PUBLIC WORKS COMMITTEE
MINUTES OF JANUARY 14, 2020

#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O'Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. A quorum was present.

Others in attendance included Mayor Rickey Williams, Jr., City Clerk Lisa Monson, City Comptroller Ashlyn Massey, Corporation Counsel Charles Mockbee IV, Grounds Maintenance Superintendent Brock Burton, Public Transportation Director Lisa Beith, Public Works Director Carl Carpenter, City Engineer Sam Cole, Police Chief Chris Yates, 3 audience members, and 2 news media.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of December 10, 2019 and special meeting of December 17, 2019. Vice Chairman Strebing moved for approval as presented, seconded by Alderman Troglia. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Vice Chairman Strebing moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS
Julie Carlson of Danville spoke regarding a potential renovation opportunity for Danville from HGTV who is launching a nationwide search to revitalize a town with plans to air the show in 2021. Mayor Williams stated HGTV is looking to do six episodes called "Home Town Takeover" for a community with a population under 40,000 with interesting architecture. He stated there will be a meeting to discuss the details on Thursday, January 16th with staff from the Second Church of Christ helping out with a video submission to HGTV.

#5 CHAIRMAN'S COMMENTS
Chairman Puhr reminded Committee members to take the cyberattack online testing. He also announced the Martin Luther King, Jr. events will take place next weekend beginning Sunday, January 19th through Monday, January 20th. There will also be a ribbon cutting at the Women's Care Clinic's new location at 1509 N. Bowman Avenue on Sunday, January 19th at 2:00 p.m.

#6 PAYROLL
Chairman Puhr presented the Payroll for January 10, 2020 of $65,434.91. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. There being no questions, the roll call vote being:
Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Williams, Strebing, Puhr
Nays: None
Motion carried 7 to 0.

#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for January 14, 2020, of $379,545.88. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. After all questions were addressed, the roll call vote being:
Ayes: Aldermen O'Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr
Nays: None
Motion carried 7 to 0.

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#8 POLICE – Christopher Yates, Chief
#8-A) Chairman Puhr presented a resolution authorizing Budget Amendment in Police Budget (021) for Fiscal Year 2019-2020 to increase the following expenditures: 001-021-00-53026-Clothing by $10,000.00; 001-021-00-52099-Other Contractual Services by $2,000.00; 001-021-00-51003-Court Time by $8,000.00; 001-021-00-52016–Maintenance Equipment by $4,200.00; 001-021-00-52051–Travel/Training by $7,600.00; 001-021-00-53025–Clothing for New Hires by $7,200.00 for a total of $39,000.00 with the funds to come from the General Fund Reserve. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Chief Yates summarized the need for increases to each line item and stated ILETSB (Illinois Law Enforcement Training & Standards Board) funding was cut by 50%. The probationary police officers training at the Police Academy billing is sent to ILETSB so the reduced funding will affect the Police Division. The cost is $6,020.00 per probationary officer for training. Fortunately, the six probationary police officers were done at academy before the cuts occurred. There is a chance we can get reimbursed for the some of the money. The Police division had to cut half of the classes provided through ILEAS (Illinois Law Enforcement Alarm System) and MTU (Mobile Team Unit) so he is guessing since a lot of the money those agencies get their money from also affects ILETSB so when we put in for our reimbursement it is reasonable to believe we will get 50% instead of 100% reimbursement. Vice Chairman Strebing moved to amend the resolution to increase the Travel/Training line item 001-021-52051 by $6,000.00 for a total of $13,600.00, seconded by Alderman Troglia. After all questions were addressed, the roll call vote on the amendment being:
Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O'Kane, Puhr
Nays: None
Motion carried 7 to 0.
There being no discussion or questions, the roll call vote on the ordinance as amended being:
Ayes: Aldermen Troglia, Williams, Strebing, Iverson, O'Kane, Pickering, Puhr
Nays: None
Motion carried 7 to 0.

#8-B) Chairman Puhr presented a resolution authorizing Transfer of Funds from State Narcotic Forfeiture Account to increase line item 104-104-00-54099-Other Expenditures by $17,000.00 with funds to come from the State Narcotic Forfeiture Account to make additional qualified purchases of equipment such as squad car accessories for special units. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Williams, Strebing, Iverson, O'Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

#8-C) Chairman Puhr presented a resolution authorizing Budget Amendment in Local Law Enforcement Fund (114) to increase line item 114-114-17-54099-Other Expenditures by $18,148.00 with funds to come from revenues received from 2017 Edward Byrne Memorial Justice Assistance Grant proceeds. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Motion carried 7 to 0.

#8-D) Items of Information

- Chief Yates reported the probationary police officers have completed training at the PTI (Police Training Institute) and are doing phenomenal.
- There will be a swearing-in tomorrow at 9:00 a.m. for a probationary police officer which will bring the division back to full strength. Chairman Puhr asked if the total officers will be at 63 and Chief Yates responded the total will be 62 this year with a total of 63 employed next year.

#9 PUBLIC TRANSPORTATION – Lisa Beith, Director
#9-A) Chairman Puhr presented a resolution approving Professional Services for a Feasibility Study at Danville

Mass Transit with Farnsworth Group for an amount not to exceed $30,000.00 with the work to be paid for from the DATS-Program Professional Services line item 116-116-52029-19, to identify utilization of existing land for upgrades to the administrative and maintenance facilities or procure additional property to accommodate growth. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Beith explained the study will analyze bus parking space, storage area, larger office spaces and due to increased traffic from the Greyhound and DMT riders, better accessibility in the front lobby area. Director Beith also stated she wanted to be prepared with results from the study when the State or FTA (Federal Transit Administration) announces available grant money. She thanked Engineer Cole and Assistant Engineer Childers for their assistance with the evaluations of the request for proposals. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Williams, Strebing, Puhr
Nays: None
Motion carried 7 to 0.

#9-B) Items of Information
#9-B-1) Director Beith presented the Monthly Recap for December 2019, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The December fixed route ridership totaled 49,837. The November total ADA ridership was 665 rides, with the December ADA ridership report to be given next month. The total revenue for the month of December was $28,060.71.

#9-B) Other Items of Information

- Director Beith reported positive feedback has been received regarding the route changes with maps distributed to numerous organizations and businesses.
- Director Beith also reported all information has been submitted to the contractors conducting the Triennial Review for FTA in June.

#10 PUBLIC WORKS – Carl Carpenter, Director
#10-A) Chairman Puhr presented a resolution rejecting Bid 642 for the Ellsworth Park Restroom/Concession Building as part of the OSLAD grant project with only one vendor providing a bid and the bid total exceeded funding resources available. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter stated the bid came in at almost twice as much as anticipated and the building will be placed back out for bid no later than the middle of February. After all questions were addressed, the roll call vote being:
Ayes: Aldermen O'Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr
Nays: None
Motion carried 7 to 0.

#10-B) Chairman Puhr presented a resolution authorizing Agreement with TeeSnap LLC for Point of Sale System for Harrison Park Golf Course for a one year contract for a point of sale system, credit card processing service, email service, and website service. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter stated the golf course has had a Point of Sale (POS) system for several years and Superintendent Burton has found a company that will do a better job at a lower overall cost to the City. Mr. Burton explained the golf course currently has the Golf Now program for reservations which is a server based system and we trade eight people and two tee times. They can do what they want with those tee times and change the pricing. The new agreement will include giving them ten people to pay for this system, but they cannot change the pricing on their side. Their pricing will be the same as the HPGC. The new system will be a cloud based system so the golf course will not have the issue of not being able to log in if issue with the company as there are issues with the Golf Now server if it is down to run the point of sale system and utilize it. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O'Kane, Puhr
Nays: None
Motion carried 7 to 0.

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#10-C) Chairman Puhr presented a resolution authorizing Agreement with Norfolk Southern Railway Company and State of Illinois for Railway-Highway Crossing Improvements at Voorhees Street (FAU 6999) and Bowman Avenue (FAU 7045) to improve crossing warning signal devices. Director Carpenter explained there will be no cost to the City as the work will be done through the railroad and the state. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Troglia, Williams, Strebing, Iverson, O'Kane, Pickering, Puhr
Nays: None
Motion carried 7 to 0.

#10-D) Chairman Puhr presented an ordinance approving Purchase of Real Property for the Jackson and Voorhees Intersection Improvement and waiving the requirements of Section 30.07(A) of the Code of Ordinances to purchase property at 1231 N. Jackson Street from Sage View LLC-Series BP in the amount of $25,000.00, with funds for the transaction to be paid from Infrastructure Development and Improvement Budget-Construction and Improvements fund through a line item transfer from Infrastructure Development and Improvement Budget-Overlay Program. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. Director Carpenter stated the property is on the southeast corner of Jackson and Voorhees Streets. The property purchase will allow the City to proceed with the intersection realignment and the City will perform the demolition of the structure. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Williams, Strebing, Iverson, O'Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

#10-E) Chairman Puhr presented an ordinance authorizing the Borrowing of Funds from the Water Pollution Control Loan Program through the Illinois Environmental Protection Agency (IEPA) in the aggregate principal amount of $9,297,400.00 with the principal and interest payment made semi-annually, and the loan shall mature in 20 years; the costs to be repaid from the Storm and Sanitary Sewer Fund (Fund 402) for the Northwest Sanitary Sewer Service Area Reconstruction to include renovating two existing lift stations, decommissioning an existing lift station, constructing a new lift station with a control building, and rerouting sanitary force mains and gravity sewers. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. Chairman Puhr stated the ordinance is for the sewer only. Engineer Cole stated the loan has potential for forgiveness of the principal which is called back ended. He believes $8.4 million was the number he had previously discussed with the committee. We wanted to put as many eligible items in the project as we could because if it is 30% forgivable it is effectively like getting 30% of the project paid for so hopefully we do not need the full amount. The construction estimate is $7.2 million, but we want to include a 10% bid contingency as bids could come in higher as well as any unknown conditions that could come up during the project. Engineer Cole explained the application will be submitted as soon as it is approved, then the City will have to get on the IEPA's list of projects that are allocated funds, then anticipate the draft list coming out June 1st. There is no reason to assume the City will not be on the list as the City has been on the list before, but not for the correct amount and the application was not in at the time. The funds should be available the end of July so the City would expect to go to bid and award the project late July or early August to start construction in the fall for the sanitary sewer. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Motion carried 7 to 0.

#10-F) Items of Information
#10-F-1) Danville Area Transportation Study (DATS) Update – nothing to report
#10-F-2) H&L Landfill Update
Director Carpenter reported there is nothing new to report.
#10-F-3) Project Updates

- Director Carpenter reported there were 32 calls the past weekend for backed up sewers and storm drains after the 4" rainstorm. There were a couple of lift station issues that needed to be addressed. Public Works will be street sweeping the storm debris beginning tomorrow.
- Unfortunately the transmission was lost in Fire Engine 18 which is the 75 foot aerial truck. The transmission will be replaced locally out of Coffman's Truck Repair with a cost of $11,000.00 for transmission and installation with a week turnaround time.
- Director Carpenter reported there was a fire caused by a propane tank used for cooking under the Memorial Bridge on south Gilbert Street early this afternoon at a homeless encampment. A structural engineer from IDOT inspected the bridge with the only damage being a melted rain deflector built underneath the bridge. There were three individuals under the bridge when the fire began with one individual arrested for criminal trespass.

#11 CLOSED SESSION was not needed.
#12 ITEMS OF INFORMATION - None
#13 COMMITTEE MEMBERS' COMMENTS - None

#14 ADJOURNMENT
There being no further items on the agenda, the meeting was adjourned at 7:00 p.m. by acclamation after a motion by Vice Chairman Strebing and a second by Alderman Pickering.

Lisa K. Monson

Lisa K. Monson, City Clerk

Approved: 02/11/20
Posted Publicly: 02/12/20