PUBLIC WORKS COMMITTEE
MINUTES OF NOVEMBER 10, 2020

#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:05 p.m. via teleconference at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

[Due to Coronavirus, COVID-19 the meeting was conducted in a combination of in person and virtual attendance through audio/video access using a virtual meeting platform to maintain social distancing during the duration of the Gubernatorial Disaster Proclamation and Public Act 101-0640. The meeting was streamed live on the City of Danville website’s homepage: www.cityofdanville.org.]

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O’Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. A quorum was present.

Staff Members and Elected Officials Physically Present: Mayor Rickey Williams, Jr., City Clerk Lisa Monson, Information Technology Administrator Agnel DSilva, and Information Technology Assistant Administrator Aaron Weaver.

Others in Attendance via Videoconference: Alderman Tom Stone, City Comptroller Ashlyn Massey, Counsel Charles Mockbee IV, Grants & Planning Manager Logan Cronk, Planner Natasha Elliott, Public Transportation Director Lisa Beith, Construction & Maintenance Manager Dave Ruwe, and Public Works Director Carl Carpenter.

Various members of the public and media joined the electronic meeting via YouTube live video streaming.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of October 13, 2020. Alderman Troglia moved for approval as presented, seconded by Vice Chairman Strebing. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Alderman Pickering moved for approval as presented, seconded by Vice Chairman Strebing. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None
#5 CHAIRMAN’S COMMENTS - None

#6 PAYROLL
Chairman Puhr presented the Payroll for November 6, 2020 of $571,496.27. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. Alderman Troglia questioned the overtime in the Fire Division. Alderman Troglia stated $44,000 in Fire Division overtime is out of control and asked when the contract renews. Mayor Williams responded the Fire Contract renews April 30, 2021. Alderman Troglia stated the City should try to get minimum manning reduced. Alderman Pickering stated other Illinois cities are having the same overtime trouble due to COVID and the firefighters do share living quarters. Alderman Troglia stated there are no overtime issues in Police. There being no further questions, the roll call vote being:
Ayes: Aldermen Iverson, O’Kane, Pickering, Troglia, Williams, Strebing, Puhr
Nays: None
Motion carried 7 to 0.

#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for run of November 10, 2020, of $1,402,983.50. Alderman Troglia moved to dispense with the readings and asked for approval, seconded by Alderman O’Kane. Alderman O’Kane questioned a payment to DTI Office Solutions for copy machines and Mayor Williams responded two copiers were purchased, which were part of the COVID-CARES package previously approved. After all questions were addressed, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr
Nays: None
Motion carried 7 to 0.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director
#8-A) Items of Information
#8-A-1) Director Beith presented the Department Summary Report. The total ridership for the month of October was 38,079. The total revenue for the month of October was $18,591.83 $1,550.20.

#8-B) Other Items of Information
- DMT has purchased an ionizer and buses are being sprayed every other day. Office, break room and transfer center are disinfected as needed.
- Triennial Review for 2020 will be held virtually, sometime after the first of the year.
- Interviews are still being conducted for the Maintenance and Facilities Supervisor with a possible decision made by December 1st.
- Possibility the DMT will resume fare collection after first of next year.

#9 PUBLIC WORKS – Carl Carpenter, Director
#9-A) Chairman Puhr presented a resolution appropriating MFT Funds, Section Number 20-00364-00-PV for Ferndale Avenue Pavement Stabilization and Resurfacing to rehabilitate the pavement and drainage systems along Ferndale Avenue and the City, with support of the City Council, intends to seek bids for the construction of the proposed improvements and appropriating Motor Fuel Tax (MFT) funds or REBUILD Illinois funds to pay for the work. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Alderman Pickering questioned if the project amount will be $750,000.00 and Director Carpenter responded yes, but staff is hoping the bid will come in under budget. To address Alderman O’Kane’s question regarding items included in the project, Director Carpenter stated the project will address all drainage issues as well as stabilization and will probably use “V” gutters instead of curbs. He is hoping the project will be started in the spring or early summer. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O’Kane, Puhr
Nays: None
Motion carried 7 to 0.

Chairman Puhr presented Items B, C, and D for a single vote. There being no objections, Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Pickering. Those items being:
#9-B) a resolution approving Western Gateway TIF (Tax Increment Financing) RIP (Redevelopment Incentive Program) Grant Application from Joseph Urbana, LLC for public improvements and re-development of the property located at 1 N. Logan Avenue. The total amount of public improvements to be invested in the Western Gateway TIF District is projected to be $117,099.00, for a 43% reimbursement to not exceed $50,000, to be paid from 119-119-00-54109; and
#9-C) a resolution approving Budget Amendment in FY 2020-2021 Western Gateway TIF District Fund (119) Budget, to increase line item 119-119-00-54109 TIF-RIP Grants by $45,000.00, with funds to come from the Downtown TIF cash reserve account, in order to award the grant funds once project is completed; and
#9-D) a resolution approving Western Gateway TIF Redevelopment Agreement with Joseph Urbana Investments, LLC, providing for the redevelopment of the facility at 1 N. Logan Avenue.
Manager Cronk explained the redevelopment will include moving the sanitary main line that is currently under
the property at the address of 1 North Logan Avenue which sits on four parcels at Logan & East Main Streets. The sanitary main line would have been underneath the proposed building and runs down a vacated alley and under the site. The idea is to move the line, vacate the line and take it to Logan Avenue down the street. The grant, which is capped at $50,000, and the redevelopment agreement would just be covering the utilities cost and nothing into the actual property itself and the reason behind that is due to the cold weather coming and the developer is on a tight timeline and wanted to get the foundation poured before winter. The project is 100% reimbursed because this is a project that typically the City covers, but to expedite the timeline we thought this would be a good option. Chairman Puhr stated due to this being a redevelopment agreement we are able to give more than $50,000. Manager Cronk responded yes, the redevelopment agreement covers the remaining funding of $67,099 and will only be paid back after that property is reassessed and they will only receive reimbursement after they receive tax increment from their improvements. Vice Mayor Iverson asked for an explanation of the funding and Manager Cronk responded the RIP grant is funded in full after the completion of the project and they receive a certificate of occupancy and will only be funded at that percentage based on their provided paid invoices. The city is at no liability and will not be cutting a check up front, but will only provide a check once the improvements are made. The redevelopment agreement is paid after the Township Assessor reassesses the site and are only reimbursed based on the EAV improvements. There is a base EAV of $35,000 for the four parcels and the City is assuming the EAV will be around $250,000 so they will receive the difference of roughly $150,000 to $200,000 on the tax rate. Alderman O’Kane asked if Joseph Urbana Investments LLC will be the owner of the property and OSF will be a tenant. Manager Cronk responded to the City’s understanding, that is correct. Alderman O’Kane stated then the property will be taxable and Manager Cronk stated “yes”. There being no further discussion, the roll call vote being:

Ayes: Aldermen Troglia, Williams, Strebing, Iverson, O’Kane, Pickering, Puhr
Nays: None
Motion carried 7 to 0.

#9-E) Chairman Puhr presented a resolution amending Historic Preservation Commission Design Criteria
Alderman Troglia moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Vice Chairman Strebing stated updating the design criteria is a good idea because over the years they have been pretty hard on the people moving in out there. Some of the problems we have had will be relaxed so he will be supporting approval of the resolution. Alderman Pickering asked what changes were made as there are no underlines or strikethroughs. Planner Elliott summarized the changes and stated the guidelines are more user friendly. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

#9-F) Items of Information
#9-F-1) Danville Area Transportation Study (DATS) Update — no report
#9-F-2) H&L Landfill Update
Director Carpenter reported there is nothing new to report.
#9-F-3) Project Updates
- Staff is continuing to sweep leaves with the average daily pickup of five to six tons.
- There is a need for a budget amendment in the Parks Division as there was an oversight when Ambuc’s donated money for updates to the Ambuc’s Playground for Everyone at Winter Park. There was a donation of $44,920.65 and a purchase order was never processed for that amount; therefore, the money was placed in the reserves and the company just now is catching up with Ambuc’s as they did not receive payment. The City should have received the bill so the vendor is forwarding the invoice to the City and a budget amendment is necessary to place the money back into the appropriate line item. The budget amendment will need to go to the November 17, 2020 City Council meeting.
Vice Mayor Iverson stated he visited the yard waste site, feels it is a nice facility and encouraged the other aldermen to visit the site if they have never been there.
#10 INFORMATION TECHNOLOGY – Agnel DSilva, Administrator

#10-A) Chairman Puhr presented a resolution authorizing a Two-Year Agreement with AT&T for POTS Lines to supply the City with 36 to 40 POTS lines for $33.00 each per month. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman O’Kane. Alderman O’Kane asked for a reminder of what the POTS lines consist of and Administrator DSilva stated the POTS lines are for the pump stations, building and fire alarm systems and traffic lights. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Motion carried 7 to 0.

#10-B) Items of Information
Mayor Williams thanked Administrator DSilva and the IT staff for all of their hard work in getting all of the cameras installed in the cars, taking the body cams live, making sure the community cameras are operating, and getting COVID related equipment installed. The IT staff makes sure we are safe and secure and he is very proud of it. Alderman Troglia voiced appreciation to Administrator DSilva for going above and beyond to help him with an internet issue.

#11 CLOSED SESSION was not needed.
#12 ITEMS OF INFORMATION - None

#13 COMMITTEE MEMBERS’ COMMENTS
- Alderman O’Kane voiced concern with situations in the City where residents are not following rules and ordinances and asked if we are still using them such as hours for large garbage set-outs, illegally parked cars. He feels like the nuisance ordinance is not working. He asked if the rules needed to be amended. Mayor Williams spoke regarding nuisance properties and stated a back-up of court cases happened when City Hall was closed due to COVID. He stated we have someone with a warrant out for his arrest for repeated violations so we are using every tool that is available to us, but unfortunately it takes much longer than we ever hope for to get resolution to a situation. Alderman O’Kane voiced concern that it seems like we are starting all over a lot of these times on various complaints when he assumes after a complaint is logged on a property, the next time a complaint show up, it is a violation and will cost them. He asked if any of the other aldermen have the same concerns. Alderman Troglia stated he has been working for three months on non-working cars and he has been able to get them moved, but landlords cannot evict for non-working cars right now. The landlord’s hands are tied. Vice Chairman Strebing stated he turned in a violation two to three months ago and the property owner did not take care of the entire problem, then tried to sell the house without fixing it correctly.
- Director Carpenter wished Alderman Williams a Happy Veteran’s Day.
- Alderman Pickering thanked Director Carpenter and Alderman Williams for their service and all of the other military members in the community.
- Chairman Puhr reminded everyone to keep the Veteran’s and active military in their thoughts on Veteran’s Day.
- Alderman O’Kane stated garbage pick-up one day behind this week due to the Veteran’s Day holiday.
- Vice Chairman Strebing wished a happy 92nd birthday to his neighbor, Betty D., of 31 years.
- Mayor Williams announced there will be a Veteran’s Day drive-thru event at Liberty Village tomorrow at 3:00 p.m. The line-up will occur at Turtle Run Golf Club parking lot between 2:30 p.m. and 2:45 p.m.

#14 ADJOURNMENT
There being no further items on the agenda, the meeting was adjourned at 6:48 p.m. by acclamation after a motion by Vice Chairman Strebing and a second by Alderman Pickering.

Lisa K. Monson, City Clerk