

VERMILION RIVER FALL FESTIVAL 2019

Dear Participant:

This is your invitation to participate in the 45th Annual Vermilion River Fall Festival. The Danville Parks and Recreation Department sponsors this super community event. The Vermilion River Fall Festival has become well known for its quality and unique exhibits. It is always held on the 3rd weekend in September, which makes it nice for you to arrange your exhibit schedule and for the public to visit because they are familiar with the dates. Please feel free to extend this invitation to as many vendors (arts/craft/flea market) as you would like. **THIS IS NOT AN INVITATION ONLY FESTIVAL.** The more the merrier.

DATES: September 20-21-22, 2019

HOURS: Friday & Saturday 10 AM – 8 PM; Sunday 11 AM – 5 PM

LOCATION: Ellsworth Park (southwest side), Danville, IL

FEE: \$75.00 per space for craft exhibitors. Spaces are 10 x 10 and are located under a large circus tent. Additional Spaces are \$75.00.

Food Trailers will pay \$290.00 (fee due at contract time). Only 13 food concession trailers will be permitted. First come first serve.

Fees are non-refundable. Your cancelled check or money order will serve notice of acceptance. If you are not accepted to the festival your check will be returned to you immediately.

DEADLINE: All contracts and monies must be signed & returned to:

No signed contract = No space!

Danville Recreation Department
1155 E. Voorhees Street Suite A
Danville, IL 61832

No later than Friday, August 2nd

MEDIA: All original crafts are permitted. Commercial items, collectable items, and antiques will be permitted at the discretion of the Parks Staff. All commercial/collectable/antique items must be viewed by Parks Staff prior to festival. *If we receive enough commercial, collectable and/or antique vendors we will place them in a separate tent.

SET-UP: **Thursday 1:00-8:00PM and Friday 8:00-10:00AM.** Exhibitors must be set up and ready to sell when the **festival opens at 10AM.**

PACK-UP: 5:01 PM on Sunday. Exhibitors are not allowed to pack up early!!!! No vehicles are allowed on the grounds until 5:01 PM Sunday. Exhibitors are not allowed to pack up early. **If you pack up early, you will be charged a \$25.00 additional fee that will be billed to you by our office. Parking up is same as putting up/away items.**

ELECTRIC: TENT SPACE electrical fee \$20.00.
No electrical fee for food trailers (already added in space fee).
Camper/motor home electric fee \$20.00. Separate fee – you can not use same plug in for tent space and camper.

Monies are due by August 3, 2018. The day of the festival your electrical hookups will be checked with your payments. **PLEASE PAY FOR ALL HOOKUPS. ELECTRICITY IS A VALUED COMMODITY AT THE FESTIVAL!!!** Being honest keeps your fellow exhibitors happy and the entire festival running smoothly!!
LIGHTS ARE PROVIDED AT NO CHARGE!!

RULES: WE RESERVE THE RIGHT TO REMOVE ALL OBJECTIONABLE WORKS!!!! TABLES AND CHAIRS ARE YOUR RESPONSIBILITY! INFORMATION SIGNS MUST BE NEATLY DONE! EXHIBITORS MUST BE PRESENT ALL THREE (3) DAYS! NO EXCEPTIONS!! ALL PACKING AND STORAGE BOXES MUST BE KEPT OUT OF SIGHT OR NEATLY STORED DURING THE FESTIVAL HOURS! WORKS MAY BE LEFT OVERNIGHT, HOWEVER, PLEASE COVER THEM!! SECURITY IS PROVIDED THURSDAY THRU SATURDAY EVENINGS! NO STRAW OR CORN HUSKS ARE ALLOWED IN THE BOOTH DISPLAYS (fire code)!! CAMPING SPACES WILL BE PROVIDED AS CLOSE TO YOUR TENT SPACE AS POSSIBLE. FOR YOUR SAFETY AND YOUR ANIMALS SAFETY – NO PETS ARE PERMITTED ON FESTIVAL GROUNDS DURING OPEN HOURS (SIGNS WILL BE POSTED).

CAMPER/MOTOR HOME PARKING – Due to the limited access of electricity and the large demand for it, we may have to limit some campers/motor home parking. You may not be able to park directly behind your tent space, but we will keep you as close as possible. We will try our best to accommodate as many as possible, but there is only so much electricity we can draw from each power pole. All we ask is that you let us know in advance what your needs are.

Vermilion River Fall Festival (Sept 20-22, 2019)

Application form MUST BE SIGNED AND RETURNED

Please fill out and return with payment to Danville Recreation at
1155 E. Voorhees Danville, IL 61832

Deadline is Friday, August 2nd

Name: _____

Address: _____

City: _____ State/Zip: _____

Phone: (____) _____ Email: _____

Media (Food or type of items for sale): _____

\$75 each

\$290

Number of Space (10x10) or size of food trailer: _____

Electricity Space (extra \$20 fee) No fee for food: _____

Electricity Camper/Motor Home (extra \$20 fee): _____

Amount Paid: \$ _____

READ THE FOLLOWING BEFORE SIGNING!

I understand that all possible security and care will be taken to prevent damage or loss of any exhibits or displays, but that the sponsoring organization and its representatives shall not be held responsible for damage or loss. If your merchandise is very valuable, please remove it. **PACK-UP: 5:01 PM on Sunday.** Exhibitors are not allowed to pack up early!!!! No vehicles are allowed on the grounds until 5:01 PM Sunday. **If you pack up early, you will be charged a \$25.00 additional fee that will be billed to you by our office.**

Signature: _____ Date: _____