

PUBLIC WORKS COMMITTEE
MINUTES OF MARCH 13, 2018

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Jon Cooper, Aldermen Mike O'Kane, Sherry Pickering, Lloyd Randle, and Rick Strebing. Alderman Rickey Williams, Jr. was absent. A quorum was present. Alderman Williams arrived at 6:09 p.m.

Others in attendance included Mayor Scott Eisenhauer, Alderman Tom Stone, City Comptroller Shelley Scott, City Clerk Lisa Monson, Community Development Director David Schnelle, Harrison Park Facility Manager Brock Burton, Senior Planner Tyson Terhune, Public Transportation Director Lisa Beith, Deputy Director of Public Works Operations Ray Garcia, 3 audience members, and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of February 13, 2018. Vice Chairman Cooper moved for approval as presented, seconded by Alderman O'Kane. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda. There being no changes, Alderman Strebing moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

#4-A) PUBLIC HEARING for Petition to Vacate East-West Alleyway near 2111 N. Washington Avenue for Susan and Philip Free, Jr. Chairman Puhr opened the public hearing at 6:01 p.m. for the Petition to Vacate and asked for audience comments in support of or in opposition of the alley vacation. There being no questions or comments, either for or against the petition, Chairman Puhr closed the hearing at 6:02 p.m.

#4 OTHER AUDIENCE COMMENTS - None

#5 CHAIRMAN'S COMMENTS

- Chairman Puhr announced the Kickapoo Rail Trail is a good project
- Chairman Puhr announced the Maple Syrup Open House and Pancake/Sausage Dinner at Forest Glen Preserve will be held on Sunday, March 18, 2018. There will be maple syrup making demonstrations and maple syrup sales as well.
- Chairman Puhr announced this year is the 25th year Danville will be hosting the NJCAA Men's Division II Basketball Tournament.

#6 PAYROLL

Chairman Puhr presented Payroll for March 9, 2018 of \$64,139.25. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. There being no questions, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Cooper, Randle, O'Kane, Puhr

Nays: None

Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for March 13, 2018 of \$179,961.01. Vice Chairman Cooper moved to dispense with the readings and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Cooper, Randle, O'Kane, Pickering, Puhr

Nays: None

Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

[Alderman Williams arrived at 6:09 p.m. during presentation of the next item and took his seat at the dais.]

#8 COMMUNITY DEVELOPMENT – David Schnelle, Director

#8-A) Chairman Puhr presented a resolution authorizing Filing of Eminent Domain Lawsuit Regarding Property Rights Necessary to Complete Campus Corridor TIF Redevelopment Project (1824 E. Main St.). Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Director Schnelle explained part of the East Main Street Corridor project includes daylighting of Koehn Creek and it is the City's desire to do some improvements such as a bus waiting area to facilitate the green spacing on the south side to match the north side which would require the City to go after the purchase of the American Inn. Alderman Williams voiced concern of using eminent domain to make something look nicer or for recreation and feels it is unfair to the business owners of the property. He is vehemently opposed to the eminent domain filing. Alderman Randle feels it is premature decision to vote on this and would like to consider postponing voting on the resolution this evening to wait to decide what the property is actually worth. Alderman Pickering feels the eminent domain is harsh for a City park and the City needs to negotiate with the Patel's more.

Alderman Randle moved to postpone until more information can be gathered and go into closed session at the April 10th Public Works Committee meeting, seconded by Alderman Pickering. There being no further discussion on the motion to postpone, the roll call vote being:

Ayes: Aldermen Williams, Cooper, Randle, Pickering

Nays: Aldermen O'Kane, Strebing, Puhr

Motion carried 4 to 3.

#8-B) Chairman Puhr presented a resolution awarding Bid 593 to Big O Services, LLC to the lowest responsible bidder for Oregon Street Bridge Repairs, in the amount of \$137,027.75, to be paid from the Motor Fuel Tax Fund Section 16-00353-00-BR budget line item 103-6353B-16. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper.

After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Cooper, Randle, O'Kane, Pickering, Strebing, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#8-C) Chairman Puhr presented a resolution approving an Easement for a Gas Main Relocation at Jackson and English Streets. Alderman Randle moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Randle, O'Kane, Strebing, Williams, Cooper, Puhr

Nays: Alderman Pickering

Motion carried 6 to 1.

#8-D) Chairman Puhr presented an ordinance authorizing Vacation of East/West Alleyway near 2111 N. Washington Avenue for Susan and Philip Free, Jr. Vice Chairman Cooper moved to dispense with

the reading and asked for approval, seconded by Alderman Strebing. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Strebing, Williams, Cooper, Randle, Puhr

Nays: None

Motion carried 7 to 0.

#8-E-1) H&L Landfill Update – nothing to report

#8-E-2) NPDES Stormwater Management Update – nothing to report

#8-E-3) Project Updates

- Director Schnelle reported bids opened for the Voorhees Street Bridge with the pre-construction meeting scheduled for tomorrow.
- Director Schnelle reported the City received Phase I approval for the Denmark Road project which means approvals for right-of-way acquisitions, we can go forward on construction plans, able to submit final application for the EPA loan, and would like to bid the sanitary sewer portion of the project this summer. The Phase I approval steps us much higher in the ability to receive some of the Federal funds the City applied for.

#9 DANVILLE AREA TRANSPORTATION STUDY (DATS)

#9-A) Items of Information

Director Schnelle reported the DATS Committees met this month and passed some TIP amendments and talked about some planning documents coming up for approval in the late summer.

#10 FINANCE – Shelley Scott, Comptroller

#10-A) Chairman Puhr presented a resolution authorizing Certain Expenditures from the Community Investment Fund for purposes of demolishing dilapidated structures within the City, including expenditures, which will be reimbursed from grant funds even if such reimbursement will occur in a subsequent fiscal year. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Vice Chairman Cooper. Comptroller Scott stated that this resolution is to facilitate spending for demolitions out of fund 310 for projects that are later going to be reimbursed from other grant funds. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Pickering, Strebing, Williams, Cooper, Randle, O’Kane, Puhr

Nays: None

Motion carried 7 to 0.

#10-B) Items of Information - None

#11 PUBLIC TRANSPORTATION – Lisa Beith, Director

#11-A) Chairman Puhr presented a resolution authorizing Filing of Application for Assistance with FTA (Federal Transit Administration) authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration.

Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Williams, Cooper, Randle, O’Kane, Pickering, Puhr

Nays: None

Motion carried 7 to 0.

#11-B-1) The Monthly Recap for February 2018, included Ridership Reports, Monthly Revenue Record, and Ridership History. The February fixed route ridership totaled 47,420. The January total ADA ridership was 736 rides, with the February ADA ridership report to be given next month. The total revenue for the month of February was \$29,895.21.

#11-A) Items of Information

- The Tilton Board of Trustees voted to reinstate the Tilton route so the route will continue with no disruption to service.
- DMT will be increasing the frequency of route 14 Lynch Road to accommodate the NJCAA attendees during the week of the tournament.
- Director Beith and Human Relations Administrator Finch attended a Disadvantaged Business Enterprise (DBE) training in Kansas City, presented by NTI Rutgers. The training was designed to provide an understanding of 49 CFR Part 26, which provides guidance in the design and administration of a compliant DBE program.

[Alderman Randle left the meeting at 6:46 during presentation of the next item.]

#12 PUBLIC WORKS – Ray Garcia, Deputy Director – Operations

#12-A) Chairman Puhr presented a resolution awarding RFP 594 for Mowing of City-Owned Lots and Privately-Owned Vacant Lots to Sprague Lawn Care in the total amount not to exceed \$114,852.00 for mowing in four-week intervals, for a 30-week period at a rate of \$24.90 per lot, of the 335 city-owned lots and the 280 privately-held non-city-owned lots, with payment charged to Maintenance of Vacant Lots and a newly created line item expending receipts generated by the Municipal Electric Fee. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Williams. Mayor Eisenhauer explained that this amount is higher than last year's, because last year we did not mow non city owned lots. This year we are being charged five dollars less per lot. Alderman Pickering asked how many auxiliary mowing workers were hired and Deputy Director Garcia responded that '6' were hired last year. Alderman Pickering stated that she would like a number figure of what it would cost for us to do the mowing ourselves. Harrison Park Manager Brock Burton added that the total amount was not to be exceeded and that we would only pay when they mow. Alderman Randle thanked Deputy Directory Garcia as well as the Mayor for making this happen. He stated that the people in his ward will be very happy. After all questions were addressed and there being no further discussion, the roll call vote being:

Ayes: Aldermen Williams, Cooper, O'Kane, Strebing, Puhr

Nays: Alderman Pickering

Absent: Alderman Randle

Motion carried 5 to 1 with 1 absent.

#12-B) Items of Information

#12-B-1) Discussion on Capital Equipment for Harrison Park Golf Course

Mayor Eisenhauer briefly spoke on how we are doing a thorough assessment on what we are spending at Harrison Park on capital and the maintenance of capital. Mayor stated that there is a nine year old mower that we hoped to get more time out of but it needs \$10,000 worth of repairs and other equipment that we are still using that is very aged. Mayor Eisenhauer wants the council to talk about and consider a five year loan for the purchase of new equipment, he stated that with that we would be spending less than we are now on maintenance. Chairman Puhr added that he supports the loan. Harrison Park Manager Brock Burton stated that if we were to compare our current equipment to a car it would have 150,000 – 200,000 miles. Chairman Puhr asked what brands were being looked at and Manager Brock Burton stated that John Deere, Toro and Jacobson were being looked at. Mayor Eisenhauer stated that a full packet including pricing would be put together and presented to the council at a later date.

#13 CLOSED SESSION was not needed.

#14 COMMITTEE MEMBERS' COMMENTS

#15 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:15 p.m. by acclamation

after a motion by Alderman Strebing and a second by Alderman Pickering.



Lisa Monson, City Clerk

Approved: 05/08/18
Posted Publicly: 05/09/18