has gotten to the point of being closer to demolition. With the Heatcraft site being a decommissioned site it opens up a new opportunity to use the decommissioned site for stormwater management for Koehn Creek rather than putting it on the Stra Pak site as this site has some environmental issues that will make it difficult for redevelopment and make it a potential functional site for the community as far as flood control. Koehn Creek has a return frequency overflow of about every two years where it overtops Voorhees Street. With the improvements we are looking to changing the frequency to once every 25 years and typically we try to get our stormwater management systems to handle 50 years. It is timing to try to coordinate with the Heatcraft project. Alderman Randle questioned the environment impact would cause the redevelopment of that land to be low. Director Schnelle stated it would be low because it would be difficult to excavate on that land due to the type of contaminants that are in the soil that move with water so right now the slab and the pavement are preventing the contaminants from moving. Alderman Stebing asked if it was in the TIF District and Director Schnelle stated "yes", but the TIF does not have sufficient funds to pay for this. Director Schnelle also stated TIF funds are typically used to improve the property values and this project would actually devalue the property because we are losing buildings and the assessed valuation of the property would go down. This project is really more for public nuisance problem we are having. Alderman Strebing stated the stormwater funding has never been discussed and Mayor Eisenhower stated if a funding source would ever be developed then that would give us the opportunity to reimburse that line and if not, then we would simply utilize the Infrastructure funding for the project. Alderman O'Kane asked are we looking at the whole property. Director Schnelle stated "no", the train will not allow the whole property to be used. The feasibility study looks at diverting Koehn Creek to go behind the existing facility, it would cross the Stra Pak property and then go behind the Heatcraft facility as it is now and then it would turn the bend where the facility is between it and Quaker and there would be a large detention area between Quaker and where the building is now. The contaminants on the site are to the west so we cannot remove the slab or pavement to the west, but the area between Quaker and the Heatcraft building we can remove most of that slab and create a large detention area there. Alderman Randle stated Quaker is looking at developing a new granola line and that piece of land was mentioned. Alderman Pickering asked if it would be a detention pond and Director Schnelle stated "no", it would be a detention area. Alderman Strebing asked if the City will have to maintain it and Director Schnelle stated there have been no formal discussions with Heatcraft at this point, but that will have to be determined. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Strebing, Williams, Cooper, Randle, Puhr

Nays: None

Motion carried 7 to 0.

#9-B) Items of Information

#9-B-1) H & L Landfill Update – Director Schnelle reported the City has had further progress. We have updated the operations manual to meet the demands of the EPA. It has been submitted to an attorney and we have requested a meeting in the near future.

#9-B-2) NPDES Update - Nothing additional to report.

#9-B-3) Project Updates

Poland Access Project – The pavement should be done this week or early next week.

Overlay Project - The project is wrapping up, but there is incidental work left to be done.

Blue Cross/Blue Shield Stormwater Project – The retention pond was not constructed of sufficient depth which has caused problems with it. Engineer Eric Childers came up with a great idea with what to do with the spoils and the City will be looking at taking some of the excess excavated soil and use it as fill for the Tuttle Street Sewer Project which will begin sometime in the spring.

Marathon Pond Project – The pond needs some extra excavation due to cattails and overgrowth.

#9-B) Other Items of Information - None

#10 PUBLIC TRANSPORTATION – Lisa Beith, Director

#10-A) Chairman Puhr presented a resolution approving the sale of a surplus 1996 New Flyer D4OLF transit bus for scrap value and waiving advertising and bidding in connection with the sale, to Mervis Industries for an amount of \$350.00. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Beith stated parts have been removed from the bus and used on the other 1996 bus and it will be replaced by one of the new Gillig buses. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O’Kane, Puhr

Nays: None

Motion carried 7 to 0.

#10-B-1) The Monthly Recap for October 2015, included Ridership Reports, Monthly Revenue Record, and Ridership History. The October fixed route ridership totaled 61,561. The September total ADA ridership was 884 rides with the October ADA ridership report to be given next month. The total revenue for the month of October was \$32,449.03 which includes Farebox and Subscription revenue at \$20,748.83; Ticket Sales at \$10,424.25, Advertising at \$1,087.50, and Miscellaneous at \$188.45.

#10-B) Items of Information

- As of November 1, 2015, SmartCards are available for purchase and use on the DMT buses.
- Operations Supervisor Robert McNeil has begun Operator Development Training with all current DMT drivers. The training will provide veteran drivers with a chance to refresh their skills and will reinforce with the newer drivers the defensive driving and customer management skills they learned in training.
- IDOT contacted DMT and asked them to self evaluate the transfer zone project. IDOT is going to select the projects closest to being ready to go. The evaluation included various criteria such as the amounts of state and federal dollars, how many jobs the project is going to create, the timeline, and other criteria. The evaluation was due November 6 and Director Beith feels it could be scored very high.
- ICE (Illinois Clean Energy) Grant which was secured for solar panels to be used for the transfer project is part of the local dollars in grant which was a \$48,000.00 grant expired in October 2014. Director Beith contacted Illinois Clean Energy and they have extended the grant to June 30, 2016. To address Alderman O’Kane’s question pertaining to how long the contractor will honor their bid for the transfer zone, Director Beith responded the vendor has extended their bid to sometime in January.
- Free bus rides will be given to veterans on Veteran’s Day with the exception of the Danville to Champaign route.

#11 PUBLIC WORKS – Doug Ahrens, Director

#11-A) Chairman Puhr presented a resolution authorizing Payment for Emergency Storm Sewer Repairs at Bayview Subdivision to Schomburg & Schomburg Construction, in the amount of \$48,816.30, with funds to come from Streets Division-Maintenance of Storm Sewers Budget. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Ahrens stated this was a 15 foot deep sewer and was beyond the capabilities of Public Works to repair it. The Bayview Subdivision is not that old and there should not be failures at this point. Manager Garcia stated the tile installed was not per specifications and the real issue is concrete was used as backfill instead of soil so a lot of the expenses for this repair was the removal and trucking of the concrete and using proper backfill. Chairman Puhr asked if Bayview Subdivision was City property when the subdivision was built and Director Ahrens stated "no" and if you recall at the time these subdivisions were developed no bonds were required and subsequently this has changed. Director Ahrens does not recall the oversight the City had in this project. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Cooper, Randle, O'Kane, Pickering, Puhr

Nays: None

Motion carried 7 to 0.

[Alderman Randle left the meeting at 6:34 p.m. during presentation of the next item.]

#11-B) Items of Information

- Director Ahrens reported the John Deere excavator assigned to the demolition program has experienced an engine failure and staff will be proceeding with an emergency repair from Martin Equipment. The estimate for repair is a little over \$20,000.00. The excavator was purchased used in 2006 and has a little over 5,000 hours on it.
- The demolition project on West Main Street went fantastic and on budget. The estimate for the project is \$125,000.00-\$150,000.00.
- A lot of the Middle East Conflict Memorial monument work was done by Public Works staff members who volunteered their time.
- Salt has been delivered and is in the barn with staff gearing up for snow removal.
- Public Works division has had a lot of transition and the Superintendent of Streets & Sewers position still needs to be filled.
- Updated Snow Fighting Manuals will be provided in December.
- Yard Waste will be collected through December 11.
- Street Sweeper has been in operation on a shift change basis with no overtime being used. Staff is continuing to evaluate options on possibly purchasing a vacuum sweeper as this would enable sweeping during the winter months as it would not need water.

#12 FINANCE – Gayle Lewis, Director

#12-A) Review of 2015 Tax Levy and Fiscal Year 2016-2017 Budget

Mayor Eisenhower stated there is nothing new to hand out. Chairman Puhr stated an e-mail was received from a concerned citizen and Mayor Eisenhower stated Corporation Counsel Wesner will be researching the concern in the e-mail regarding the name of the Public Safety fee. The ordinance that sets that fee will go to the November Public Services Committee and be placed on the agenda for the first Council meeting in December. Chairman Puhr asked Mayor Eisenhower if he will be providing overtime comparisons. Mayor Eisenhower stated he went back through the 2014-2015 budget which was the last completed budget and the overtime in the Fire Division per employee was still the highest at \$10,554.00 based on the total overtime budget divided by the number of personnel in that division. Police overtime was at \$5,600.00 and Sanitary Sewer was at \$4,400.00. The question was the overtime in the Streets Division which all of the overtime was put into the Streets budget but not all of the removal operations are performed by only Street personnel. The total amount in the Streets budget was \$87,462.00 so if you took that by the 17 employees then you are over \$5,000.00. We broke that out to show the snow removal amount which was actually \$68,388.00 of the \$87,462.00 so when you

break that out and then divide by all 55 employees who are involved in snow removal operations then it would be \$1,232.00 and the rest of the Streets Division overtime would be \$19,000.00 divided by the 17 employees would be \$1,100.00. Snow removal includes personnel from Streets, Parks, Solid Waste, and Sanitary Sewer, all employees included in the 55 total. Alderman Pickering clarified she was comparing overtime in the 2012-2013 or 2013-2014 budget and she questioned 55 people total receiving overtime for snow removal at one time. Director Ahrens stated there is that many when you go to two twelve hour shifts due to contract modification. Alderman Pickering questioned if Public Works has 55 pieces of equipment and Director Ahrens stated Public Works has 22 pieces of equipment, but keep in mind on snow command you also have staff doing hand work such as shoveling and the mechanics have to be available as well. Alderman Pickering asked Alderman Williams to explain his thoughts on covering the cost of the pensions and Alderman Williams stated he was talking about the future pension costs when folks retire that compounds the problem later on. Mayor Eisenhauer stated only normal actual costs are figured for the current tax levy. He also stated it is not just what was not paid in the past, but also the rate of return and interest and the additional benefits impact unfunded liability. He also stated even though we are paying 100% of the actuarial figure it is still unfunded. Alderman Williams stated we need to address the problem now. Alderman Pickering asked Mayor Eisenhauer if he was proposing to close the fire station on Griffin Street. Mayor Eisenhauer responded he has not stated what arrangements the City's stations would exist in the future and is awaiting an ILRB (Illinois Labor Relations Board) ruling on whether the Administration has the right to recommend closing or consolidating any fire stations. Studies in the past indicate the fire department can reach every resident within five minutes with three fire stations versus the current four stations with the addition of a small section of roadway. Chairman Puhr stated the east side fire stations Number 3 and Number 4 overlap by 80-90 percent already in response areas. Mayor Eisenhauer stated staff now has the capabilities to do a lot of data with mapping on the GIS (geographical information system) and will be able to analyze response time in the future when it can be discussed. Mayor Eisenhauer stated the DMT, CDBG, and DATS budgets will be passed out at the next Council meeting. The Public Safety fee ordinance will be placed on the November 24 Public Services agenda and will go to the full Council on December 1, the Budget and Tax Levy will be put on public display on December 1 and the final vote will take place December 15. Alderman Williams stated there still has not been any discussion on cuts.

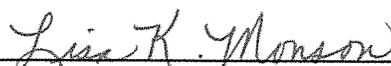
#13 CLOSED SESSION – None

#14 COMMITTEE MEMBERS' COMMENTS

- Alderman Strebing asked for an update on the Griffin Street Bridge Project and Director Schnelle responded hopefully the asphalt will be poured next week. The ribbon cutting date will be announced later.
- Mayor Eisenhauer announced the Night of Lights parade will be held Saturday, November 14 in Downtown Danville and the Festival of Trees will be held Saturday, November 14 to Wednesday, November 18.

#15 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:05 p.m. by acclamation after a motion by Alderman Strebing and a second by Alderman Pickering.



Lisa K. Monson, City Clerk

Approved: 12/8/15
Posted Publicly: 12/9/15

