

PUBLIC WORKS COMMITTEE
MINUTES OF FEBRUARY 11, 2020

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Aldermen Bob Iverson, Mike O’Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. Vice Chairman Rick Strebing was absent. A quorum was present.

Others in attendance included Mayor Rickey Williams, Jr., Alderman R.J. Davis, City Clerk Lisa Monson, City Comptroller Ashlyn Massey, Public Transportation Director Lisa Beith, Public Works Director Carl Carpenter, City Engineer Sam Cole, 1 audience member, and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of January 14, 2020. Alderman Pickering moved for approval as presented, seconded by Alderman Iverson. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda. There being no changes, Alderman Troglia moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN'S COMMENTS

Chairman Puhr announced the passing of radio news reporter Bill Pickett's wife, Cheryl Pickett, and asked everyone to keep Bill and his family in thoughts and prayers. He also announced the passing of Dave Downing. Mayor Williams asked everyone to keep Vicki Haugen and her family in thoughts and prayers.

#6 PAYROLL

Chairman Puhr presented the Payroll for February 7, 2020 of \$69,439.31. Alderman Troglia moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. There being no questions, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Iverson, Puhr

Nays: None

Absent: Vice Chairman Strebing

Motion carried 6 to 0 with 1 absent.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for February 11, 2020, of \$379,545.88. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Williams, Iverson, O’Kane, Puhr

Nays: None

Absent: Vice Chairman Strebing

Motion carried 6 to 0 with 1 absent.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director

#8-A) Items of Information

#8-A-1) Director Beith presented the Monthly Recap for January 2020, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The January fixed route ridership totaled 50,056. The December total ADA ridership was 620 rides, with the January ADA ridership report to be given next month.

The total revenue for the month of January was \$26,607.85.

#8-B) Other Items of Information

- Director Beith reported preparations have begun for special shuttle service for the NJCAA tournament in March.
- Director Beith reported feasibility study kicked off in January with Farnsworth Group getting the preliminary wish list for facility improvements.

#9 PUBLIC WORKS – Carl Carpenter, Director

#9-A) Chairman Puhr presented a resolution authorizing Budget Amendment in Office of Grant and Planning Management for Fiscal Year 2020 and Fiscal 2021 budgets to be amended to use funds from salary 001-060-00-51001 (20%); 106-106-00-51001 (40%); and 116-116-00-51001 (40%) for the annual salary of \$52,000.00 for the Planner I position to be funded by reallocation of funds from the vacant Senior Planner position with the funds for the amendment to come from the vacant Senior Planner position. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. Director Carpenter stated the City has hired an individual to become a Planner which is similar to the Planner I position. Also, there currently is no need for a Senior Planner which will be unfunded going into next fiscal year. To address Alderman Troglia's question, Comptroller Massey responded the salary of the Senior Planner was just under \$60,000.00. Mayor Williams stated the individual accepting the position is another Danville native returning to the City which is very exciting. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Troglia, Williams, Iverson, O'Kane, Pickering, Puhr

Nays: None

Absent: Vice Chairman Strebing

Motion carried 6 to 0 with 1 absent.

#9-B) Chairman Puhr presented an ordinance amending Chapter 73 of City Code Pertaining to Parking Rules by removing language in Section § 73.032(B),(C), and (D) Municipal Building Lot and amend language in Section § 73.999 (B) Penalty; Pre-Hearing Settlement as follows: The amount of fines for pre-hearing dispositions shall be as follows: (1) For violations of §§ 73.001, 73.002 or 73.032: ~~\$5~~ \$10 if paid within 72 hours of issuance of the ticket; ~~\$40~~ \$25 if paid after 72 hours but before the expiration of 10 days; ~~\$25~~ \$35 if paid after 10 days but before the expiration of 30 days; for a subsequent ticket issued on the same day for a violation of any of the sections described above, ~~\$40~~ \$25 if paid within 72 hours of issuance of said subsequent ticket or ~~\$25~~ \$35 if paid after 72 hours but before the expiration of 30 days. Alderman Troglia moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter explained last winter the City started enforcing parking rules in the downtown area as downtown businesses had voiced concern their patrons had nowhere to park in front of their business. He stated he feels the proposed increases will not cause any issue as they are more in line with what they should be and could discourage incidents of violations of rules. Director Carpenter stated there are additional changes to language in regards to the municipal building parking lot. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Williams, Iverson, O'Kane, Pickering, Troglia, Puhr

Nays: None

Absent: Vice Chairman Strebing

Motion carried 6 to 0 with 1 absent.

#9-C) Items of Information

#9-C-1) Lot Mowing

Director Carpenter stated there are advantages and disadvantages whether the City does the lot mowing or not. Chairman Puhr questioned if the lots in discussion are only city-owned lots and Director Carpenter responded the mowing would be for all lots which are city-owned, privately-owned vacant lots, and lots that belong to the Vermilion County Trust. Director Carpenter reviewed numbers for costs of auxiliary employees along with equipment costs totaling approximately \$108,495.00 which includes FICA and unemployment costs. There is \$90,000.00 budgeted for maintenance of lots in the current budget. If auxiliary employees were hired, they could also be utilized for board ups and illegal dumping collections. The cost last year for an individual to

mow the lots was \$82,000.00 which was for 517 lots mowed every six weeks at \$29.00 per lot. Alderman Pickering voiced concern with the lot mowing last year and would like to see the city give jobs to local individuals. Director Carpenter stated he will provide more realistic numbers as requested by Alderman O’Kane. Chairman Puhr asked the Committee their thoughts as discussion ensued. It was the consensus of the Committee to have Director Carpenter start the bid process and compare the bid result numbers with the cost for auxiliary employees.

9-C-2) Danville Area Transportation Study (DATS) Update

Engineer Cole stated the DATS budget is being drafted as well as a Long Range Transportation Plan update and other reports.

#9-C-3) H&L Landfill Update

Director Carpenter reported there is nothing new to report.

#9-C-4) Project Updates

- Director Carpenter reported the barrier fencing was removed in front of Bresee Tower so there is now a concrete barriers with a dedicated westbound lane as well as crash barrels. There is plans to remove the Curtis Redden covering over the walkway to prevent debris from bouncing off of it. There is fence on the inside of the concrete barriers so if any debris falls the fence should catch it and protect the traffic.
- Director Carpenter reported snow is being forecasted and crews are prepared.
- Director Carpenter stated the tree truck is back, but still has minor issues. He hopes to get the truck up and running very soon. He also stated the sewer lift station truck has close to 200,000 miles on it so we will be approaching you soon for a new lift station truck.
- Alderman O’Kane questioned the status on sidewalk work and Engineer Cole stated the sidewalk work for downtown will be started in March with an end of May deadline.
- Engineer Cole reported Logan gave him the good news that we are below the threshold now to not be threatened to lose our money from CDBG and will continue to push well below that in the next week. A lot of our projects are continuing to move very fast in the design phase. The consultants we have hired are working hard for us to meet our goals and have resolutions to approve bids this spring. We recently completed the road condition rating where the staff drove every single block in the City and gave it a rating from one to ten. The whole purpose is we want to make sure we are transparent and why we are choosing the roads we are choosing and we want to know why we are choosing the roads also. Adam Aull is working in GIS for the road condition rating so Council will be able to see every road in the City with numbers on them and will be color coded.
- Mayor Williams reported almost a block is down in the Carle Project area. Director Carpenter stated they are schedule to haul the tree debris to the Yard Waste Site tomorrow. He reduced the price per yard for them so the City could get the business.

#10 CLOSED SESSION was not needed.

#11 ITEMS OF INFORMATION

Mayor Williams announced there is an organization that sponsors police basketball with the community that would be a one day type celebration and tournament. There are some local organizers who have been working hard to get the event to the City. He stated the Police Union is working with them and the hope is they will be here sometime this summer. Director Carpenter stated the organization usually goes to larger cities and it is a great showing for Danville that they are interested in coming here. Mayor Williams voiced appreciation to the citizens who have worked so hard to get the organization on their radar.

#12 COMMITTEE MEMBERS' COMMENTS

Alderman Pickering announced the first Danville Housing Committee meeting will take place at City Hall tomorrow at 2:00 p.m.

#13 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 6:50 p.m. by acclamation after a motion by Alderman Pickering and a second by Alderman Troglia.

Lisa K. Monson
Lisa K. Monson, City Clerk

Approved: 03/10/20
Posted Publicly: 03/11/20