

PUBLIC WORKS COMMITTEE
MINUTES OF FEBRUARY 12, 2019

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Mike O’Kane, Sherry Pickering, Lloyd Randle, Rick Strebing, and Rickey Williams, Jr. A quorum was present.

Others in attendance included Aldermen Steve Nichols, Community Development Director David Schnelle, Deputy City Clerk Megan Mudd, Director of Public Transportation Lisa Beith, Public Works Director Carl Carpenter, Senior Planner Tyson Terhune, 11 audience members, and 3 news media.

#2 APPROVAL OF MINUTES – None

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda and announced the removal of Item 8-G. There being no further changes, Vice Chairman Cooper moved for approval as amended, seconded by Alderman Randle. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

#4-A) PUBLIC HEARING for Petition to Vacate Certain Roadways and Alleyways for REG Danville LLC. Chairman Puhr opened the public hearing at 6:01p.m. for the Petition to Vacate and asked for audience comments in support of or in opposition of the Petition. Chairman Puhr stated this is an on-going process and asked if they already own all of the land surrounding it. Paul Calamari was present to answer any questions and replied that is correct. Chairman announced this will be coming back at a later date. There being no further comments or questions, either for or against the Petition, Chairman Puhr closed the hearing at 6:02p.m.

#4 OTHER AUDIENCE COMMENTS

- Vince Koers of Danville spoke concern regarding major garbage pick-up collections and questioned how Danville got put in the position where that became the City’s responsibility, as opposed to the landlords. I would like to know how much money the City of Danville spends on hauling stuff away like that. I don’t know how we got to a point where we are picking up the landlord’s responsibility in hauling away months or years of accumulated trash. I think the City should revisit that.
- Jerry Hawker of Danville spoke concern regarding the budget stating that Acting Mayor Rickey Williams Jr was not the mayor at the time of this incident but the \$250,000 that was confirmed last week by Acting Mayor that we did not get reimbursed for demolitions through a grant program. There was a statement made by the administration that this money only affects the current budget and doesn’t affect next year’s budget. I don’t understand how that could come close to being correct and this money has to be affecting the budget you are working on. I have been told that Mayor Williams is trying to get the State to reimburse the funds and I commend him for that but still someone missed a deadline and we lost \$250,000 and there’s been nothing about it in the news media. I think you need to explain to the citizens how you are going to build this budget with \$250,000 less than you should have had.
- Gloria Bolden of Danville spoke concern regarding her garbage toter stating that she puts it out on the curb where it’s supposed to be but every time she comes home on garbage day the toter is sitting in the street. She stated that all of the toters on Jewell Street are always placed in the street.

#5 CHAIRMAN'S COMMENTS

Chairman Puhr announced he has noticed that people are putting out signs that are running for office and would like to remind everyone there are restrictions on the sizes of the signs that can be put out in residential areas. The city has no control over when and where you put them but they can control the size in residential areas.

#6 PAYROLL

Chairman Puhr presented Payroll for February 8, 2019 of \$71,034.67. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. There being no questions, the roll call vote being:

Ayes: Aldermen Cooper, Randle, O'Kane, Pickering, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for February 12, 2019 of \$493,969.02. Alderman Strebing moved to dispense with the readings and asked for approval, seconded by Vice Chairman Cooper. There being no questions, the roll call vote being:

Ayes: Aldermen Randle, O'Kane, Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Motion carried 7 to 0.

#8 COMMUNITY DEVELOPMENT – David Schnelle, Director

#8-A) Chairman Puhr presented a resolution awarding Bid #613 for Jackson Street Shared Use Path Extension, with the work to be paid from the Community Development Block Grant budget, line item 106-106-17-54090, for a total contract price of \$427,781.99. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Chairman Puhr stated there was some concern about the demolition and that coming out CDBG but that is entirely allowed under that type of circumstance and this has nothing to do with building a roundabout. This is just so that if the intersection improvements would ever happen then this would not have to be destroyed and taken out. Director Schnelle stated that we opened bids on Monday so the paper work you have before you was prepared on Monday and as you see Owen's excavating was the low bidder on the project. The exhibit that I handed out I just wanted to show you a pictorial of what alternates A and B were. Alternate A would construct the sidewalk on the left side of the drawing on Voorhees Street, right now there is no sidewalk at that location. Alternate B would construct the sidewalk on the north side of Voorhees, and again there is no sidewalk at that location right now. The darker gray sidewalk that's indicated in there, those are temporary sidewalks and we would actually be making those out of an aggregate surface and then oil and chipping the surface because those would need to be removed if and when an intersection improvement takes place. Chairman stated this all part of the Jackson Street Corridor Project that has been talked about for at least 10 years, and that would eventually extend all the way up to North Ridge and to Winter. After all questions were addressed, and there being no further questions or discussion, the roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Strebing, Williams, Cooper, Randle, Puhr

Nays: None

Motion carried 7 to 0

#8-B) Chairman Puhr presented a resolution approving agreement for Engineering Services for Pump Station Replacements between the City of Danville and Fehr Graham, with the work to be paid from the budget line item 402-402-52022, in the amount of \$44,000. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle stated there are four old pump stations and the youngest is 29 years. They are serving small

residential developments but they do need to be replaced. After all questions were addressed, and there being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O'Kane Puhr

Nays: None

Motion carried 7 to 0

#8-C) Chairman Puhr presented a resolution authorizing appropriations of MFT Funds for Denmark Road Improvement, to improve portions of Old Ottawa Road, Denmark Road, and Winter Avenue, with the work to be paid from MFT Section 16-00352-00-PV, line item 103-6352C-16. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Director Schnelle stated we are on the March 8th State letting for the roadway portion of the project, and that's what this is for, the roadway portion only. This requires the agreement with IDOT. Alderman Pickering brought up again that this resolution needs to be adjusted prior to City Council because the line item numbers exist and those are correct but we will need to a budget amendment from the reserve to pay for this work. The work we will be paying for on this we asked for an appropriation of a million dollars out of the MFT Fund and you can see our obligation to the State on the second page of the agreement is estimated to be \$713,000. The rest of the funds adding up to the million would be anticipated to go to construction engineering services. We do have a request for statement of qualifications out right now for construction engineering services and we are planning on staffing this project full time with 3 of our staff members, but we will need additional support. We would look to be hiring what is called a resident engineer to be in charge of the project. That's out there right now and we hope to have proposals back by the 22nd. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Randle, O'Kane, Puhr

Nays: Aldermen Cooper, Pickering

Motion carried 5 to 2.

#8-D) Chairman Puhr presented a resolution amending contract for Bid #600 for the 2018 Microsurfacing Program, the awarded contract for Bid #600 was to AC Pavement Striping Co. in the amount of \$140,079.35 and the City added additional work to the program in the amount of \$33,141.19, work to be paid from the Motor Fuel Tax Fund Section 18-00000-00-GM line item 103-103-18-600GM. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle stated we added the Fairchild Street portion onto the microsurfacing program this year and we added a number of additional pavement striping's. I would mention that although the microsurfacing contract was \$33,000 more, however the seal-coating program was about \$50,000 less. Alderman Randle asked if we missed some microsurfacing locations last year. Director Schnelle replied that we deleted Stonegate from it and we will be doing a new process this year. We are not proposing to do any more microsurfacing in the community because we don't feel that we are getting the bang for the buck that we want, and it is very inconvenient, especially in subdivisions because we have to block off access to residents while the product cures. Sometimes that takes a length of time that is very inconvenient. The scheduling of it is very burdensome as well for both the homeowner and the contractors. So we have a new product we're going to try this year on the streets that require pavement striping and it will be a sealcoat product. We will be using a steel slag instead of rock and we can pavement stripe over that. Alderman Randle asked if we are going to revisit Stonegate. Director Schnelle replied after this winter we will take another look at it, but by the summer time it should look like an asphalt street again. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Cooper, Randle, O'Kane, Pickering, Strebing, Puhr

Nays: None

Motion carried 7 to 0

#8-E) Chairman Puhr presented a resolution awarding Bid #611 for Bowman Avenue Force Main Project, with the work to be paid from the Sanitary Sewer Replacement Fund, line item 402-402-55018, for a total contract price of \$82,182.00. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Alderman Cooper asked if this was just part of the agreement. Director Schnelle replied yes. Alderman Cooper asked if they will take full responsibility. Director Schnelle replied yes and we will need to bring back another document granting them easement to work within the right of way to maintain the project. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Cooper, Randle, O'Kane, Pickering, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0

#8-F) Chairman Puhr presented a resolution amending the contract for Bid #592 for the Koehn Creek Interceptor Sanitary Sewer Improvement, with the work to be paid from the Sewer Enterprise Fund, line item 402-402-00-55018, an increase in the amount of \$106,000, for a total amount of \$465,378.55. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle stated this something that we have been talking about for some time that we had a large extra on this project due to site conditions. When I put the resolution together before you we had a good idea of what the number was, but not an exact number, and it is less than \$106,000 and we verified it with the contractors in our documentation. As the resolution says the biggest cost involved in this were after we set the syphon structure we had to construct new gravity sewer from the syphon and back to Griffin Street and we encountered running sand and the contractor in order to excavate had to continually pump water out of the excavation. The trench exploded in width to well over twice what was required. We ended up having him use some of the temporary sheet piling we had at Fairchild Street to brace the excavation and this greatly increased the time of the project, as well as the material expense. The biggest cost were the cost for renting the bypass pumps and then the extra backfill. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Randle, O'Kane, Pickering, Strebing, Williams, Cooper, Puhr

Nays: None

Motion carried 7 to 0

#8-H) Items of Information

#8-H-1) Danville Area Transportation Study (DATS) Update – Nothing to report.

#8-H-2) H&L Landfill Update

- Director Schnelle stated on Thursday we do our final test and site observation, and that things are looking good. We are looking at two additional engineering fees associated with this project. One if to assist us with the paperwork for the final documentation for the shutdown. Also we would like to look at filling in a portion of the roadway ditch along through there and replacing it with a culvert for some maintenance issues. That will also require some consent from the IEPA. We are going to do the design of that project but as far as processing the information and heading it through the IEPA beurocracy, that's what we're looking for assistance with.

#8-H-3) Project Updates

- We have a lot on the agenda tonight and we would look to be bidding the sealcoat next month as well as we should be awarding the project for the Northwest Pump Station-sanitary portion of that project. The bids open on April 2nd so we're hopeful that we'll get good numbers there as well.

#9 PUBLIC TRANSPORTATION – Lisa Beith, Director

#9-A) Chairman Puhr presented a resolution approving agreement with Clifton Larson Allen LLP for Preparation of an Independent Auditor Statement for Financial Data, at a cost not to exceed \$3,500. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Director Beith stated that every year she submits ridership and revenue information to the national transit data base and this year I have to submit this independent auditor's statement for financial data. As I understand it it's more about process than it is about content for our operational budget. I talked to Clifton Laron and they will prepare this for us but I did need to bring it to Council because it could be as much as \$3,500. As soon as I get this prepared, I can submit our NTD report and get that signed off on for the year. This is something that only has to be done once every 10 years. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Strebing, Williams, Cooper, Randle, Puhr

Nays: None

Motion carried 7 to 0

#9-B) Chairman Puhr presented a resolution awarding Bid #612 for Tires for DMT Buses, with the contract awarded to Goodyear Tire and Rubber Co., for a term commencing on March 1, 2019 and expiring on February 28, 2022. Vice Chairman Cooper moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. Director Beith stated we have retained the same vendor for hopefully the next 3 to 5 years and that is Goodyear, who will again provide our tires for us under lease. We did have a different bidder this time that has never bid before but Goodyear came in low again. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O'Kane, Puhr

Nays: None

Motion carried 7 to 0

#9-C) Items of Information

- Director Beith reported that we have had very little disruption of service even though the roads have been horrible at some points here and there. We have had a couple Saturdays where we ran just the essential services and no cancellations of any routes, except a couple of Champaign trips early in the morning. So we have been able to keep buses out on the road even though the roads have been bad.
- We received the capability to sell tickets for the Greyhound Bus Service and that has been an experiment getting on the website playing around seeing what we could find out. On Monday Laurie with Greyhound will be back and we will install their credit card machine so we can start using credit cards to process their fares.

#9-C-1) Director Beith gave the Monthly Recap for January 2019, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The January fixed route ridership totaled 45,284. The December total ADA ridership was 585 rides, with the February ADA ridership report to be given next month. The total revenue for the month of January was \$25,402.91.

#10 PUBLIC WORKS – Carl Carpenter, Director

Chairman Puhr presented Items A through C. There being no objections to taking Items A through C together, Alderman Strebing moved to dispense with the readings and asked for approval, seconded by Vice Chairman Cooper. Those items being:

#10-A...a resolution approving Facility Lease to Danville Horseshoe Club, term of lease shall be 5 years, commencing on March 1, 2019 and ending on February 28, 2024, Lessee shall pay as rental for such limited use the sum of \$1.00 per year, payable on March 1st of each year of the Lease;

#10-B...a resolution approving Facility Lease to American Legion Post 210 Bomb Squad Softball Team, term of lease shall be 1 year, commencing on May 1, 2019 and ending on August 31, 2019, Tuesdays and Thursdays between the hours of 5:00p.m. to 8:00p.m., Lessee shall pay as rental for

such limited use the sum of \$1.00 per year, payable on May 1st of each year of the Lease;
#10-C...a resolution approving Facility Lease to Winterview Ball Park Board, term of lease shall be 5 years, commencing on April 1, 2019 and terminating on March 31, 2024, Lessee shall pay as rental for such limited use the sum of \$1.00 per year, payable on March 1st of each year of the Lease. Mayor Williams stated that when he came on board on a lot of our leases had expired and hadn't been renewed, even though it's a miniscule amount of revenue we feel like it's important to protect the interests of the City that we have those, and in particular getting updated insurance information to make sure we are still listed as additional insured. Also Cindy Parsons has done a good job working to get new leases for us to in terms of softball so we appreciate the work that she and Brock have done in getting these leases together. Director Carpenter noted that the lease for Meade Park is a new entity, the American Legion is hosting a girl's softball team as well now and that's what that particular lease is for. After all questions were addressed, and there being no further questions or discussion, the roll call vote being:
Ayes: Aldermen Strebing, Williams, Cooper, Randle, O'Kane, Pickering, Puhr
Nays: None
Motion carried 7 to 0

#10-D) Items of Information

Director Carpenter stated that he did email each member of the Council and included several pictures of three major collections we have had in the last two weeks so that you can get an idea of what we are dealing with. Each of those pictures, the weight in those particular piles exceeded two tons, which at the current garbage collection rate of \$59.50 is roughly \$120.00 just for the collection itself. One of those piles that you saw were actually in two different sections and took five different people, with the grapple truck added, an hour and half to pick up. So as you see it's not only not covering the dump fees, but it's not coming anywhere near covering any kind of labor rate or equipment or fuel fees that are associated with those piles. The information I sent you has since been updated, it told you that we had currently collected 183 majors and that was through the end of December, through the Friday of last week we have collected 234. So just in a mere matter of six weeks we have collected another 51 major set outs. As Mr. Koers brought to our attention it is a blight problem and in order for us to probably avoid raising the fees for everyone immediately, I think that if we at least do this it is more of a user fee. Currently 70% of those this year are not owner-occupied, it could be higher, with 165 of those 234 in this fiscal year, last year of the 253 we picked up 192 were rental properties. So as you see it's a large issue and we have checked in the past about using roll-off trucks ourselves, but there are too many areas in town where you cannot logistically use a roll-off truck. It's a fee that needs to be charged, and I know the landlords in town won't think it's something that needs to happen. The Mayor and I discussed the fee of the minor collection and whether or not to change it and it's probably not feasible at this time. That is still an idea that I would like you to entertain but my concern at this point is the major collections. Discussion ensued and questions were addressed. Chairman Puhr stated he would like to bring this back to the next Public Works meeting for a vote, on a resolution to take to the full council. Chairman Puhr stated his recommendation concurred with Mayor Williams on the \$300 fee. It's a drastic increase, but a necessary increase to have the business pay their fair share.

#11 FINANCE – Shelley Scott, Comptroller

#11-A) Chairman Puhr presented a resolution authorizing Budget Amendment in Landfill Remediation Fund (301), with an increase of \$15,160.00 in Engineering Services, line item 301-301-00-52022 and an increase of \$6,000.00 in Other Contractual Services, line item 301-301-00-52099, for total of \$21,160.00 to come from the Fund 301 Reserves. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Randle. There being no questions or discussion, the roll call vote being:
Ayes: Aldermen Williams, Cooper, Randle, O'Kane, Pickering, Strebing, Puhr
Nays: None
Motion carried 7 to 0

#11-B) Discussion and Review of Proposed FY2019-2020 Annual Budget

Mayor Williams stated there are new inserts at your place and there will be one that covers the general budget so if you can replace those first in your binder. The following funds were reviewed by the Committee and any questions were addressed during discussion of each item: Central Vehicle Maintenance (012), Streets Department (031), Parks & Public Property (051), Municipal Pool (052), Harrison Park Golf Course (401), Storm and Sanitary Sewer (402), and Solid Waste (405) funds. The funds were reviewed line item by line item.

#11-C) Items of Information – None

#12 CLOSED SESSION was not needed.

#13 COMMITTEE MEMBERS' COMMENTS

- Alderman Strebing previously asked for the windows to be boarded up at the old Rick's Furniture store and that has not been done. He voiced concern as there is two broken plate glass windows at the entrance of the structure. Mayor Williams stated he will get it taken care of.
- Alderman Randle spoke regarding comments made by Mr. Hawker and wanted to state we appreciate anyone who comes before this body and this committee to challenge us to be more prudent about our decisions to expend the people's money in the best way that we possibly can and he wanted to let Mr. Hawker know that the comment Acting Mayor Williams made about perhaps citizens being fools about their decisions to draw conclusions that are unfair is unacceptable to him and he wants that to be noted publicly as we need everyone's input moving forward to make our city solvent.
- Alderman Strebing stated the Council was aware of the \$250,000.00 issue, but it was discussed in closed session.

#14 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:52 p.m. by acclamation after a motion by Alderman Randle and a second by Alderman Strebing.


Megan Mudd, Deputy City Clerk

Approved: 03/12/19
Posted Publicly: 03/13/19

