

PUBLIC WORKS COMMITTEE
SPECIAL MEETING MINUTES
JANUARY 19, 2016

#1 CALL TO ORDER

In the absence of Chairman Mike Puhr, Vice Chairman Jon Cooper called the special meeting of the Public Works Committee to order at 5:36 p.m.

Roll Call was answered by Vice Chairman Jon Cooper, Aldermen Lloyd Randle, Mike O'Kane, and Sherry Pickering. Absent were Chairman Mike Puhr, Aldermen Rick Strebing and Rickey Williams, Jr. A quorum was present. Alderman Williams arrived at 5:40 p.m.

Others in attendance included Mayor Scott Eisenhauer, Alderman Frank Hoskins, City Clerk Lisa Monson, DATS Director Jaclyn Vinson, Engineering & Urban Services Director David Schnelle, Engineering & Urban Services Planner I Liila Bagby, Engineering & Urban Services Planning Technician Ross Hilleary, Public Works Service & Operations Manager Ray Garcia, Rehabilitation Specialist Angie Jestis, 1 audience member, and 1 news media.

#2 AUDIENCE COMMENTS – None

[Alderman Williams arrived at 5:40 p.m. during discussion of the next item and took his seat at the dais.]

#3 DANVILLE AREA TRANSPORTATION STUDY – Jaclyn Vinson, Director

#3-A) Vice Chairman Cooper presented a resolution approving Professional Services Agreement for Wayfinding and Signage Study with Corbin Design Group, in the amount of \$57,920.00 to be paid from the DATS Program-Professional Services line item. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman O'Kane. The primary objectives of the wayfinding plan are to improve the visitor experience, increase awareness of commercial areas, create a sense of arrival and place; and increase connectivity between community assets. Alderman Randle questioned the total fees and expenses and Director Vinson stated the not to exceed \$57,920.00 amount includes \$52,420.00 in professional fees for three tasks and travel fees totaling \$5,500.00. The three tasks are analysis, system design, and documentation. The recommendations from the consultant will include work that the Public Works sign shop can create and maintain over the long run so some of the creations can be immediately displayed to the public. Visitors might not have cell phones or GPS to direct them to nearby restaurants or other needs. Mayor Eisenhauer stated there is a need to replace current signage and place additional signage located throughout the community to encourage additional movement to other locations by people coming into the community. He also stated sign projects have not been done in an organized fashion in the past. Alderman Pickering asked why the City cannot perform the study in house and Director Vinson responded the City does not have the expertise to do this in house and Corbin Design has experts involved in design, formatting and placement in size and how many lines of text the human is able to read while they are driving versus walking or riding a bicycle and it is really an art the City staff does not have the abilities to create. Mayor Eisenhauer stated the study is about marketing or branding in the community such as when tourist events are held in the community and that is where the specialty of the consultant comes into play the most. Director Vinson stated Danville Area Community College and Danville Veterans Affairs Illiana Health Care System mentioned in the East Main Street Study that visitors come to their facilities often times as first time visitors and only see the East Main Street area. The Wayfinding and Signage Study is essentially giving a system to give visitors trust to get to other areas and open up the community. There being no further discussion, the roll call vote being:
Ayes: Aldermen Cooper, Randle, O'Kane, Pickering, Williams

Nays: None
Absent: Aldermen Puhr, Strebing
Motion carried 5 to 0 with 2 absent.

#4 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 5:45 p.m. by acclamation after a motion by Alderman Randle and a second by Alderman Pickering.



Lisa K. Monson, City Clerk

Approved: 02/09/16
Posted Publicly: 02/10/16