PUBLIC WORKS COMMITTEE
MINUTES OF MARCH 10, 2020

#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O'Kane, Sherry Pickering, and Robert Williams. Alderman Aaron Troglia was absent. A quorum was present.

Others in attendance included Mayor Rickey Williams, Jr., City Clerk Lisa Monson, City Comptroller Ashlyn Massey, Corporation Counsel Charles Mockbee IV, Public Transportation Director Lisa Beith, Public Works Director Carl Carpenter, City Engineer Sam Cole, Assistant City Engineer Eric Childers, 1 audience member, and 2 news media.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of February 11, 2020. Vice Chairman Strebing moved for approval as presented, seconded by Alderman Iverson. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Vice Chairman Strebing moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS
Barry Johnson of Danville congratulated Chief Don McMasters for his recent appointment as Danville Fire Chief and voiced support of the Fire Division being instrumental in fire inspections and audits.

#4-A-1) NPDES (National Pollutant Discharge Elimination System) Program/Stormwater Management Public Comment. There were no public comments. Chairman Puhr stated Assistant Engineer Childers will provide a presentation under Item #9-E-3.

#5 CHAIRMAN'S COMMENTS - None

#6 PAYROLL
Chairman Puhr presented the Payroll for March 6, 2020 of $67,773.14. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. There being no questions, the roll call vote being:
Ayes: Aldermen Iverson, O'Kane, Pickering, Williams, Strebing, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent.

#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for March 10, 2020, of $1,054,767.27. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. After all questions were addressed, the roll call vote being:
Ayes: Aldermen O'Kane, Pickering, Williams, Strebing, Iverson, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director

#8-A) Items of Information
#8-A-1) Director Beith presented the Monthly Recap for February 2020, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The February fixed route ridership totaled 48,070. The January total ADA ridership was 620 rides, with the February ADA ridership report to be given next month. The total revenue for the month of February was $23,638.51.

#8-B) Other Items of Information

- Director Beith reported federal (FTA) apportionments for the full year have been released and are ready to be obligated. The amount obligated is a little over $1,000,000.00 which is up about $300,000.00 from last year.
- Director Beith reported in preparation for the special shuttle service for the NJCAA tournament pseudo wrap advertising has been installed at the Main & Indiana bus shelter.

#9 PUBLIC WORKS – Carl Carpenter, Director
#9-A) Chairman Puhr presented a resolution awarding Contract for RFP #643 Demolition of Structure at 101 W. Harrison Street to Thomas Excavating in the amount of $58,000.00 to be paid for from Fund 106 (Community Development Block Grant) budget line item 106-106-16-54090 (2016 Neighborhood Revitalization Program). Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. Director Carpenter stated the structure is the former Harwal Hotel and the demolition should be completed within six weeks. There being no questions or further discussion, the roll call vote being:
Ayes: Aldermen Pickering, Williams, Strebing, Iverson, O'Kane, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent.

#9-B) Chairman Puhr presented a resolution awarding Bid #645 to the lowest responsible bidder, Champaign Signal and Lighting, in the amount of $915,984.09 for Construction of Hazel Street and Fairchild Street Intersection Improvements and Amending Fiscal Year 2019-2020 Midtown TIF Budget. The FY2019-20 Budget for Fund 117 (Midtown TIF) line item 54046 (Public Improvements) shall be amended to $816,000.00 through a transfer of $216,000.00 from the Fund 117 Reserves. $816,000.00 of improvements shall be paid for from Fund 117 (Midtown TIF) budget line item 54046 (Public Improvements) with the remainder to be paid from Fund 031 (Streets) budget line item 52086 (Sidewalk, Curb, Gutter). Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Vice Chairman Strebing questioned if all right-of-way acquisitions have been acquired and Engineer Cole responded "yes" with all warranty deeds recorded with the exception of Danville District #118 which has been approved, but the City is waiting on the signed documents. Alderman O'Kane asked why TIF funds are being used instead of MFT funds. Engineer Cole stated the project was previously appropriated in the fiscal year 2020 budget in the TIF fund in the amount of $600,000.00 and generates $450,000.00 to $500,000.00 each year so the fund will refund itself very quickly. Alderman Iverson voiced concern if the project is really important and needs to be done. Mayor Williams responded he delayed the project, but there has been a lot of trouble of buses turning there, near misses with accidents, and pedestrian issues. He also added the project will be the last major improvement for the Campus Corridor Project. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Williams, Strebing, Iverson, O'Kane, Pickering, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent.

Chairman Puhr presented Items C and D for a single vote. There being no objections, Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Pickering.
#9-C) a resolution appropriating Motor Fuel Tax funds necessary for the Rehabilitation of the Voorhees Street Bridge (East of Michigan) over Lick Creek (SN 092-0153) and Approving Project Development (Phase 1) Engineering Services to Farnsworth Group in the amount of $78,700.00 with the work to be paid for from MFT Section Number 20-00362-00-EG line item number 103-103-20-63620; and

#9-D) a resolution appropriating Motor Fuel Tax funds necessary for the Rehabilitation of the Voorhees Street Bridge (West of Lynch) over East Fork Lick Creek (SN 092-0155) and approving Project Development (Phase 1) Engineering Services to Farnsworth Group in the amount of $78,700.00 with the work to be paid for from MFT Section Number 20-00362-01-EG line item number 103-103-20-63621.

Engineer Cole stated there are two bridges over Lick Creek with one bridge located east of Michigan Avenue and other structure is located by Krupp near Lynch. There have been significantly decreased ratings on the bridge deck conditions during bridge inspections. He has asked the bridge inspector consultant to provide an estimated timeline for replacement of the structures and he estimates a five-year timeline. The two resolutions will allow us to get the process rolling and in que to have time to receive federal funding for replacement of the structures and prevent us from waiting until they are deteriorated for load limits as there is too much truck traffic in that area. Also, there might be the possibility that we cannot get funding for them in time to be replaced if the structures are too deteriorated. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Williams, Strebing, Iverson, O'Kane, Pickering, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent.

#9-E) Items of Information

#9-E-1) Allied Sanitary Sewer Line and Intergovernmental Agreement with Danville Sanitary District

Engineer Cole explained City staff and the Danville Sanitary District (DSD) have been discussing the issue with the capacity of a sanitary sewer line that serves the Eastgate area. There have been times where the City and DSD have partnered together to increase the capacity of the district's lines because the City stands to benefit from some of the economic development opportunities more so than DSD does and the increased capacity is essential for future growth in the Eastgate area. The intergovernmental agreement lays out the nature of the increased capacity with the City partnering 50/50 with DSD. The agreement is not finalized yet, but the hope is to have the final agreement presented for approval at the City Council meeting next week as the prospects of additional development in that area, this is critical. Alderman Iverson questioned the cost and Engineer Cole responded the estimated total amount for design, engineering, and construction is $1.2 million so the City's cost would be $600,000.00. Alderman Strebing questioned discussion with the State and Engineer Cole stated there have been conversations with the State regarding the prison and increased flows from that. The City does not anticipate the State responding in a timely fashion to that and we are looking into other opportunities to recoup funding from them, but for now the City is proposing to partner 50/50 with DSD as the risks outweigh the gains we are looking beyond what is out there to what could be out there and making sure sewer line is sized appropriately.

#9-E-2) Discussion on Mowing of Vacant Lots

Director Carpenter explained the monetary amounts compiled for the 2020 empty lot mowing for the City is estimated at $59,409.60 for labor and $46,800.00 for equipment rental including truck, trailer, mowers and trimmers for a total estimated amount of $106,209.60. The bids were opened March 6th which included a bid from Sprague Lawn Care at $29.00 per lot for a 6-week interval and $26.00 per lot for a 4-week interval; Willis & Son Mowing bid was at $37.00 per lot for a 6-week interval and $32.00 per lot for a 4-week interval. There were two other bids received, but Sprague and Willis were the only vendors that posted a bid bond. Director Carpenter stated the mowing would be cheaper to contract it out, but if it is determined the City will mow we are going to try to approach this next week at the City Council meeting so we can to start mowing in April this year instead of May as was done last week. It was the consensus to contract out the 2020 empty lot mowing.

#9-E-3) NPDES Program Update

Assistant Engineer Eric Childers stated public comments is one of the requirements for the MS4 (Municipal Separate Storm Sewer Systems) permit which is for any city or municipality over 25,000. The purpose of the permit is to control pollution to make sure the community is doing their due diligence to ensure there is no pollution going into the public stormwater systems. The IEPA (Illinois Environmental Protection Agency) issues the City the NPDES (National Pollutant Discharge Elimination System) Permit, the ILR40/MS4 to small

municipalities and to regulate the stormwater discharge the permit is issued, which is typically a five-year permit, the ongoing permit was issued in February, 2016 and will expire in 2021. The permit is on the City stormwater website. The guidelines of the permit require BMP's (Best Management Practices) to be addressed with an annual compliance report to the IEPA which is due June 1st. Also each year the city has to have measurable goals. There are six BMP categories which are public education and outreach, public participation and involvement, Illicit Discharge Detection and Elimination, Construction Site Runoff Control, Post Construction Runoff Control, Pollution Prevention and Good Housekeeping. BMP description basically states to provide one public meeting annually for the public to provide input as to the adequacy of the permittees MS4 programs.

#9-E-4) Danville Area Transportation Study (DATS) Update – nothing to report.
#9-E-5) H&L Landfill Update
Director Carpenter reported there is nothing new to report.
#9-E-6) Project Updates
Director Carpenter reported on the following:

- Staff has continued with demolitions.
- Street sweeping is continuing every day.
- Yard Waste sticker sales are going well and Solid Waste will be out the first week of April to collect yard waste bags and toters.
- The automated garbage truck should be delivered within the next four weeks so there is a plan to retire the Heil truck the new truck is replacing and will be asking permission to dispose of it soon along with other equipment and vehicles that have been retired.

#10 CLOSED SESSION
Vice Chairman Strebing moved to go into Closed Session under Section 2(c)(21) of the Open Meetings Act to Approve and Review Closed Session Minutes, seconded by Alderman Pickering. The roll call vote being:
Ayes: Aldermen Iverson, O'Kane, Pickering, Williams, Strebing, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent. TIME: 6:51 p.m.

Vice Chairman Strebing moved to return to Open Session, seconded by Alderman Iverson. On the voice vote, all ayes; the motion so ordered. Chairman Puhr called the meeting back to order at 7:01 p.m.

Chairman Puhr presented Items A thru B for a single vote. There being no objections, Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Strebing. Those items being:
#10-A)…a resolution releasing Closed Session Minutes of December 8, 2015, May 10, 2016, and May 9, 2017, inclusive; and
#10-B)…a resolution authorizing the Destruction of Closed Session Tapes of August 12, 2014, December 8, 2015, May 10, 2016, and May 7, 2017.
There being no questions, the roll call vote being:
Ayes: Aldermen O'Kane, Pickering, Williams, Strebing, Iverson, Puhr
Nays: None
Absent: Alderman Troglia
Motion carried 6 to 0 with 1 absent.

#11 ITEMS OF INFORMATION
Mayor Williams announced a Danville Cleanup Day will take place on Saturday, March 14, 2020 from 9:00 a.m. to 12:00 p.m. in preparation of the NJCAA tournament. The cleanup will begin at City Hall with trash and debris cleaned up from several other locations around Danville. The NJCAA Division II Men's basketball tournament begins March 17th and ends March 21st.

#12 COMMITTEE MEMBERS' COMMENTS

- Alderman Pickering announced the first Danville Housing Committee meeting will take place at City Hall tomorrow *[March 11, 2020]* at 2:00 p.m.
- Alderman Williams questioned the City's response to the Coronavirus. Mayor Williams responded a summit took place at the Vermilion County Health Department on Friday, March 6th. He will provide an update to everyone at the March 17th City Council meeting.

#13 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:04 p.m. by acclamation after a motion by Vice Chairman Strebing and a second by Alderman Pickering.

Lisa K. Monson

Lisa K. Monson, City Clerk

Approved: 07/15/20
Posted Publicly: 07/16/20