#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:02 p.m. via teleconference.

[Due to Coronavirus, COVID-19 the meeting was conducted in a combination of in person and virtual attendance through audio/video access using a virtual meeting platform to maintain social distancing during the duration of the Gubernatorial Disaster Proclamation and Public Act 101-0640. The Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois was the meeting location for the in person attendees. The meeting was streamed live on the City of Danville website’s homepage: www.cityofdanville.org.]

Roll Call was answered by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O’Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. A quorum was present.

Staff Members and Elected Officials Physically Present: Mayor Rickey Williams, Jr., City Clerk Lisa Monson, Information Technology Administrator Agnel DSilva, and Information Technology Assistant Administrator Aaron Weaver.

Others in Attendance via Videoconference: Alderman Tom Stone, City Comptroller Ashlyn Massey, City Engineer Sam Cole, Public Transportation Director Lisa Beith, Construction & Maintenance Manager Dave Ruwe, Police Chief Chris Yates, and Public Works Director Carl Carpenter.

Various members of the public and media joined the electronic meeting via YouTube live video streaming.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of December 8, 2020 and corrected Minutes of the November 10, 2020 regular meeting. Alderman Troglia moved for approval as presented, seconded by Alderman Iverson. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Alderman Pickering moved for approval as presented, seconded by Alderman Troglia. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS
[Public input was received by e-mail and submitted to the City Clerk’s office prior to the meeting. Mayor Williams read the public comment per Council rules and time limits.]
Robert Skoglund submitted public comment regarding the Comcast Cable Television Franchise Agreement and stated he is aware of Comcast bringing high speed cable internet to the Danville community, but feels there are benefits of partnering with local or regional utility agencies to provide internet as a utility with lower pricing. His comments stated Ameren has plans to build out an internet network as long as the city or county provides last mile infrastructure.

#5 CHAIRMAN’S COMMENTS
Chairman Puhr reminded everyone to be safe during the pandemic.

#6 PAYROLL
Chairman Puhr presented the Payroll for January 8, 2021 of $74,243.61. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. There being no questions, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr
Nays: None
Motion carried 7 to 0.
#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for special run of January 8, 2021, of $361,011.10 and the regular run of January 12, 2021, of 362,066.88. Vice Chairman Strebing moved to dispense with the readings and asked for approval, seconded by Alderman Iverson. There being no questions, the roll call vote being:
Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O’Kane, Puhr
Nays: None
Motion carried 7 to 0.

#8 POLICE – Chris Yates, Chief
#8-A) Chairman Puhr presented a resolution Authorizing Application to the Illinois Department of Transportation Sustained Traffic Enforcement Program (STEP) Grant allowing reimbursement to the City for wages for officers conducting traffic enforcement and safety details for 10/1/2021 to 09/30/2022. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Chairman Puhr explained Chief Yates was given permission to bring this item to the Public Works Committee instead of the Public Services Committee due to the timing of the grant application submission. Chief Yates thanked the Committee for allowing him to bring the resolution to this committee and explained the Police Division applies for the grant every year and it is usually awarded. The grant will assist the Police Division in traffic enforcement funds such as for distracted driving, speeding, seat belts and other safety issues and concerns relating to traffic, which is paired with data that we have from traffic crash reports as speeding and distracted driving are two of the main issues when comes to traffic crashes, personal injuries as well as property damage. The grant really helps the division and is usually between $21,000.00 and $24,000.00 every year for traffic enforcement and 180 hours in additional patrols. There being no questions or further discussion the roll call vote being:
Ayes: Aldermen Troglia, Williams, Strebing, Iverson, O’Kane, Pickering, Puhr
Nays: None
Motion carried 7 to 0.

#8-B) Items of Information
• Chief Yates announced three probationary police officers will be sworn in on Wednesday, January 20, 2021 and one civilian employee has been hired as an Administrative Assistant.
• Alderman Williams asked Chief Yates if Danville is prepared for any type of protest situation that might occur for President Elect Joe Biden’s inauguration next week and Chief Yates responded the Police Division has contingency plans for as much as we could possibly think of as far as what our protocols are for any type of illegal activity

#9 PUBLIC TRANSPORTATION – Lisa Beith, Director
#9-A) Items of Information
#9-A-1) Director Beith presented the Monthly Recap for December, 2020, which included Monthly Revenue Record, and Ridership History. The total ridership for the month of December was 40,733, which was down 22% from last year. The total revenue for the month of December was $8,077.26.

#9-B) Other Items of Information
• Maintenance and Facilities Supervisor, Gene McKinley began employment on January 4, 2021.
• DMT fare collections resumed on Monday, January 4, 2021.

#10 PUBLIC WORKS – Carl Carpenter, Director
#10-A) Chairman Puhr presented a resolution Authorizing Franchise Agreement for Cable Television Service with Comcast of Illinois/Indiana/Ohio, LLC with the term of the Franchise Agreement to be ten (10) years from the effective date and the City to collect the maximum permissible Franchise Fee of five percent (5%) of Gross Revenues. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Chairman Puhr asked Mayor Williams if the agreement is a standard ten-year agreement and Mayor Williams stated the City has had twenty-year agreements in the past, but the decision was made to
go with the middle of the range in case things change in the next decade, but does not prevent other entities from using our community. Vice Mayor Iverson stated other providers can come in and provide services and Mayor Williams responded "yes" and the City has other services such as AT&T and Dish Network and other ones. Alderman Troglia stated we get 5% back from Comcast and asked what the City gets from the other internet companies. Mayor Williams stated this agreement is for cable television only and we do not get anything for internet. Alderman Troglia asked if there were any other cable companies in the City and Mayor Williams responded "no". Chairman Puhr clarified if the budget projects $315,000.00 for the revenue from the cable television franchise fee and Mayor Williams stated "yes". There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Williams, Strebing, Iverson, O'Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

#10-B) Chairman Puhr presented a resolution Authorizing Budget Amendment in Harrison Park Fund (400) to Create Line Item 400-400-00-46155 Reimburse Processing Fees in the amount of $7,500.00 to Facilitate Receipt of Credit Card Fees to make a one-time transfer of $5,360.00 to 400-400-00-46155 Reimburse Processing Fees to come from Line Item 400-400-00-46090 Other Revenues where processing fees have been received year to date and amend the budget to Increase Expense Line Item 400-400-00-52030 Credit Card Company Fee in the amount of $7,500.00. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter explained there was a need to create a line item because the revenues Harrison Park has been getting from credit card fees have been going to another revenue line item, which was underfunded as the Point of Sale service did not go off as it was supposed to, so he is sure Manager Burton will come up with solutions. There being no questions or further discussion, the roll call vote being:

Ayes: Aldermen Strebing, Iverson, O'Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Motion carried 7 to 0.

#10-C) Chairman Puhr presented a resolution Approving Amendment of Agreement for Engineering Services with Clark-Dietz in the amount of $310,225.00 (previously $252,800.00) for Realignment and Improvements to W. Williams from Robinson to Logan and Authorizing Budget Amendment in Motor Fuel Tax Fund (103). The purchase order will be amended to $310,225.00 with the additional funding provided through a line item transfer from 103-103-20-55000 (Capital Improvements Program) to 103-103-20-66036 (West Williams Reconstruction), and appropriating MFT funds for Section 20-00381-00-PV. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Iverson. Vice Chairman Strebing questioned if there have been negotiations with Kirchner Building Center regarding the relocation of their storage area property. Engineer Cole responded the City has been discussing preliminary items and essentially we will have all of the land acquisitions done other than theirs and does not anticipate not being able to work something out with Kirchner's. The City is planning to relocate their storage facility slightly further to the north to some recently acquired land. Vice Chairman Strebing stated it would be nice if you actually knew what you are agreeing to before we have the vote next week. Engineer Cole stated that land acquisition involving Kirchner will come to you later and they are aware of what we are attempting to do. There has been much dialogue on the front end and they have asked that we get the other acquisitions done and come back with a more final proposal on what arrangements we would like to see happen and we will continue the conversations at that time. Mayor Williams stated the public has been incredibly positive about this project. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Iverson, O'Kane, Pickering, Troglia, Williams, Strebing, Puhr
Nays: None
Motion carried 7 to 0.

#10-D) Chairman Puhr presented an ordinance Approving Purchase of Real Property for Williams Street Realignment Project, waiving the requirements of Section 30.07(A) of the Code of Ordinances and the purchase of 502 Robinson St. from Willard Cameron, Jr. in the amount of $7,000.00, 509 W. Williams St. from Paul Baldwin in the amount of $1,000.00 and 519 W. Williams St. from Frederick Neubert, a land exchange
with current owner at 614 W. Williams St. located at the southeast corner of W. Williams St. and Chandler St. This purchase along with any fees and costs associated with completion of the transaction shall be paid for from line item 107-107-00-52058 Infrastructure Development. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. Alderman Iverson asked Engineer Cole for a projected start date for the project. Engineer Cole stated he does not have an anticipated start date, but feels it is unrealistic to think it could be a 2021 project due to property acquisition and final design, but if all goes well, it should be a 2022 project and the timing of that will have to be coordinated by the Carle Project, so there is not too much inconvenience by traffic re-routes. Alderman O’Kane asked if the Madison Street project will be done so the two streets are not shut down at the same time and Engineer Cole responded he is not sure on how the timing will work out on those at this point, but it is basically going to be whichever one gets to the finish line first, will be the one that gets built first. The City is conscience that both should not be shut down simultaneously. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr
Nays: None
Motion carried 7 to 0.

#10-E) Items of Information
#10-E-1) Danville Area Transportation Study (DATS) Update – no report
#10-E-2) H&L Landfill Update
Director Carpenter reported he received an e-mail two weeks ago and it is still in process of being confirmed with the Illinois Environmental Protection Agency (IEPA).

#10-E-3) Project Updates
- Street department is continuing tree cutting to prepare for demolition purposes.
- Crews spread salt from a couple of minor winter events.
- Street sweeping is continuing as long as there is no snow around the gutter lines. Crews have been around the Lincoln Park area.
- Chairman Puhr requested an update on the Northwest Sanitary Project Update. Engineer Cole responded so far things are progressing quite well. There are two piers under construction with someone actually going underwater today to mount supports to some of the piers. Bids will be opened on January 15th for the roadway piece of the project.

#11 CLOSED SESSION was not needed.
#12 ITEMS OF INFORMATION – None

#13 COMMITTEE MEMBERS’ COMMENTS
Alderman O’Kane asked for update regarding the inspections and how we are doing with the pandemic and court. Mayor Williams stated, temporarily, the gentlemen who make up the Inspection Division are reporting to Director Carpenter. We have had the first couple of interviews for Corporation Counsel and there is one candidate so far that is really good and there will be two more interviews on January 15th. He would like to be able to recommend to Council someone on the 17th or the first meeting in February. That individual would be able to resume within thirty days to accept the position and resume supervision. Alderman O’Kane would like to see someone other than the attorney overseeing that department. Mayor Williams stated court has resumed so we are getting caught up. Alderman O’Kane voiced concern that we have rules where we are looking the other way as far as when garbage is set out, toters not put back, etc. He would like to know how we are moving to take care of those problems. Mayor Williams stated City staff is not ignoring issues. The problem is catching the people doing the violations. Director Carpenter and his the guys have been troubleshooting and have been going out to locations they have been given addresses for to address the issues. Alderman O’Kane stated there are a lot of cars parked in backyards and not titled or do not have active plates. Mayor Williams encouraged Alderman O’Kane to send a list of violations to the inspectors as well as Director Carpenter.

#14 ADJOURNMENT
There being no further items on the agenda, the meeting was adjourned at 6:30 p.m. by acclamation after a motion by Alderman Troglia and a second by Vice Chairman Strebing.