#1 CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. via teleconference.

[Due to Coronavirus, COVID-19 the meeting was conducted in a combination of in person and virtual attendance through audio/video access using a virtual meeting platform to maintain social distancing during the duration of the Gubernatorial Disaster Proclamation and Public Act 101-0640. The Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois was the meeting location for the in person attendees. The meeting was streamed live on the City of Danville website’s homepage: www.cityofdanville.org.]

Roll Call was answered by Chairman Mike Puhr, Aldermen Mike O’Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. Absent were Vice Chairman Rick Strebing and Alderman Bob Iverson. A quorum was present. Chairman Puhr announced Vice Chairman Strebing was on vacation and Alderman Iverson was attending a special David S. Palmer Arena Board meeting and were excused. Mayor Williams was attending the David S. Palmer Arena Board special meeting as well.

Staff Members and Elected Officials Physically Present: City Clerk Lisa Monson and Information Technology Assistant Administrator Aaron Weaver.

Others in Attendance via Videoconference: City Comptroller Ashlyn Massey, City Engineer Sam Cole, Construction & Maintenance Manager Dave Ruwe, Corporation Counsel James Simon, Public Transportation Director Lisa Beith, and Public Works Director Carl Carpenter.

Various members of the public and media joined the electronic meeting via YouTube live video streaming.

#2 APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of February 9, 2021. Alderman Pickering moved for approval as presented, seconded by Alderman Troglia. On the voice vote, all ayes, no nays; the motion so ordered.

#3 APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Alderman Troglia moved for approval as presented, seconded by Alderman Williams. On the voice vote, all ayes, no nays; the motion so ordered.

#4 AUDIENCE COMMENTS - None

#5 CHAIRMAN’S COMMENTS
Chairman Puhr encouraged citizens to get on a list for the COVID vaccination because additional locations are being opened.

#6 PAYROLL
Chairman Puhr presented the Payroll for March 5, 2021 of $72,081.96. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. There being no questions, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Absent: Aldermen Iverson, Strebing
Motion carried 5 to 0 with 2 absent.

#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for special run of March 1, 2021, of $304,482.13 and the regular run of March 9, 2021, of $225,163.22. Alderman Troglia moved to dispense with the readings
and asked for approval, seconded by Alderman Pickering. Alderman Troglia questioned a possible conflict of interest due to rental assistance payments payable to his business, RC Management, from the Community Development Block Grants-Urgent Needs Programs. Corporation Counsel Simon stated if the Aldermen have a direct interest in a payable, he or she should announce what their direct interest is and then recuse themselves. If there is a potential or appearance of impropriety, then do the same. He has not had a chance to study Danville's ordinance, but is giving general guidelines for government employees. Some municipalities leave certain kinds of appearances of improprieties to the discretion of the elected officeholder. Alderman Troglia announced he will abstain. There being no further questions, the roll call vote being:
Ayes: Aldermen O'Kane, Pickering, Williams, Puhr
Nays: None
Absent: Aldermen Iverson, Strebing
Abstention: Alderman Troglia
Motion carried 4 to 0 with 2 absent and 1 abstention.

#8 PUBLIC TRANSPORTATION – Lisa Beith, Director
#8-A) Items of Information
#8-A-1) Director Beith presented the Monthly Recap for February, 2021, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The total ridership for the month of February was 24,968, which was down 48% from last year. The total revenue for the month of February was $15,560.27.

#8-A) Other Items of Information
- Public comment will be received until March 15, 2021 for the DMT Disadvantaged Business Enterprise (DBE) program goals for 2021-2023. At that time goals will be updated with any information collected and brought to Council for approval.
- All employees who chose to be vaccinated will receive their second dose on Thursday, March 18.

#9 PUBLIC WORKS – Carl Carpenter, Director
#9-A) Chairman Puhr presented a resolution approving Employment Agreement with Brock Burton as Employee and Establishing of Pro Shop Vendor dba Take a Shot LLC for Harrison Park Golf Course for the period May 1, 2021 to April 30, 2022. Alderman Troglia moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Director Carpenter stated there is a typographical error in the employment agreement under I. Employment 1.2 Compensation. The correct amount is $62,424.00. He will get it corrected before it goes to full Council. Alderman Troglia asked how much money the City has to contribute to make the golf course solube. Director Carpenter stated under normal years the City does not have to contribute to the golf course. He also stated the Council approved a one-time $35,000.00 payment to the golf course earlier in the year only because of the COVID situation. We are $33,000.00 to the good that will go into the reserve fund and Manager Burton has stated he estimates to bring in $15,000.00 this week with the decent weather we have had, so even if we were told to repay the $35,000.00, he would be in the black again this year. That is why it is an enterprise fund, so it is meant to be self-sustaining. It was also stated a portion of the hotel/motel tax is part of the Harrison Park budget. Director Carpenter stated it is budgeted for a little over $100,000.00 this year and we have received $50,000.00 of it. The hotel/motel tax is a split between the Palmer Arena, the DACVB (Danville Area Convention & Visitors Bureau), Harrison Park, and Parks Division. Alderman Troglia stated the Harrison Park Golf Course is not self-sufficient if the City is contributing $50,000.00 hotel/motel to it. Chairman Puhr stated the golf course is a nice benefit for the community. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen O'Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Absent: Aldermen Iverson, Strebing
Motion carried 5 to 0 with 2 absent.

#9-B) Chairman Puhr presented a resolution approving Purchase of 2021 PJ 102" x 36' Gooseneck Low Profile Flat Deck Equipment Trailer with Hydraulic Dovetail from Royer Trailer Sales LLC for the purchase price of $19,635.00 less the trade of $10,735.00 for a 2018 PJ 30K gooseneck with monster ramps flat deck trailer.
(VIN #4P5LD3621J3030920) for a final purchase price of $8,900.00, to come from the Sanitary Sewer fund.

'A Other Capital Equipment' line item #402-402-55016'. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman O'Kane. Director Carpenter stated the City will be trading in a similar trailer with the difference being the trailer we currently have has manual ramps and they around 250 pounds. We have had two employees injure themselves when lowering and raising the ramps. The one we are trading for is electrical operated to raise and lower the ramps. The new trailer is the same size and same capacity, but a better trailer with better ramps. Alderman Pickering asked Director Carpenter to address an inquiry from a citizen as to why the City is purchasing the trailer from an out of state Indiana dealer. Director Carpenter responded Royer Trailer Sales is the only dealer within 100 miles of Danville that he is aware of that sells this particular trailer. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Pickering, Troglia, Williams, O'Kane, Puhr
Nays: None
Absent: Aldermen Iverson, Strebing
Motion carried 5 to 0 with 2 absent.

#9-C) Chairman Puhr presented an ordinance approving the Sale of Real Property for a portion of 3301 Fairway Drive (Lot 270, Tract 3) to Joseph E. Holden for $7,500.00 and a portion of 3304 Fairway Drive (Lot 269, Tract 1) to Auston Suprenant for $7,500.00 within the Denvale West Fourth Addition and waiving the requirements of Section 30.07(A) of the Code of Ordinances. The City will retain Tract 2 on the Plat of Survey for permanent access and future rehabilitations to an existing pump station. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. Director Carpenter stated the transaction is for a pump station improvement. Engineer Cole further explained the City purchased the two lots last year for the purpose of giving the City space for the improvements and we are selling the portions of property we do not need and retaining part of them. There being no further questions or discussion, the roll call vote being:

Ayes: Aldermen Troglia, Williams, O'Kane, Pickering, Puhr
Nays: None
Absent: Aldermen Iverson, Strebing
Motion carried 5 to 0 with 2 absent.

#9-D) Items of Information
9-D-1) Danville Area Transportation Study (DATS) Update
Engineer Cole stating the DATS Planner position will be posted soon. He thanked Council for supporting the creation of the position as it will make a big difference in what we are able to do with that organization.

9-D-2) H&L Landfill Update — nothing to report

9-D-3) Project Updates
- Director Carpenter reported Northwest Sanitary Sewer Service Area Reconstruction contractors are working at full force on a daily basis.
- Demolition updates: Director Carpenter reported the structure in Denvale West was taken down last week, all three structures have been demolished in the 500 block of Seminary Street, and the structure at 513 Harmon Street came down today. There are a couple of other structures around time that private individuals are doing demolition on as well. The Council was e-mailed a report from Tracy Craft and Adam Aull with the expected demolitions in the near future and what the City has done in the last five years. There are quite a few commercial structures that are mentioned on the list. There was a fire on Gilbert Street last night that he believes was a Vermillion County Trust property that may have had taxes sold on it, but he believes Mayor Williams will be signing an emergency demolition on it so we do not have blight in a very busy corridor in the community.
- Staff is street sweeping with two sweepers hitting on the major north-south roadways and are doing the east-west roadways the end of this week. Public Works will be going to four 10-hour shifts starting Monday, March 15, 2021 so keep that in mind if issues come up on Friday, they may not be addressed until the following week.
- The Committee thanked Director Carpenter and the staff for the nice demolition report and for the good work being done with the demolitions.
#10 CLOSED SESSION was not needed.

#11 ITEMS OF INFORMATION
- Corporation Counsel Simon inquired about how the City handles closed session meetings as far as the audios are concerned. Information Technology Assistant Administrator Weaver responded closed session attendees stay on the same Zoom meeting as the open session and individuals not authorized to be in attendance in closed session are removed from the meeting. We alert everyone once closed session has ended and bring them back on to return to open session. In addition, we stream to YouTube so the stream for the open session gets paused and then once we exit closed session, we resume from there.
- Corporation Counsel Simon stated a good recommendation for both Committees and the City Council, when there is a closed session, rather than just putting a space holder on the agenda for closed session, if you know you are going to have one, to place the exact Open Meetings Act (OMA) citation to the particular basis for entering a closed session. There should also be a short recitation on the agenda and whoever makes the motion to go into closed session should recite the section of the OMA and the basis for going into it.
- Chairman Puhr asked Counsel Simon how his first week to ten days have been and Counsel Simon responded he has been really impressed with the people he has met, the Council is dedicated, the staff is phenomenal and super professional in every respect and Mayor Williams is an amazing individual and he enjoys meeting with him. He is looking forward to attending in-person Committee and City Council meetings.
- Director Carpenter announced there will be a Public Works Job Fair on Friday, March 12, 2021 from 9:00 a.m. to 11:00 a.m. at the Public Works Facility for auxiliary workers to be hired to work starting on March 25, 2021.
- Engineer Cole reported there is an emergency repair situation on the Denmark Road bridge over the lake related to structural steel that has heavily rusted. He does not know the scope or cost yet, but expects to know more in the coming meetings. The repair is something that needs to be addressed while the project is opened up, which is why it could not be seen before as the bridge is low to the lake and is very inaccessible as far as inspecting things and getting a good eye on what is going on under the bridge.
- Director Carpenter reported staff had to take Fire Engine #2 to Washington, Illinois as it has major mechanical problems. He will inform Chairman Puhr and the Council the estimated cost for repairs to the unit.

#12 COMMITTEE MEMBERS' COMMENTS - none

#13 ADJOURNMENT
There being no further items on the agenda, the meeting was adjourned at 6:29 p.m. by acclamation after a motion by Alderman Pickering and a second by Alderman Troglia.

Lisa K. Monson, City Clerk

Approved: 04/13/21
Posted Publicly: 04/14/21