CALL TO ORDER
Chairman Mike Puhr called the meeting of the Public Works Committee to order at 6:00 p.m. via teleconference.

[Due to Coronavirus, COVID-19 the meeting was conducted in a combination of in person and virtual attendance through audio/video access using a virtual meeting platform to maintain social distancing during the duration of the Gubernatorial Disaster Proclamation and Public Act 101-0640. The Robert E. Jones Municipal Building, 17 W. Main St., Danville, Illinois was the meeting location for the in person attendees. The meeting was streamed live on the City of Danville website’s homepage: www.cityofdanville.org.]

Roll Call was answered through Zoom video conference by Chairman Mike Puhr, Vice Chairman Rick Strebing, Aldermen Bob Iverson, Mike O’Kane, Sherry Pickering, Aaron Troglia, and Robert Williams. A quorum was present.

Staff Members and Elected Officials Physically Present: Mayor Rickey Williams, Jr., City Clerk Lisa Monson, Information Technology Administrator Agnel DSilva, and Information Technology Assistant Administrator Aaron Weaver.

Others in Attendance via Videoconference: City Comptroller Ashlyn Massey, City Engineer Sam Cole, Construction & Maintenance Manager Dave Ruwe, Corporation Counsel James Simon, Public Transportation Director Lisa Beith, and Public Works Director Carl Carpenter.

Various members of the public and media joined the electronic meeting via YouTube live video streaming.

APPROVAL OF MINUTES
Chairman Puhr presented Minutes of the regular meeting of March 9, 2021. Alderman Troglia moved for approval as presented, seconded by Alderman Pickering. There being no questions or discussion, the roll call vote being:
Ayes: Aldermen Williams, Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

APPROVAL OF AGENDA
Chairman Puhr presented the agenda. There being no changes, Vice Chairman Strebing moved for approval as presented, seconded by Alderman Iverson. There being no questions or discussion, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troglia, Williams, Puhr
Nays: None
Motion carried 7 to 0.

AUDIENCE COMMENTS - None

CHAIRMAN’S COMMENTS
Chairman Puhr encouraged citizens to mask up, get vaccinated, and be safe.

PAYROLL
Chairman Puhr presented the Payroll for April 9, 2021 of $556,226.55. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. There being no questions, the roll call vote being:
Ayes: Aldermen Iverson, O’Kane, Pickering, Troglia, Williams, Strebing, Puhr
Nays: None
Motion carried 7 to 0.
#7 VOUCHERS PAYABLE
Chairman Puhr presented the Schedule of Vouchers Payable for the run of April 13, 2021, of $796,082.62. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. There being no questions, the roll call vote being:
Ayes: Aldermen O’Kane, Pickering, Troglia, Williams, Strebing, Iverson, Puhr
Nays: None
Motion carried 7 to 0.

#8 FINANCE – Ashlyn Massey, Comptroller
#8-A) Chairman Puhr presented a resolution awarding a Contract for Purchase of Billing and Collection Software to Tyler Technologies for Tyler Incode in the amount of $40,340.00, Bid 666 for Sewer, Solid Waste, and Public Safety Pension fees as Danville Sanitary District is terminating the Billing and Collection Contract Intergovernmental Agreement for third party billing services, effective December 31, 2021 and Authorizing Budget Amendments to Fiscal Year 2021-2022 Budget as the software purchase will be paid from the Sewer Fund, Solid Waste Fund, and General Fund in equal thirds as follows: Increase 402-402-00-52095 Billing and Collection Services in the amount of $13,447.00; Increase 405-405-00-52095 Billing and Collection Services in the amount of $13,447.00; and Increase 001-015-00-52095 Billing and Collection Services in the amount of $13,447.00 with funds for the budget amendments to come from Sewer, Solid Waste, and General Fund Reserves. Vice Chairman Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Pickering. Comptroller Massey stated Tyler Technologies were the most budget friendly and were impressive during the demonstration. Alderman O’Kane questioned if the software will allow the City a way to communicate with the citizens and Comptroller Massey responded first of all the bills being mailed to citizens will be in our court now so we will be able to influence if there is a memo on the bill or if we would like to put a flyer with the bill. We are still evaluating how the invoices will be sent, whether they will be the half fold top seal envelope citizens are currently receiving or if we are going to have regular envelopes that are tri-folded and stuffed. Another feature of the software is the vendor offers MyCivic app, which is affordable and is something we plan to tack on with this, but we will not be implementing it at the same time we are implementing the billing and collection software. We plan on looking at MyCivic app the first quarter of 2022 and it will wrap in additional items; not just sewer, garbage, and public safety pension fee, but other things the City has going on. Alderman O’Kane questioned if the City will have electronic billing capability and will that capability give a way to communicate with the citizens. Comptroller Massey responded citizens can pay online and can opt-in for e-mail billing. Alderman Troglia asked the fee paid to Danville Sanitary District from the City for billing and Comptroller Massey responded around $207,000.00 annually. Alderman Troglia questioned the manpower and costs with the new billing and Comptroller Massey responded we will start with two full-time positions, maybe one part-time and we will see how that goes. In addition, there will be a mailing expense, whether that be in the office or the need to find a vendor. She stated she is confident we will stay within the same budget, but she expects we will be able to reduce the costs. The next year will be more expensive up front, but long term we will save money. There being no further questions or discussion, the roll call vote being:
Ayes: Aldermen Pickering, Troglia, Williams, Strebing, Iverson, O’Kane, Puhr
Nays: None
Motion carried 7 to 0.

#9 PUBLIC TRANSPORTATION – Lisa Beith, Director
#9-A) Items of Information
#9-A-1) Director Beith presented the Monthly Recap for March, 2021, which included Ridership Reports, Monthly Revenue Record, and Ridership History. The total ridership for the month of March was 34,556, which was up 38% from January. The total revenue for the month of March was $21,199.51.

#9-A) Other Items of Information
- Fare collection will resume on the ADA paratransit buses beginning Saturday, May 1, 2021. Letters were sent to all riders to notify them of such.
- Danville Mass Transit (DMT) has begun the process of piggybacking off the Transit Authority of North
Kentucky (TANK) contract for procurement of our four new buses; waiting for pre-award concurrence from IDOT before proceeding.

- DMT has received an apportionment of $523,501.00 with the most current round of stimulus funds through the American Rescue Plan funding.
- Alderman O’Kane reported two DMT benches need replaced near Schlarman Academy and Holy Family Church.
- Alderman Williams questioned how the closing of Seminary Street has affected the bus service and Director Beith reported there are a couple of bus stops the buses cannot get to, but most can walk to other bus stops or go to the transfer zone.

#10 PUBLIC WORKS – Carl Carpenter, Director

#10-A) Chairman Puhr presented a resolution Designating Portions of Roadways as Class II Designated Truck Routes and Approval of Prohibited Truck Routes as the City has applied and been selected for $80,000.00 in Truck Access Route Program (TARP) funding to contribute towards the improvement on Section St. from Fairchild St. to Williams St. and the TARP funds are intended to pay for the additional pavement thickness necessary to construct a Class II street as defined by the Illinois Vehicle Code and to abide by Public Act 101-0328, approved January 1, 2020, which was passed as an effort to simplify truck route classifications, so the City is required to report its designated Class II truck routes to IDOT using BLRS Form 03210. Vice Mayor Strebing moved to dispense with the reading and asked for approval, seconded by Alderman Troglia. Engineer Cole explained essentially last year there was some legislation that went through the State that changed how we notify IDOT of what our truck routes are and they were reclassified from five different types to two types. The purpose of the resolution is meeting their request to send the document to IDOT of our designated truck routes in the new format. The other purpose is an addition to our designated truck routes not previously designated by a truck route is Section Street between Fairchild and Williams. We applied for and were allocated TARP funds which will help us thicken the pavement on Section Street, which will handle the traffic that goes to the concrete plant and the impound lots. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Troglia, Williams, Strebing, Iverson, O’Kane, Pickering, Puhr
Nays: None
Motion carried 7 to 0.

#10-B) Chairman Puhr presented a resolution Approving Construction Engineering Services to Knight and Associates Surveying LLC in the amount of $269,110.32 for the Denmark Road and Old Ottawa Roadway and Pedestrian Improvements and Amending the FY20-21 Community Development (Division 060) Budget. The work will be paid for from the Community Development Division line item 001-060-00-52029 (Professional Services) by the following transfers: 001-060-00-51001 (Salaries) $59,010.32; 001-060-00-51002 (Overtime) $1,000.00; 001-060-00-51008 (Group Insurance) $38,000.00; 001-060-00-51009 (Unemployment Ins.) $9,000.00; 001-060-00-51010 (IMRF) $6,000.00; 001-060-00-51016 (FICA) $7,000.00; 001-060-00-52054 (License Fee) $1,000.00; 001-060-00-53017 (Sm. Tools & Equip.) $2,000.00; 001-060-00-53024 (Gasoline) $1,500.00; and General Fund Reserves $121,600.00 with funds for the budget amendments to come from General Fund reserves and line item transfers. Alderman Pickering moved to dispense with the reading and asked for approval, seconded by Vice Chairman Strebing. Vice Chairman Strebing asked how much time was being added to the project and Engineer Cole responded the resolution is for the roadway exclusively; not the sewer project. After all questions were addressed, the roll call vote being:

Ayes: Aldermen Williams, Strebing, Iverson, O’Kane, Pickering, Troglia, Puhr
Nays: None
Motion carried 7 to 0.

#10-C) Items of Information

#10-C-1) Danville Area Transportation Study (DATS) Update – nothing to report

#10-C-2) H&L Landfill Update

Director Carpenter reported the State has been mandated by one individual to get everything passed through soon.
#10-C-3) Project Updates

Director Carpenter reported on the following:

- Street Division staff is continuing with daily patching of the streets and the tree crew is working on taking dead trees down and removing limbs and debris.
- Yard Waste pick-up started last week. Yard Waste sticker sales really picked up Monday.
- Staff has already delivered compost.
- Excavator at the yard waste site caught on fire two weeks ago and was completely destroyed. Risk Manager Courson tells him she believes there will be a full replacement cost on it.
- The new truck for the lift station operator came in.
- Staff is expecting the other truck, which was approved last week for the additional electrician later this week or early next week.
- Performing repairs to snow plows.
- Vendors have announced salt prices will not increase.
- Chairman Puhr stated he noticed a new fence installed north of Poland Road on Vermilion Street around the pump station. Engineer Cole stated the pump station project is almost complete and the vendor is working on punch list items. Several items have come up with duration of construction so expect change order approvals.
- Alderman O’Kane inquired about yard mowing. Director Carpenter stated auxiliaries have been hired to take care of yard mowing on City-owned lots and private non City-owned vacant lots as the City will try to mow those lots this year as funds were put into the budget to take care of that. Staff probably will not start mowing for another week. Alderman O’Kane stated he did not understand it was part of the budget, but how many times are you planning on cutting and how many properties will be mowed. Director Carpenter responded the number of properties will remain about the same and as far as frequency, we plan to mow them once a month. Alderman O’Kane questioned if the equipment has been purchased and Director Carpenter responded we are using what we had four years ago.
- Alderman O’Kane questioned who is involved with Homefield Energy electrical aggregation as he received a mailing from them. Comptroller Massey stated several municipalities entered into an aggregate agreement where large populations give purchasing power to be able to bid down the electric rate to offer to citizens for living in a certain area. All citizens have the option to opt out if they would rather go with the fluctuations in the market that Ameren offers so that is the mailing that would have gone out. Alderman O’Kane asked how the new rate compares with the old rate. Comptroller Massey stated for June 2018 thru June 2019 were 5.053/Kwh, then it went down from June 2019 to June 2021 to 5.044/Kwh. The new rate is 5.048/Kwh for June 2021 thru June 2023.

#11 CLOSED SESSION was not needed.

#12 ITEMS OF INFORMATION

- Mayor Williams congratulated Chairman Puhr and Alderman Williams as well as other folks who won their re-election. He is happy to continue to serve with them. He also congratulated those who won re-election and those who were elected for the first time. He stated Alderman Poshard won and the final outcome of Ward 7 is yet to be determined as Alderman York was ahead by one vote. He has had conversation with folks at Danville Election Commission and essentially what happens on April 20th is they will re-run all of the ballots as well as any mail in ballots received. There has been one mail in ballot received and there are four more in that ward that are outstanding. Regardless of the outcome either candidate can request a recount and once the recount is done then we will move forward. We have several newcomers he congratulated as follows: Ward 2, Carolyn Wands, Ward 3, Heidi Pertell, and Ward 4, Tricia Teague.
- Mayor Williams stated he anticipates work will begin on the Seminary Street overpass tomorrow and hopes Seminary Street will be reopen sometime the middle of next week. Engineer Cole explained there were some holes in the timber decking and debris from the ballast of the trackbed is falling through an open seam in the timber decking and concrete is falling onto the sidewalk areas. Norfolk-Southern (N-S) and CSX jointly own the bridge so the situation is unique. We have been in touch with both of them. N-S has already begun work at the site and it will be more of a patch job than a significant
repair. The railroads dictate the repairs to a degree and we have to access our comfort level with the situation. The CSX bridge is possibly going to be more of a challenge to stabilize and make safe and he is not sure on a response time on when we can re-open the bridge. He feels a week is optimistic. CSX is on the west side and N-S on the east side. They both need to be addressed to make it safe.

- Mayor Williams provided an update on the Bresee Tower and stated the current owners, the Collins’ have announced they have another partner. The Collins’ plan to be in town next week so he hopes to have more information at that time.
- Mayor Williams announced the NJCAA Division II National Basketball Tournament will return on April 20, 2021 to April 24, 2021. He has spoken the Brian Hensgen, NJCAA Committee Chair, who summarized requirements for the games as follows: the maximum capacity on the north side of the gym is 960, which is 25%; there will be 240 fans allowed at every game; they will clear the gym between the games to clean; spectators will be required to wear masks; teams will be required to show proof of a negative COVID test within 96 hours of arrival or provide vaccination record; the hospitality room will be limited to set hours of operation with box meals and there will not be any fan or team congregating in the facility. He reminded the public to make the teams and fans feel welcome.

#13 COMMITTEE MEMBERS’ COMMENTS - none

#14 ADJOURNMENT
There being no further business to discuss, the meeting was adjourned by Chairman Puhr at 6:48 p.m. following a motion by Vice Chairman Strebing and a second by Alderman Pickering. There being no discussion, the roll call vote being:
Ayes: Aldermen Strebing, Iverson, O’Kane, Pickering, Troglio, Williams, Puhr
Nays: None
Motion carried 7 to 0.

Lisa K. Monson, City Clerk

Approved: 05/11/21
Posted Publicly: 05/12/21