

PUBLIC WORKS COMMITTEE  
MINUTES OF JANUARY 8, 2019

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Mike O’Kane, Sherry Pickering, Lloyd Randle, Rick Strebing, and Rickey Williams, Jr. A quorum was present.

Others in attendance included Aldermen R.J. Davis and Steve Nichols, City Clerk Lisa Monson, Community Development Director David Schnelle, Director of Public Transportation Lisa Beith, Public Works Director Carl Carpenter, 4 audience members, and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of December 11, 2018. Alderman Strebing moved for approval as presented, seconded by Alderman Williams. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and announced a resolution for discussion only under Public Transportation, Item 9 will become Item 9-A and Items of Information will become Item 9-B. There being no further changes, Alderman Randle moved for approval as amended, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

- Jerry Hawker of Danville voiced concern of the use of city funds to hire outside engineering services costs spent by the City, submitted a FOIA, and researched bills the last twelve months ending November 2018. There was \$1,339,961.00 spent out of town for outside consultation on various engineering services. He is not sure if there is not enough engineers or the engineers the City has are not moving on getting things done, but it needs to be fixed. Also, he still would like to see Council review the draft of the budget looking at it line item by line item with the department heads.
- Linda Jones of Danville voiced concern of the Bowman Avenue Corridor as she is doing work at the Danville Rescue Mission and has heard the City could be purchasing Danville Rescue Mission and doing something with the railroad tracks or building something over the railroad tracks. Alderman Randle responded nothing to that effect has come before the Council. Mrs. Jones stated the Danville Rescue Mission is in an ideal location and last month has fed over 4,279 meals with 200 men going through the doors last year. She voiced concern with a possible ramp over Bowman Avenue as it would bury a large part of Danville.
- Vince Koers of Danville voiced concern of the current solar garden ordinance and feels the ordinance needs to be reviewed and updated so the citizens can be protected.

#5 CHAIRMAN’S COMMENTS

Chairman Puhr wished everyone a “Happy New Year”.

#6 PAYROLL

Chairman Puhr presented Payroll for January 4, 2019 of \$669,235.25. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. There being no questions, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Strebing, Williams, Cooper, Randle, Puhr

Nays: None

Motion carried 7 to 0.

## #7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for special run of December 3, 2018, of \$15,745.03, special run of December 19, 2018, of \$434,579.00, special run of December 20, 2018, of \$61,873.53, special run of December 27, 2018, of \$1,887.52, and regular run of January 8, 2019, of \$1,450,396.46. Vice Chairman Cooper moved to dispense with the readings and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O’Kane, Puhr

Nays: None

Motion carried 7 to 0.

## #8 COMMUNITY DEVELOPMENT – David Schnelle, Director

#8-A) Chairman Puhr presented a resolution amending the Contract for Bid #593 to Big O Services, LLC for Oregon Street Bridge Repairs in the amount of \$47,433.96 due to the need to make joint repairs and concrete repairs, with the work to be paid from Motor Fuel Tax Fund, Section 16-00353-00-BR, line item 103-103-16-6353B, for a total contract price of \$184,461.71, and Amending the Fiscal Year 2018-2019 Budget for Motor Fuel Tax Fund (103), line item 103-103-16-6353B, in the amount of \$184,461.71, with the funds to be paid from Fund 103 Reserves. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Schnelle explained there was an incorrect quantity on the bid quantities, but the design plans showed the correct amount of concrete work. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Cooper, Randle, O’Kane, Pickering, Puhr

Nays: None

Motion carried 7 to 0.

## #8-B) Items of Information

### #8-B-1) Danville Area Transportation Study (DATS) Update

Director Schnelle reported the DATS Policy Committee will meet Thursday, January 10<sup>th</sup> for some minor administrative adjustments.

### #8-B-2) H&L Landfill Update

Director Schnelle reported February will be the end of the six-month period for the trial shutdown of the leachate collection system which has been successful and staff is hopeful to receive a permanent shutdown. There has been an engineering agreement in place since 2015 which has to be amended slightly. If the total is over the purchasing policy amount, the resolution will be placed on the February agenda.

### #8-B-3) Project Updates

- Director Schnelle reported the manhole under the stage at Garfield School has been repaired. Research was done and a claw type device was used to remove bricks in the bottom of the manhole as there was a 6 foot by 3 foot hole in the side of the manhole where bricks had collapsed. The job was on a time and materials basis, but the school district did pay for concrete to fill in the manhole, but as far as the manhole remediation and working on the sewer main, that is the City’s responsibility. Director Schnelle stated Engineering staff is working with Adam Aull, GIS Coordinator, to look at structures with manholes who printed a list of every suspected location of where there is a sewer underneath a building, sanitary or storm, and we have had two people going out and verifying that information and as part of our next cleaning and televising contract all of those locations will be placed in the televising contract. He and Carl spoke and neither of them feel like it is prudent to be sticking the City’s camera underneath a building so we want to do that contractually and then we will get eyes on them and anything that looks suspicious we will schedule them for lining. Mayor Williams voiced appreciation to Director Schnelle and Director Carpenter for being proactive in working together to make sure that we do not end up with this kind of situation again and trying to do a better job working on our asset mapping knowing where we are on our infrastructure.

- Chairman Puhr asked Director Schnelle to respond to Mr. Hawker's comments regarding performing engineering services in house. Director Schnelle stated we would love to do everything in house and he feels he has made that clear a number of times. I will say that as experience has shown we end up dealing with not just project deliverables, a great deal of our time is spent on things like this and we have a new situation that's developed. We have tall sand piles at three locations around the Fairchild Subway and we have been in contact with the bridge office and we have started investigated to what we think is happening there and how to remediate that so to have our engineers tied up directly to projects the entire time is not feasible. They are running around doing other things and that is not to say we are not doing projects as we are, but what I have seen capacity wise is we are able to efficiently handle projects that end up costing construction wise upper ends of \$1.5 million dollars and above that we do not have the manpower to throw at it and keep the concentrative levels at it. That is when we need to look at outside firms or in other situations where they have specialties that we do not do. We do not do pump stations all of the time. It is very inefficient for us to design a pump station. We will spend twice the amount of time that a consultant will spend on it. We have shown on paper through the years where we have felt like we have saved the City money by doing many of these projects on our own and he comes to the Council with recommendations many times when he feels it isn't the best efficient use of the resources and that is when we look to consult and he also suggests you see a lot of projects out there because this City Council has asks for us to improve the community and we are out there doing it and it takes resources. The number of projects the City Council has pushed through the last 15 to 20 years is amazing and if you look at the improvements we have around town that is a testament to what you desire, but as you know, it takes people to get those done.

#### #9 PUBLIC TRANSPORTATION – Lisa Beith, Director

##### #9-A) Items of Information

Director Beith distributed a resolution for discussion only for an agreement between Greyhound Connect Service and Danville Mass Transit to provide connection between cities within the north east portions of Illinois from the Richard L. Brazda Bus Terminal and Danville Mass Transit will receive a commission for tickets and parcel service from Greyhound. Director Beith explained the agreement was part of a grant that included another county. The county asked if the DMT terminal would want to be named as one of the terminal stops for the route. The route will start in the Chicago area and work its way across to Rockford, then down to Bloomington, to Champaign, then in to Danville, then will be re-routed the opposite direction. The route will occur once daily seven days a week with the goal date for service to begin January 23rd. There has also been a conversation started with Burlington to bring the bus service that now uses the Lynch Road facility into town so that could be another possibility for some commission for sales. The City will receive residual revenue as the bus drivers will be staying overnight. Consensus from Committee was to bring the resolution directly to the City Council next week. Mayor Williams thanked Director Beith for her insightfulness on providing this service for citizens in our community and for the incidental revenue the City will receive.

#9-A-1) Director Beith gave the Monthly Recap for December 2018, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The December fixed route ridership totaled 49,322. The November total ADA ridership was 609 rides, with the December ADA ridership report to be given next month. The total revenue for the month of December was \$29,530.54. Revenue for the calendar year 2018 was up about 2% from 2017 with a total of \$343,499.37.

#### #10 PUBLIC WORKS – Carl Carpenter, Director

##### #10-A) Items of Information

- Director Carpenter reported there was an exposed sanitary line in the drainage ditch at Harrison and Collett Streets. Big O Services drove piling along the sides of it to prevent it from moving anymore and poured flowable fill around it and shored up the banks on both sides so staff was able to stop the issue before there was a huge break.

- Director Carpenter reported the Lakeshore Subdivision has a large drainage ditch that has identified several areas of exposed sewer line that will be an extensive repair that will be done in house with hopes to make the repairs next week.
- Director Carpenter also reported there are a lot of dead trees that fell and are blocking the flow of Stoney Creek that runs through Carver Park as they are starting to erode the embankment near the tennis court.
- Director Carpenter reported there are two city owned downtown buildings with collapsed roofs connected to Rothery Jewelers on the north. The buildings are taking water in and it has not been determined yet whether the City would like to demolish or install new roofs. The estimate for new roofs would be \$50,000.00 and staff is not sure if it is worth putting that amount of money into the buildings, but it is something that needs to be addressed soon.
- Public Works Operations picked up a total of 338 tons of leaves through the months of November and December. Staff is also continuing with the sweeping program and the Street Division is continuing cutting trees down. Steve Lane presented him with a list of 100 more trees that need to come down, in addition to the trees in the Carver Park area.

Alderman Strebing asked Director Carpenter about the old laundromat on East Main Street when they get ready to tear that down there are another two or three houses behind it are you going to do that at the same time. Director Carpenter responded a discussion is going to have to take place with the Mayor and the funds in 310 would not allow that. The next demo is the Gary Parrill structure on the corner of Jackson and Voorhees Street and then we will move out to East Main St. to do the burn out that occurred three weeks ago across from the DACC entrance. Mayor Williams stated we continue to be on a non-emergency spending freeze. Mayor Williams was asked to check with the Land Bank to see if any fund would be available for the demolitions.

#### #11 FINANCE – Shelley Scott, Comptroller

#11-A) Chairman Puhr presented a resolution amending Fiscal Year 2018-2019 Sanitary Sewer Budget (402) to Increase Line Item 402-402-00-55018-Infrastructure Improvements in the amount of \$359,378.55, with funds to come from the Sanitary Sewer Reserves, for the Koehn Creek Interceptor Sanitary Sewer Improvement contract to Midwest Asphalt, Inc. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle explained the item on the resolution was a bid item and was approved on Resolution 2018-9 and that resolution was missing some verbiage to increase the line item to support the budget from the reserves which is for the Koehn Creek Interceptor Project over Stoney Creek. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Williams, Cooper, Randle, O’Kane, Pickering, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

#### #11-B) Discussion and Review of Proposed 2019-2020 Draft Budget

Mayor Williams stated the Council will be going over funds line item by line item starting next week during the City Council meeting. Chairman Puhr asked if various entities are going to come and give a brief presentation. Mayor Williams responded he has asked the various entities that the City supports in some way to let him know when they are available in February or March so they can give a brief presentation and answer questions. He also would request they come twice a year moving forward. Alderman Randle suggested aldermen ask the Civic Center for any revenue generating ideas they might have to offset cost of operation.

#### #11-C) Items of Information

Mayor Williams stated we talk about every single purchase and whether or not it is necessary and there are occasionally some questions, but amounts of purchases have been scrutinized.

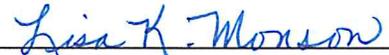
#12 CLOSED SESSION was not needed.

### #13 COMMITTEE MEMBERS' COMMENTS

- Alderman Randle addressed the Committee regarding the solar panel issue and he will not be supporting the project because the residents do not want it. He talked to individuals at the Vermilion County Airport Authority and we would like to recommend those types of land masses to consider for possible development of solar gardens as we have to find different ways to grow the City's economy. He addressed comments made by Mr. Koers in regards to the material being used for solar panels is not what it used to be, but there are some things from a policy perspective to be concerned about. Director Schnelle stated the ordinance allows the solar gardens to be set up in industrial zoned lands and the solar panels need to have a substation nearby.
- Mayor Williams announced the MLK banquet will take place Sunday, January 20<sup>th</sup> at the Days Inn Hotel at 4:00 p.m. with the march on Monday, January 21<sup>st</sup> at 10:30 a.m. at Gilbert and Main Streets, followed by the service at St. James United Methodist Church at 11:30 a.m.
- Alderman Pickering announced the swearing-in of six firefighters and two police officers will take place Wednesday, January 16<sup>th</sup> at 9:00 a.m. in the City Council Chambers.
- Chairman Puhr announced retired firefighter Mike Wagner passed away yesterday [January 7<sup>th</sup>].

### #14 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:02 p.m. by acclamation after a motion by Alderman Strebing and a second by Alderman Pickering.

  
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Lisa K. Monson, City Clerk

Approved: 03/12/19  
Posted Publicly: 03/13/19