

PUBLIC WORKS COMMITTEE
MINUTES OF DECEMBER 8, 2015

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:01 p.m.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Aldermen Lloyd Randle, Mike O'Kane, Sherry Pickering, and Rick Strebing. Absent was Alderman Rickey Williams, Jr. A quorum was present. Alderman Williams arrived at 6:16 p.m.

Others in attendance included Mayor Scott Eisenhauer, Alderman R.J. Davis, City Clerk Lisa Monson, City Comptroller Gayle Lewis, Engineering & Urban Services Director David Schnelle, Harrison Park Golf & Sports Facility Manager Brock Burton, Public Transportation Director Lisa Beith, Public Works Director Doug Ahrens, Public Works Service & Operations Manager Ray Garcia, 7 audience members, and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of October 13, 2015 and the regular meeting of November 10, 2015. Vice Chairman Cooper moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda. There being no changes, Alderman Randle moved for approval as presented, seconded by Vice Chairman Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#4-A PUBLIC HEARING for Petition to Vacate an east-west Alleyway near 1011 W. Clay Street for Petitioner Heartland Properties IV, LLC. Chairman Puhr opened the public hearing at 6:02 p.m. for the Petition to Vacate and asked for audience comments in support of the alley vacation.

- Rick Elkins of Danville, representing the Petitioner, stated a renovation is planned to the 40 year old apartment complex currently surrounded by asphalt, which will include a fenced in green space around the building.

Chairman Puhr asked for audience comments in opposition to the alley vacation.

- Katie Wilson of Danville voiced opposition to the alley due to a concern with accessibility to her garage which faces the north-south alleyway. Mr. Elkins clarified that alleyway to be vacated is the east-west alleyway which would not impact entry to the garage at her residence at 704 Sheridan Street.

Chairman Puhr asked if there were any other comments from the audience regarding the proposed alley vacation. There being no further questions or comments, either for or against the petition, Chairman Puhr closed the hearing at 6:05 p.m.

#4 AUDIENCE COMMENTS

Jan Ostiguy of Danville voiced concern of several payments listed on the Schedule of Vouchers Payable.

#5 CHAIRMAN'S COMMENTS

Chairman Puhr wished everyone "Seasons Greetings" and stated the downtown area looks very festive thanks to Shelly Larson and her staff.

#6 PAYROLL

Chairman Puhr presented Payroll for December 4, 2015 of \$69,129.89. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. There being no questions, the roll call vote being:

Ayes: Aldermen Randle, O'Kane, Pickering, Strebing, Cooper, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for regular run of December 8, 2015, of \$167,649.90. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman O'Kane. Comptroller Lewis stated the payment to Jon Mourer in the amount of \$5,000.00 for the purchase of property on East Main Street, check number 100126 needs to be removed. The check was voided due to incomplete paperwork with the voucher and will be coming back at a later date. Alderman Pickering questioned payment to Wandell's Nursery. Director Schnelle responded the items were purchased for the Pride Grows Project at Plaza 31 on North Vermilion Street. Director Ahrens stated there were also twelve trees purchased for the Leaf a Legacy program as well as trees purchased for the Ameren Charitable Giving program which will be reimbursed. Vice Chairman Cooper stated the payment to Cookus Landscaping was for sod for Winter Park ball fields. Director Ahrens stated the payment to Whelen Engineering is for emergency sirens. There being no further questions or comments, the roll call vote being on the amended vouchers payable being:

Ayes: Aldermen O'Kane, Pickering, Strebing, Cooper, Randle, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

[Alderman Williams arrived at 6:16 p.m. before presentation of the next item and took his seat at the dais.]

#8 FINANCE – Gayle Lewis, Director

#8-A) Review of Fire & Police Pension Fund Reports for Fiscal Year 2014-2015

- Mayor Eisenhauer presented the Annual Report of the Board of Trustees of the Fire Pension Fund for Fiscal Year 2014-2015 for review which stated an estimated amount of \$2,714,487.00 is required the next fiscal year to pay pensions and other obligations and to meet annual requirements of the Fund as provided by Statute.
- Mayor Eisenhauer presented the Annual Report of the Board of Trustees of the Police Pension Fund for Fiscal Year 2014-2015 for review which stated an estimated amount of \$2,494,048.00 is required the next fiscal year to pay pensions and other obligations and to meet annual requirements of the Fund as provided by Statute.

#8-B) Discussion and Review of Proposed 2015 Tax Levy

Chairman Puhr presented the Proposed 2015 Tax Levy and SSA#1-DDI Budget documents for review and discussion, being:

- #8-B-1) ... Ordinance approving the 2015 Tax Levy of \$6,006,418.00, a decrease of 0.01% over last year, assuming an Equalized Assessed Value of \$292,278.00, for an estimated Tax Rate of \$2.0550;
- #8-B-2) ... Ordinance abating a portion of the 2015 Tax Levy for Series 2011 General Obligation Bonds in the amount of \$49,128.06 from the Sanitary Sewer Fund;
- #8-B-3) ... Ordinance abating a portion of the 2015 Tax Levy for Series 2007 General Obligation Bonds in the amount of \$48,145.62 from the Sanitary Sewer Fund;
- #8-B-4) ... Ordinance abating a portion of the 2015 Tax Levy for Series 2007 General Obligation Bonds in the amount of \$58,953.68 from the Solid Waste Fund;
- #8-B-5) ... Ordinance abating a portion of the 2015 Tax Levy for Series 2007 General Obligation Bonds in the amount of \$160,782.75 from the Capital Improvements Fund;
- #8-B-6) ... Ordinance abating a portion of the 2015 Tax Levy for Series 2011 General Obligation Bonds in the amount of \$399,973.79 from the General Fund;
- #8-B-7) ... Ordinance abating a portion of the 2015 Tax Levy for Series 2009 General Obligation

- Bonds in the amount of \$273,990.00 from the General Fund;
- #8-B-8) ... Ordinance approving the 2015 Levy and Assessment of Taxes for Special Service Area Number One – Downtown Danville, Inc. in the amount of \$40,000.00;
 - #8-B-9) ... Ordinance establishing the Budget for calendar year 2015 for Special Service Area Number One – Downtown Danville, Inc. in the amount of \$163,510.00; and
 - #8-B-10)... Ordinance approving the Levy and Extension of Taxes within Special Service Area Number Two-Expanded in the amount of \$28,126.02, at a rate of \$30.00 per acre, for the year 2015, payable in 2016.

Mayor Eisenhower stated the ordinances were placed on public display at the December 1 City Council meeting. Chairman Puhr asked if there were any questions. There being no questions or discussion, Chairman Puhr stated the above items will be voted on at the December 15 City Council meeting.

#8-C) Review of Fiscal Year 2016-2017 Budget

Comptroller Lewis handed out corrected copies of the Grant Fund Budgets Fund 106 Community Development Block Grant Fund (CDBG), Fund 113 Department of Public Transportation, Fund 114 Law Enforcement Grant, and Fund 116 Danville Area Transportation Study (DATS), and corrected copies of the Budget Summary, the Comparison of Fiscal Year 2015-2016 Expenses in the General Fund to Fiscal Year 2016-2017 Expenses. She also handed out a spreadsheet showing the difference in what is being proposed in the 2016-2017 Budget and General Fund of \$1,982,994.00 and \$1,935,806.00 in Other Funds totaling \$3,918,800.00 from expenditures in the 2015-2016 fiscal year budget; the reduction in funds and increases under \$21,500.00 total (\$625,480.00) for a total breakdown over last year of \$3,293,320.00; and the difference of expenditures related to Fire and Police Pension Funds total \$2,250,585.00 which leaves General and other expenditures not including the Pension Funds total at \$1,042,735.00. The proposed Budget subtotal is \$55,013,356.00 less departmental transfers of \$9,201,091.00 totals \$45,812,255.00. Comptroller Lewis explained how the funding is transferred for the Police Pension and Fire Pension Funds. Alderman Williams stated the overall expenses have still increased and voiced opposition to the additional Police Division position.

[The Proposed Fiscal Year 2016-2017 Budget will be voted on at the December 15 City Council meeting.]

#8-D) Items of Information

- Comptroller Lewis stated the City is still looking for a CPA and has heard individuals are not applying due to the salary so different avenues or different titles are being considered.
- Comptroller Lewis reported the software conversion is going very well.
- Mayor Eisenhower stated following the vote in the House of Representatives to return local money that has been collected by the State, the Senate did the same with an unanimous vote earlier this week. The Governor has signed that so the State sent us a schedule today when we should anticipate our money. All of the money should all be released to us within the next 30 days.

#9 DANVILLE AREA TRANSPORTATION STUDY (DATS) – Jaclyn Vinson, Director

#9-A) Items of Information

In the absence of Director Vinson, Director Schnelle stated the Wayfinding consultant kickoff meeting was held and the project is underway.

#10 ENGINEERING & URBAN SERVICES – David Schnelle, Director

#10-A) Chairman Puhr presented a resolution amending the Contract for Sewer Repairs-Bid 541 to Schomburg & Schomburg Construction, in the amount of \$12,144.43 for additional work due to additional portions of National Street culvert top slab required replacement and larger storm sewer manholes required on Griffin Street, to come from Streets Budget-Maintenance of Storm Sewers. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle stated this is the second amendment for the project the National

Street culvert until we actually punch a hole in the concrete we can't determine how much is needed to be replaced so that is why the increased cost to this contract. Alderman Williams voiced appreciation to Director Schnelle for getting the amendments to the Council as they occur. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O'Kane, Puhr

Nays: None

Motion carried 7 to 0.

#10-B) Chairman Puhr presented a resolution authorizing Purchase of Real Estate for Danville High School Shared Use Path Improvement, to allow the movement towards negotiation to purchase twelve parcels for construction of the project. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Director Schnelle stated the Engineering staff has been working very hard on this project for a very long time and we have received Phase I approval of the project plan as this goes through the Federal Highways Department as well as the Illinois Department of Transportation for approvals. It has also gone thru the necessary environmental clearances so with that stamp of approval it allows us to begin right of way (ROW) negotiations. There are a number of parcels that require permanent right of way and there are many temporary easements which would be negotiated separately. This is not the final approval process. This gives the City and its representatives the opportunity to negotiate contracts and then those final contracts are brought to you in ordinance form for passage. Vice Chairman Cooper asked if the City would have to pay for parcels for District 118 and Vermilion County School Board of Trustees and Director Schnelle responded we still need to procure ROW so we have to follow the same format for it so we are looking for a donation. He stated the School District has multiple properties impacted by this project. Alderman Strebing questioned widening the bridge and Director Schnelle responded there is a bridge over Stoney Creek by the railroad bridge that we raised and the Fairchild Overpass. This bridge would be widened to accommodate the shared use path. The bridge was built in 1905 and this project would include replacing the approach pavements on this bridge as we have had some settlement of the approach pavement over the years. Alderman Strebing supports the project with the exception of the roundabout. Alderman Williams asked Director Schnelle to explain the funding for the project. Director Schnelle stated the City received ITEP (Illinois Transportation Enhancement Program) grant funding which will handle pedestrian accommodations, landscaping, median on Fairchild and be eligible for fencing and pedestrian barriers. We also have DATS federal STU (Surface Transportation Urban) allocated for the project. We are currently working on total project costs. Alderman Pickering questioned why a roundabout is being proposed and Director Schnelle stated this was identified in 2006 as part of the Jackson Street Corridor project when we started meeting with stakeholders and this intersection was identified as one of two potential locations for a roundabout. This would correct numerous problems at this intersection as it is an offset legged intersection. With the addition of the shared use path we want to get it fixed so we can connect the Lincoln Park Shared Use Path with the shared use path on Fairchild Overpass. There will be a higher pedestrian count and a roundabout would be safer. The legs are offset and when we do a federal project we have to look at every intersection this was one identified as not meeting current standards. We will be adding new signals at Jackson and Fairchild Streets and doing some changes to the pedestrian island. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Cooper, O'Kane, Puhr

Nays: Aldermen Strebing, Williams, Randle, Pickering

Motion failed 3 to 4.

After the vote, concerns were voiced about a proposed roundabout, not knowing the total cost of the project, and medians being placed on Fairchild Street. Director Schnelle stated additional property will have to be purchased for a traditional intersection instead of a roundabout. Mayor Eisenhauer stated the Administration needs to know if there are elements of the project that need to be removed. Director Schnelle stated the City would have to go back to the Federal Highways Department and Illinois Department of Transportation and explain the reasons to any revisions to the project.

#10-C) Chairman Puhr presented ordinance authorizing vacation of an east-west Alleyway at 1011 W. Clay Street for Heartland Properties, IV, LLC. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Williams. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Cooper, Randle, O'Kane, Pickering, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

#10-D) Items of Information

#10-D-1) H & L Landfill Update – nothing to report.

#10-D-2) NPDES Update

Manager Garcia reported a cross connection was discovered on Ninth Street east of South View Middle School during a storm water repair. A section on Ninth Street will be closed to further investigate the condition. Manager Garcia also reported there is an emergency sanitary sewer repair necessary on north Jackson Street, between Roselawn and Orchard Streets and stated there will be a complete road closure through Friday, December 11, 2015. Pictures of the sewer failure on Jackson Street were shown to the Committee members and Director Ahrens reported the City will be acting as the general contractor on the project.

#10-D-3) Project Updates

East Main Street Corridor Project – Director Schnelle reported the reason for the voided check to Jon Mourer for payment for the Main and Porter property is due to the fact that it was processed without release of funds from HUD. The ordinance with the correct timeline will be brought back to Council. It was the consensus from the Committee to have the ordinance placed directly on the Council agenda for December 15.

Critical Sewer Study – The Engineering Division, Public Works Operations, and GIS Coordinator have been actively working on a critical sewer study. Public Works will be hosting the APWA (American Public Works Association) local Central Illinois Chapter luncheon on December 11 where Mitch Lankford and Adam Aull will be presenting Data Asset Management on sewers.

#10-D) Other Items of Information

Mayor Eisenhower reminded everyone to attend the Riverfront Open House on December 9 from 4:00 p.m. to 6:00 p.m. at The Social.

#11 PUBLIC TRANSPORTATION – Lisa Beith, Director

#11-A-1) The Monthly Recap for November 2015, included Ridership Reports, Monthly Revenue Record, and Ridership History. The November fixed route ridership totaled 54,680. The October total ADA ridership was 895 rides with the November ADA ridership report to be given next month. The total revenue for the month of November was \$33,579.38 which includes Farebox and Subscription revenue at \$20,234.39; Ticket Sales at \$9,242.89, and Advertising at \$1,667.63.

#11-B) Items of Information

- Local DMT rides were provided free of charge on Friday, November 27, 2015 (Danville-Champaign service was excluded). There were 2,128 riders transported free of charge.
- The two new transit buses will go on the production line March 17 and the State has ordered the four super medium duty buses with hopes of receiving an April delivery for all six buses.

#12 PUBLIC WORKS – Doug Ahrens, Director

#12-A) Chairman Puhr presented a resolution authorizing a Budget Amendment in Harrison Park Golf Course, to increase Golf Receipts up to the amount of \$30,000.00 to cover all course expenses for Fiscal Year 2015, with funds coming from the Harrison Park Fund Reserve. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Ahrens stated a budget amendment is done each year due to Harrison Park being on a calendar year

and the 2016 season pass sale will not completed until the end of the month. There was a lot of rain early in the season this year so these funds might be needed to cover expenses, but it will not be known until the pass sales is complete. He also stated expenses have been cut twenty percent over the last four years to keep the golf course operating. Director Ahrens stated discussion will be necessary early next year regarding the other half of the cart fleet. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Cooper, Randle, O'Kane, Pickering, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#12-B) Chairman Puhr presented a resolution authorizing Payment for Repair to John Deere 270CL Excavator to Martin Equipment in the amount of \$22,218.52 with funds to come from Central Vehicle Maintenance Budget-Maintenance of Other Equipment. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Director Ahrens stated the City received a \$2,300.00 credit for the core. Alderman Strebing asked if the excavator was covered by insurance and Director Ahrens stated "no" due to the fact that it is a 2006 unit and was purchased used. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Randle, O'Kane, Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Motion carried 7 to 0.

#12-C) Items of Information

Director Ahrens stated updated Snow Fighter Manuals will be provided at the next Council meeting.

#13 CLOSED SESSION

Alderman Williams moved to go into Closed Session under Section 2(c)(21) of the Open Meetings Act to Approve and Review Closed Session Minutes, seconded by Alderman Pickering. The roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Williams, Randle, Puhr

Nays: Aldermen Strebing, Cooper

Motion carried 5 to 2.

TIME: 7:20 p.m.

Vice Chairman Cooper moved to return to Open Session, seconded by Alderman O'Kane. On the voice vote, all ayes; the motion so ordered. Chairman Puhr called the meeting back to order at 7:31 p.m.

Chairman Puhr presented Items A thru B for a single vote. There being no objections, Alderman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Williams. Those items being:

#13-A)...a resolution releasing Closed Session Minutes of December 11, 2012, October 8, 2013, and August 12, 2014, inclusive; and

#13-B)...a resolution authorizing the Destruction of Closed Session Tapes of December 13, 2011, June 12, 2012, October 9, 2012, December 11, 2012, and October 8, 2013.

There being no questions, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O'Kane, Puhr

Nays: None

Motion carried 7 to 0.

#14 COMMITTEE MEMBERS' COMMENTS - None

#15 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:32 p.m. by acclamation after a motion by Alderman Strebing and a second by Alderman Williams.

Lisa K. Monson

Lisa K. Monson, City Clerk

Approved: 01/12/16
Posted Publicly: 01/13/16

