

PUBLIC WORKS COMMITTEE
MINUTES OF MAY 14, 2019

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O'Kane, Sherry Pickering, and Aaron Troglia with one Vacancy in Ward 1. A quorum was present.

Others in attendance included Mayor Rickey Williams, Jr., Alderman R.J. Davis, City Clerk Lisa Monson, City Comptroller Shelley Scott, Public Transportation Director Lisa Beith, Public Works Director Carl Carpenter, Interim Police Chief Chris Yates, Senior Planner Tyson Terhune, 7 audience members, and 2 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of April 9, 2019. Alderman Strebing moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda. Chairman Puhr announced the following Items have been amended: 8-A, 8-D, 8-F, and 8-G. There being no further changes, Alderman Strebing moved for approval as amended, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN'S COMMENTS

Chairman Puhr welcomed newly elected Aldermen to the Committee, Alderman Iverson and Alderman Troglia and stated the Committee is short one alderman due to the vacancy. Mayor Williams stated he has met with two potential candidates for the position of Ward 1 Alderman and will be meeting with another one soon. He hopes to have a final name in the near future.

#6 PAYROLL

Chairman Puhr presented Payroll for May 10, 2019 of \$534,484.47. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. There being no questions, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Strebing, Iverson, O'Kane, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for May 14, 2019, of \$414,086.63. Alderman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Pickering. There being no questions, the roll call vote being:

Ayes: Aldermen Troglia, Strebing, Iverson, O'Kane, Pickering, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8 FINANCE – Shelley Scott, Comptroller

#8-A) Chairman Puhr presented a resolution authorizing Acceptance of Private Donation in the amount of \$25,800.00 for the express purpose of Police Overtime and Amending FY 2019-2020 Police Division Budget (021), to increase line item 001-021-00-46090-Other Revenue by \$25,800.00 and increase line item 001-021-00-51002-Overtime by \$25,800.00 with funds for the amendment to come from the private donation. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-B) Chairman Puhr presented a resolution authorizing Purchase of Police Vehicles and Amending FY 2018-2019 Police Division Budget (021) Budget, to increase line item 001-021-00-46077-Rebate by \$145,485.00 and create line item 001-021-00-55015 by \$145,485.00 with funds for the amendment to come from the Police Division FY 2018-2019 Public Safety Building Rebate in the amount of \$107,082.00 and the additional \$38,403.00 from General Fund Reserves. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Iverson, O’Kane, Pickering, Troglia, Strebing, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-C) Chairman Puhr presented a resolution authorizing FY 2018-2019 Budget Amendment in Fire Division (022) Budget, to increase line item 001-022-51001-Salaries by \$25,675.00 and increase line item 001-022-51002-Overtime by \$115,221.86 with funds for the amendment to come from the 2018 SAFER Grant reimbursements in the amount of \$140,896.86. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Strebing. After all questions were addressed, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Troglia, Strebing, Iverson, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-D) Chairman Puhr presented a resolution authorizing Acceptance of Illinois Department of Natural Resources (IDNR)- Open Space Land Acquisition and Development (OSLAD) Grant and Amending FY 2019-2020 Budget in Parks & Public Property (051) Fund, to accept the program grant award in the amount of \$373,950.00 State Award ID Number (SAIN) 970-12568, and proceed with the redevelopment and improvements to Ellsworth Park and create line item 001-051-00-46245-OSLAD Grant Funds by \$240,650.00; increase line item 001-051-00-52011-Maintenance of Buildings by \$120,000.00; increase line item 001-051-00-52013-Maintenance of IM by \$55,250.00; increase line item 001-051-00-53011-Materials to Maintain Buildings by \$32,000.00; increase line item 001-051-00-53013-Material to Maintain Other IM by \$18,400.00; and increase line item 001-051-00-52099-Other Contractual Services by \$15,000.00. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Strebing, Iverson, O’Kane, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-E) Chairman Puhr presented a resolution authorizing FY 2019-2020 Budget Amendment in Revolving Loan Fund (111), to increase line items 111-111-00-46075-Interest Income by \$750.00; 111-111-00-46095-Loan Interest Payment by \$5,000.00; 111-111-00-46094 by \$20,000.00; 111-111-00-54090-CDBG Projects by \$25,750.00, with the funds for the amendment to come from the FY 2019-2020 Revolving Loan Fund budgeted revenues. Alderman Strebing moved to dispense with the

reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Troglia, Strebing, Iverson, O'Kane, Pickering, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-F) Chairman Puhr presented a resolution authorizing FY 2018-2019 Budget Amendment in TIF West Gate Fund (119) to increase line item 119-119-00-54047-TIF Project Reimbursement by \$8,750.00 with funds for the amendment to come from the TIF-West Gate Fund Reserves. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Troglia, Strebing, Iverson, O'Kane, Pickering, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-G) Chairman Puhr presented a resolution authorizing FY 2018-2019 Budget Amendment in Landfill Remediation Fund (301) to increase line item 301-301-00-52022-Engineering Services by \$2,530.00 and 301-301-00-52099-Other Contractual by \$1,830.00 with the funds for the amendment to come from the Landfill Remediation Fund Reserves. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#8-H) Items of Information

Comptroller Scott reported staff has been working on the audit with the preliminary work schedule and risk assessments scheduled for May 20th followed by full audit mode after that. Alderman Strebing asked if extra time was going to be spent on CDBG funds. Comptroller Scott stated CDBG is the major program chosen by the auditors this year.

#9 PUBLIC TRANSPORTATION – Lisa Beith, Director

#9-A) Items of Information

#9-A-1) In Director Beith gave the Monthly Recap for April 2019, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The April fixed route ridership totaled 48,332. The March total ADA ridership was 648 rides, with the April ADA ridership report to be given next month. The total revenue for the month of April was \$26,299.14, which included the Greyhound commission for March, of \$34.68.

#9-A) Other Items of Information

Director Beith reported both new buses have been released from California and are on their way to the City. We ran the numbers on the grant for the buses and we have enough money to pay for the additional ETA system, radios, and CAD-AVL system. One CAD-AVL will be moved from an older bus to one of the new buses with the other new bus receiving a new CAD-AVL installation.

#10 PUBLIC WORKS – Carl Carpenter, Director

#10-A) Chairman Puhr presented a resolution approving Intergovernmental Agreement with Housing Authority of the City of Danville (HACD) for the purpose of demolishing six (6) buildings currently known by the following addresses: 940-956 Lewis; 1639-1653 Fairchild; 900-918 Wakely; 924-942 Wakely; 901-919 Belton; and 922-940 Belton in the Fair Oaks Housing Development, with HACD agreeing to pay a cost not to exceed \$110,000.00 unless agreed to in writing by both the Mayor and the HACD Director. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter explained the City has been in contact with the

HACD to take care of the demolitions for the six structures. Mayor Williams stated Director Vinson from the Housing Authority and Board Member Lon Henderson is in attendance if there are any questions for them. To address Alderman Troglia's question, Director Carpenter stated the City will be doing the labor with the City equipment along with the City's dump fees. He also hopes to crush the brick and block which will keep the costs down. Any salvage such as metal piping or other recycling, the City will be receiving the money for that. Alderman O'Kane asked if the buildings were all vacant now and Director Vinson stated three of the six the structures are fully vacant and of the remaining three, we have seven families still waiting to turn in keys and they have until the end of May to relocate. Director Carpenter stated it will take seven weeks total to take all six buildings down. Chairman Puhr asked if the space will be turned into green space and Director Vinson responded "yes". Alderman Iverson asked when demolition could get started and Director Vinson responded as soon as the utilities are disconnected and once the utilities are capped, the City can begin. Chairman Puhr asked if the residents were given a voucher to relocate to other housing authority properties and 80% decided to leave the community and Director Vinson responded there is not a final number yet, but a majority of the residents did choose to leave the Vermilion County jurisdiction, but once we have final numbers we will make some type of notice to the City. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Strebing, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#10-B) Chairman Puhr presented a resolution authorizing Agreement with FETCH Dog Park Group at Espensheid Park. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter stated this is to update the agreement along with updated insurance. After all questions were addressed, the roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Troglia, Strebing, Iverson, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#10-C) Chairman Puhr presented a resolution approving Community Development Block Grant (CDBG) Annual Action Plan for Program Year 2019, to include \$20,000.00, Accessibility Modifications (1); \$175,873.00, Neighborhood Impact Program (13); \$15,000.00, Homelessness Building Assistance; Economic Development, \$1,000.00; Demolitions/Blight Removal, \$200,000.00; \$405,264.00, Public Improvements & Infrastructure; \$174,195.00, Administrative Reimbursement, for a Total of \$991,332.00. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter stated the executive summary is included in the packet and staff is continuously updating this. Lon Henderson, board member of the Housing Authority of City of Danville (HACD) Board, was allowed to speak and stated in recent years there has been and collaboration with HACD was part of the CDBG discussion process and was not aware of any discussions taking place this year. He would like to see meetings held with HACD in the future when the funding allocations are being discussed. Chairman Puhr stated the CDBG Plan used to be mirrored to the Housing Authority plan. Mayor Williams stated there is not anything specific proposed for the Housing Authority at this time, but this year former Director Schnelle worked to allocate things liberally so we have a little bit more room to maneuver and could address a wider variety of projects. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Strebing, Iverson, O'Kane, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#10-D) Chairman Puhr presented an ordinance waiving the requirements of Section 30.07(A) of the Code and approving Granting of Certain Real Estate for Utility Service for Jackson Street Shared Use Path Improvements in the amount of \$1.00 to grant Ameren Illinois Company dba Ameren Illinois an easement for the purpose of electrical and communication lines over the property commonly known

as 21 E. Voorhees St. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter stated the easement is needed for the continued work on the Jackson Street Shared Use Path. There being no questions or discussion, the roll call vote being:

Ayes: Aldermen Troglia, Strebing, Iverson, O'Kane, Puhr

Nays: Alderman Pickering

Motion carried 5 to 1 with 1 vacancy.

#10-E) Chairman Puhr presented an ordinance waiving the requirements of Section 30.07(A) of the Code and approving Purchase of Right-of-Way (ROW) and Easements for Fairchild and Hazel Intersection Improvement for the property at 823 N. Hazel St. owned by Danville School District 118 for \$1.00; property at 11 E. Fairchild St. owned by Gerald Sooley for ROW amount of \$300.00 and Damages \$700.00 for a total of \$1,000.00; and 101 E. Fairchild St. owned by Lance Holecz for \$300.00. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Mayor Williams explained this project is one that has been in transition from Director Schnelle to Director Carpenter and although the project is going to be delayed due to the cost, but because the easements have already been negotiated with the individuals, he feels the City should go ahead and procure the easements at this time. When the project is ready to be done, the City does not have to renegotiate the easements and two of the properties could change hands. The easements are a total of \$1,301.00. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#10-F) Chairman Puhr presented an ordinance approving Purchase of Right-of-Way to Housing Authority of the City of Danville (HACD) from the curb to the opposite side of any sidewalk along Fairchild and Fowler Streets. Alderman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter explained there has been loitering at the southwest corner of Fairchild Street curb. If the property belongs to the Housing Authority, then it is private property and can be enforced. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Strebing, Puhr

Nays: None

Motion carried 6 to 0 with 1 vacancy.

#10-G) Items of Information

#10-G-1) Danville Area Transportation Study (DATS) Update

Planner Terhune reported the Annual Intergovernmental Agreement from IDOT has been received and will begin in July. The Unified Planning Work program public comment period will end on May 24th and will be up for adoption at the June MPO meeting. He also reported Phase IB Wayfinding sign drilling will begin tomorrow and we are ready to order materials and start construction in house for the next phase which will go farther up Vermilion Street and out near the airport. Director Carpenter will start to attend the DATS meetings as the new dynamic is figured out.

#10-G-2) H&L Landfill Update

Director Carpenter reported the City is waiting on final approval from the IEPA.

#10-G-3) Project Updates

- Director Carpenter reported staff is continuing work on the Lakeshores ditch line with the exposed sewer line and some of the work may have to be contracted out in order to complete it.
- Work is still being investigated on the sewer line that partially collapsed with some of it being repaired under Fairchild Street. The line goes in both directions and is an unidentified line on all of the City systems.
- Public Works is continuing to sweep and yard waste is going well.
- There are two more full weeks of Yard Waste pick-up collection, beginning the first week of

June, there will be Yard Waste pick-up every other week.

- There is finished compost at the Yard Waste site.
- Director Carpenter stated he is excited to bring Planning and Engineering back under the Public Works Department. He stated Eric Childers is working well and ideas will be presented to Mayor Williams and Chairman Puhr, then eventually to the Committee and Council.

#11 CLOSED SESSION was not needed.

#12 COMMITTEE MEMBERS' COMMENTS

- Alderman Pickering voiced appreciation to Director Carpenter and to Program Compliance Coordinator Tracy Craft for their help with an incident in her Ward.
- Alderman Strebing asked for a report on the progress of the new sewer over the lake and Director Carpenter responded the anticipated start date should be the end of June, first part of July on the entire project.
- Alderman Pickering announced "Mental Health Awareness Week" is May 20th to May 24th. Jim Russell, Executive Director of the Mental Health 708 Board, will speak at the next City Council meeting to increase information about mental illness, where resources can be found, and to reduce the stigma. There will also be other speakers on WDAN Radio Linda Bolton's Newsmakers morning program throughout the week.
- Mayor Williams thanked Director Carpenter and Mr. Terhune and everyone in the Public Works building for stepping up the way they have as there are some big voids to fill and he really appreciates the way everyone has stepped up to make sure we get things accomplished.
- Chairman Puhr announced Tyson Terhune will be the guest speaker at the Lincoln Park Historic District meeting to be held on Thursday, May 16th.

#13 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 6:47 p.m. by acclamation after a motion by Alderman Strebing and a second by Alderman Pickering.



Lisa K. Monson, City Clerk

Approved: 06/11/19

Posted Publicly: 06/12/19