



APPLICATION FOR RIGHT OF WAY PERMIT

PROJECT LOCATION: \_\_\_\_\_

CONTRACTOR'S BUSINESS NAME: \_\_\_\_\_

CONTRACTOR'S ADDRESS: \_\_\_\_\_

CONTRACTOR'S PHONE: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ OWNER'S PHONE: \_\_\_\_\_

PERMITEE'S EMAIL ADDRESS: \_\_\_\_\_

SECURITY AGENCY: \_\_\_\_\_

SECURITY #: \_\_\_\_\_ EXPIRATION DATE OF SECURITY: \_\_\_\_\_

INSURANCE AGENCY: \_\_\_\_\_ POLICY #: \_\_\_\_\_

- Sanitary sewer lateral excavation
Utility repair or installation other than sewer related
Utility repair or installation by directional bore other than sewer related
Driveway type of curb: Barrier, Mountable, Saw cut
Sidewalk type: PCC, Brick
Linear feet replaced/constructed
Dumpster or portable storage container location in ROW
Lane/street closure
Date and time to be closed
Date and time to be reopened

ADDITIONAL DESCRIPTION: \_\_\_\_\_

PROPOSED STARTING DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

- Traffic control plan attached
Site plan attached

Applicant certifies that all information given is correct and does hereby acknowledge that the work noted above will be in conformance with the codes and ordinances of the City of Danville and with the laws of the State of Illinois. Permit is not valid until signed by both parties and permit # is assigned. The permit is subject to the conditions and restrictions printed on the reverse side of this permit and all attached standards.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

-----TO BE COMPLETED BY CITY STAFF-----

Permit Cost: \$ \_\_\_\_\_ Fee Paid?: Y N Receipt #: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_
Permit Number Assigned: ROW \_\_\_\_\_ - \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## PERMIT CONDITIONS

1. All work must conform with Chapter 99: Construction in the ROW & Chapter 100: Streets, Sidewalks, Alleys and Driveways of the City of Danville Code. The City Code may be found at [www.amlegal.com/danville\\_il](http://www.amlegal.com/danville_il).
2. All work requires an inspection before concrete pours or excavation backfill. Please call (217) 274 - 4649 to schedule an appointment 24 hours in advance.
3. If the work is related to the installation of new or tapping of an existing sanitary sewer line the City Plumbing Inspector should be notified at (217) 431-2337 to arrange a Plumbing inspection as well as the Danville Sanitary District at (217) 442-3193.
4. The Contractor shall notify the Engineering Division at (217) 274 - 4649 24 hours prior to the start or restart of any construction.
5. All details and/or notes attached to the submitted plans shall be incorporated into the approved plans.
6. No changes shall be made from the approved plans without the written or verbal approval of the Regulatory Compliance Specialist.
7. All traffic control shall comply with the current edition of the "Manual on Uniform Traffic Control Devices for Streets & Highways."
8. All trench excavation work shall comply with the current edition of the "Standard Specifications for Sewer and Water Main Construction in the State of Illinois."
9. All construction and safety practices shall be in compliance with the current edition of the Illinois Department of Transportation "Standard Specifications for Road & Bridge Construction".
10. All O.S.H.A. and other Federal and State safety regulations shall be adhered to.
11. In order to avoid utility and street light cable conflict, the contractor shall be responsible for contacting J.U.L.I.E. for public utility locations a minimum of two working days prior to excavation.
12. At any time that there is damage to a utility, the contractor shall notify the appropriate parties immediately and shall be liable for the cost of repair should the contractor be found at fault.
13. Upon completion of the construction the contractor shall restore the work site to a condition equal to or better than the existing condition or at the direction of the Regulatory Compliance Specialist, according to Chapter 99 & 100 of the City Code of Ordinances.
14. Inspections performed by the City do not remove the requirements for the work performed to comply with all local, state, and federal rules, ordinances and standards.
15. Any utility information, including sewer tap location, provided by the City is based on judgment and information currently available to the City Engineer or his agent. This information is made available to the general public on request. The City of Danville shall not be responsible for any discrepancies between information made available and actual field locations. Actual locations of utilities and taps may vary from the information on file. It shall be the sole responsibility of the permit holder or user of the information to determine the exact utility locations.

# FEE SCHEDULE – EFFECTIVE AS OF 5/1/14

## CITY OF DANVILLE – RIGHT OF WAY FEES (Chapter 100 of the Danville Code of Ordinances)

### Excavations:

1. Work for a property owner between the property line and the edge of street or alley: \$0
2. All other excavations : \$30

Sidewalks, Driveways, Curb, Gutter: \$0

### Roadway Pavement Patches (requires certified material testing)

1. When concrete testing is performed by City personnel: \$50 per test
2. When testing is performed by a certified testing agency: \$0

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## Utility Installations (Chapter 99 of the Code of Ordinances)

### Linear facility installations:

1. \$1 per foot installed with a minimum application fee of \$150 and a maximum of \$500 per contiguous location.
2. Accelerated Review Option: \$1.50 per foot installed with a minimum application fee of \$225 and a maximum of \$750 per contiguous location.

Spot Repairs, Excavations, and Restorations: per Chapter 100 above.



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## **ACTIVITIES REQUIRING A RIGHT-OF-WAY PERMIT**

**In the City of Danville, right-of-way permits are required for work within the public right-of-way. Public right-of-way is the area outside the property lines of a property and is generally the back of sidewalk or retaining wall or an alley. When there is no sidewalk along a street, it can be more difficult to determine. The City has maps available to help determine the general location of the rights-of-ways. Right of way permits are required for all of the following within the public right-of-way:**

- Excavations excluding landscaping
- Sidewalk or driveway removals or replacements
- New sidewalk and driveways
- Mailboxes or other permanent hard materials
- Curb or gutter work
- Roadway or alley pavement work
- Sewer installations or repairs
- Utility installations
- Dumpster placements
- Road or sidewalk closures

**Activities not requiring a right-of-way permit include:**

- Landscaping