#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:01 p.m. via teleconference at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

[Due to Coronavirus, COVID-19 the meeting was conducted in a combination of in person and virtual attendance via Zoom video stream to maintain social distancing as required per the Governor’s Executive Order 2020-10.]

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O’Kane, Sherry Pickering, and Aaron Troglia. Alderman Robert Williams was absent. A quorum was present.

Staff Members and Elected Officials Physically Present: Mayor Rickey Williams, Jr., City Clerk Lisa Monson, Information Technology Administrator Agnel DSilva, and Information Technology Assistant Administrator Aaron Weaver.

Others in Attendance via Videoconference: Alderman Steve Foster, City Comptroller Ashlyn Massey, City Engineer Sam Cole, Corporation Counsel Charles Mockbee IV, Grants & Planning Manager Logan Cronk, Public Transportation Director Lisa Beith, Construction & Maintenance Manager Dave Ruwe, and Public Works Director Carl Carpenter.

Various members of the public and media joined the electronic meeting via YouTube live video streaming.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of July 14, 2020. Alderman Iverson moved for approval as presented, seconded by Alderman Pickering. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Alderman Pickering moved for approval as presented, seconded by Alderman Iverson. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN’S COMMENTS
Chairman Puhr stated as we continue to see a rise in COVID-19 cases please be safe and encourage everyone around you to be safe.

#6 PAYROLL
Chairman Puhr presented the Payroll for October 9, 2020 of $555,899.54. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. There being no questions, the roll call vote being:
Ayes: Aldermen Iverson, O’Kane, Pickering, Troglia, Strebing, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for special run of October 8, 2020, of $49,493.00 and regular run of October 13, 2020, of $2,648,276.62. Alderman Pickering moved to dispense with the readings and asked for approval, seconded by Alderman Iverson. After all questions were addressed, the roll
call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Strebing, Iverson, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director
#8-A) Items of Information
#8-A-1) Director Beith presented the Department Summary Report. The total ridership for the months of May to September are as follows: May - 18,217; June - 30,939, July - 37,951; August - 41,604; and September - 41,605. The total revenue for the months of May to September are as follows: May, $3,443.32; June, $1,854.00; July, $2,582.64; August, $2,842.80; and September, $3,261.82.

#8-B) Other Items of Information
- Still no announcements about the Rebuild Illinois state capital grant award;
- Decision will need to be made about once more collecting farebox revenue;
- The transfer center was reopened today due to the onset of colder mornings;
- Buses still being treated by Newton’s every other week;
- Director Beith reported a bid opening was held last Friday [October 9, 2020] for an engine replacement and Chairman Puhr has given permission for the Resolution awarding the bid go straight to City Council on October 20, 2020.

#9 PUBLIC WORKS – Carl Carpenter, Director
#9-A) Chairman Puhr presented a resolution approving Intergovernmental Agreement with Danville Sanitary District (DSD) for providing transfer of the District’s Collection System Assets to the City, except for its interceptor sewers and Publicly Owned Treatment Works. Alderman Troglia moved to dispense with the reading and asked for approval as presented, seconded by Alderman O’Kane. Director Carpenter explained the City will accept the assets from the Danville Sanitary District as the City will be taking over all of the lines they own inside the City limits other than the collector lines and the major lines. Alderman O’Kane stated we are inheriting things that are 100 years old and asked what income are we getting from this to offset this and is not comfortable with it. Director Carpenter stated DSD owns all of the collection system in Vermilion Heights and majority of the lines in South Town and the City is currently collecting the fees from that. We have two options: 1) we either accept all of this and we start maintaining it for the public or 2) we let them continue to have it and we have to give all of that revenue to them instead because they are not city-owned lines. Alderman O’Kane asked what kind of revenue are they receiving and would we be better off not receiving that revenue and let them maintain them. Director Carpenter stated it is roughly $400,000 a year. Mayor Williams stated the City has already received millions of dollars. Engineer Cole stated in considering this transfer one of the biggest factors is these are the two biggest government entities serving the exact same people. These assets are going to have to be dealt with and funded by the same people whether they are owned by the Danville Sanitary District or owned by the City and we believe the most efficient way for the government entities to serve the taxpayers is going to be to align all of the collection system assets with one entity and for the other entity to manage the interceptor sewers and the treatment because that is what they specialize in and this is what we specialize in. It is about moving the City in a direction to where government is best serving the people in the long run. Alderman O’Kane stated he would like to see some real numbers before the next meeting with the number of miles we are taking over and projected costs. There being no further discussion, the roll call vote being:
Ayes: Aldermen Pickering, Troglia, Strebing, Iverson, Puhr
Nays: Alderman O’Kane
Absent: Alderman Williams
Motion carried 5 to 1 with 1 absent.

#9-B) Chairman Puhr presented a resolution approving Extension of Franchise Agreement with Comcast of Illinois/Indiana/Ohio, LLC from November 1, 2020 to January 31, 2021, which amends Section 2.2 of the
Franchise agreement. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Alderman Troglia asked Counsel Mockbee to explain the extension. Counsel Mockbee stated the franchise agreement with Comcast expires in November, 2020 and the City is still negotiating with Comcast for a new agreement so there is a need for the previous ten-year agreement to be extended (basically extension of current agreement) thru the end of January so we can negotiate with Comcast and get the best deal for the City as far as the franchise. He assumes the new agreement will be ten years. Alderman O’Kane is okay with temporary agreement and would like to go to see the City go to outside parties because he knows what they have changed the last ten years and he has no idea what can change the next ten years as ten years is a long time. He asked to let them know what is going with negotiations. Mayor Williams stated one of the reasons why we are asking for an extension is Comcast makes a lot of money in this area and off of us and Agnel has been able to negotiate some amazing deals with us as far as the services they provide to us; however, they have to pay us a franchise fee each year and he does not think they pay us enough so he has asked for a brief extension because they need to pay us more and the extension will give us time to get the details worked out. Alderman Iverson stated Comcast has done a great service to us over the years, but they have also made a lot of money and I think we can work out a deal. Vice Chairman Strebing stated we have had this franchise fee ever since Time Warner was here so it goes way back. Alderman Foster asked if any other cable companies expressed in making bids or are we just stuck with them. Mayor Williams stated to his knowledge no one has reached out to him since he has been Mayor, but that is not to say no one has submitted interest. Alderman Foster asked Counsel Mockbee to check the contract to see what our obligation is and asked if we can we solicit bids. Engineer Cole stated the franchise agreement is not limiting who can come to Danville. It is giving permission to that entity to utilize right-of-ways, etc. for a fee so we are not limiting other companies from coming here. We are expressing permission to the one who is requesting a franchise agreement and permission to do so. Counsel Mockbee stated that is his understanding as well. Alderman O’Kane stated AT&T has been here with cable services, but in very limited areas. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Troglia, Strebing, Iverson, O’Kane, Pickering, Puhr
Nays: None
Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

#9-C) Chairman Puhr presented a resolution approving Downtown TIF RIP (Redevelopment Incentive Program) Grant Application from Danville Renaissance Enterprises for the rehabilitation of the properties located at 119-123 N Vermilion Street with Danville Renaissance Enterprises being awarded 25% of the total project costs not to exceed $50,000.00 and to be paid from 122-122-00-54109, Downtown TIF Fund-RIP Grants budget. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Chairman Puhr asked what is the property assembly line item under TIF District Downtown as the budget has the amount of $150,000 highlighted and has “new” next to it. Manager Cronk responded typically that falls under demolitions or the grading of lots just getting them shovel ready for development. Alderman Troglia stated he spoke to Logan and the applicants were limited to 25% or $50,000, but in their application they asked for 50% and almost $105,000 so he looked thru the application, called Pete Blackmon and went and looked at the properties. He thought Mr. Blackmon did a good job redoing the bar. I think he'll do the same with this. He has everything put together and ready to go. This is the only way this project is going to work. He is surprised the bank is going to finance it. He would like to see it raised to 50% and the $105,000 they are asking for. Chairman Puhr clarified there are five individuals in the LLC Danville Renaissance Enterprises. Chairman Puhr questioned the Downtown RIP Criteria Scoring form. Manager Cronk responded any grant guideline overall is publicly posted on our website and caps at $50,000 unless a redevelopment agreement is struck. In terms of numbers for this project, getting rid of the guidelines in total he has a number of $60,000 at the very top end of the increase of EAV so $180,000 in fair market value and based on the current taxation rate, we would receive $50,000 back into the TIF District within seven years based on a $60,000 increase in the EAV which he thinks is high under the characteristics of the other EAV's around the downtown district. Chairman Puhr stated so that's where the 50% comes in and the $50,000 total set at a seven year payback and questioned if we can't go higher than that. Manager Cronk stated it can go higher or lower and he was going off of the typical guidelines for downtown RIF grants so $50,000 is what he is
capped at unless waived otherwise. Chairman Puhr questioned if property assembly money can be used for project like this and Manager Cronk responded “no”, just redevelopment agreements or grants for this type of project. Alderman Troiglia stated he is worried if he choose to give them $50,000 or zero, as they requested just shy of $105,000 he would be worried the project doesn’t go through, then eventually we would have to tear the building down and that costs as much or not more than we gave them in TIF money. Mayor Williams stated we have already given them money as they had a portion of the building that was very unsafe and collapsing and we provided them funds to demolish that already so this $50,000 would be on top of what they already have received. Alderman Troiglia questioned how much money was already given to them and Manager Cronk responded $8,000 to $10,000. Alderman Troiglia asked if the money was to demo the back portion of the building and Manager Cronk responded “correct”. Alderman Troiglia asked if we can we increase it to the amount they are asking for and Counsel Mockbee responded if we follow our city policy that Logan talked about we should not give them more than the $50,000 because it would go against the policy. Chairman Puhr asked for the process for a redevelopment agreement and Manager Cronk responded there would be a lengthy contractual agreement where we come to terms of a percentage reimbursement based on the property tax increase or increase in the EAV so typically it is an abatement of taxes on the TIF increments so we would come to an agreement between 30 & 50% per year to an agreed term length for a capped amount. Alderman Troiglia asked how much is in the reserve and Manager Cronk responded there is around $187,000 cash in the reserve for Downtown TIF. Alderman Troiglia questioned if anyone else has applied for it and Manager Cronk stated in the past we have received a couple of applications. This group being one and we have two more developers looking into it, but he doesn’t have anything concrete. We also have a couple of demolitions in the works. Alderman Troiglia asked so if you did the demos would you have enough money to do a larger amount for them and Manager Cronk responded there would be a minor amount as the demolitions planned would surpass over $100,000. Chairman Puhr questioned where the reserves show up in the budget and Manager Cronk stated the new FY 22 budget should reflect us bringing all of the funds out of reserves and into the cash account as typically it is good practice to zero the books every year. Comptroller Massey stated the reserves of $187,000 is not reflected in the budget as the budget addresses expenses and revenues and the various TIF funds are budgeted at a deficit as we are working to use up those reserve funds as the TIF dollars are collected through property tax for the purpose of developments in those areas. Alderman O’Kane asked if the buildings were all vacant and Manager Cronk responded just 123 is vacant space while 121 and 119 have tenants. Alderman O’Kane asked if the City has talked to applicants about the dollar amount difference and Manager Cronk responded “yes”. Alderman Troiglia stated they have a tenant ready to move into 123. Mayor Williams stated he has been involved in the conversations on this project and quite frankly when the first project was done with TIF money it was not done correctly and a permit was not pulled and it was left in unsafe condition which frustrated him, but it has been corrected. He feels this is more than generous considering one of the partners owns another building in downtown that is unoccupied recently and that sadly we might have to deal with in the future because it had to be let go and he thinks this is very generous and believes the partners appreciate this and it would be unfair to the citizens to give more. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troiglia, Puhr
Nays: None
Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

#9-D) Chairman Puhr presented a resolution approving Budget Amendment in Downtown TIF District Fund (122) necessary to award the grant funds once the project is completed. The FY 20-21 CDBG Fund (106) budget be amended as follows: Expenditure: Increase Line Item 122-122-00-54100 — TIF-RIP Grants by $20,000.00 with funds for the amendment to come from the Downtown TIF cash reserve account. A Line Item Transfer will be executed within the Downtown TIF Fund (122) to pay for the remainder of the awarded grant. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Vice Chairman Strebing questioned if the resolution is just transferring out of the reserve and Manager Cronk responded yes, just bringing in enough money from the cash account to fund this grant if approved. Chairman Puhr clarified the resolution ties into the $50,000 to make up out of a line item
transfer so we don't have to bring in the full $50,000. After all questions were addressed, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#9-E) Chairman Puhr presented a resolution awarding Bid #662 for Outdoor Lighting Equipment for Historic Ellsworth Park Redevelopment Project to Springfield Electric in the amount of $24,812.50, to be paid from the City of Danville Parks & Public Property Budget line item Materials to Maintain Other Improvements 051-53013. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman O’Kane. Alderman Troglia asked if the total amount was just for materials as he didn't see any labor. Director Carpenter stated the he thought the bid included labor and some work will be done by our guys as well. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen Iverson, O’Kane, Pickering, Troglia, Strebing, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#9-F) Chairman Puhr presented a resolution approving Purchase of 2019 Dump Truck, proposal submitted by Rahn Equipment for the purchase of one HINO Model #268A cab and chassis, with a 10 foot Henke dump bed, and a 10 foot Western snow plow truck, in the amount of $113,282.00 including delivery, to be paid from Solid Waste Funds in line item 405-55016, Other Capital Equipment. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Alderman Troglia questioned why the truck is so expensive and Director Carpenter responded that is not expensive and a normal dump truck like that would cost around $165,000 or more. Director Carpenter also added with this being a year old model, brand new unit, but getting a lower cost because of that and it’s also not as big as some of the other dump trucks we have purchased in the past. This dump truck will specifically be used for solid waste during sweepings with the Pelican sweepers. We have gone for 14 years talking about buying a truck for solid waste to use it for that because this time of year when the streets and sewer departments are finishing up with their projects and getting trucks ready for snow removal season we have to collect all of the leaves off of the streets and we don’t have the dump trucks to do it. This truck will be exclusively used by solid waste, but in the winter time we will get a plow for that to utilize for that as well. It will also help with increased illegal dumping. Director Carpenter also stated the advantage of this truck is it has a tight turning radius so we will be able to use it in cul-de-sacs for illegal clean-ups, we can use it once we have to put a plow on in the winter instead of a one-ton. The other advantage to this is it is actually under the weight that requires a CDL driver in the summer, with auxiliary workers, they can drive this truck without a CDL license, which frees up our union personnel to more of what they’re supposed to do. In addition, the warranty is outstanding. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Strebing, Iverson, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#9-G) Chairman Puhr presented an ordinance waiving requirements of Section 30.07 and authorizing Purchase of Real Property from the Vermilion County Trustee in conjunction with its Public Auction of Surplus Real Estate for a minimum bid price of $800.00 with a recording fee of $50.00, represents an amount that reimburses the Trustee for the closing costs to place the property in the auction, for the following address: Edgewood Park Circle, PIN: 23-03-202-037 for road closure, to be paid for from line item 310-310-00-54177, Community Reinvestment Fund-Community Investment budget. Alderman Pickering moved to dispense with the reading and asked for approval as presented, seconded by Alderman O’Kane. Director Carpenter stated this is an empty lot that had a house burn down on it years ago that finally got demolished. The City didn’t demolish it, but did the final clean up on it. Edgewood Park Circle is a very lightly traveled street and currently
has two residents that live there and this is an area in the future that probably would be abandoned so the City would not have to maintain something that is never used by the citizens of Danville. There being no further discussion, the roll call vote being:
Ayes: Aldermen Pickering, Troglia, Strebing, Iverson, O’Kane, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

#9-H) Items of Information
#9-H-1) Danville Area Transportation Study (DATS) Update – no report
#9-H-2) H&L Landfill Update
Director Carpenter reported there is nothing new to report.

#9-H-3) Project Updates
- Street sweeping to begin Monday, October 19, 2020.
- Staff has been busy with yard waste collection as the leaves are starting to fall.
- The median was torn out on Logan Avenue in front of the emergency room entrance to the hospital which will help traffic in and out of the hospital tremendously. The area torn out was from emergency room exit to the south and was in conjunction with what the hospital wanted.
- Tree crew continues to cut trees down that are on the list.
- Paint crew is still out painting crosswalks at intersections.
- Staff will soon begin snow removal preparations. The state put out salt prices, but did not sign the contract with the supplier yet, but it looks like salt will be tremendously lower this year, around 1/3 less than last year, so we will be able to stockpile salt and plan to go for 120% of what we received last year, but still saving 1/3 of the money that was spent last year.
- Alderman O’Kane asked for an update on the Fairchild & Hazel street project. Engineer Cole responded the company that supplies the control components for the traffic signals still need to come configure them. We didn’t want to open the area up and change traffic patterns. Right now it is tentatively scheduled for Monday, October 19th that they should be here to configure that.

#10 FINANCE – Ashlyn Massey, Comptroller
#10-A) Chairman Puhr presented a resolution approving Contingency Payment and Authorizing Budget Amendment in Finance (011) submitted by Azavar in the amount of $32,857.98. The Fiscal Year 2020-2021 Annual Budget shall be amended and Finance line Item 001-011-00-052106 Azavar Contingency Payments will be created, to be funded, $35,614.52, from the General Fund Reserves. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. There being no questions or discussion, the roll call vote being:
Ayes: Aldermen Troglia, Strebing, Iverson, O’Kane, Pickering, Puhr
Nays: None
Absent: Alderman Williams
Motion carried 6 to 0 with 1 absent.

Chairman Puhr presented Items B, C, and D for a single vote. There being no objections, Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman O’Kane. Those items being:
#10-B) a resolution authorizing Agreement for Provision of Electricity for City-Owned Buildings and Facilities, the current lowest bid determined to be in the best interest of the City was submitted by Homefield Energy in the amount of $0.04583 per kWh and for a term of twenty-four (24) months. The kWh rate is subject to change based on the fluctuation in the energy market; and
#10-C) a resolution authorizing Agreement for Provision of Electricity for City-Owned Streetlights, the current bid determined to be in the best interest of the City was submitted by Homefield Energy in the amount of $0.03369 per kWh and for a term of twenty-four (24) months for 10 accounts and $0.03369 per kWh and for a term of twenty-two (22) months for two accounts. The kWh rate is subject to change based on the fluctuation in the energy market; and
#10-D) an ordinance amending Terms of Electric Franchise Agreement with Ameren Illinois Company dba Ameren Illinois in Section 6 of the Electric Franchise Ordinance, expiring August 9, 2042, to amend the terms to compensate the Municipality in the amount of $275,520 annually, payable in monthly payments of $22,960 commencing within 30 days of Acceptance of Ordinance, in lieu of the 60% discount on street lights. Alderman Iverson asked for a brief summary of the three items. Jerod McMorris, Energy Consultant with Good Energy LP, stated his company has been working very closely with Ameren trying to get municipalities throughout the Ameren territory moved over from the discount franchise agreement on the streetlights to a cash basis. The City is already on a cash basis for the gas franchise agreement. The reason for that is the ICC said you cannot give a discount on something that you set the price so instead of giving a discount they are forcing the municipalities to switch over to the cash program. The city’s current agreement expires in 2042 so this just be an addendum to switch that over which would be the maximum amount that the city could obtain from a discount into cash payments upfront. The second item of benefit is in the past you should not have had your streetlights with a third party supplier to maintain that discount so with you moving over to cash you can now shop your streetlights on a third party discount which is one of the proposals sent to Comptroller Massey. If these were to move forward to full Council next Tuesday we would want to put the ordinance first on the agenda because you want to approve the franchise agreement first, then potentially third party agreements with the winning supplier. Alderman O’Kane asked if the rates were going up or down from years past. Mr. McMorris stated the market goes up and down. It is in a down moment right now as the lowest point was during the summer due to COVID-19. It is starting to recover. These are historic lows we haven’t seen in about a decade. The energy market is driven off of natural gas and right now with fracking going on it is a hot button item as fracking keeps energy costs down. Mr. McMorris recommends 24 months for the term of the agreements as he would not want to go too far out. Mayor Williams stated with the additional money we are going to be realizing, essentially over the next two years we will have a net savings of almost $100,000.00. There being no further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr
Nays: None
Absent: Alderman Williams

Motion carried 6 to 0 with 1 absent.

#10-E) Review of Proposed 2020 Tax Levy and Fiscal Year 2021-2022 Budget
Mayor Williams appreciates the Aldermen who came in to meet with Comptroller Massey and who have asked questions pertaining to the budget and tax levy. Comptroller Massey addressed Alderman Iverson’s question pertaining to the enterprise funds in the budget. She also stated she is available for questions or will be glad to meet with anyone in person or by Zoom regarding the budget or tax levy.

#10-F) Items of Information – None

#11 CLOSED SESSION was not needed.
#12 ITEMS OF INFORMATION - None
#13 COMMITTEE MEMBERS’ COMMENTS - None

#14 ADJOURNMENT
There being no further items on the agenda, the meeting was adjourned at 7:21 p.m. by acclamation after a motion by Alderman Iverson and a second by Alderman Pickering.

Lisa K. Monson, City Clerk

Approved: 11/10/20
Posted Publicly: 11/12/20