

PUBLIC WORKS COMMITTEE
MINUTES OF NOVEMBER 12, 2019

#1 CALL TO ORDER

Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. at the Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois.

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O'Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. A quorum was present.

Others in attendance included Mayor Rickey Williams, Jr., City Clerk Lisa Monson, Corporation Counsel Charles Mockbee IV, Finance Manager Denise Ahrens, Grants & Planning Manager Logan Cronk, Public Transportation Director Lisa Beith, Public Works Director Carl Carpenter, City Engineer Sam Cole, Assistant City Engineer Eric Childers, 2 audience members, and 3 news media.

#2 APPROVAL OF MINUTES

Chairman Puhr presented Minutes of the regular meeting of October 8, 2019. Vice Chairman Strebing moved for approval as presented, seconded by Alderman Iverson. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA

Chairman Puhr presented the agenda. Chairman Puhr announced agenda Items G & H should be switched. There being no further changes, Alderman Pickering moved for approval as amended, seconded by Vice Chairman Strebing. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS

#4-A) PUBLIC HEARING for Petition to Vacate East-West Alleyway near 917 N. Walnut Street for Linwood LLC. Chairman Puhr opened the public hearing at 6:01 p.m. for the Petition to Vacate and asked for audience comments in support of or in opposition of the alley vacation. Nate Byram with Linwood LLC, Petitioner, spoke in support of the Petition and explained the alley looks like part of a parking lot next to his office building at 917 N. Walnut St. The alley does not go to anything and has owned both sides of the alley since 2008. There being no audience comments in opposition of the alley vacation Chairman Puhr closed the public hearing at 6:02 p.m.

Other Audience Comments

Vince Koers of Danville spoke in favor of the City continuing to look into a roundabout at the intersection of Jackson & Voorhees Streets instead of a realignment of the intersection to a four-way stop.

#5 CHAIRMAN'S COMMENTS - None

#6 PAYROLL

Chairman Puhr presented Payroll for November 8, 2019 of \$535,936.04. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. There being no questions, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#7 VOUCHERS PAYABLE

Chairman Puhr presented the Schedule of Vouchers Payable for November 12, 2019, of \$363,658.36. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Williams, Strebing, Puhr

Nays: None
Motion carried 7 to 0.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director

#8-A) Items of Information

#8-A-1) Director Beith presented the Monthly Recap for October 2019, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The October fixed route ridership totaled 58,107. The September total ADA ridership was 694 rides, with the October ADA ridership report to be given next month. The total revenue for the month of October was \$26,802.93.

#8-A) Other Items of Information

- Director Beith reported plans are being finalized for route adjustments, scheduled to begin January 1, 2020. A summary of the route adjustments was included in the agenda packet.
- Director Beith also reported free rides were given to Veterans on Veterans Day. She will report the number of free rides given during her report at the December meeting.

#9 PUBLIC WORKS – Carl Carpenter, Director

#9-A) Chairman Puhr presented an ordinance authorizing Vacation of East-West Alleyway near 918 N. Walnut Street for Linwood LLC. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. After all questions were addressed, the roll call vote being:

Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr

Nays: None

Motion carried 7 to 0.

#9-B) Chairman Puhr presented a resolution Purchase of Low Profile Flat Deck Equipment Trailer to Royer Trailer Sales LLC, for the purchase of one PJ 36’ Pintle Dual Wheel Trailer in the amount of \$3,490.00 with funds for this purchase shall come from the Sanitary Sewer fund ‘Other Capital Equipment’ line item #402-402-55016 in the amount of \$3,490.00 and authorize the trade in of the 2017 PJ Gooseneck Dump Trailer (VIN #4P5DC1622J3030680), the 2016 Sure Trac 14,000 Pound Dump Trailer (VIN #5JW1D1424G4141046), and the 2016 Sure Trac 14,000 Pound Dump Trailer (VIN #5JW142XG4141942). Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O’Kane, Puhr

Nays: None

Motion carried 7 to 0.

#9-C) Chairman Puhr presented a resolution approving Construction of Temporary Support of the Sanitary Sewer at the Lake Vermilion Dam to allow Aqua Illinois, Inc. to complete its ongoing upgrades to the Lake Vermilion Dam with an estimated construction cost of \$62,918.95 from Aqua Illinois, Inc. and it’s contractor to complete construction of the support system and authorize the transfer of \$62,918.95 from the Sanitary Sewer Fund (402) Reserves to budget line item 55018. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman O’Kane. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Troglia, Williams, Strebing, Iverson, O’Kane, Pickering, Puhr

Nays: None

Motion carried 7 to 0.

#9-D) Chairman Puhr presented a resolution awarding the Contract for Bid 636 to Cross Construction, Inc. in the amount of \$576,163.00 for Poland Road Pump Station Upgrade Project with the work to be paid from the Sanitary Sewer Fund-Sanitary Infrastructure Improvement budget. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Williams, Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr

Nays: None

Motion carried 7 to 0.

#9-E) Chairman Puhr presented a resolution awarding the Contract for Bid 638 to the lowest responsible bidder Owens Excavating & Trucking in the amount of \$101,800.00 for Construction of the Hinkley Street and Highland Boulevard Drainage Improvements with the work to be paid from the Sanitary Sewer Fund-Storm Infrastructure Improvement budget. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#9-F) Chairman Puhr presented a resolution approving Motor Fuel Tax Funds, Section 20-00000-00-GM, for the Purchase of Rock Salt as the purchase of rock salt is considered an eligible maintenance activity for the use of MFT funds and as a condition of the procurement contract the City is required to purchase a certain minimum quantity of rock salt with the purchase to be paid for by transferring up to \$150,000.00 from line item 103-103-00-55000 to a new budget line item 103-103-00-60000. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Williams, Strebing, Puhr

Nays: None

Motion carried 7 to 0.

#9-G) Chairman Puhr presented a resolution approving Professional Services Agreement for Edwards Street Reconstruction to Knight & Associates Surveying LLC in the amount of \$35,257.18 as Edwards Street from Main Street to Cleveland Avenue has failing pavement and curb and gutter along with storm water ponding issues. The work shall be paid for from the Community Development Block Grant budget line item 106-106-18-54090 Community Projects budget. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. After all questions were addressed, the roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr

Nays: None

Motion carried 7 to 0.

Chairman Puhr presented Items H and I for a single vote. There being no objections, Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Pickering. Those items being:

#9-H... a resolution approving Professional Services Agreement for Harrison Street Improvements to Farnsworth Group in the amount of \$98,000.00 as Harrison Street from Vermilion Street to west of Walnut Street has failing sidewalks and curb and gutters that are not accessible and in compliance with current standards. The work shall be paid for from the Community Development Block Grant budget line item 106-106-18-54090 Community Projects budget.

#9-I... a resolution approving Professional Services Agreement for Harrison Street Parking Lot & Lighting Improvements to Singh and Associates in the amount of \$47,967.99 for the future planned use of the site at the northwest corner of Walnut and Harrison St. is a public parking facility and lighting improvements along Harrison St. are needed to coordinate with the planned Harrison St. improvements. The work shall be paid for from the Community Development Block Grant budget line item 106-106-18-54090 Community Projects budget. Engineer Cole explained the overall project will involve the demolition of the Harwal building, construction of a new parking lot as well as improvements to the road and sidewalks.

After all questions were addressed, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O'Kane, Puhr

Nays: None

Motion carried 7 to 0.

Chairman Puhr presented Items J through L for a single vote. There being no objections, Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Pickering. Those items being:

#9-J... a resolution amending CDBG Budget (106) for the Jackson Street Shared Use Path Extension Project needed for the additional work for Bid 613 in the amount of \$77,000.00 approved under Resolution 2019-54 with a part of the additional work to be paid from the Community Development Block Grant budget line item 106-106-17-54090 up to the maximum amount budgeted within this line item and payment for the remaining amount will be amended to be paid from the Community Development Block Grant budget line item 106-106-18-54090.

#9-K... a resolution approving Agreement to Hutchison Engineering for Engineering Services for Improvements to the Intersection of Jackson & Voorhees Streets to complete an intersection design and prepare design documents for the improvements, in the amount of \$99,500.00, with payment to come from line item 106-106-18-54090 to the extent available and the remainder to come from line item 106-106-19-54090 & Appropriation of MFT Funds, Section 20-00360-00-PV.

#9-L... a resolution approving Agreement to Knight & Associates for Surveying Services for Improvements to the Intersection of Jackson & Voorhees Streets with the scope of services and fee for topographic surveying, boundary survey, and right-of-way plats, in the amount of \$25,079.17 with payment to come from line item 106-106-18-54090 to the extent available and the remainder to come from line item 106-106-19-54090.

Engineer Cole explained the project limits would extend from the north edge of the improvements just completed along Jackson, go west to Vermilion St. right-of-way, extend east to the edge of improvements made around 2010, and extend north of Briarcliff. Chairman Puhr asked if there is a cost savings to have a traditional intersection versus a roundabout. Engineer Cole stated the City is experiencing a lot of extra maintenance with the English street roundabout. He added either of them are legitimate intersection designs and would be fine. He has received a lot of commentary on one or the other, but cost of construction is comparable. The long term cost of maintaining grass inside of the roundabout is not cheap. Alderman O'Kane would like to see a site map. Mayor Williams stated if Council would like the City to explore both options, we would be happy to, but previous feedback he heard from the Council most were not interested in having another roundabout and probably 80% of the public are not interested in a roundabout. Alderman O'Kane stated several individuals he has spoken to love the roundabout at English. Director Carpenter stated more land will be needed to get a semi-truck around a roundabout. Engineer Cole stated there is a lot of truck traffic through the Voorhees street corridor. Mayor Williams asked the Committee if they would like for the City to look into a roundabout. Aldermen Troglia, Strebing, and Pickering would like to see a traditional intersection and due to the time crunch for CDBG dollars Alderman Iverson feels there wouldn't be time to look into a roundabout.

After all questions were addressed, the roll call vote being:

Ayes: Aldermen Troglia, Williams, Strebing, Iverson, Pickering, Puhr

Nays: None

Voting Present: Alderman O'Kane

Motion carried 6 to 0 with 1 voting present.

#9-M) Chairman Puhr presented a resolution approving Agreement to Clark-Dietz in the amount of \$252,800.00 for Engineering Services for Realignment & Improvements to West Williams from Robinson Street to Logan Avenue and Appropriate MFT Funds for Section 20-00361-00-PV and create line item 103-103-20-6036 to pay for the work. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Engineer Cole explained the project will consist of straightening the S-curb on west Williams St., then mill and overlay the whole corridor and rehabilitate it. He also stated he would like to see the project completed so it is not impacted by the Carle development project. There will also be drainage improvements to the roadway. Mayor Williams stated there is a prominent business in this area interested in expanding their business and this roadway improvement will help them with the proposed expansion as well as possible redevelopment in the neighborhood. After all questions were addressed, the roll call vote being:

Ayes: Aldermen O'Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr

Nays: None

Motion carried 7 to 0.

#9-N) Chairman Puhr presented a resolution amending Payment for RFP #627 Sewer Cleaning & Televising to the appropriate line items from DATS FY19 funding to the extent feasible to pay for the work as previously approved Resolution 2019-77 awarding the contract for 2019 Sewer Cleaning and Televising included \$57,000.00 of the work was proposed to be paid from DATS Fund line item 116-116-20-52029 and DATS has authorized the funds for the work from FY19 funding rather than FY20 funding as unused FY19 DATS funds will be forfeited by the end of December 2019. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr

Nays: None

Motion carried 7 to 0.

#9-O) Items of Information

#9-O-1) Danville Area Transportation Study (DATS) Update – nothing to report

#9-O-2) H&L Landfill Update

Director Carpenter reported there is nothing new to report.

#9-O-3) Project Updates

- Director Carpenter reported the contractual demolition pre-construction meeting was held with the four vendors and they all seemed appeased with what the City proposed to them. The first structure to come down will be the large structure on Madison Street. The laundromat has been taken down at the corner of Collett and Main Streets and both houses on Collett Street [14 S. Collett and 101 S. Collett] have been demolished.
- There were seven staff employees out yesterday for snow removal which was a paid holiday for the union so there will be overtime. Mayor Williams complimented Public Works for the great job with the snow removal and also thanked Director Carpenter and staff for their work and support on the demolitions. Chairman Puhr asked if the City is offering the vacant lots to the neighbors and Mayor Williams stated Counsel Mockbee is working on getting some of the City's old properties cleared up and the sale of additional properties. The Land Bank is also working on some properties as well.

#10 FINANCE

#10-A) Review of Proposed 2019 Tax Levy and Fiscal Year 2020-2021 Budget

Mayor Williams asked how the Committee would like to proceed with the budget as far as going through the budget line item by line item or does the Committee think the budget is in a good place and could be voted on with the tax levy. Chairman Puhr stated he thinks a lot of the discussion was vote on the tax levy and wait to vote on the budget later. After discussion ensued, Mayor Williams stated Council will review by division and place the new budget for approval at the second meeting in January. Mayor Williams will check with Public Services to see if they are in agreement.

#11 CLOSED SESSION was not needed.

#12 ITEMS OF INFORMATION

Alderman Iverson stated he has had several questions and concerns from people if there is a house no one is in they still have to pay the sewer and solid waste fee. He has talked to Mayor, Chairman Puhr and Director Carpenter and he is convinced about the sanitary sewer fee as the fee maintains the sewer system. He is not convinced on the garbage fee as there is no garbage when the house is vacant so the owner should not have to pay a garbage fee. He understands it will be hard to maintain a list, but he doesn't think there will be more than a handful. If the garbage collectors see garbage at a vacant house, they can call it in. He wanted to get thoughts from the Committee on the fee when the house is empty. Alderman Troglia feels it would be a mess to keep track of. Alderman Pickering stated if someone has rental property and they are vacant for a month or two that would be hard to keep up with. Mayor Williams stated there are snowbirds or when someone is sick. Chairman Puhr stated garbage is a yearly fee based on the ordinance and anything we don't collect from residents equally will be passed on to other residents. Numerous studies have been done showing the cost per

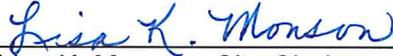
resident to have the garbage service and anything that is dropped off of that cost is going to cost the rest of the residents more money to subsidize what we do not have. Alderman Iverson stated there is not much support to change the ordinance at this time. Mayor Williams stated it is a concern of is too, but he has not come up with a good resolution yet. Director Carpenter stated every household has a numbered solid waste container and if we are not going to charge a household, the City would have to go pick the container up to take to Public Works, then when someone moves back in, the City would have to take the container back to the house which could take as long as 30 minutes each way and using manpower. He also stated the landfill only has eight years left in it so we need to talk about what the City is going to do with garbage collection. The closest transfer station is Hoopeston.

#13 COMMITTEE MEMBERS' COMMENTS

- Alderman O'Kane announced there will be a Holy Family food pantry fundraiser dinner at the Knights of Columbus on Saturday, November 16th from 4:30 p.m. to 7:30 p.m.
- Mayor Williams reminded everyone to attend the Night of Lights parade beginning at 5:00 p.m. on Saturday, November 16th.

#14 ADJOURNMENT

There being no further items on the agenda, the meeting was adjourned at 7:30 p.m. by acclamation after a motion by Alderman Troglia and a second by Alderman Pickering.



Lisa K. Monson, City Clerk

Approved: 12/10/19
Posted Publicly: 12/11/19