#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:02 p.m. via teleconference.

[Due to Coronavirus, COVID-19 the meeting was conducted in a combination of in person and virtual attendance through audio/video access using a virtual meeting platform to maintain social distancing during the duration of the Gubernatorial Disaster Proclamation and Public Act 101-0640. The Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois was the meeting location for the in person attendees. The meeting was streamed live on the City of Danville website’s homepage: www.cityofdanville.org.]

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O’Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. A quorum was present.

Staff Members and Elected Officials Physically Present: Mayor Rickey Williams, Jr., City Clerk Lisa Monson, Information Technology Administrator Agnel DSilva, and Information Technology Assistant Administrator Aaron Weaver.

Others in Attendance via Videoconference: Alderman Tom Stone, City Comptroller Ashlyn Massey, City Engineer Sam Cole, Corporation Counsel Charles Mockbee IV, Grants & Planning Manager Logan Cronk, Public Transportation Director Lisa Beith, and Public Works Director Carl Carpenter.

Various members of the public and media joined the electronic meeting via YouTube live video streaming.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of November 10, 2020. Alderman Pickering moved for approval as presented, seconded by Alderman Troglia. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Alderman Pickering moved for approval as presented, seconded by Alderman Troglia. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None
#5 CHAIRMAN'S COMMENTS - None

#6 PAYROLL
Chairman Puhr presented the Payroll for December 4, 2020 of $650,601.14. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. There being no questions or discussion, the roll call vote being:
Ayes: Aldermen Iverson, O’Kane, Pickering, Troglia, Williams, Strebing, Puhr
Nays: None
Motion carried 7 to 0.

#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for special run of December 2, 2020, of $105,730.30 and regular run of December 8, 2020, of $1,815,883.01. Alderman Pickering moved to dispense with the readings and asked for approval, seconded by Alderman Troglia. There being no questions or discussion, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr

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Nays: None  
Motion carried 7 to 0.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director  
#8-A) Chairman Puhr presented a resolution Awarding Bid #664 for Purchase and Installation of Reconditioned Transit Engine, City to issue a purchase order to Cummins Crosspoint, Normal, Illinois, in the amount of $56,821.35 for purchase, installation, and warranty of the reconditioned engine, funds for purchase to come from 113-113-21-53015 materials to maintain vehicles and 113-113-21-52015 maintenance of vehicles. Vice Chairman Strebil moved to dispense with the reading and asked for approval as presented, seconded by Alderman Troglia. Director Beith stated she wanted to clarify on purchasing the reconditioned engine. She stated this is the second 2011 bus that we have purchased an engine for and the Rebuild Illinois grant will be covering the purchase of four buses to take the place of two of these buses. We are figuring out which one we are going to keep. These buses have about between 350,000 to 400,000 miles on them now, so it has been a pretty good haul but we have a long way to go to keep these in service. Alderman Iverson asked if other bus companies around the country or in the state having trouble with the 2011’s too. Director Beith replied it’s not just the 2011’s but they have changed in the a lot of the emission standards in recent years on a lot of these buses and it just doesn’t give you the same mileage that we used to get out of the older 92’s, they would go close to 700,000 plus miles. There being no further questions or discussion, the roll call vote being:  
Ayes: Aldermen Pickering, Troglia, Williams, Strebil, Iverson, O’Kane, Puhr  
Nays: None  
Motion carried 7 to 0.

#8-B) Other Items of Information  
- DMT was awarded the Rebuild Illinois grant funds in the requested amounts:  
  - 4-35’ replacement buses - $1,380,000.00  
  - A & E for Admin/Maint. Facility upgrade - $450,000.00  
  - Removal and replacement of underground fuel storage tanks - $225,000.00  
  - Real Estate acquisition in the 100 block of Jackson/Washington - $200,000.00  
  - Total amount of $2,255,000.00. IDOT expects the grant will be ready for execution after the first of the year.  
- DMT is preparing to once more collect fares beginning the first of the year. The target date is Monday, January 4, 2021.

#9 PUBLIC WORKS – Carl Carpenter, Director  
Chairman Puhr presented Items A and B for a single vote, Alderman Troglia moved to dispense with the readings and asked for approval as presented, there being no objections, Alderman Pickering seconded. Those items being:  
#9-A) a resolution approving Utilization of CDBG Public Facility Funds for Laura Lee Fellowship House Rehabilitation at 212 E. Williams Street; and  
#9-B) a resolution awarding Bid #663 for Rehabilitation of Laura Lee Fellowship House Rehabilitation at 212 E. Williams Street. Alderman Troglia asked when we will be getting to look at the Bid. Planning Manager Cronk replied that it should already be in his email but if not I will send another copy to you tomorrow. It will also be provided in your Council packets. Mayor Williams asked if Planning Manager Cronk could give a brief summary of what is being done. Planning Manager Cronk replied the specifications in the original bid were to replace 20 windows, all exterior doors and the roof on the old structure, on the northern side of the building. Then we noticed that $162,000 bid which is roughly $30,000 over our CDBG budget, since he was the only bidder we went back and expressed this issue and he adjusted his proposal to instead of replacing the gym floor with vinyl plank or a material like that he’s just going to remove the old tile and use epoxy, switching the EPDM or
rubber roof to PVC which he swears by, and so we were able to sneak in five more additional windows and a door in this proposal as well with those changes. Alderman Troglia asked who the contractor is. Planning Manager Cronk replied it’s Stealth Mode Construction out of Mahomet. Chairman Puhr noted the original bid amount was $161,998 and the adjusted amount is now $129,623. Alderman O’Kane asked if we have an architect and who wrote the specs for this and who will be overseeing this job. Planning Manager Cronk replied we used our in-house CDBG Inspector Paul Storke to help put the specs together and we actually worked with Laura Lee Fellowship House who obtained proposals for all of this original rehabilitation work so it was based on what they had requested in the past and then came to us for assistance on. Alderman O’Kane asked why there is only one bid. Planning Manager Cronk replied this bid was listed for 3 weeks and I did receive 25 to 30 notifications that the bid packet had been requested on our website and this was the only bid that we received. Alderman O’Kane stated he is uncomfortable with there only being one contractor and that numbers were changed to complete the work. Planning Manager Cronk replied that it went through our standard bid protocols, listed on our website, went to the City Clerk, and it was posted at City Hall. I got a pretty normal amount of requests that I’ve seen from experience here. Alderman O’Kane asked if he had talked with any local contractors to find out why they did not bid it. Planning Manager Cronk replied that he tried and that they talked to four registered CDBG contractors and asked them why they did not put in a bid and they replied that A, they were too busy and B, they just weren’t interested in the work. Alderman O’Kane asked if this is a contractor that pays fair wages. Planning Manager Cronk replied that it has mandated that they pay prevailing wage. Alderman O’Kane asked when the bids were turned in and if there were specs. Planning Manager Cronk replied they were opened last Friday. There were specifications, we originally requested EPDM roofing and that was a cost savings on the second proposal and to go with the PVC. There is also 20-25 year warranty on that. Alderman O’Kane asked if he has done work in Danville before. Planning Manager Cronk replied he has not been registered in the past to do work in Danville but will be registered now. He was also the only person to attend the actual walkthrough of the building as well. Alderman O’Kane stated he will be making some phone calls to find out why some of the other contractors did not bid it. Vice Chairman Strebing asked if the bidder changed the numbers after the bid was received then shouldn’t it be bid again. I think it should be rebid. Director Carpenter replied in the original bid proposed he proposed an addendum himself that said that he could put a better roof on, which is the PVC roof, for a lower cost. That is why I approved Logan to go ahead and contact him to see what that cost would be. Then he came back with this bid, which was lower. Vice Chairman Strebing stated the only thing he is concerned about is we had some problems with bidding a couple years ago and I don’t want to open that can of worms again. Mayor Williams added that now that the numbers have been released it would not be a fair bidding process. Director Carpenter stated that we can rebid it but I do encourage you to call some local contractors to ask why they did not bid on it, and do not be surprised at what you might hear from them. Engineer Cole stated based on what Logan said the nature of the work did not really change from the bid to what they are awarding. There are some minor tweaks but it is not likely enough to gather new interest or change the scope enough that it would attract or push away people that were not interested before. It is no different than change orders on the back side of you have awarded basically. You as the council and the Public Works Committee are just getting to see on the front end what is going to be necessary to hit the budget. Vice Chairman Strebing stated he would like to see the addendum and if he said he can put a roof on for a cheaper price then I can understand why he did that. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Troglia, Williams, Strebing, Iverson, Pickering, Puhr
Nays: Alderman O’Kane

Motion carried 6 to 1.

#9-C) Chairman Puhr presented a resolution accepting Quote from Gasvoda and Associates, Inc. (GAI) for Pump Station Monitoring Equipment and Installation. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman Pickering. Chairman Puhr asked if this company monitors. Engineer Cole stated we actually do the monitoring and it is a software and equipment package that we purchased from them and this will put the pump stations that we have acquired from the Sanitary District on that same system. When we make upgrades to these pump stations somewhere down the road this can be switched over to the new ones as well, so it’s not a wasted cost let’s say. There being no
further questions or discussion, the roll call vote being:
Ayes: Aldermen Williams, Strebing, Iverson, O'Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

#9-D) Chairman Puhr presented an ordinance approving Purchase of 916-918 N. Vermilion Street for Community Improvement. Vice Chairman Strebing moved to dispense with the reading and asked for approval as presented, seconded by Alderman O'Kane. Vice Chairman Strebing asked why this property is so vital that we just have to have it and do we have anyone interested in that area. Mayor Williams replied that we just had a meeting this afternoon with someone who is actually interested, it's not a certain thing for sure but there has been a lot of interest in that property, especially since the demolition has happened. Alderman Troglia asked how much money has been tied up on this corner. Planning Manager Cronk replied that rough amounts would be around $400,000 to half a million. Further discussion ensued. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Motion carried 7 to 0.

#9-E) Items of Information
#9-E-1) Danville Area Transportation Study (DATS) Update – No update.
#9-E-2) H&L Landfill Update – No update.
#9-E-3) Project Updates
  - Staff is continuing to sweep and street crews are doing some patching and tree work around town.
  - The Sewer department is continuing to televide to help out with what Sam and the engineers will end up doing with funds from the increase in 10 months when we get it.
  - The salt order was received and the salt dome is completely full at this point. All the snowplows are ready to go.

Alderman O’Kane asked what is happening on Madison Street. Engineer Cole replied they are doing work to the west and east of Gilbert Street. They are going to do a shutdown for the wintertime, basically they're going to get stuff opened back up and that's Carle's project, they are doing that work, it's not a City project but it is something we're monitoring but we're not in control of that one. They should be opening that up for the winter and then they will start work back again next spring. Director Carpenter stated Harrison Street by the Fischer Theatre was also opened back up last week. Vice Chairman Strebing asked if there is still money for CDBG to help people out in neighborhoods, specifically rehabs. Planning Manager Cronk replied we are completely bid out of the 2020 funds but we continuously accept applications and if you know of anyone that is interested in the program just send them into Public Works and we will get them taken care of. Vice Chairman Strebing stated that I sent an individual to you about 4 or 5 months ago and I will be calling to see if they have turned an application in, because I want to see if we can help this person in some way. Planning Manager Cronk replied that since it is a very competitive program the earlier anyone gets an application in the better, we are having about a year turnover on an application right now. Mayor Williams added he would like to congratulate the CDBG team on their hard work, we have had issues in the past and with timeliness and we have almost lost money when I first started, but they have already met their timeliness for the year and we still have seven months so we appreciate your efforts a lot in getting everyone helped.

#10 FINANCE – Ashlyn Massey, Comptroller
#10-A) Review of Fiscal Year 2021-2022 Budget
Comptroller Massey stated they just finished open enrollment with all of the employees in the City and I'm working on getting all of those insurance changes keyed into the final draft of the budget. My goal is to email that out to you all on Friday, so that you have the entire weekend and Monday and all day Tuesday to review it before we vote next Tuesday on the budget. If my day gets away from me in the office, the latest you will get it is Saturday. If there is one of you that wants a printed copy just email me and I will have it in your mailbox on Monday morning depending on when I get it done. Mayor Williams asked if these will primarily be minor
adjustments. Comptroller Massey stated it should be relatively minor and our margin was pretty small with the General Fund on our surplus so we’ll see how it shakes out. Alderman O’Kane asked if Comptroller Massey could highlight a few of the spots where you have made some changes so I have an idea of where I should be looking. Comptroller Massey replied that she already has the word document started on anything that was changed so right now it’s just health insurance and then I found one typo I had in the salary and benefits table and I will be sure to send that along with it. Vice Mayor Iverson stated he spoke with Chairman Puhr the other day and decided that this was the time to start when we were talking about the budget before, with the storm and sewer fees we delayed it a year which was the appropriate thing to do with COVID but we also said that we were going to be reviewing possible alternative ways to fund it over the next year. So since Public Works is talking budget tonight I’m not expecting any final answers obviously because the budget is pretty much set and it’s good and it’s solid but I’m just afraid when the storm and sanitary sewer system fees kick in we really should be discussing other possible ways. I’ve sent these on to Mayor and Engineer Cole so they kind of know what I’m going to ask today. We had an EPA grant for the Northwest sewer that goes along with the bridge so the EPA obviously likes to go along with sewer projects because they are an environmental necessity, but is there any chance that there could be an EPA grant for the storm and sewer improvements, and cut back some of what the citizens have to pay. Engineer Cole replied that in this last year there were approximately two billion dollars worth of applications for Illinois EPA loan funds. They approved four hundred million of those, so approximately 20% of the need was met. In future years they’re projecting providing even less in loan funds. So the likelihood of getting funding to meet the needs is going down, and it’s not great anyway, hence why we had to wait many years to get the funding or that was one of the reasons we had to wait that long. In addition to that we are getting principle forgiveness, but in most cases that goes towards high priority projects like waste water treatment plants, they prioritize things that have direct environmental benefit like the treatment systems and things like that, so I wouldn’t recommend banking on that and it’s unlikely that that would be the case going forward. Our current project we barely made the cut for funding for forgiveness, and we were literally the last project on the list priority wise to get that. This is probably one of our highest risk areas because when we have overflows and breaks it goes right into the lake, which is our drinking water source. So, if anything is going to get funded at a high likelihood it’s that one. Not to say that there will not be others, but I have a hard time thinking of something that would be as likely of a candidate. Mayor Williams asked about a pump station failure over the weekend. Engineer Cole replied that is correct we did just have another break on the force main from one of the pump stations out there. Dave Ruwe and our crews manned that one and coordinated it all and our crews came in I believe Saturday afternoon until early morning hours on Sunday to fix that. Vice Mayor Iverson stated he knows the Mayor is not enthusiastic about issuing bonds for things but would the effect if we sold 1 to 2 million in bonds to help pay for some of this, I know it depends on the current rate, but is there any way to kind of guess how much it would cost the City to do that, and would it end up being more costly to the tax payers over the 10 or 20 year span. Engineer Cole replied that Comptroller Massey could speak to this more but traditionally bonds are reserved for those projects that far exceed your annual need and your ability to cash flow a project. It would be for a single long-term investment, essentially a loan is like a bond, it’s just a different version of it. So, you’re paying that back over a long period of time and in reality most of our projects are going to fit within that cash flow umbrella and should you come across some project we don’t see now like a project in the 10 million dollar range then that’s something you would bond or consider this for in the future. Projects less than that are going to fit under that umbrella. Comptroller Massey stated that just like a loan there’s origination fees and servicers fees, we pay our bond servicer a fee every year for facilitating that bond on top of the interest that we pay on top of the origination fees and like Engineer Cole said bonds are typically for long term projects. The reason the rate proposal came up was for maintenance, it’s not for building some new thing that will last us years, it’s maintenance on infrastructure we already have so if we defer that cost there’s going to be continual maintenance coming up but then we also defer the cost of maintenance back here so now we’re going to have to be paying the same maintenance cost twice at the same time. So either way citizens are paying for this, whether we push it down later with bond payments on top of the maintenance fees they need or its more cost effective to just have the rates that we passed already and it comes in and we maintenance as its needed and we move forward. Engineer Cole stated bonding it and delaying the impact for 10 to 20 years just pushes more of that burden onto future generations. Further discussion ensued. Mayor and Aldermen thanked Comptroller Massey for her hard work throughout the entire budget process, and also
the department and division heads for making it possible. Comptroller Massey agreed that it was a full team effort.

#10-B) Items of Information – None

#11 CLOSED SESSION was not needed.

#12 ITEMS OF INFORMATION
Mayor Williams stated that if you haven’t been downtown yet it looks great and we actually have 26 entries in our Light up Danville contest throughout the City. Construction and Maintenance Manager David Ruwe was kind enough to put those addresses in order so that you will not have to do any backtracking. I just updated that list so if you have not had a chance to go out I encourage you to go out and take a look. There are some great decorations and I thank all of our citizens who participated.

#13 COMMITTEE MEMBERS’ COMMENTS
- Alderman O’Kane asked if you are living with someone that has COVID-19 or if you have been sick enough to test for COVID-19 please stay home. I’ve run into two incidents recently where someone’s spouse has been sick or they have been sick enough to get a test and then still have gone out to meetings and etc. I just hope people realize they are supposed to be behaving a little better and watching out not just for themselves, but for everyone else.
- Mayor Williams reminded everyone to use common sense and to stay home when possible and to wear a mask when inside or around the public, if you are not eating or drinking. Also, to wash hands often, socially distance when possible, and avoid large gatherings. We can keep ourselves safe and everyone else, especially the most vulnerable.

#14 ADJOURNMENT
There being no further items on the agenda, the meeting was adjourned at 7:07 p.m. by acclamation after a motion by Vice Chairman Strebing and a second by Alderman Pickering.

Lisa K. Monson, City Clerk

Approved: 01/12/21
Posted Publicly: 01/13/21