

PUBLIC WORKS COMMITTEE
MINUTES OF DECEMBER 13, 2011

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:04 p.m.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Bill Gilbert, Aldermen Bill Black, Jon Cooper, Mike O'Kane, and Rick Strebing. Absent was Alderman Rickey Williams, Jr. A quorum was present. Alderman Williams arrived at 6:07 p.m.

Others in attendance included Mayor Scott Eisenhauer, City Clerk Janet Myers, City Comptroller Gayle Lewis, City Engineer David Schnelle, Public Transportation Director Richard Brazda, Public Works Director Doug Ahrens, Public Works Service & Operations Manager Bob Scott, Solid Waste and Fleet Maintenance Superintendent Carl Carpenter, Public Works Engineers Sam Cole and Tim Cowen, 7 audience members, and 3 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of November 8, 2011, and special meetings of November 15, 2011, and December 6, 2011. Vice Chairman B.Gilbert moved for approval as presented, seconded by Alderman J.Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda. Vice Chairman B.Gilbert moved for approval, seconded by Alderman J.Cooper. On the voice vote, all ayes, no nays; the motion so ordered.

[Alderman Williams arrived at 6:07 p.m. during the Public Hearings and took his seat at the dais.]

#4 A PUBLIC HEARING to Vacate Alleyways

A) Chairman Puhr opened the Public Hearing for the Petition by City of Danville Mass Transit to vacate an East/West alleyway adjacent to the Transfer Zone on Hazel Street. There being no public comments in support or in opposition, the Public Hearing was closed.

B) Chairman Puhr opened the Public Hearing for the Petition by Daniel and Pam Kelly to vacate an East/West alleyway adjacent to 440 N. Franklin. Mrs. Kelly stated plans are to extend the current yard, do some landscaping, and provide off-street parking for their home. Questions by Alderman Black were addressed regarding the purpose of the request and the location of the alley. There being no other comments in support and none in opposition, the Public Hearing was closed.

OTHER AUDIENCE COMMENTS

- Dan First of Smith Street representing Unifirst Corporation of Bloomington encouraged the Committee to consider awarding the uniform rental and laundry services contract to Unifirst in place of Aramark. He feels his company has more efficient service, a better product line, and he is willing to come down on the price if necessary.
- Cyril Ostiguy of Orchard Street questioned if the upgrades being performed on the 911 system will result in a drop in service during the installation and learning process and what happens after the two-year warranty on the equipment expires; suggested billing for each emergency medical run made by the Fire Division; and voiced support of removing the lower level from the flooring bid.
- Janis Ostiguy of Orchard Street asked for an explanation of the Special Service Areas; questioned the budget for advertising and promotions for Special Service Area #1; and questioned bus ridership.

#5 CHAIRMAN'S COMMENTS

Chairman Puhr announced a dedication ceremony will be held on December 14, 2011, at 11:00 a.m. of Public Works Committee

the new entrance lights that were installed at the south entrance at Lincoln Park. The project was made possible through donations by the Julius Hegeler Foundation.

#6 PAYROLL

Chairman Puhr presented Payroll for December 9, 2011, of \$63,164.84. Alderman J.Cooper moved to dispense with the reading and asked for approval, seconded by Vice Chairman B.Gilbert. There being no questions, the roll call vote being:

Ayes: Aldermen J.Cooper, B.Gilbert, O'Kane, Strebing, Williams, Black, Puhr

Nays: None

Motion carried 7 to 0.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for December 13, 2011, of \$1,225,883.73. Alderman J.Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Staff addressed questions of Alderman Black regarding various vouchers, as follows:

- The City is in a pool of other local governments that use Illinois Municipal League Risk Management Association (IMLRMA) to provide most of its insurance needs for a semi-annual amount of \$679,960.39, up 9% over 2010, which is based on a 3-4 year average on claims. Mayor Eisenhauer stated bids have not been requested due to some companies indicating they were not ready to bid due to the City's current liability and claims experience and that the City has been satisfied with the performance of IMLRMA.
- Wortman-Meyer Properties is the Mach I gasoline station/car wash on Gilbert Street.

There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen B.Gilbert, O'Kane, Strebing, J.Cooper, Puhr

Nays: Aldermen Williams, Black

Motion carried 5 to 2.

#8 FINANCE OFFICE – Gayle Lewis, Comptroller

A) Discussion and Review of the Proposed 2011 Tax Levy

Chairman Puhr presented Items A-1 through A-9 for discussion and review, being:

- A-1) an ordinance approving the 2011 Tax Levy of \$6,492,974.00 a decrease of 3.89% over last year, assuming an Equalized Assessed Value of \$328,970.00 for an estimated Tax Rate of \$1.9737, a decrease of .04% over last year;
- A-2) an ordinance abating a portion of the 2011 Tax Levy for Series 2011 General Obligation Bonds in the amount of \$87,438.45 from the Sanitary Sewer Fund;
- A-3) an ordinance abating a portion of the 2011 Tax Levy for Series 2007 General Obligation Bonds in the amount of \$49,128.06 from the Sanitary Sewer Fund;
- A-4) an ordinance abating a portion of the 2011 Tax Levy for Series 2007 General Obligation Bonds in the amount of \$58,953.68 from the Solid Waste Fund;
- A-5) an ordinance abating a portion of the 2011 Tax Levy for Series 2007 General Obligation Bonds in the amount of \$160,782.75 from the Capital Improvements Fund;
- A-6) an ordinance abating a portion of the 2011 Tax Levy for Series 2011 General Obligation Bonds in the amount of \$368,697.06 from the General Fund;
- A-7) an ordinance approving the 2011 Levy and Assessment of Taxes for Special Service Area Number One–Downtown Danville, Inc. in the amount of \$51,735.00;
- A-8) an ordinance establishing the Budget for calendar year 2012 for Special Service Area Number One–Downtown Danville, Inc. in the amount of \$138,435.00;
- A-9) an ordinance approving the Levy and Extension of Taxes within Special Service Area Number Two–Expanded in the amount of \$28,126.02, at a rate of \$30.00 per acre for the year 2011, payable in 2012;

Mayor Eisenhauer stated Draft #2 of the Tax Levy was handed out reflecting the changes made during the Council meeting of December 6, 2011, that was placed on Public Display, as well as documents that provide projected budget figures for the coming fiscal year. To address questions during audience

comments, Mayor Eisenhower explained Special Service Number One was established for Downtown Danville, Inc., with property tax funds coming from properties located in the downtown area and used for purposes as the DDI Executive Director and Board deems necessary. Special Service Area Number Two-Expanded was created for the development and ongoing maintenance of detention ponds in the Eastgate area, with property tax funds coming from those properties located within those boundaries. Alderman Black voiced concern with the need for DDI to have travel expenses totaling \$3,500.00 and suggested the levy be reduced by that amount. There were no other questions or discussion on the Tax Levy.

#9 PUBLIC TRANSPORTATION – Dick Brazda, Director

A) Chairman Puhr presented a resolution awarding Bid #468 for purchase of a Mobile Bus Lift from lowest responsible bidder Safetylane Equipment Corp. for an amount of \$29,964.00, to come from a Federal Transit Administration Grant. Alderman Strebing moved for approval, seconded by Alderman J.Cooper. Director Brazda stated that the current in-floor lift is aging and can only be used on certain buses. It is the desire to purchase another lift to be used with the one purchased 5-6 years ago, in order to work on more than one bus at a time, and for the convenience of being able to move the lift to any location when doing so. Chairman Puhr questioned if Danville still assisted in maintenance of other buses from other communities and Director Brazda stated manpower at this time is not adequate to continue that service. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen O’Kane, Strebing, Williams, Black, J.Cooper, B.Gilbert, Puhr

Nays: None

Motion carried 7 to 0.

B) Chairman Puhr presented a resolution authorizing Engine Repairs to Bus #416 by Cummins Crosspoint, Inc., for an amount of \$23,336.83. Vice Chairman B.Gilbert moved for approval, seconded by Alderman J.Cooper. Director Brazda stated the need to repair the engine on the 2004 bus, with over 300,000 miles, due to a major failure. Alderman Black questioned new federal guidelines for purchase of new buses and Director Brazda stated the City just received three new buses this year and replacement of the 2004 buses should not have to be done until 2016 due to a 12 year life expectancy. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Black, J.Cooper, B.Gilbert, O’Kane, Puhr

Nays: None

Motion carried 7 to 0.

C) Chairman Puhr presented a resolution authorizing Certification and Assurances to comply with Federal Transit Regulations for Section 5307 Urbanized Area Formula Apportionment. Alderman Strebing moved for approval, seconded by Alderman J.Cooper. Director Brazda stated this action is done annually in order to proceed with the process of various grants. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Black, J.Cooper, B.Gilbert, O’Kane, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

D) Items of Information

- The Monthly Recap Report for November 2011, including the Summary and Graph of Ridership by Month, a Table of Ridership by Route, Summaries of Total Revenue, Farebox and Ticket Revenue and Total Revenues for FY 2012, and a Summary of ADA Rides provided by CRIS were presented.
- To address questions during audience comments, Director Brazda clarified ridership is counted each time a person enters the bus and that the graph shows total numbers each month for various years. He stated ridership in November was significantly higher than November 2010 for various reasons, such as additional free riders under the State program and continued ridership to Danville Area Community College by students and to other businesses by employees. The spike in ridership between July and August of 2011 could be due to how weekdays fall within the month, timing of when

school started, as well as hot weather.

#10 PUBLIC WORKS – Doug Ahrens, Director

A) Chairman Puhr presented a resolution awarding Request for Proposal #463 for Uniform Rental and Laundry Services to lowest responsible bidder Aramark Uniform Services, with additional options, for annual fees not to exceed \$18,000.00 per year over the three-year agreement. Alderman Strebing moved for approval, seconded by Alderman O’Kane. Director Ahrens stated that proposals were requested for this service as part of the Local 703 Union agreement. Two proposals were received, one from current provider Aramark and another from Unifirst Corporation. Staff reviewed the proposals and recommends Aramark due to the low proposal of \$14,625.00, in addition to other options that were available. In addition to the higher cost by Unifirst, it did not comply with the Bid Specifications when a five-year agreement was proposed instead of three and when it was not able to name the City as additional insured on the Certificate of Insurance. Alderman J.Cooper voiced concern that the proposal was amended and Director Ahrens clarified that staff has the ability to negotiate service and terms with vendors and that the inclusion of bar coding was not a deciding factor in recommending Aramark, as was being implied. Alderman Williams recognized Mr. First who stated he would check again with the insurance company on naming City as additional insured, voiced concern with poor service and quality of uniforms furnished by the other vendor, and stated he would lower his price if necessary to get the bid. To address Alderman J.Cooper’s question, Director Ahrens stated the City has been satisfied with the overall cost, service, and product provided by Aramark in the past. Alderman Williams voiced support of a five-year agreement proposed by Unifirst if they were able to come back with a lower price. Alderman O’Kane voiced opposition to allowing changes to bid specifications once bids are received and opened. Alderman Black stated he would not support the resolution due to additional items were being included in the contract and due to being a multi-year agreement. He also suggested the City adopt a policy for local bid preference. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen J.Cooper, B.Gilbert, O’Kane, Puhr

Nays: Aldermen Black, Strebing, Williams

Motion carried 4 to 3.

B) Chairman Puhr presented a resolution authorizing a budget amendment to increase Golf Receipts line item by up to \$15,000.00 in the Harrison Park Golf Course Budget to cover all Course expenses for fiscal year January 1, 2011, through December 31, 2011, to come from Harrison Park Reserve. Alderman Strebing moved for approval, seconded by Alderman O’Kane. Aldermen J.Cooper and Williams voiced objection to allowing budget amendments each year for this Fund. Director Ahrens explained that the Golf Course runs on a calendar year and adjustments are necessary if revenues received by the end of the year do not meet expenses, which could be met with revenue from the sale of season passes through the end of the year. It was stated that funds would come from Harrison Park Reserve and not from the General Fund and that the General Fund no longer supports general operations of Harrison Park. Vice Chairman B.Gilbert voiced support since the funds are from previous years when revenues exceeded expenditures, to be used for such purposes. There being no further questions or discussion, the roll call vote being: _____

Ayes: Aldermen B.Gilbert, O’Kane, Strebing, Puhr

Nays: Aldermen J.Cooper, Williams, Black

Motion carried 4 to 3.

C) Chairman Puhr presented a resolution awarding Bid #472 for the Municipal Building Flooring Installation Project to lowest responsible bidder Precision Floor & Tile, Inc. of Urbana, in the amount of \$59,115.00, to come from Capital Improvement Fund - Other Improvements and 2009 Bond Issue Fund – Municipal Building Renovations. Vice Chairman B.Gilbert moved for approval, seconded by Alderman J.Cooper. It was stated that carpet in some areas of City Hall have already been replaced, such as Public Development and offices of Teresa Winn and Kathy Courson on second floor and Legal Division on first floor. It is the desire now to replace the remaining carpet on first, second, and the entire lower level that includes Council Chambers. Alderman Williams voiced support of replacing carpet in the

common areas of first and second floor but does not feel private offices should be done. Director Ahrens stated the project was rebid at the desire of the Council in order to separate costs for each floor to provide ability to choose what areas to be awarded. Due to the suggestion by some Aldermen that the lower level carpet appeared to be in good shape, Alderman J.Cooper moved to amend the resolution to state only first and second floors would be replaced at a cost of \$39,934.00, seconded by Alderman Black. There being no discussion on the motion to amend, the roll call vote being:

Ayes: Aldermen B.Gilbert, O'Kane, Williams, Black, J.Cooper, Puhr

Nays: Alderman Strebing

Motion carried 6 to 1.

During further discussion on the resolution as amended, Alderman Black clarified the motion to be authorizing replacement on the first floor in the amount of \$21,037.00 and the second in the amount of \$18,897.00. He also questioned the ability to complete the work within the time frame of the Bond period and the ability to use Bond proceeds for short term projects such as carpet. Director Ahrens clarified that after prioritizing the other projects of the Bond Issue, it has now been determined that other projects under the Bond parameters will be able to move forward. Comptroller Lewis stated the 2009 Bond Issue specifically included Municipal Building renovations. It was also stated that if this project cannot be completed by the February 8, 2012, deadline for the Bond, payment will come from the Capital Improvement Fund as stated in the resolution. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen O'Kane, Black, J.Cooper, B.Gilbert, Puhr

Nays: Aldermen Strebing, Williams

Motion carried 5 to 2.

D) Chairman Puhr presented a resolution waiving bid procedures due to the need to rebid the project, awarding Bid #470 for Walnut Street Parking Garage Improvement Project to sole bidder English Brothers Company in the amount of \$158,547.30, to come 2009 Bond Issue Fund - Parking Lots/Structures, and authorizing a Budget Amendment in the 2009 Bond Issue Fund to increase line item Parking Lot/Structures by \$160,000.00, to come from the 2009 Bond Issue Reserve. Alderman Strebing moved for approval, seconded by Vice Chairman B.Gilbert. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Strebing, Black, J.Cooper, B.Gilbert, O'Kane, Puhr

Nays: Aldermen Williams

Motion carried 6 to 1.

E) Chairman Puhr presented a resolution authorizing a Budget Amendment in the Sanitary Sewer Department Fund to increase line item Infrastructure Improvements by \$1,100,000.00, to come from Sanitary Sewer Fund Reserve, for the Westwood Sanitary Sewer Improvement Project. Vice Chairman B.Gilbert moved for approval, seconded by Alderman Williams. Tim Cowen, lead Engineer on the project, informed the Committee on the various aspects of the project that will make it possible to link several sewer projects together. Benefits will include reduction of sanitary sewer overflows, ability for ongoing future maintenance, and reduction in small drainage issues, in addition to preserving historical features of the area with replacement of the brick street where asphalt patches exist. It was also stated that the property to the far end of Westwood, currently on a septic system, will not be included in this project and will be grandfathered in due to the lower elevation. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Black, J.Cooper, B.Gilbert, O'Kane, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

F) Chairman Puhr presented a resolution approving additional Sanitary Sewer Repairs on the North/South Sewer West of Gilbert Street near Wilkin Road and increasing the Purchase Order to Cross Construction an additional amount of \$2,254.35 for a total contract of \$22,337.35, to come from Sanitary Sewer Department Fund line item Maintenance of Sanitary Sewers. Alderman Strebing moved for

approval, seconded by Vice Chairman B.Gilbert. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Black, J.Cooper, B.Gilbert, O'Kane, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0.

Chairman Puhr presented Items G & H for a single vote. There being no objections, Alderman Strebing moved for approval of both items, seconded by Alderman J.Cooper. Those items being:

G) an ordinance amending Chapter 73 Parking to be consistent with an Intergovernmental Agreement with Vermilion County and for other necessary changes regarding parking in the downtown area;

H) an ordinance amending Chapter 77, Schedule V, to prohibit parking on both sides of Oakwood Avenue from the North/South alley East of Avenue A to the Ellsworth Park Entrance at all times;

Alderman Williams voiced support of the changes to the language in Chapter 73. To address Alderman Black's question on no parking on Oakwood Avenue, it was stated that the company situated along Oakwood Avenue initiated the proposal. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen J.Cooper, B.Gilbert, O'Kane, Strebing, Williams, Black, Puhr

Nays: None

Motion carried 7 to 0.

Chairman Puhr presented Items I & J for a single vote. There being no objections, Alderman Strebing moved for approval of both items, seconded by Alderman Williams. Those items being:

I) an ordinance vacating an East/West alleyway North of North Street and East of Hazel Street in the 100 Block of Hazel for the City of Danville with compensation being waived;

J) an ordinance vacating an East/West alleyway South of Williams Street and West of Franklin Street in the 400 Block of Franklin for Daniel and Pam Kelly for compensation of \$980.00;

There being no questions or discussion, the roll call vote being:

Ayes: Aldermen B.Gilbert, O'Kane, Strebing, Williams, Black, J.Cooper, Puhr

Nays: None

Motion carried 7 to 0.

K) Chairman Puhr presented a resolution approving a Professional Services Agreement for Lincoln Park Shared Use Path Project Land Acquisition with Donald Archer for an amount of \$25,000.00, to come from Motor Fuel Tax Fund #06-00224-00-BT. Alderman Strebing moved for approval, seconded by Vice Chairman B.Gilbert. City Engineer Schnelle addressed Alderman Strebing's question by stating a grant was awarded in 2006 for the Shared Use Path Project and that the City will receive about \$1.4 million in total. He stated that the project is in the land acquisition phase and there are about 43 properties identified that will be affected. Due to this being a time and labor intensive project, it is the desire to engage professional help with this phase. To address Alderman Black's question, it was stated Mr. Archer is from Oakwood. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen O'Kane, Strebing, Williams, Black, J.Cooper, B.Gilbert, Puhr

Nays: None

Motion carried 7 to 0.

L-1) H & L Landfill Update – City Engineer Schnelle stated that there was nothing to report.

[Alderman Strebing left the meeting at 8:20 during discussion of the next item.]

L-2) Anticipated Reductions in Solid Waste Division for FY 2012-2013

Director Ahrens handed out information regarding anticipated reductions in the Solid Waste Division budget due to the decision of the Council to not approve an increase in Solid Waste fees. Reductions, however, do not include Household Waste Collection or Street Sweeping Operations at this time.

Suggested budget reductions included reimbursement of personnel and equipment maintenance costs

for demolition activities from whatever Fund is financing the remainder of demolition costs and modification of the Yard Waste Collection and Recycling Program that could include an increase in fees to continue current program, a possible drop off only program for a fee, or a Spring/Fall leaf collection program only. During discussion, Alderman Williams questioned the need for street sweeping and if there were other ways to meet N.P.D.E.S compliance. Engineer Sam Cole explained that at least one of the six segments of each of the various components must be met and that street sweeping allows for compliance without major costs and that street sweeping is also needed for ongoing maintenance of the sewer system and to prevent flooding. Alderman Black voiced objection to complying with State and Federal mandates without reimbursement. Alderman J.Cooper voiced concern with a multi-year proposal and Director Ahrens stated a five-year plan is needed to plan for capital needs if any of the programs are to proceed. Some suggestions from the Committee included: provide Spring and Fall leaf collection only and educate citizens on other options to dispose of leaves and yard waste; increase the yard waste sticker price to pay for the service of those who use it; seek bids from private haulers to provide all services now done by Solid Waste personnel; and hold public hearings to get input from citizens.

L-3) Sewer Project Discussion

City Engineer Schnelle handed out information regarding a proposed Overhead Sewer Program that would help reduce sanitary sewer backups for Danville homeowners. In the proposal, the City of Danville would contribute 33.3%, Danville Sanitary District 16.7%, and the homeowner 50% towards the cost to install a sewage ejector system with overhead plumbing. Engineer Tim Cowen explained that when backups occur, information would be sent to the homeowner to see if there was any interest in participating in the voluntary program. Funding for the City's portion would come from the Sanitary Sewer Enterprise Fund. After discussion, it was the consensus to proceed with a resolution authorizing an intergovernmental agreement with Danville Sanitary District to offer the program to Council for consideration and action.

#11 CLOSED SESSION

It was announced that it was time for Semi-Annual Review of Closed Session Minutes and that there were none to review.

Vice Chairman B.Gilbert moved to go into Session under Section 2(c)(5) of the Open Meetings Act to discuss Land Acquisition, seconded by Alderman Black. The roll call vote being:

Ayes: Aldermen Black, J.Cooper, B.Gilbert, O'Kane, Williams, Puhr

Nays: None

Absent: Alderman Strebing

Motion carried 6 to 0 with 1 absent. TIME: 9:15 p.m.

Vice Chairman B.Gilbert moved to return to Open Session, seconded by Alderman J.Cooper. On the voice vote, all ayes, nays; the motion so ordered.

Chairman Puhr called the meeting back to order at 9:40 p.m.

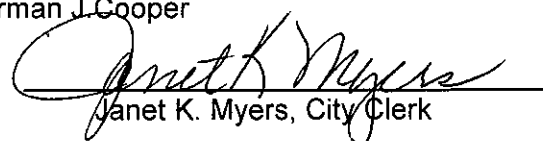
#12 COMMITTEE MEMBERS' COMMENTS – None

#13 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 9:41 p.m. by acclamation after a motion by Vice Chairman B.Gilbert and a second by Alderman J.Cooper

Approved: 01/10/12

Posted Publicly: 01/11/12


Janet K. Myers, City Clerk

